

**ORDINANCE RELATING TO COUNCIL MEETINGS AND AGENDAS
IMPROVEMENTS PROPOSED BY PUBLIC COMMENTS
FOR AMENDMENT AND/OR DISCUSSION
(Version 2, January 27th - 5pm)**

Council has benefited from the community's thoughtful and creative ideas to improve the proposal for changes to council agenda processes and committee structure. The following are initial ideas for taking advantage of these comments to improve the proposed ordinance.

In addition, there were many creative ideas for improving public engagement processes - for example to improve the availability of information and provide easier ways to provide comment. Consideration of many of these ideas could be added to charge for the Public Engagement Task Force.

1. Add language clarifying that public testimony and other information follows item from City Board, to Council Committee to full Council

§ 2-5-105 Committee Meetings (page 5)

Replace (D)(4) with:

(D) The chair of a committee shall preside over each meeting, and, in consultation with other committee members, and with the assistance of staff, shall:

...

"(4) prepare the Final Committee Report which shall include any reports, resolutions, and other documents created by the committee; any City Board Report; public written and oral testimony; minutes, and transcripts or video of proceedings."

§ 2-5-108 Committee Actions (page 6)

Add a new subsection (C) which states:

"(C) The city clerk, upon instruction from a committee, shall post publicly and send a Final Committee Report to the council, City board, or another council committee when taking an any action under (B) or when taking no action on an item."

§ 2-5-26 Agenda for Council Meetings (page 8-9)

Add a new subsection (C)(5) which states:

"(5) include the Final Committee Report in the back-up information for each draft agenda item that was reviewed by a council committee"

In (E)(3) add to the list of information that should be included when four councilmembers place an item directly on the council agenda:

"(3) An item submitted for inclusion on the agenda should include posting language and a resolution, ordinance, agreement, or other supplemental information including City Board reports, any public written and oral testimony".

2. Consider and/or add language clarifying the subject matter and joint operations of council committees (pages 2-3, page 8)

Add to the end of § 2-5-103(A) the ability of council committees to create subcommittees: “Council committees may create subcommittees to address policy matters, upon a vote of a majority of the committee members”.

Add to § 2-5-103(B)(1) Audit Committee list of subjects: “internal services, city clerk”

Add to § 2-5-103(B)(2) Finance Committee list of subjects: “taxation”

Add to § 2-5-103 (B)(3) Mobility Committee: “land use as concerns mobility” and “delete high speed rail”.

Add to § 2-5-103 (B)(8) Planning and Neighborhoods Committee: “mobility as concerns land use.”

Add to § 2-5-103(B)(9) Open Space, Environment, and Sustainability Committee: “cemeteries”

Add to § 2-5-103 (B)(10) Housing and Community Development Committee: “mobility as concerns housing, land use as concerns housing”

Add to § 2-5-26 (D) (3) language stating that the Mayor may assign items to more than one committee, acting jointly or sequentially to address the item, together with a request from the Mayor to the committee chairs to coordinate.

3. Add language clarifying that committee meetings must be posted and open to the public. (page 4)

Add language to the end of § 2-5-105(A) as follows:

“(A) A meeting of a council committee must be posted and open to the public in the same manner as a meeting of the full council for the committee to take action or receive live public comment or to meet as a committee with third parties.”

4. Add language clarifying that the same rules for posting agenda and backup materials apply to committees. (page 4)

Add to § 2-5-105(A): “The agenda and backup materials for a council committee meeting must be posted in the same manner as a meeting of the full council.”

5. Add language clarifying the council's role in preparing the agenda. (page 7)

Add to § 2-5-26(A): "The city manager in consultation with the Mayor, shall:"

6. Provide flexibility for registration location for testifying at a council meeting (page 9)

Delete from § 2-5-29(B): "located in the City Hall lobby" so that the language now reads:
"(B) A person who intends to testify at a council meeting on an agenda item or at a public hearing shall register on the electronic sign-up system."

7. Add language to clarify the committees' actions with regard to zoning and minority and women-owned businesses (page 6)

Add to § 2-5-108 a new subsection (D): "With respect to zoning matters addressed by the Planning and Neighborhoods Committee, the committee shall attempt to determine disputed facts, identify policy issues in controversy, and allow for mediation as appropriate."

Add to § 2-5-108 a new subsection (E): "The Economic Opportunity Committee will review monthly, and will provide an update to the city council quarterly, on progress towards the city's minority and women' owned business contracting goals."

8. Add notice to Councilmembers about district items that are on a committee's agenda (page 5)

Add a new subsection (G) to § 2-5-105 Committee Meetings:

"The city clerk will notify a councilmember when a zoning or other item involving property in their district is posted for consideration at a committee meeting under 2-5-105(A)."

9. Clarify the process for CMs to place an item directly on the Council agenda. (page 9)

Add to § 2-5-26 (E)(1) the following: "Any councilmember may raise the item at a council worksession for purposes of discussion and to identify three other councilmembers who wish to place the item directly on the council agenda"

10. Clarify that City Board Chair's designee may participate in the deliberation of an item before the Committee (page 5).

Add "or designee" to § 2-5-105(E) as follows: "The chair of a committee may allow the chair of a City board, or the chair's designee, to participate in the deliberation of an item."

11. Establish that items will be placed on committee agendas no later than 30 days after assignment to a committee (page 9).

Replace § 2-5-26(D)(4)(d) with the following: “After the proposing member or board chair has approved the item, the committee’s staff liaison shall work with the committee chair to place the item on the next available committee agenda which shall be no later than the thirtieth working day after assignment to the committee or as soon thereafter as is practicable to meet the posting requirement.”

12. Clarify that 2 councilmembers may place an item on a committee agenda (page 5)

Add to § 2-5-106 a new subsection (5) as follows:

“The chair may place an item on the committee’s agenda, and shall place an item on the committee’s agenda:

...

(5) at the request of two councilmembers.”

13. Clarify that councilmembers may suggest the committee to which items should be assigned (page 8)

Add language to § 2-5-26 (D)(2) as follows:

“(2) The council member or board chair must submit the proposed item to the city clerk, which may include a requested committee, who shall provide a copy of the proposal to the mayor and city manager.”

Add language to § 2-5-26(D)(3) as follows:

“(3) The mayor shall, no later than the fifth working day after the date the mayor receives the proposal, or as soon thereafter as practicable, assign the item to a council standing committee, with consideration given to the councilmember’s requested committee”

14. Correct the typo on 2-5-26(D)(4)(c): “board”