



City of Austin



Austin Finance Online

About Austin Finance Online

This application provides details on the City of Austin – Financial Services:

- Budget and Finance Reports

- Purchasing Related Documents

- Public Bond Information

- MBE/WBE Reports

- Payment Register

- Unclaimed Property

- Division Contact Information

Data is refreshed weekly on Monday morning.

Main Screen

Top Row

Categories

[AUSTINTEXAS.GOV](#) | [AIRPORT](#) | [LIBRARY](#) | [AUSTIN ENERGY](#) | [AUSTIN WATER](#) | [CONVENTION CENTER](#) | [VISITORS BUREAU](#) | [OPEN GOVERNMENT](#)

Austin Finance Online

City of Austin - Financial Services



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FINANCIAL DOCUMENTS



CONTRACT CATALOG



eCHECKBOOK



UNCLAIMED PROPERTY



OFFICES



VENDOR CONNECTION

Welcome to Financial Services!
Mouse over the icons to the left for descriptions.

What is New

- Comprehensive Annual Financial Report 2012
- 2014 Unmet Service Demands
- 2014 Budget Public Input
- AFO Wins National Award for Financial Transparency!
- 2013 Approved Budget
- Local Presence
- No Contact List
- Payment Register
- Council's Budget Questions

User Guide

- Austin Finance Online User Guide

[Frequently Asked Questions](#) | [Open Records Request](#) | [Austin City Council Contacts](#)

Important Phone Numbers

Help Line (311): (512) 974-2000
 Bid Packets: (512) 974-2500
 Vendor Registration: (512) 974-2018

Address

City of Austin
 Financial Services
 301 W. Second Street
 Austin, TX 78701

Financial Services

Elaine Hart	Chief Financial Officer	(512) 974-3344
Greg Canally	Deputy Chief Financial Officer	(512) 974-3344
Ed Van Eenoo	Deputy Chief Financial Officer	(512) 974-2610
Diana Thomas	Controller	(512) 974-2600
Byron Johnson	Purchasing Officer	(512) 974-2500
Art Alfaro	Treasurer	(512) 974-7890





AUSTIN FINANCE ONLINE



Comptroller Leadership
Circle Member



Certificate
Achievement
Financial Reporting

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— Links

— Icon Description

— What's New

— User Guide

— Links

— Contact Information



Top Row

Top Row —



Link to Financial Reports,
Business Opportunities,
Payments, etc.

Link to Expenditure
Information for the
City of Austin

Link to Contact
Information for Offices

Link to
Solicitation
Information



Home link always
returns to the
Home Page

Link to Purchasing
Contract
Information

Public Notice of Unclaimed
Property Valued between
\$10 - \$100.00

Frequently
Asked Questions

Sub Tabs and Categories

Sub Tabs

Categories

The screenshot shows the Austin Finance Online website. At the top, it says "Austin Finance Online" and "City of Austin - Financial Services". Below this is a navigation bar with sub tabs: HOME, FINANCIAL DOCUMENTS, CONTRACT CATALOG, eCHECKBOOK, UNCLAIMED PROPERTY, OFFICES, VENDOR CONNECTION, and FAQ. Below the navigation bar are six category icons: FINANCIAL DOCUMENTS, CONTRACT CATALOG, eCHECKBOOK, UNCLAIMED PROPERTY, OFFICES, and VENDOR CONNECTION. To the right of the icons is a "Welcome to Financial Services!" message and a "What is New" section with a list of recent news items.

Austin Finance Online
City of Austin - Financial Services

HOME FINANCIAL DOCUMENTS CONTRACT CATALOG eCHECKBOOK UNCLAIMED PROPERTY OFFICES VENDOR CONNECTION FAQ

FINANCIAL DOCUMENTS CONTRACT CATALOG eCHECKBOOK

UNCLAIMED PROPERTY OFFICES VENDOR CONNECTION

Welcome to Financial Services!
Mouse over the icons to the left for descriptions.

What is New

- Comprehensive Annual Financial Report 2012
- 2014 Unmet Service Demands
- 2014 Budget Public Input
- AFO Wins National Award for Financial Transparency!
- 2013 Approved Budget
- Local Presence
- No Contact List
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- Council's Budget Questions

Choose a Category by selecting either a Sub Tab or a Category Icon. Both the Sub Tab and Category Icon are linked to the same Category by title.

Financial Documents

Top Row

Sub Tabs

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Contact Information

Austin Finance Online

City of Austin - Financial Services

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OFFICIAL STATEMENTS
MBE/WBE
PAYMENT REGISTER



FINANCIAL REPORTS



PURCHASING



OFFICIAL STATEMENTS



MBE/WBE REPORTS



PAYMENT REGISTER

Welcome to the Financial Documents!
Mouse over the icons to the left for descriptions.

New Updates!

- Comprehensive Annual Financial Report 2012
- 2013 Approved Budget
- 2014 Unmet Service Demands
- 2014 Budget Public Input
- Budget Development and Public Meetings
- Local Presence
- No Contact List
- Payment Register
- Council's Budget Questions

[Frequently Asked Questions](#) | [Open Records Request](#) | [Austin City Council Contacts](#)

<p>Important Phone Numbers</p> <p>Help Line (311): (512) 974-2000 Bid Packets: (512) 974-2500 Vendor Registration: (512) 974-2018</p> <p>Address</p> <p>City of Austin Financial Services 301 W. Second Street Austin, TX 78701</p>	<p>Financial Services</p> <table border="0"> <tr> <td>Elaine Hart</td> <td>Chief Financial Officer</td> <td>(512) 974-3344</td> </tr> <tr> <td>Greg Canally</td> <td>Deputy Chief Financial Officer</td> <td>(512) 974-3344</td> </tr> <tr> <td>Ed Van Eenoo</td> <td>Deputy Chief Financial Officer</td> <td>(512) 974-2610</td> </tr> <tr> <td>Diana Thomas</td> <td>Controller</td> <td>(512) 974-2600</td> </tr> <tr> <td>Byron Johnson</td> <td>Purchasing Officer</td> <td>(512) 974-2500</td> </tr> <tr> <td>Art Alfaro</td> <td>Treasurer</td> <td>(512) 974-7890</td> </tr> </table>	Elaine Hart	Chief Financial Officer	(512) 974-3344	Greg Canally	Deputy Chief Financial Officer	(512) 974-3344	Ed Van Eenoo	Deputy Chief Financial Officer	(512) 974-2610	Diana Thomas	Controller	(512) 974-2600	Byron Johnson	Purchasing Officer	(512) 974-2500	Art Alfaro	Treasurer	(512) 974-7890	
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AUSTIN FINANCE ONLINE



Comptroller Leadership
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Certificate
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Financial Reporting

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Icon Description

New Updates!

Links



Budget and Finance – Budget Documents

Austin Finance Online
City of Austin - Financial Services

HOME FINANCIAL DOCUMENTS CONTRACT CATALOG eCHECKBOOK UNCLAIMED PROPERTY OFFICES VENDOR CONNECTION FAQ

MAIN BUDGET & FINANCE PURCHASING OFFICIAL STATEMENTS MBE/WBE PAYMENT REGISTER

BUDGET DOCUMENTS FINANCE REPORTS PERFORMANCE BUDGET DEVELOPMENT CIP PLANS

Approved Budget - 2013
Proposed Budget - 2012-2013

The City of Austin fiscal year begins on October 1. In the Spring, the City begins the annual budget preparation process which includes opportunities for citizen participation and culminates with the adoption of a final budget in mid-September. Any comments, questions, or suggestions about the City's budget can be sent to COA.budget@austintexas.gov.

Many parts of the budget documents are in Adobe PDF format. To download click Adobe Acrobat Reader.

DESCRIPTION	LINK TYPE
Proposed Budget Volume 1 - 8/1/2012	pdf
Proposed Budget Volume 2 - 8/1/2012	pdf

Annual Budgets
Tax Rates

In The News
Comprehensive Annual Financial Report 2012
2013 Approved Budget
2012 Annual Performance Report
Council's Budget Questions

GFPA Certificate of Achievement
FOR EXCELLENCE IN Financial Reporting
View press release

Proposed Budget including Executive Summary, Departmental Discussions and Fee Schedule

Annual Budgets including Approved, Proposed and Presentations

Annual Budgets

To request a copy of the approved budget for a prior year not listed, click here or on the *Open Records Request* link located at the bottom of the Austin Finance Online screen. Annual Approved Budget Documents are also available at Austin Public Libraries.

FISCAL YEAR 2011-2012	
Fiscal Year 2011-2012 Volume I	pdf
Fiscal Year 2011-2012 Volume II	pdf

FISCAL YEAR 2010-2011	
Fiscal Year 2010-2011 Volume I	pdf
Fiscal Year 2010-2011 Volume II	pdf
Fiscal Year 2010-2011 Approved Fee Schedule	pdf

How does City Get and Spend Money?

Austin Finance Online

City of Austin - Financial Services

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PERFORMANCE
BUDGET DEVELOPMENT
CIP PLANS

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- Approved Budget - 2013
- Proposed Budget - 2012-2013
- Annual Budgets
- Tax Rates

In The News

- Comprehensive Annual Financial Report 2012
- 2013 Approved Budget
- 2012 Annual Performance Report
- Council's Budget Questions



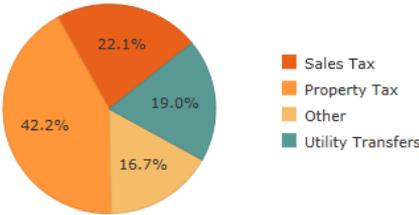
View press release

FISCAL YEAR 2012-2013

Property	50.29 cents per \$100 of taxable value
Sales	1% of gross taxable sales
Hotel/Motel Occupancy	9% of room rate
Motor Vehicle Rental	5% of gross rental receipts
Mixed Drink	The State of Texas assesses a tax of 14% on the sale of mixed drinks. The City receives 8.3065% of mixed drink tax receipts collected in Austin
Bingo	The State of Texas assesses a 5% prize fee on bingo winnings in excess of \$5. The City receives 25% of the fee collected on a prize awarded at a bingo game conducted in Austin.

Where does the City get General Fund Money

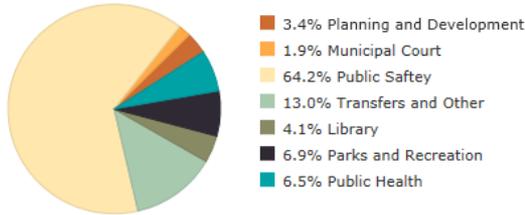
2012 - 2013
(\$742.7 million)



- Sales Tax
- Property Tax
- Other
- Utility Transfers

How does the City spend General Fund Money

2012 - 2013
(\$742.7 million)



- 3.4% Planning and Development
- 1.9% Municipal Court
- 64.2% Public Safety
- 13.0% Transfers and Other
- 4.1% Library
- 6.9% Parks and Recreation
- 6.5% Public Health

[Frequently Asked Questions](#) | [Open Records Request](#) | [Austin City Council Contacts](#)

Tax Rates

Budget Graphs



Budget and Finance - Finance Reports

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City of Austin - Financial Services

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BUDGET DOCUMENTS | **FINANCE REPORTS** | PERFORMANCE | BUDGET DEVELOPMENT | CIP PLANS

Current Comprehensive Annual Financial Report

The Comprehensive Annual Financial Reports (CAFR) for the City of Austin are available below. The archives are of prior CAFRs.

Please note: The electronic CAFR is identical to the printed version of the document. The CAFR has not been updated for developments subsequent to the date of the independent auditor's report. Adobe Acrobat Reader Required (best if viewed in Reader 6.0 or above)

DESCRIPTION	LINK TYPE
Comprehensive Annual Financial Report 2012	pdf

Archived Comprehensive Annual Financial Reports

Quarterly Financial Reports

Monthly Financial Reports

In The News

Comprehensive Annual Financial Report 2012
 2013 Approved Budget
 2012 Annual Performance Report
 Council's Budget Questions



View press release

Current Comprehensive Annual Financial Report

Quarterly Financial Reports

Quarterly Financial Reports

Fiscal Year 2012-2013 Reports	
Second Quarter Report (Fiscal Year 2012-2013)	pdf
First Quarter Report (Fiscal Year 2012-2013)	pdf
Fiscal Year 2011-2012 Reports	
Fourth Quarter Presentation General Fund (Fiscal Year 2011-2012)	pdf

Contract Catalog

Top Row
Sub Tabs

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PROFESSIONAL
COOPERATIVE
SINGLE SOURCE
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 NON PROFESSIONAL


 PROFESSIONAL


 COOPERATIVE & INTERLOCALS


 SOLE & SINGLE SOURCE


 OTHER CONTRACTING

Welcome to the Online Contract Catalog!
 Mouse over the icons to the left for descriptions.

Search Contract Catalog

Keyword [?](#)

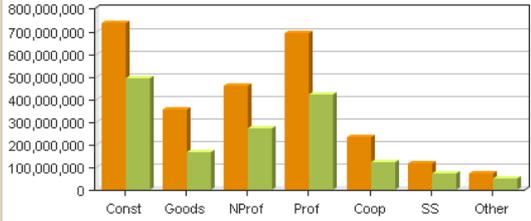
Additional Resources

- Survey
- Vendor Info
- Reports
- Help

User Guide

- Online Contract Catalog User Guide

Authority & Expenditure Comparisons



Contract Authority Bar Chart Contract Expenditures

Summary of Authority & Expenditure Dollar Totals

Category	Contracts	Authority	Expenditures
Construction	176	\$738,236,840.50	\$492,266,573.97
Goods	355	\$356,277,672.17	\$166,240,364.39
Non-Professional	542	\$458,641,310.61	\$275,749,646.11
Professional	167	\$689,716,494.10	\$419,737,059.74
Coop/Interlocal	285	\$232,856,998.99	\$125,093,758.00
Single/Sole Source	350	\$120,607,622.68	\$74,046,941.11
Other	240	\$73,433,158.90	\$53,146,035.47

[Download to Excel](#)

Icon
Description

Search
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Graphics

Summary of Authority & Expenditure Dollar Totals

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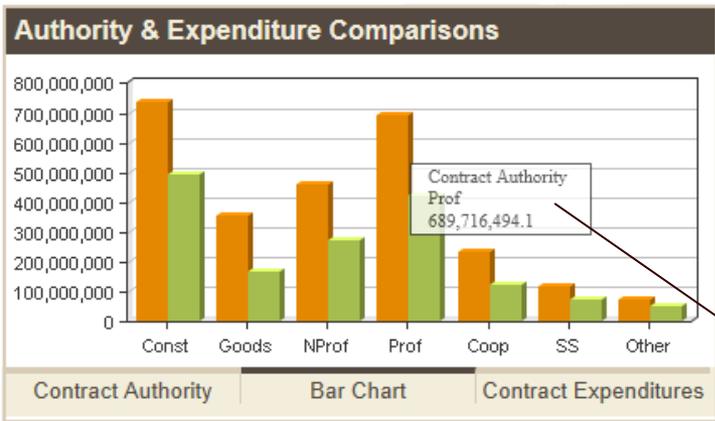
— Clicking the icon generates an Excel document based on the content of the screen

Summary of Authority & Expenditure Dollar Totals

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[Download to Excel](#)

Spreadsheet shows the Total Contract Authority and Total Contract Expenditures for each Category



Mouse over a chart element and the detail is displayed in a pop-up

Click tabs for Bar Chart or Pie Chart graphs of Contract Authority and Expenditures



eCheckbook

Top Row —
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PAYEE
EXPENSE CATEGORY
PAYMENT REGISTER

The data contained on this website is for informational purposes only and contains expenditure information for the City of Austin. Certain Austin Energy transactions have been excluded as competitive matters under Texas Government Code Section 552.133 and City Council Resolution 20051201-002; therefore, the line amounts may not reflect the total check amount if certain Austin Energy invoices were included on the check.



DEPARTMENT



CATEGORY



PAYEE



EXPENSE CATEGORY



PAYMENT REGISTER

Welcome to the City of Austin eCheckbook

Mouse over the icons on the left for descriptions.

What's New

Payment Register Reports

- Prior Week Payments: 05/26/2013 - 06/01/2013
- Current Fiscal Year to Date: 10/01/2011 - 06/01/2013
- Fiscal Year 2012: 10/01/2011 - 09/30/2012
- Fiscal Year 2011: 10/01/2010 - 09/30/2011
- Fiscal Year 2010: 10/01/2009 - 09/30/2010

Payroll Register Reports

- Fiscal Year 2013: 10/01/2012 - 04/26/2013
- Fiscal Year 2012: 10/01/2011 - 09/30/2012
- Fiscal Year 2011 2011: 10/01/2010 - 09/30/2011

User Guide

- eCheckbook User Guide

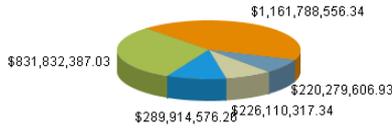
Top 5 Expense Categories

Expense Category	Amount
Services-construction contr	\$1,370,352,544.92
Services-engineering	\$370,719,692.10
Services-other	\$333,974,479.68
Grants to others/subrecipients	\$255,432,043.92
Inventory purchases	\$243,665,915.97

Top 5 Departments for Expenditures from 2008 to 2013

- Austin Water Utility
- Public Works - Transportation
- Financial & Administrative Services

- Austin Energy
- Watershed



[Frequently Asked Questions](#) | [Open Records Request](#) | [Austin City Council Contacts](#)

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eCheckbook – Category Drill Down

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MAIN | DEPARTMENT | **CATEGORY** | PAYEE | EXPENSE CATEGORY | PAYMENT REGISTER

Category
A category is a high level grouping of expenses.

TOTAL AMOUNT: \$88,842,751.90

[Download to Excel](#)

CATEGORY	YEAR	MONTH	AMOUNT
Capital Equipment	2013	MAY	\$9,351,005.02
Commodities/Other	2013	MAY	\$13,935,760.34
Contractual Services	2013	MAY	\$65,551,443.56
Other	2013	MAY	\$4,542.98

All Categories Monthly Expenditures

The chart displays monthly expenditures for each year from 2008 to 2013. The Y-axis represents the amount in dollars, ranging from \$0 to \$114,832,770. The X-axis represents the months from JAN to DEC. A tooltip for August 2012 shows a value of \$109,364,537.66.

Selecting one of the Categories drills down into the Expense Category

Mouse over a chart element and the detail is displayed in a pop-up

eCheckbook – View Payee Information

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EXPENSE CATEGORY
PAYMENT REGISTER

Search for a Payee

All years ▾
All Months ▾
Go!

↑ PAYEE
EXPENSE CATEGORY
PURCHASE ORDER

Payee
A payee is a vendor who provides goods or services and is paid by the City of Austin.

TOTAL AMOUNT: \$12,840,948.64

[Download to Excel](#)

PAYEES FOR THE WEEK OF 05/26/2013 TO 06/01/2013	CHECK DATE	AMOUNT
3M COMPANY	05/31/2013	\$13,744.50
AAR INC	05/31/2013	\$8,879.00
AECOM TECHNICAL SERVICES INC	05/31/2013	\$11,048.59
ALAMO DOOR SYSTEMS OF TEXAS INC	05/31/2013	\$464.50
AMERICAN FACILITY SERVICES INC	05/31/2013	\$13,400.00
ANGELA LUNA	05/31/2013	\$7.00
AUSTIN CAB I INC	05/31/2013	\$2,074.00
AUSTIN COMMUNITY COLLEGE	05/31/2013	\$2,262.00

Vendor Payee Name,
Check Date and
Amount

eCheckbook – Expense Category

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PAYMENT REGISTER

Search for an Expense Category

All years ▾
All Months ▾
Go!

Expense Category

An expense category describes the types of expenses. For example, Computer Software, Salaries, and Architectural Services.

TOTAL AMOUNT: \$4,198,497,908.50

OBJECT NAME	DOWNLOAD	AMOUNT
ADVERTISING/PUBLICATION	Payment Details	\$12,307,826.96
AGRICULTURAL/HORTICULTURAL	Payment Details	\$2,335,776.07
AMIL PREMIUMS	Payment Details	\$14,258,394.54
ANIMAL SUPPLIES	Payment Details	\$21,277.31
APPLIANCE EFFICIENCY PROGRA	Payment Details	\$1,074.00
ARBITRAGE REBATE-ADMIN EXP	Payment Details	\$148,081.51
ASPHALT	Payment Details	\$29,236,764.79
AUXILIARY GENERATION EQUIPMENT	Payment Details	\$35,870.34
AWARDS	Payment Details	\$563,710.90

Category
and
Amount
Break
Down

Unclaimed Property

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ENGLISH
SPANISH

UNCLAIMED PROPERTY

English Version

City of Austin Treasury, Division of Financial & Administrative Services

Public Notice of Unclaimed Property
Valued between \$10 - \$100.00

Every year various departments of the City of Austin report unclaimed cash and valuables, from uncashed checks, deposits, refunds, overpayments or any other transactions creating a credit balance. This property is presumed abandoned and is subject to Chapter 76 of the Title 6, Unclaimed Property Texas Property Code.

It's Your Money

Look for your name or your business name in this notice. If the City of Austin is holding Property belonging to you, the Treasurer of the City of Austin wants to help you get your property back.

Property belonging to you will continue to be held until you claim it. Whenever an owner wants to claim the property, the owner must present proof of the claim to the City of Austin Treasurer, and establish the right to receive the property.

By addressing an inquiry to the City of Austin Treasurer, any person possessing a legal or beneficial interest in the reported property may obtain information concerning the amount of property. It's never too late to make contact.

Steps to Claim your Property

- Click on the link below and search for your name.
[Unclaimed Property Name List](#)
- Contact the Treasurer, Unclaimed Property Section either by mail, by phone, or in person, with the following information:

Owner name exactly as spelled in the listing.
 Current addresses, in order to mail a response. (Please allow for 30 days.)
 All previous addresses for the past five years, including Post Office Boxes.
 Social Security Number of the person listed.
 Daytime, 8:45 a.m. to 4:45 p.m. phone number.

By E-Mail	By US Mail	By Phone	In Person
Send Email	Treasurer City of Austin Unclaimed Property Section P. O. Box 2106 Austin, Texas 78768	512-974-7884 512-974-7890	Treasurer City of Austin Regular Business Days Hours (9:00 AM - 4:00 PM) 700 Lavaca Street, Ste. 1510
- If you have unclaimed property, obtain download the appropriate claim form or contact the Treasurer Office by mail, phone, or in person using the information listed above. The forms are in Adobe Acrobat Reader format. Be sure to have Adobe Acrobat Reader installed on your computer before downloading.

Enter your information with your keyboard by clicking on the first yellow box, and tabbing through the rest of the form. Once you are finished, print the form and go on to the next step. You can also print the form to handwrite your information.

[Claim Form A - Original Owner Claim Form](#)
[Claim Form B - Business Owner Claim Form](#)
[Claim Form C - General Claim Form](#)
- After you have received and filled out the formal claim form, submit the claim to the City of Austin to the address shown above. Please check the form to ensure the following have been provided:

The claim form is completed, as requested by every line.
 Copies of identification and proof of ownership are attached.
 The claim form is signed with your full signature.

Should questions arise while processing your claim, a Claims Examiner will contact you either by phone or letter.

With accurate information and no complications, your claim may be processed and a check mailed in 60 to 90 days.



Unclaimed Property cont.

Instructions— for Claiming Property

Steps to Claim your Property

1. Click on the link below and search for your name.

Unclaimed Property Name List

2. Contact the Treasurer, Unclaimed Property Section either by mail, by phone, or in person, with the following information:

Owner name exactly as spelled in the listing.
Current addresses, in order to mail a response. (Please allow for 30 days.)
All previous addresses for the past five years, including Post Office Boxes.
Social Security Number of the person listed.
Daytime, 8:45 a.m. to 4:45 p.m. phone number.

By E-Mail	By US Mail	By Phone	In Person
Send Email	Treasurer City of Austin Unclaimed Property Section P. O. Box 2106 Austin, Texas 78768	512-974-7884 512-974-7890	Treasurer City of Austin Regular Business Days Hours (9:00 AM - 4:00 PM) 700 Lavaca Street, Ste. 1510

3. If you have unclaimed property, obtain download the appropriate claim form or contact the Treasurer Office by mail, phone, or in person using the information listed above. The forms are in Adobe Acrobat Reader format. Be sure to have Adobe Acrobat Reader installed on your computer before downloading.

Enter your information with your keyboard by clicking on the first yellow box, and tabbing through the rest of the form. Once you are finished, print the form and go on to the next step. You can also print the form to handwrite your information.

Claim Form A - Original Owner Claim Form
Claim Form B - Business Owner Claim Form
Claim Form C - General Claim Form

4. After you have received and filled out the formal claim form, submit the claim to the City of Austin to the address shown above. Please check the form to ensure the following have been provided:

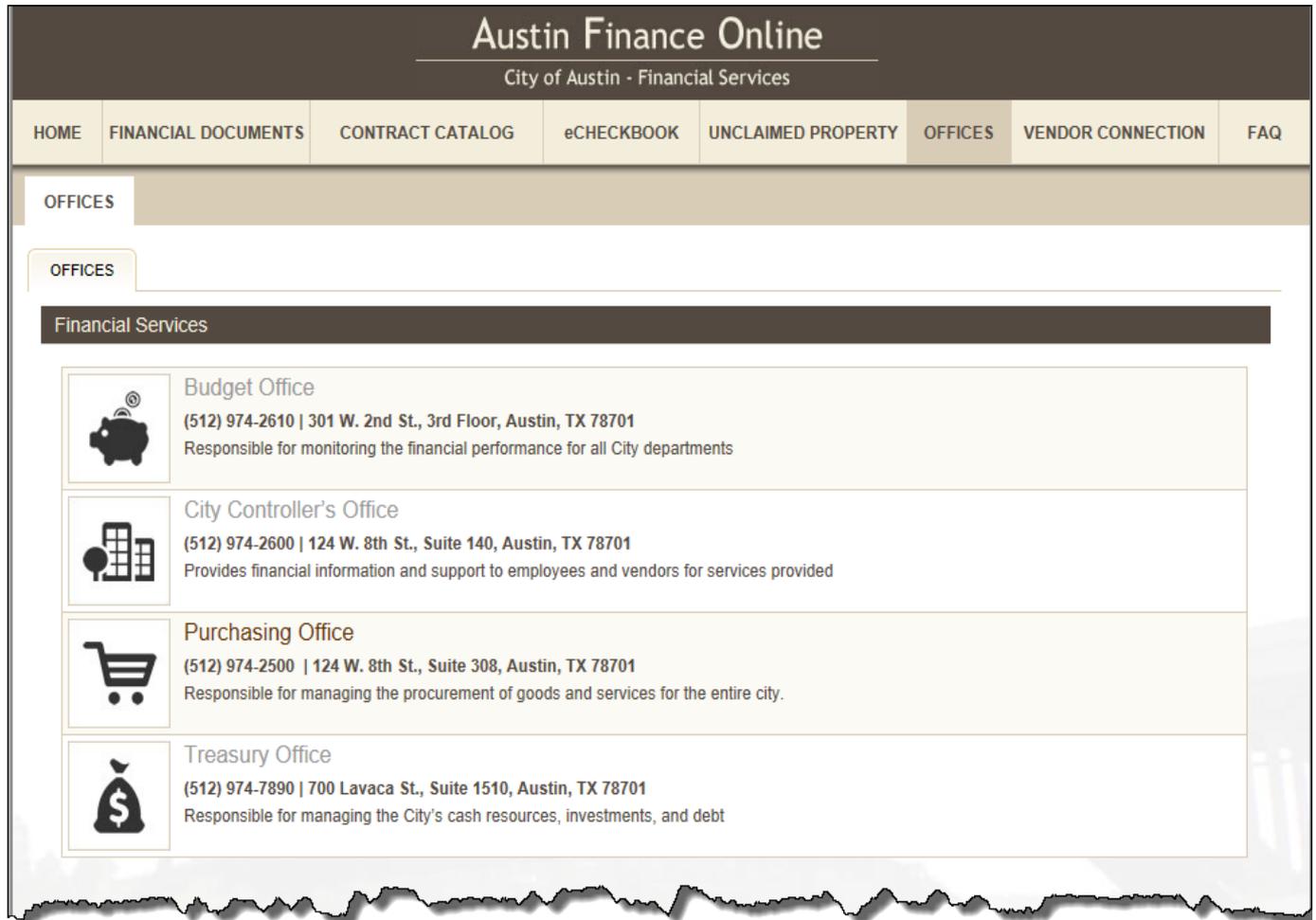
The claim form is completed, as requested by every line.
Copies of identification and proof of ownership are attached.
The claim form is signed with your full signature.

Should questions arise while processing your claim, a Claims Examiner will contact you either by phone or letter.

With accurate information and no complications, your claim may be processed and a check mailed in 60 to 90 days.

Offices

Office Contact Information



The screenshot displays the 'Austin Finance Online' website interface. At the top, the header reads 'Austin Finance Online' and 'City of Austin - Financial Services'. A navigation menu includes links for HOME, FINANCIAL DOCUMENTS, CONTRACT CATALOG, eCHECKBOOK, UNCLAIMED PROPERTY, OFFICES, VENDOR CONNECTION, and FAQ. The 'OFFICES' section is active, showing a list of financial services offices. Each office entry includes an icon, the office name, contact information (phone number and address), and a brief description of its responsibilities.

Financial Services	
	<p>Budget Office (512) 974-2610 301 W. 2nd St., 3rd Floor, Austin, TX 78701 Responsible for monitoring the financial performance for all City departments</p>
	<p>City Controller's Office (512) 974-2600 124 W. 8th St., Suite 140, Austin, TX 78701 Provides financial information and support to employees and vendors for services provided</p>
	<p>Purchasing Office (512) 974-2500 124 W. 8th St., Suite 308, Austin, TX 78701 Responsible for managing the procurement of goods and services for the entire city.</p>
	<p>Treasury Office (512) 974-7890 700 Lavaca St., Suite 1510, Austin, TX 78701 Responsible for managing the City's cash resources, investments, and debt</p>

Vendor Connection

Top Row
Sub Tabs

Vendor
Account Setup

Misc. Tabs

Links

Vendor
Help

Austin Finance Online

City of Austin - Financial Services

HOME
FINANCIAL DOCUMENTS
CONTRACT CATALOG
eCHECKBOOK
UNCLAIMED PROPERTY
OFFICES
VENDOR CONNECTION
FAQ

MAIN
CREATE ACCOUNT
OPEN SOLICITATIONS
CLOSED SOLICITATIONS
BID TAB / RESPONSE
SEARCH FORMS

Welcome to Vendor Connection!

Vendor Connection provides a public clearinghouse to view detailed information about current business opportunities with the City of Austin. This site allows vendors to create Subscriber accounts to subscribe to solicitations and download solicitation documents. Vendors may also register to be notified of any new business opportunities based on commodity codes that they select.

START HERE

New Vendors

Anyone may create an account to subscribe to solicitations. Companies may also register to be notified about future business opportunities with the City based on commodity codes that they select. Registering requires providing additional information such as Legal Name and Tax ID.

CREATE ACCOUNT

Existing Vendors

Vendors that already have accounts with Vendor Self Service (VSS) are converted to Vendor Connection. However, they still need to activate their account by resetting the **password**. Not sure if you already have a registered account, [search here](#).

ACTIVATE ACCOUNT

Account Login

Username

Password

Login

[Create Account](#)
[Retrieve Username](#)
[Reset Password](#)

Contact Information

[Central Purchasing](#)
[Contract Management](#)

Watch the video tour of what you will find in Vendor Connection

NEWS
PURCHASING SERVICES
STANDARD BID DOCUMENTS
BID OPENING WEBINAR

Procurement Information

DESCRIPTION	LINK TYPE
Central Purchasing Bid Tabulations	web form
Contract Management Bid Tabulations	web form
Registered Vendor Search	page link
No Contact List	pdf
Expiring Contracts List	pdf
NIGP Commodity Search	web form

Policies, Rules & Ordinances

Additional Links

Vendor Help

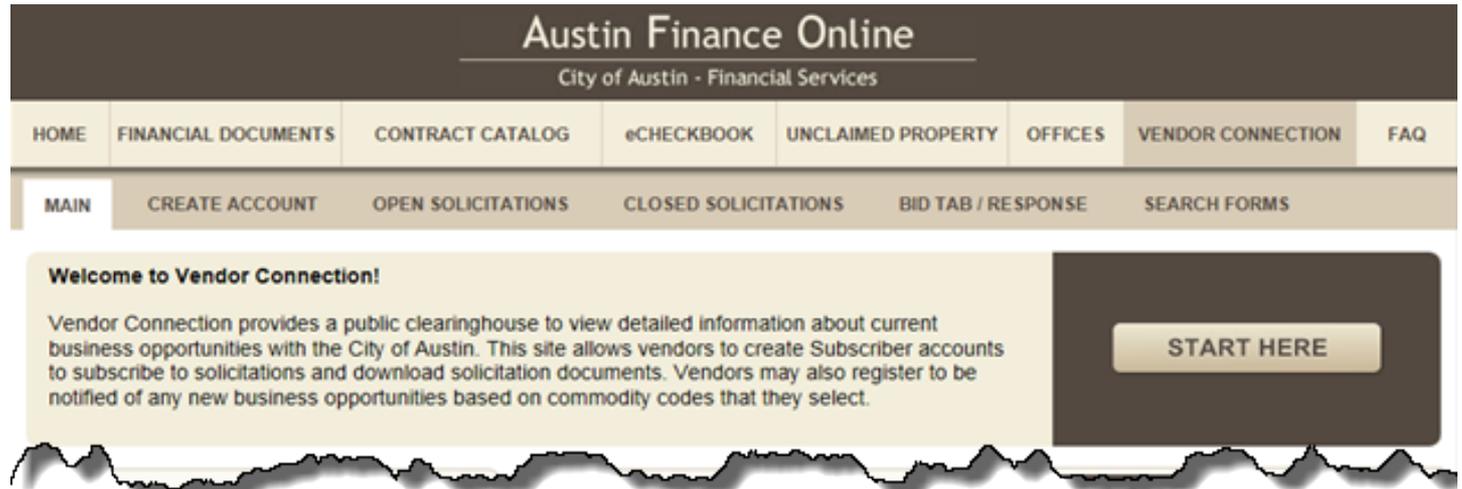
Account
Login

Login Help



Sub Tabs

Sub Tabs —



Create a Subscriber
Account/Vendor
Registration

Search for Closed
Solicitations

All the Different
Searches in One
Place



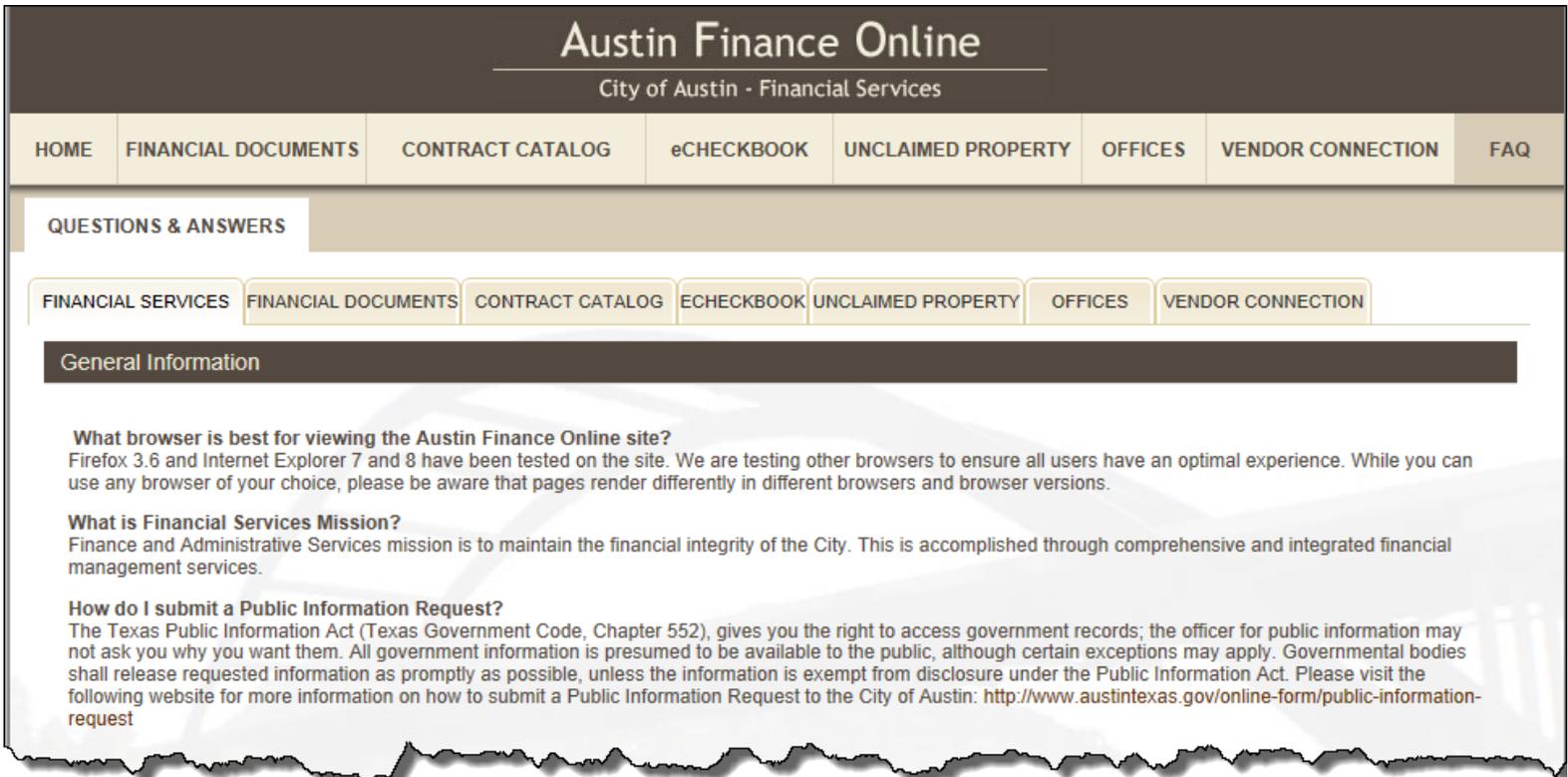
Provides Information
for Vendor Accounts

View Open Solicitations
and Download
Attachments

Search for Solicitation
BidTab/Response

FAQ

Frequently Asked Questions section is provided to help the user understand what is available in Austin Finance Online



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- What browser is best for viewing the Austin Finance Online site?**
Firefox 3.6 and Internet Explorer 7 and 8 have been tested on the site. We are testing other browsers to ensure all users have an optimal experience. While you can use any browser of your choice, please be aware that pages render differently in different browsers and browser versions.
- What is Financial Services Mission?**
Finance and Administrative Services mission is to maintain the financial integrity of the City. This is accomplished through comprehensive and integrated financial management services.
- How do I submit a Public Information Request?**
The Texas Public Information Act (Texas Government Code, Chapter 552), gives you the right to access government records; the officer for public information may not ask you why you want them. All government information is presumed to be available to the public, although certain exceptions may apply. Governmental bodies shall release requested information as promptly as possible, unless the information is exempt from disclosure under the Public Information Act. Please visit the following website for more information on how to submit a Public Information Request to the City of Austin: <http://www.austintexas.gov/online-form/public-information-request>