

**2000-01  
APPROVED BUDGET**

**POLICY BUDGET**

**Table of Contents**

<b>Transmittal Letter</b> .....	T-1
<b>Budget Process</b> .....	7
<b>Economic Outlook</b> .....	13
<b>Operating Budget</b>	
All City Funds Charts .....	29
All City Funds Tables .....	33
<b>General Fund</b> .....	41
<u>Revenue</u>	
Property Tax .....	49
Licenses & Franchise Fees .....	52
Fines .....	53
Sales Tax.....	54
Other Revenue .....	55
Transfers .....	56
Charges for Service.....	57
<u>Departments</u>	
Development Review and Inspections .....	59
Emergency Medical Services .....	67
Fire .....	77
Health and Human Services.....	85
Federally Qualified Health Center .....	97
Library.....	103
Municipal Court.....	109
Parks and Recreation.....	117
Police .....	125
Public Works and Transportation .....	137
Support Departments .....	157
<b>Water and Wastewater Utility</b> .....	213
<b>Other</b>	
Hotel/Motel Tax .....	225
Austin Convention Center .....	227
Aviation.....	235
Environmental Programs.....	243
Neighborhood Housing and Community Development.....	249
Solid Waste Services .....	255
Watershed Protection.....	263

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**Table of Contents**

<b>Debt Service .....</b>	<b>273</b>
<b>Capital Budget.....</b>	<b>283</b>
<b>Austin Energy.....</b>	<b>289</b>
<b>Financial Summaries</b>	
Personnel Summary .....	295
General Fund.....	297
Support Services Fund.....	300
All Other Funds.....	301



## **CITY COUNCIL**

Kirk Watson  
*Mayor*

*Mayor Pro Tem*  
Jackie Goodman

*Council Members*  
Danny Thomas  
Daryl Slusher  
Beverly Griffith  
Raul Alvarez  
Will Wynn

Jesus Garza  
*City Manager*



**City of Austin, Texas  
City Council Priorities  
2000–01**

*Youth, Family, and  
Neighborhood Vitality*

*Public Safety*

*Sustainable  
Community*

*Affordability*

# The City of Austin Commitment 2000

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## Vision

We want Austin to be the most livable  
community in the country

## Values

- ✓ Courage
- ✓ Diversity
- ✓ Integrity
- ✓ Open, Honest Communication
- ✓ Respect, Care and Appreciation  
for Family and Environment
- ✓ Teamwork

## Leadership Principle

Provide quality, affordable services  
with a competitive workforce  
accessible and accountable to our community



# Executive Team

## **Jesus Garza** City Manager

Austin Energy  
Chuck Manning, General Manager

## **Joe Canales** Chief of Staff

Government Relations  
John Hrcir, Officer

Information Systems Office  
Robert Bowmer, Chief Information  
Officer

Small and Minority  
Business Resources  
Lino Rivera, Director

Human Resources Department  
Ruth Ann Edwards, Director

Law Department  
Andrew Martin, Director

PIO/Customer Service  
Michele Middlebrook-Gonzalez

## **Jim Smith** Assistant City Manager

Aviation  
Charles E. Griffith, Executive  
Director

Austin Convention Center  
Robert Hodge, Director

Planning, Environmental &  
Conservation Services Dept.  
Austin Librach

Economic Development  
Sue Edwards, Director

## **City Council** Appointments

City Clerk

Municipal Court Clerk

City Auditor

## **John Stephens, CPA** Director, Financial and Administrative Services

Financial and  
Administrative Services  
John Stephens, CPA, Director

## **Betty Dunkerley** Interim Assistant City Manager

Health and Human Services  
Department  
David Lurie, Director

Library Department  
Brenda Branch, Director

Neighborhood Housing and  
Community Devel. Office  
Paul Hilgers, Community  
Development Officer

Parks and Recreation Department  
Jesus M. Olivares, Director

## **Toby Futrell** Deputy City Manager

Community Court  
Stacey Shorter, Officer

Emergency Medical Services  
Dr. Edward Racht

Fire Department  
Gary Warren, Chief

Office of Emergency Management  
Steve Collier, OEM Officer

Police Department  
Stanley L. Knee, Chief

## **Marcia Conner** Assistant City Manager

Development Review and  
Inspection Department  
Alice Glasco, Director

Infrastructure Support Services  
Cathy Rodgers, Chief  
Administrative Officer  
Vickie Schubert, Chief Financial  
Officer

Public Works and Transportation  
Department  
Peter Rieck, Director

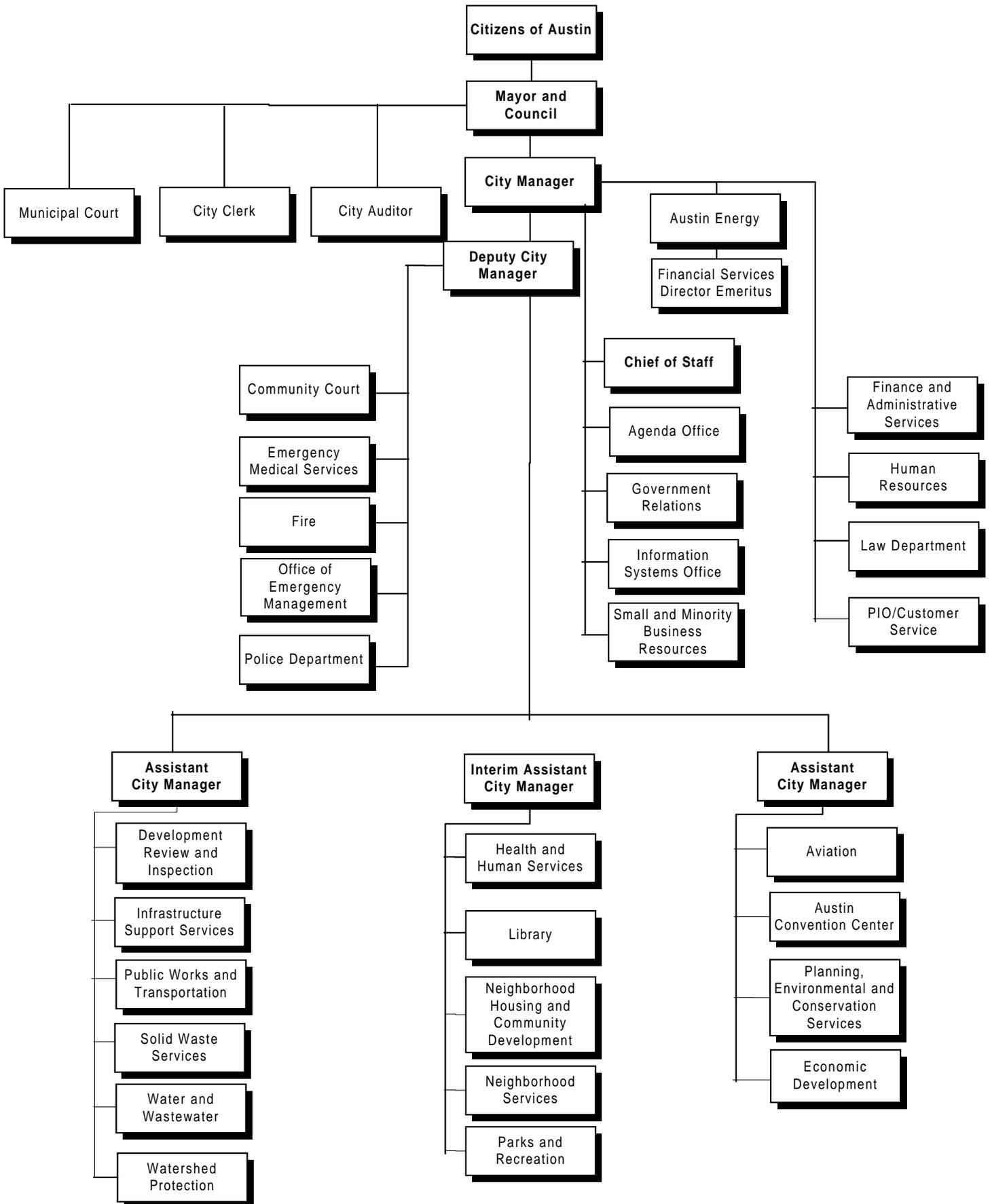
Solid Waste Services Department  
Willie Rhodes, Director

Water & Wastewater Department  
Chris Lippe, Acting Director

Watershed Protection Department  
Mike Heitz, Director

# City of Austin, Texas

## ORGANIZATIONAL CHART



**2000–01  
Approved Operating Budget**

***Acknowledgments***

The Budget Office would like to thank the City Council, management and staff for their assistance in preparing the 2000–01 Approved Budget. The preparation of this document would not have been possible without the timely cooperation and assistance of each City department.

In addition, employees from many City departments contributed their time and efforts to the business planning process and the preparation and publication of the budget documents. We would particularly like to thank those listed below:

Art Alfaro	Elizabeth Katz
Sandra Alvarado	Shelley Kilday
Anissa Alvarez	Katinya King-Lilly
Tyler Anderson	Diane Little
Sue Barton	Tony Mastracci
Sue Beckwith	Mike McCown
James Benes	Peggie McLaurin
Rick Blackburn	Michele Middlebrook-Gonzalez
Sue Blankenburg	Melanie Montez
Steve Bridges	Leslie O'Shea
Susan Brown	Kay Owens
Paul Cook	Kimberly Panacci
Marisa Cortinas	Lisa Parnell
Heather Cox	Carla Penny
Charles L. Curry	Elizabeth Phillips
Betty J. Dunkerley, CPA	Jaycie Prescott, CPA
Mike Erwin	Dorinda Pulliam
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Catherine Gambrel	Robert Rowan
Tino Garcia	Georgia R. Sanchez
Rudy Garza	Karen Sharp
Melissa Garza	Lynn Sissney
Michele A. Gizelbach, CPA	John Stephens, CPA
Ashley Harrison	Shannon Szymczak
Lang Hoang	Dixie Tischler
Rosy Jalifi	Tanja Valdez
Bart Jennings	Dennis Waley
Rhonda Johnson	Van Willey
	Leyla Yatim

# Preface

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The Approved Budget consists of six volumes:

- **Policy Budget**—Summarizes the City's financial structure, explains where we get our money and what we do with it in a narrative and graphic format. It also includes a financial summary of all City funds and comparative information on revenue, expenditures and fund balance for all budgeted funds. The remainder of the budget volumes are categorized by the services provided.
- **Volume I**—Includes detailed information on the revenue and expenditures of departments in the following categories: Infrastructure and Public Safety.
- **Volume II**—Includes detailed information on the revenue and expenditures of departments in the following categories: Health and Human Services, Recreation and Culture and Housing.
- **Volume III**— Includes detailed information on the revenue and expenditures of departments in the following categories: Support Services and grants and trust.
- **Volume IV**—Includes detailed information on the revenue and expenditures of the City's utilities and major enterprises, other funds, debt service and the capital budget.
- **Supporting Documents**—Contains the Council approved City Financial Policies, a summary schedule of capital outlay, property tax information, a list of fees and charges and the ordinances necessary for adoption and implementation of the budget.

Copies of all budget documents are available at all City libraries and City Hall. The Policy Budget as well as program and activity pages with performance information for all City departments are available on the Internet at <http://www.ci.austin.tx.us/budget/>. Requests for additional information can be made to the Budget Office at 499-2610.

## ***Other References***

In addition to the Approved Budget, additional information concerning the City's financial plan is contained in the Financial Forecast issued by the Financial and Administrative Services Department during the Spring. This document provides additional information on the local economy as well as projections of future revenue and expenditures. In accordance with the City Charter the Planning Commission, each year compiles a list of recommended capital improvements for the next five years. These recommendations are contained in the Capital Improvement Plan that is adopted by the commission. Funding authorization for the next fiscal year is shown in the Capital Budget, contained in Volume III.

## ***Financial Policies***

The Austin City Council has adopted a comprehensive set of financial policies to govern the financial management of the various City funds. A complete copy of these policies is contained in the Supporting Documents.

## ***Basis of Accounting***

Revenue and expenditures are budgeted in a format that is consistent with the City's financial statement. Financial statements are prepared annually in accordance with generally accepted accounting principles applicable to state and local governments and audited by an independent outside auditor. Governmental funds are accounted for on a modified accrual basis.

# City Manager's Proposed Budget

## Fiscal Year 2000-2001



**August 3, 2000**

Mayor and Members of the City Council:

Every year, we are faced with the challenge of determining what services we will fund for the coming Fiscal Year – and to what extent – so that we can help maintain a high quality of life for our community.

It is often difficult, however, to establish exactly what constitutes a high quality of life. The cost of living; unemployment; job growth; the crime rate; income; housing availability; water quality – all of these have an impact.

To ensure that Austin focuses on these issues, the Council established priorities including: public safety; youth, family and neighborhood vitality; and affordability. Sustainability is also a key priority, although I consider it an “umbrella” priority, impacting all others.

Austin is nationally recognized for our efforts to benchmark our progress in these priority areas. We are fortunate to have the participation of community groups such as the Sustainability Indicators Project and the Community Action Network in those efforts, which include comparisons between cities across the country. In addition to the information reported in the budget document and in our quarterly reports to Council, we will be highlighting the indicators in our Community Scorecard as we present the Proposed Budget.

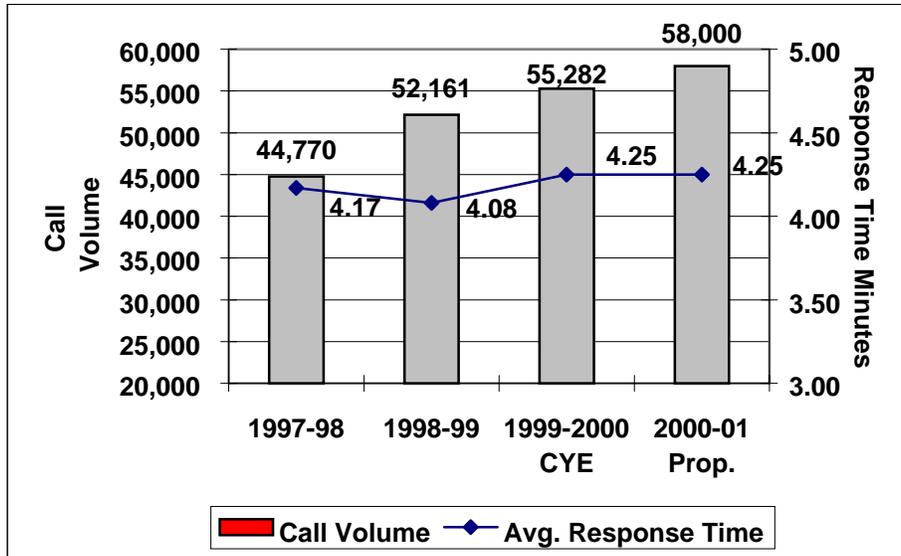
### **Public Safety**

Respondents to Austin's Community Scorecard continue to rank Fire, Emergency Medical Services and Police high with respect to both Customer Priority and Customer Satisfaction. We recognize the need for continuing substantial investments in all three areas. In fact, for FY 2001, Public Safety comprises 48 percent, or \$209.1 million, of the total General Fund.

What does our community receive for such an investment? Reviewing some of the significant performance measures can help put it into perspective.

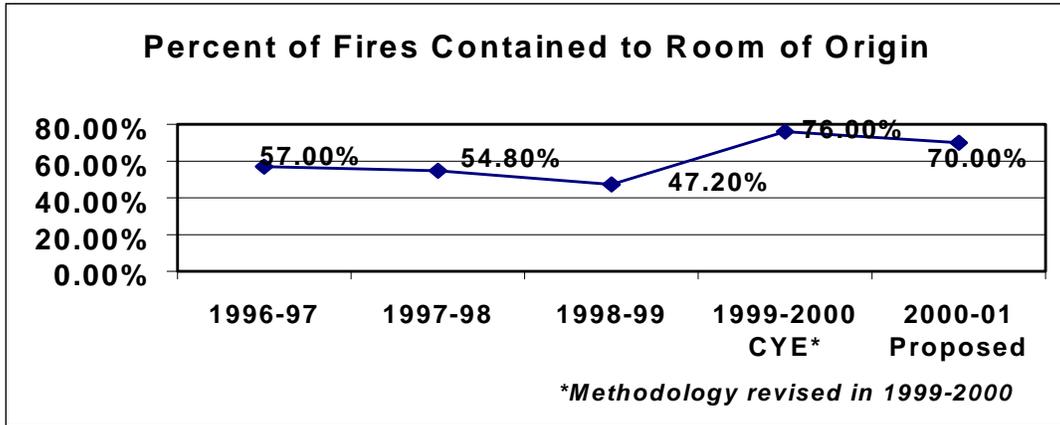
For example, the Fire Department's call volume continues to increase. However, the proposed response time for FY 2001 is expected to remain the same as during FY 2000, even with a significant increase in calls.

### Austin Fire Department Volume and Response Time

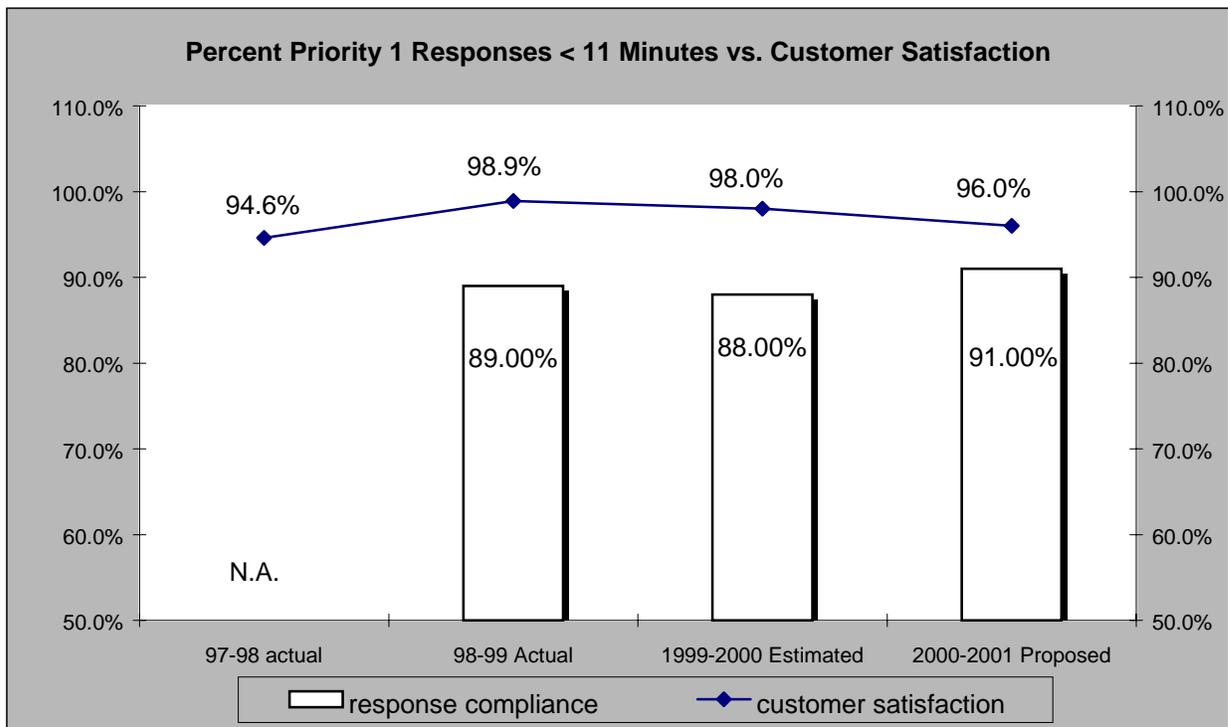


The Department's ability to maintain response time, in the face of rising call volume, has been achieved through opening new stations such as Oak Hill and Four Points in FY 1999-2000. The Proposed Budget will enable the Department to continue to meet this response time by funding firefighters for future stations at Spicewood Springs and Harris Ridge.

A key measure of performance being used by fire departments across the country is the percent of fires contained to the room of origin. The Austin Fire Department has adopted this measure and this Proposed Budget allows the Department to keep this measure at or above 70%, considerably higher than the national standard of 52 percent.



Response time for Emergency Medical Services is also at the top of the priority list for our community. For FY 2001, EMS is focusing on improving the number of Priority One calls responded to within 11 minutes by three percent, through the opening of two stations – the Maconda Station within the City limits and the Jonestown Station in Travis County.



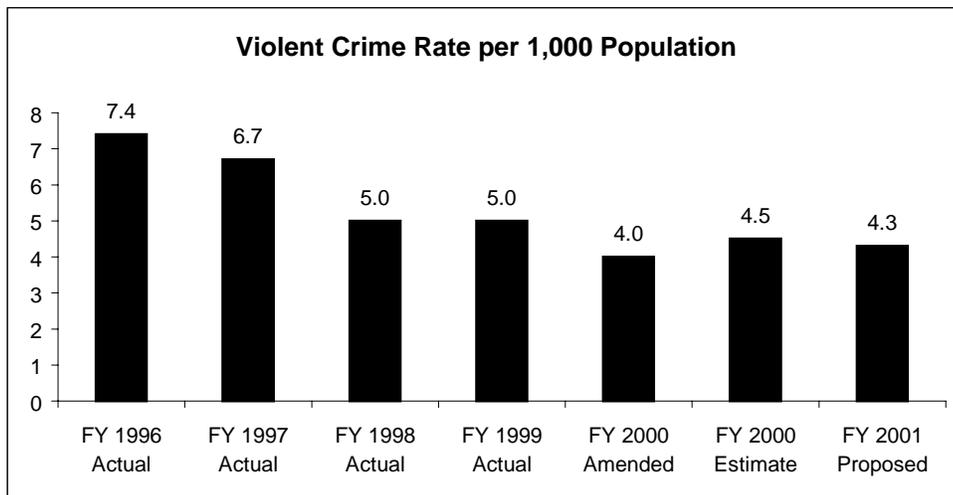
Further, with an estimated growth in call volume of 8 percent expected for FY 2001, the Proposed Budget includes:

- Adding six FTEs to the Communications Center in order to maintain the goal in call processing time of less than 70 seconds. These positions will also be critical in future years, as they will help staff the new Public Safety Combined Communications Center in 2003.
- The replacement of equipment in the Communications Center, including three existing consoles that are 15 years old.

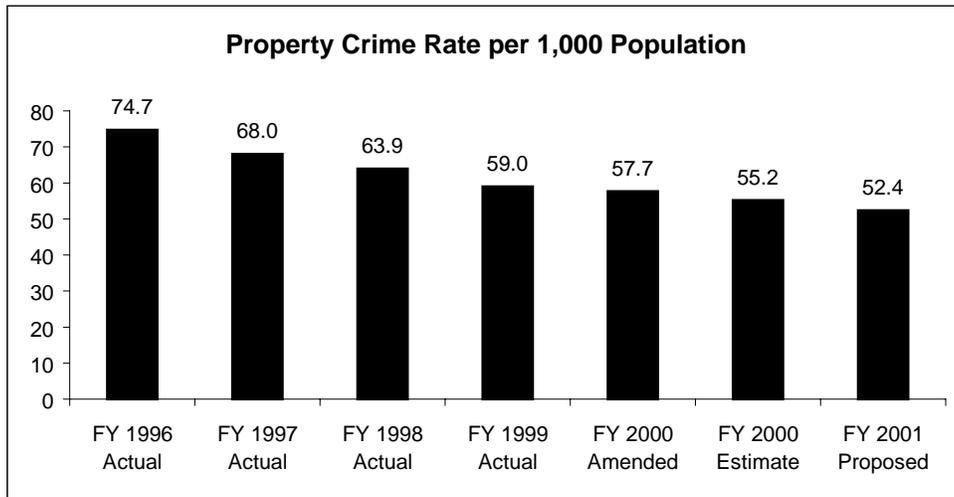
Taking a look at Police services, survey respondents rank the violent crime rate as a high priority. Here in Austin, that crime rate per 100,000 has been dropping since FY 1996.

Through the Proposed Budget, we are making key investments within the Austin Police Department to help continue this declining trend, and:

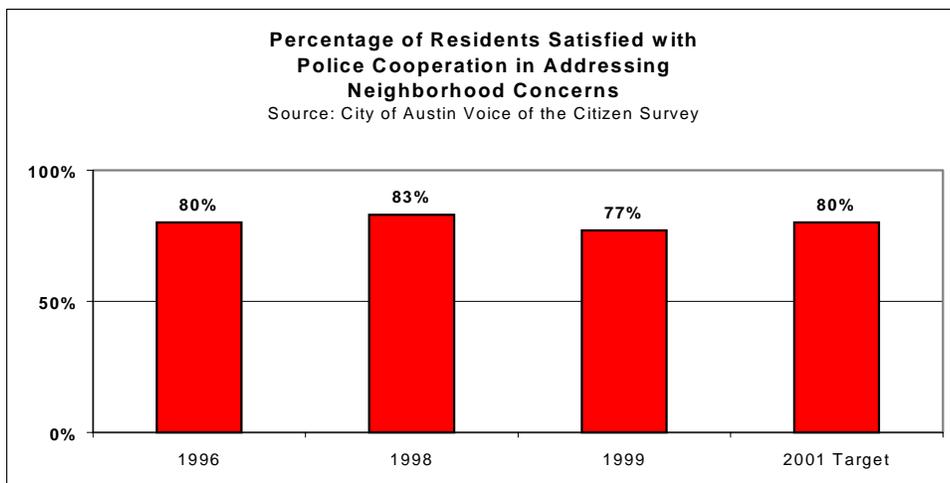
- Reduce the Violent Crime Rate by 5 percent so that Austin is among the top five safest major cities in the United States with regard to violent crime.



- Reduce the Property Crime Rate by 5 percent, allowing Austin to become one of the 20 safest major cities in the United States with respect to property crime.



- Improve the quality of life so that Austin residents live, work and play in clean, safe neighborhoods.
- Increase residents' satisfaction with the cooperation of police in addressing neighborhood concerns.



Some of the key investments include:

- Adding 26 officers to maintain the current officer per resident ratio of 1.9 officers/1,000 residents. Of these new officers, eight will be assigned to traffic enforcement.

- Reaching 100 percent of fully authorized strength, 1,215. For FY 2000, the estimated number of sworn positions filled is at 99 percent. Despite the increase in fully authorized strength for FY 2001, we expect to reach 100 percent by September 2001.
- Adding 35 new civilian positions to serve the department in areas that do not require police authority, including 9-1-1 communications; field report writing; and correction officer positions. In addition to increasing officer efficiency, civilian positions will allow the full redeployment of eight officers.
- Increased overtime to provide additional enforcement in our community.

## **Sustainability**

The Community Scorecard categorizes a number of issues under Sustainability. These include: inspections, site plan review and subdivision review; water quality; recycling; lake and stream quality; traffic and road maintenance; and air quality.

I would submit that almost everything we do in our community impacts our Sustainability. That is the primary reason I am recommending the creation of both a Sustainability Fund and an Economic Development Fund for FY 2001.

I envision the Sustainability Fund as one that will provide resources for projects that will help the City of Austin build a sustainable economic, environmental and equitable infrastructure – the three “e’s” that make up sustainability.

The revenue for the Sustainability Fund will come from a variety of sources:

General Fund -- approximately \$14.7 million.  
 Water and Wastewater Utility – 1% (\$2.3 million)  
 Solid Waste Services – 1% (\$364,000)  
 Drainage Fee – 1% (\$268,000)  
 Transportation Fund -- 1% (\$183,000)

And, when you look at the key issues identified for sustainability, these revenue sources are in perfect alignment. The General Fund supports the department which oversees inspections, site plans and subdivision reviews; the Water and Wastewater Utility has as its primary responsibility water quality; Solid Waste Services handles recycling; the Drainage Fee funds projects that address lake and stream quality; and the Transportation Fund finances road maintenance and other related projects.

Some of the projects that I would recommend financing through this newly created fund are the construction of Giles Road and the extension of South First

Street. These are important environmental projects that will allow for development in the Desired Development Zone and contribute to the economy. I would also propose to finance the construction of the Barton Springs Salamander structure, a captive breeding facility.

However, recognizing that sustainability must also address equity and the economy, I am recommending financing workforce development activities; a childcare initiative; and affordable housing through this fund.

The Sustainability Fund will be reviewed on an annual basis for two primary reasons. One will be to assess where the greatest needs are in our community each year and what projects, under the three “e’s”, can best meet those needs. It’s important to note that, although the economy, environment and equity are equally critical for our community, one of these areas, or perhaps two, may need more focus in any given year. The second reason I am recommending an annual review is because there may come a time when it is not fiscally prudent to continue financing this new fund, and, as a result, it will be discontinued.

Today, however, during this time of rapid economic expansion, we should set aside a small portion of our current revenues to support projects that will provide a future economic return to the City’s operating funds and a social and environmental return to the residents of Austin.

To further the City’s goal of sustainability, Austin Energy will provide \$4.2 million in FY 2001 to support a newly created Economic Development Fund. This fund will allow Austin Energy to increase the density in growth of our existing infrastructure and shorten the time it takes to bring new customers on line. It will also give the City the ability to plan and implement growth and redevelopment strategies on a timely basis. For example, it will provide resources for working with high tech companies that are looking to relocate to Austin; for planning our downtown development; and for the redevelopment of the former Robert Mueller Municipal Airport property.

Throughout this Proposed Budget, you will also find a number of supporting initiatives that will provide a strong foundation for Austin’s future including: air quality programs; additional affordable housing projects; and bond program implementation.

### ***Air Quality Programs***

The time is fast approaching when the United States Environmental Protection Agency may designate the Austin area as a non-attainment region. I anticipate that such a designation could occur during FY 2001. That is why it is imperative – today – to implement measures that can help improve our air quality and reduce traffic congestion. We may not be able to completely erase the potential economic costs of a non-attainment designation, including Federal

Highway Transportation funds being frozen and local businesses in the tri-county area facing costly emissions controls. But, as one of the major employers in the greater Austin area, the City can become a leader in bringing solutions to this community.

We began a pilot program in June at Austin Energy to gauge employee interest in flexible work schedules, compressed work weeks, car pooling and the commuter bus program. On July 31, the rest of the City took that step too. Department Directors have, over the course of the summer, analyzed how they could implement these types of initiatives. The July 31 implementation date marked the beginning of Phase I. Phase II will look at increasing teleworking opportunities and offering customer service via the Internet. I anticipate these programs to get under way this fall. I know you join me, Council, in a commitment to ensuring we do our part to help this community. I look forward to offering a comprehensive program – one that can be a model for other entities within the greater Austin area to follow – by the time Ozone Season returns next April.

### ***Affordable Housing***

On April 20, 2000, the Austin City Council adopted the SMART (Safe, Mixed-Income, Accessible, Reasonably priced, and Transit-oriented) Housing Initiative. This initiative is designed to stimulate new housing opportunities for low and moderate income renters and potential homebuyers. Through this initiative, projects meeting the SMART Housing standards will receive fee waivers and a facilitated review and inspection process.

To accomplish this goal, I am implementing a pilot project that sets specific turn-around times for City reviewers and inspectors. For example, the proposed cycle time for site plans and subdivision review will be 30 to 60 days; the current average cycle times are 140 days and 202 days respectively. Single-family building permit applications meeting the criteria will be reviewed within two working days compared with the current response time of 7 to 21 days. Applicants will be held accountable and must respond to staff comments within two working days for single-family building permits, seven days for administrative review and within 14 days for Planning Commission reviews.

The Austin City Council, as part of the Budget process during Fiscal Year 2000, created the Housing Trust Fund. The total: \$1 million -- \$750,000 to help developers pay for construction of apartment buildings for low-income residents; and \$250,000 to start a loan program that would guarantee bank loans to individuals for home improvements. This Trust Fund investment will continue in FY 2001, through the proposed Sustainability Fund.

SMART Housing also expands the leadership role of the Austin Housing Finance Corporation (AHFC) as the “lead agency for housing production” for the City of Austin. Not only will AHFC administer the Housing Trust Fund, it will continue to operate programs ultimately creating or retaining 5,000 housing units annually by the year 2005.

The Neighborhood Housing and Community Development Department will continue to serve as the administrator for the programs funded by the U. S. Department of Housing and Community Development. These funds provide resources for financing housing and community development programs.

### ***Bond Program Implementation***

As part of the November 1998 election, voters authorized almost \$340 million in new General Obligation bond authority for transportation, park, recreation, cultural, library, public safety, and flood control projects; and nearly \$333 million in new utility revenue bonds for a variety of Water and Wastewater improvement projects. The Proposed Budget assumes a General Obligation bond sale of nearly \$59 million and includes a one-cent tax increase over the effective rate, as discussed at the time of the bond election, to pay the principal and interest payments on the debt. Ever since jump-starting the bond implementation program just two months after the election, we have focused our efforts on urgent flood buyouts, land acquisition for the new libraries and destination parks, and major transportation elements such as traffic signalization, street reconstruction and key street improvement projects.

I believe the bond sale and new appropriations that are part of this Proposed Budget are a reasonable response to community needs and expectations, addressing the City’s pressing transportation and mobility needs; improvements to public safety facilities and systems; enhancement of the library and park systems; and watershed issues.

## ***Youth, Family and Neighborhood Vitality***

### ***Neighborhood Services***

Two fundamental problems for some in our community are an understanding of where to go to get assistance from the City and how to conveniently access City services.

In particular, I hear a lot of complaints from residents who say that there are too many existing City hotlines and contact numbers for reporting City code violations. In response to this need, I am considering consolidating several key code enforcement functions under one department. The benefits of such a consolidation would be:

- One central number for citizens to call to report the most frequent code violations.
- Increased efficiency through improved service delivery.
- Increased accountability.

I propose implementing a central call center in Solid Waste Services in two phases. Phase I would serve to create the call center, begin routing calls for key code enforcement functions and take a small step at physically moving some of those functions to the central center at SWS. Phase II would bring all applicable code-based functions under SWS and establish measures and a tracking system to demonstrate, test and compare outcomes for neighborhoods.

With respect to accessing City services, I am proposing to operate two Neighborhood Support Offices, one in Central East Austin and the other in Northeast Austin, at the former Robert Mueller Municipal Airport. These offices will significantly increase City staff's ability to become more accessible to citizens as well as identify, respond and address neighborhood concerns and substandard conditions.

Neighborhood Planning remains a key focus for FY 2001. The Planning, Environmental and Conservation Services Department estimates that 10 neighborhood plans will come before Council for adoption during next Fiscal Year.

The implementation of elements of adopted plans is also a key issue. Some plans seek support for smaller capital improvement projects, while others may require more investment. For example, Council adopted the East Cesar Chavez, Chestnut and Dawson Neighborhood plans this Fiscal Year, each with its own focus specific to the area represented. It is evident that we need to develop a process by which to not only determine the extent of funding requested but also determine the timeline by which projects move forward.

As a result, I am proposing \$250,000 in new capital appropriation to design and/or construct some of the relatively smaller projects. For example, projects such as sidewalk or curb repairs, stop signs or traffic calming.

Additionally, I want to recommend that any major Capital Improvement Projects that are requested through these approved neighborhood plans be evaluated just as we do any other proposed CIP project. Thus, those projects that would require significant capital investment will go through the existing process we have for determining our overall CIP program.

### ***Parks maintenance***

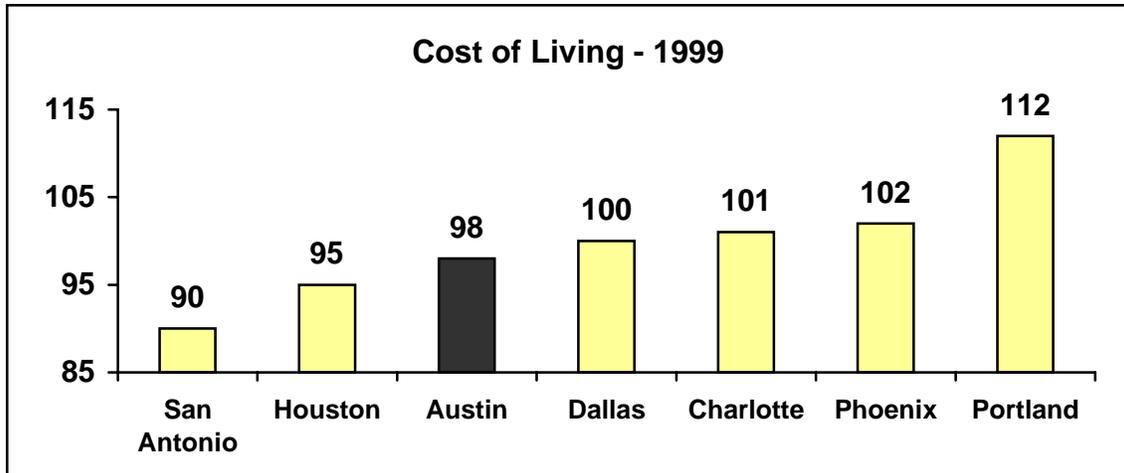
Overall, the Parks and Recreation Operating Budget is increasing from \$28.1 million to more than \$29.8 million, with an emphasis on parks maintenance. I am proposing an additional \$700,000 to support and equip 15 new FTEs for landscaping, trails and ballfield maintenance. In addition, there is approximately \$1.4 million in new appropriation in the Capital Budget for maintenance-related services and renovations. With this year's projected funding, this means that we will have approximately \$5 million next year for capital parks maintenance.

With respect to swimming pool maintenance, it became evident this summer when we went to a Stage II mandatory watering cycle, that there were some issues needing to be addressed. The fill and draw pools will always have to be closed when the City is in mandatory water conservation. However, one pool in particular, Ramsey Municipal Pool, is not a fill and draw, but has a unique gutter design that results in significant water loss. We did not identify this problem in time to include funding in the Proposed Budget. However, I will recommend a funding source for this \$400,000 project prior to budget adoption.

### **Affordability**

When people talk about affordability, what will most likely come to mind is that of cost of living. Housing, utilities, grocery items, transportation and health care make up the majority of factors that are considered when assessing a community's cost of living. As all of us are aware, Austin has experienced phenomenal growth over the last few years. And, many believe that growth has contributed to a higher cost of living.

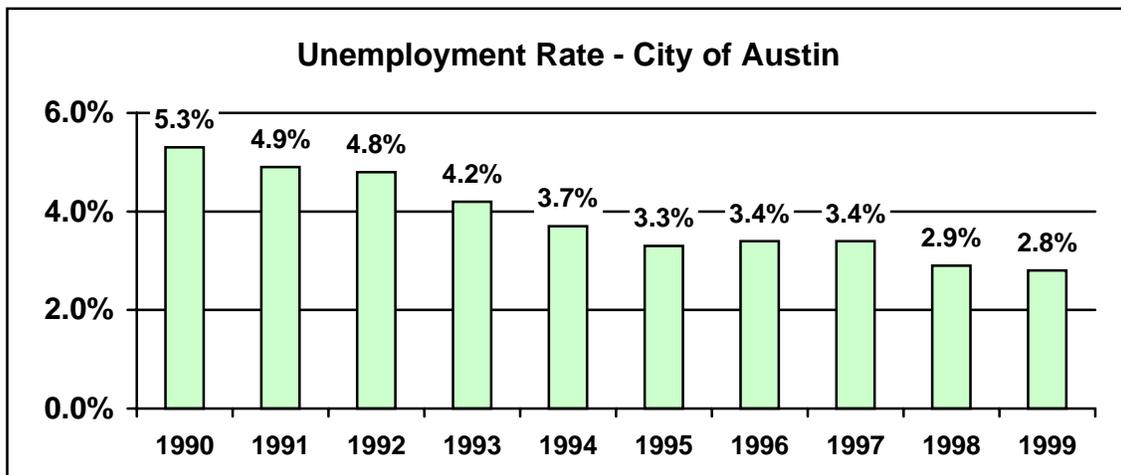
In actuality, Austin's cost of living, compared to other major cities like Dallas, Houston, San Antonio, Charlotte, Phoenix and Portland, is the third lowest – with only Houston and San Antonio having a lower cost of living.



The Sustainability Indicators Project measures affordability in a different way – by comparing the change in median household income to the change in the cost of living. According to their report, since 1996, median household income has been increasing at a higher rate than the cost of living. In fact, in 1999, incomes increased 3.6 times as fast as costs.

Unemployment is also very low in the Capital City, compared with other major cities in the country.

The national benchmark for full employment is a 4% unemployment rate. In 1999, Austin experienced a 2.8% unemployment rate, while other Texas cities maintained the 4% rate.



If you break down the unemployment numbers more specifically, it is clear that there are still some segments within our community that do not enjoy as low an unemployment rate. According to the Texas Workforce Commission, in July of this year, statistics show our African-American population with unemployment rates above the national 4 percent average while Hispanics, although below the 4 percent, experienced a higher unemployment rate compared with Anglos. While these average numbers are much better than in years past, there is still work to do. There are core ZIP codes within the Austin area that show significantly higher unemployment rates. That is why our workforce development efforts, through the Sustainability Fund, will focus on the under-employed in our community.

The low unemployment rate further means greater competition for the City – as an organization – to recruit, hire and retain good, motivated and skilled employees. That is why it is critical to invest in our own employees. Without them, not only will the City's overall organizational health suffer, but ultimately, so will our service delivery.

Through the Proposed Budget, we are funding key workforce issues, including \$23.5 million for market adjustments; Pay-For-Performance, our performance-based pay system; the Fire Department's meet and confer; and step and longevity pay for Civil Service personnel. This does not include the meet and confer contract with the Police Department, as we are still in negotiations with the Police Association.

With respect to the Pay-For-Performance pay system, I am proposing to increase the percentages for employees who either meet or exceed expectations. During the presentation of the Draft Policy Budget, I mentioned that the Human Resources Department was reviewing what other Texas cities – and cities across the country – are providing for their employees. Based on that data, I am pleased to recommend an increase from 3.5 percent to 4 percent for employees who meet their Success Strategy Performance Review (SSPR) goals and an increase from 5 percent to 6.5 percent for those employees who exceed their SSPR goals. Throughout the coming Fiscal Year, we will continue to evaluate our pay strategy to ensure that we are doing everything we can to continue to maintain a highly skilled and highly motivated workforce.

I am also recommending an increase in stability pay. Currently, we provide \$500 for employees who have been with us five years – up to seven. We then offer \$1,000 annually for the rest of their tenure. For FY 2001, I recommend keeping at the \$500 level for employees with five to seven years of service with the City. At seven years, it will still increase to \$1,000, but at 15 years, stability pay will jump to \$1,500 for the rest of an employee's tenure.

Another issue that must be addressed when looking at the City employee workforce is that of the living wage. For FY 2001, I propose to increase the

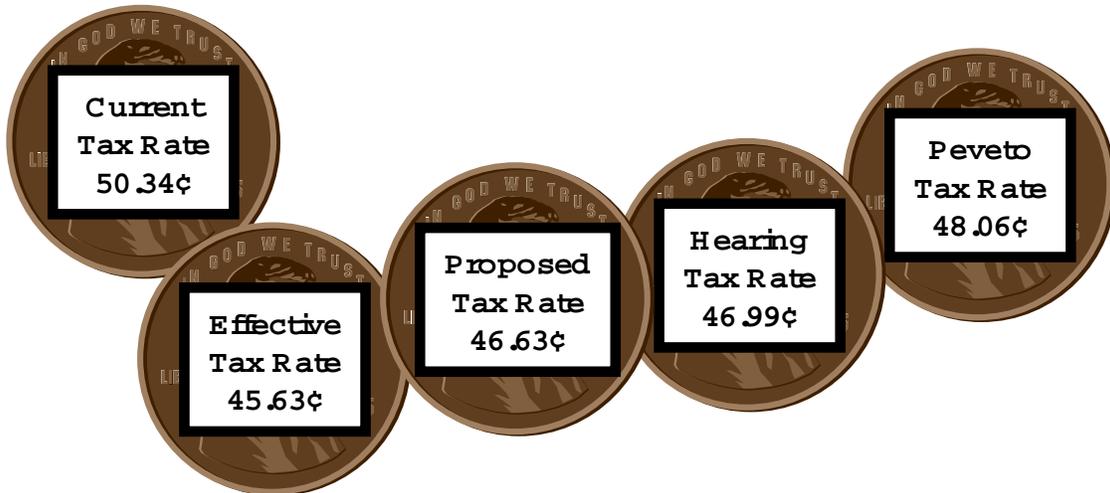
City's living wage, beginning in October, from \$8 to \$8.50, with an increase up to \$9/hour in April.

During the preparation of the current budget, we noted that the improvement in pension benefits approved by the Employee Retirement Systems Board would help offset the increased health costs that retirees, like everyone in the country, are experiencing. For FY 2001, the overall cost increase in the City's contribution to health care cost is \$12.1 million, including retirees.

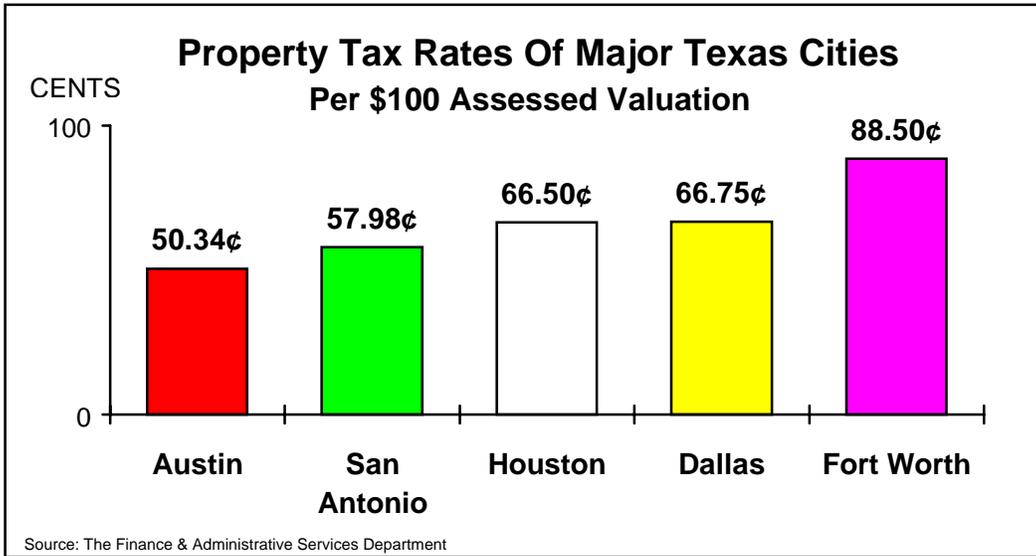
Because health costs will continue to soar, particularly retirees' health benefits, we realize that ultimately, we will simply not be able to keep up with the escalating costs and will need to come up with alternative plans to continue providing much-needed health care in the very near future.

## Revenue Assumptions, Proposed Expenditures

I am pleased to present this Proposed Budget for Fiscal Year 2001 at the rate of 0.4663 or 46.63 cents per \$100 taxable assessed value.



This represents more than a one-cent decrease from this current fiscal year's tax rate of 50.34 cents – a rate that is one of the lowest property tax rates among the major cities in Texas.



The 46.63-cent tax rate does represent a one-cent increase over the estimated effective tax rate. The penny increase is for debt service associated with the proposed bond sale for FY 2001, approved by voters in November 1998.

This rate is based on the certified property tax roll that we received from the Travis Central Appraisal District on Monday, July 31. We normally would have received the roll by July 25. However, the Appraisal District informed us that there would be a delay this year based on the number of appeals.

The overall increase in the tax roll is estimated to be \$5.9 billion, which is a 16.5 percent increase over last year. Approximately \$2.1 billion comes from new construction – that is \$500 million more new construction than we saw the previous year.

What does this mean for homeowners? The average of all single-family houses in Austin last year was \$122,164; that average, which includes houses built during the year, has increased to \$138,674.

Because the homeowner has a 10 percent cap on the increase in taxable value each year, if last year's "average house" was owner-occupied, its taxable value would only increase to a maximum of \$134,380. The proposed tax rate including the debt service increase would cost this homeowner \$11.64 next year.

## Proposed Rate Increases and Fees

We are not proposing an increase in electric rates.

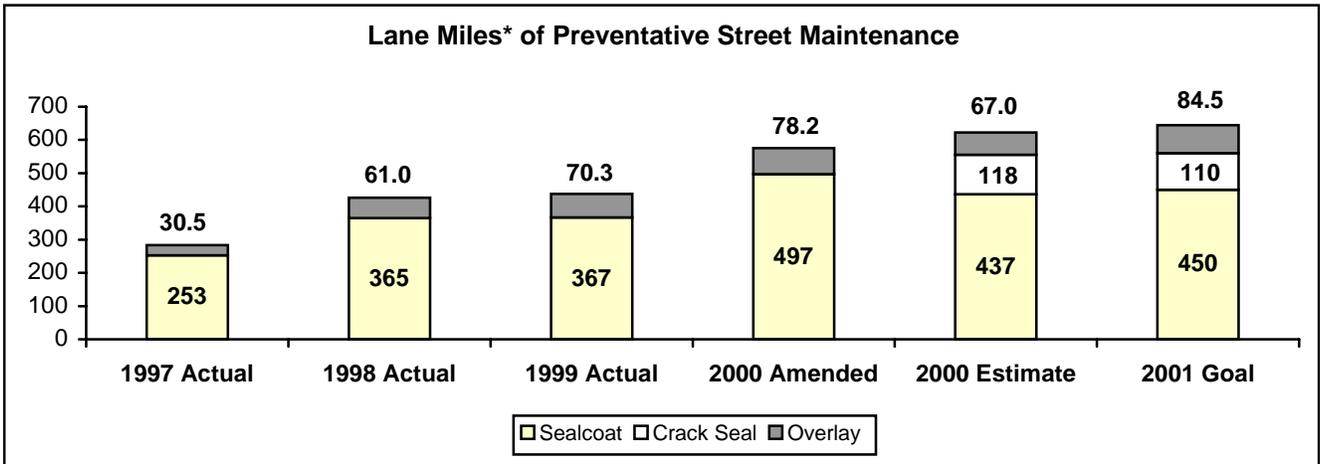
For the Water and Wastewater Utility, we will be seeing some changes based on the recently completed cost of service study. This study was undertaken to determine water and wastewater service rates for the various customer classes. I will not be recommending a systemwide rate increase for water and wastewater services for FY 2001. However, based on the new cost of service study, it is anticipated that the cost responsibilities among the various customer classes will be changing. As a result, average monthly water and wastewater bills will decrease for some customer classes and increase for others. Some of the water and wastewater rate structure highlights of my upcoming budget proposal for the Utility will include:

- Significant improvements to the existing rate-making methodology.
- Rate incentives for water conservation.
- Simplification of water rate blocks for the residential class.
- Seasonal water rates for multifamily, commercial, and industrial classes.
- Affordability considerations for residential and multifamily customer classes.
- Reduction in monthly fixed customer charges for all classes.

With respect to proposed fee increases, we are not recommending an increase in the Solid Waste Services Fee for FY 2001. However, SWS is proposing a \$4 fee for collecting unstickered garbage.

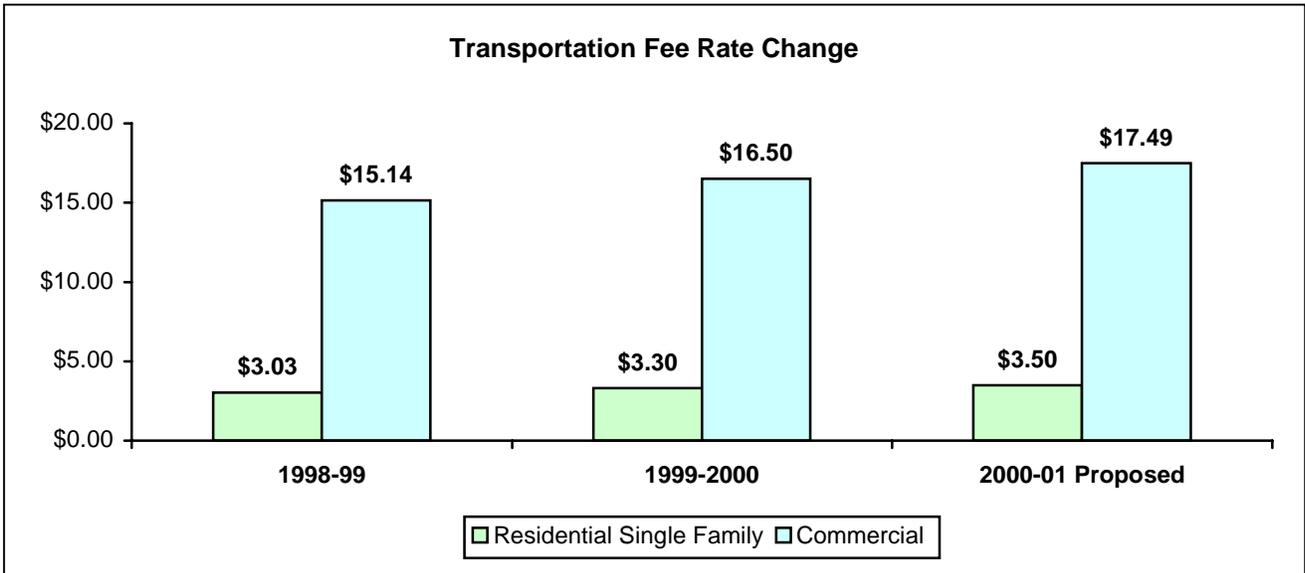
We are also proposing a 10 percent increase in the primary funding source for the Watershed Protection Department -- the monthly drainage fee paid by City Utility customers. Most of the increase is planned to increase the utility transfer to the Capital Improvement Program by \$0.7 million for a total of \$2.4 million. The transfer will be used for the purchase of new and replacement vehicles and equipment, flood control improvements on Upper Shoal Creek, drainage master plan implementation, and Bull Creek water quality projects. The remaining fee revenue increment will be used for maintenance, inspection, and water quality operational needs. For the average residential ratepayer, it will mean an increase from \$4.74 to \$5.21 per month. For the average commercial ratepayer, it will mean an increase from \$51.12 to \$56.23 per acre per month.

A 6 percent increase is recommended for the Transportation User Fee. Part of this additional revenue is needed to ensure we meet our preventive maintenance goal of 10% of our streets each year. For FY 2001, that represents 644.5 lane miles – 450 lane miles of seal coat, 110 lane miles of crack seal and 84.5 miles of overlay.



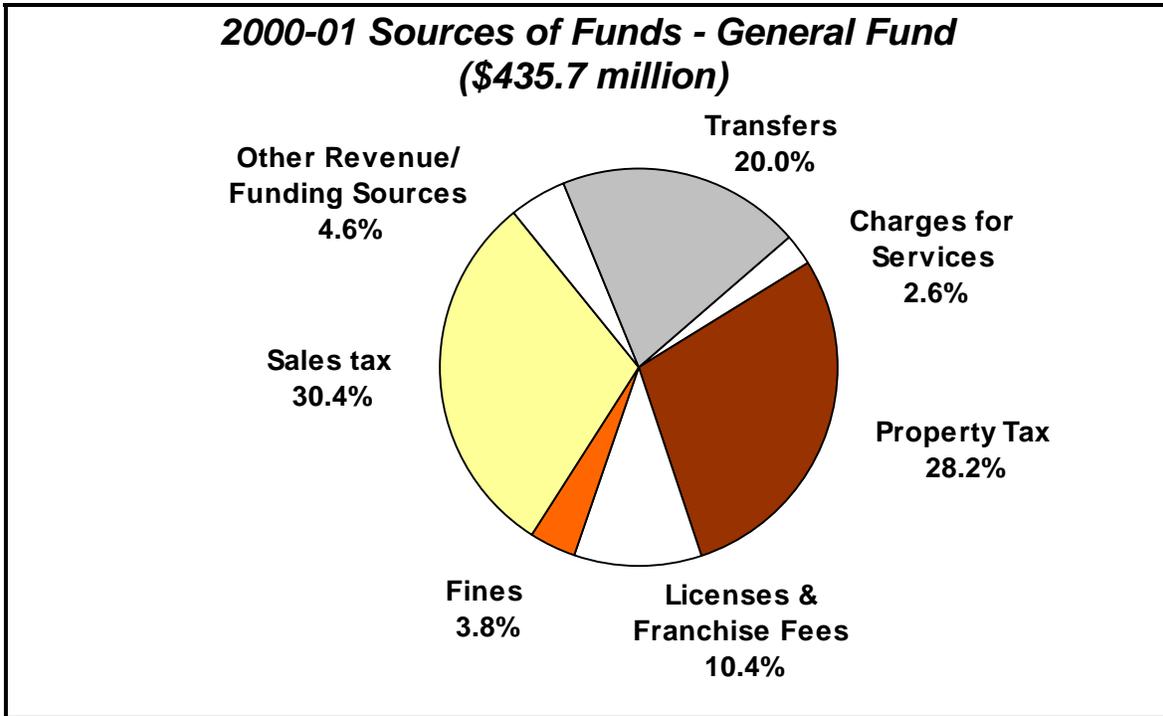
The remaining revenue will help us provide and improve infrastructure services and fund a new traffic markings crew. This crew of three FTEs will install raised pavement markings to enhance lane visibility and reflectivity, especially at nights and in wet weather.

The proposed fee change will result in an increase for single family residential rates from \$3.30 to \$3.50 per month and an increase in commercial fees from \$16.50 to \$17.49 per acre (multiplied by the appropriate trip factor).



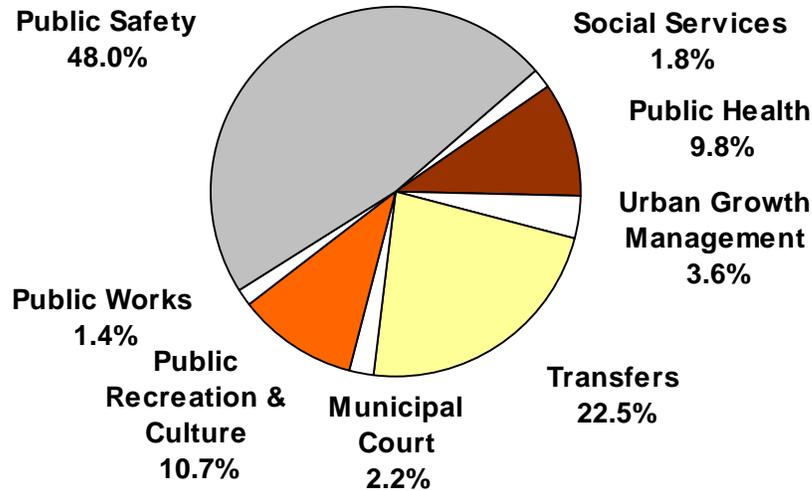
# The City's Operating Budget

The proposed Operating Budget totals \$1.8 billion. The General Fund, \$435.7 million, comprises 24 percent of the budget and is funded primarily by sales tax revenue, transfers from City utilities and property tax revenue.



Source: City of Austin Finance and Administrative Services Department

**2000-01 Uses of Funds - General Fund  
(\$435.7 million)**



Source: City of Austin Finance and Administrative Services Department

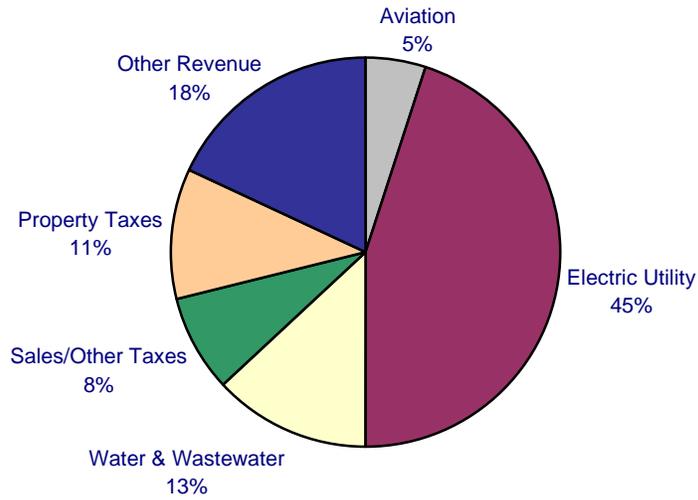
The Enterprise and other funds comprise the remaining 76 percent and are funded by customer user fees and other use-related revenue.

Regarding sales tax for FY 2001, we estimate a 9.5 percent growth over the current year, providing the single largest source of revenue for our general government operations.

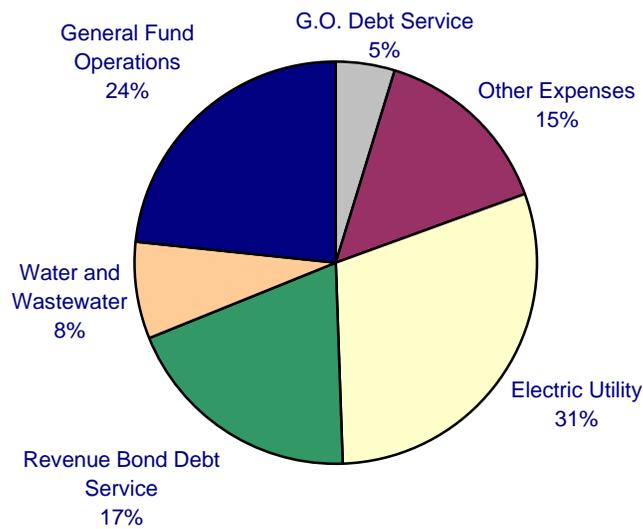
Additionally, we expect \$82.9 million in transfers from the utilities and approximately \$11.4 million in additional General Government revenue from development and other growth-related fees.

Operating revenue sources and uses for all funds are illustrated on the following charts.

**2000-01 Sources of Funds - All Operating Funds  
(\$1,765 million)**



**2000-01 Uses of Funds - All Operating Funds  
(\$1,765 million)**



# Highlights of Basic City Services

## Health and Human Services' budget:

- Provides start-up and operational costs for the new men's resource center and a 100-bed shelter, scheduled to open in 2001 -- \$627,000.
- Funds \$500,000 for the conversion of the existing SafePlace facility to a new shelter for homeless women and families (\$160,000 in Capital; \$340,000 from the Operating Budget).
- Adds \$193,000 and five FTEs – a public health educator, two animal health technicians and two animal shelter workers – to support the third year of the No Kill Millennium Plan.
- Funds \$92,000 for facility operating costs associated with the relocation of the David Powell Clinic to the former Blackstock facility, 4614 N. IH35.

## Library's budget provides:

- Replacement computers, other computer hardware and replacement of phone systems at three branch locations -- \$192,000.
- \$191,000 for full-year funding for the Michael and Susan Dell Wired for Youth Centers, located at the John Henry Faulk Central Library and at nine branch locations.
- Funding for the ongoing purchase of on-line information database subscriptions -- \$166,000.
- Three Immigrant Centers – Multicultural Center, Asian Center and Hispanic Center – \$17,000.

## Parks and Recreation funds:

- 15 new FTEs and equipment in the amount of \$700,000 for landscape, ballfield and trail maintenance.
- Increased funding of \$251,000 for the Greater East Austin Youth Activity Center.
- Three additional swimming pool mechanics.
- The addition of seven FTEs for tree planting and cycle pruning.

- Increased staffing and funding for Parks fleet maintenance (\$77,000) and for Park Planning (\$55,000).
- An additional Parks Police Officer.
- Increased staffing for youth programs, including the East Austin Rowing Program and Totally Cool, Totally Art.

**Public Works and Transportation focuses on:**

- Continuing the fourth year of a 10-year strategy to modernize the Street and Bridge Division's vehicles and equipment inventory -- \$1.3 million.
- \$82,000 to add two FTEs to coordinate work zone safety on construction projects in the downtown area.
- Adding six FTEs for utility excavation repair crews to meet the demand for concrete repairs -- \$177,000.

## **Highlights of Enterprise Operations**

**Aviation's budget:**

- Funding for the environmental cleanup and caretaking of Robert Mueller Municipal Airport -- \$5.5 million.
- Provides \$1.6 for 45.5 additional FTEs to meet the ever-increasing demand for services at Austin-Bergstrom International Airport.
- Builds 600 additional parking spaces, anticipated to be completed in May 2001, to provide more capacity.
- Defeases approximately \$20 million in debt, reducing the debt service requirement for FY 2001 by approximately \$5 million.

**Solid Waste Services:**

- Includes an additional \$1.3 million for full-year funding for disposal of garbage at private landfills, field employee salary adjustments and fleet services.
- Recommends a \$4 fee for non-stickered, excess garbage.
- Establishes the Landfill Closure/Post Closure Care Fund.

**The Water/Wastewater Utility provides for:**

- ❑ Rate stability and rate equity by proposing no systemwide increases. However, cost responsibilities among the various customer classes will be changing based on the completed cost of service study, undertaken to establish equitable water and wastewater service rates for all classes.
  
- ❑ Additional funding of \$78,000 for Land Management contractual services on Proposition 2 lands and an additional \$268,000 for water conservation.

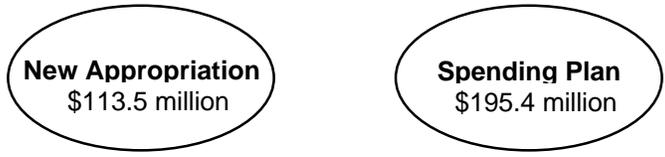
**The City's Capital Budget**

The Capital Budget includes appropriation (the legal authority to spend funds) to support the approved capital projects and reflects the input received from the Planning Commission, the Bond Oversight Committee and additional public hearings. It contains requested appropriations for new projects, additional appropriations for previously approved projects and any requests to revise prior year appropriations.

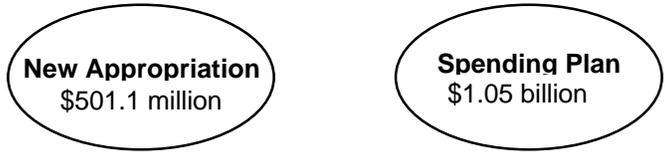
Unlike the Operating Budget, which authorizes expenditures for only one fiscal year, Capital Budget appropriations are multi-year and last until the project is completed or until changed by Council. That is why the Capital Budget is used for construction projects and major expenditures that may require longer than a 12-month period to complete.

Like the Operating Budget, the Capital Budget is divided among a general government section, which is primarily tax-supported, and an enterprise section, which is supported by the revenue of the City's enterprise operations.

**General Government**



**Enterprise Funds**



## General Government Capital Projects

**New appropriations for the general government section total \$113.5 million for 2000-2001 and assume approximately \$58.99 million tax-supported debt sale.** Combined with appropriations from previous years, the general government funds expect to spend more than \$195.4 million in 2000-01.

Highlighted projects on which funds will be spent include:

Public Safety:

- West Austin EMS Station.
- Fire Station #40 (Spicewood Springs).
- Joint Fire/EMS stations: Harris Ridge, Del Valle and Circle C.
- Police Forensics Facility and Central Substation.
- Combined Emergency Center and Radio Trunking 9-1-1.

Public Works and Transportation:

- Traffic Signal System and Intersection Improvements Citywide.
- Street reconstruction Citywide.
- Sidewalk and pedestrian improvements Citywide.
- Street improvements:
  - ◆ Barton Springs Road
  - ◆ Dittmar Road
  - ◆ Giles Road
  - ◆ Escarpment Boulevard
  - ◆ Loyola Lane
  - ◆ Manchaca Road
  - ◆ Rutherford Lane
  - ◆ South First Street
- Americans with Disabilities Act ramps and sidewalks.

Parks and Libraries:

- Construction of the Daniel E. Ruiz (Montopolis/Riverside) Branch Library.
- Design of the Carver Library and Museum expansion.
- Design of the Mexican American Cultural Center.
- Greenways Initiative and Destination Parks acquisitions.
- Colorado River Park improvements.
- Expansions at A.B. Cantu/Pan Am, Parque Zaragoza, Dittmar and Northwest Recreation Centers.
- Park improvements at Chestnut, Davis Hill, Quail Creek, Garrison, Mayfield and Circle C.
- Playscape renovations.

## Enterprise Capital Projects

The City's various enterprise funds are proposing new capital appropriations of \$501.1 million in FY 2000-01, including:

<input type="checkbox"/> Austin Energy --	\$268.3 million
<input type="checkbox"/> Aviation --	\$22.1 million
<input type="checkbox"/> Convention Center --	\$18.3 million
<input type="checkbox"/> Golf Fund --	\$0.5 million
<input type="checkbox"/> Solid Waste Services --	\$5.4 million
<input type="checkbox"/> Water/Wastewater Utility --	\$179.7 million
<input type="checkbox"/> Watershed Protection --	\$6.8 million

**Combined with appropriations from previous years, these funds expect to spend \$1.05 billion in 2000-2001.**

Highlights of the projects scheduled for next year include:

- Austin Energy**

- Create Value for the Community:
  - ◆ Seaholm decommissioning.
  - ◆ Relocation of overhead lines to underground.
  - ◆ Holly Neighborhood mitigation.
  - ◆ Smart Growth/Downtown revitalization.
- Provide Affordable and Delivery-Reliable Energy Services:
  - ◆ Peaking capacity additions.
  - ◆ Combined cycle plant.
  - ◆ Transmission and distribution projects.
- Lead Industry in Environmental Stewardship and Conservation Programs:
  - ◆ Alternative energy.
  - ◆ Continuous emissions monitoring.
  - ◆ Asbestos abatement.
  - ◆ Chilled water and thermal storage projects.

#### ☐ **Aviation**

- Enlarging overnight parking area for airplanes.
- Runway improvements:
  - ◆ Runway 35R threshold de-icing.
  - ◆ Taxiway E4 high speed exit.
  - ◆ Building additional taxiways for airplane access.

#### ☐ **Convention Center**

- Town Lake Park Events Center and Parking Garage.
- Convention Center retrofits.

#### ☐ **Golf Enterprise**

- Morris Williams Golf Course improvements.
- New course design.

#### ☐ **Solid Waste Services**

- Mabel Davis Park Landfill remediation.

- Completion of the Todd Lane Service Center in South Austin and the initiation of the North Service Center.
- Completion of the Zilker Park Closed Landfill Remediation Project.
- Remediation of the former Solid Waste Services Yard at East 12<sup>th</sup> and Hargrave streets.

**Water and Wastewater Utilities**

- Continuation of the treatment plant capacity expansion to meet increased demand.
- Continued emphasis on infrastructure replacement and improvements to meet regulatory requirements.
- Design and construction of facilities to meet minimum water pressure standards.

**Watershed Protection**

- Urban and Non-Urban watersheds and erosion control.
- Walnut Creek improvements and East 11<sup>th</sup> and 12<sup>th</sup> streets improvements.
- Drainage Master Plan implementation.

## Proposed Budget Highlights

In summary, my Proposed Budget for Fiscal Year 2000-2001:

- Recommends a property tax rate of 46.63 cents, a decrease from the current tax rate.
- Proposes a 6 percent increase in the Transportation Fee to ensure that the City keeps up with inflation and meets the annual goal to fund preventative maintenance on 10 percent of our street network.
- Allows for :
  - The creation of both the Sustainability and Economic Development Fund to address critical needs in our community.

- Substantial investment in Public Safety.
- Increased support for neighborhood planning efforts and other critical neighborhood services.
- Significant investment for transportation-related projects.
- Funding to support the initiative to address the issues of our homeless population.
- Increased investment in our City workforce.
- More opportunities for affordable housing.

## **Open, Honest Process**

I want to thank the City Council, City employees and all of our departments for the hard work that has gone into producing this Proposed Budget. I am pleased that we have been able to fund many core services and enhance our service delivery through this proposal.

However, I know that the work has really just begun. I have proposed a schedule of presentations in August that will focus on the Council priorities and the results we recommend for the FY 2000-2001 work plan. After each of these presentations, a public hearing is proposed for that evening to give our community an opportunity to discuss issues or concerns.

I look forward to hearing from our citizens, members of our boards and commissions and having further discussions with the Council as we move toward the adoption of our Budget for Fiscal Year 2000-2001 in September.

Most of all, I look forward to continuing our efforts to make Austin the most livable community in the country.

Respectfully submitted,

Jesus Garza  
City Manager

# Adopted Budget Reconciliation

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The Austin City Council made several changes to the 2000-2001 Proposed Budget during its consideration on September 11-12, 2000. These changes, which are described below, have been incorporated into the 2000-2001 Approved Budget document.

## General Fund

After the publication of the Proposed Budget, staff identified revenue and expenditure changes which they published in the 1999-2000 July Financial Performance report. As a result of these changes, the 2000-2001 beginning balance increased by \$2,189,103 as outlined below:

Revenue		
Property Tax	\$137,000	
Sales Tax	(\$568,000)	
Mixed Drink Tax	\$100,000	
Franchise Fees	\$270,000	
Licenses, Permits, Inspections	\$640,000	
Charges for Services	\$1,210,000	
Interest and Other	(\$56,000)	\$1,733,000
Departmental Savings:		
Municipal Court	\$206,103	
Police	(\$100,000)	
Fire	\$200,000	
Emergency Medical Services	\$150,000	\$456,103
Total Change from Proposed Budget		\$2,189,103

Council approved a change to the 2000-2001 Proposed Budget by increasing property tax revenue by \$1,600,341, resulting from a higher Certified Tax Roll received on August 31, 2000 and an increase in the calculated effective tax rate.

Sales Tax Revenue was decreased by \$623,000 to reflect a 9.5% growth rate over the current year estimate.

The approved budget increases the General Fund transfer in from Austin Energy over the proposed budget by \$1,900,000 to reflect the utility's increased current year estimated revenue.

The transfer into the General Fund from Water and Wastewater is increased by \$182,252 from the proposed to the approved budget to reflect the utility's increased current year estimated revenue.

Council decreased development review revenue by \$240,000 resulting from the elimination of the proposed Residential Review Fee in the Development Review and Inspection Department.

For the Health and Human Services Department, Council approved additional funding for social services contracts in the amount of \$661,000 for the following social services: \$50,000 for English as a Second Language; \$160,000 for the Capital Idea; \$265,000 for the Mental Health Mental Retardation; \$66,000 for the Youth Charter; \$95,000 for the Youth Assessment Center; and \$25,000 for Kid's Exchange.

Council made several changes to the 2000-2001 Proposed Budget for the Parks and Recreation Department for an increase of \$775,000 for the following: an additional \$300,000 and 2.0 FTEs for Eastside Story; an additional \$50,000 for Jump On It; \$350,000 and 10.0 FTEs for landscape, ballfield, trail and restroom maintenance; and \$75,000 for Midnight Basketball.

For the Library Department, Council added \$100,000 for the Libraries for the Future Master Plan; increased \$100,000 and added 2.0 FTEs for Libraries for the Future Match; and \$50,000 and 1.0 FTE for the Mexican American Outreach Austin History Center, for a total increase of \$250,000 and 3.0 FTEs.

# Adopted Budget Reconciliation

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In the Emergency Medical Services (EMS) Department budget, Council added 3.0 EMS district commanders and equipment for a total of \$164,000.

Council approved a change to the 2000-2001 Austin Fire Department by providing an additional \$664,000 and 37.0 FTEs for task force staffing.

Council approved a change to the 2000-2001 Proposed Budget of the Police Department. Added \$675,000 for a new helicopter and \$70,000 and 2.0 FTEs for profiling tracking.

In the Planning, Environmental and Conservation Services Department, Council changed the Proposed Budget to add 6.0 additional FTEs and \$500,000 for a transportation team, a mediation contract, staff additions and expenses for a Planning Commission rewrite on the Land Development Code, and a Development Impact Officer.

In the Municipal Court, Council restored 5.0 eliminated Marshal FTE positions and increased the budget by \$204,000.

Council approved several increases to the General Fund transfer to the Support Services Fund:

- \$108,901 for SMBR – restoration of 2 eliminated positions
- \$100,000 for City Clerk – additional anticipated election costs in 2000-01 and Sister Cities
- \$100,000 for Financial and Administrative Services Department-TARA - telecommunity
- \$100,000 for Financial and Administrative Services Department-TARA - expansion of the Capital Area Training Foundation
- \$70,000 for SMBR – to fund additional FTE and related expenditures in the Resources Center

Council approved an increase in expenditures and transfers out to eliminate the proposed Sick Leave Buy Back program and increase Pay for Performance from 4% for “successful” and 6.5% for “exceptional” to 5% and 7%, respectively for a total General Fund impact of \$661,989.

Various changes were made to General Fund transfers:

- \$150,000 to CIP – provide additional neighborhood enhancements in the Capital Budget of PECSD
- \$250,000 to CIP – Phase II improvements at Springdale Park in the Capital Budget of Parks and Recreation Department
- \$100,000 to CIP – Colony Park Master Plan for parks to serve the area East of 183 and the neighborhoods adjoining Loyola Lane
- (\$615,194) to Contingency Reserve Fund – a decrease was made to the transfer

## **Aviation Department**

Council approved a transfer in from the Golf Enterprise Fund in the amount of \$83,363 and increased expenditures by the same amount for the first of five payments for Morris Williams Golf Course land.

## **Airport Asset Forfeiture Fund**

Council increased the beginning balance of the Airport Asset Forfeiture Fund by \$93,335 to reflect increased revenue in 1999-2000, appropriate \$150,000 to fund a portion of an Austin Police Department helicopter and reduce the ending balance by \$56,665.

## **Conservation, Rebates and Incentives Fund**

The Proposed Budget was amended by increasing the transfers in from the Water and Wastewater Utility Fund in the amount of \$400,000 and increasing appropriations by the same amount for water conservation measures for City owned pools. Total amount of \$800,000 will be utilized for Metz, Ramsey, Shipe and Stacy pools. No net effect to the ending balance.

## **Convention Center Combined Fund**

# Adopted Budget Reconciliation

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Council approved an amendment to the Proposed Budget by increasing the 2000-01 Beginning Balance to reflect an increase in the 1999-2000 Ending Balance in the amount of \$686,686 and increasing appropriations by \$82,603 for the Steam Train, increasing the ending balance by \$604,083.

## **Cultural Arts**

A change was also made to increase the 2000-01 Beginning and Ending Balances to reflect an increase in the 1999-2000 Ending Balance in the amount of \$120,917.

Appropriations for contracts with cultural agencies were increased by \$262,500, for a cultural contracts total of \$3,772,332 and reduced the 2000-01 ending fund balance to \$226,019:

- \$12,500 for Austin International Music Extravaganza
- \$25,000 for a feasibility study for providing assistance to Austin musicians
- \$225,000 for Music Loan Program

## **Emergency Medical Services Special Revenue Fund**

The proposed budget was changed to include \$5,000 for an EMS Local Projects Grant.

## **Employee Benefits Fund**

Council approved an amendment to the proposed budget by increasing revenue by \$2,397,494, increasing requirements by \$2,283,774 and increasing the claims reserve by \$113,720 to reflect revenue and costs associated with additional participants. There is no net effect to ending balance.

## **Federally Qualified Health Centers (FQHC)**

Council made a change to the FQHC budget by increasing the transfer in from the Hospital Fund by \$100,000 and increasing expenditures by \$220,000 for Immigrant Health and decreasing the ending balance accordingly.

## **Golf Enterprise Fund**

The proposed budget was amended to appropriate an additional \$83,363 from the ending balance and creating a transfer to the Aviation Department in the same amount for the first of five payments for Morris Williams Golf Course land.

## **Health and Human Services Special Revenue Fund**

- \$1,000 – Maternal and Child Health Grant for a total budget of \$137,000
- \$62,000 – Refugee Health Screening Grant for a total budget of \$150,000
- \$6,000 – Title X Family Planning Grant for a total budget of \$95,000
- \$34,000 – Women, Infants and Children Lactation Center Grant for a total budget of \$182,000
- \$50,000 – Community Change for Youth Development Grant for a total budget of \$50,000
- \$3,000 – Add 2.0 FTEs to the Hepatitis C Grant for a total budget of \$278,000
- \$85,000 – Add 1.75 FTEs to a new Traffic Safety Project Grant for a total budget of \$85,000

## **Hospital Fund**

Council amended the proposed Hospital Fund budget by increasing the transfer to FQHC by \$100,000 and reducing the ending balance accordingly for Immigrant Health.

## **Office of Emergency Management Special Revenue Fund**

Council amended the Proposed Special Revenue Fund by creating the Project Impact Program Grant, and appropriating \$300,000 and adding 1.0 FTE.

## **Neighborhood Housing and Community Development Fund**

The Proposed Budget was amended by Council by increasing the operating expenditures by \$591,247 to fund a contract with AHFC for administering the Housing Rehabilitation Challenge Loan Program, creating 5.0 additional FTEs and decreasing the ending balance accordingly.

## **Solid Waste Services Fund**

# Adopted Budget Reconciliation

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Council made changes to the Proposed Budget for the Solid Waste Services Fund by decreasing the 2000-01 beginning balance of the fund to reflect the decrease in the 1999-2000 ending balance in the amount of \$146,753.

## **Tourism and Promotion Fund**

A change was made to the Proposed Budget by increasing the 2000-01 Beginning Balance to reflect an increase in the 1999-2000 Ending Balance in the amount of \$167,397 and increasing expenditures by \$167,397 for Steam Train costs.

## **Water and Wastewater Utility Fund**

- Council amended the Proposed Budget by appropriating \$400,000 from the ending balance and increasing the transfer to Conservation Rebates and Incentives Fund by the same amount to provide funding for the repair/renovations to City owned pools.
- The Proposed Budget was amended to increase the 2000-2001 Beginning Balance to reflect an increase in the 1999-2000 Ending Balance in the amount of \$7,017,756 and reappropriate \$350,000 from 1999-2000 savings to pay for the bio-solids hauling contract.

## **Capital Budget**

There were a total of 11 dais amendments to the Capital Budget, as described below.

Council amended the General Government CIP budget by appropriating \$80,000 for the 1111 Rio Grande project account funded by additional insurance proceeds to provide additional building renovations.

The Public Works and Transportation Department had four amendments:

- \$142,420 – create a new account known as “Davis Lane”, funded by developer participation to construct a missing segment of Davis Lane.
- \$686,000 – additional appropriation for the Bicycle Projects Parent account, for a total new appropriation of \$1,336,000. Funding source is 1998 G.O. Bonds, Proposition 1, to be accompanied by a Reimbursement Resolution to provide matching funds for the cross-town bikeway.
- \$25,310 – for the Build Austin Program Parent account. Funding sources CMTA for the construction of two bus pads and a bus shelter pad near Johnny Morris and Loyola Lane.
- \$500,000 – create a new account known as “Traffic Calming Matches” and decrease the “Traffic Calming” account by \$500,000.

Council amended the Golf CIP by appropriating an additional \$400,000 to the Major Course Improvements account. Funding Source is 2002 Certificates of Obligation, to be accompanied by a Reimbursement Resolution. The purpose of the funding is to construct new cart paths and irrigation system improvements at Lions Golf Course.

The Convention Center CIP was amended by creating a new account known as “Convention Center Parking Garage” and appropriating \$800,000. The funding source is 2002 Certificates of Obligation, to be accompanied by a Reimbursement Resolution to design a parking garage near the convention center expansion project.

The Library CIP budget was amended by eliminating the appropriation of \$75,000 for the Zaragoza Warehouse. The project will be funded through the Water and Wastewater Utility.

Council approved an amendment to the Planning, Environmental and Conservation Services Department CIP by appropriating an additional \$150,000 to the Neighborhood Enhancements account. The funding source is FY2001 General Fund Transfer for the purpose of providing additional improvements for the implementation of neighborhood plans.

The Parks and Recreation Department had two amendments:

- \$100,000 – create a new account known as “Colony Park Master Plan”. Funding source is FY2001 General Fund Transfer.

## Adopted Budget Reconciliation

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- \$250,000 – create a new account known as “Springdale Park”. Funding source is FY2001 General Fund Transfer.

# The Budget Process

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## OVERVIEW

The Charter of the City of Austin mandates that a budget be adopted no later than September 27th for the new fiscal year beginning October 1. The process leading to the budget adoption is participatory and includes a communications plan that encourages input from citizens, boards and commissions, City departments, and the City Council.

The budget process focuses on identifying funding levels necessary to continue basic municipal services, Council priorities, and community goals. Throughout the budget process, the City Manager provides the City Council with projected revenue collections and funding requirements for the upcoming fiscal year. This information enables the City Council to provide policy direction in developing the new budget.

The City of Austin's basis for accounting is modified accrual for all funds. Records are converted to the budget basis for purposes of reporting to Council and citizens.

For those customers requiring a generalized knowledge of the City of Austin we have published the Policy Budget, which summarizes the entire budget. It reports total dollars spent on various areas, consolidating information from several funds and includes highlights of the Capital Budget.

A section has been added to the Policy Budget that contains all fund summaries of the City. The General Fund and Support Services Fund are first with the remainder of fund summaries in alphabetical order.

### ***Business Plan***

The budget reflects a business planning process that begins in the fall each year. The City embarked on a major initiative in 1998-99 to improve that process in order to achieve the City's vision: "We want Austin to be the most livable community in the country." The resulting business plans reflected in the 2000-01 budget are intended to focus on goals and objectives, clearly specify the results that we are proposing and integrate these into employee responsibilities.

City departments have worked with groups of managers and employees to redefine where necessary their mission and goals. Beginning with a listing of the services provided, departments have grouped the services according to their common purposes into activities. Activity objectives are developed that define the service or product that is provided, the customer and the intended benefit for the customer. A family of results-oriented measures - including results, efficiency, output and demand - is developed for each activity. In the same manner, activities are grouped into programs with a defined objective. The result is departmental business plans that focus on the results to be achieved in the next two to five years and outline the way those results can be measured. The business plans provide the information necessary for making decisions on the allocation of resources and establishing accountability for achieving results with those resources.

In 1999-2000, the document was reformatted and rearranged by service categories, for example, Public Safety (Fire, Police, and Emergency Medical Services) and Infrastructure (Development Review and Inspection; Planning, Environmental and Conservation Services; Public Works and Transportation). This was an attempt to simplify the need for fund accounting knowledge to analyze our budget and to allow a user to find all detailed information about a particular department or budget category.

The detailed budgetary information for a single department is included in one section of one volume. For instance, the Public Works departmental section contains information for the Transportation Fund, Child Safety Fund, and Capital Projects Management Fund, as well as the General Fund, even though there are four fund types included (governmental, internal service, special revenue and proprietary). The City has chosen to move away from the strict fund accounting structure for the budget and move toward a budget, that is more user friendly.

# The Budget Process

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## ***Financial Policies***

City Council has approved a comprehensive set of financial policies to guide the City's financial practices including accounting practices, investments and debt financing. These policies are reviewed by the Audit and Finance Committee each year and recommendations for change are submitted for Council approval if necessary. The policies provide direction for all aspects of financial planning and resource allocation.

A copy of these policies is included in the Supporting Documents volume. Much of the financial policies deal with debt and the policies to guide the City since the State of Texas has no statute for limit on debt. However, the City has gauged its success in debt management by its bond ratings and whether we can comply with all our financial policies concerning debt management. The utilities have the added burden of competition; therefore, they have additional policies to cover those areas. Financial policies are located in the Support Document book.

The budget process begins with the Financial Forecast issue paper presented in May. This document contains an economic outlook for the Austin/Travis County area. The forecast is used as a basis to project revenue and expenditures for the coming budget year, as well as the five-year period. Economic trends are analyzed to project the needs of the City and the means to fund those needs. Each major fund is included in the forecast with their expected changes to revenues and expenditures for the period. Included in this analysis is the determination of the operating impacts of each Capital Improvements project and these operational impacts are overlaid onto the pertinent departmental costs. The document also contains a description of unknowns, which could impact revenue or expenditures. For a copy of the Financial Forecast Issue Paper contact the City of Austin Budget Office at (512) 499-2610.

In June the City of Austin releases the City Managers' Draft Policy Budget. This document is a preview of the proposed operating budget with major funds included.

The Proposed Budget is released near the end of July with departmental presentations and public hearings occurring in August.

Each of these documents are further described below:

## ***Capital Improvements Plan***

In accordance with the Austin City Charter, the Planning Commission prepares a recommendation to Council each year of the capital improvements needed during the next five-year period to facilitate the City's Master Plan. This recommendation is contained in the Capital Improvements Plan, which is submitted to the City Manager before the preparation of the annual budget. The Capital Improvement Plan is recommended in late winter before the budget or Financial Forecast is presented. Council approves appropriations for these capital improvements in the Capital Budget. The Capital Budget is included in Volume IV.

## ***Financial Forecast***

Presentation of the Financial Issue Paper initiates the financial planning for the budget. This document contains:

- a five year forecast of operating expenses and projected revenue;
- a summary of the *key budget issues* to provide Council direction in budget preparation

# The Budget Process

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## ***Draft Policy Budget***

A draft budget summary is presented to Council in June to provide a preview of the resource allocation and to outline major policy issues, as well as service needs. This document is intended to facilitate community input in the budget process as decisions are being made. Council review and discussion provides additional direction in the preparation of the budget. It is also reviewed by the City's advisory boards and commissions who provide input in the decision process based on their working knowledge in specific service areas.

## ***City Manager's Proposed Budget***

The City Manager is required by the City Charter to present proposed operating and capital budgets to the City Council at least 30 days prior to the beginning of the City's fiscal year, which begins October 1. The proposed budget contains a detailed allocation of projected revenues and expenditures for the entire City's various funds and a summary of the City's debt position. The Manager also includes a transmittal letter, which outlines the essential elements of his financial plan.

## ***Communications Plan***

An extensive communications plan is implemented each year to inform the public on the policy issues and the proposed resource allocation that are a part of the budget process. This process includes:

- televised coverage of Council worksessions on:
  - ◆ Affordability Issue Paper (Financial Forecast)
  - ◆ Draft Policy Budget
  - ◆ operating budgets for individual departments
- public hearings
- presentations to advisory boards and commissions
- distribution of summary documents
- access to all budget documents through the Austin Public Library system
- public access television
- internet access to the Policy Budget as well as program and activity pages with performance information for all City departments at <http://www.ci.austin.tx.us/budget/>

## ***Proposed Budget***

Both the proposed and adopted budget documents are published in the following volumes:

- ***Policy Budget***—Summarizes the City's financial structure, explains where we get our money and what we do with it in a narrative and graphic format. It also includes a financial summary of all City funds and comparative information on revenue, expenditures and fund balance for all budgeted funds. The remainder of the budget volumes are categorized by the services provided.
- ***Volume I***—Includes detailed information on the revenue and expenditures of departments in the following categories: Infrastructure and Public Safety.
- ***Volume II***—Includes detailed information on the revenue and expenditures of departments in the following categories: Health and Human Services, Recreation and Culture and Housing.
- ***Volume III***— Includes detailed information on the revenue and expenditures of departments in the following categories: Support Services and grants and trust.
- ***Volume IV***—Includes detailed information on the revenue and expenditures of the City's utilities and major enterprises, other funds, debt service and the capital budget.

## The Budget Process

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- ***Supporting Documents***—Contains the Council approved City Financial Policies, a summary schedule of capital outlay, property tax information, a list of fees and charges and the ordinances necessary for adoption and implementation of the budget.

# Economic Outlook — 2000-01

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## I. EXECUTIVE SUMMARY

The *Austin, Texas 2000 Economic Outlook Report* is a presentation of the economic forecast for the Austin/Travis County area. This report has been prepared by Austin Energy, the City's community-owned electric utility, and reviewed by the City of Austin's Budget Office. The report is based on regional economic statistics as well as state and national level data and statistics.

The *Austin, Texas 2000 Economic Outlook* is the basis for forecasting growth for Austin Energy and serves as a resource to the City of Austin in preparation of its annual budget. The economic information in this report provides a benchmark or reference point on which to base growth projections for the next several years.

This report includes a brief summary of the U.S. and the State of Texas economic outlook. Details of the Austin-San Marcos/MSA and Travis County/Austin economic outlook and their forecast are also highlighted. The Austin-San Marcos/MSA consists of five counties: Travis, Williamson, Hays, Bastrop and Caldwell Counties.

Austin-San Marcos/MSA benefits from its geographic location in the heart of the growing I-35 Corridor. The I-35 Corridor has seen a marked increase in activity related to foreign trade since passage of the North American Free Trade Agreement (NAFTA) in 1992. The stable economic base provided by the state government is a further contributor to regional prosperity. At the same time, the top-notch higher education infrastructure of the metro area adds a notable advantage.

Travis County, located in Central Texas, is 989 square miles in area. Education, state government, tourism and high-tech manufacturing drive the economy of Travis County. **All economic indicators show strong economic growth in the area.** A number of factors contribute to the ongoing rapid expansion of Travis County/Austin. Clearly, the high-tech segment is a key component of future economic growth. The synergy that can be gained by locating near suppliers and customers will increase the attractiveness of the region for corporate locations of computer-related industries.

All growth rates listed in this document are compound annual growth rates comparing the historical years from 1994 to 1999 to the forecast period from 2000 through 2005, unless otherwise stated.

Key economic highlights of the report:

- Real Gross Area Product (R-GAP) growth in the Austin-San Marcos/MSA is projected to continue at a healthy growth rate of 4.0% per annum over the forecast period.
- 6,133 Travis County Single Family (SF), and 6,412 Multi-Family (MF) Housing Permits were issued in 1999. Next year, we expect single family housing permits issued to be slightly higher and multi-family permits to remain at the same level.
- The unemployment rate in Travis County of 2.3% is significantly less than every metropolitan area in the state and compares to a national unemployment rate of 4.2%. This trend is expected to continue into the forecast period.
- Education, state government, tourism and high-tech manufacturing drive the local economy of Travis County.
- Growth in non-agricultural employment in Travis County is expected to slow down slightly during the forecast period of 2000 to 2005 from a historical trend of 4.7% for 1994 to 1999.
- Growth in durable manufacturing electronic and electrical equipment employment in Travis County grew annually at the rate of 7.3% from 1994 to 1999, and is expected to grow annually at the rate of 3.1% through 2005.

## Economic Outlook — 2000-01

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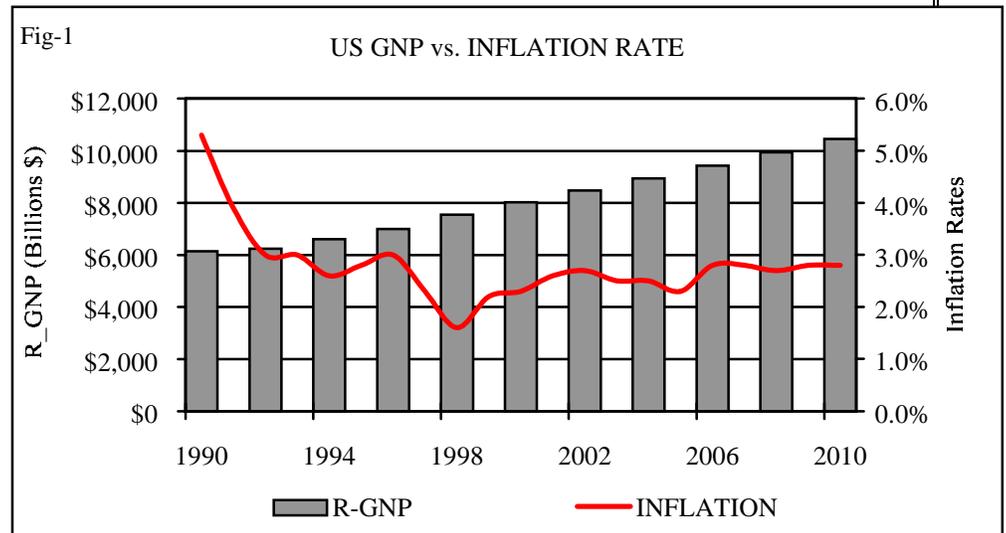
- From 1994 to 1999, Travis County residential and non-residential construction grew at 7.8% and is expected to grow at a rate of 2.7% through 2005.
- Apartment occupancy rates range from 97% to 99%.
- Office vacancy rates are at the lowest level in north to northwest area including the Central Business District.
- Finance, insurance and real estate (FIRE) employment in Travis County is expected to grow at a rate of 2.0% through 2005 compared to 2.9% annual growth rate from 1994 to 1999.
- Federal, state and local government employment in Travis County is expected to grow at annual rates of -0.1%, 1.1% and 2.7%, respectively from 2000 to 2005 as compared to -2.2%, -0.5%, 1.6% historically from 1994 to 1999.
- The population of the Austin MSA has increased more than 35% in the past decade, growing from about 850,600 in 1990 to an estimated 1,152,000 in 2000.
- The Travis County and Austin MSA population is expected to grow at the rate of 1.9% and 2.0% per year respectively through 2005. After experiencing 2.3% and 3.1% average annual growth rates from 1994 to 1999.
- Travis County retail sales are expected to increase to 6.0% annually for the forecast period through 2005. The historical retail sales average annual increase from 1994 to 1999 is 8.4%.
- In 1999, *Fortune* magazine ranked Austin third on its “**Best City for Business**” list, behind Dallas and San Jose. Although Austin dropped two places on *Fortune's* annual list from the previous year, it was praised for its overall business environment, quality of life and educated work force, and ranked top for its low cost of living.
- *Inc.* magazine listed Austin as the second best “**Entrepreneurial Hot Spot**” for small metro areas behind Las Vegas, Nevada.
- *Governing* magazine in their February issue ranked Austin next to Phoenix as the 2<sup>nd</sup> best administered city among 35 large to mid-sized cities surveyed in the nation.

These and many other characteristics contribute to Austin Energy's favorable outlook for the region. Although expansion is expected to move at a slower rate of growth than the past five years, Austin-San Marcos/MSA and Travis County are projected to lead the pace of growth among metro areas and counties in Texas for years to come.

# Economic Outlook — 2000-01

## II. UNITED STATES ECONOMIC OUTLOOK

The decade of the 1990s has been a period of extraordinary economic prosperity for the United States. In spite of a worsening U.S. trade deficit and a weakening in manufacturing employment, the U.S. economy has continued to make significant gains in overall performance and output as measured by its Gross National Product. Although the growth rate may slow somewhat, indications are that expansion will continue with steady growth from 2000 to 2005 (Fig-1).



Despite this strong projected economic growth in the U.S. from 2000 to 2005, numerous factors could affect the strength of the U.S. economy such as the stability of the financial markets, inflation, the trade balance, job growth, oil prices, the budget and e-commerce.

Preparation for Y2K reduced computer spending slightly and boosted inventories, preparing for high spending on computer and related high-tech equipment in 2000 and beyond.

Real business spending on computers and equipment surged during the last quarter of 1999, rising 78% at an annual rate, close to doubling the trend over the previous year. This is consistent with the strong upturn in computer orders and shipments. Production data for recent months show a marked slow down in computer and semiconductor output in response to a slow down in the near-term orders flow. Part of the slowdown has been related to parts shortages resulting from the earthquake in Taiwan.

Consumers seemed optimistic going into year-end, and consumer confidence index took a jump higher this year close to the levels in the 1960's. There is little evidence about public concerns over possible financial disruptions. On the overall growth in Dow Jones and NASDAQ over the past years have performed very well. Currently, stock markets in the United States and elsewhere including the Asian market are adjusting to the market and growing strong.

In 1999, U.S. jobs grew 2.1%, down from 2.6% in 1998 and 1997. U.S. jobs are expected to grow at 1.1% annually through 2005. In 1999, the Real Gross National Product (R-GNP) grew at the rate of 3.9% matching 1998's 3.9% and is expected to grow at a rate of 2.2% per annum. This steady growth is a result of the lowest sustained inflation rate of 2.3% since the 1960's and productivity gains brought on by increased use of technology.

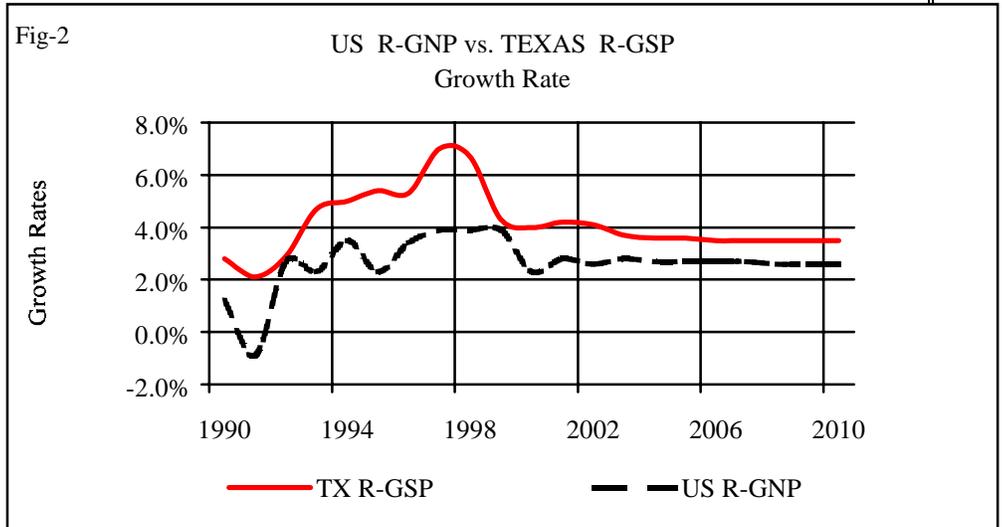
# Economic Outlook — 2000-01

## III. TEXAS ECONOMIC OUTLOOK

Texas is now home to approximately 20 million residents, according to a report to be released in 2000 by the U.S. Census Bureau. Those numbers are up from 17 million in 1990 and put the state's growth second only to California, which added 3.3 million people. Texas population grew 18% from 1990 to 1999, almost twice the national growth rate of 9.6%.

Texas will likely follow the U.S. economic growth pattern in terms of general trends such as the shift toward a more service-based economy and a more diverse and growing population. In addition to the job growth in service industries seen at the national level, significant advances are forecasted at the state level in the high-tech, manufacturing and communications segments. The state is expected to continue to outperform the national pace of job growth. Population will also grow at a greater pace than for the nation as a whole because of migration across the border, migration from other states, and relatively high birth rates. Over the next few years, economic growth is expected to be wide spread across the state with more rapid growth occurring along the I-35 corridor and in other urban areas. The border area is likely to continue to experience high unemployment and relatively low per capita income despite rapid overall expansion in jobs and output.

In 1999, Texas Real Gross State Product (R-GSP), grew at a rate of 4.3% showing slower growth than 6.7% in 1998. State-wide wage and salary employment slowed from 3.9% in 1998 to 3.0% in 1999. These key measures indicate the Texas economy will grow at a slower rate, but still at a healthy pace through the forecast period. (Fig-2).



The data clearly reveals services, telecommunications and durable goods manufacturing will continue to lead in job growth. In 1999, the number of Texas jobs grew 3.0%, down from 3.9% in 1998 and 4.2% in 1997. Texas wages and salary employment is expected to grow at an average of 2.1% for the forecast period (2000-2005). The Real Gross State Product (R-GSP) grew at 4.3% in 1999, lagging behind 1998's 6.7%. The R-GSP is expected to grow at an annual average rate of 3.3% over the forecast period (2000-2005).

In the 1990s, the State of Texas' unemployment rate had been higher than that of the United States (U.S.). Now Texas has come nearer to the U.S. unemployment rate of 4.9%. The state's unemployment rate is expected to be lower than the U.S. in the forecast period.

# Economic Outlook — 2000-01

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## IV. THE AUSTIN-SAN MARCOS/ MSA OUTLOOK

### A. *Historical Highlights*

The population of the Austin-San Marcos Metropolitan Statistical Area (MSA) consists of Bastrop, Caldwell, Hays, Travis, and Williamson counties. The economic growth spurring this area's population explosion has been leading the pace among MSAs in Texas for a prolonged period.

From 1994 to 1999, almost 128,900 jobs have been added to wage and salary employment totals in the Austin-San Marcos metro area. This growth represents expansion of 4.6% per annum over the period.

Output, as measured by Real Gross Area Product—R-GAP, has gained an impressive 9.5% per annum over the historical period (1994 to 1999).

At the core of this rapid economic expansion are high-tech manufacturing entities. Expansions of local firms and corporate re-locations to the area from other parts of the country continue. There has also been a noted increase in activity in the telecommunications industry. Following the pattern of many areas of the state and nation employment, the largest sectors are services, government, and wholesale and retail trade segments.

However, the Austin Metropolitan area durable manufacturing segment—largely computers and computer-related equipment—contributes a far greater percentage of economic activity in the local area than in the state as a whole. In terms of employment, 10.74% of all workers' jobs are classified in the durable manufacturing segment in Austin-San Marcos. By contrast, only 7.05% of Texas workers' jobs are in this classification. The dominance of this segment is even more pronounced in terms of proportion of R-GAP, with 24.0% of Austin's output stemming from durable manufacturing operations compared to a statewide average of 10.3%.

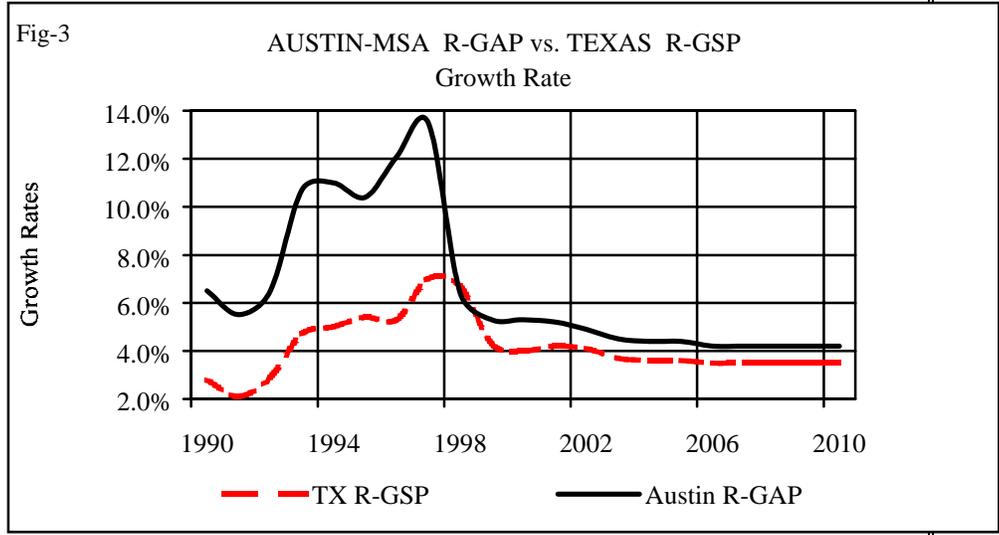
### B. *Forecast Highlights*

The forecast indicates growth in the Austin-San Marcos area will slow somewhat from the phenomenal pace of recent years. Nonetheless, economic growth in the region will likely continue to outpace the statewide rate by a substantial margin. In the following section, projections for key economic variables are highlighted.

Key findings from the recent forecast are outlined, and year-by-year forecasts for a detailed number of economic variables can be found in the tables located in Section IX, DATA TABLES. All growth rates listed in this forecast are compound annual growth rates comparing the five historical years from 1994 to 1999 to the forecast period from 2000 to 2005, unless stated otherwise.

Real Gross Area Product (R-GAP) growth in the Austin-San Marcos/MSA is projected to continue at a healthy growth rate of 4.0% per annum over the forecast period. This is well in excess of the forecast statewide rate of 3.3% a year. Total Real Gross Area Product Growth (in 1992 dollars) is projected to expand from an estimated \$40.74 billion in 1999 to \$53.94 billion in 2005 (Fig-3).

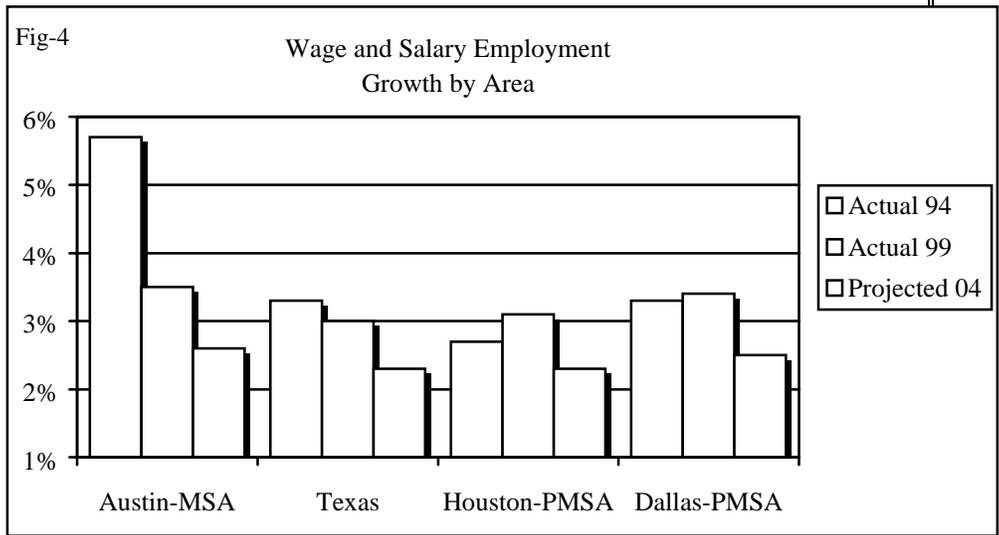
# Economic Outlook — 2000-01



On a sector-by-sector basis, (1) services, (2) durable manufacturing, (3) wholesale and retail trade, and (4) transportation, communications and utilities are forecast to see their respective contributions to Total Real Gross Area Product grow at rates in excess of 4.0% per year. Over time, business activity in the area is likely to become increasingly oriented toward the services and durable manufacturing segments. The government sector is likely to decrease slightly in terms of its percentage contribution to output.

Austin-San Marcos/MSA wages and salary employment are expected to top 763,800 by 2005, up from 643,800 in 1999, which represents 2.5% growth per annum. The wage and salary measure of employment, which excludes proprietors but includes agricultural and military workers, is a good measure of employment growth. The services sector is expected to generate the largest number of new positions over the forecast horizon. The composition of area employment will shift slightly toward the services sector over the forecast years (Fig-4).

Retail sales of \$22.20 billion are forecast for Austin-San Marcos/MSA in 2005, representing 6.3% per annum growth over the forecast horizon. Following convention, retail sales are presented in nominal dollars; therefore, a portion of the percentage growth in retail sales is attributable to 2.3% inflation rate per annum in the forecast period as compared to 1.9% in the historical years.



# Economic Outlook — 2000-01

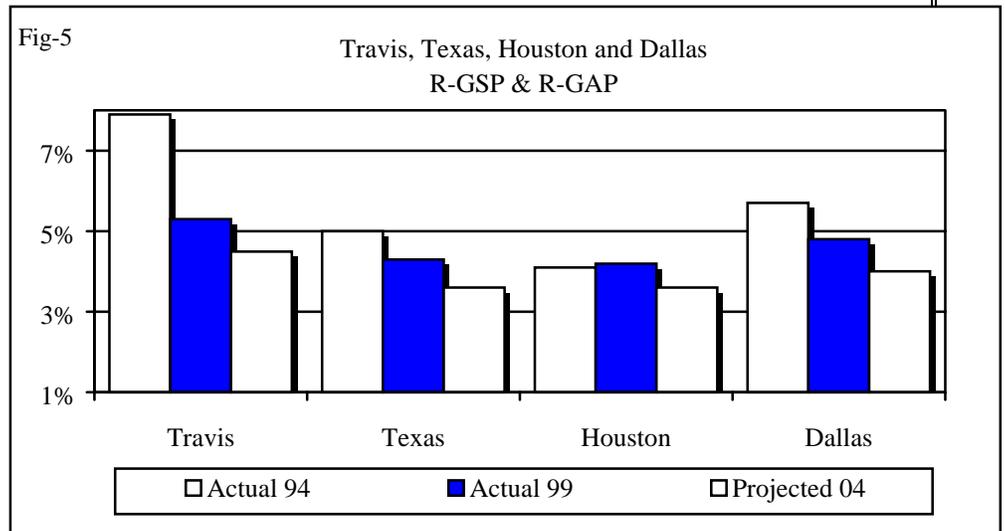
## V. TRAVIS COUNTY/ AUSTIN ECONOMIC OUTLOOK

### A. Historical Highlights

*Fortune* magazine ranked Austin third on its “Best City for Business and *Inc.* magazine in its “Business Hot Spots” puts Austin on its top ten list. Both have brought alerts that County and City authorities need to address traffic and area infrastructures to accommodate this population growth. The year 1999 is a glimpse or a start of a high wave of economic growth for the forecast horizon.

Growth fueled by a healthy economy has led to unprecedented changes in the City’s demographics, economy and culture. Housing prices are at an all time high, driving more people to the less expensive suburbs, clogging roads and increasing air pollution.

Housing prices have jumped approximately 70% this decade. The City’s Smart Growth initiative, an effort to guide development east and away from environmentally sensitive areas, continues to be the focus for developmental policy (Fig-5).

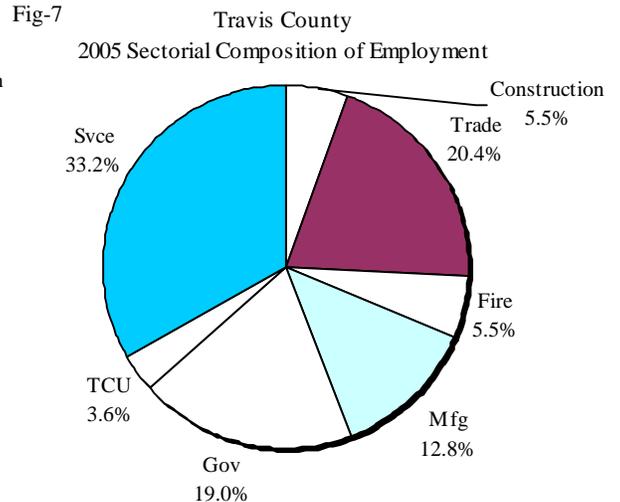
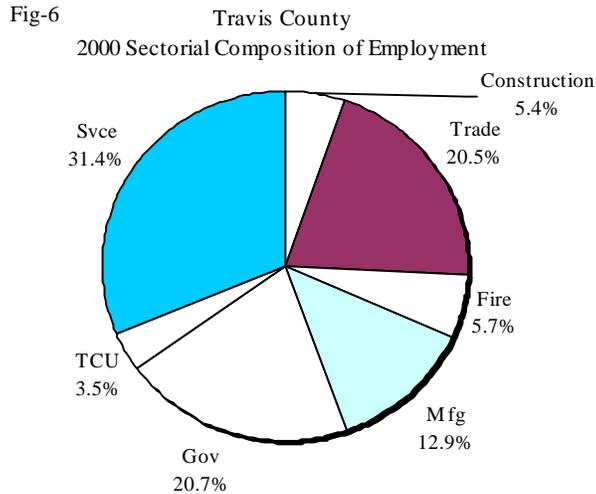


### B. Forecast Highlights

All growth rates listed in this forecast are compound annual growth comparing historical data from 1994 to 1999 and to the forecast for 2000 to 2005. Figures 6 and 7 show a sectional composition of employment by sector in Travis County. The percent of employment in Services and Transportation, Communication and Utility (TCU) is expected to increase between 2000 and 2005, while governmental employment is expected to shrink. Other sectors of employment are expected to remain constant.

**Non agricultural (non-ag) employment:** Total non-agricultural employment for Travis County grew at an annual average rate of 4.7% between 1994 and 1999. It is expected to grow at a rate of 2.5% per annum into the forecast period of 2000 to 2005 (Fig-6&7).

# Economic Outlook — 2000-01



**Employment in Construction:** Residential and non-residential construction employment is cyclical in nature. The construction industry in Austin experienced a decline in 1989 following a boom period from 1983 to 1985. Residential and non-residential construction has grown at an annual rate of 7.8% from 1994 to 1999. In 1999, construction employment grew at an annual rate of 4.4%. Apartment occupancy rates ranged from 97% to 99%. Office vacancy rates ranged from 5% to 8%.

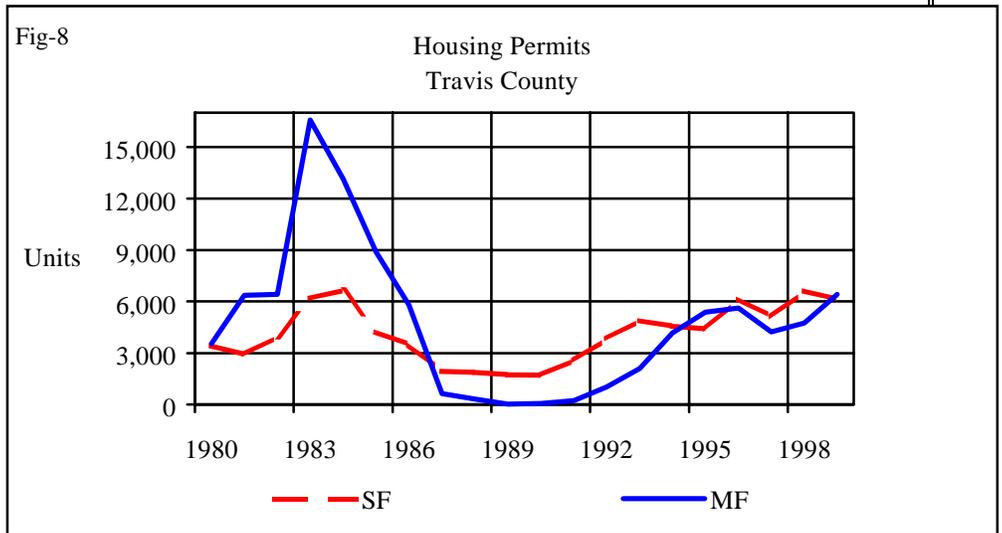
The forecast shows slowed growth for the construction industry. Strong levels of activity will still continue, but construction job growth is expected to fall to below 2.7% per annum for the forecast period of 2000-2005.

**Employment in Finance:** Travis County real estate and finance companies, such as investment firms, had exceptionally strong years in 1997, 1998 and 1999. Finance, insurance and real estate (FIRE) employment, dependent on residential and commercial construction, continued growth depends on mortgage interest rates and the stock market. The forecast indicates a marked slowdown in job growth for Travis County finance, insurance and real estate industries. Comparing employment growth in finance for the last five years of 2.9% with growth of 2.0% in the forecast period, will reflect the slowdown in total finance employment. While bank profits should remain high, employment growth will taper off due to continuing mergers, productivity gains from improved technology and a likely increase in short-term interest rates. Travis County banking and non-bank credit institution employment will grow at the rate of 2.7% per annum from 2000 to 2005, while real estate employment will grow at 2.0% for the same period of time. Insurance, which relies principally on simple population growth, will remain relatively stable, with employment growth averaging 1.1 percent annually through 2005.

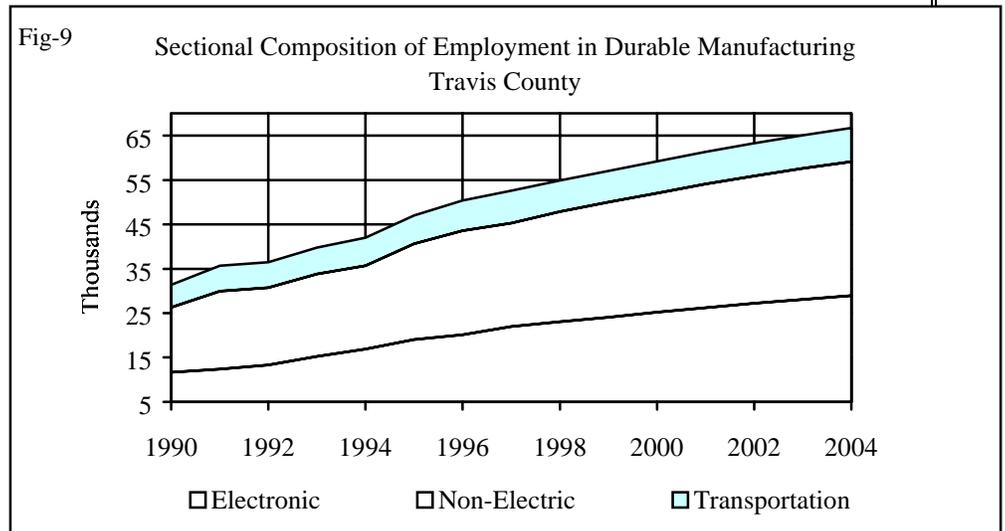
**Housing Permits:** In 1999, 6,133 Travis County Single Family (SF) housing permits and 6,412 Multi-Family (MF) housing permits were issued (Fig-8). From 1995 to 1998, permits for both types of housing remained volatile and fluctuated annually as a result of inventory and financial constraints due to increased housing demand caused by steady job growth and increasing population.

Despite 1999-2000 mortgage interest rates at 8%, the economy remained strong and housing inventories were low. Housing permits are expected to grow at the same or slightly higher rates next year.

# Economic Outlook — 2000-01



**Employment in Manufacturing:** Durable goods will continue to lead Texas' manufacturing sector over the short term. Computer manufacturing, among the stronger performers in the long-term forecast, faces domestic and international competition that is expected to slow its growth. Durable goods will grow at 2.6% per annum for the forecast period of 2000-2005 (Fig-9).

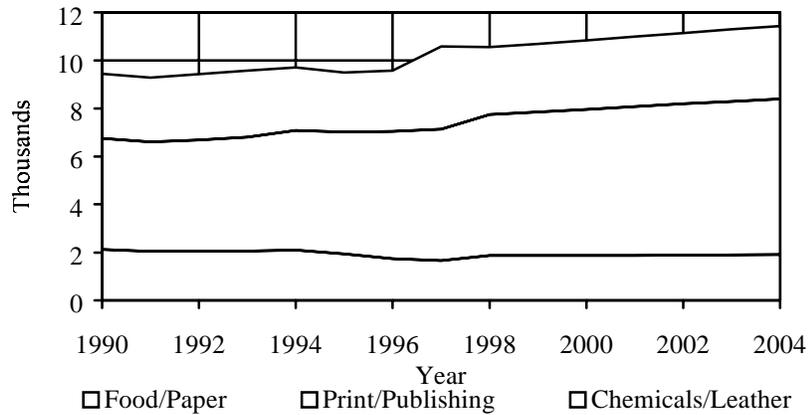


Semiconductor and other electronic component manufacturing will remain fairly strong, benefiting from improving economic conditions in Asia and Latin America. From 1994 to 1999 employment in electric and electronic equipment grew at annual rate of 7.3% and is expected to grow at 3.1% per annum for the forecast period of 2000-2005.

Non-durable manufacturing continues to be held back over the forecast years. Over all, non-durable manufacturing will have only a small employment growth of 1.1% per annum from 2000 to 2005 (Fig-10).

# Economic Outlook — 2000-01

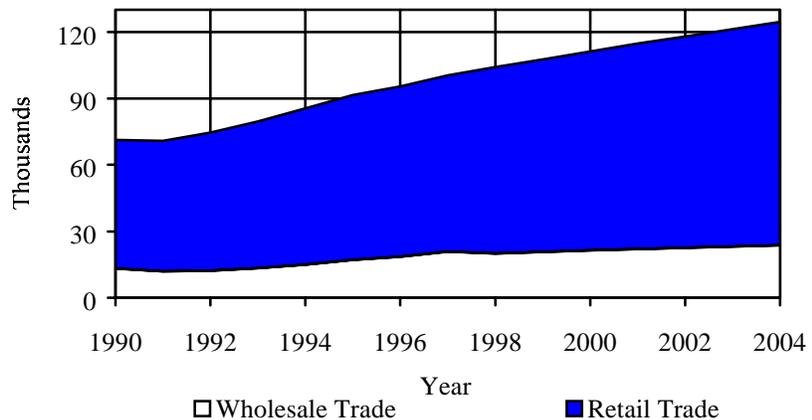
Fig-10 Sectional Composition of Employment in Non-Durable Manufacturing  
Travis County



**Employment in Communications, Transportation, and Utilities:** The number of communication jobs is rapidly expanding. Over the next two years, communications will continue to benefit from worldwide growth in cellular phone applications and Internet-related activities. Communications employment growth will exceed 3.6% annually over the forecast period of 2000-2005 because of lower prices, improved products, and growth of export markets. Transportation job growth will be slower, averaging about 2.7% per year for the forecast period.

Employment in utilities grew at annual rate of 0.6% between 1994 and 1999, and is expected to lose at an annual rate of -0.8% from 2000 to 2005. Electric utility deregulation legislation passed in May 1999 and will open the retail energy market to competition on January 1, 2002.

Fig-11 Sectional Composition of Employment in Total Trade  
Travis County



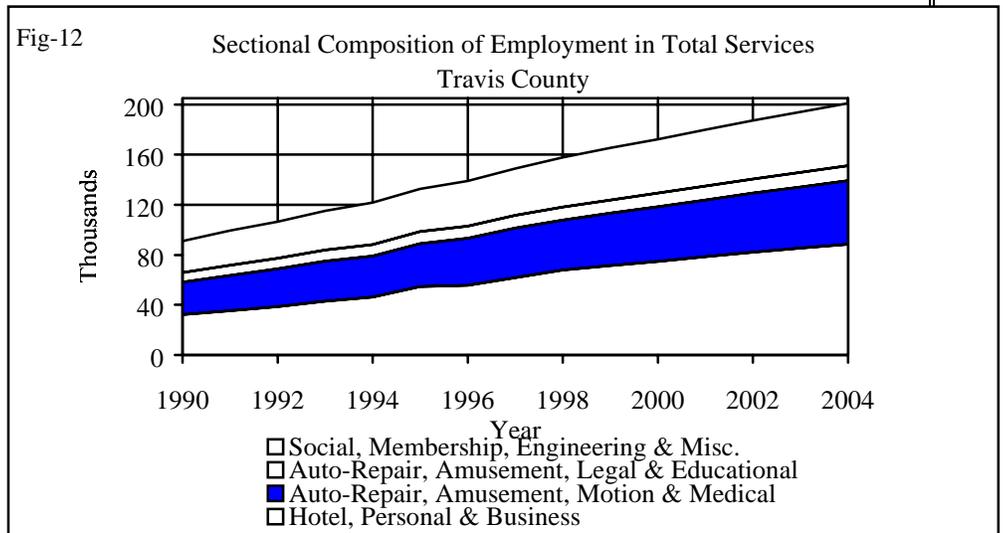
**Employment in Trade:** Much of the recent increase in Travis County wholesale trade is tied to computers, electronics and medical technology manufacturing. Travis wholesalers increased their workforce by 6.9% per annum from 1994 to 1999, with most new jobs added by wholesalers of computers and electronic products (Fig-11).

## Economic Outlook — 2000-01

In contrast, retail trade grew by 4.3% annually during the same period. Wholesale employment is projected to grow at a rate of 2.2% annually over the forecast period of 2000 to 2005, while retail trade employment will grow at a rate of 2.5% per annum for the same period during the forecast.

Trade-related businesses can expect slower growth through 2001, with employment rising at a slower rate than in the past two years. The most successful retail operations are likely to be those related to communications and Internet services, variety stores and miscellaneous furnishings. Expected construction slowdowns will bring slower growth for retailers of building materials and hardware.

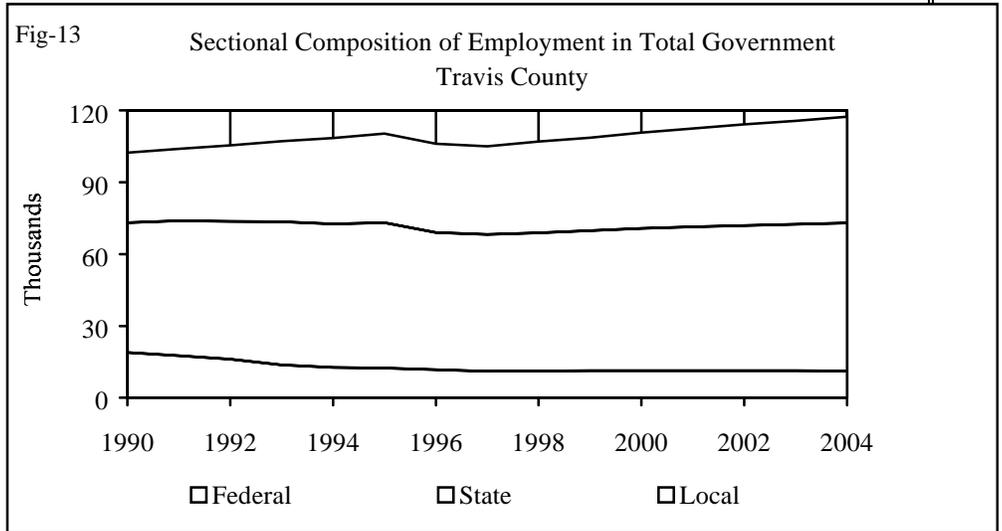
**Employment in Services:** Services will prove to be the biggest engine of Travis County job growth in 2000 and beyond with major gains in business, repair and engineering services. Such companies added 7,463 jobs in 1999, and will do well over each of the forecast years, with projected growth at 4.0% to 5.0% annually. These service providers, including such dynamic sectors as temporary employment services, are well positioned to continue to prosper through shifts in the economy (Fig-12).



Health services will lag behind business, repair and engineering services due to cost-containment measures, but will add jobs at a rate of 3.5% annually over the forecast period. This growth is due to continued advancements in medical technology and demand for health services by the fast-growing elderly segment of the Travis County population.

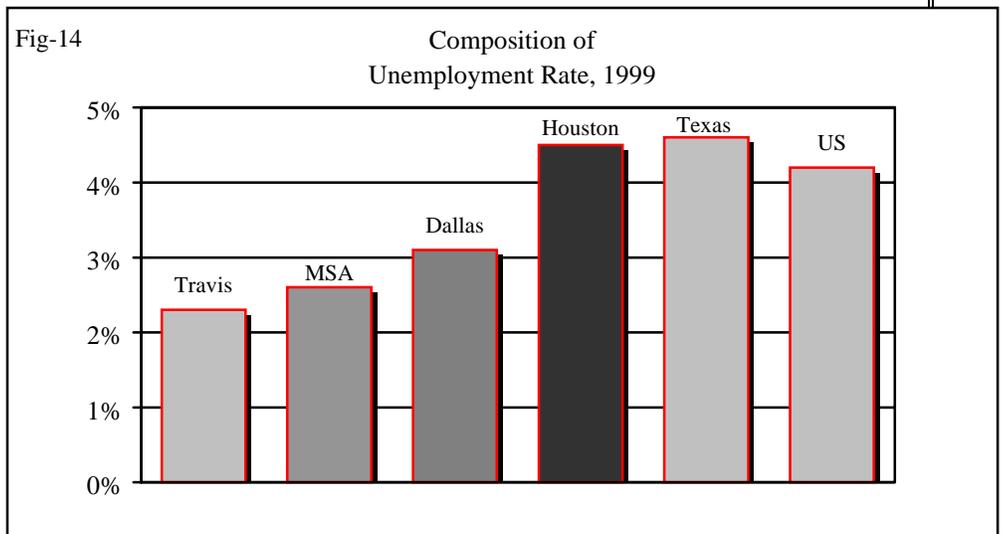
**Employment in Government:** Federal civilian employment has declined for nine straight-years through 1999 due to defense cutbacks and budget constraints. Nevertheless, federal employment will grow slightly in 2000 led by hiring for the 2000 Census. Federal civilian employment will show a slight loss of 0.1% per annum from 2000-2005. State government, with cuts at State colleges and universities and the continuing outsourcing of State services, such as intra and internet services saw slight job growth of 1.1% per annum over the last five years (Fig-13).

# Economic Outlook — 2000-01



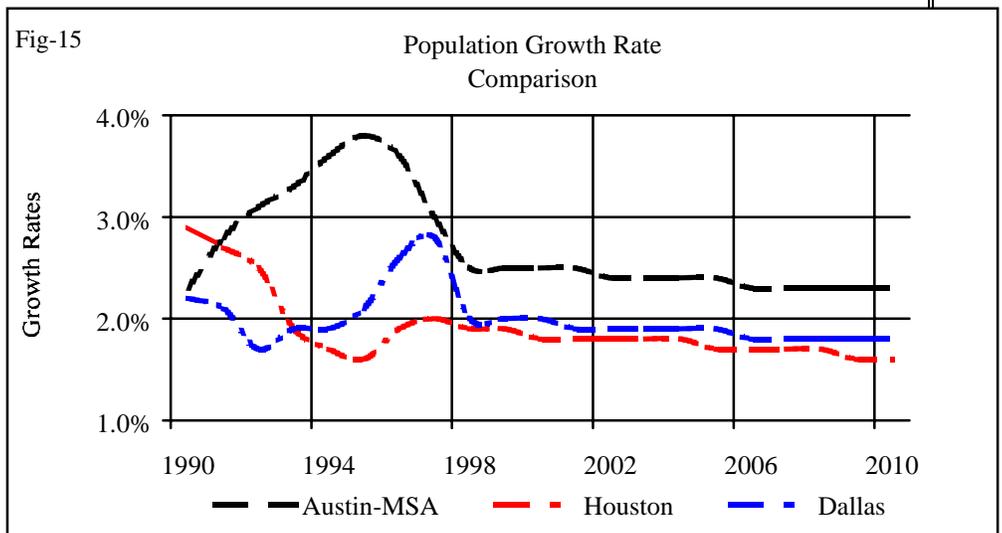
Local government of the City Of Austin and Travis County employment growth rate will rise moderately over the forecast period. Local government jobs are expected to grow at about 2.7% percent annually over the forecast period of 2000 to 2005 compared to historical 1994 to 1999 annual growth rate of 1.6%.

**Unemployment Rate:** In 1998, the unemployment rate dropped to its lowest level at 2.8%, only to be beaten in 1999 when it dropped to 2.3%, making Austin’s job market very attractive to job seekers. For the next two to three years, Travis/Austin unemployment is expected to be in the range of 2% to 2.5% (Fig-14).



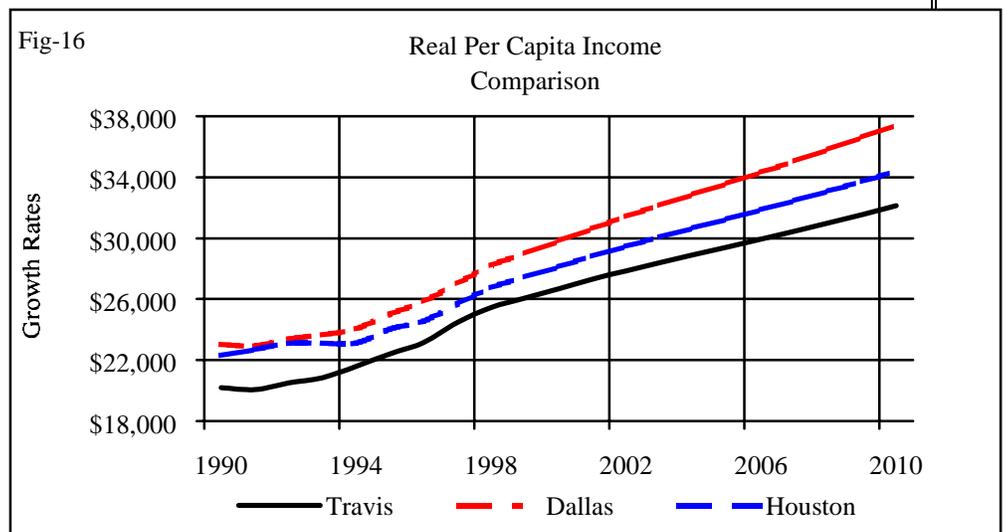
**Population:** Travis County and Austin/MSA population grew significantly in the mid-1990s in comparison to the State. Although the Travis County population growth rate is lower today, Travis is one of the fastest growing “large urban” counties in the entire nation. Despite the high level of suburbanization in Central Texas during the 1990s, Travis County has maintained its core population growth in the region. In Travis County, population growth will continue to be influenced by growing employment from increased commercial business and industrial company expansions (Fig-15).

## Economic Outlook — 2000-01



In 1999, Travis County population increased at a rate of 2.4% and the Austin-San Marcos Metropolitan Statistical Area (MSA) grew at a rate of 2.5%. For the same period, population in the State of Texas increased at a lower rate of 1.8%.

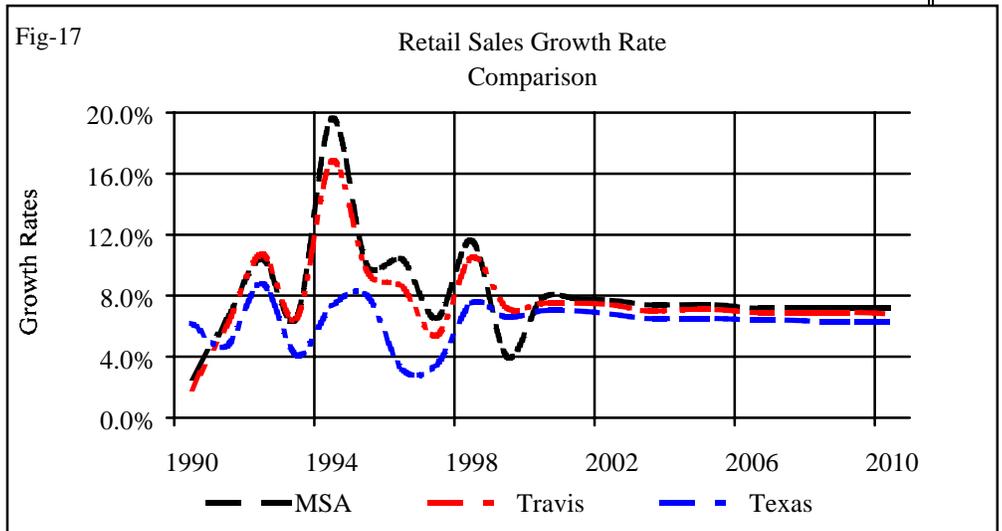
Travis County population is expected to grow at an annual average rate of 1.9% into 2005. The Austin-San Marcos Metropolitan Statistical Area (MSA) population is expected to grow at an annual average rate of 2.0%. Travis County is expected to remain the center of business and will expand its commercial and industrial bases providing new jobs and population.



**Income:** Austin is the Capital city of Texas, where the State government is located. It is a city where microchips and computers are manufactured. It is a research and consortium center for high-tech industries. It is a university town, where over 50,000 students are enrolled on one campus. The real per capita income for Austin is lower than Houston and Dallas (Fig-16).

## Economic Outlook — 2000-01

**Retail Sales:** Travis County retail sales grew at 7.5% in 1999. Retail sales are projected to grow at 6.0% per annum for the forecast period 2000 to 2005. Austin San Marcos MSA retail sales grew at 7.8% in 1999, and is projected to grow at 6.3% per annum for the forecast period 2000 to 2005. State of Texas retail sales grew at 7.0% in 1999 and are expected to grow at 5.6% per annum for the forecast period 2000 to 2005 (Fig-17).



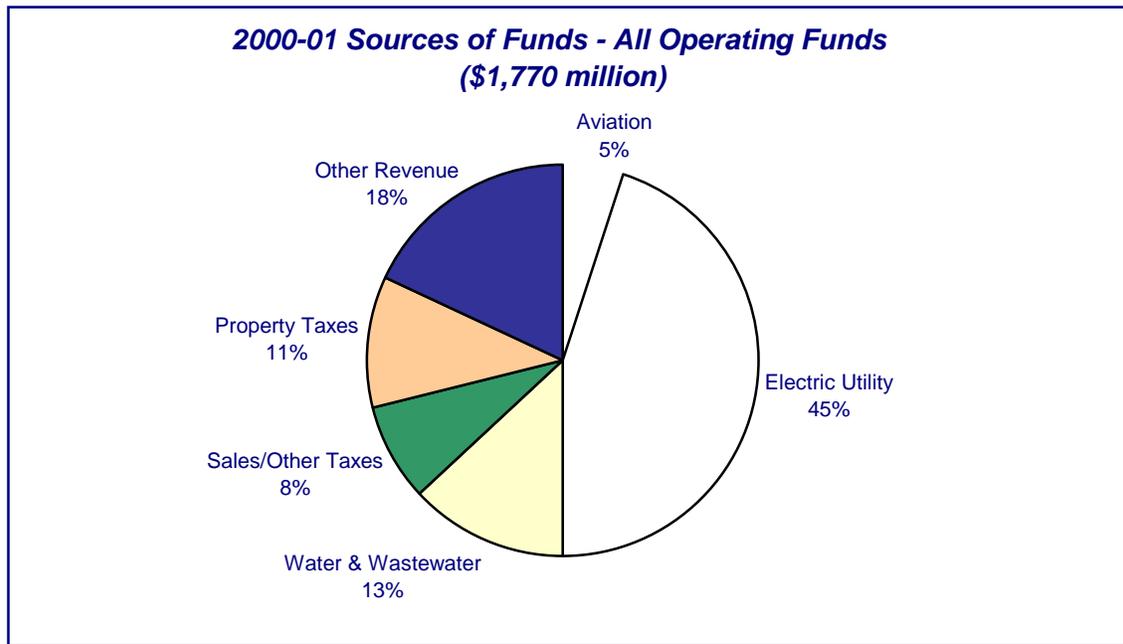
# Overview — 2000-01

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## City at a glance:

The City Budget has two primary components: the Operating Budget which covers day-to-day activities and the Capital Budget which includes major improvement projects. This volume of the Budget, the Policy Budget, is intended to summarize the entire City operation. More detailed information on each aspect of that operation is found in the other budget volumes. You will find references at the end of each section in this document to guide you to the additional detail. We will look at the Operating Budget first and then the Capital Budget and the related debt service at the end of this volume.

## Where does the money come from:



Source: City of Austin Financial Services Department

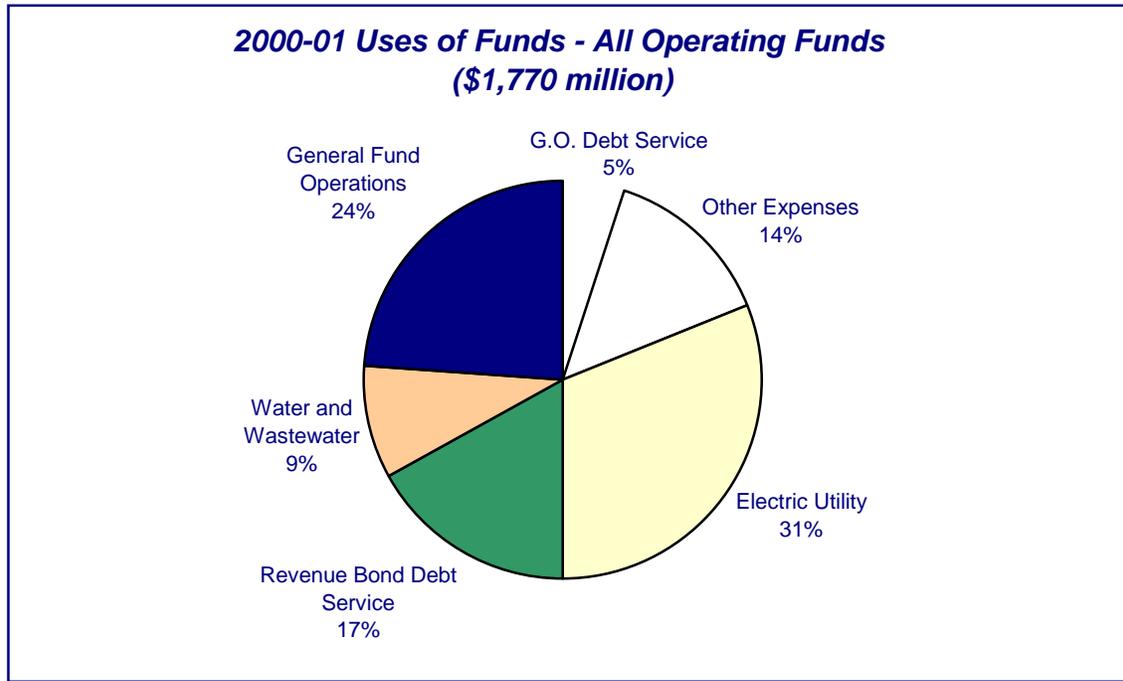
Austin prides itself on being a unique place to live and work. The City of Austin is a unique municipal operation because of its multi-faceted revenue sources that reflect the many businesses that make up the City corporation. Although most citizens associate property taxes with city government, as a revenue source for the City of Austin property taxes account for only 11% of total revenue. The various utilities which the City operates as enterprise funds, electric, water, wastewater as well as airport make up 63% of our projected \$1.8 billion in revenue. Other revenue includes solid waste and drainage utility charges and hotel/motel tax revenue.

# Overview — 2000-01

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## Where does the money go:

Our Operating Budget is divided up into funds for fiscal and accounting purposes. The following chart gives a broad overview of the major categories of expenditures.



Source: City of Austin Financial Services Department

NOTE: Uses of funds exceed sources by \$34.2 million. The excess decreases ending balances.

As you can see, the City's enterprises, which contribute most of our revenue, also account for most of the expenditures. The Electric Utility accounts for 31% of the 2000-01 Budget. The Water & Wastewater Utility accounts for 9%. The functions that most people associate with City government, services like police, fire, parks and libraries, are included in the General Fund.

We will now look at more information on each of these categories.

# **Summary of All City Funds — 2000-01**

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## **Purpose and Nature of Fund**

The Summary of All City Funds presents consolidated information on the financial position of thirty two operating funds and seven debt service funds. While each fund is a separate accounting entity and is detailed in its own fund summary, the all-funds exhibit presents total funding sources, total uses of funds, excesses or deficiency of sources over uses, and beginning and ending balances by funds. Interfund transfers are subtracted from the all-funds total to avoid double counting.

## **Factors Affecting Funding**

Available sources for all City Funds are budgeted at \$1,736 million (after adjusting for interfund transfers). This reflects an 9.1% increase from the 1999-2000 Amended Budget. General Fund revenue in the Approved Budget increased approximately 7.7% compared to the 1999-2000 Amended Budget. General Fund uses of funds are more than sources by \$10.3 million, reflecting the use of current year savings and revenue above budget.

## **Factors Affecting Requirements**

Requirements for all City Funds are budgeted at a net total of \$1,770 million for 2000-01. This figure reflects a 5.6% increase from the 1999-2000 Amended Budget. Operating requirements decreased for the Water and Wastewater Utility Fund and the Hospital Fund. Operating requirements increased for the General Fund, the Austin Energy Fund, the Airport Fund and the General Obligation (G.O.) Debt Service Fund.

## **Other**

The data presented in the Summary of All City Funds is displayed for comparison purpose only. The detailed fund summaries and the narratives for each fund provide additional information on the revenue and expenditures.

**SUMMARY OF ALL CITY FUNDS**  
(000's)

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
<b><u>BEGINNING BALANCES:</u></b>					
<b>OPERATING FUNDS</b>					
General Fund	25,047	16,814	17,078	8,126	10,316
Airport Capital Fund	17,707	13,011	14,047	17,520	17,520
Airport Fund	258	0	(100)	0	0
Austin Energy Fund	79,375	99,641	88,310	75,650	75,650
Balcones Canyonlands Fund	134	210	88	84	84
Child Safety Fund	294	266	418	305	305
Convention Center Combined Fund	14,024	22,326	24,499	19,601	20,128
Cultural Arts Fund	676	410	461	618	618
Drainage Utility Fund	2,543	1,424	1,768	2,493	2,493
EMS Travis County Reimbursed	0	0	0	0	0
Federally Qualified Health Centers Fund	940	509	1,035	693	693
Health & Human Svcs Travis County Reimbursement	193	0	1	(19)	(19)
Hospital Fund	22,142	32,320	33,202	31,834	31,834
Hotel/Motel Bed Tax Fund	0	250	0	0	0
Liability Reserve Fund	(546)	(1,878)	(721)	(480)	(480)
Mueller Airport Disposition Fund	(3,653)	(3,653)	(4,572)	(4,572)	(4,572)
Municipal Court Security Fund	122	177	185	78	78
Municipal Court Technology Fund	0	0	11	97	97
One Texas Center	231	(34)	0	(290)	(290)
PARD Enterprise, Golf	489	470	536	574	574
PARD Enterprise, Softball	(15)	7	56	44	44
PARD Enterprise, Recreation Programs	622	432	714	503	503
Public Works Capital Projects Management Fund	384	201	1,438	1,390	1,390
Solid Waste Services Fund	6,877	9,067	10,597	11,131	11,131
Strategic Planning Investment Fund	350	950	853	0	0
Tourism and Promotion Fund	1,691	1,419	1,652	1,209	1,376
Transportation Fund	1,025	1,900	2,299	2,742	2,742
Water and Wastewater Utility Fund	42,213	47,752	48,088	31,473	38,491
Workers' Compensation Fund	4,245	3,449	3,449	0	0
<b>TOTAL OPERATING FUNDS</b>	<b>217,367</b>	<b>247,444</b>	<b>245,390</b>	<b>200,803</b>	<b>210,704</b>
<b>DEBT RETIREMENT FUNDS</b>					
General Obligation Bond Debt Service Fund	7,270	7,660	7,870	9,351	9,351
HUD Section 108 Loans Debt Service Fund	0	0	0	0	0
Utility Revenue Bond Debt Service Fund	98,521	101,465	100,882	100,355	100,355
Airport Revenue Bond Debt Service Fund	8,977	8,973	8,978	8,978	8,978
Airport Variable Rate Revenue Notes Fund	444	476	440	558	558
Hotel/Motel Tax Revenue Bond Debt Service Fund	2,382	3,917	4,323	5,064	5,064
Town Lake Park Venue Project Bond Debt Service Fund	0	0	0	607	607
<b>TOTAL DEBT RETIREMENT FUNDS</b>	<b>117,595</b>	<b>122,491</b>	<b>122,492</b>	<b>124,911</b>	<b>124,911</b>
<b>TOTAL BEGINNING BALANCES</b>	<b>334,962</b>	<b>369,935</b>	<b>367,882</b>	<b>325,714</b>	<b>335,616</b>

**SUMMARY OF ALL CITY FUNDS**  
(000's)

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
<b><u>REVENUE AND TRANSFERS IN:</u></b>					
<b>OPERATING FUNDS</b>					
General Fund	367,877	399,480	408,123	427,554	430,374
Airport Capital Fund	8,167	4,702	12,752	21,472	21,424
Airport Fund	47,289	56,105	62,990	66,467	66,550
Austin Energy Fund	715,230	727,199	787,665	806,654	806,654
Balcones Canyonlands Fund	495	594	595	638	638
Child Safety Fund	1,371	1,478	1,502	1,529	1,529
Convention Center Combined Fund	32,804	31,976	35,129	35,115	35,115
Cultural Arts Fund	2,800	3,061	3,368	3,380	3,380
Drainage Utility Fund	22,084	24,034	24,601	26,049	26,049
EMS Travis County Reimbursed	0	3,253	3,052	6,031	6,031
Federally Qualified Health Centers Fund	15,100	16,356	16,277	15,546	15,646
Health & Human Svcs Travis County Reimbursement	4,671	5,126	4,322	5,383	5,383
Hospital Fund	19,474	11,261	9,778	11,289	11,289
Hotel/Motel Bed Tax Fund	24,612	26,203	28,750	28,925	28,925
Liability Reserve Fund	4,189	3,974	3,974	4,000	4,000
Mueller Airport Disposition Fund	248	6,796	1,204	5,484	5,484
Municipal Court Security Fund	424	476	448	448	448
Municipal Court Technology Fund	11	0	442	443	443
One Texas Center Fund	1,735	2,162	1,912	2,237	2,237
PARD Enterprise, Golf	5,294	5,875	6,072	7,109	7,109
PARD Enterprise, Softball	837	844	837	964	964
PARD Enterprise, Recreation Programs	2,385	2,604	2,674	2,936	2,936
Public Works Capital Projects Management Fund	14,618	16,869	15,906	17,693	17,693
Solid Waste Services Fund	36,701	36,822	37,596	36,828	36,828
Strategic Planning Investment Fund	1,131	1,505	1,505	0	0
Tourism and Promotion Fund	4,456	4,419	4,858	4,858	4,858
Transportation Fund	15,924	17,083	17,332	18,336	18,336
Water and Wastewater Utility Fund	239,485	228,204	241,849	230,203	230,203
Workers' Compensation Fund	4,272	5,972	5,972	9,125	9,125
<b>TOTAL OPERATING FUNDS</b>	<b>1,593,685</b>	<b>1,644,432</b>	<b>1,741,486</b>	<b>1,796,696</b>	<b>1,799,652</b>
<b>DEBT RETIREMENT FUNDS</b>					
General Obligation Bond Debt Service Fund	76,031	79,373	79,902	82,612	82,612
HUD Section 108 Loans Debt Service Fund	376	1,266	754	1,201	1,201
Utility Revenue Bond Debt Service Fund	239,480	260,459	236,389	276,943	276,943
Airport Revenue Bond Debt Service Fund	23,940	23,940	23,939	25,546	25,546
Airport Variable Rate Revenue Notes Fund	900	1,366	1,287	1,536	1,536
Hotel/Motel Tax Revenue Bond Debt Service Fund	8,282	13,084	12,913	14,368	14,368
Town Lake Park Venue Project Bond Debt Service Fund	0	1,821	1,820	2,427	2,427
<b>TOTAL DEBT RETIREMENT FUNDS</b>	<b>349,008</b>	<b>381,307</b>	<b>357,005</b>	<b>404,632</b>	<b>404,632</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>1,942,693</b>	<b>2,025,739</b>	<b>2,098,491</b>	<b>2,201,328</b>	<b>2,204,284</b>
<b>LESS: INTER-FUND TRANSFERS</b>	<b>(383,790)</b>	<b>(434,772)</b>	<b>(411,007)</b>	<b>(464,254)</b>	<b>(468,636)</b>
<b>NET APPROPRIATED FUNDS</b>	<b>1,558,903</b>	<b>1,590,967</b>	<b>1,687,484</b>	<b>1,737,074</b>	<b>1,735,647</b>

**SUMMARY OF ALL CITY FUNDS**  
(000's)

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
<b><u>EXPENDITURES AND TRANSFERS OUT:</u></b>					
<b>OPERATING FUNDS</b>					
General Fund	375,846	415,425	413,863	435,681	440,669
Airport Capital Fund	11,827	14,871	9,279	28,680	28,680
Airport Fund	47,647	56,105	62,890	66,467	66,550
Austin Energy Fund	706,295	742,856	800,325	805,814	808,144
Balcones Canyonlands Fund	541	645	599	616	616
Child Safety Fund	1,247	1,658	1,615	1,766	1,766
Convention Center Combined Fund	22,329	40,150	39,500	46,409	46,507
Cultural Arts Fund	3,015	3,211	3,211	3,510	3,772
Drainage Utility Fund	22,859	24,125	23,876	27,139	27,176
EMS Travis County Reimbursed	0	3,253	3,052	6,031	6,031
Federally Qualified Health Centers Fund	15,005	16,812	16,619	14,645	14,882
Health & Human Svcs Travis County Reimbursement	4,863	5,126	4,342	5,383	5,383
Hospital Fund	8,414	18,160	11,146	10,675	10,775
Hotel/Motel Bed Tax Fund	24,612	26,203	28,750	28,925	28,925
Liability Reserve Fund	4,364	3,733	3,733	4,300	4,300
Mueller Airport Disposition Fund	1,168	6,796	1,204	5,484	5,484
Municipal Court Security Fund	361	562	555	438	439
Municipal Court Technology Fund	0	0	356	425	425
One Texas Center	1,966	2,202	2,202	2,417	2,417
PARC Enterprise, Golf	5,247	5,966	6,034	7,178	7,267
PARC Enterprise, Softball	766	843	848	964	965
PARC Enterprise, Recreation Programs	2,293	2,832	2,885	3,439	3,439
Public Works Capital Projects Management Fund	13,564	16,718	15,954	18,845	18,880
Solid Waste Services Fund	32,981	38,972	37,062	42,389	42,434
Strategic Planning Investment Fund	628	2,454	2,358	0	0
Tourism and Promotion Fund	4,495	5,134	5,134	5,187	5,355
Transportation Fund	14,650	18,668	16,889	20,729	20,758
Water and Wastewater Utility Fund	233,611	252,547	251,446	244,691	245,813
Workers' Compensation Fund	5,068	9,421	9,421	7,674	7,674
<b>TOTAL OPERATING FUNDS</b>	<b>1,565,662</b>	<b>1,735,447</b>	<b>1,775,149</b>	<b>1,845,901</b>	<b>1,855,525</b>
<b>DEBT RETIREMENT FUNDS</b>					
General Obligation Bond Debt Service Fund	75,432	79,120	78,421	83,602	83,602
HUD Section 108 Loans Debt Service Fund	376	1,266	754	1,201	1,201
Utility Revenue Bond Debt Service Fund	237,119	255,880	236,917	256,453	256,453
Airport Revenue Bond Debt Service Fund	23,940	23,940	23,940	23,418	23,418
Airport Variable Rate Revenue Notes Fund	904	1,352	1,169	1,536	1,536
Hotel/Motel Tax Revenue Bond Debt Service Fund	6,341	12,112	12,171	14,294	14,294
Town Lake Park Venue Project Bond Debt Service Fund	0	1,246	1,214	2,427	2,427
<b>TOTAL DEBT RETIREMENT FUNDS</b>	<b>344,111</b>	<b>374,916</b>	<b>354,586</b>	<b>382,931</b>	<b>382,931</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>1,909,773</b>	<b>2,110,363</b>	<b>2,129,735</b>	<b>2,228,832</b>	<b>2,238,456</b>
<b>LESS: INTER-FUND TRANSFERS</b>	<b>(383,790)</b>	<b>(434,772)</b>	<b>(411,007)</b>	<b>(464,254)</b>	<b>(468,636)</b>
<b>NET EXPENDITURES</b>	<b>1,525,983</b>	<b>1,675,591</b>	<b>1,718,728</b>	<b>1,764,578</b>	<b>1,769,820</b>

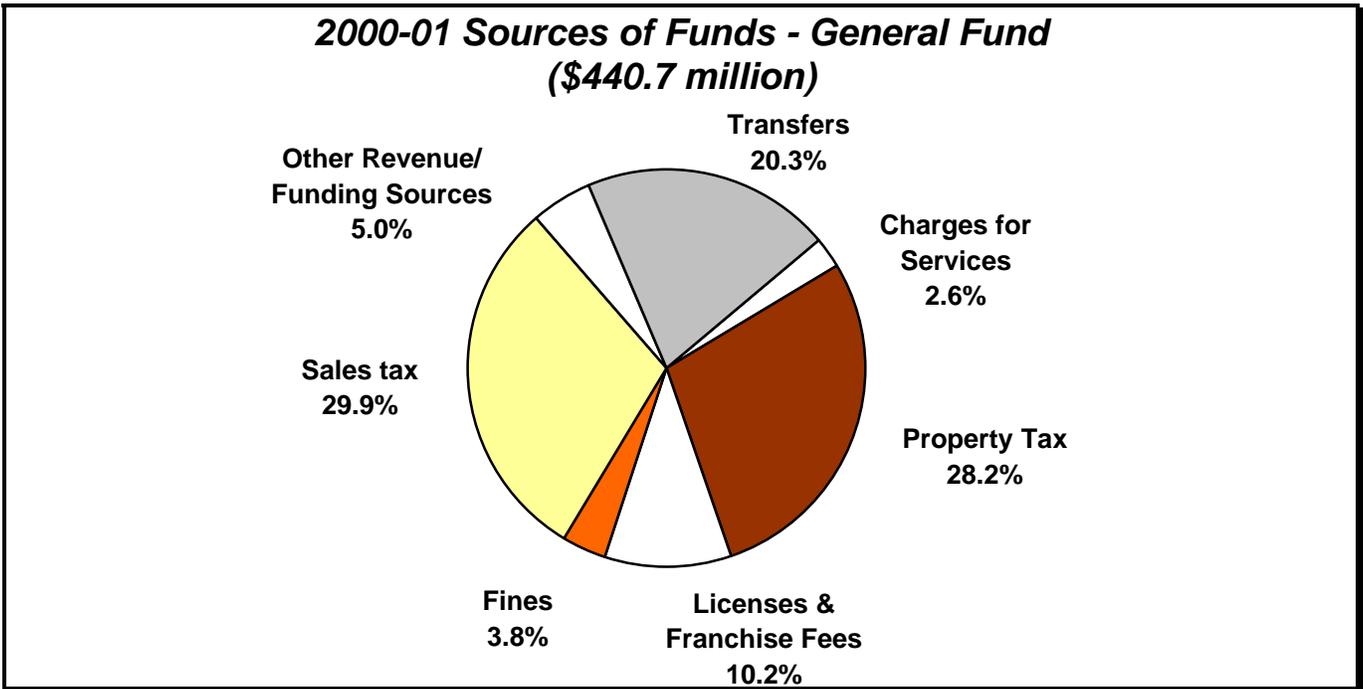
**SUMMARY OF ALL CITY FUNDS**  
(000's)

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
<b>EXCESS (DEFICIENCY) OF REVENUE, TRANSFERS IN AND OTHER SOURCES OVER EXPENDITURES AND TRANSFERS OUT:</b>					
<b>OPERATING FUNDS</b>					
General Fund	(7,968)	(15,945)	(5,740)	(8,126)	(10,296)
Airport Capital Fund	(3,660)	(10,169)	3,472	(7,208)	(7,256)
Airport Fund	(358)	0	100	0	0
Austin Energy Fund	8,935	(15,656)	(12,660)	839	(1,490)
Balcones Canyonlands Fund	(46)	(51)	(4)	23	22
Child Safety Fund	124	(180)	(113)	(236)	(237)
Convention Center Combined Fund	10,475	(8,174)	(4,371)	(11,294)	(11,392)
Cultural Arts Fund	(215)	(150)	157	(130)	(392)
Drainage Utility Fund	(775)	(91)	725	(1,091)	(1,127)
EMS Travis County Reimbursed	0	0	0	0	0
Federally Qualified Health Centers Fund	95	(455)	(342)	901	764
Health & Human Svcs Travis County Reimbursement	(192)	0	(20)	0	0
Hospital Fund	11,059	(6,899)	(1,368)	614	514
Hotel/Motel Bed Tax Fund	0	0	0	0	0
Liability Reserve Fund	(175)	241	241	(300)	(300)
Mueller Airport Disposition Fund	(920)	0	0	0	0
Municipal Court Security Fund	63	(86)	(107)	10	9
Municipal Court Technology Fund	11	0	86	18	18
One Texas Center	(231)	(40)	(290)	(180)	(180)
PARC Enterprise, Golf	47	(90)	39	(70)	(158)
PARC Enterprise, Softball	71	1	(12)	(0)	(1)
PARC Enterprise, Recreation Programs	92	(228)	(211)	(503)	(503)
Public Works Capital Projects Management Fund	1,054	152	(48)	(1,152)	(1,187)
Solid Waste Services Fund	3,720	(2,150)	534	(5,562)	(5,606)
Strategic Planning Investment Fund	504	(950)	(853)	0	0
Tourism and Promotion Fund	(40)	(714)	(276)	(329)	(497)
Transportation Fund	1,275	(1,585)	443	(2,392)	(2,421)
Water and Wastewater Utility Fund	5,874	(24,343)	(9,597)	(14,488)	(15,610)
Workers' Compensation Fund	(796)	(3,449)	(3,449)	1,451	1,451
<b>TOTAL OPERATING FUNDS</b>	<b>(201,733)</b>	<b>(91,015)</b>	<b>(33,663)</b>	<b>(49,205)</b>	<b>(55,874)</b>
<b>DEBT RETIREMENT FUNDS</b>					
General Obligation Bond Debt Service Fund	600	252	1,481	(990)	(990)
HUD Section 108 Loans Debt Service Fund	0	(0)	0	0	0
Utility Revenue Bond Debt Service Fund	2,361	4,579	(528)	20,490	20,490
Airport Revenue Bond Debt Service Fund	1	(0)	(0)	2,128	2,128
Airport Variable Rate Revenue Notes Fund	(5)	14	118	0	0
Hotel/Motel Tax Revenue Bond Debt Service Fund	1,941	971	741	73	73
Town Lake Park Venue Project Bond Debt Service Fund	0	575	607	0	0
<b>TOTAL DEBT RETIREMENT FUNDS</b>	<b>4,898</b>	<b>6,391</b>	<b>2,419</b>	<b>21,701</b>	<b>21,701</b>
<b>TOTAL EXCESS (DEFICIENCY) OF APPROPRIATED FUNDS OVER EXPENDITURES</b>	<b>(196,835)</b>	<b>(84,624)</b>	<b>(31,243)</b>	<b>(27,504)</b>	<b>(34,173)</b>

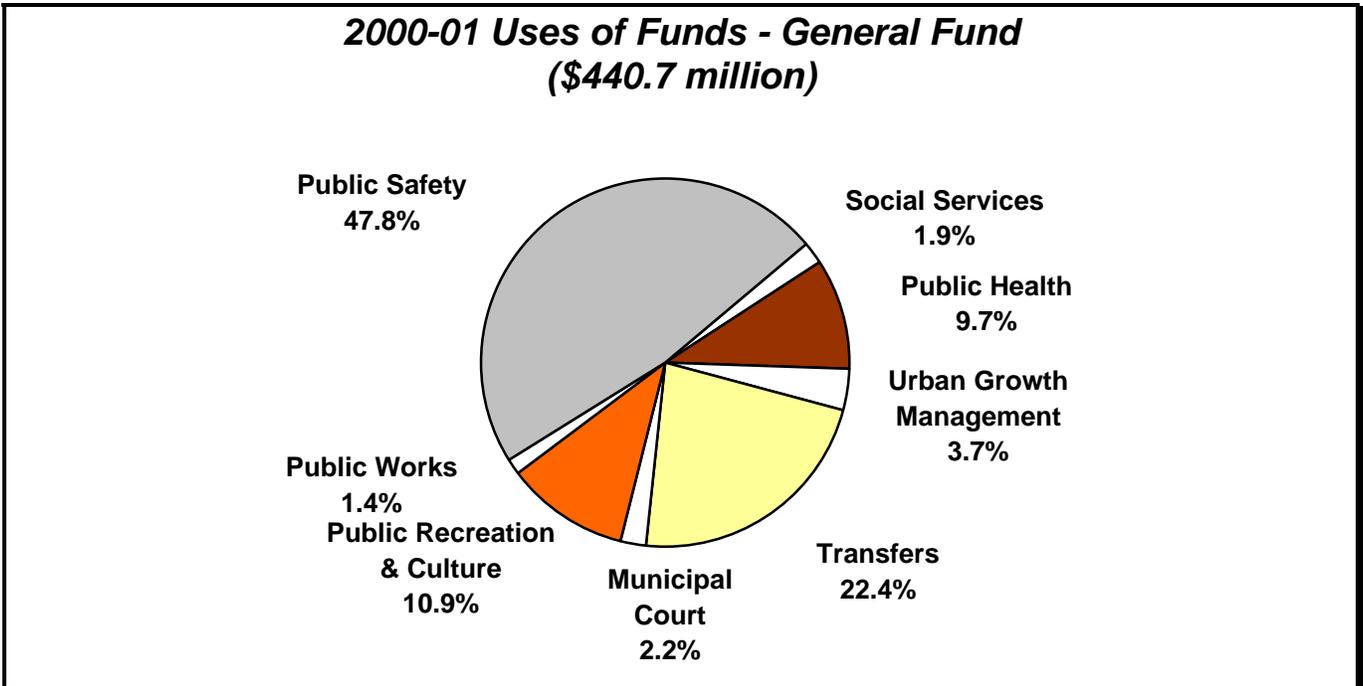
**SUMMARY OF ALL CITY FUNDS**  
(000's)

	<u>1998-99</u> <u>ACTUAL</u>	<u>1999-2000</u> <u>AMENDED</u>	<u>1999-2000</u> <u>ESTIMATED</u>	<u>2000-01</u> <u>PROPOSED</u>	<u>2000-01</u> <u>APPROVED</u>
<b><u>ENDING BALANCES AND RESERVES:</u></b>					
<b>OPERATING FUNDS</b>					
General Fund	17,078	869	11,338	(0)	20
Airport Capital Fund	14,047	2,842	17,520	10,311	10,264
Airport Fund	(100)	0	(0)	0	0
Austin Energy Fund	88,310	83,984	75,650	76,489	74,160
Balcones Canyonlands Fund	88	159	84	107	106
Child Safety Fund	418	86	305	69	68
Convention Center Combined Fund	24,499	14,152	20,128	8,307	8,736
Cultural Arts Fund	461	260	618	488	226
Drainage Utility Fund	1,768	1,333	2,493	1,402	1,366
EMS Travis County Reimbursed	0	0	0	0	0
Federally Qualified Health Centers Fund	1,035	54	693	1,594	1,457
Health & Human Svcs Travis County Reimbursement	1	0	(19)	(19)	(19)
Hospital Fund	33,202	25,421	31,834	32,448	32,348
Hotel/Motel Bed Tax Fund	0	250	0	0	0
Liability Reserve Fund	(721)	(1,637)	(480)	(780)	(780)
Mueller Airport Disposition Fund	(4,572)	(3,653)	(4,572)	(4,572)	(4,572)
Municipal Court Security Fund	185	92	78	88	87
Municipal Court Technology Fund	11	0	97	115	115
One Texas Center	0	(74)	(290)	(470)	(470)
PARD Enterprise, Golf	536	380	574	505	416
PARD Enterprise, Softball	56	8	44	44	44
PARD Enterprise, Recreation Programs	714	204	503	0	0
Public Works Capital Projects Management Fund	1,438	353	1,390	238	203
Solid Waste Services Fund	10,597	6,917	11,131	5,569	5,525
Strategic Planning Investment Fund	853	0	0	0	0
Tourism and Promotion Fund	1,652	705	1,376	879	879
Transportation Fund	2,299	315	2,742	350	321
Water and Wastewater Utility Fund	48,088	23,409	38,491	16,985	22,881
Workers' Compensation Fund	3,449	0	0	1,451	1,451
<b>TOTAL OPERATING FUNDS</b>	<b>245,390</b>	<b>156,429</b>	<b>211,727</b>	<b>151,598</b>	<b>154,831</b>
<b>DEBT RETIREMENT FUNDS</b>					
General Obligation Bond Debt Service Fund	7,870	7,912	9,351	8,360	8,360
HUD Section 108 Loans Debt Service Fund	0	(0)	0	0	0
Utility Revenue Bond Debt Service Fund	100,882	106,043	100,355	120,845	120,845
Airport Revenue Bond Debt Service Fund	8,978	8,973	8,978	11,105	11,105
Airport Variable Rate Revenue Notes Fund	440	490	558	558	558
Hotel/Motel Tax Revenue Bond Debt Service Fund	4,323	4,888	5,064	5,138	5,138
Town Lake Park Venue Project Bond Debt Service Fund	0	575	607	607	607
<b>TOTAL DEBT RETIREMENT FUNDS</b>	<b>122,492</b>	<b>128,882</b>	<b>124,911</b>	<b>146,612</b>	<b>146,612</b>
<b>TOTAL ENDING BALANCES</b>	<b>367,882</b>	<b>285,311</b>	<b>336,639</b>	<b>298,210</b>	<b>301,443</b>

# General Fund — 2000-01



Source: City of Austin Finance and Administrative Services Department



Source: City of Austin Finance and Administrative Services Department

# General Fund — 2000-01

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## Purpose and Nature of Fund

The General Fund is the general operating fund for the City of Austin. This fund accounts for revenue and expenditures for general government services.

## Factors Affecting Revenue

The General Fund is supported by taxes, fees, fines, permits, licenses, charges for services and interest income. The proposed property tax rate is 46.63 cents. Property values have increased from last year's certified tax roll. Revenue from current collections are budgeted at \$123.3 million, about \$9.6 million above the 1999-2000 budget. Sales tax revenue is expected to increase about \$15.1 million from the 1999-2000 level. Total appropriated funds are projected to increase from the 1999-2000 amended level of \$399.5 million to the approved budget level of \$430.4 million, an increase of \$30.9 million.

## Transfers from Other Funds

Transfers from other funds are budgeted at \$89.4 million. This amount is an increase of \$6.9 million from the 1999-2000 budget. The budgeted Water Utility transfer is projected to increase \$1.4 million from the 1999-2000 level. The Electric Utility transfer will increase \$5.3 million from the 1999-2000 level. These transfers to the General Fund are determined by Council, based on three year total revenue averages as provided in the financial policies. The Emergency Reserve Fund is proposed to be capped at \$15 million. This change will result in a one-time transfer of \$2.6 million.

## Factors Affecting Requirements

The 2000-01 General Fund Approved Budget includes funding for:

- Continued implementation of neighborhood policing
- Maintaining full Police staffing levels including an additional 26 new police officers
- Staffing of the Harris Ridge and Spicewood Springs fire stations
- Building to conduct "live fire training"
- Opening of West Austin and restaffing of Maconda emergency medical services stations
- Downtown Community Court facility relocation
- Contractual funding and temporary staffing for Development Review inspections
- Full-year funding for Library Dell Wired for Youth Centers
- Maintaining the traffic signal network
- Opening of New Homeless Center and Men's Shelter
- Continued No Kill Millennium
- Increase Greater East Austin Youth Activity Center
- Funding for Landscape, Ballfield, and Trail maintenance

## **General Fund — 2000-01**

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Transfers out and other requirements total \$98.6 million. Funding in the amount of \$30.1 million is included for a transfer to the Support Services Fund which serves all City departments. The Information Systems Department transfer is \$12.7 million. The transfer for Capital Improvement Projects is \$9.4 million. The Sustainability Fund transfer is \$14.7 million to support one-time projects. The General Fund includes \$3.7 million in transfers to the City's Vehicle Acquisition Fund to replace aging vehicles. The General Fund is in compliance with the City's financial policy requirement of \$3.2 million for funding the Contingency Reserve Fund in 2000-01. There is a change in the General Fund policy for the Emergency Reserve to cap the reserve at \$15 million, requiring no transfer to the Emergency Reserve Fund in 2000-01.

## GENERAL FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	25,046,853	16,814,352	17,078,358	8,126,475	10,315,578
REVENUE					
Taxes					
General Property Taxes					
Current	104,886,260	113,002,261	113,732,261	121,711,281	123,311,622
Delinquent	702,275	549,270	710,270	635,534	635,534
Penalty and Interest	644,964	421,570	643,570	621,149	621,149
Subtotal	106,233,499	113,973,101	115,086,101	122,967,964	124,568,305
City Sales Tax	106,839,032	116,680,000	120,343,000	132,436,000	131,813,000
Other Taxes	2,813,063	2,925,000	3,125,000	3,162,000	3,162,000
Total Taxes	215,885,594	233,578,101	238,554,101	258,565,964	259,543,305
Gross Receipts/Franchise Fees					
Telecommunications	11,016,974	11,815,000	13,421,000	17,821,000	17,821,000
Gas	2,739,225	2,827,000	2,980,000	3,031,000	3,031,000
Cable	4,694,138	4,440,000	5,224,000	5,903,000	5,903,000
Miscellaneous	1,220,706	1,059,136	2,129,136	1,247,200	1,247,200
Total Franchise Fees	19,671,043	20,141,136	23,754,136	28,002,200	28,002,200
Fines, Forfeitures, Penalties					
Library Fines	496,011	410,000	404,000	412,809	412,809
Traffic Fines	7,730,113	8,178,870	8,067,870	8,188,920	8,188,920
Parking Violations	2,708,846	2,766,120	2,745,120	2,745,400	2,745,400
Other Fines	5,270,578	5,342,782	5,221,782	5,337,826	5,337,826
Total Fines, Forfeitures, Penalties	16,205,548	16,697,772	16,438,772	16,684,955	16,684,955
Licenses, Permits, Inspections					
Parking Meters	1,997,944	1,839,823	2,019,823	1,989,851	1,989,851
Alarm Permits	1,359,985	1,599,802	1,599,802	1,508,615	1,508,615
Commercial Solid Waste	614,062	611,000	631,000	651,000	651,000
Public Health	843,723	1,187,685	1,156,685	1,182,432	1,182,432
Development	1,961,897	1,522,992	1,735,992	1,928,688	1,688,688
Building Safety	9,925,533	8,931,898	10,085,898	9,450,568	9,450,568
Other Licenses/Permits	548,880	536,535	523,535	482,594	482,594
Total Licenses, Permits, Inspections	17,252,024	16,229,735	17,752,735	17,193,748	16,953,748
Charges for Services					
Recreation and Culture	1,890,765	1,949,183	1,949,183	1,943,350	1,943,350
Public Health	956,162	1,067,891	1,137,891	1,127,904	1,127,904
Emergency Medical Services	7,989,174	9,120,160	7,449,160	7,425,200	7,425,200
General Government	697,585	744,667	799,667	828,029	828,029
Total Charges for Services	11,533,686	12,881,901	11,335,901	11,324,483	11,324,483
Interest and Other					
Interest	5,144,838	7,060,200	7,060,200	7,314,800	7,314,800
Use of Property	679,147	414,707	860,707	436,033	436,033
Accrued Payroll	0	8,766,311	8,869,144	0	0
Other Revenue	1,308,568	1,203,630	1,061,190	728,189	728,189
Total Interest and Other	7,132,553	17,444,848	17,851,241	8,479,022	8,479,022
TOTAL REVENUE	287,680,448	316,973,493	325,686,886	340,250,372	340,987,713
TRANSFERS IN					
Electric Revenue	57,990,860	61,200,000	61,200,000	64,568,000	66,468,000
Water Revenue	16,213,620	17,151,603	17,151,603	18,359,194	18,541,446
Water Conservation	1,020,933	1,161,454	1,091,454	1,209,810	1,209,810
Air Quality	43,636	50,000	50,000	50,000	50,000
Aviation Fund	62,494	0	0	0	0
Recreation Programs Enterprise Fund	0	0	0	458,516	458,516
Emergency Reserve Fund	0	0	0	2,658,310	2,658,310
Contingency Reserve Fund	4,865,395	2,943,527	2,943,527	0	0
TOTAL TRANSFERS IN	80,196,938	82,506,584	82,436,584	87,303,830	89,386,082
TOTAL APPROPRIATED FUNDS	367,877,386	399,480,077	408,123,470	427,554,202	430,373,795

## GENERAL FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
EXPENDITURES					
DEPARTMENT APPROPRIATIONS					
Administrative Services					
Municipal Court	7,863,049	9,467,421	9,176,238	9,514,225	9,744,905
Total Administrative Services	7,863,049	9,467,421	9,176,238	9,514,225	9,744,905
Urban Growth Management					
Development Review and Inspection	8,972,646	10,388,849	10,219,569	11,297,418	11,330,959
Planning, Environ, Conservation Services	3,087,821	4,880,326	4,786,588	4,353,682	4,863,407
Total Urban Growth Management	12,060,467	15,269,175	15,006,157	15,651,100	16,194,366
Public Safety					
Police	95,338,279	107,687,988	107,787,988	118,028,765	118,848,398
Fire	61,253,815	66,716,132	66,516,132	72,591,192	73,264,113
Emergency Medical Services	15,658,716	16,901,545	16,651,545	18,524,029	18,744,379
Total Public Safety	172,250,810	191,305,665	190,955,665	209,143,986	210,856,890
Public Works					
Public Works and Transportation	6,495,628	5,847,774	5,842,909	6,142,770	6,165,431
Street Lighting	4,400,000	100,000	100,000	0	0
Total Public Works	10,895,628	5,947,774	5,942,909	6,142,770	6,165,431
Public Health and Human Services					
Health and Human Services	21,570,051	23,094,848	22,888,844	23,786,402	23,937,883
FQHC Purchased Services	1,938,765	2,368,187	2,368,187	2,163,827	2,163,827
FQHC Subsidy	542,034	0	0	0	0
Medicaid Tax Payments	3,071,722	8,000,000	17,747,671	8,000,000	8,000,000
Hospital Contracted Services	5,848,900	6,107,668	6,107,668	6,108,237	6,108,237
Physician Services/Charity Care	10,487,000	10,495,146	10,495,146	10,495,146	10,495,146
Social Services Contracts	9,084,438	10,239,709	10,239,709	7,957,565	8,517,380
Expense Reimbursement	(3,071,722)	(8,000,000)	(17,747,671)	(8,000,000)	(8,000,000)
Total Public Health and Human Services	49,471,188	52,305,558	52,099,554	50,511,177	51,222,473
Public Recreation and Culture					
Parks and Recreation	25,877,169	28,076,339	28,358,339	29,786,834	30,615,117
Libraries	14,807,067	16,138,078	16,138,078	16,985,176	17,282,363
Total Public Recreation and Culture	40,684,236	44,214,417	44,496,417	46,772,010	47,897,480
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>293,225,378</b>	<b>318,510,010</b>	<b>317,676,940</b>	<b>337,735,268</b>	<b>342,081,545</b>

## GENERAL FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
<b>TRANSFERS OUT</b>					
Capital Improvements Projects	20,350,709	21,366,524	21,366,524	9,383,000	9,883,000
Plus One Program	160,000	160,000	160,000	152,000	152,000
Austin Energy	65,817	165,817	165,817	165,817	165,817
BCCP Fund	88,000	160,000	160,000	160,000	160,000
Support Services Fund	21,203,237	23,693,171	23,509,006	29,408,470	30,104,182
Information Systems Department	9,264,520	9,575,591	9,575,591	12,690,548	12,728,484
Vehicle Acquisition Fund	7,200,000	6,776,000	6,776,000	3,731,704	3,731,704
Fleet Maintenance Fund	1,561,662	186,371	186,371	186,371	186,371
Radio Maintenance Fund	342,035	0	0	0	0
Solid Waste Services Fund	350,100	353,020	353,020	477,864	477,864
Neighborhood Housing and Conservation Housing Trust Fund	1,250,240	1,475,624	1,475,624	1,054,051	1,054,051
Austin Convention and Visitors Bureau	0	1,000,000	1,000,000	0	0
Drainage Utility Fund	125,382	125,382	125,382	125,382	125,382
Capital Projects Management Fund	298,504	298,504	298,504	298,504	298,504
Infrastructure Support Services Fund	1,506,380	1,578,919	1,578,919	1,515,723	1,515,723
Strategic Planning Investment Fund	3,138,027	3,648,940	3,648,940	3,602,018	3,625,983
Sustainability Fund	1,100,000	1,504,813	1,504,813	0	0
Fee Waiver Fund	0	0	0	14,748,738	14,748,738
Music Venue Project for Downtown	7,000	7,000	7,000	0	0
Great Streets	600,000	0	0	0	0
First Step, A Community Project Fund	0	314,274	314,274	311,026	311,026
Mexic-Arte Museum	0	300,000	300,000	0	0
Barton Springs Conservation Fund	0	740,000	740,000	0	0
Transfer to Emergency Reserve Fund	55,000	45,000	45,000	45,000	45,000
Transfer to Contingency Reserve Fund	1,589,046	1,230,641	1,230,641	0	0
	5,524,412	2,735,822	2,735,822	3,863,319	3,248,125
<b>TOTAL TRANSFERS OUT</b>	<b>75,780,071</b>	<b>77,441,413</b>	<b>77,257,248</b>	<b>81,919,535</b>	<b>82,561,954</b>
<b>OTHER REQUIREMENTS</b>					
Workers' Compensation Fund	2,290,903	3,678,744	3,678,744	5,810,516	5,810,516
Employee Benefits Fund	0	500,000	500,000	0	0
Liability Reserve Fund	3,000,000	2,507,000	2,507,000	2,500,000	2,500,000
Accrued Payroll	1,822,151	1,190,300	1,190,300	1,009,000	1,009,000
Tuition Reimbursement	70,895	85,000	85,000	85,000	85,000
Relocation Expenses	0	1,669,432	1,669,432	0	0
27th Pay Period	0	8,909,201	9,298,586	0	0
Jail Costs	0	300,000	0	0	0
Fire Meet and Confer	0	634,255	0	0	0
Future Budget Amendments	0	0	0	0	0
Wage Adjustment	0	0	0	6,621,358	6,621,358
<b>TOTAL OTHER REQUIREMENTS</b>	<b>7,183,949</b>	<b>19,473,932</b>	<b>18,929,062</b>	<b>16,025,874</b>	<b>16,025,874</b>
<b>Total Requirements</b>	<b>376,189,398</b>	<b>415,425,355</b>	<b>413,863,250</b>	<b>435,680,677</b>	<b>440,669,373</b>
<b>EXCESS (DEFICIT) OF TOTAL APPROPRIATED FUNDS OVER TOTAL REQUIREMENTS</b>					
	<b>(8,312,012)</b>	<b>(15,945,278)</b>	<b>(5,739,780)</b>	<b>(8,126,475)</b>	<b>(10,295,578)</b>
Adjustment to GAAP	343,517	0	(1,023,000)	0	0
<b>ENDING BALANCE</b>	<b>17,078,358</b>	<b>869,074</b>	<b>10,315,578</b>	<b>0</b>	<b>20,000</b>
EMERGENCY RESERVE FUND	16,427,669	17,658,310	17,658,310	15,000,000	15,000,000
CONTINGENCY RESERVE FUND	823,127	615,422	615,422	3,863,319	3,863,547

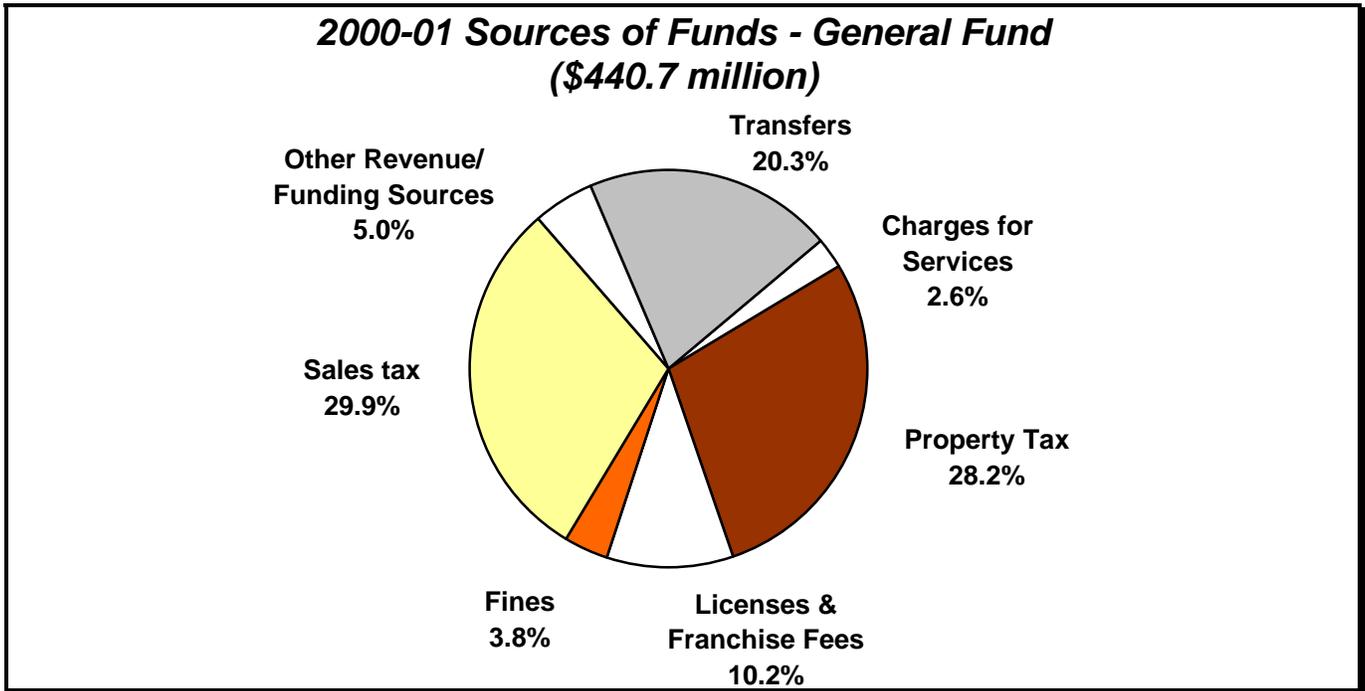
# General Fund

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The General Fund has three primary sources of revenue:

Sales Tax,  
Transfers from Utilities, and  
Property Tax

The following chart illustrates the revenue sources:



Source: City of Austin Financial and Administrative Services Department

Sales tax is a major source of revenue in the General Fund at 29.9 percent. The importance of sales tax receipts means that our revenue:

- is more reflective of the local economy; and
- is subject to short term fluctuations.

We will take a closer look at each of these revenue categories.

# Property Tax

**\$193.1 million**

**General Fund: \$124.6 million**  
**Debt Service Fund: \$ 68.5 million**

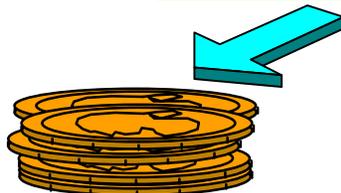
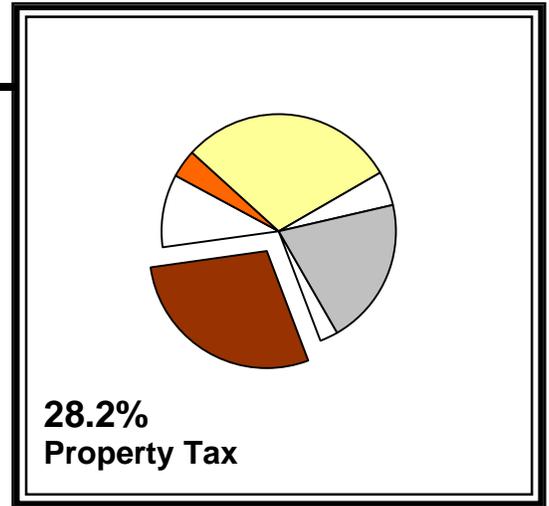
Includes delinquents

The property tax is based on the ownership of real property, such as real estate and land with improvements. The total amount received by the City in property taxes is the result of

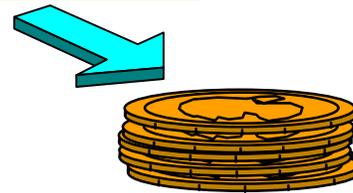
- the tax rate;
- the taxable value of property;
- the amount of taxes paid in a timely manner; and
- the amount of late or unpaid taxes.

## Property Tax Rate

The property tax rate consists of two parts, the debt service rate and the operating rate. The debt service rate is dedicated to paying the City's debt accumulated through general obligation bonds. General obligation bonds provide funds for facilities such as police and fire stations, libraries, and park improvements. The operating rate is dedicated to paying for City services. The property tax rate is established annually during the City budget process. The property tax rate applied to every \$100 of assessed property valuation determines the total tax levy, or the amount of billed taxes. The Travis County Assessor-Collector, under contract with the City, collects the taxes once the total tax levy is established.



**GENERAL (OPERATING) FUND**  
**\$123.3 million**



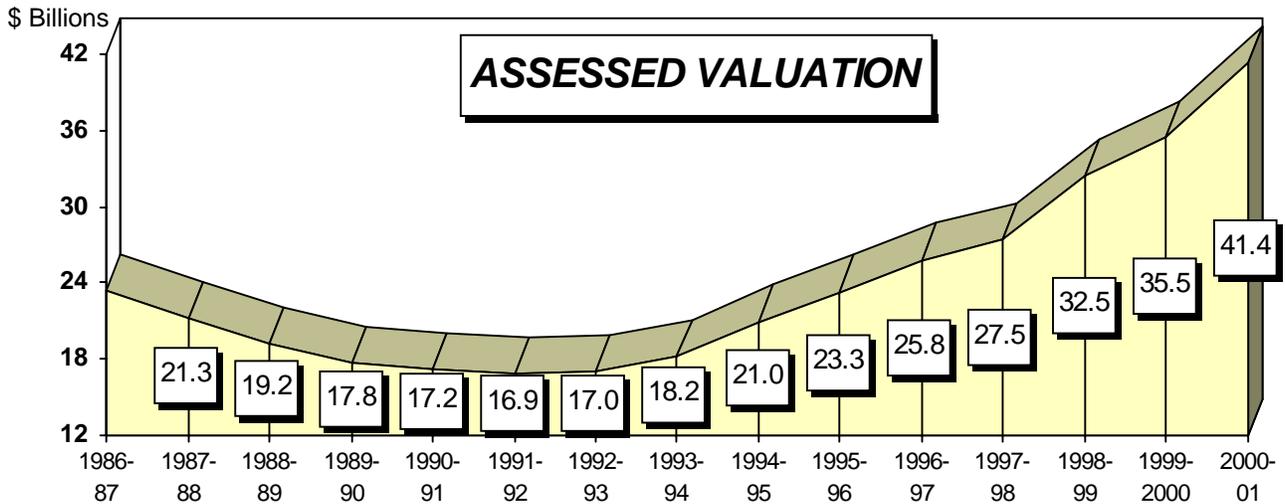
**DEBT SERVICE FUND**  
**\$67.7 million**

# Property Tax

## Taxable Value of Property

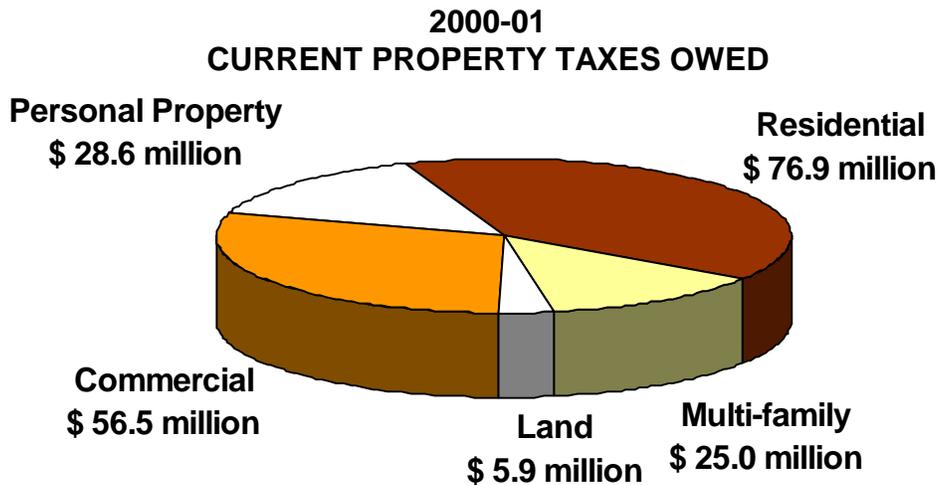
The Travis Central Appraisal District appraises property by assessing its market, cost, and income value. In accordance with State law passed in 1979, the appraisal district appraises all taxable property at its full market value. Generally, reappraisals of property have been conducted every two years since then. Beginning in 1994, market value updates have been conducted every year as more accurate and timely property market information is available. This year the Appraisal District is conducting a full reappraisal of all property.

Property owners may protest appraised property values or exemptions before the Appraisal Review Board. Once these protested values are settled, the appraisal district provides the certified tax roll to its respective cities, counties, and school districts.



Source: The Finance and Administrative Services Department

In Austin, property values rose steadily through the mid-1980's with significant increases during the 1984-85 and 1986-87 fiscal years. Values then declined nearly 30 percent over the following five years through the 1991-92 fiscal year. Since then, increases in assessed valuations have raised property values nearly \$18 billion above 1987 levels.



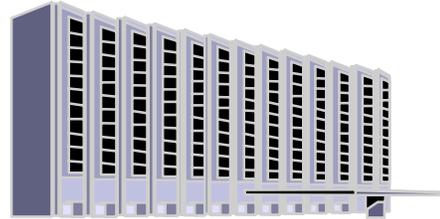
# Property Tax

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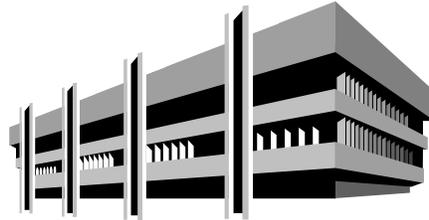
## CHANGES IN VALUE BY PROPERTY TYPE\*



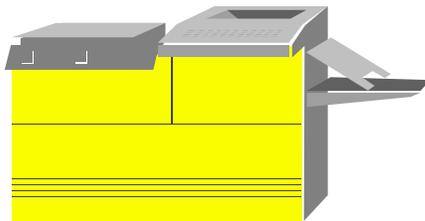
**Single Family Residential**  
\$1,751 M                      12 %



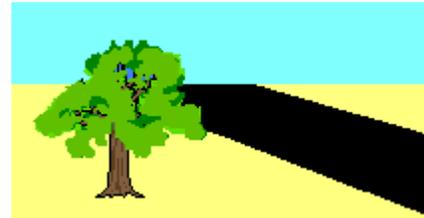
**Multi-Unit Residential**  
\$498 M                              11 %



**Commercial**  
\$1,314 M                              13 %



**Personal Property**  
\$153 M                              3 %



**Land**  
\$ 100 M                              9 %

**\$3,816 M**    **TOTAL**                      **11 %**

\* Does not include new construction and annexations. The total tax roll change is an increase of \$5,869 million, a 16.5% increase over last year.

# Licenses & Franchise Fees

**\$45.0 million**

**BUILDING AND DEVELOPMENT**

**Building Safety: \$ 9.5 million**

**Development: \$ 1.7 million**

**Other licenses and permits: \$ 5.8 million**

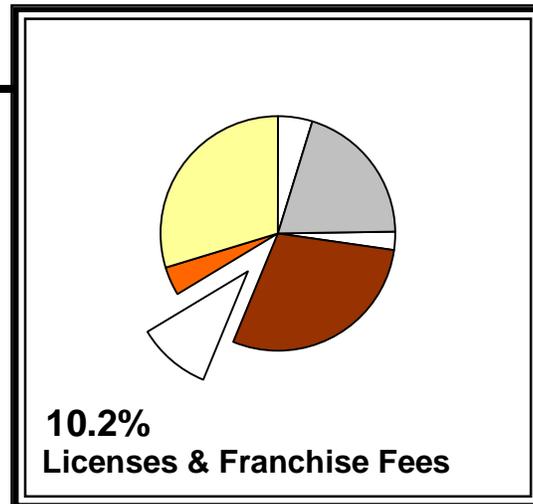
**FRANCHISE FEES**

**Telecommunications \$17.8 million**

**Gas \$ 3.0 million**

**Cable \$ 5.9 million**

**Other Franchise Fees \$ 1.3 million**



**Franchise Fees**

Franchise fees are assessments for a company's use of the city's rights-of-way. Three major franchises exist in Austin. These are franchises for telecommunications, Gas, and Cable. These fees generally increase on an annual basis as the franchise holders' revenue increases as a result of increased services and customers.

**Building and Development Fees**

Building and development revenue comes from a variety of fees and charges for permits recognizing all development activity. Generally, this includes single and multi-family residential development and commercial development (e.g. shopping malls, convenience and grocery stores, etc.). Although development revenue varies by the type and size of development project, most activity follows a process of four primary components.



**Assessment, Zoning, Plan Review Fees**

These fees are for reviewing the project's application, determining its feasibility and appropriateness, reviewing the development layout for environmental impacts and utility requirements, and code compliance.



**Subdivision Fees**

These fees are for developing proposed subdivision layouts, including the utility and infrastructure requirements.



**Building Permits**

Building permits require structures to be built according to city code on approved lots and subdivisions.

**Building Inspection**

These fees are for inspecting the building plan and structure to assure they meet building, fire, mechanical, plumbing, and other codes. Approved structures are given Certificates of Occupancy. Building safety revenue is increasing approximately \$0.5 million over 1999-2000 amended as a result of increased residential development.



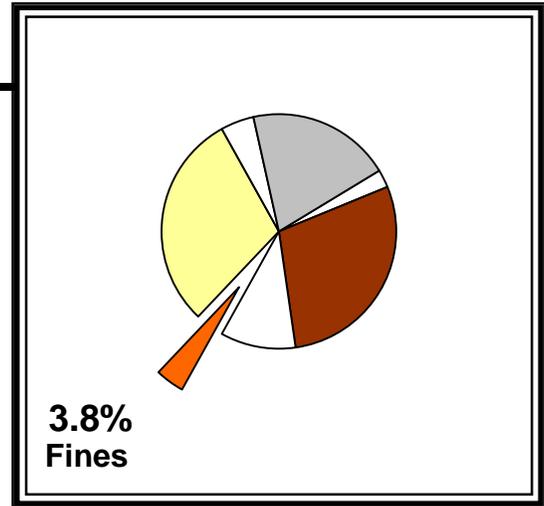
# Fines

**\$16.7 million**

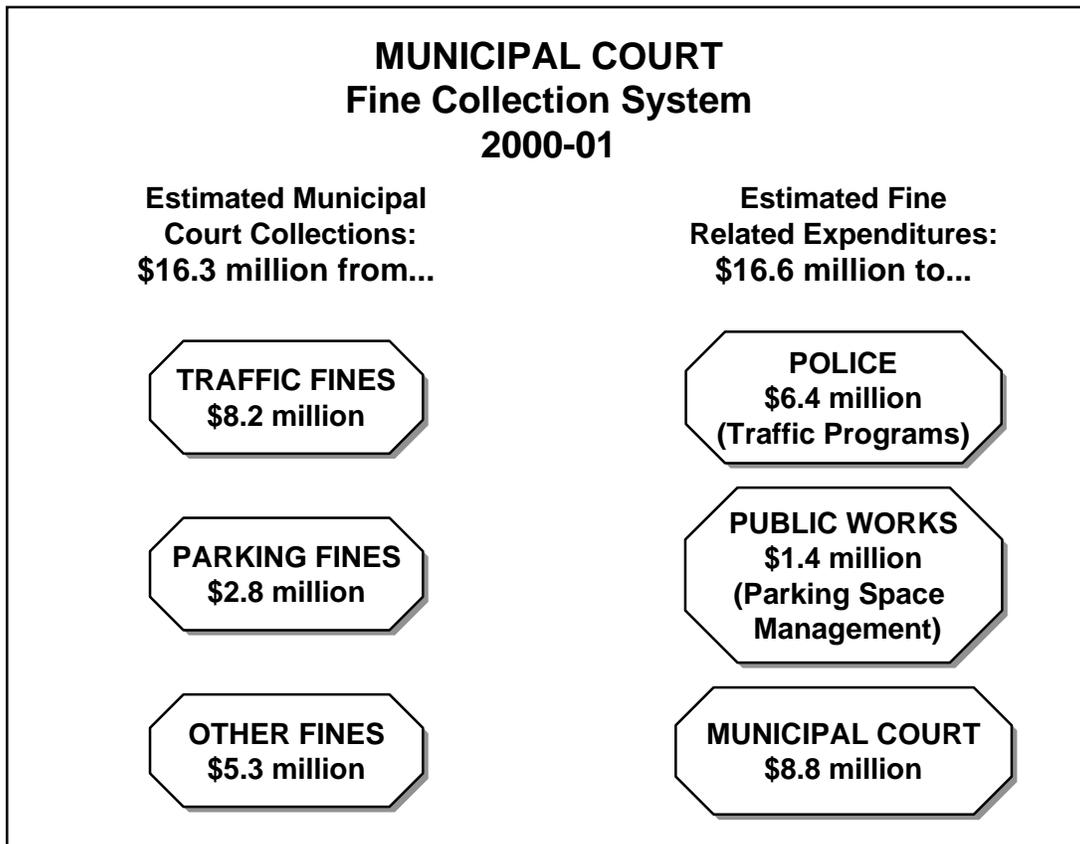
**Municipal Court Collections: \$16.3 million**

**Library Collections: \$ 0.4 million**

Fine revenue collected by the Municipal Court may be classified into three categories: Traffic, Parking, and Other Fines. In 2000-01, traffic citations are expected to generate the largest amount of revenue at \$8.2 million. Traffic citation revenue projections are based on the number of court citations written by the Austin Police Department and the collection rate of 52% established by the Municipal Court. The Austin Police Department is estimated to issue 240,000 traffic citations in 2000-01. Parking citations are driven by the parking enforcement program operated by the Public Works and Transportation Department. Projected parking fine revenue of \$2.8 million reflects parking citations at 175,000 and a 74 percent collection rate by the Municipal Court at an average fine of \$21.20. Other fines includes misdemeanor, warrant, and special expense fees.



In addition to the court collections, library fines add \$0.4 million to the fines total. Expenditures related to the collection of fine revenue total an estimated \$16.6 million, with most allocated to police traffic patrol and municipal court administration.

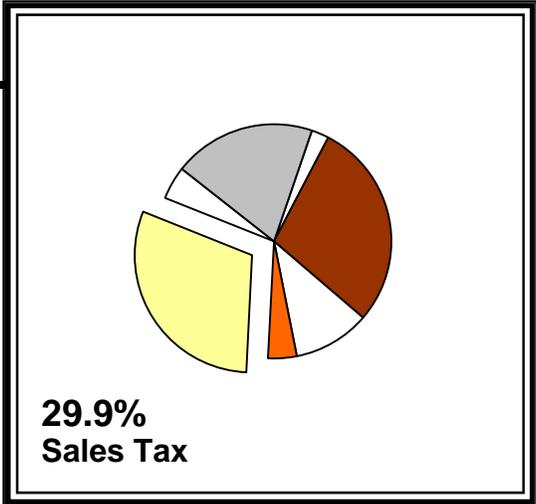


# Sales Tax

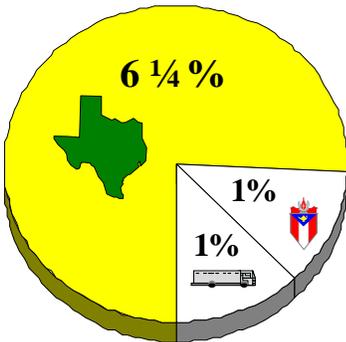
**\$131.8 million**

In effect since 1968, the sales tax is levied on the sale, lease, or rental of all taxable goods and services within the Austin city limits. Purchasers of these goods and services pay the tax. Certain foods and drugs as well as governmental purchases are exempted from the sales tax.

Sales tax is collected by businesses at the time of the sale and then paid periodically to the Texas Comptroller of Public Accounts. The Comptroller then remits that portion due to the locality where the business is located. For the City of Austin, the State collects 8¼ cents for every dollar spent in retail sales. Of this amount, the State keeps 6¼ cents, 1 cent is paid to the city, and 1 cent is paid to the Capital Metropolitan Transportation Authority.



**8 ¼ % Sales Tax**

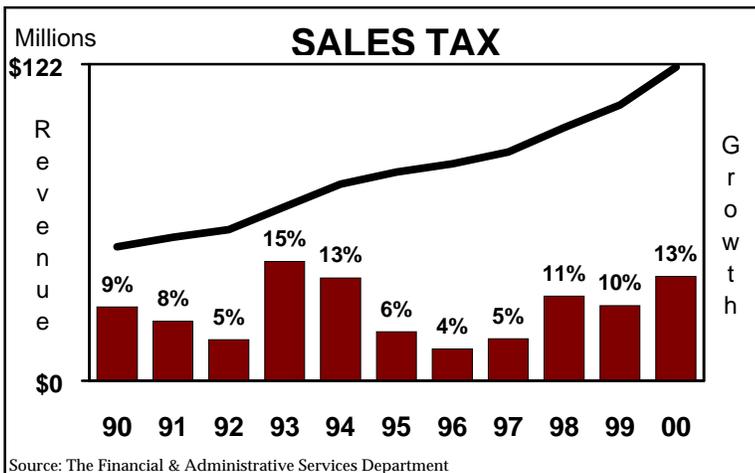


The sales tax represents an increasing source of revenue for the City. Over the last ten years, sales tax collections have increased 126 percent. From 1991 to 1994, and in 1998 and 1999 Austin had the highest sales tax growth among major metro areas in the state. In the current year, Austin is first among the major cities in sales tax growth. The 2000-01 sales tax receipts are expected to increase 9.5 percent over the 1999-2000 collections based on population and real personal income growth, and the rate of inflation.

Sales tax receipts have also increased as a percentage of the General Fund. This means, the sales tax has been paying for a greater share of the City's operating expenses. In 1990, sales tax revenue represented 22.3 percent of the General Fund budget; by the end of the 2000-01 fiscal year that amount is expected to increase to 29.9 percent.

Although sales tax receipts have steadily increased over the last ten years, collections are volatile since they are directly related to the well-being of the local economy. When the Austin economy experienced a slow growth interval, such as the 1985 to 1987 period, sales tax revenue decreased. As the Austin regional area continues to grow and more retail business expand outside of the City, the Austin retail sales growth could decline slightly.

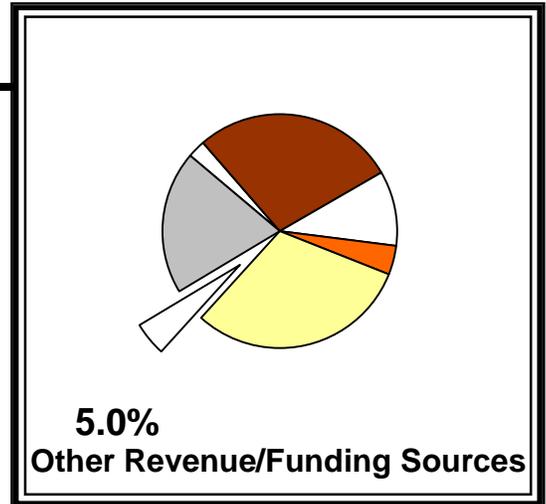
Currently, most indications imply that the local economy will continue to expand and experience economic growth for the next several years. As explained in the Economic Outlook the local area is experiencing low unemployment rates, higher levels of growth in manufacturing and construction employment, increasing population, and a high demand for housing. Austin sales tax growth has also increased. The Austin area's diverse economy, especially in high technology industries and one of the lowest unemployment rates in the state contribute to a sustained economic growth and offset negative effects which occur in the national economy.



# Other Revenue/Funding Sources

**\$21.9 million**

Interest:	\$ 7.3 million
Use of Property:	\$ 0.4 million
Other Revenue/Funding Sources	\$14.2 million



### Interest Income

The flow of revenue into the General Fund does not occur evenly over the fiscal year. Most property tax, for example, is collected during December and January of each year. The City Manager and the Director of Financial Services are authorized to invest these funds in short-term federal maturity obligations. The resulting interest accrued on the invested funds is considered interest revenue for the City.



### Use of Property

The City is authorized by the City Charter to rent or lease City-owned property. This allows idle City property which has anticipated future use to generate rental revenue on an interim basis. The Parks and Recreation and Health and Human Services departments currently generate all rental income.



The City will sponsor periodic auctions for abandoned and unclaimed property. Revenue from the sale of this property is based on competitive bidding.



### Other Revenue/Funding Sources

This revenue consists of miscellaneous revenue including the bingo and mixed drink taxes as well as other revenue generated from City activities that are not easily categorized into other areas. A portion of the beginning fund balance is included to meet total fund requirements.

# Transfers

**\$89.4 million**

**Transfers In:**

**Electric Utility: \$66.5 million**

**Water Revenue: \$18.5 million**

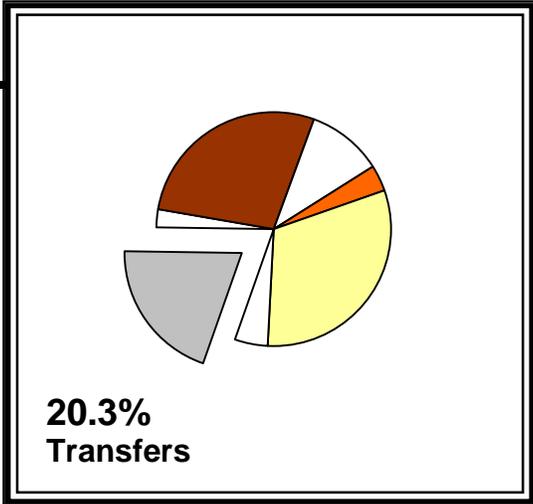
**OTHER**

**Water Conservation \$1.2 million**

**Air Quality \$0.1 million**

**Recreation Programs \$0.4 million**

**Emergency Reserve \$2.7 million**

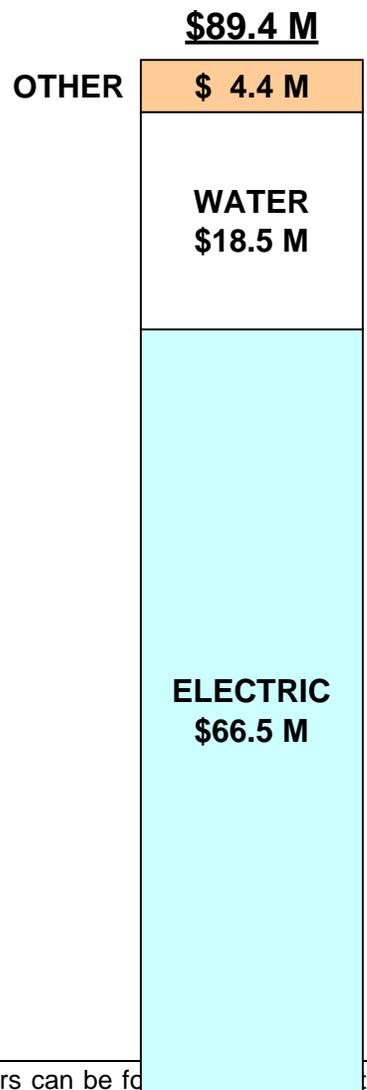


Unlike most cities, Austin owns both the electric and water utilities. Since these are publicly owned, fund transfers from the utilities to the General Fund reflect payments that private utilities would have to otherwise make in the form of property taxes, franchise fees, and owners' return on equity. These transfers are used to support general government operations. A total of \$85.0 million will be transferred to the General Fund from the Electric and Water utilities.

The amounts transferred from the utilities are set by Council and outlined in the City Financial Policies section in the Supporting Documents volume of the budget. The City Financial Policies state that transfers from the Electric Utility cannot exceed 12 percent of its three-year average revenue. The 2000-01 transfer percentage of 9.1 percent is unchanged from the 1999-2000 transfer percentage. The transfer percentage, applied to the three-year average of Electric Utility Department revenue, results in a 2000-2001 transfer to the General Fund of \$66.5 million, an increase of \$5.3 million above 1999-2000.

The Water and Wastewater Utility's General Fund transfer is projected to increase based on the 8.2% in the financial policies applied to the three-year average of Water and Wastewater Utility total revenue. The transfer of \$18.5 million will increase 2000-01 revenue by \$1.4 million.

There are several other transfers included in the 2000-01 budget. The Water and Wastewater Utility is transferring \$1.2 million for the Water Conservation Plan to reduce peak day water usage. The Electric Utility is transferring \$0.1 million to support air quality programs. The Recreation Programs Fund is transferring \$0.4 million for costs associated with the operations and maintenance of recreation centers. The Emergency Reserve Fund is capped at \$15 million, a change in the existing policy that sets the Emergency Reserve based on a percentage of expenditures. This change results in a one-time transfer of \$2.7 million.

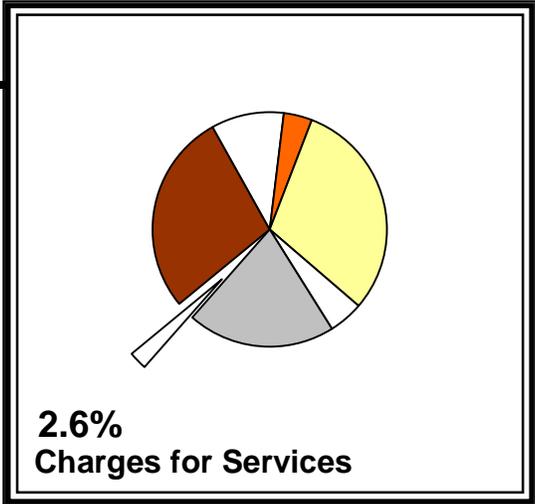


Additional information on City Financial Policies dealing with utility fund transfers can be found in the Supporting Documents volume of the budget.

# Charges for Services

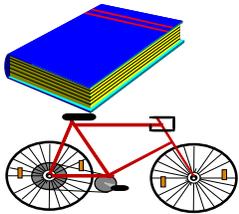
**\$11.3 million**

<b>Emergency Medical Services:</b>	<b>\$7.4 million</b>
<b>Recreation and Culture:</b>	<b>\$2.0 million</b>
<b>Public Health:</b>	<b>\$1.1 million</b>
<b>General Government:</b>	<b>\$0.8 million</b>



## Emergency Medical Services

Emergency Medical Service revenue is based largely on fees for emergency ambulance service billed to insurance companies, Medicaid and Medicare, and to patients. Fees are also received from Travis County for county-wide emergency service.



## Recreation and Culture

Parks and libraries generate revenue through charges and fees for services and facility use. Most park revenue comes from park entry, swimming pool entry, and tennis court fees. All park services fees and charges are expected to yield \$1.9 million during 2000-01. Library revenue, aside from fine collections, comes from nonresident card fees, replacement card fees, and book reservations. Library services are expected to generate about \$0.1 million during 2000-01.

## Public Health

Most of the revenue from public health activity comes from animal control and adoption charges and birth and death certificates. In 2000-01, these larger revenue sources are expected to generate \$0.8 million, 72 percent of the total for Public Health revenue.



## General Government

General government departments. This photocopy fees and

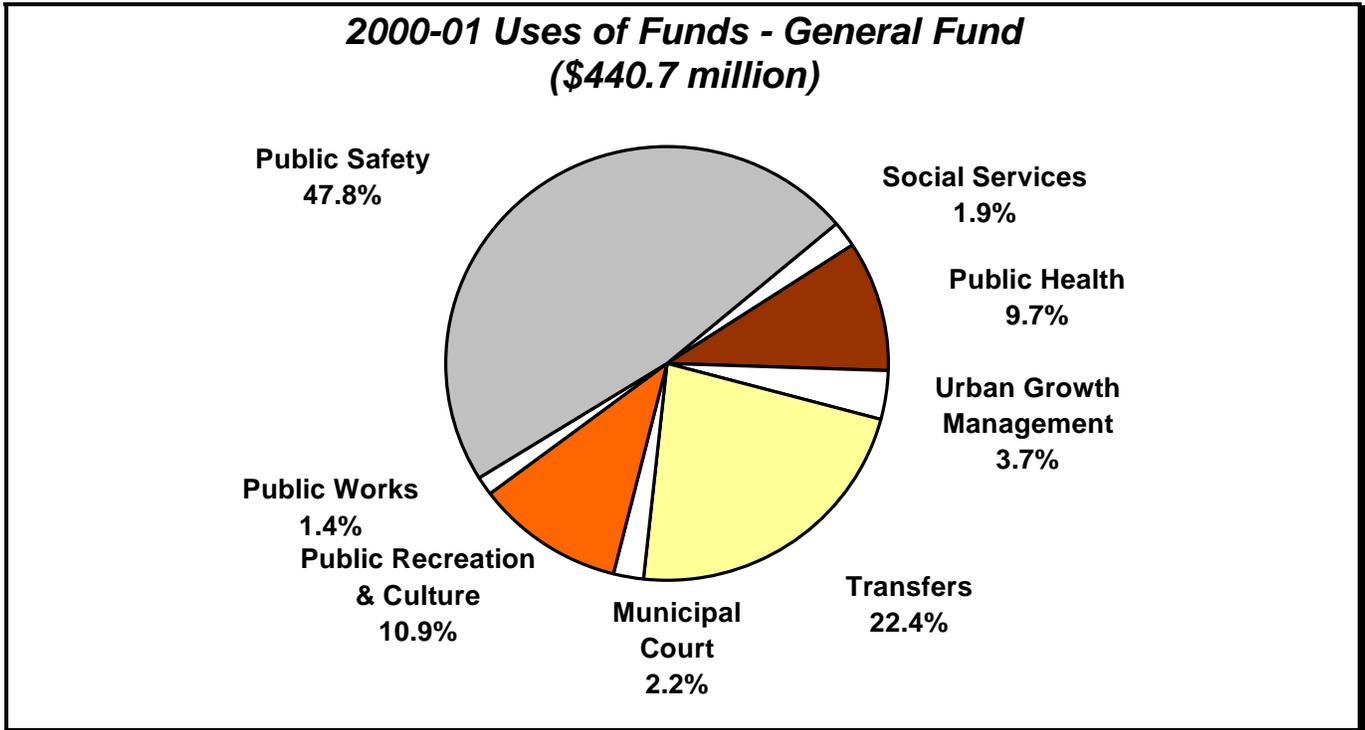


charges for service are generated through many miscellaneous area includes report or publication sales, various other service fees.

# General Fund

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The services usually associated with City government are included in the City's General Fund. They include:



Source: City of Austin Finance and Administrative Services Department

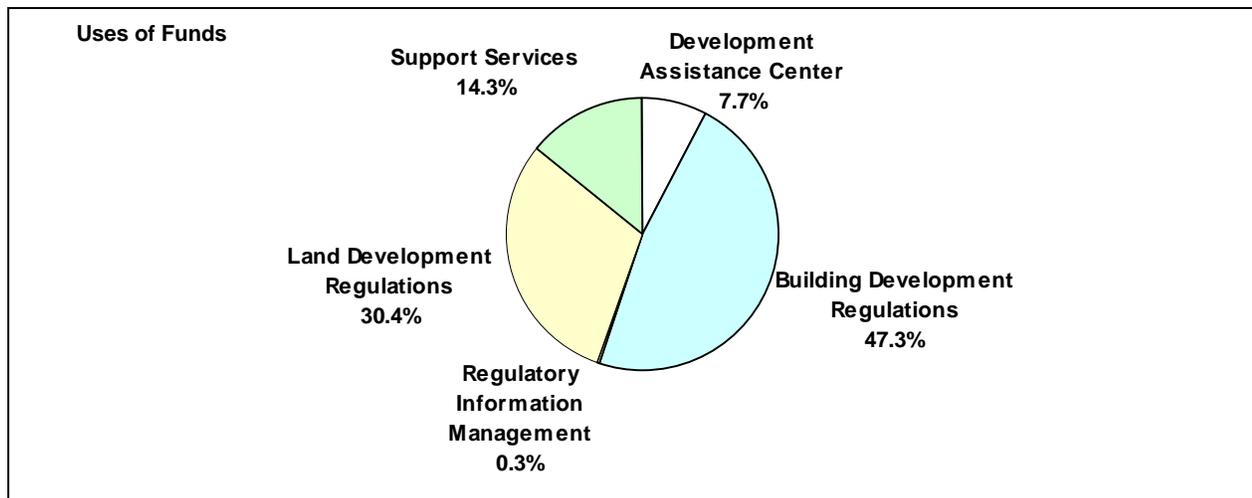
As you can see, public safety functions (police, fire, and emergency medical services) account for nearly one-half of the General Fund. Social services include the contracts with local agencies which the City funds to provide social services. Austin's public health expenditures include environmental health, animal control and direct medical care. Urban growth management includes current development services and land use in the development review function and comprehensive planning, development, and conservation activities in the planning and environmental conservation services function. Libraries and Parks and Recreation programs make up the public recreation and culture category. The cost of administrative services such as accounting and payroll as well as support of other city funds are included as transfers.

We will look at each of these in more detail in the following pages.

# Development Review and Inspection — Total Budget \$11.3 million

**Operating Budget \$11.3 million**

**Capital Budget \$0.0**



## Revenue:

The Approved revenue for 2000-01 is \$0.6 million higher than the 1999-2000 amended budget due to accelerated commercial and residential growth rates and approved fee changes.

## Requirements:

Operating costs for 2000-01 include:

- An overall increase in requirements of \$0.9 million;
- Requirements for the Permit Inspections Program will increase \$579,070; and
- Requirements for the Land Development Reviews Program will increase \$283,600.

## Highlights

### The 2000-01 Approved Operating Budget:

- Adds a position to provide technical training to zoning, subdivision, site plan, and transportation reviewers for \$52,017. This position will provide staff training aimed at reducing review cycle times of the department;
- Adds three inspector FTEs to address inspection issues;
- Transfers one FTE from Infrastructure Support Services for an increase of \$58,000, to provide residential review;
- Transfers one FTE to the new Economic Development Fund for \$120,079, to provide assistance to downtown development and the Council directed Smart Growth Program;
- Includes a contract for commercial high rise inspections and temporary inspections services for \$305,000; and
- Transfers the Capital Area Metropolitan Planning Office (10 FTEs) to the Planning, Environmental & Conservation Services Department with no fiscal impact. This group is responsible for regional transportation planning.

## Development Review and Inspection — Total Budget \$11.3 million

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>Revenue</b>	\$11,960,958	\$10,424,803	\$11,001,452	\$11,241,874	\$11,001,874
<b>Requirements</b>	\$8,972,646	\$10,388,849	\$10,219,569	\$11,297,418	\$11,330,959
<b>Full-Time Equivalents (FTEs)</b>	202.00	193.00	193.00	188.00	188.00
<b>Reimbursement from Other Funds</b>	\$208,376	\$154,574	\$156,896	\$166,628	\$166,628
<b>Grant Funding</b>	\$546,071	\$561,949	\$561,949	\$0	\$0

This information does not include the administrative costs funded by the General Fund through a transfer to the Infrastructure Support Services Fund, which is \$2,120,572 for 2000-01.

For more information, the Development Review and Inspection Department Operating Budget is presented in detail in Volume I.

# **Development Review and Inspection — 2000-01**

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## **Mission**

The purpose of the Development Review and Inspection Department is to provide comprehensive development services to the community in order to promote safety, welfare, and orderly development. To help the department achieve its mission the following goals have been developed.

## **Goals**

- Reduce the length of time it takes to approve the following plans by FY 2001:
  - Subdivision plans and plats: 120 days
  - Site plans: 120 days
  - Commercial building plans: 60 days
- 95% of initial residential reviews completed within 7 days
- Provide 95% of building permit inspections within 24 hours of request by FY 2001
- Decrease time of resolution of complaint
  - Substandard housing – 120 days
  - Land use – 200 days

To help the department monitor how well goals are being met, key indicators and appropriate performance measures have been developed. The approved budget of the Development Review and Inspection Department supports these goals.

## **Key Indicators**

The key indicators used by the Development Review and Inspection Department include:

- Cycle time of 120 days for approval of site plans and subdivisions
- Cycle time of 60 days for approval of commercial building plans
- 95 Percent of residential plan reviews completed within 7 days
- 95 Percent of permit inspections provided within 24 hours of request.
- Insurance key rate for buildings in the Austin City limits of 2 or lower.
- Number of calendar days to resolve housing and dangerous building code violation cases from case initiation to voluntary compliance – 120 days.
- Number of calendar days to resolve zoning, nuisance and other code violation cases from case initiation to voluntary compliance – 200 days.
- Number of reviews per reviewer per month.
- Number of inspections per inspector per month.

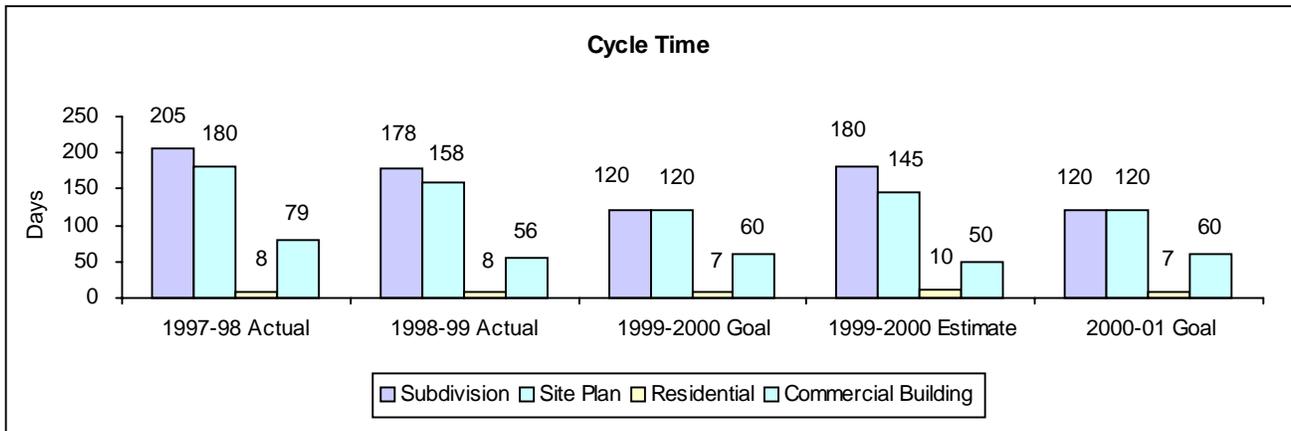
## **Business Plan**

The approved budget contains a number of proposals that support the goals of the department.

Cycle Times - In order to meet the business needs of our customers one of the primary goals of the department is to reduce the length of time required to review various development and building plan applications received. This is measured through cycle time, which is the number of days from the initial application to final approval. With the initiation of completeness check in 1998-99 cycle times began a steady decrease. While the completeness check ensures that applicants provide all information necessary to review an application rather than accepting an incomplete application, it does not guarantee quality of the submittal. For FY 1999-2000, however, cycle times have again begun to increase due to lack of quality submittals, a 17% increase in plan applications, high staff turnover, and the lack of training for new employees. FY 1999-2000 cycle times are projected to be 180 days for subdivisions, 145 days for site plans, 8 days for residential, and 50 days for commercial building plans.

# Development Review and Inspection — 2000-01

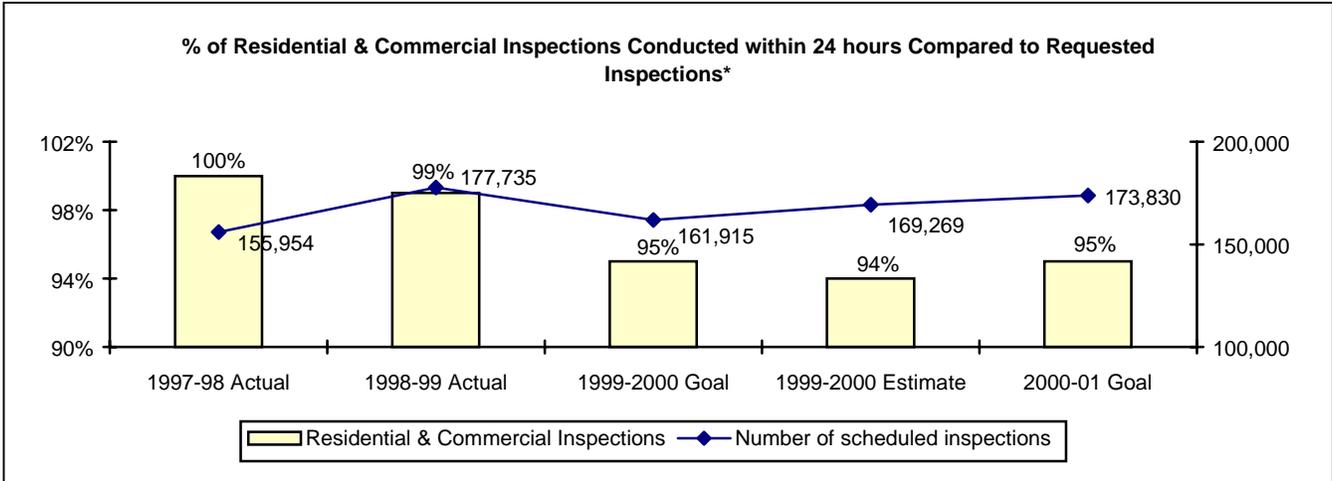
This compares to 1999-2000 and 2000-01 goals of 120 days for subdivision and site plans, 7 days for residential and 60 days for commercial building plans.



In order to move toward the department goals the budget provides \$74,767 to train employees who are responsible for reviewing plans. The training will enable the department to meet its cycle time goals

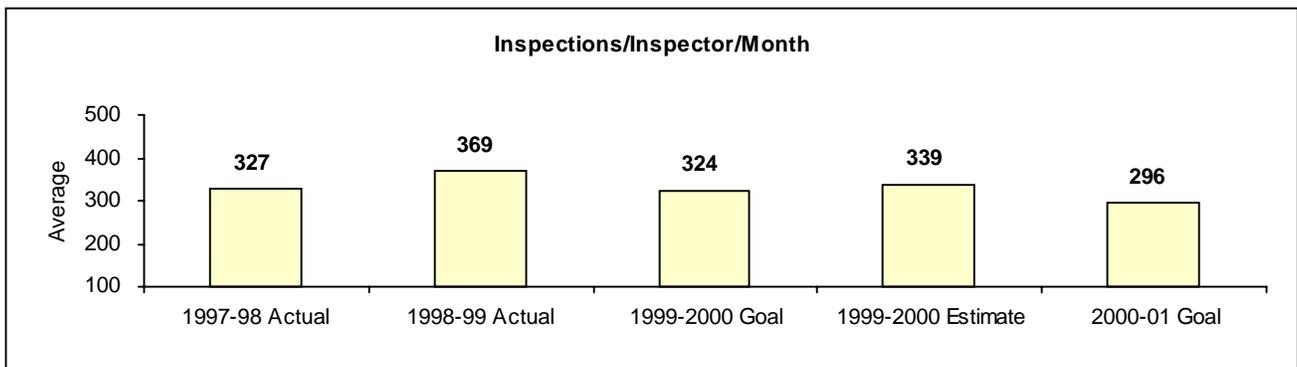
**Staff Training** - The approved budget includes funding to increase the skill level of the review teams through a training initiative. Nearly half of the DRID employees on the review teams have less than one year of experience with the City of Austin and many have less than five years of professional work experience. As a consequence, cycle times have increased for 1999-2000. Additional training is critical to reduce cycle times, encourage staff retention, improve customer service, and promote professional development. The increase provides a full-time position to be in charge of coordinating technical training. Responsibilities will include identifying staff training needs and available resources; developing and maintaining training manuals; providing technical training to zoning, subdivision, site plan, and transportation reviewers; providing quality control over work products; developing and maintaining a database of code and rule interpretations; and providing training to applicants on city regulations. This training initiative also includes funding to cover preparation courses for licensing exams for mechanical, plumbing, and electrical plan reviewers, as well as attendance at national and state conferences of professional associations.

# Development Review and Inspection — 2000-01



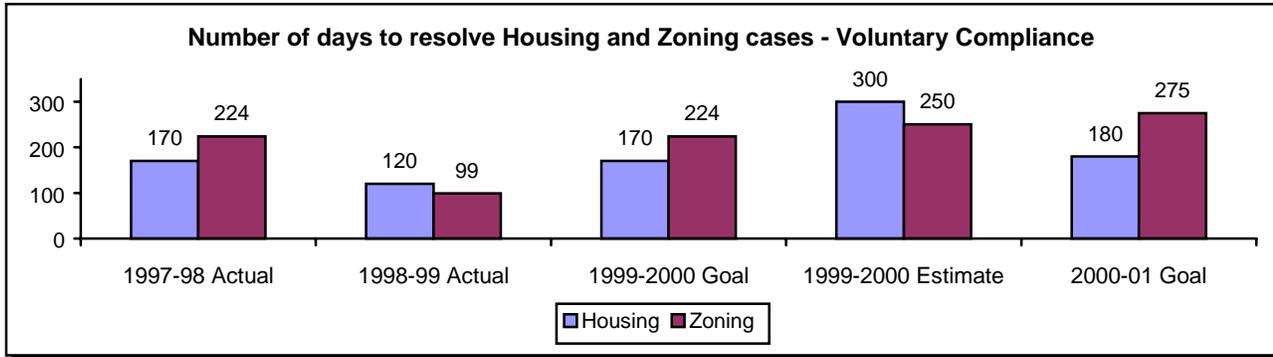
\*The method of calculating commercial inspections was changed in 1999-2000. The previous method counted the number of units at a commercial site while the new method counts a commercial site as one inspection regardless of the number of units involved. Prior year workload data has been restated to reflect this change.

The indicator above compares the increased demand for services to the percentage of inspections conducted by the department within a 24-hour period of the request. Residential and commercial inspections include energy, building, mechanical, plumbing, and electrical. During 1999-2000, the department is projected to provide 94% of building permit inspections within 24 hours compared to a goal of 95%. To maintain the 95% on-time goal and the desired quality of inspections, the department has included 3 new FTE inspectors at a cost of \$142,802 and has developed strategies that are included in the approved budget. The Department will continue to use overtime and supervisors to perform inspections in the field. This approach results in a lack of time to solve customer problems at the office and in the field but is necessary to meet the inspection demand. The commercial inspection workload is expected to increase by 24% to 88,830 as a result of large number of downtown and high rise projects anticipated in 2001. The approved budget includes a contract for commercial high rise inspections to address this increase. The approved budget also includes funding for temporary inspection services that will be used to reduce the workload per inspector and increase the time spent on inspections.



The key indicator above illustrates the workload of inspections completed per inspector per month. The Department's request of 3 new inspector positions, contract commercial inspections and temporary inspection services included in the approved budget is anticipated to reduce the workload per inspector per month to 296 in 2000-01.

## Development Review and Inspection — 2000-01



Housing and Zoning Compliance - The department has also shifted its emphasis from responding to housing and zoning complaints to the actual timely resolution of the complaint through voluntary compliance. During 1999-2000 the department is projected to resolve substandard housing complaints through voluntary compliance within 300 days and zoning complaints within 250 days. The efforts of the Office of Neighborhood services are expected to increase the number of housing and zoning complaints. Due to the strong housing market there are incentives for property owners to resolve substandard housing complaints quickly, therefore the department goal for resolution of housing cases is 180 days. With the increased number of zoning cases the department goal for resolution of zoning cases will increase in FY 2000-01 to 275 days. The approved budget includes level funding for this activity.

Transfer of Capital Area Metropolitan Planning Office - In 2000-01, ten positions in the Capital Area Metropolitan Planning Office (CAMPO) will be transferred to the Planning, Environmental and Conservation Services Department to align with the City's regional planning services. CAMPO is a federally funded entity with a mandate to serve the entire central Texas region. Since CAMPO's costs are reimbursed by others, the net effect to both departmental budgets is zero.

Revenue - Revenue estimates are up approximately 11.7% from the amount budgeted this year. Austin has continued to experience strong growth in 1999-2000 and that has translated into slightly higher than expected revenue levels. Continued strong growth is anticipated in FY 2000-01. Austin's appeal continues to bring in and foster businesses of all sizes. The Austin Bergstrom International Airport and the proposed redevelopment of Robert Mueller airport should continue to fuel additional commercial development for the next several years. Non-residential permits are being issued at the same rate this year as last year and that trend is expected to continue in 2001.

Residential development is increasing significantly from 1998-99 levels. New single family permits are projected to increase 10 - 15% above last year and 56% above 1996-97. Multi-family units permitted are more than double from this time last year (through May). These 1999-2000 levels are at an all time high and appear to be continuing through next year.

Citywide issues that are likely to continue affecting development revenue next year include the Smart Growth initiatives. Smart Growth involves several efforts including incentives to encourage development in the Desired Development Zone. In the current year, Council-approved reductions in development fees have resulted in foregone revenue of approximately \$184,000 and is estimated to be over \$200,000 by year-end. Smart Housing initiatives are expected to result in less Building Safety revenues, with estimates falling between \$50,000 and \$287,000 per year depending on demand and system abilities. Additionally, a number of waivers approved by Council in the current year and last year have meant less building safety revenue generated in the current year and that will likely continue in FY2001. Reports to capture actual waived permit revenue data are being developed.

## **Development Review and Inspection — 2000-01**

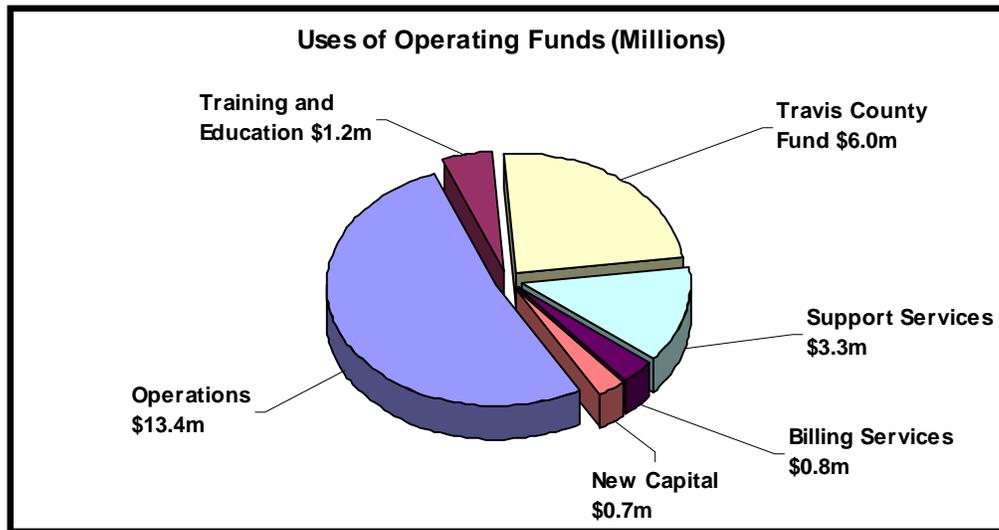
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Fee Changes - Amendments to existing fees are approved for the Re-inspection Fee and the After Hours fees. The approval to amend the Re-inspection Fee will raise the fee from \$35 to \$50, which covers increases in maintenance, fuel and personnel costs. Revision of the After Hours inspection fee was also approved to cover increased costs in vehicle maintenance, fuel and personnel costs. This approval will increase the fee from \$58 (\$29 per hour with a two-hour minimum) to \$100 (\$50 per hour with a two-hour minimum). It is anticipated that the approved amendments would increase revenue by \$123,186 in 2000-01. The Approved Budget contains revenue of \$11.0 million, which incorporates the approved modifications to building safety fees.

# Emergency Medical Services — Total Budget \$25.4 million

Operating Budget \$24.7 million

Capital Budget \$0.7 million



Source: Emergency Medical Services Department

## Revenue:

A total of \$6,983,692 in General Fund revenue is included for fees for emergency service, standby service, CPR, First Aid and AED courses, as well as document retrieval fees. An additional \$455,294 in General Fund revenue from Travis County is also included, to cover Travis County's portion of administrative overhead. This revenue is subject to the renewal of the current interlocal agreement with Travis County. A total of \$6,030,912 in revenue is included for the EMS Travis County Reimbursed Fund to cover operating expenses for seven stations, the STARFlight air ambulance program, six Communications Medics, and funding for support and supervisory staff.

## Expenditures:

- EMS continues to expand its pre-hospital emergency ambulance service to Travis County. The approved budget includes \$6.0 million in requirements for EMS Travis County Reimbursed Fund to operate six Advanced Life Support (ALS) stations, one ALS/rescue station, and the STARFlight air ambulance program.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimated	2000-2001 Proposed	2000-2001 Approved
<b>General Fund</b>					
<b>Revenue</b>	\$7,988,932	\$9,122,160	\$6,248,160	\$7,438,986	\$7,438,986
<b>Requirements</b>	\$15,658,716	\$16,901,545	\$16,801,545	\$18,524,029	\$18,744,379
<b>Full-time Equivalents (FTEs)</b>	296.00	255.00	255.00	260.00	263.00
<b>EMS Travis County Reimbursed Fund</b>					
<b>Revenue</b>	\$0	\$3,252,781	\$3,052,216	\$6,030,912	\$6,030,912
<b>Requirements</b>	\$0	\$3,252,781	\$3,052,216	\$6,030,912	\$6,030,912
<b>Full-time Equivalents (FTEs)</b>	0.00	63.00	63.00	97.00	97.00
<b>New Capital Appropriations</b>	\$550,000	\$715,576	\$715,576	\$743,000	\$743,000

## **Emergency Medical Services — Total Budget \$25.4 million**

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- Funding of \$13.4 million is included for the Operations program. This program provides for the operation of 14 ALS stations as well as 3 ALS/rescue stations. Included in this funding is \$2.0 million for the cost of the operation of the EMS Communications Center.
- A total of \$1.2 million, for the Training and Education program, ensures that field personnel retain the skills and knowledge required to meet clinical competency standards in providing pre-hospital medical treatment. CPR, Automated External Defibrillator (AED) and First Aid classes for the public are included in this funding.
- Support Services funding, totaling \$3.3 million, provides administrative oversight, medical direction, community services, technology support, fleet and facilities management, and personnel functions.
- Billing services are funded at a total of \$0.8 million for patient billing and fee collection.

### **Highlights**

#### **The 2000-2001 Approved Operating Budget:**

- Reopens the Maconda station for six months and provides new staff and equipment for the West Austin station (\$1,142,000)
- Provides funding through the EMS Travis County Reimbursed Fund to continue the expansion of emergency response services to Travis County, with the addition of 10 new paramedics to open a seventh county station, as well as 2 additional Communications Medics and a computer support position (\$6,031,000)
- Adds 4 new Communications Medics through the General Fund (\$205,000)
- Expands the EMS Billing staff by 6 FTE's and \$248,000 to capture an additional \$1,360,000 in General Fund revenue.
- Funds the EMS Information Technology Plan for server and network upgrades as well as website development (\$104,000)
- Replaces critical capital equipment for the Communications Center, computer infrastructure and medical equipment (\$326,000).
- At budget adoption, Council added 3 Commander FTE's and 3 months of funding (\$164,000)

#### **The 2000-2001 Approved Capital Budget:**

- Includes \$0.7m for the construction of the West Austin EMS station

For more information, the EMS Department Operating Budget is presented in detail in Volume I. Information on the Capital Budget may be found in Volume IV.

# Emergency Medical Services — 2000-01

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## Mission

The purpose and mission of the Austin Emergency Medical Services Department is to respond to the community to preserve life, improve health and promote safety. In order to stay focused on this mission, the department developed a business plan that promotes the following goals:

## Goals

- Maintain at least a 90 percent customer satisfaction rating as measured by emergency service customer surveys by providing caring, competent and appropriate service.
- Improve internal communication and employee accountability to provide better external and internal customer service and to enhance employee satisfaction.
- Strengthen the ability of EMS to anticipate and respond rapidly to the changing needs of our regional community and regulatory environment.
- Within two years, EMS will achieve and maintain CAMTS (Commission on the Accreditation for Medical Transports) accreditation for STARFlight hospital transport capabilities in order to remain competitive in the air emergency transport environment.
- Within two years, EMS will achieve and maintain accreditation for the Communications Division as a national Accredited Center for Excellence in Medical Priority Dispatch in order to maintain quality of care.
- Improve ambulance driver safety and reduce the number of preventable accidents through training enhancements.
- Increase emergency service billing revenues by improving workflow processes and increasing productivity.

## Key Indicators

The key performance indicators for Austin EMS are:

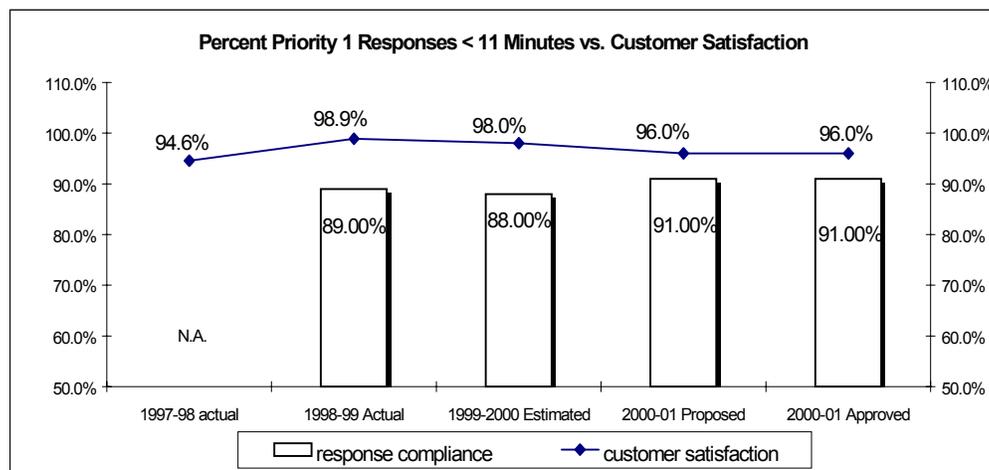
- Number of EMS responses (number of units dispatched)
- Percentage of Priority One (life threatening) calls responded to in less than 11 minutes
- Percentage of patients with full cardiac arrest from medical causes (excluding trauma) discharged from the hospital alive
- Average call-processing time less than 70 seconds (from time stamp of call initiation to time stamp of dispatch of ambulance)
- Average trauma scene time of less than 10 minutes for non-entrapped Category 1 (life threatening) and Category 2 (potentially life threatening) patients
- Customer satisfaction rating of at least 90 percent

# Emergency Medical Services — 2000-01

## Business Plan

The Approved Budget for EMS supports the mission and goals of the department by addressing several issues. Improving the EMS response time for Priority 1 (life threatening) calls is a growing challenge, given the tremendous growth in the region and increasing traffic congestion. EMS has experienced a 9.6% annual growth in call volume for the past two years. For the Approved Budget, EMS estimates a continued 8% call volume growth. The addition of new stations and the resources to support them is a significant factor in contributing to improved response times, as well as meeting the increasing demand for services.

The Approved Budget includes operational funding for two new stations within the city limits as well as an additional station in Travis County. EMS estimates that the combined effect of opening the Maconda and Jonestown stations during FY 2000-2001 will yield an average compliance time of 91% Priority One responses in under 11 minutes, as noted in the chart below. This reflects a 3% improvement over the FY 1999-2000 estimated response time of 88% in less than 11 minutes. The additional stations should enable EMS to continue maintaining a customer satisfaction rating of 96% or better in the face of increasing demands.



### Provides Operating and Capital Funding for the West Austin Station

During the fall of 1998, voters approved Public Safety bonds, including bonds for the construction of a new EMS station in West Austin that has been in demand for many years. A site for this station has been identified on city-owned parkland adjacent to the Deep Eddy swimming pool. The Parks and Recreation Board approved use of this site in March 2000 with final Council approval in June 2000. Funding was appropriated in FY 1999-2000 for design, and additional funding will be included in the Capital Budget for construction. Construction completion is anticipated by December 1, 2001. The opening of the West Austin Station should enable EMS to continue responding to Priority 1 calls in less than 11 minutes; improve health and achieve its departmental goals.

# Emergency Medical Services — 2000-01

EMS allots six months to hire and train the 10 paramedics required to open a new station. Therefore, funding of \$523,538 is included for 4 months of hiring and training costs for 10 paramedics. The approved funding includes \$185,366 for a new ambulance, as well as mobile data terminals (MDT's), radios, computers and other capital equipment.

## Includes Half-Year Funding to Restaff the Maconda Station

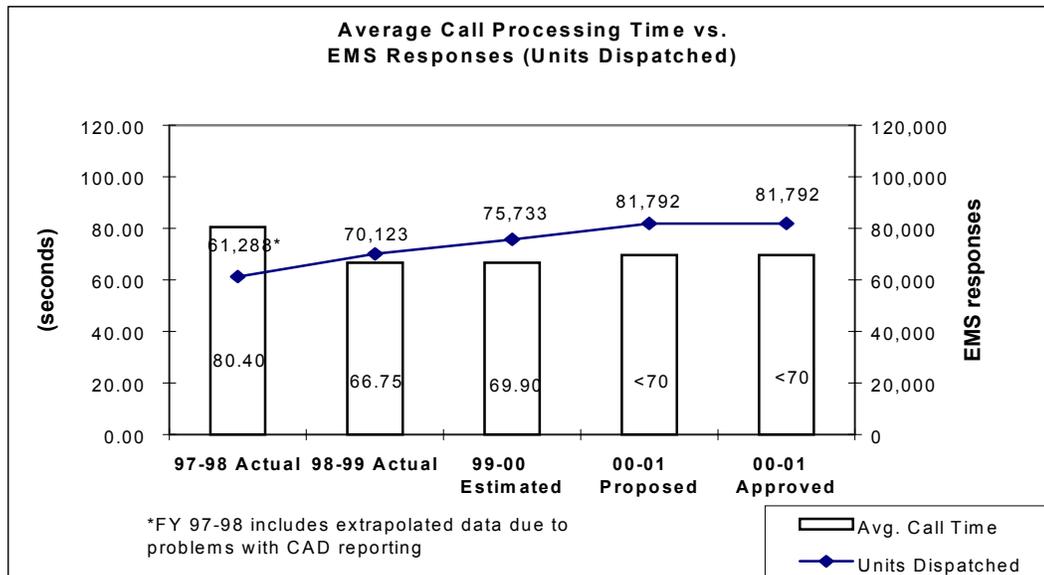
In January 2000, the new Four Points Station Fire/EMS station was opened with a full EMS unit including 10 paramedic FTE's. EMS originally planned to staff this station during FY 1999-2000, but annexation requirements necessitated the FY 1999-2000 opening date. To accommodate this change, the crew and vehicle housed at the Maconda station, in far north Austin, was moved to the Four Points station.

Approximately \$978,409, in full-year funding, will be required to restaff the Maconda station. Thus, a total of \$619,753 and 10 FTE's are included to restaff the Maconda station for six months. The approved funding includes \$196,587 for a new ambulance, mobile data terminals (MDT's), radios, and computers and other capital equipment.

## Funds EMS Communications Center Staffing and Technology Upgrades

EMS response time is impacted from the moment a 911 call is initiated. An adequately staffed and properly equipped Communications Center is vital to maximize the efficiency and effectiveness of the ambulance dispatch process. In April, 2000 EMS achieved one of it's business plan goals when the EMS Communications Center became the first center in Texas to be accredited as a Center of Excellence for Medical Priority Dispatch. The Medical Priority Dispatch System (MPDS) involves a prescribed set of protocols to be followed that are tailored to specific symptoms and emergencies. This system enables EMS Communications Medics to provide sophisticated instructions for a patient's care, until an ambulance arrives on the scene.

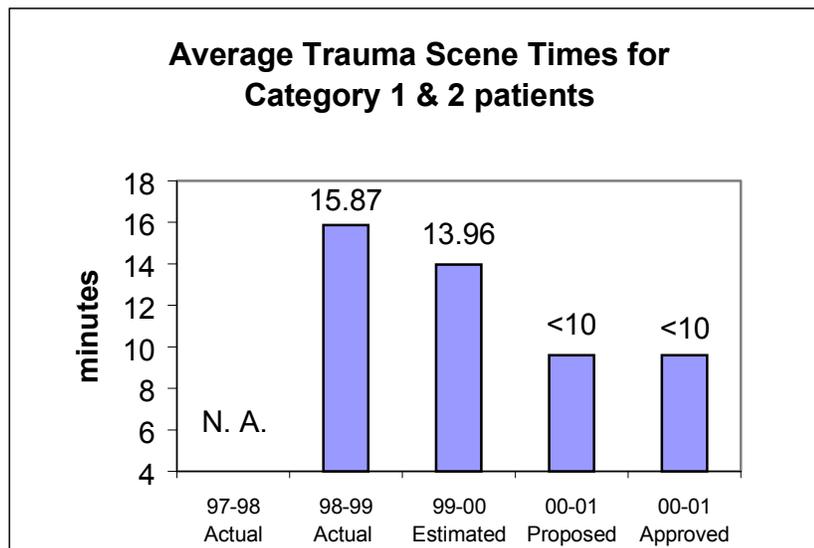
Austin has an excessively high ratio of calls that are dispatched per telecommunications specialist in comparison with Dallas, San Antonio, and cities using MPDS. The projected 8% growth in call volume for FY 2000-01 makes the addition of more telecommunications specialists necessary. The Approved Budget includes \$205,215 in funding for four FTE's in the General Fund. Two additional FTE's and \$110,468 are included in the Travis County Reimbursed Fund, subject to the approval of the Travis County Commissioners Court. While these positions are needed immediately to address existing staffing shortages, they will also be essential for implementation of the new City/County Computer Aided Dispatch System in 2002 and to staff the new Public Safety Combined Communication Center in 2003. With the consistent increases in call volume, the addition of six FTE's should enable EMS to maintain its call processing time goal of less than seventy seconds.



## Emergency Medical Services — 2000-01

A total of \$175,210 is included for the replacement of critical capital in the Communications Center. Three existing consoles, which are 15 years old, will be replaced. Funding is also included to expand the channel capacity in the console to match channels used in Field Operations. In addition, radio system transmitters and receivers will be upgraded to accommodate annexation and to replace failing units until the new RDMT system comes on line. A new trunked radio system is projected to be implemented in FY 2004 and the existing radio and communication console system will likely be maintained for several years beyond the initiation of the new system.

The EMS Communications Center plays a vital role in trauma responses by constantly notifying field staff of elapsed time. This helps to keep turn-around time at a minimum, and routes critical patients to the hospital sooner. One of the department's key indicators for FY 2000-2001 Business plan, measures Category 1 (life threatening) & Category 2 (potentially life threatening) non-entrapped patients. The chart below indicates progressive improvements in this area. Also, in the approved FY 2000-2001 budget, EMS will spend \$56,700 in replacement capital for Operations, enabling EMS to respond more effectively and provide quality patient care.



### Continues the Expansion of Travis County Services

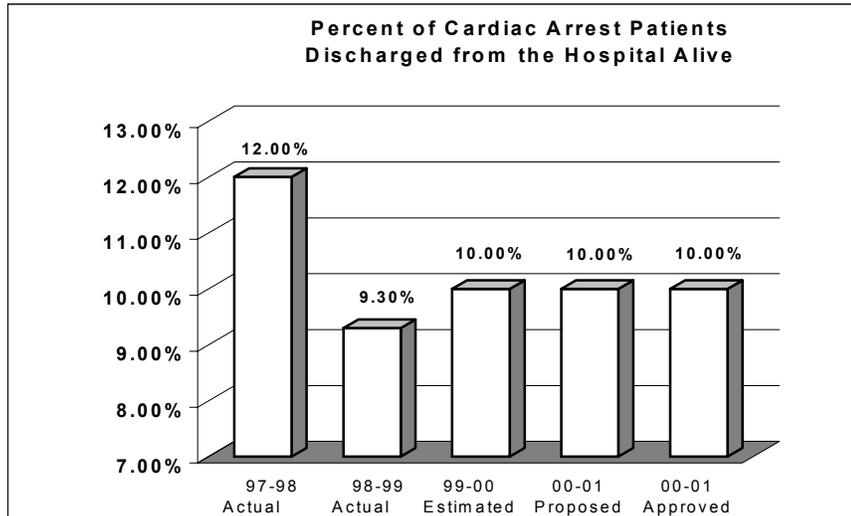
Expansion of emergency service in Travis County continues at an unprecedented level. Under the current Interlocal Agreement between the City of Austin and Travis County, the County is responsible for funding five stations within the county, through the EMS Travis County Reimbursed Fund, and provides majority of the operating cost associated with the Hudson Bend station and the STARFlight air ambulance program. However currently, the funding for the Starflight air ambulance program is being funded out of the General Fund and the county funded stations are currently being operated in Pflugerville, far Northeast Austin, Lago Vista, and Westlake. A fifth county station, designated for Southeast Travis County, is expected to open during the fourth quarter of FY1999-2000 as soon as adequate station facilities are finalized. By the end of this fiscal year, EMS will be operating a total of 23 stations for ground ambulance units. The additional county station should allow EMS to dispatch and respond to cardiac arrest calls and Priority One calls more aggressively.

The FY 2000-2001 Approved Budget includes the transfer \$1,368,751 in operating costs and 21.0 FTEs for the Hudson Bend station and the STARFlight program to the EMS Travis County Reimbursed Fund.

The extension of service in Travis County supports several of the department's goals, by providing funding for the additional personnel required for expanded service levels. The additional response units funded by the county are already providing improved coverage to outlying areas in the county as well as allowing city-based emergency

## Emergency Medical Services — 2000-01

units to spend more time within their primary response areas. These two factors are expected to improve response times in the county, reduce response times in the city, and increase the "compliance" rate for priority one responses. Response time is especially critical in helping to promote survivability among cardiac arrest patients, as well as improved outcomes for other critical patients. Cardiac arrest survivability statistics also provide an indication of the level of competent and appropriate service provided by EMS at all levels, including community-wide public education, system-wide access to rapid defibrillation, and timely advanced life support. Continued expansion of service within Travis County, as well as the addition of stations within the city, is expected to have a positive impact on cardiac arrest statistics in the future.



### Supplements Existing CPR Staff

The City of Austin EMS CPR/First Aid Division is the second largest American Heart Association Community Training Center in Texas. EMS evaluates skills, clarify guidelines, and renews required credentials. We are also an informational resource for 534 CPR, First Aid, ACLS, AED Instructors and Instructor Trainers who instruct the general public and professionals. This activity currently has one FTE. Temporary personnel have been providing administrative support on a full-time basis for the past two years. Conversion of this temporary position to an FTE will provide continuity for the students, instructors and different internal training divisions and heighten the accuracy of reports. A total of \$10,885 is included to create this new FTE position.

### Creates New Command Stations District

EMS currently has 23 stations covering an area of more than 1,000 square miles, with three shifts of personnel rotating through these stations under the supervision of twelve commanders. The recommended span of control for EMS supervision to employees is one District Commander to four EMS stations or twelve (12) staff. As of FY 99-00, the supervisor to employee ratio was six EMS stations or 18 staff to one District Commander. EMS is presently short two (2) full Command Districts. With the addition of the Maconda and Jonestown stations in FY 00-01 and the opening of the West Austin station in early FY 01-02, another Command District is essential to meet minimal supervisory requirements for field operations. Council approved funding of \$164,000 and 3 FTE's to operate this new district for three months, which increased EMS Command District to five.

# **Emergency Medical Services — 2000-01**

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## Provides Funding for Sharps/Needleless IV Equipment

EMS operates in an evolving field that is subject to numerous changes in the regulatory environment. The Approved Budget includes \$71,360 in funding for safety enhancements recently enacted by state law. By January 2001, all EMS providers will be required to use specialized equipment that minimizes blood exposure risks from needles and syringes. Currently, these needles or "sharps," as they are referred to, present a risk of exposure or injury if they are not immediately disposed of by placement into a "sharps" container. This is very difficult to do consistently in the emergency environment. Consistent procedures have minimized blood exposures, but safety engineered sharps are designed to eliminate them.

Needleless IV equipment is highly recommended by the medical community. This type of IV equipment is designed to accept blunt plastic needles and IV connectors to facilitate the safe administration of medications and fluids. Currently, metal needles are used in medication administration. While needles used for medication are not primarily an exposure risk, they represent an injury risk. The combination of engineered sharps and needle-less

IV systems will improve safety of IV and drug administration. All local hospital care systems use needle-less IV systems. This enhancement will eliminate the need to change out IV equipment upon transfer of a patient to the hospital thereby improving patient care and reducing personnel risk.

## Funds the Information Technology Plan and Technology Replacement Capital

During the EMS Business Planning process, internal communication among EMS personnel were identified as a major issue the Department needs to address. The rapid geographic changes and workforce expansion brings new challenges as how to successfully manage and disseminate information among all EMS employees. It's important to provide accurate, timely information in order to achieve the department's mission and vision and also continue providing the best pre-hospital care possible. In addition, enhancing our ability to communicate will help us achieve our commitment to continue providing outstanding customer service both internally and externally. During FY 1999-2000 the Department made it possible for field employees to do their own shift scheduling via the Department Intranet. Employees also order station supplies electronically. Internal communication is facilitated through a weekly email to all employees highlighting the weekly senior staff meeting. In addition, a bi-weekly electronic newsletter, Austin/Travis EMS e-News provides information in a highly accessible "e-zine" format. In the Approved Budget, a total of \$181,975 in funding is included for the replacement of computers and servers used to operate and maintain the Local and Wide area networks operated by the EMS Department. This departmental necessity provides software and hardware support, information technology specifically designed to produce and communicate information. This IT plan will assist the department in accomplishing its goal of developing and maintaining an integrated system for effectively communicating information that is timely, accurate, and complete.

## Provides Funding for Additional Billing Staff

A \$248,000 increase is included in the Approved Budget to convert 6 temporary FTE's for the EMS Billing Office. The workload of the Billing program has increased by 36% over the past four years, due to the steady increase in the number of patients served by EMS each year. At the same time, the requirements for filing third party reimbursement with Medicare, HMOs, and private insurance carriers have added to the workload necessary to process and receive reimbursement. Recent changes in federal regulations have dramatically increased the workload for processing Medicare claims.

Given the increased demands, During the fall of 1999 EMS developed a staff reorganization plan to address the areas that were understaffed and ways to improve efficiency. The plan results in greater specialization in three areas: a) answering telephone queries, b) account service (Medicare and insurance claims filing), and c) account research (to produce accurate patient addresses and patient insurance policy information). This plan was implemented in December 1999 through reclassifications and the utilization of 6 temporaries, funded primarily by vacancy savings. The \$248,000 included in the Approved Budget will fund these six support staff positions and related support costs. This assistance will make it possible to capture an additional \$1,361,000.

## **Emergency Medical Services — 2000-01**

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While the additional resources in the Billing Office will increase reimbursement from private payors and their commercial insurance, reimbursement from Medicare has been sharply curtailed from levels two years ago. The Federal Balanced Budget Act, of 1997, required Medicare carriers to limit payments to all medical providers. This reduction has been applied to one provider group after another. During FY 1999-2000, the Texas Medicare carrier imposed new and unannounced criteria for claims reimbursement. With the additional support staff and clarification of the reimbursement criteria, EMS will contain the reduction and does not anticipate a significant increase in revenue from Medicare.

### Increases Fees and Adds Fees for Service

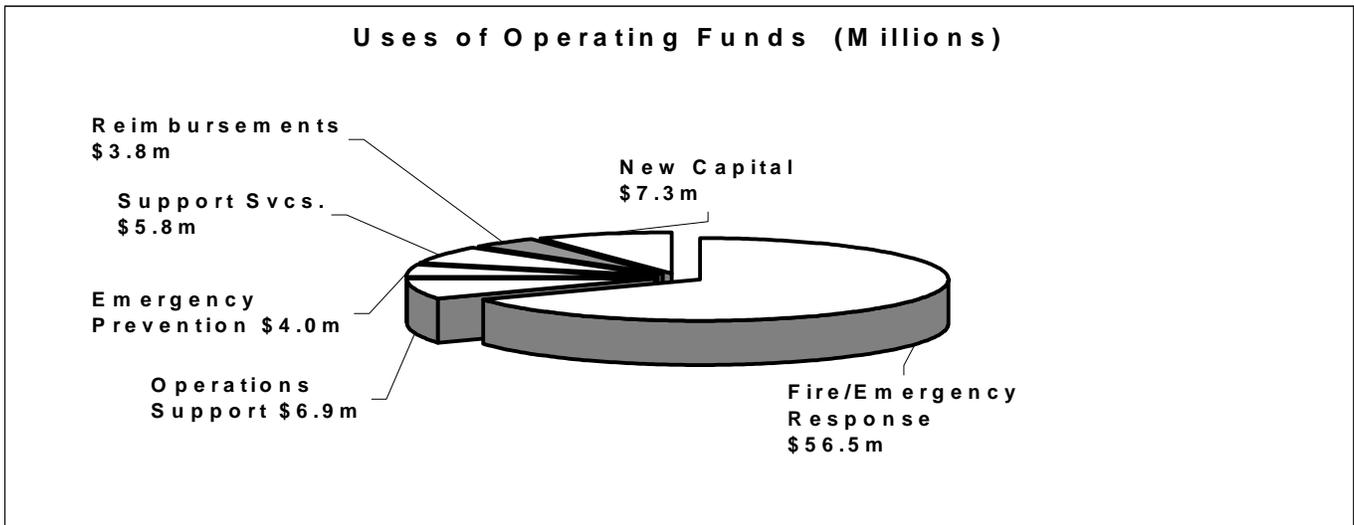
Fee increases for provision of aid at the scene and ambulance transports are included, to conform to the federal Health Care Finance Administration (HCFA) fee list for Medicare reimbursements. This new fee list is expected to be published in June 2000 and will be implemented in January 2001. Since the implementation of the all Advanced Life Support (ALS) system in Austin EMS, all transported patients have been charged the ALS transport fee. Under the fee list to be implemented by HCFA next year, charges will have to be submitted according to the procedures performed for the patient, not according to the level of staffing provided. HCFA has redefined Advanced Life Support and Basic Life Support, creating two levels of ALS and expanding the list of treatments considered BLS. A new fee list is included in the approved budget.

This Approved Budget includes new fees and codifies existing fees that did not previously appear on the annual fee list. The two private companies that currently provide non-emergency ambulance transport under City of Austin franchises will have their charges published in the fee list for the first time. While these charges do not generate revenue for the City, Council is responsible for setting these fees under the franchise ordinance. Additional fees, to be paid by private ambulance companies to cover franchise application and oversight costs, are also stipulated for the first time. Other new fees include charges for specialized medical and driver training to allow outside entities to participate in Austin EMS courses.

# Fire — Total Budget \$84.3 million

Operating Budget \$77.0 million

Capital Budget \$7.3 million



**Revenue:**

A total of \$436,250 in revenue is approved. This includes \$103,700 from hazardous materials permits and cost recovery charges, \$290,000 for contract services to provide fire protection for Sunset Valley, as well as \$26,000 for site inspection fees. The remaining \$16,550 is attributable to report sales and miscellaneous fees.

**Expenditures:**

Net operating costs approved for 2000-01 includes:

- A total of \$56.5 million is included for the Fire/Emergency Response program, which includes first-responder services in medical emergencies. Of this amount, \$1.3 million is included to fund a cadet class to staff the Harris Ridge Fire Station and full-year funding for the Spicewood Springs Fire Station. \$0.7 is for task force staffing.
- \$4.0 million is included in the Emergency Prevention program to reduce the risk of loss due to fire. The Department anticipates the number of inspections to increase and the number of fire deaths per 100,000 population to remain at the 1999-2000 Estimated level.
- \$6.9 million is included for the Operations Support program, and includes firefighter training, and emergency medical operations, as well as response and communication coordination functions during emergencies.
- \$5.8 million for the Support Services and Other Requirements program includes funding for fleet and facility maintenance, information management, and other administrative services. Pay for Performance funding is also included.
- \$3.8 million for reimbursements from other funds for providing hazardous material services to several City departments, as well as fire/emergency response services for the Austin/Bergstrom International Airport.
- The Department anticipates the percent of fires confined to the room of origin at 70% in FY2000-01, a 10% increase over the 1999-2000 Amended level.

## Fire — Total Budget \$84.3 million

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-2001 Proposed	2000-2001 Approved
<b>General Fund</b>					
<b>Revenue</b>	\$370,047	\$357,800	\$434,650	\$436,250	\$436,250
<b>Requirements</b>	\$61,253,815	\$66,716,132	\$66,716,132	\$72,591,192	\$73,264,113
<b>Full-time Equivalents (FTEs)</b>					
<b>Sworn</b>	920.00 <sup>l</sup>	937.00 <sup>l</sup>	937.00 <sup>l</sup>	954.00 <sup>l</sup>	991.0
<b>Civilian</b>	120.00*	122.00*	122.00*	128.00*	128.00*
<b>Grant Funds</b>	\$124,032	\$674,362	\$674,362	\$0	\$0
<b>New Capital Appropriations</b>	\$1,363,300	\$5,080,000	\$5,080,000	\$7,330,000	\$7,330,000
<b>Reimbursements from Other Funds</b>	\$3,767,936	\$3,384,090	\$3,490,762	\$3,768,968	\$3,768,968

\*Includes 60 non-sworn cadet training positions

## Highlights

### The 2000-01 Approved Operating Budget:

- Includes full-year funding for firefighters for Fire Station #40 at Spicewood Springs (\$972,287).
- Adds 17 FTEs and funding to train firefighters for Fire Station #42 at Harris Ridge (\$348,890).
- Includes step, longevity, and educational incentive pay increases for civil service personnel (\$818,000).
- Purchases a "Live Fire" training building for the Fire Training Academy (\$300,000).
- Funds Year 2 of the Meet & Confer Wage contract approved by Council in December, 1999 (\$5,138,286).
- Increases funding to cover health insurance cost increase (\$1,164,907).
- Includes Wage Adjustments of (\$178,449).
- Provides funding for radio system coverage upgrades to radio communications system (\$25,500).
- Transfers funding for the Office of Emergency Management from the Fire Department budget to the Management Services Department.
- At budget adoption, Council added 37 FTEs and partial funding to train firefighters for task force staffing (\$664,000).

### The 2000-01 Approved Capital Budget:

## **Fire — Total Budget \$84.3 million**

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- Includes \$3.65 million for the design and construction of Fire/EMS Station #43 at Del Valle.
- Includes \$3 million for the site acquisition and design of Fire/EMS Station #44 at Circle C.
- Includes \$675,000 for the addition of women's locker rooms at 11 existing fire stations.
- Includes \$100,000 for the purchase of Opticom equipment.

### **The 2000-01 Approved Capital Spending Plan:**

- Completes Fire Station #40 at Spicewood Springs and Four Iron.
- Designs and begins construction of Fire/EMS Station #42 at Harris Ridge.
- Design Fire/EMS Station #43 at Del Valle.
- Acquires the site for Fire/EMS Station #44 at Circle C.
- Begins addition of women's locker rooms to 11 existing fire stations.
- Purchases Opticom equipment

For More Information, the Fire Department Operating Budget is presented in detail in Volume I. Information on the Capital Budget and Grants may be found in Volume III and Volume IV.

# Fire — 2000-01

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## Mission

The central mission of the Austin Fire Department is the preservation of life and property. To help the department achieve its mission the following goals have been developed:

## Goals

- Deliver comprehensive safety services of the highest quality.  
Strive for an increase in the percentage of fires confined to the room or area of origin.  
Achieve a reduction in fire deaths.
- Support and maintain a safe, healthy, well-trained and high performing workforce.  
Fire cadet certification exam will continue to exceed the state firefighter exam average.
- Provide high-quality first responder services as part of an integrated emergency medical care system.  
Increase in percentage of CPR saves.  
Average EMT certification exam score will continue to exceed the state EMT exam average.
- Firefighters will be community resources for information about lifesafety knowledge and AFD Services.  
Continue to increase education among school students in the area of fire safety.
- AFD will attract and retain a qualified and diverse workforce.  
Decrease employee turnover rate.
- The department will be accountable to our community for demonstrable results.  
Favorable response to Fire Department services as evidenced by citizen survey cards.

To help the department track how well the goals are being met, key indicators have been developed along with appropriate performance measures. The approved budget submitted by the Fire Department supports these goals.

## Key Indicators

The key indicators used by the Austin Fire Department include:

- Percent of fires confined to room of origin after arrival of AFD
- Number of fire deaths per 100,000 population
- Average response times for all calls (dispatch to on-scene arrival)

## Business Plan

The approved budget contains a number of items which support the goals of the department:

### Salary increases for personnel

A number of salary increases are included in this approved budget. Along with Pay for Performance of \$160,068, there are wage increases for non-sworn personnel of \$27,302, and \$818,000 in increases for sworn personnel allowed under the Civil Service Statute. These increases maintain the current service levels and support each of our departmental goals.

Also, the second year of the three-year Meet & Confer contract approved by the City Council in December 1999 is included in the amount of \$5,138,286 and \$664,000 and 37 FTEs are included for Task Force Staffing.

# Fire — 2000-01

## New Fire Stations

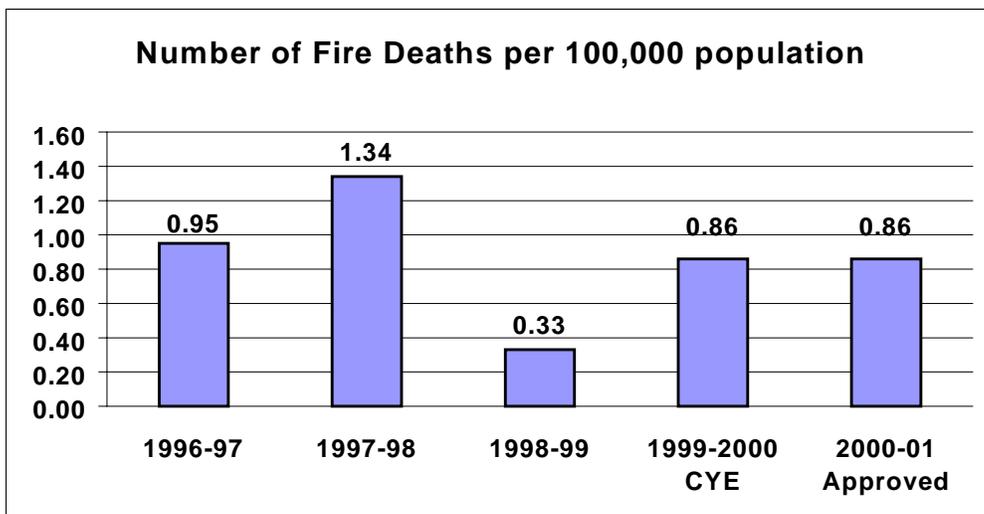
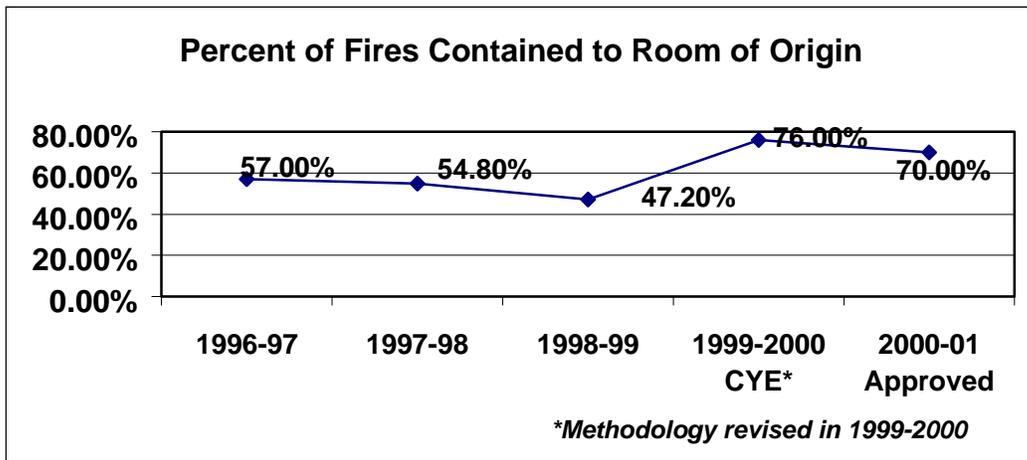
One of the major issues facing the Austin Fire Department is providing high quality service to an ever-expanding population. Increases in population, traffic, the number of calls received, land area acquired through annexations and traffic calming measures all contribute to an additional strain on the ability to respond quickly to emergencies. One strategy for meeting response time goals, fire spread beyond the room of origin and lowering the fire death rate is to increase the number of fire stations serving the community.

This approved budget provides funding for staffing two new stations:

- \$972,287 in full-year funding for the Spicewood Springs station, scheduled to open in the Fall of 2001.
- \$348,890 in funding for a cadet class which will staff the Harris Ridge station, scheduled to open in the Fall of 2001.

These new stations will serve areas previously annexed and will replace contracts with volunteer fire departments. This will allow us to reduce or eliminate these contracts saving \$240,000 next year. These savings are included in our approved budget.

Opening these stations will help maintain our current response time and will, over time, improve the quality of service being received in these areas, reducing the loss of life and the loss of property. The following graphs indicate the anticipated impacts of the approved budget on our two most significant key indicators.



## Fire — 2000-01

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### Burn Building

The Texas Commission on Fire Protection requires 40 hours of live training for cadets. The Fire Academy uses facilities for the cadets at Texas A&M in College Station to obtain this training. Since travel to and from College Station limits the amount and quality of training, in-service firefighters are not able to make this trip thus no refresher live fire training is available. The limited numbers of fires in our response area make this training imperative if we want to keep qualified people in the field. The approved budget includes funding of \$300,000 for the purchase and construction of a live fire training building at the Austin Fire Department Training academy. AFD is the largest fire department in the state of Texas without the capability to do structural burn training on-site.

The approved budget directly supports the following AFD Goal:

- Support and maintain a safe, healthy, well-trained and high performing workforce.
- Deliver comprehensive safety services of the highest quality.

### Updated Recruiting Tests

The Fire Department Recruiting Division currently uses General Aptitude Test (GAT) and Behavioral Personality Assessment Device (BPAD) scenarios that were implemented three years ago. To maintain integrity of the testing process and to ensure that each individual tested is being treated fairly in the hiring process, it is necessary to update the testing materials for the department. This budget includes \$47,000 for the purchase of updated test questions.

The approved budget directly impacts the following goals:

- Attract and retain a qualified and diverse workforce.
- Be accountable to our community for demonstrable results.

### Radio System Coverage Upgrade

Existing radio coverage is not adequate to carry AFD until the new Trunked Radio System is purchased and installed. With recent annexations to the southwest and the move of the airport, significant "bad spots" have been identified in our radio coverage area, particularly from south Austin. Funding to enhance reception to the needed areas will total \$25,500.

The approved budget directly impacts the following goals:

- Deliver comprehensive safety services of the highest quality
- Support and maintain a safe, healthy, well trained and high performing workforce;
- Provide high-quality first responder service as a part of an integrated emergency medical care system.

### Equipment Technician for Operations Maintenance

This position will maintain and repair small engines, rescue tools, pneumatic air tools, and assorted tools to be used by fire rescue and fire suppression personnel. This work can be accomplished much more quickly and efficiently in-house and at a less expensive cost than what we are currently paying by a reallocation of funds previously used for contract repairs of small engines.

The approved budget directly impacts the following goals

- Deliver comprehensive safety services of the highest quality.
- Support and maintain a safe, healthy, well trained and high performing workforce.

### Meet and Confer

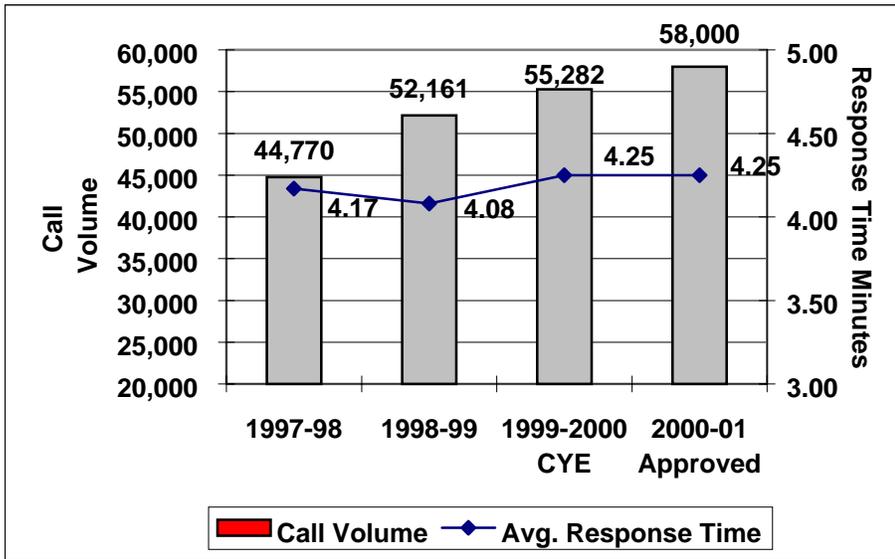
The current three-year Meet and Confer contract was approved by the City Council in December 1999 and expires September 30, 2002. Second year costs associated with this contract are included in the Fire Department's approved budget in the amount of \$5,138,286.

# Fire — 2000-01

This approved budget directly supports the following AFD Goals:

- Deliver comprehensive safety services of the highest quality.
- Provide high-quality first responder services as part of an integrated emergency medical care system.
- Firefighters will be community resources for information about lifesafety knowledge and AFD Services.

## Austin Fire Department Volume and Response Time



### Task Force Staffing

City Council approved an additional \$664,000 during budget adoption for task force staffing.

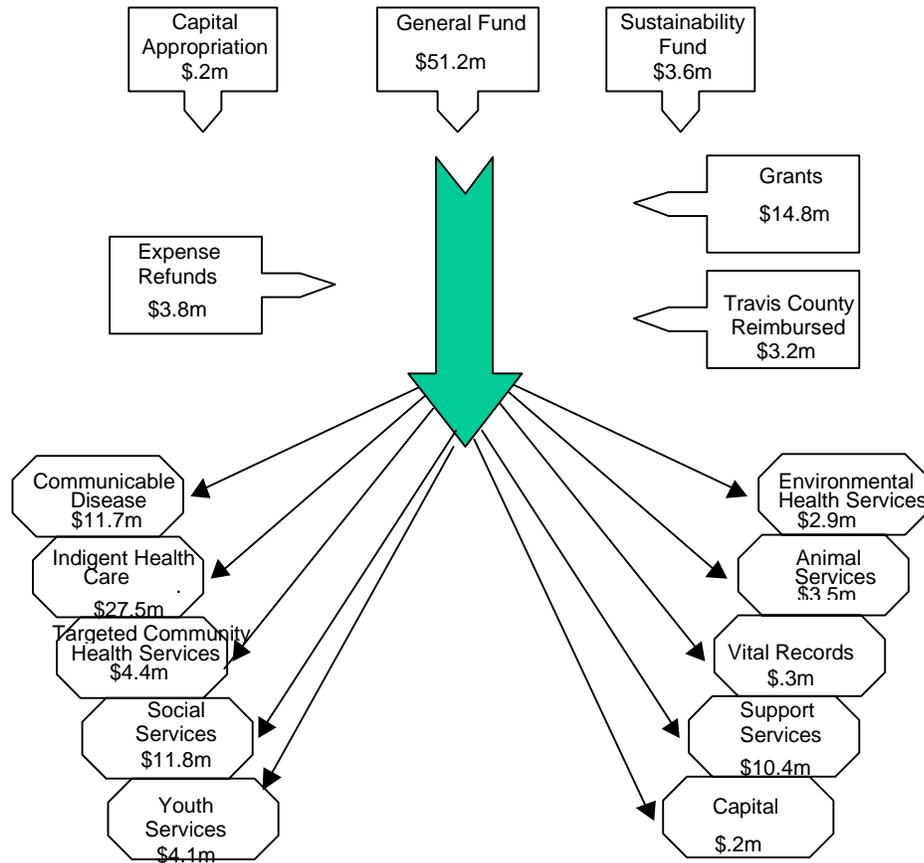
Future stations are also planned, as part of the City's CIP program. Funding to staff these stations will be requested in future operating budget proposals. The chart below lists all of the new stations that are anticipated to open in the next four years.

Approved/Approved Station	Anticipated Construction Start Date	Anticipated Operation Date
Spicewood Springs	Under construction	FY 2000-2001
Harris Ridge	FY 2000-2001	FY 2001-2002
Del Valle	FY 2001-2002	FY 2002-2003
Circle C	FY 2001-2002	FY 2002-2003
Travis Country	FY 2003-2004	FY 2004-2005

# Health and Human Services — Total Budget \$76.8 million

## Operating Budget \$76.6 Million

## Capital Budget \$0.2 Million



	1998-99	1999-2000	1999-2000	2000-01	2000-01
	Actual	Amended	Estimate	Proposed	Approved
<b>General Fund</b>					
Revenue	\$2,144,928	\$2,634,970	\$2,604,511	\$2,664,200	\$2,664,200
Requirements	\$49,471,188	\$52,305,558	\$52,099,554	\$50,511,177	\$51,222,473
Full-Time Equivalents (FTEs)	339.88	352.25	352.25	362.25	362.25
<b>Travis County Reimbursed Fund</b>	\$3,186,362	\$2,887,962	\$3,197,375	\$3,229,073	\$3,229,073
Full-Time Equivalents (FTEs)	52.51	29.50	29.49	28.50	28.50
<b>Sustainability Fund</b>	\$0	\$0	\$0	\$3,630,426	\$3,630,426
<b>Health Disproportionate Share Fund</b>	\$4,520,019	\$2,051,034	\$1,936,878	\$0	\$0
<b>Expense Refunds</b>	\$2,586,958	\$2,773,942	\$2,773,942	\$3,831,328	\$3,831,328
<b>New Grant Appropriations</b>	\$14,081,781	\$13,940,504	\$13,940,504	\$14,608,000	\$14,761,000
Full-Time Equivalents (FTEs)	197.50	175.00	175.00	176.75	176.75
<b>New Capital Appropriations</b>	\$4,607,280	\$600,000	\$600,000	\$160,000	\$160,000

# Health and Human Services — Total Budget \$76.8 million

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## Sources of Funds:

The Health and Human Services Department (HHSD) receives 67% of its \$76.8 million proposed budget from the General Fund. Additional funding sources include Travis County 4%, grants 19%, expense refunds 5%, and the Sustainability Fund 5%.

## Expenditures and Other Uses of Funds:

The Health and Human Services Department is organized into several programs, providing services ranging from public health and contracted medical services, to direct and contracted social services for neighborhoods, children, and youth. Contracted services also include services for the homeless, substance abuse, workforce development, and individuals referred from the Community Court.

The Communicable Disease Prevention program includes activities for:

- tuberculosis elimination
- sexually transmitted disease control
- human immunodeficiency virus (HIV) outreach and prevention
- HIV clinical services provided at the David Powell Clinic
- HIV community programs
- immunizations
- disease surveillance
- refugee health

The Indigent Health Care Program activities include service delivery management via the Medical Assistance Program (MAP) to provide medical services for the indigent; ancillary services for specialty care, pharmacy, medical supplies and equipment. Hospital services are provided at Brackenridge Hospital and primary care services are provided through the Community Health Centers of Austin/Travis County for residents enrolled in MAP. A customer service activity to conduct eligibility status and provide assistance and education to individuals is also included in this program.

The Targeted Community Health Services Program is aimed at promoting healthy communities and provides services for children with special health care needs; public health nursing; supplemental nutrition programs for women, infants and children (WIC), and prevention of chronic disease and injuries.

The Social Services Program includes internally provided and contracted services for the following services categories: basic needs, child care, homeless, mental health/mental retardation/developmental disabilities, self-sufficiency, substance abuse, violence and victimization, and workforce development. Included in this program are the six neighborhood centers that provide basic needs and self-sufficiency services in low-income neighborhoods. The bulk of the funding in this program is used to purchase service from other governmental entities (e.g. Austin ISD) and approximately 50 private community based organizations.

The Youth Services Program includes internally provided and contracted services that promote the healthy development of youth. Services include:

- enrichment activities (e.g. art, music, sports and recreation) during gap times and after school
- appropriate adult support, supervision and help during times of change and transition
- work-based learning or employment experiences that enhance academic and work skills that result in youth being gainfully employed or staying in school
- and activities that provide a supportive environment to keep youth safe from harm and the ability to pursue and achieve a healthy transition to adulthood
- teen pregnancy prevention and family planning education

## **Health and Human Services — Total Budget \$76.8 million**

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- graffiti abatement to deal quickly with graffiti in order to reduce its reoccurrence

The Environmental Health Program includes environmental health and pollution control activities that protect public health and promote a high quality of life in Austin and Travis County through prevention and remediation of environmental hazards. This is accomplished through consultation with citizens regarding rodent and mosquito control, sewage and solid waste disposal, and other environmental health problems. The program also inspects food establishments and enforces state and local laws, ordinances, and regulations.

The Vital Records Program provides birth and death certificates, permits, assistance, and report information.

The Animal Services Program includes activities for carrying out enforcement of animal control ordinances, education and outreach to promote pet spaying or neutering, pet registration to track rabies vaccinations and to provide a means for pet identification, and shelter and pet placement services. A primary focus is to achieve the No Kill Millennium objective reducing the euthanasia of adoptable pets.

The Support Services Program includes general administration (including planning & epidemiology), human resources, financial management, computer support, facilities management, purchasing, public information (PIO), and vehicle equipment maintenance.

# Health and Human Services — Total Budget \$76.8 million

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## Highlights

### The 2000-01 Approved Operating Budget:

- ❑ Continues departmental programs and activities:
  - Realigns activities into a program structure that reflects Communicable Diseases, Indigent Health Care, Targeted Community Health Services, Social Services, Youth Services, Environmental Health, Animal Services, Vital Records and Support Services.
- ❑ Further implements the Homeless Sufficiency Initiative:
  - Provides for the operation of the interim Homeless Resource Center and the new Men's Shelter, \$626,714
  - Renovation of the former SafePlace location to house homeless families, \$340,000
- ❑ Continues the Workforce Development initiative to increase employment opportunities for adults and youth, \$500,000. City Council approved additional Social Services Program, Workforce Activity funding in the amount of \$50,000 for English as a Second Language and \$160,000 for Capital Idea
- ❑ Annualizes the FY2000 Child Care Initiative, \$228,600
- ❑ Implements Year 3 of No Kill Millennium Initiative, \$192,832 and 5 FTEs, and annualizes funding for 3 FTEs added during FY 2000, \$143,604
- ❑ Provides operating costs for HHSD facilities:
  - Cost Increases for leases and lease pass-throughs, such as utilities, \$217,879
  - Custodial Services for Building Services in-house custodian, \$11,000
- ❑ Changes the manner in which certain services are funded:
  - Consolidates the Health Disproportionate Share Fund into the Hospital Fund
  - Converts funding for Child Care and Workforce Activities from the General Fund to the new Sustainability Fund, \$3,630,426
- ❑ Increases services provided in certain activities:
  - Provides food establishment and code compliance inspections to recently annexed areas and maintains the current restaurant inspection rate, \$43,754 and 1 FTE
  - Increases funding for increasing pharmaceutical costs in MAP network pharmacies, \$542,376
  - City Council approved additional Social Services Program, Mental Health Activity funding of \$221,000 for Mental Health and Mental Retardation and \$44,000 for Social Services Program, Homeless Activity MHMR services
  - City Council approved additional Youth Services Program, Youth Support Activity funding of \$66,000 for Youth Charter grant support
  - City Council approved additional Youth Services Program, Youth Support Activity funding of \$95,000 for the Youth Assessment Center
  - City Council approved additional Youth Services Program, Youth Support Activity funding of \$25,000 for Kid's Exchange
- ❑ Reduces costs by:
  - Identifying and eliminating unneeded funding for MAP patient services and eligibility appeals, (\$493,082)
  - Eliminating leased space at the Lambie Building, (\$208,000)
  - Eliminating a vacant Environmental Health Supervisor position, (1 FTE and \$61,084)
  - Eliminating a vacant Planner position, (1 FTE and \$50,941)
  - Decreasing Support Services expenses, (\$119,965)

## Health and Human Services — Total Budget \$76.8 million

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- ❑ Eliminates grant-funded positions in Immunizations, TB and WIC due to grant funding not keeping pace with cost increases
- ❑ Reflects changes in grant funding:
  - Increases funding related to HIV, \$1,082,000
  - Increases funding related to Hepatitis C, \$166,000
  - Reduces Title IV-A certification reimbursements, \$187,000
  - As they terminate, the proposed budget discontinued the Title V and Public/Private Ventures grants which currently fund the East Austin Youth Charter. At budget adoption, City Council approved reinstatement of the Public/Private Ventures grant, \$50,000
  - Discontinues the Children with Special Health Care Needs grant, \$123,000
  - Adds a new Traffic Safety grant, \$85,000
- ❑ Transitions the management and support services related to the Travis County Reimbursed Fund Federally Qualified Health Center Clinics to the new Primary Care Department, (\$1,881,625)
- ❑ At budget adoption, City Council approved additional funding for Pay for Performance, \$50,296

### **The 2000-01 Approved Capital Budget:**

- ❑ Adds funding from CIP interest to convert the former SafePlace facility to a new shelter for homeless women and children (\$160,000)

### **The 2000-01 Capital Spending Plan:**

- ❑ New shelter for homeless men
- ❑ New shelter for homeless women and families
- ❑ RBJ building improvements
- ❑ New health clinic for the homeless
- ❑ HIV services building

For more information, the Health and Human Services Department operating budget, the Travis County Reimbursed Fund, the Sustainability Fund, and the Health Disproportionate Share Fund are presented in detail in Volume II. Information on the Capital Budget and Grants may be found in Volume IV and III.

# Health and Human Services – 2000-01

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## Mission

The mission of the Austin/Travis County Health and Human Services Department (HHSD) is to work in partnership with the community to promote health, safety, and well being. The department has adopted the following goals in order to help achieve this mission.

## Goals

The over-all goal of HHSD is to promote a healthy community which reflects social equity. This will be achieved through:

- **Prevention: Health Services** - Preventing the spread of communicable disease and reducing the risk of health complications due to disease and unhealthy behaviors.
- **Protection: Health Services** - Minimizing the public's exposure to health and environmental hazards.
- **Provision: Health Services** - Delivering quality, safety-net health services in partnership with the community.
- **Prevention: Promote Self-sufficiency** - Promoting and fostering increased self-sufficiency, healthy behaviors, and lifestyle among targeted populations.
- **Provision: Social Services** - Delivering quality social services to targeted populations in partnership with the community. Social services are activities and/or assistance designed to ameliorate a human problem or improve human conditions.
- **Prevention: Animal Services/No Kill Millennium** - Promoting responsible pet ownership and minimizing the euthanasia of adoptable animals.

To help the department track how well the goals are being met, key indicators have been developed along with appropriate performance measures. The approved budget submitted by the Health and Human Services Department supports these goals.

## Key Indicators

The key indicators for the Health and Human Services Department include:

- Morbidity rates for tuberculosis, sexually transmitted diseases, AIDS
- Percent of two year olds who are appropriately immunized for their age
- Percent favorable rating on MAP patient satisfaction survey
- Percent of youth who successfully complete employment during the summer
- Percent of sheltered animals adopted, rescued, or returned to owner per year
- Incidence rate of food borne illness per 100,000
- Percent of homeless persons receiving shelter and housing assistance who qualify for and move into permanent housing per year
- Percent of the indigent population receiving access to health care services funded by the City

## Business Plan

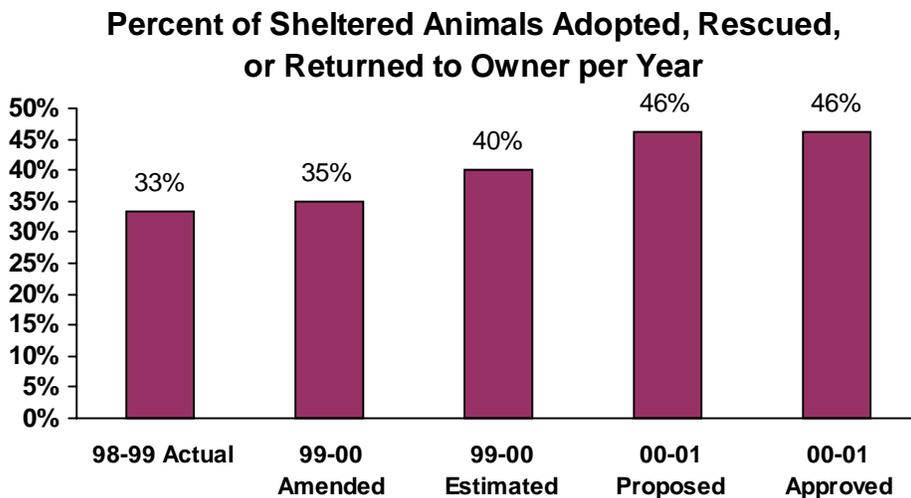
The approved budget contains several proposals that support the goals of the department:

Salary & Benefits Increases for Personnel – Pay for Performance increases to take effect on January 1, 2001 are included in the approved budget at a cost of \$476,459. Also budgeted are \$145,253 to annualize the pay for performance that were effective on January 1, 2000 and \$61,653 to annualize the pension plan increase that was effective on April 1, 2000. In addition, the approved budget includes \$426,176 for anticipated changes in health

## Health and Human Services – 2000-01

benefit costs and \$70,246 for other compensation and benefits changes. These increases maintain the current service levels and support each of the department's goals.

Animal Services – The third year of the No Kill Millennium Plan continues with the addition of \$192,832 and 5 full-time-equivalent positions (FTEs), a public health educator, two animal health technicians, and two animal shelter workers. These positions will strengthen the Animal Center's capability for the evaluation, treatment, care, and placement of animals, as well as for volunteer program and public education functions. Also included is \$143,604 to annualize the cost of the foster coordinator, rescue coordinator, and animal behaviorist added in a recent budget amendment. Enhancing these functional areas results in increasing the results measure, percentage of Animals Adopted, Rescued, or Returned-to-Owner from 35% in FY 1999-2000 to 46% in FY 2000-2001. The ultimate goal of the No Kill Millennium Plan is to end the killing of adoptable animals at the Animal Center.



The approved budget also includes \$72,901 for critical equipment and supplies needed at the Animal Shelter, including a conveyor belt and two sets of commercial washers and dryers. Also included is the full year cost of \$163,604 for 3 positions added in June 2000 by Council.

This directly supports the following HHSD goal:

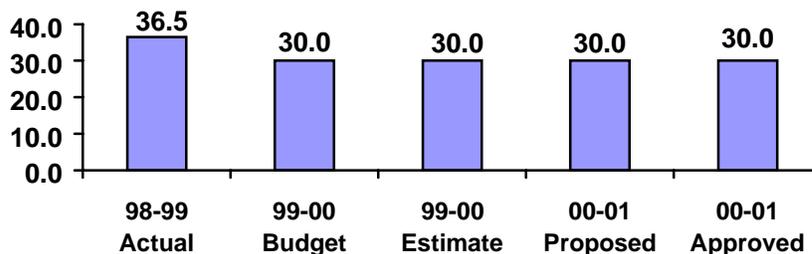
- Promoting responsible pet ownership and minimizing the euthanasia of adoptable animals.

## Health and Human Services – 2000-01

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Environmental Health - The approved budget adds one sanitarian position to provide services to newly annexed areas and to respond to growth in the demand for permits and inspections. This addition, at a cost of \$43,753, responds to a projected 62 more restaurants in the City. The sanitarian will perform approximately 350 restaurant inspections, 650 other inspections and allow us to maintain our current restaurant inspection rate of more than 1.7 inspections per food establishment per year. The position will also assist in keeping the average response time on complaints/requests to 3 days. This new position is not projected to have a measurable impact on the food borne illness rate. The approved budget eliminates 1 vacant HHS Program Supervisor FTE in Rodent/Vector Control and Nuisance Abatement resulting in savings of \$61,084.

### Food Borne Illness Rate per 100,000 population



This directly supports the following HHSD goal:

- Minimize the public's exposure to communicable and environmental health hazards.

Youth Services – The approved budget includes the conversion of 5 temporary employees in Graffiti Abatement to regular employee status. The required salaries and benefits will be offset by a corresponding reduction in temporary personnel costs. This conversion will allow the Summer Youth Employment/Work-based Learning activity to continue its effort to enhance services to youth, by providing orientation and training to approximately 160 job site supervisors that will employ youth each summer. The training includes an overview of understanding youth skill development and employer responsibilities in engaging youth in appropriate work-learning activities. Additionally, 357 jobs have been identified in the private sector primarily in retail, food service, and telecommunications. Placements will be made during the summer and throughout the year. It is anticipated that the number of private sector jobs will increase to 393 in FY 2001 and 10% annually thereafter. Jobs for youth are identified by work-based learning/summer youth employment staff's contacting potential employers in the above industries, attending job fairs, conducting site visits, telephone calls, and by contacting company recruiters.

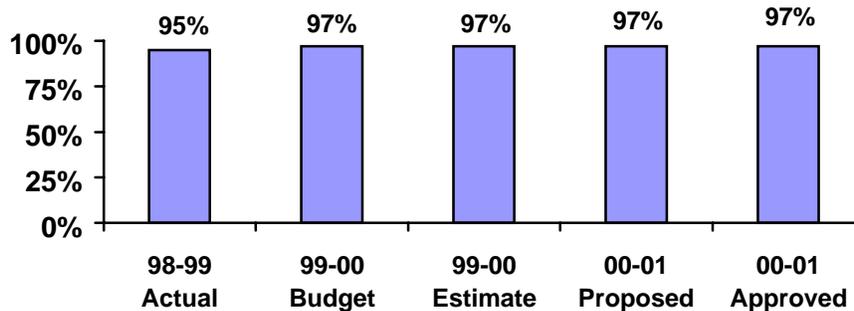
At budget adoption, the City Council approved an amendment to Youth Support of \$186,000. This includes \$95,000 for the Youth Assessment Center, \$25,000 for Kid's Exchange, and \$66,000 for Youth Charter grant support. The additional funding increases the cost per youth served and the cost per participant hour. The impact on output and result performance measures will not be known until the services are implemented.

# Health and Human Services – 2000-01

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This directly supports the following HHSD goal:

## Per Cent of Youth Completing Summer Youth Employment



- Promoting and fostering increased self-sufficiency, healthy behaviors, and lifestyle among targeted populations.

Targeted Community Health Services – The State has not increased its funding for the Supplemental Nutrition Program for Women, Infants, and Children (WIC) in several years. During this time salary and benefits costs have increased and are projected to increase in FY 2001. During FY 2001 WIC costs are projected to exceed the grant award by approximately \$368,000. In previous years, TDH would have partially funded this, but they have discontinued their practice of reimbursing costs incurred in excess of grant amounts. Consequently, it is necessary to both increase General Fund support and eliminate some positions for the WIC program to be within available funding. Thus, WIC is proposed to receive \$83,134 in supplemental funding from the General Fund and the proposed budget eliminates 3 grant-funded positions along with other operating expenses. This will impact services by reducing the frequencies and hours at WIC locations. HHSD has requested new funding from Travis County in the amount of \$39,000 to fully fund the WIC services provided at County sites.

The approved budget reflects a \$20,228 reduction in grant support and grants to others for Public Health Nursing. In the School-Based School-Linked activity, \$144,428 and two FTEs were approved to be transferred to the Primary Care Department.

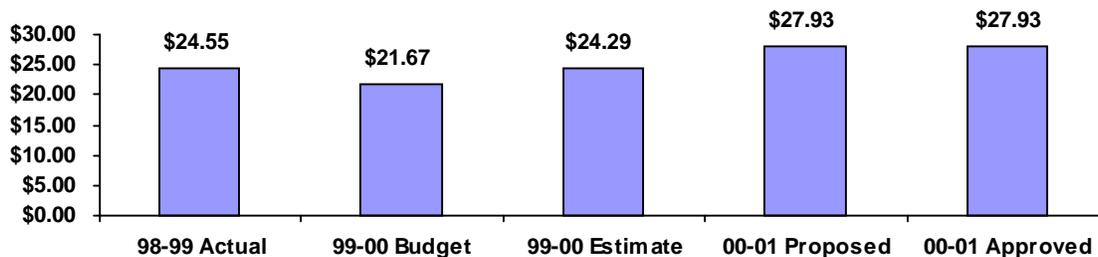
Indigent Health Care – Enrollment in the Medical Assistance Program (MAP), as measured in member months for MAP enrollees with full benefits, reached a low in FY 1998 with 47,535 member months. One member enrolled for the entire year equals 12 member months. Enrollment growth through FY 1999 ended with a total of 55,534 member months. This growth trend stabilized this year and enrollment for FY 2000 is estimated to be 55,356 member months. An increase is projected for FY 2001, with 56,640 member months reflecting continued growth in the Austin area and the impact of the reform of Temporary Assistance to Needy Families, TANF (formerly Aid to Families with Dependent Children, AFDC).

For the past several years, MAP has seen continual increases in expenditures for pharmaceutical services. Pharmaceutical costs are increasing nationwide 14-18% annually. The FY 2000 budget anticipated a reduction in the cost per member per month due to the implementation of cost containment strategies, but unanticipated cost increases this year have increased the current year estimate to \$24.29. An increase of \$542,376, along with the reallocation of \$209,000 to pharmaceuticals from within the existing Indigent Health Care budget for alternate care contracts, was approved to cover anticipated additional costs for this service in FY 2001. The cost per member per month increases to \$27.93 in the approved 2000-01 budget.

## Health and Human Services – 2000-01

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MAP Pharmacy Cost per Member Month



The approved budget reduces funding by \$204,360 in the General Fund for Primary Care Services, and increases \$121,000 in the Hospital Fund for Hospital Based Services for MAP clients. MAP ancillary dental and women's health services were approved to increase \$16,948. A savings of \$195,550 is anticipated by exercising MAP eligibility rules for applicants not meeting enrollment criteria. Additional savings of \$280,000 will be realized from alternate care contract savings.

Social Services – For FY 2001, funding for Workforce Development costs of \$2,083,131 and Child Care costs of \$1,547,295 will be provided within a new Sustainability Fund.

Workforce Development services were approved to continue at the current service level. The result indicator for this activity, the percent of clients retaining employment six months after placement, is currently being tracked, but data are not yet available to report. The FY 2001 projection is for 44% of clients to retain employment after six months. At budget adoption, the City Council approved an amendment of \$210,000 to provide additional funding of \$50,000 for English as a Second Language (ESL) and \$160,000 for Capital Idea. This increases the cost per placement per individual receiving job readiness. The additional funding for ESL will provide a more complete service to existing clients; therefore, there will not be an increase in the number of clients served. The Capital Idea contract is currently being negotiated; therefore, the performance output and result impacts will be unknown until negotiations are completed.

Overall child care initiatives are funded \$172,709 less than the current year. A savings of \$254,321 results from the one-time cost of purchasing a child care van; additional funding of \$111,930 is included for operating cost of the van. Funding is continued for child care initiatives commenced during FY 2000, including the Watson Fellowship, Teacher TRAC, Fund for Child Care Excellence, and the Fix It problem-solving effort at the current service level. For FY 2001 the following child care outputs are projected:

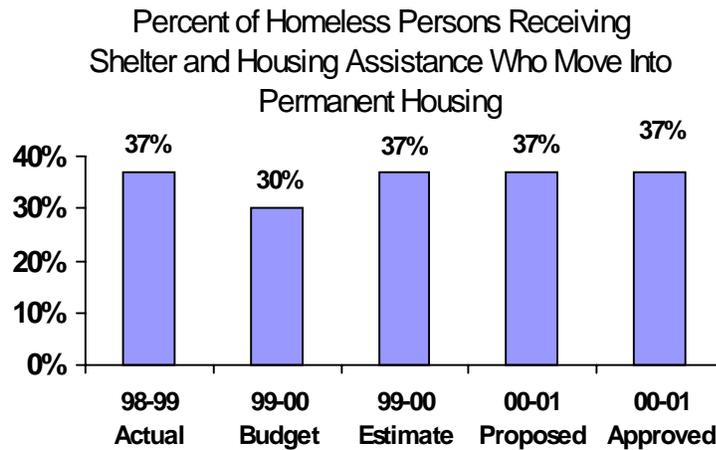
- 1,800 children provided quality child care services
- 678 parents in school/work/training/employment as a result of subsidized child care
- 760 childhood development staff receiving training or technical assistance

With the relocation of SafePlace to their new facility, it is proposed that the existing SafePlace facility be converted to a new shelter for homeless women and families. The approved budget includes \$500,000 for this purpose, \$160,000 in the Capital Budget for renovations and \$340,000 in the Operating Budget for operating costs. This will increase from 440 to 580, a 140 bed increase, the number of beds for the homeless available in the community.

Homeless services include a new permanent location for the men's resource center, a 100-bed shelter, and an expanded medical clinic. \$626,714 is included in the approved budget for start-up and operational costs of the new shelter, which is scheduled to open in May 2001. At budget adoption, the City Council approved an amendment of \$44,000 for the Austin/Travis County MHMR Safe Haven contract. The additional funding for homeless mental health services increases the cost per client served. Since the funding will provide a more complete service to existing clients, there will not be an increase in the number of clients served.

## Health and Human Services – 2000-01

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At budget adoption, the City Council approved an amendment of \$221,000 to the Mental Health Activity to increase the MHMR interlocal contract. The additional funding for mental health services increases the cost per client served. The performance output and result impacts will be unknown until the interlocal contract negotiations are completed.

One-time Social Services Program costs of \$100,000 for a workforce clearinghouse start-up costs have been eliminated. The approved budget also deletes \$45,000 for the Telecommunity Initiative and \$64,399 in social services contingency. \$20,000 in additional costs will be paid by the Community Services Block Grant (CSBG).

This directly supports the following HHSD goal:

- Delivering quality social services to targeted populations in partnership with the community.

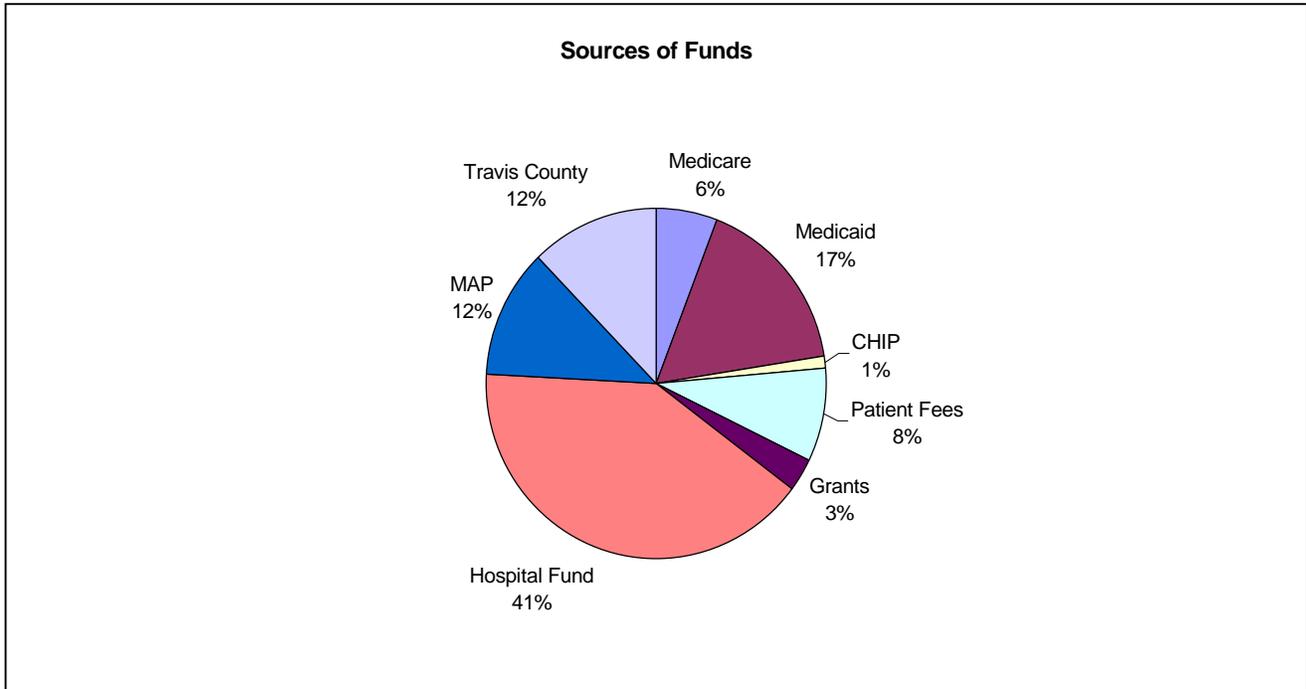
Support Services - Facility expenses are increasing a net of \$406,033 due to the following increases: \$217,879 for additional rent associated with existing leases, \$258,043 for lease costs of the homeless services facility, \$35,110 for a security system at the Animal Shelter, \$11,000 for an additional custodian at the Animal Shelter, and \$92,000 for the David Powell Clinic's new location at the former Blackstock facility. These increases are offset by \$208,000 in reduced rent by vacating the Lambie Building and relocating employees to other sites.

Human Resources was approved for a \$5,000 increase to provide safety training no longer being provided centrally by the City.

Administrative Management is eliminating one vacant Planner FTE for savings of \$50,941 and converting one long-term temporary employee to regular status.

# Primary Care Department — Total Budget \$17.0 million

## Operating Budget \$17.0 million



**Revenue:**

The Primary Care Department is approved to receive \$6.3 million from Medicaid, Medicare and Patient Fees, \$7.2 million from the Hospital Fund, \$2.2 million from Medical Assistance Plan (MAP) Support from the Health and Human Services Department, and \$2.2 million from Travis County.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>FQHC Fund</b>					
<b>Revenue</b>	\$5,966,292	\$6,215,438	\$6,372,058	\$6,288,147	\$6,288,147
<b>Transfers In</b>	\$9,133,209	\$10,140,759	\$9,904,592	\$9,258,271	\$9,358,271
<b>Requirements</b>	\$14,982,515	\$16,811,575	\$16,618,749	\$14,644,992	\$14,882,349
<b>Full-Time</b>	228.00	214.23	214.23	221.23	221.23
<b>Equivalents (FTEs)</b>					
<b>Travis County</b>	\$1,655,469	\$1,668,167	\$1,145,076	\$2,153,464	\$2,153,464
<b>Reimbursed Fund</b>					
<b>Full-Time</b>	43.25	38.35	38.35	37.35	37.35
<b>Equivalents (FTEs)</b>					

# Primary Care Department —Total Budget \$17.0 million

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## Highlights

### The 2000-01 Approved Operating Budget:

- Includes \$303,592 for salary increases associated with Pay for Performance and increases for wage compensation
- Includes two new FTEs for the Dental Activity, two new FTEs for the Support Services Activity, and one new FTE for the Clinical Oversight Activity, for a total proposed budget of \$174,350
- Transfers two Community Worker Assistant positions from the Health and Human Services Department at a cost of \$90,000
- Reduces costs by \$928,128 from the discontinuation of the JKM (formerly Goggio) Management Team contract
- At budget adoption, City Council approved the following:
  - additional funding for Pay for Performance, \$17,357
  - new funding for Immigrant Health, \$220,000

For more information, the Primary Care Department's Operating Budget is presented in detail in Volume II. The Federally Qualified Health Center Fund, as well as the Travis County Reimbursed Fund and the Hospital Fund are presented in Volume II.

# Primary Care Department — 2000-01

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## Mission

The Primary Care Department's mission is to provide medical and dental services for Medicaid, Medicare, and Medical Assistance Program (MAP) recipients and the uninsured, so they can access healthcare that is customer-oriented, quality-driven, and cost efficient. To help the department achieve its mission the following goals have been developed:

## Goals

- Aim to satisfy customers as measured through patient satisfaction ratings at least 90% on annual surveys
- Provide quality healthcare, as measured by clinic quality assurance compliance index
- Deliver cost effective services with a goal of 85% or better
  - Not to exceed direct cost of \$115 and allocated cost of \$138 per medical encounter
  - Direct cost of \$116 and allocated cost of \$131 per dental encounter
  - Drug cost of \$16 per prescription and processing cost of \$4 per prescription

## Key Indicators

The Primary Care Department uses seven department-developed key indicators, in conjunction with ten other indicators and multiple performance measures, to quantify their success in meeting goals. The key indicators are:

- Composite Percent Favorable Rating on Patient Satisfaction Survey
- Percent Compliance with Clinical Quality Assurance Review Criteria
- Composite Collection Rate from First and Third Party Payors
- Cost per Encounter per discipline (medical and dental)
- Administrative Cost as Percent of Total cost (as shown on the Cost Report)
- Encounters per Month per provider type
- Total Medical and Dental Encounters for City Clinic Sites

## Business Plan

The Primary Care department outlook for the next fiscal year focuses on internal development, improvements in infrastructure, control and performance. One new revenue stream is added for the Children's Health Insurance Plan (CHIP). There are no proposals to reduce services, or eliminate sites. It will be a year of careful building on the foundation established in this fiscal year.

The newly added program – CHIP -- is the Children's Health Insurance Plan. It represents supplemental funding allocated to eligible children under the age of 18. Primary Care anticipates eventually capturing 13% of the traditional sliding-scale fee population in this age group as a fully operational program. It anticipates a volume of 3,500 to 4,000 encounters a year. Primary Care has conservatively budgeted one-half of this volume in this, the start up year.

Primary Care does not anticipate an increase in encounters except in CHIP and MAP sources. Therefore the approved change in other revenue sources is minimal:

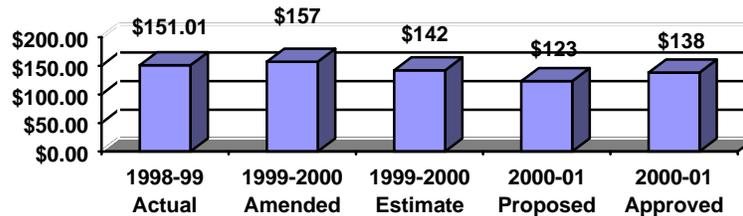
- Medicare Revenues-- continue a favorable upward trend with the current cost based reimbursement methodology. A 3% increase, or \$ 29,865 in reimbursement based on our higher cost is budgeted, but with a flat patient base.

# Primary Care Department — 2000-01

- Medicaid Revenues-- also cost based, are budgeted to remain virtually unchanged on a flat patient base (the increase is less than 1% or \$26,822). Beginning in fiscal year 2001-02, however, Primary Care anticipates a downward trend due to a long-anticipated legislated reduction in the level of cost based reimbursement.
- Patient Fees-- are a main focus of attention in fiscal year 2000-01. There will be a re-emphasis on current collection policies at the clinic level, working extensively with patient contact staff to improve results. A budgeted increase of 13%, \$181,062, is based on improved efforts of the current patient base. There is no change in the fee schedule.

The approved 2000-01 budget includes an increase of 18% medical MAP encounters and an increase of 25% MAP dental encounters. The resulting revenue is \$2,686,740 which is a 13% increase over last year's \$2,368,187. Of next year's revenue, \$522,913 is already funded through the Hospital Fund, leaving approved net MAP revenue of \$2,163,827. The rate for the succeeding fiscal year (FY2001-02) is currently under negotiation. Due to expected pharmacy cost increases, a realignment of fees may be required.

**Fully Allocated Cost per Medical Encounter**



Transfers in are from various funding sources, including the Hospital Fund. In FY 2000 the total transfers in were \$7,772,572. For FY 2001 the total amount of funding is reduced by \$928,128 to reflect discontinuance of the JKM consulting contract. It is also increased by \$250,000 for a contingency reserve for capital equipment. The total to be transferred in from the Hospital Fund is approved to be \$7,194,444 which includes \$100,000 added by the City Council for Immigrant Health.

Expenses are approved to increase less than 1% (\$46,960) from last year's budget. Some of the expense categories increase:

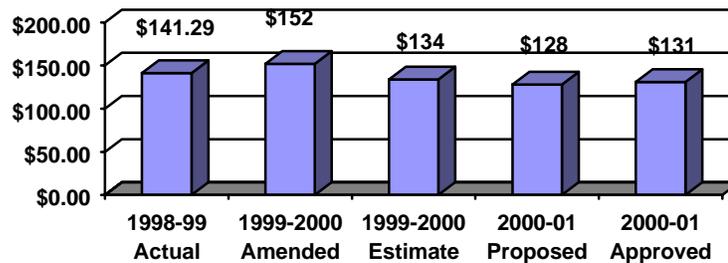
**PERSONNEL**-- five new staff are budgeted and two staff are being transferred from the Health and Human Services Department for the School-Based/School-Linked Activity. Four are administrative and three are clinical-based.

Last year's 1999-2000 proposed budget recommended eliminating the South Austin Dental Clinic and 4.5 FTE positions. However, the clinic was not eliminated, and the positions were restored with six months of funding in the 1999-2000 approved budget. The clinic ran successfully the full fiscal year.

# Primary Care Department — 2000-01

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### Fully Allocated Cost per Dental Encounter



Recognizing the continuation of this clinic for next year, the approved budget adds back full year funding. Two of the five new positions were also approved to be added to the South Austin Dental Clinic in FY 2001.

Other personnel changes include three new staff to provide additional administrative support no longer provided by the Health and Human Services Department. The three positions are: Contract Compliance Specialist, Administrative Assistant and Administrative Associate.

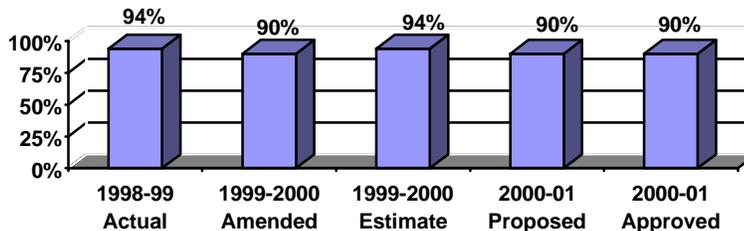
The department is continuing to pursue a merging of public health and primary care in the area of social work which began several months ago.

Pharmaceutical costs were approved to increase by 16% or \$296,796. This includes \$220,000 in new funding for drugs and medical/dental supplies for Immigrant Health approved by City Council. The Class D pharmaceuticals are no longer available in the main clinic sites. The pharmaceuticals are now being dispensed in Class A pharmacies.

The approved budget eliminates the management consultant contract with JKM Consultants.

The approved budget does not include the city-wide administrative services transfer at a savings of \$1,486,946. The 1999-2000 Budget included an expense for a 27<sup>th</sup> payroll which only occurs every 11 years and is partially funded by accruals from the years with only 26 payrolls.

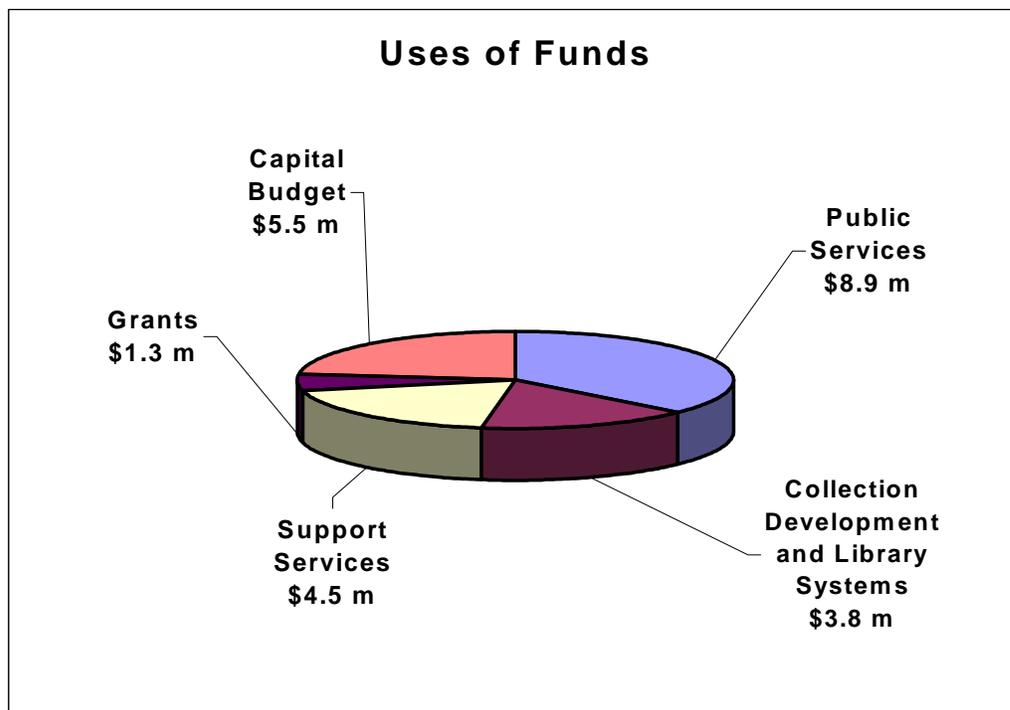
### Percent of Clients Indicating Favorable Ratings on Patient Satisfaction Survey



# Austin Public Library – Total Budget \$24.0 million

Operating Budget \$18.5 million

Capital Budget \$5.5 million



## Revenue:

The Austin Public Library receives 93% of its \$17.3 million Approved operating budget from General Fund revenue. \$1.3 million is spent of library services through grants.

## Expenditures:

Operating costs budgeted for 2000-2001 includes:

- \$8.9 million for providing library services at twenty-one locations throughout Austin including the Austin History Center. This includes \$1.1 million for youth programs.
- Collection Development and Library System Support, which includes the Library's materials budget, costs \$3.8 million.
- Support Services require \$4.5 million.
- Grants to improve the quality and level of library services in Central Texas by providing assistance, funds to purchase library materials, and interlibrary loan services is included in the amount of \$1.3 million.

	1998-1999 Actual	1999-2000 Amended	1999-2000 Estimate	2000-2001 Proposed	2000 –2001 Approved
<b>General Fund</b>					
Revenue	\$688,664	\$589,000	\$565,466	\$571,500	\$571,500
Requirements	\$14,807,067	\$16,138,078	\$16,138,078	\$16,985,176	\$17,282,363
Full Time Equivalents (FTEs)	308.81	328.06	328.06	324.06	327.06
Grant Funds	\$1,152,132	\$1,379,551	\$1,374,769	\$1,260,000	\$1,260,000
Full Time Equivalents (FTEs)	13.35	13.50	13.50	13.25	13.25
New Capital Appropriations	\$1,795,000	\$4,113,000	\$4,113,000	\$5,574,000	\$5,499,000

# **Austin Public Library – Total Budget \$24.0 million**

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## **Highlights**

### **The 2000-01 Approved Operating Budget:**

- Continues to fund the John Henry Faulk Central Library, nineteen branches, and the Austin History Center.
- Provides full-year funding for the new Windsor Park branch which opened in July of 2000.
- Includes full-year funding for ten Dell Wired for Youth Centers in the amount of \$0.2 million
- Provides funding in the amount of \$166,000 for the ongoing purchase of online information database subscriptions that provide access to information at each library location.
- Provides \$0.2 million for funding replacement computers and computer hardware and for replacement telephone systems at three branch locations.
- Transfers the Records Management Program budget to the Office of the City Clerk.
- Adds a video archivist (transferred from the Purchasing Office) who manages the operations and development of the videotape archives at the Austin Music Network in the amount of \$46,000.
- Council approved increased funding by \$100,000 for Libraries for the Future Match including 2.00 FTEs, and \$100,000 for the Libraries for the Future Masterplan.
- Council approved increased funding of \$50,000 and one FTE for the Mexican Outreach Austin History Center.

### **The 2000-01 Approved Grant appropriations:**

- |   |           |
|---|-----------|
| • Central Texas Library System              | \$915,000 |
| • Interlibrary Loan                         | \$255,000 |
| • Technological Assistance Negotiated Grant | \$90,000  |

### **The 2000-01 Approved Capital Budget:**

- |  |             |
|--|-------------|
| • Daniel E. Ruiz Library (Montopolis/Riverside) Construction | \$4,689,000 |
| • Expand Carver Library - Design                             | \$325,000   |
| • Faulk Central Library Improvements                         | \$270,000   |
| • St. Johns Branch Library Equipment and Furniture           | \$215,000   |

### **The 2000-01 Capital Spending Plan:**

- Complete remaining two land acquisitions needed for new branches.
- Complete design and begin construction of Daniel E. Ruiz Branch Library.
- Initiate design of Carver Branch Library Expansion.
- Complete infrastructure improvements at Faulk Central Library.

For more information, the Library Operating Budget is presented in detail in Volume II. Information on Grants and the Capital Budget may be found in Volumes III and IV.

# **Library Department – 2000-01**

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## **Mission**

The mission of the Austin Public Library is to provide information and services that promote life-long learning, literacy, and love of reading to enrich the quality of life in our community.

## **Goals**

To help the Department achieve its mission the following goals have been developed:

- Improve the quality, delivery and awareness of library services to better meet customer needs.
  - Increase the percentage of customers who find the materials they need.
  - Increase the percentage of customers who find the reference information they need.
  - Increase the use of the library by Austin's youth as measured by program attendance, number of youth library cards and circulation of youth materials.
  - Improve overall favorable rating of library services.
  - Increase the percentage of customers that have used the Library in the last year.
- Provide customers with accessible, secure and well-maintained library facilities with appropriate technological resources.
  - Improve response time by security personnel.
  - Reduce turnaround time for maintenance workorders.
  - "100% of workstations meet minimum benchmark standards."
- Attract, retain, and develop a quality and diverse workforce.
  - Decrease employee turnover rate.
  - Increase overall employee satisfaction.
  - "Increase diversity representation."
  - Increase the percentage of employees that perceive their work environment to be safe.

## **Key Indicators**

The Library uses the following key indicators to monitor the Department's progress in achieving these goals:

- Total library cost per circulated item
- Total library cost per registered borrower
- Total library cost per capita
- Materials support per capita
- Average daily circulation
- Average daily visits
- Citizen overall rating of availability of library materials
- Citizen overall rating of library services

## **Business Plan**

The Approved Budget contains a number of initiatives which support the goals of the Department.

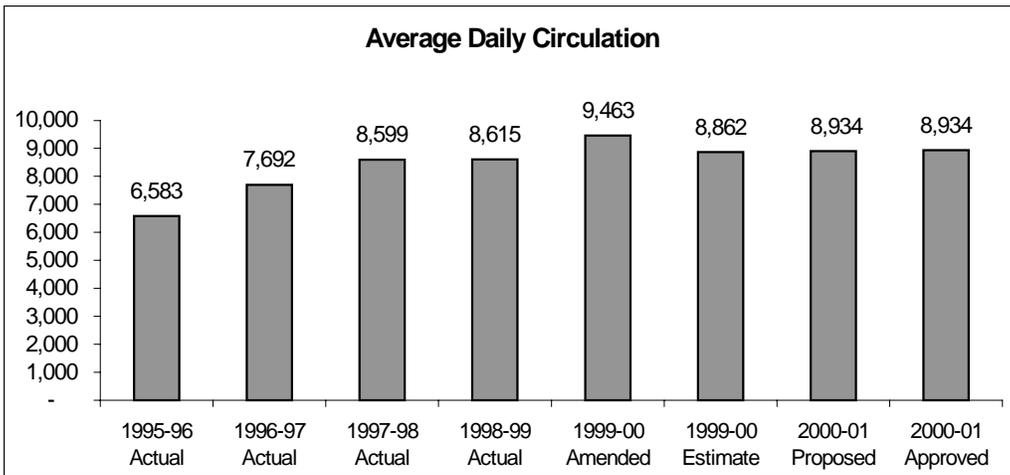
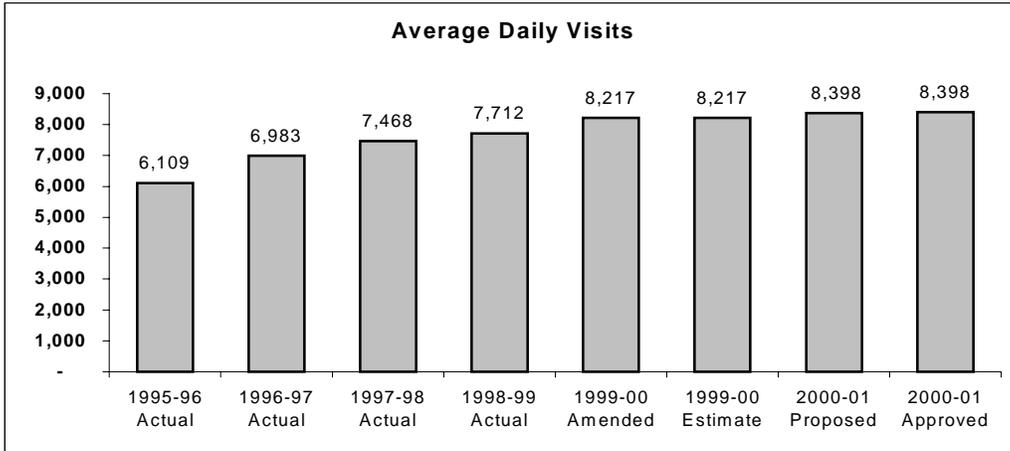
Full-Year Operation of new Windsor Park Branch – Included in the Approved Budget is full-year funding for the operation of the Windsor Park Branch, which is scheduled to open in the summer of 2000. Offsetting the costs for full-year staffing and materials are reductions of one-time costs incurred in FY 2000 for a net savings of \$17,854. An additional \$27,664 in savings will result from the elimination of lease costs.

Full-Year Operation of the Dell Wired for Youth Centers – The budget includes full-year funding for the Dell Wired for Youth Centers. Located at the John Henry Faulk Central Library and at nine branch locations, these centers will host Internet-wired multimedia computer workstations and be staffed with "wired" librarians who can teach multimedia, Web design, and other computer skills. The increase is \$190,509.

# Library Department – 2000-01

Add Video Archivist to the Austin History Center - A video archivist (one FTE) who manages the operations and development of the archives of videotapes of the Austin Music Network will be transferred from the Purchasing Office.

These initiatives should result in increases to both patron visits and circulation and directly support the APL goal of improving the quality, delivery and awareness of library services to better meet customer needs.



Information Technology – Funding for the ongoing purchase of online information database subscriptions is included in the Approved Budget in the amount of \$165,500. These databases provide access to information from each library location. Also, some remote internet databases are now available to Austin Public Library cardholders.

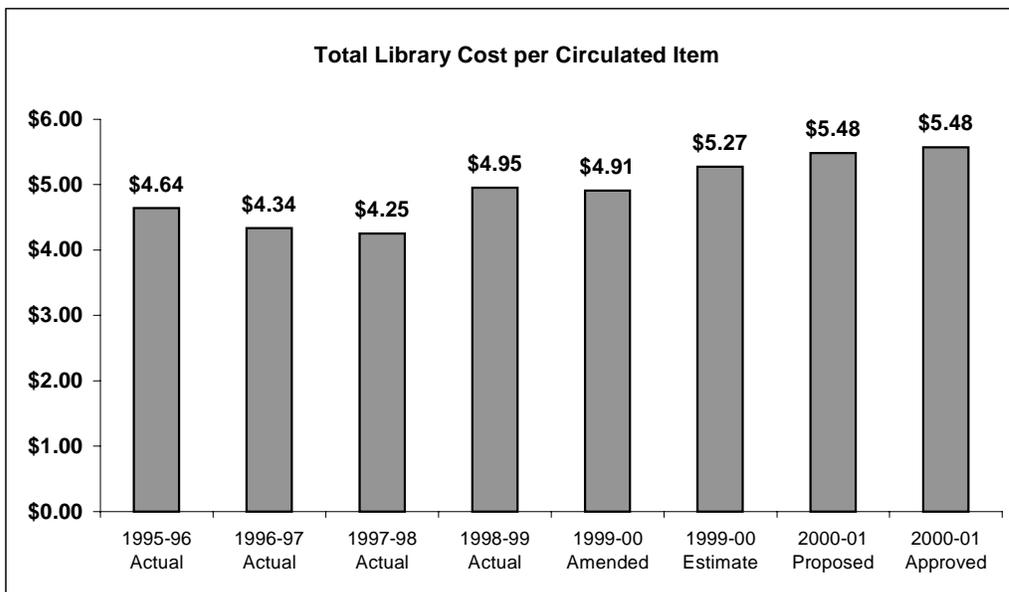
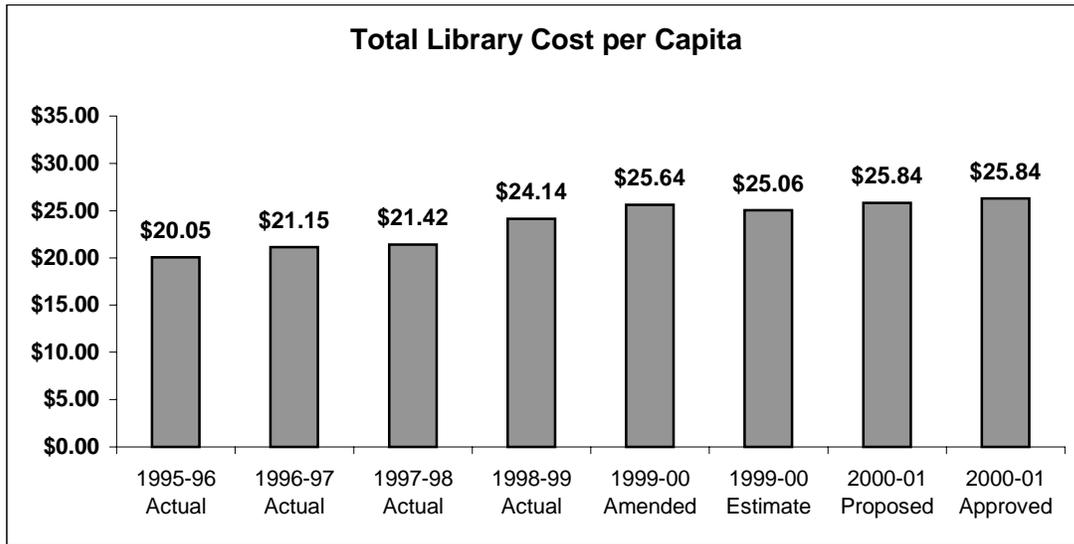
Also, \$192,000 in funding for replacement computers, other computer hardware, and the replacement of antiquated phone systems at three branch locations is also included in the Approved Budget.

These initiatives directly support the APL goal of providing customers with accessible, secure and well-maintained library facilities with appropriate technological resources.

# Library Department – 2000-01

Transfer of Records Management Program budget – The operations of the City's Records Program was transferred to the Office of the City Clerk in FY 2000. Funding and FTEs are being transferred in the Approved Budget. This results in a decrease to the Library's budget of \$375,223 and 5 FTEs.

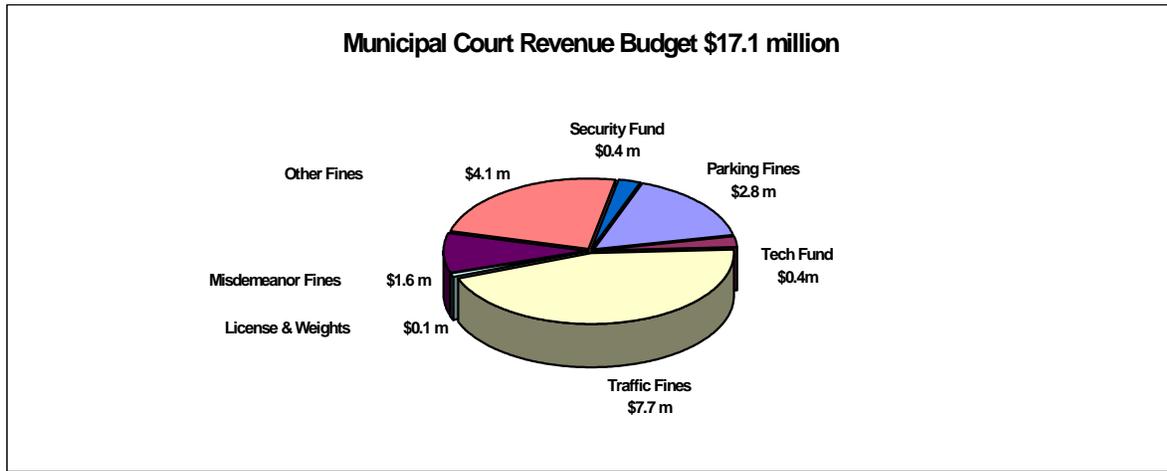
Key indicators that reflect all of these changes include Total Library Cost per Capita and Total Library Cost per Circulated Items:



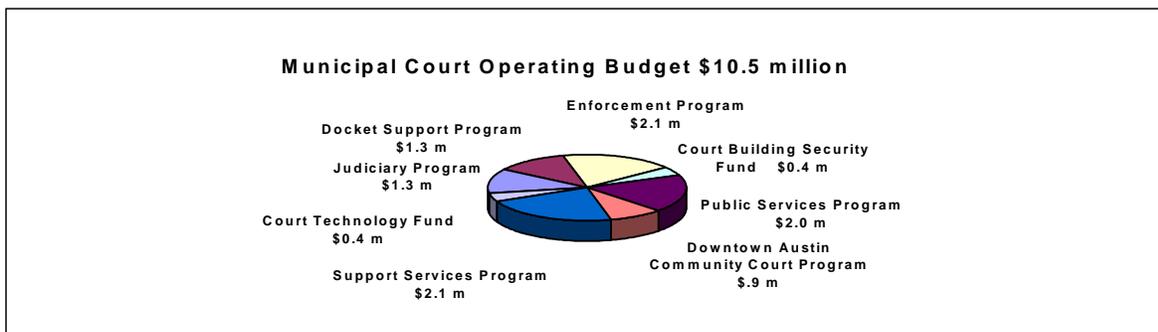
# Municipal Court — Total Budget \$10.5 million

**Operating Budget \$10.5 million**

**Capital Budget \$0.0**



**Revenue:** The Municipal Court collects fines and fees from persons convicted of traffic, parking, and misdemeanor offenses. The Approved 2000-01 General Fund revenue totals \$16.3 million. Security Fund revenue totals \$0.4 million. Technology Fund revenue totals \$0.4 million.



**Expenditures:** The 2000-01 Approved Budget General Fund operating costs total \$9.7 million. Court Security Fund operating costs total \$0.4 million. Technology Fund costs total \$0.4 million.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimated	2000-01 Proposed	2000-01 Approved
<b>Revenue</b>					
General Fund	\$15,667,833	\$16,262,527	\$16,000,527	\$16,251,416	\$16,251,416
Security Fund	\$424,324	\$476,400	\$448,487	\$448,290	\$448,290
Technology Fund	\$11,155	\$0	\$441,830	\$442,864	\$442,864
<b>Requirements</b>					
General Fund	\$7,863,049	\$9,467,421	\$9,176,238	\$9,514,225	\$9,744,905
Security Fund	\$362,118	\$562,150	\$555,353	\$438,400	\$438,883
Technology Fund	\$0	\$0	\$356,144	\$425,000	\$425,000
<b>Full-Time Equivalents</b>	179.75	182.75	182.75	177.75	182.75

# **Municipal Court — Total Budget \$10.5 million**

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## **Highlights**

### **The 2000-01 Approved Operating Budget:**

- Increases personnel expenses for Council-approved judiciary pay rates, Court-wide Pay for Performance, and employee benefits by \$0.7m
- Increases funding for translators and overtime expense for backlog reduction by \$0.1m
- Includes relocation the Downtown Austin Community Court in a free-standing facility costing an additional \$0.1m
- A \$4 technology fee paid by defendants convicted of certain misdemeanor offenses is being utilized to enhance courthouse technology including, an Automated Call Management System, PC Software Upgrades and Internet Applications

For More Information, the Municipal Court Department Operating Budget is presented in detail in Volume I. Information on the Grants may be found in Volume III.

# Municipal Court — 2000-01

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## Mission

The mission of the City of Austin Municipal Court is to serve the public in a fair, efficient and accountable manner while contributing to the quality of life in our community by impartially administering justice.

## Goals

- **Improve Administration of Justice**  
Improving case processing by striving to increase the % of cases initiated within 5 days of the violation date  
Improving compliance rate of court ordered sanctions by increasing the % of warrants served by Marshals  
Decreasing the % of cases not processed within an average of two weeks past the court appearance date (backlogs)
- **Improve Organizational Health**  
Overall positive increases in employee satisfaction as measured by the 2000 Listening to the Workforce survey
- **Improve the Quality of Life in Downtown Austin**  
Positive increases in citizen satisfaction with downtown public order in conditions and safety as measured by the Voice of the Customer survey
- **Improve the Effectiveness of the Court with Technology**  
Increasing the % of arrest warrants disposed  
Increasing the % of cases disposed through automated processes  
Decreasing the wait time of citizens served at the public service counters

The Municipal Court developed key indicators and appropriate performance measures to track how well each program achieves its goals. The approved budget submitted by the Municipal Court supports these goals.

## Key Indicators

The key indicators used by the Municipal Court include:

- Annual collection rate and average fine paid
- Cases disposed by mail by Citizen Communications
- Cases disposed at Customer Service's counters
- Revenue per authorized position
- Revenue per expense dollars
- Percent of case files found prior to cases scheduled in support of Court dockets
- Percent of warrants issued (signed by a judge) for subsequent warrant service to warrants prepared by staff
- Percent of Marshal arrests of Class C misdemeanor warrants issued
- Percent of favorable customer service as indicated by judicial satisfaction with Courtroom Clerks
- Percent of cases disposed by Customer Service of total cases disposed
- Percent of jail cases arraigned to jail cases prepared
- Percent of cases disposed by Citizen Communication of total cases disposed
- Percent of citizens served within 10 minutes of waiting time
- Percent of civil parking hearings appealed to the Court
- Percent of appealed judicial decisions
- Percent of higher charges magistrates within 24 hours
- Percent of defendants appearing at Community Court after release
- Percent of defendants completing treatment recommendations
- Percent of defendants completing or scheduled to complete their Court-mandated community service sentence

# Municipal Court — 2000-01

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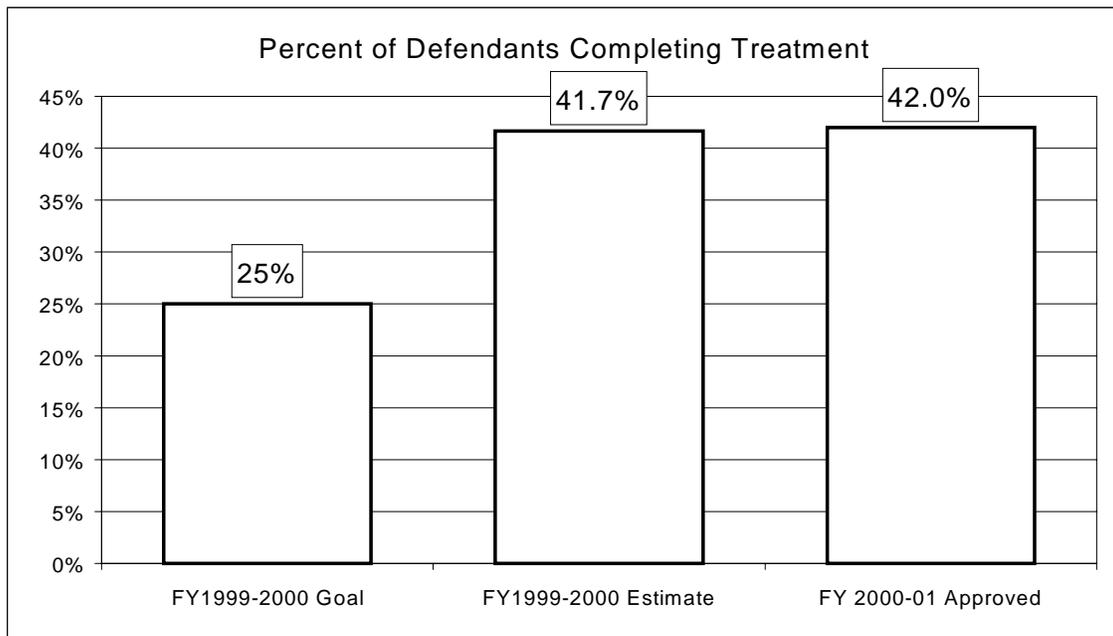
## Business Plan

This approved budget contains a number of proposals that impact the following Municipal Court goals:

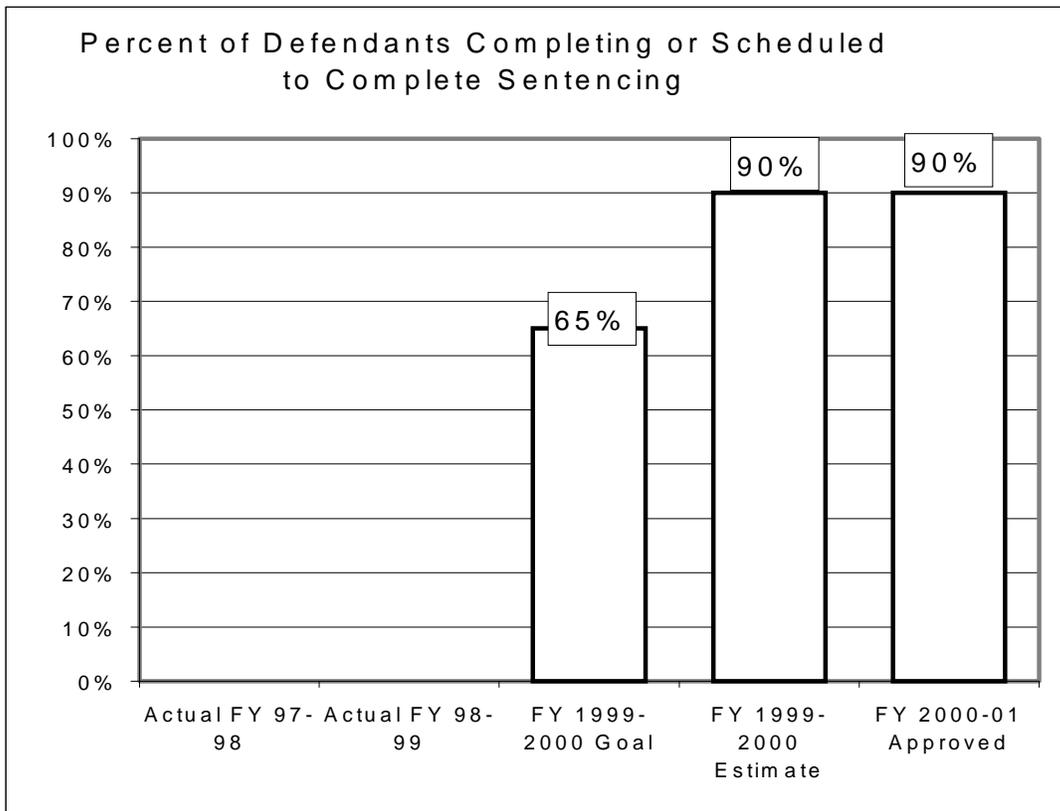
- Improve Administration of Justice
- Improve Organizational Health
- Improve the Quality of Life in Downtown Austin
- Improve the Effectiveness of the Court with Technology

### Downtown Austin Community Court

This program aims at reducing recidivism of non-traffic Class C misdemeanor offenders by holding them accountable for their actions through creative sentencing and community service restitution and by providing rehabilitative and support services to assist them with modifying their offending behavior. An additional \$80,000 is approved for rent expense and improvements and \$20,000 for GAATN fiber optic connectivity to place this Court into its own facility. 3.00 FTEs will be reallocated to support DACC Court Services, one judicial FTE from Class C Misdemeanors, one clerical FTE from Courtroom Support, and one clerical FTE from Customer Service.

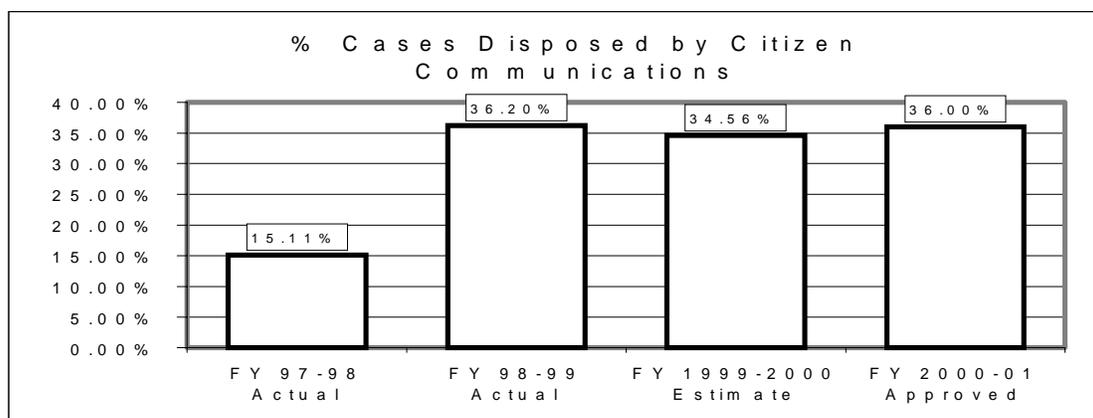


# Municipal Court — 2000-01



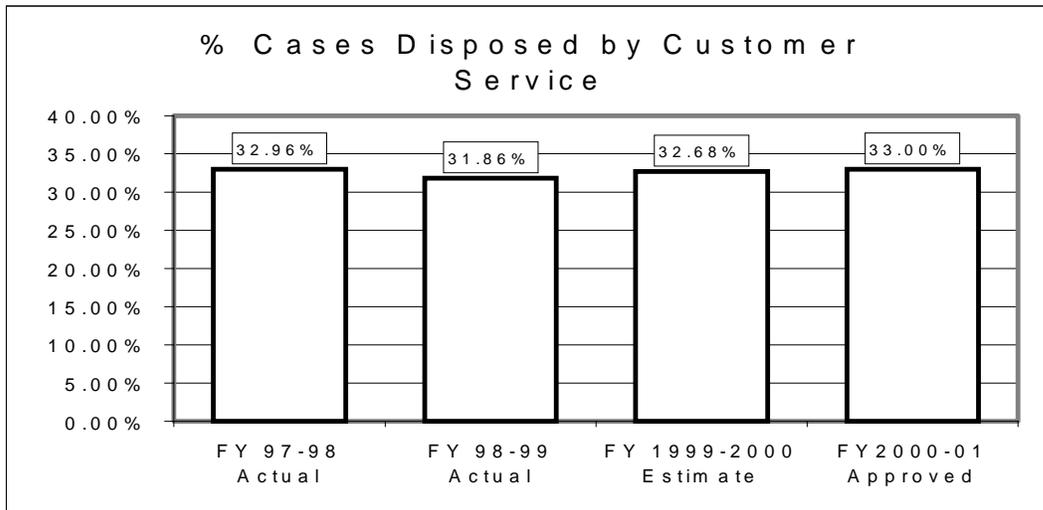
## Municipal Court Technology 2000

The Municipal Court is dedicated to improving the effectiveness of the Court with technology. The Technology 2000 Plan developed in conjunction with Information Systems Department lays out the Court's acquisition and implementation strategy. Requests this year include the funding of technology projects from this plan. The Interface with Databases of Other Agencies project will improve the ability of the Enforcement Program to locate and serve warrants through verification of addresses by automated queries of the databases of other agencies such as Austin Energy. The Interactive Voice Response (IVR) Dial-In System will improve the quality of information and expand payment options via telephone. The Court is developing methods such as the IVR system so the community can pay tickets without the need to come to the main Municipal Court building. The Court is working to decrease the need for citizens to visit the front counter (Customer Service) and increase the use of automated services, such as case disposal by mail and telephone (Citizen Communications). The following graph illustrates the level of automated services provided to the customer.



# Municipal Court — 2000-01

The following graph shows the amount of customer service provided at Municipal Court front counters.

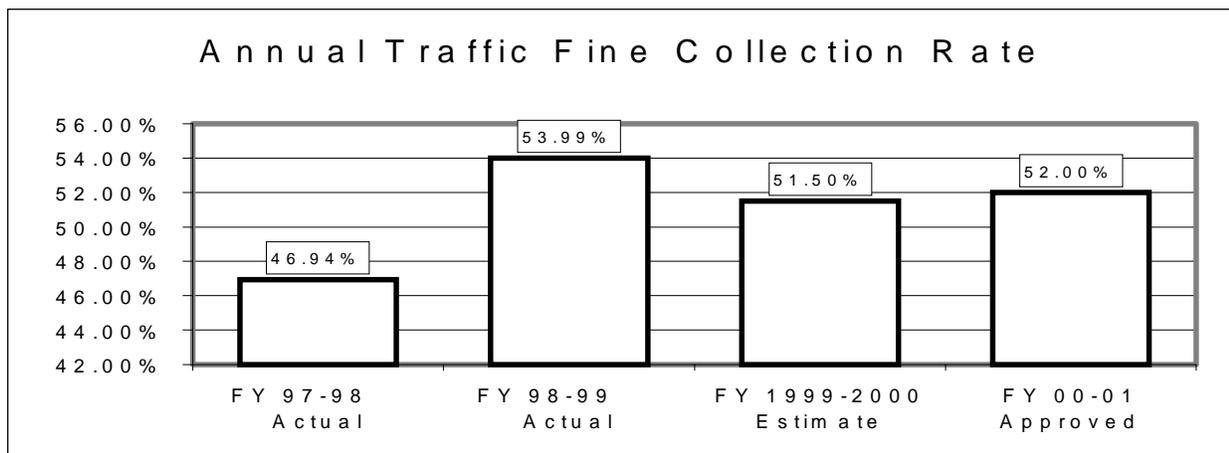


## Translation Enhancements

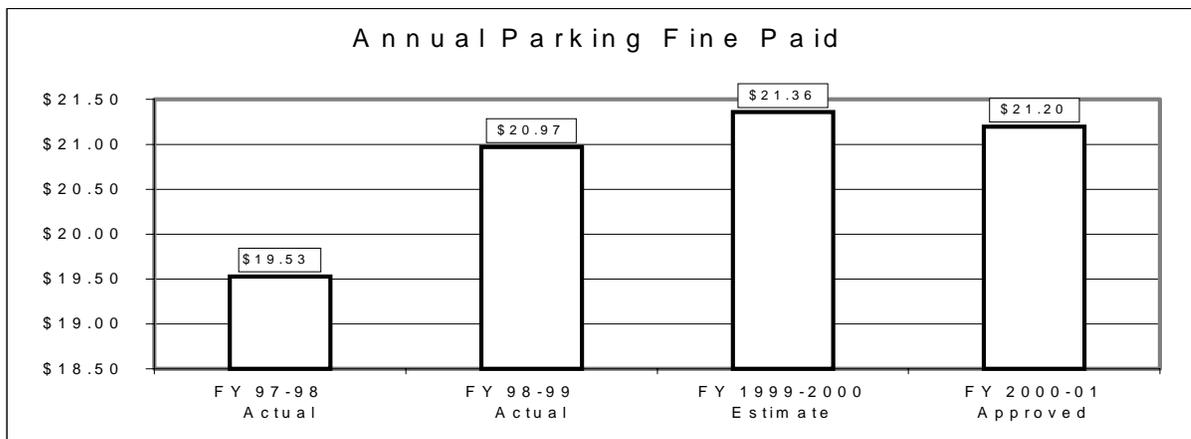
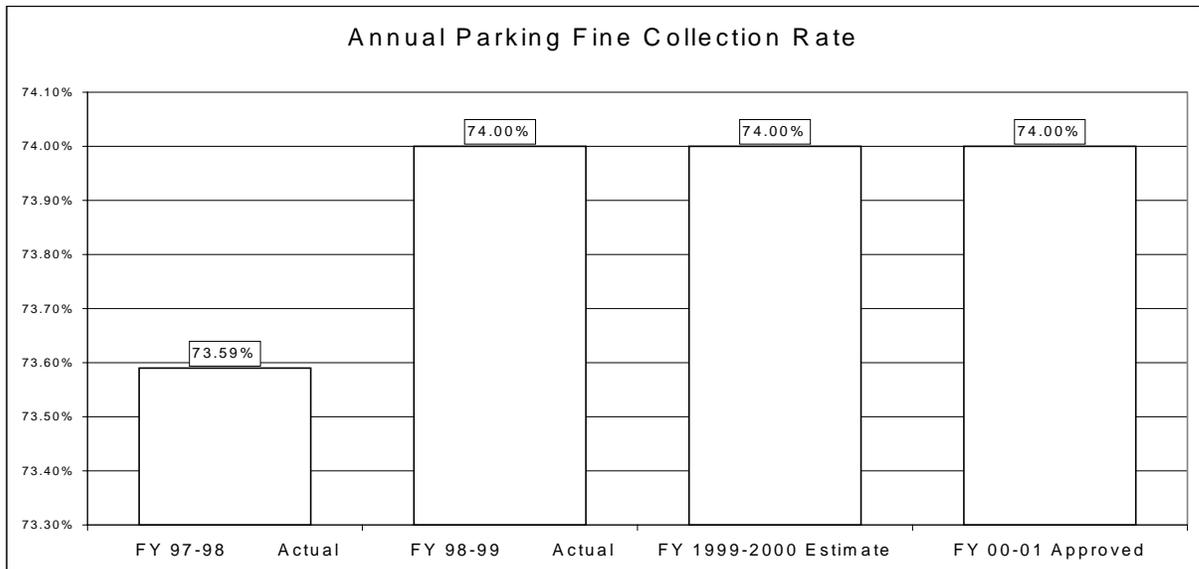
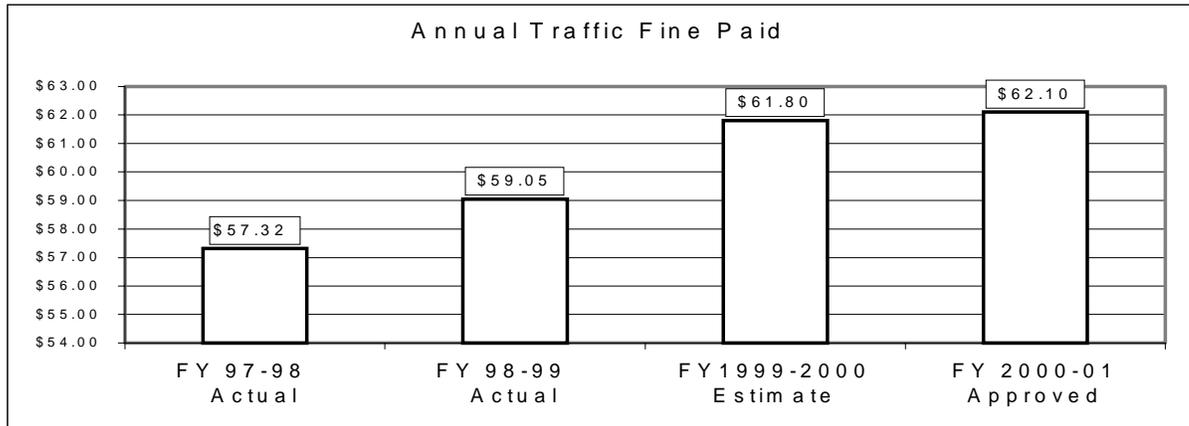
To maintain compliance with State Law there has been an increasing use of foreign language and hearing impaired interpreters. To accommodate this growing need the Translation Enhancement is approved. This enhancement will further the goal of improving the administration of justice through providing translation services during trial and magistration proceedings.

## Court Personnel Compensation Adjustments

This approved budget includes a judicial pay increase previously approved by Council, Pay for Performance for FY 1999-2000 and Pay for Performance and Wage Adjustments for FY 2000-01. Additionally, the Court requests adjustments in employee benefits in anticipation of changes in the insurance and retirement contributions. These increases maintain current service levels and support the departmental goals of organizational health through reduced staff turnover and retention of key employees. Additional staff may be necessary with the moving of Magistration to the new Travis County Criminal Justice Center.



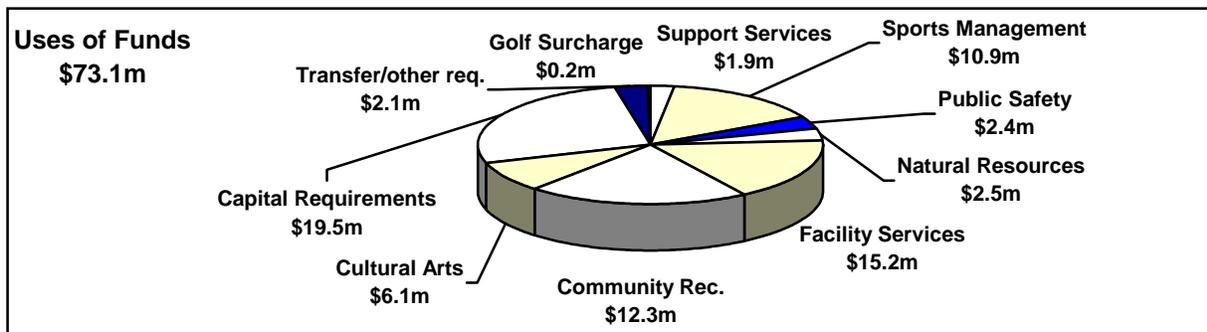
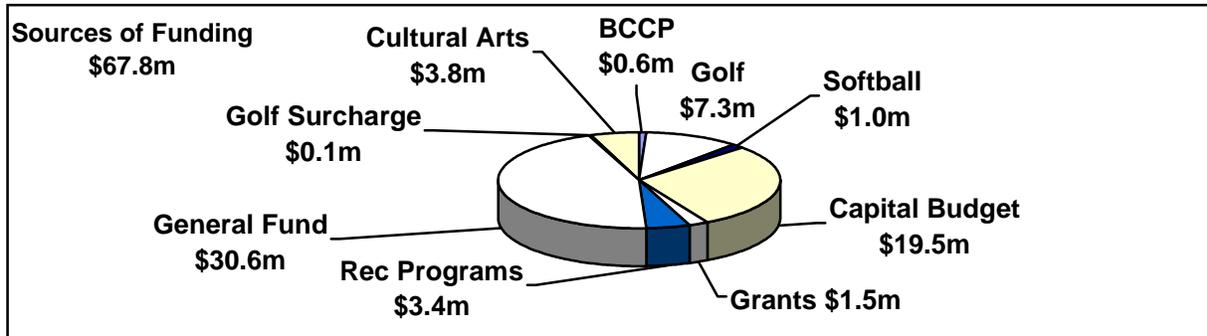
# Municipal Court — 2000-01



# Parks and Recreation — Total Budget \$73.1 million

Operating Budget \$53.6 million

Capital Budget \$19.5 million



	1998-99 Actual	1999-2000 Amended	1999-2000 Estimated	2000-01 Proposed	2000-01 Approved
<b>General Fund</b>					
Revenue	\$2,269,866	\$2,361,695	\$2,361,695	\$2,473,771	\$2,473,771
Requirements	\$25,877,169	\$28,076,339	\$28,358,339	\$29,786,834	\$30,615,117
<b>Golf Fund</b>					
Revenue	\$5,293,728	\$5,875,270	\$6,072,236	\$7,108,708	\$7,108,708
Requirements	\$5,314,414	\$5,965,684	\$6,033,582	\$7,178,459	\$7,266,671
<b>Golf Surcharge Fund</b>					
Revenue	\$145,917	\$120,000	\$120,000	\$120,000	\$120,000
Requirements	\$110,000	\$204,000	\$204,000	\$150,000	\$150,000
<b>Recreation Fund</b>					
Revenue	\$2,385,032	\$2,603,901	\$2,673,570	\$2,936,196	\$2,936,196
Requirements	\$2,304,390	\$2,831,890	\$2,885,024	\$3,438,722	\$3,438,722
<b>Softball Fund</b>					
Revenue	\$837,450	\$843,583	\$836,647	\$964,186	\$964,186
Requirements	\$816,297	\$843,040	\$848,166	\$964,376	\$965,004
<b>Police Asset Forfeiture Fund</b>					
Revenue	\$0	\$0	\$9,652	\$0	\$0
Requirements	\$0	\$0	\$0	\$9,652	\$9,652
<b>BCP Fund</b>					
Revenue	\$495,189	\$594,044	\$595,158	\$638,295	\$638,295
Requirements	\$541,689	\$645,490	\$598,819	\$615,655	\$616,425
<b>Cultural Arts Fund</b>					
Revenue	\$2,799,655	\$3,060,613	\$3,368,413	\$3,379,917	\$3,379,917
Requirements	\$3,034,423	\$3,210,977	\$3,210,977	\$3,509,832	\$3,772,332
<b>Grants</b>	\$1,520,358	\$1,508,000	\$1,364,366	\$1,520,000	\$1,520,000
<b>New Capital Appropriations</b>	\$10,993,000	\$20,434,000	\$20,434,000	\$18,723,000	\$19,473,000
<b>Full-time Equivalents (FTE's)</b>	535.50	547.50	547.50	604.00	616.00

# **Parks and Recreation — Total Budget \$73.0 Million**

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## **Revenue:**

The Parks and Recreation Department will increase revenues for the 2000-01 Approved Budget by 4.7% over the 1999-2000 Amended Budget. The \$2.4 million in General Fund revenue is comprised mostly of entry fees associated with the City's municipal pools, Barton Springs pool, and metropolitan parks. Tennis court fees and miscellaneous revenue collected from concessions, parking and facility rental fees are also recognized in the General Fund. The department's Enterprise Funds revenue is comprised from fee-based golf, softball and recreation program activities.

## **Requirements:**

The Parks and Recreation Department will increase requirements for the 2000-01 Approved Budget by 9.1% over the 1999-2000 Amended Budget. These approved additions include increased park maintenance support, including twenty-five FTE's for Landscape Maintenance, Ballfield Maintenance, Trail Maintenance and Daily servicing of Barton Springs Restroom; Mower Replacements; five FTE's for Cycle Pruning and Tree Inventory; two FTE's for Tree Planting Program; additional Ground Fire Rings at Emma Long Park; one FTE for fleet maintenance, the conversion of three temporary pool mechanics to permanent status; one FTE for the East Austin Rowing Program; an additional \$251,000 for the Greater East Austin Youth Activity Center; the conversion of two temporary positions to full time status in the Totally Cool, Totally Art Activity; one FTE for the Park Police Juvenile Intervention; an additional .5 FTE for the Art In Public Places Activity; two FTEs for the East Side Story Activity; and personnel increases (Pay for Performance, health and retirement increases).

## **Highlights**

### **The 2000-01 Approved Operating Budget includes:**

- an increase of \$1.4 million for Pay for Performance, Health Insurance and Retirement Benefits;
- an increase of \$38,000 for mower replacements;
- an increase of \$17,000 for the conversion of three temporary pool mechanics to permanent status;
- an additional two FTE's for Tree Planting to be charged to the Planting for the Future Trust and Agency;
- an additional five FTE's for Cycle Pruning and Tree Inventory. These positions are a result of a five-year service agreement with Austin Energy, Public Works, and Solid Waste Services, and will be charged to those departments.;
- an increase of \$800,000 and 25 FTE's for Landscape, Ballfield and Trail Maintenance to increase park maintenance;
- an increase of \$40,972 for additional Ground Fire Rings and a new gate for Emma Long Park;
- an increase of 77,040 for a new position for fleet maintenance;
- an additional \$251,000 for full year funding of the Greater East Austin Youth Activity Center
- enhance the East Austin Rowing Program with one new Recreation Program Specialist, in the amount of \$86,687;
- an increase of \$300,000 and an additional two FTEs for the East Side Story Activity;
- an additional .5 FTE for the Art in Public Places Program to manage the public art projects associated with the bond election of November 1998. This will be backcharged to the CIP;
- the conversion of two temporary positions to full time status in the Totally Cool, Totally Art program; and
- an additional \$46,000 for one Parks Police officer to work with youth at risk and to provide increased presence at the Millennium Youth Entertainment Center.

### **The 2000-01 Approved Capital Budget includes:**

- \$2,300,000 for Carver Museum Expansion;
- \$200,000 for Accessible Adaptation- Parks - Parent;
- \$698,000 for Parkland Dedication - Parent;
- \$670,000 for Dittmar Recreation Center Playslab;
- \$180,000 for Mayfield Park Improvements;
- \$500,000 for Northwest Recreation Center Expansion;
- \$500,000 for Building Maintenance - Parent;
- \$250,000 for Circle C Improvements;
- \$170,000 for Davis Hill Park Phase I;

## **Parks and Recreation — Total Budget \$73.0 Million**

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- \$70,000 for Garrison Park;
- \$105,000 Parque Zaragoza Recreation Center Game Room;
- \$380,000 West Bouldin Creek Park/Trail;
- \$800,000 Shoal/Walnut Creek Trail;
- \$2,560,000 Greenways Initiative;
- \$4,500,000 for Destination Parks;
- \$3,500,000 for Colorado River Park;
- \$260,000 for Cantu/Pan Am Second Floor;
- \$200,000 for Playscape renovation - Parent; and
- \$310,000 for South Austin/Caswell Tennis Center;
- \$250,000 for Phase II improvements at Springdale Park;
- \$100,000 for the Colony Park Master Plan;
- \$400,000 for construction improvements at Lions Golf Course

### **The 2000-01 Capital Spending Plan include:**

- Enclose Dittmar Recreation Center Playslab
- Continue Acquisition of Destination Parks and Greenways
- Design Carver Museum Expansion
- Install New HVAC Units at Metz Recreation Center and Parks and Recreation Main Office
- Install a New Roof at Hancock Recreation Center
- Design Parque Zaragoza Recreation Center Game Room
- Design Colorado River Park
- Renovate Playscapes at Dottie Jordan and Metz Recreation Centers
- Design Caswell Tennis Center Renovation

For more information, the Parks and Recreation Operating Budget is presented in detail in Volume II. Information on the Capital Budget and Grants may be found in Volume III and IV.

# **Parks and Recreation Department – 2000-01**

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## **Mission**

The purpose of the Parks and Recreation Department is to provide, protect and preserve a park system that promotes life-enhancing experiences for the Austin community. To help the department achieve its mission, the following goals have been developed for FY 2001.

## **Goals**

In order to increase participation in structured community recreation in the Austin community, the department will:

- provide 54,000 hours of Teen Recreation Academy;
- enroll 1,040 youth in the Roving Leader program;
- provide 2.9 million hours of youth recreation;
- increase participation in the Summer Playground program by 5%; and
- increase youth sports participation by 15%.

In order to address the fundamental social needs of the Austin community, the department proposes to provide supportive social services through:

- serving 155,000 meals to senior citizens;
- assisting 160 senior citizens in securing employment;
- ensuring that 70% of youth in the Roving Leader Program report making positive life choices; and
- serving 65,000 free cold lunches to Austin youth during the summer when school lunches are not available.

To promote a safer park system by FY 2002 the department will manage the level of unsafe activity by ensuring:

- no more than 68 preventable accidents in the workplace;
- no more than 105 preventable accidents involving participants; and
- a 99.99% safety rating for pools.

In order to promote the Austin community's artistic and cultural development, the department will:

- add five public pieces to the Art in Public Places collection;
- strive for a 97% favorable rating for Art Center Services; and
- strive for a 98% favorable rating for Museum Services.

In order to protect Austin's investment in recreational land, water and facilities, the department will ensure:

- 90% of maintenance work is completed on time;
- a ratio of 25 acres of parkland to 1,000 population; and
- 2% of participants in environmental education programs contribute time to volunteer to help environmental causes.

In order to increase the efficiency of administrative services, the department will:

- meet 100% of its reporting deadlines;
- maintain a payroll error rate of less than 1%;
- maintain a 25 day turnaround time for accounts payable; and
- provide and support network capability to 26 additional sites.

# Parks and Recreation Department – 2000-01

## Key Indicators

The key indicators used by the Parks and Recreation Department include:

- Public perception of park safety
- Number of supervised youth activities
- Number of youth participant hours
- Gross operating and maintenance per capita
- Net operating and maintenance per capita
- Customer satisfaction with facilities
- Parkland acres per 1,000 population
- Acres per Full-time equivalents (FTEs)

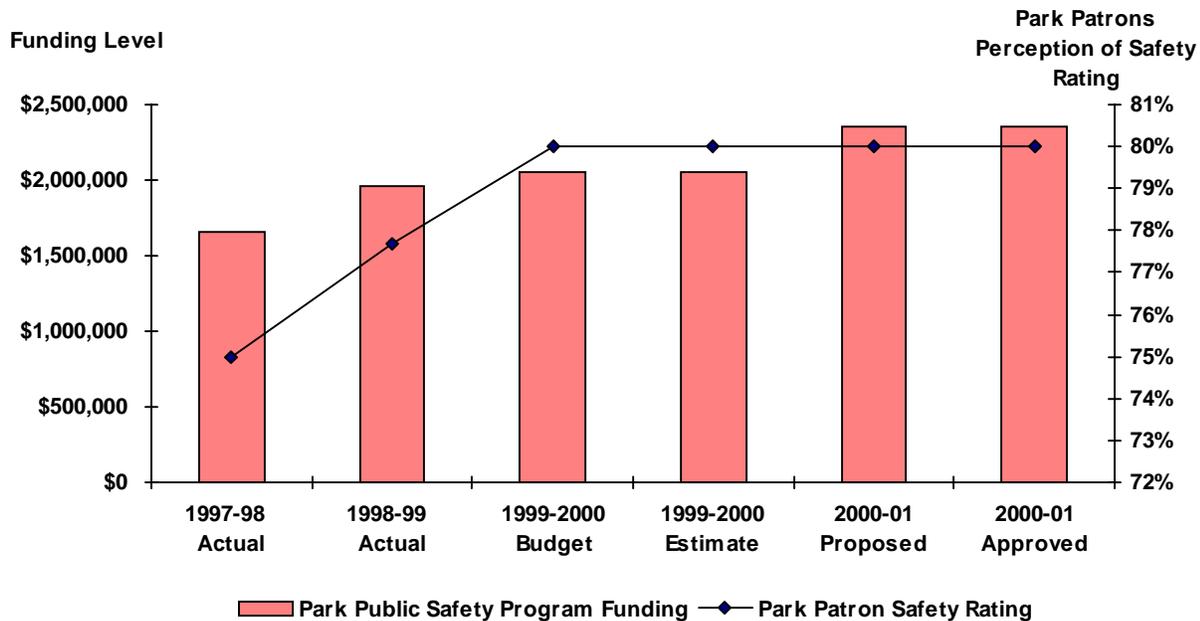
## Business Plan

The approved budget contains a number of initiatives, which support the goals of the department:

### Public Safety

Public Perception of Park Safety is a significant key indicator, especially for park patrons. The approved FY 2000-01 Public Safety Program budget is \$2,204,028. The chart below indicates approved funding for Park Police has increased 20% over the 1998 funding level. Through funding increases, targeted patrols, and better equipment, the department seeks to increase the public's perception of safety in the parks and park facilities. Citizen surveys indicate that citizens feel safer now using parks, recreation centers, and hike and bike trails than in 1997-98. The department is also tracking measures such as the number of service calls responded to annually to assess safety within the parks system. The approved budget includes funding for an additional Parks Police Officer position for juvenile intervention in conjunction with the Roving Leader activity and enhanced safety at the Millennium Youth Entertainment Center (MYEC).

**Park Police Funding and Perception of Park Safety**

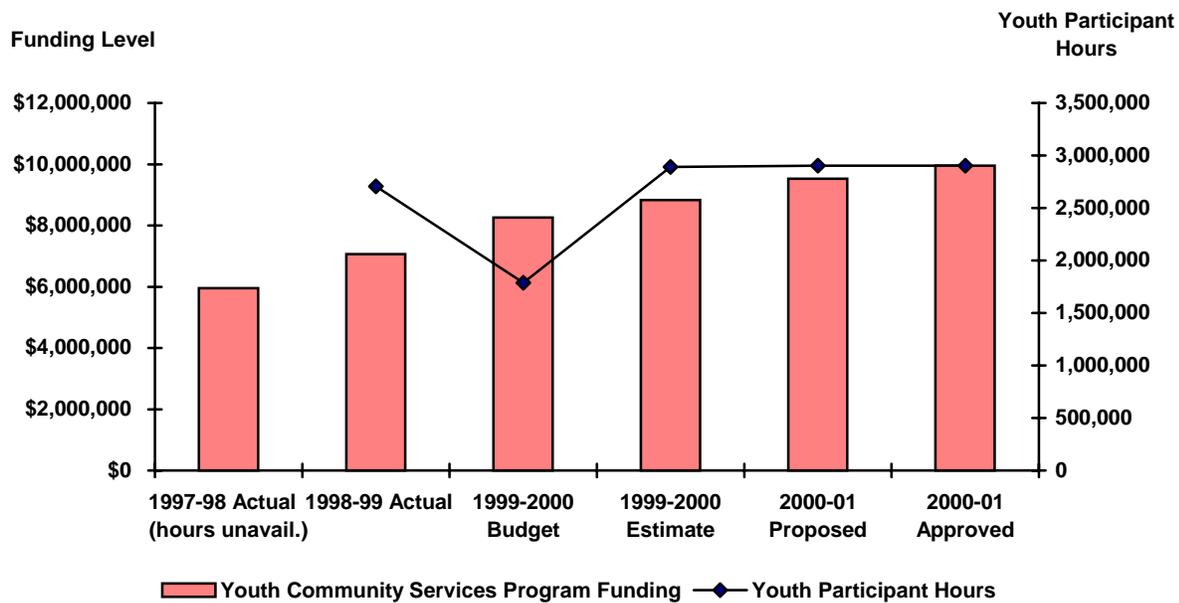


# Parks and Recreation Department – 2000-01

## Community Services Program

This program offers a wide variety of recreational activities to youths, teens, adults, and seniors. The number of supervised youth activities is a key indicator used by PARD to measure the number of programs offered to youths. Also being tracked are other activity performance measures such as the percentage of free programs offered, youth participation hours and the percent of youth who report making positive life choices. The 2000-01 approved budget for youth programs is \$9.9 million and includes an additional \$251,000 for full-year funding at the Greater East Austin Youth Activity Center, as well as \$86,867 and one position for the East Austin Rowing Program, the addition of two positions for Totally Cool, Totally Art and East Side Story, and continuation of key youth activities such as the Teen Academy, Summer Playground, Roving Leader and Community Recreation Activities. As a result, participation hours are expected to increase.

**Youth Activities Funding and Youth Participant Hours**



## Facility Services

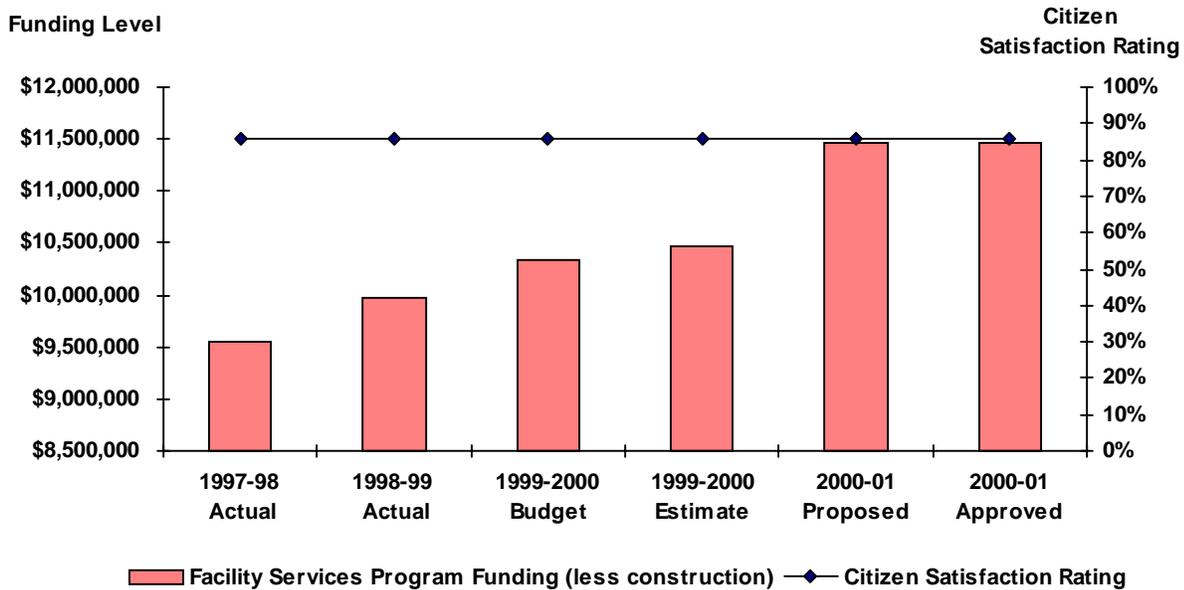
According to the International City Managers' Association (ICMA) report in fiscal year 1998-99, the national median for gross operating and maintenance expenditures for park services per capita was \$42.60. The same year, the Parks and Recreation Department's gross operating and maintenance per capita was \$47.72. The draft policy budget for FY 2000-01 includes gross operating and maintenance expenditures per capita of \$44.66.

In 1998-99, ICMA reported the national median for net operating and maintenance expenditures for park services per capita as \$26.75, with 37% of expenditures being offset by fees. That same year, PARD's median net for operating and maintenance expenditures per capita was \$32.45, with 32% of expenditures being offset by fees. The approved budget for FY 2000-01 includes net operating and maintenance expenditures per capita of \$35.56, a decrease to 20% of expenditures being offset by fees.

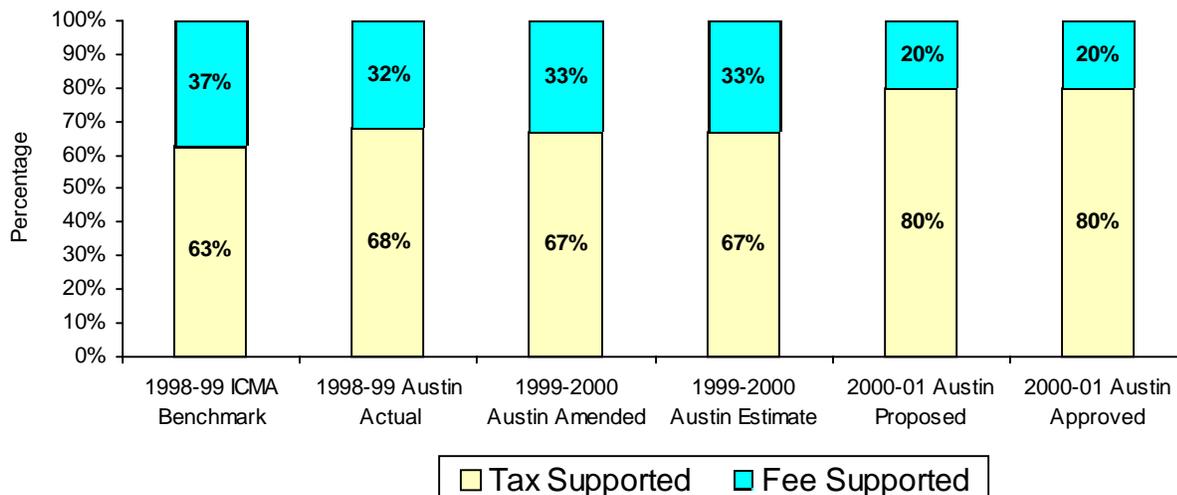
# Parks and Recreation Department – 2000-01

In order to determine the efficiency of this funding, measures are maintained for average cost per completed work order, utilization of facilities and programs, and customer satisfaction ratings. Maintaining these measures allow PARD to determine if it is meeting national park standards, satisfying local customers, and fulfilling Council and management initiatives and goals. The approved budget for FY 2000-01 includes an additional \$800,000 and twenty-five new positions for landscape, ball field, and trail maintenance, an additional \$38,000 for critical mower replacements, five new positions for Cycle Pruning and Tree Inventory, as well as an additional \$77,040 and one FTE for PARD fleet maintenance.

## Parks Operation and Maintenance and Citizen Park Satisfaction Ratings



## Net Operating and Maintenance Park Expenditures: Tax Supported vs. Fee Supported



# Parks and Recreation Department – 2000-01

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## Sports Management

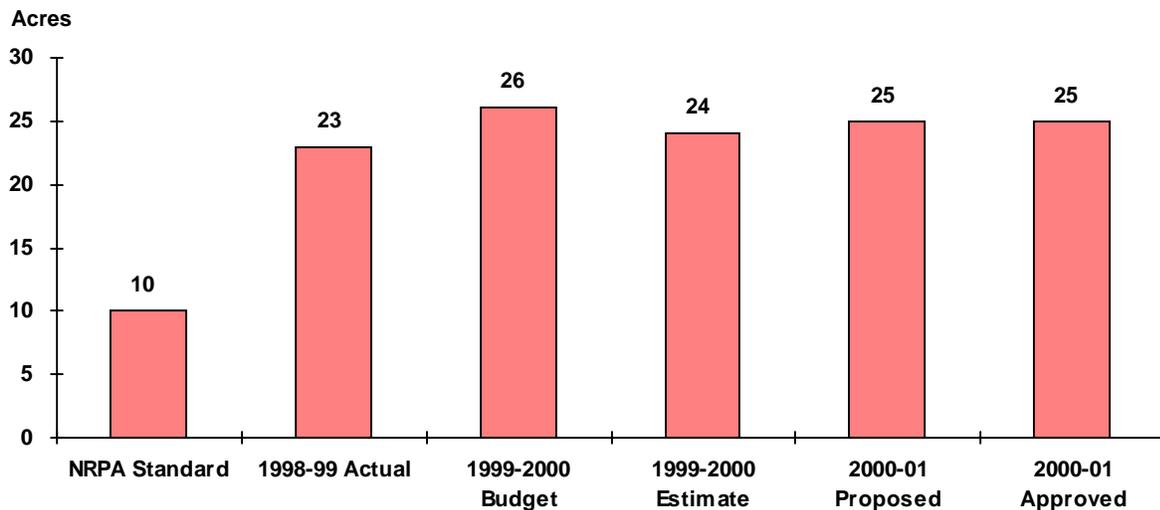
The Sports Management Program provides the Austin community with a variety of sports programs and facilities. In 1998-99, citizens of Austin logged one million swimmer hours and 305,255 rounds of golf. The approved budget continues operation of all 46 pools, two waterfronts, and a total of five municipal golf courses. While pool maintenance will be enhanced by the addition of three pool mechanics, the department has recommended elimination of the extended pool season as part of the 2000-01 approved budget. After careful examination of the participation hours logged during the extended pool season, PARD discovered that less than 1% of the seasonal pool attendance occurred during the extended hours of operation.

## Natural Resources

The approved budget for FY 2000-01 includes two new FTEs for the Tree Planting activity program. These positions will be charged to the Planting for the Future Trust and Agency fund.

The standard set by the National Recreation and Parks Association (NRPA) for Parkland acres per 1,000 population is 10 acres. PARD has adopted this standard as one of its key indicators. Austin's 2000-01 approved budget number of parkland acres per 1000 population is 25 acres.

**Parkland Acres per 1000 Population \***



\* **Does not include BCP land**

## Salary Increases for Personnel

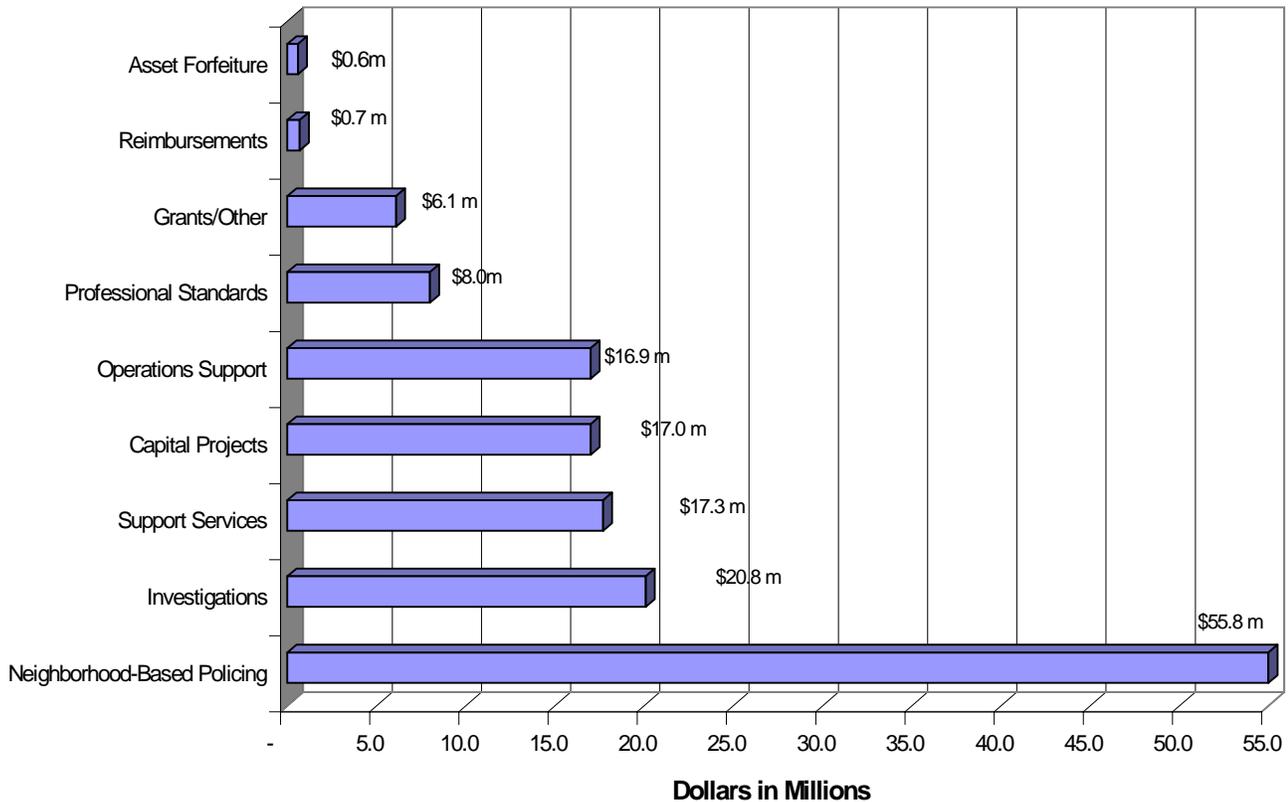
The approved budget also includes \$896,471 for the incremental costs of Pay for Performance in 2000, salary increases associated with Pay for Performance in 2001, other wage compensations, and increases of retirement benefits. In addition, \$536,832 has been included in the approved budget for anticipated changes in health contributions.

# Police — Total Budget \$143.2 million

Operating Budget \$126.2 million

Capital Budget \$17.0 million

## Operating Expenses



	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>Revenue</b>	\$2,442,818	\$2,417,036	\$2,390,382	\$2,244,607	\$2,244,607
<b>Requirements</b>	\$95,338,279	\$107,687,988	\$107,787,988	\$118,028,765	\$118,848,398
<b>Full-time Equivalents</b>					
<b>Sworn</b>	1,159.00	1,189.00	1,189.00	1,215.00	1,215.00
<b>Civilian</b>	544.00	573.00	573.00	609.00	611.00
<b>Grant Funds</b>	\$8,063,120	(1)\$6,823,829	(1) \$5,993,628	(1)\$6,101,270	(1)\$6,101,270
<b>New Capital</b>	\$1,300,000	\$3,254,000	\$3,254,000	\$16,980,000	\$16,980,000
<b>Appropriations</b>					
<b>Asset Forfeiture Funds</b>	\$1,484,571	\$546,540	\$546,540	\$551,600	\$551,600
<b>Reimbursements from other sources</b>	\$1,478,418	\$805,437	\$813,719	\$705,437	\$705,437

(1) Represents spending plan. Grants are appropriated on a multi-year basis

# Police — Total Budget \$143.2 million

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## Revenue:

The Police Department receives \$118.8 million of its \$126.2 million approved operating budget from the General Fund. An additional \$ 7.4 million comes from grants, Asset Forfeiture Funds, and reimbursements for expenses such as overtime at events that require support for traffic and crowd control.

## Expenditures:

Approved operating costs for 2000-01 include:

- \$72.7 million for Neighborhood-based Policing and Operations Support which provides neighborhood patrol, problem solving, investigation of crimes, victim counseling, emergency communications and response, forensics services, program planning and analysis and crime report entry.
- \$17.3 million for support services that include human resource management, purchasing goods and services, paying bills, financial management, custodial services, and fleet, equipment and facilities management.
- \$7.4 million for services funded by the Asset forfeiture program, reimbursed expenses and grant-funded services such as community policing officers, alternative juvenile diversion programs and the Downtown Rangers program. Reimbursed expenses include police support for traffic control, parade events and road construction projects. The Asset Forfeiture program receives funding from the sale or use of property confiscated after its use in the commission of criminal activities.
- \$8.0 million for Professional Standards which includes employee recruiting and training, the accreditation/inspections unit and Internal Affairs.
- \$20.8 million for specialized police investigative units, which include crimes against persons, robbery, homicide, organized crime, traffic safety and special operations.

## Highlights

### The 2000-01 Approved Operating Budget:

- Adds 26 additional federal grant funded officers and related equipment to maintain 1.9 officers per 1,000 residents: \$1.1m of which \$0.8 m is reimbursed by grant funding
- Provides funding for replacement equipment including radios, handi-talkies, lightbars, and smart consoles for patrol cars, canine dogs and equipment, a night vision scope and sniper rifle for SWAT and a gas chromatograph and mass spectrometer for the crime lab: \$0.5m
- Continues community reconciliation efforts with purchase of 100 additional patrol sedan-mounted video cameras: \$0.6m
- Adds a net total of 38 civilian support employees, 10 9-1-1 Call Takers, 10 Crime Scene Specialists, 9 Corrections Officers, 5 Fingerprint Technicians, 1 Crime Analyst for Homicide, 2 Data Entry FTEs and conversion of 1 grant funded employees to the general fund: \$1.4m
- At budget adoption, Council added \$0.7m for partial year funding of APD helicopter.

## **Police — Total Budget \$143.2 million**

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### **The Approved 2000-01 Approved Capital Budget:**

- Includes \$17.0m for the Central Sub-Station and Forensic Facility

### **The 2000-01 Approved Capital Spending Plan:**

- Includes \$6.9m for the Central Sub-Station and Forensic Facility

For More Information: The Police Department Operating Budget is presented in detail in Volume I. The State and Federal Asset Forfeiture Funds are presented in Volume I. Information on the Capital Budget and Grants may be found in Volume III and IV.

# **Police Department – 2000-01**

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## **Mission**

The mission of the Austin Police Department is to protect and serve Austin's diverse community so that residents and visitors feel safe and are safe. To achieve this mission, the department has established the following goals:

## **Goals**

- Reduce violent crime rate by 5% so that Austin is among the top five safest major cities in the United States with regard to violent crime.
- Reduce property crime rate by 5% so that Austin is among the top twenty safest major cities in the United States with regard to property crime.
- Improve traffic safety so that motorists and pedestrians may move safely in Austin.
- Improve the quality of life so that Austin's residents live, work, and play in clean, safe neighborhoods.
- Improve efficiency through technology in order to provide information for daily operations, analysis and strategic planning and to increase the likelihood of successful prosecution of criminals.
- Improve effectiveness and professionalism by creating a training continuum that exceeds State mandated requirements by 100%.

## **Key Indicators**

- Violent crime rate
- Property crime rate
- Index Crime ranking of cities over 250,000 population
- Diversity of cadets entering the academy
- Percent of authorized positions filled
- Average response time to Priority 1 calls
- Percent of residents who feel safe in their neighborhoods at night
- Percent of residents who feel safe in their neighborhoods during the day
- Percent reduction in injury producing accidents per 100,000 population
- Percent reduction in traffic fatalities per 100,000 population
- Percent reduction in pedestrian/bicycle collisions per 100,000 population
- Percent of residents that are satisfied with the cooperation of police in addressing neighborhood concerns
- Overall customer satisfaction with the knowledge and skills of officers and staff

## **Business Plan**

The Approved Budget includes a number of strategies designed to assist the department in achieving its goals and objectives.

### Full Sworn Staffing Maintained

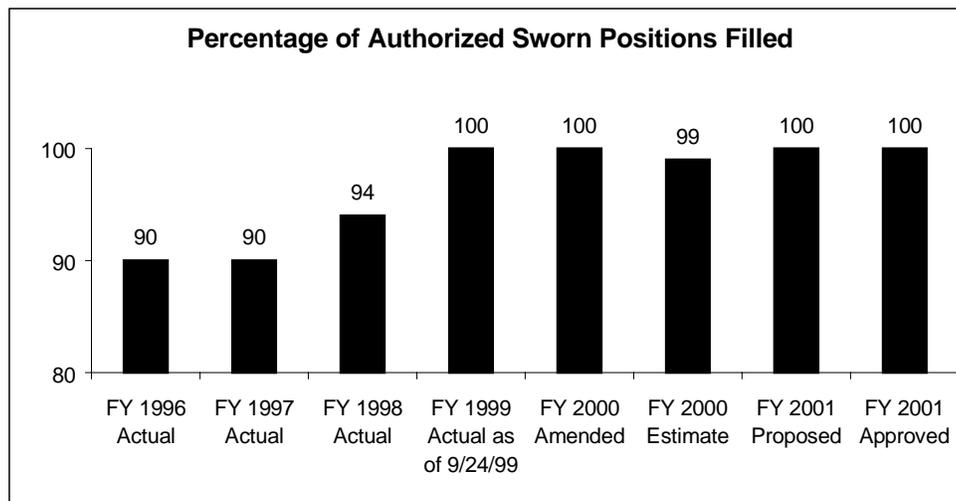
Maintaining full sworn staffing is directly tied to achieving APD's top four goals: reducing violent crime, reducing property crime, improving traffic safety, and improving the quality of life. APD will end FY2000 at 99% sworn staffing and will reach full sworn staffing in December 2000. The Approved Budget includes an additional \$287,500 to fill the 40 vacancies expected to be created through attrition in FY 2001.

### 1.9 Ratio of Officers per 1,000 Residents Maintained

The projected population for FY 2001 is 635,032. To maintain the current officer per resident ratio of 1.9 officers per 1,000 residents will require that 26 sworn positions be added, increasing APD's authorized sworn strength to 1,215. The approved FY 2001 budget assumes federal grant assistance from the U. S. Department of Justice,

## Police Department – 2000-01

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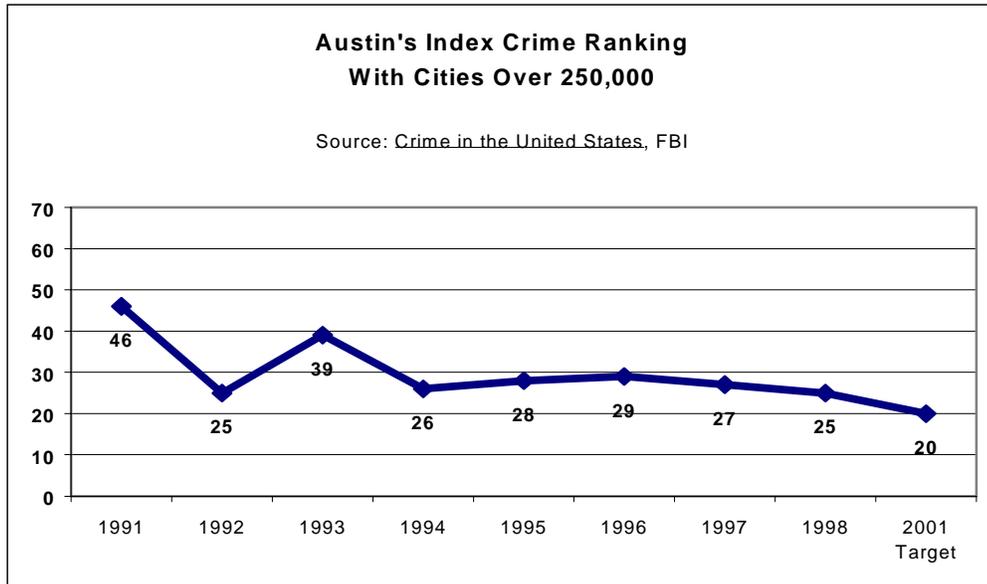


Community Oriented Policing Services (COPS) office in the amount of \$860,430. Full sworn staffing of 1,215 is expected to be achieved by September 2001. The total cadet training, officer salary, and personal equipment cost of adding these 26 sworn positions for FY 2001 is \$1,125,278 of which is \$860,430 will be reimbursed by grant funding; net cost to the General Fund is \$264,848. The 26 new sworn positions will assist the department in meeting its goals of reducing violent crime, reducing property crime, improving traffic safety, and improving the quality of life. The Approved Budget also includes funding for personal equipment. Grant funding will be used to purchase vehicles. Two cadet classes are scheduled during fiscal year 2001 to fill the new positions as well as the 40 vacancies expected to occur throughout the fiscal year. One cadet class will begin in October 2000 with graduation occurring in May 2001; the other will begin in February 2001 and end in September 2001. The 26 new sworn positions will be deployed to the following programs:

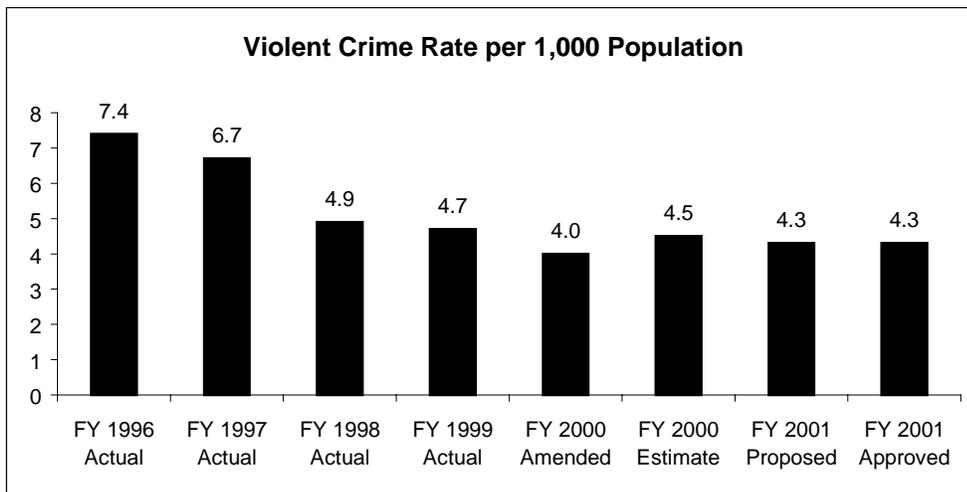
- Neighborhood-based Policing: Fourteen positions will be assigned to the Neighborhood-based Policing program to provide the following services.
  - *Street Response* - Six officers will be added to the Street Response Units in Southeast (2), Central West (2), and Central East (2) area command. All area commands will have a minimum of one Street Response Team to address recurring crime problems such as open-air drug markets, prostitution, gang activity, and serial burglaries or burglary of vehicles. Officers will engage in crime fighting and problem solving initiatives.
  - *District Representatives* – Two District Representatives will be added to the Northeast (1) and Northwest (1) area commands. District Representatives work as a liaison among district officers, Street Response, and the neighborhood to identify and resolve problems that contribute to crime.
  - *Traffic Control* - Six additional motor units will be added to reduce traffic related problems. Southwest will receive three, Northeast will receive two, and Northwest will receive one additional motor unit.
  
- Investigations: Twelve of the new positions will be deployed to reduce violent crime through improved investigations and further enhance traffic enforcement.
  - *Organized Crime* - Five of the new positions (1 Sergeant and 4 Detectives) will staff a Narcotics team. This team combined with two existing NARC teams will allow for reorganization into three 6-person teams to work with the Area Command Street Response Units to combat street narcotics activity.
  - *Centralized Investigations* – Three of the newly added positions will be upgraded to Detective and assigned to the Cold Case Unit (2) and Robbery Unit (1). The Cold Case Unit is part of the Homicide Unit that investigates unsolved murders that have occurred in the past. Along with unsolved homicides, the additional Detective in Robbery will allow new emphasis to be directed to

# Police Department – 2000-01

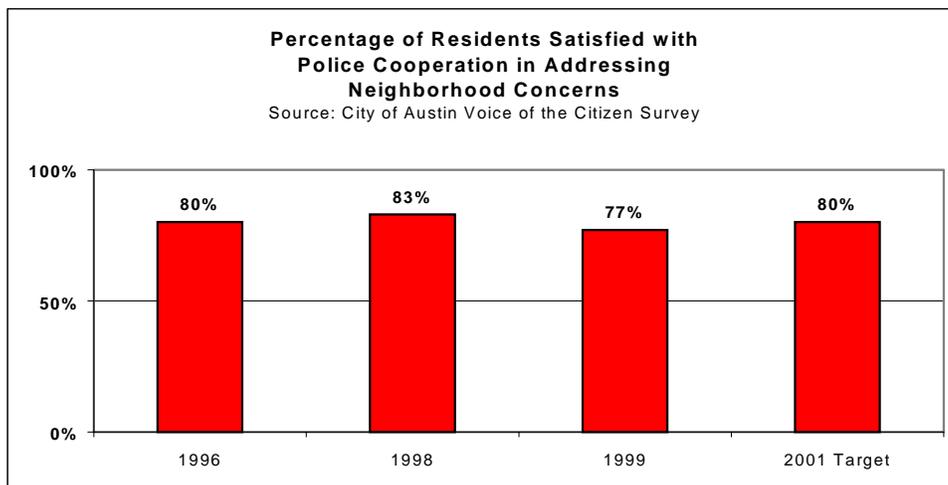
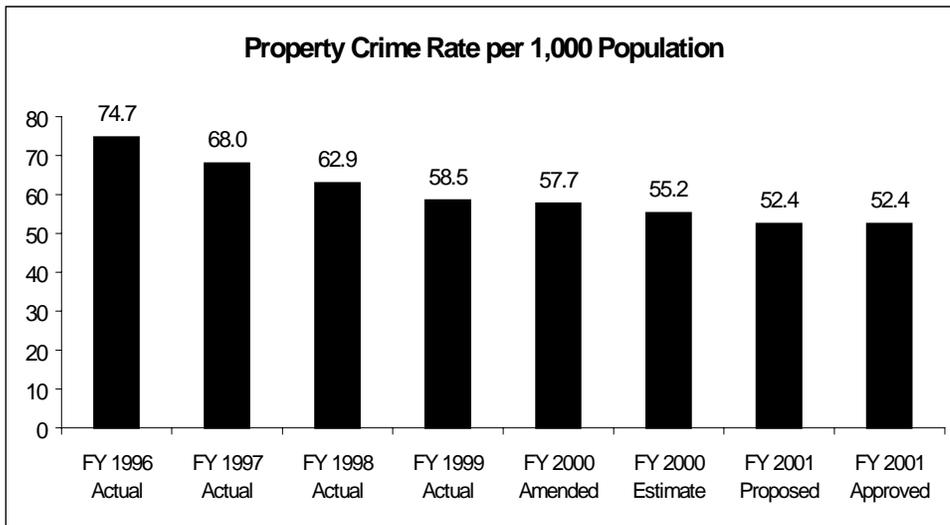
- resolving robberies of individuals, particularly those perpetrated against recently immigrated persons.
- *Special Operations* – Two of the new positions will be added to the Fugitive Apprehension Unit to increase the number of felony warrants served thereby removing dangerous felons from the community. Two positions will also be added to the Highway Enforcement Team to enhance traffic enforcement initiatives.



Adding 26 new officer positions and commitment to full staffing will assist in reducing both violent and property crime rates as well as helping APD to fulfill its vision of making Austin one of the safest large cities in the United States.



# Police Department – 2000-01



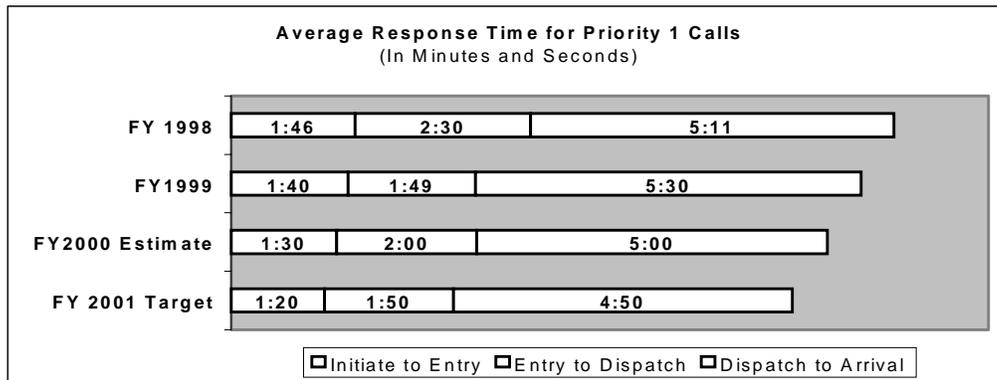
## Making Officer Deployment Effective

The Approved Budget includes \$1,695,550 to add thirty-five non-sworn FTEs and related equipment to assure that officers are used in the most efficient and effective manner possible. Using non-sworn positions in lieu of sworn positions for functions that do not require police authority allows the staffing level of 1.9 officers per thousand residents. In addition, strategic use of non-sworn resources increases Police productivity, reduces response time, saves Patrol officer time to be more effectively used in problem solving and enforcement functions, and improves the efficiency and effectiveness of the Department. The non-sworn positions will be assigned to the following areas:

- 9-1-1/Communications - Ten FTE's are approved to process non-emergency calls and take police reports by telephone. This will free 9-1-1 operations to receive and dispatch Priority 1 calls more quickly and reduce response time by 20 seconds. Overtime in first response is expected to cut response time by an additional 10 seconds.
- Identification – Five Fingerprint Technicians are approved to reduce the backlog of arrest records and identification processing that currently exists. Timely and accurate entry of arrest information is critical to having criminal history records that are reliable for investigative and court purposes.

# Police Department – 2000-01

- Field Report Writing Unit - Adding 10 Property Crime Technicians to create an additional Field Report Writing Unit is included in the Approved Budget. The Field Report Writing Unit is dispatched to low priority property crime calls (burglaries, thefts, criminal mischief, found property, etc.) where there are no suspects but fingerprints or other physical evidence needs to be collected and a report is required. This would effectively increase the productivity of the Field Report Writing Unit by 30% and save over 8,000 hours of Patrol time.
- Correction Officers – The Approved Budget includes funding to add nine non-sworn correction officers (and related equipment) to transport arrested persons to jail. The non-sworn correction officers are expected to transport 15% of all APD arrests. APD will change procedures so that booking/arrest information can be captured in the field under certain circumstances (public nuisance, public intoxication), and in many cases, the officer would never have to leave his/her district. Patrol hours saved (travel, booking, report writing) is estimated at 14,515 hours.
- Homicide Specialist – The Approved Budget adds one homicide specialist position that specializes in violent crime analysis to the Cold Case Unit. The Cold Case Unit is part of the Homicide Unit that investigates unsolved murders that have occurred in the past. This position would design databases and utilize software to enable thousands of clues to be cross-referenced, collated, and analyzed. The violent crime specialist would organize seemingly random data into usable information for Detectives to follow-up on as well as access national databases on serial murders to discover similarities in Modus Operandi or suspect descriptions. The homicide specialist would also search national registries in an attempt to locate the 35 suspects where warrants have been issued but the whereabouts of the suspect is unknown.



Source: Austin Police Department's Computer Aided Dispatch System

## Officer Redeployment - Grant Funded Civilianization Initiative

APD has applied for a federal grant to civilianize additional positions. Grant match funding of \$161,484 is included in the Approved Budget to provide the City's match for eight grant funded non-sworn positions. These positions will assume functions and allow the return of eight police officers to community policing and crime fighting initiatives. Six non-sworn positions would replace officers in Recruiting to conduct background investigations on police applicants. One FTE would replace the officer in the Abandoned Vehicle Unit and one FTE would replace the officer in the Alarm Unit. The officers would return to the Neighborhood Policing program to form a Street Response Unit.

## Expiring Grant Assistance

APD has aggressively pursued grant funding to offset the costs of adding new officer and civilian positions and to effectively and efficiently provide neighborhood-based services. The department has been receiving federal funding to hire new police officers from the COPS Office since 1995. The grant provides \$75,000 per officer over a three-year period. The Approved Budget includes funding in the amount of \$1,808,821 to fund expiring or reduced grant assisted activities. In FY 2001, most of this amount (\$1,616,181) is associated with assuming full funding for 73 officer positions and assuming additional funding for 18 officer positions previously funded at a higher level through the COPS Office.

Three grant positions that are currently partially funded by the General Fund are approved to receive additional funding, \$18,738 to offset declining grants. An additional \$115,736 is included in the General Fund for increased contributions for traffic safety funding under the Selective Traffic Enforcement grant program. Grant funding for

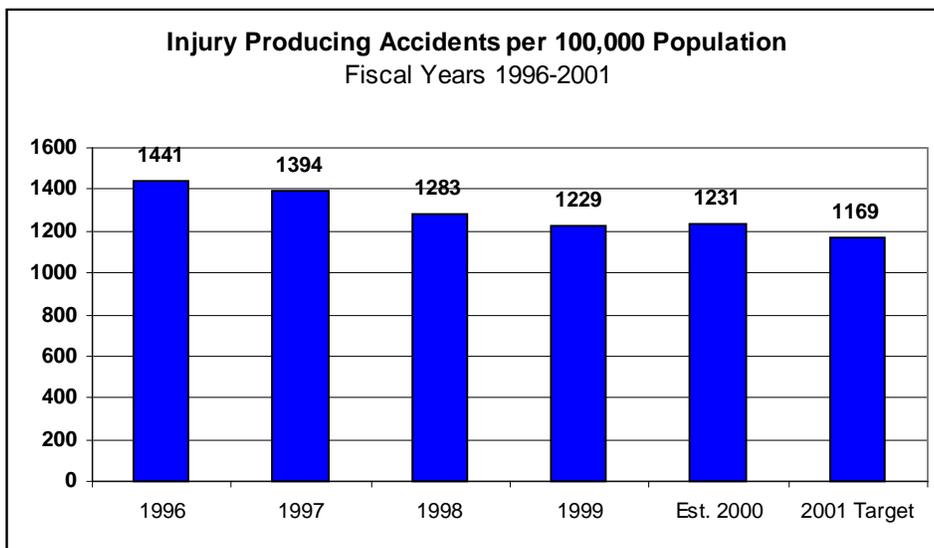
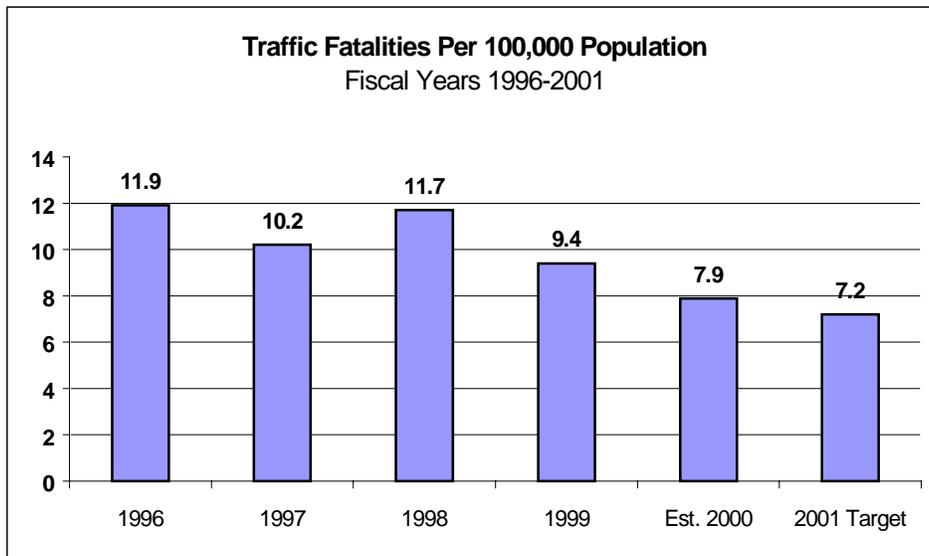
# Police Department – 2000-01

the Family Violence Protection Team grant is not expected to be available after the current grant period expires. Certain expenditures currently funded through the grant are not approved for continuation in the 2000-01 budget. This program included agreements between the City of Austin Police, Travis County District Attorney's Office, Women's Advocacy Group, SafePlace, Austin Guidance Center, and Legal Aid. Grant funding was also utilized to provide two civilian positions within the Austin Police department, as well as facility rental for the team.

## Traffic Safety

In 1998, the City Council adopted "traffic safety" as one of its budget initiatives. In response, APD created the Highway Enforcement Unit and a DWI Enforcement Team. The motorcycle patrols were also decentralized to the six area commands to provide a more comprehensive and targeted approach to traffic enforcement. The results of these initiatives are becoming apparent. In FY2000, the Department estimates a 16% decrease in the traffic fatality rate; however, the injury producing collision rate is remaining constant.

Of the 26 positions added to maintain the 1.9 officer per 1000 citizen ratio, 30% are targeted to traffic enforcement including six new motorcycle officers and two officers added to Highway Enforcement. APD has included \$115,736 in grant reimbursements for traffic related overtime. Radar guns will also be purchased through funding included in replacement equipment.



Source: Austin Police Department Accident Reporting Ratio and Enforcement Index Report  
Population Data: City of Austin Planning, Environmental and Conservation Services Department  
Fiscal year performance data may not match other published calendar year statistics.

# **Police Department – 2000-01**

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## Pay/Benefit Improvements

The Approved Budget includes step and longevity increases for existing officers in the amount of \$2,041,623. \$799,488 is included for performance pay for civilian employees and \$65,404 for wage adjustments. Insurance costs for all employees also increased in the amount of \$2,083,176. Retirement increases amount to \$69,982. Total salary changes in compensation adjustments is \$4,913,299.

## Police Equipment

Equipment for the 26 new sworn positions is included in the funding to maintain 1.9 officers per 1000 residents. APD will use grant funding to add vehicles for the new positions. Funding for replacement equipment in the amount of \$470,000 is included for radios, handi-talkies, lightbars, and smart consoles. FY 2001 is year two of a three-year replacement schedule to replace radar guns with newer, laser-equipped radar for more accurate enforcement of speeding motorists. A gas chromatograph and mass spectrometer, utilized to process narcotics and blood-alcohol samples in the Crime Lab, will be replaced; this equipment is 15 years old and the manufacturer will no longer provide maintenance or support. The Approved Budget also includes funding for replacement dogs and other equipment for Special Operations. An additional \$233,228 is included in the FY 2001 Approved Budget to fund forensic (DNA) equipment and supplies. \$75,000 is also included to purchase the initial hardware and software to implement reverse 9-1-1. This system will be used to provide strategic notification of citizens relating to criminal occurrences or hazardous conditions, such as flooding, power outages, etc. within affected neighborhoods.

## Increasing Contract Costs

Several of APD's existing contracts have increased in cost. The Language Line, a service that translates 9-1-1 calls for service in languages other than English has increased by \$45,000. The MDT (mobile data terminals that allow communication between officers and dispatchers) maintenance contract has increased by \$50,000. The total amount added for increasing contract costs is \$104,625. Other increases included in the FY 2001 Approved Budget are \$711,179 for fuel and maintenance (Fleet) and \$70,000 for cellular and landline telephone service. The lease for the Family Violence Protection Team detectives will become a General Fund cost of \$61,649.

## Jail Interlocal Agreement

The opening of the new Travis County Criminal Justice facility, which was planned to replace the Central Booking facility housed at APD Headquarters, is scheduled to open in September 2000. Although a contract with Travis County is still under negotiation, the approved FY 2001 budget includes an additional \$142,155 to increase the total expected contract to \$2,700,000. The City currently incurs charges for all Class A's and B's and felony arrests until magistration as well as a limited number of Class C arrests that are held over for incarceration.

## Executive Management Changes

Currently, the Austin Police Department's executive management consists of the Chief of Police, six Assistant Chiefs, and a non-sworn Assistant Director. When the Assistant Chief responsible for capital projects retires this fiscal year; his position will be reclassified to a Commander position to meet operational needs. The Department has already identified an existing civilian manager whose position may be upgraded to assume responsibility for capital projects, such as the RDMT project.

## Training Improvements

Since 1999, considerable improvements have occurred in APD's Training Academy. A partnership with the University of Texas has provided enhanced instruction in problem solving, cultural diversity, and Spanish language skills. The University is also integral to the newly implemented Leadership Academy. A Detective Academy and improvements to core curriculum for in-service training and cadet training have also been added. As the Department grows and greater emphasis is placed on training, the space at the present Police Academy is not sufficient to meet the needs of the department. To resolve this problem, APD is working with Aviation to utilize the Hillcrest Elementary School for training purposes. The Approved Budget includes \$115,000 from the General Fund for lease, operation and maintenance costs of the facility. The facility will be used to train both APD and Aviation employees. Improvements to training supports the departmental goal of improving effectiveness and professionalism by creating a training continuum that exceeds State mandated requirements by 100%.

## **Police Department – 2000-01**

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### CIP Operating Costs

The FY 2001 Approved Budget includes \$450,803 to support operating costs associated with Capital Improvement Program projects. Lease and moving costs of \$216,400 are included to support the relocation of the Central East Area Command to space at Robert Mueller airport to relieve overcrowding at the current Central Substation and in preparation for the construction of the new Central Substation. Full year salary costs of employees added in FY 2001, moving expenses, and utilities in the amount of \$234,403 are included in the Approved Budget to support the opening of the South Substation. The South Substation is scheduled to open in the second quarter of FY 2001.

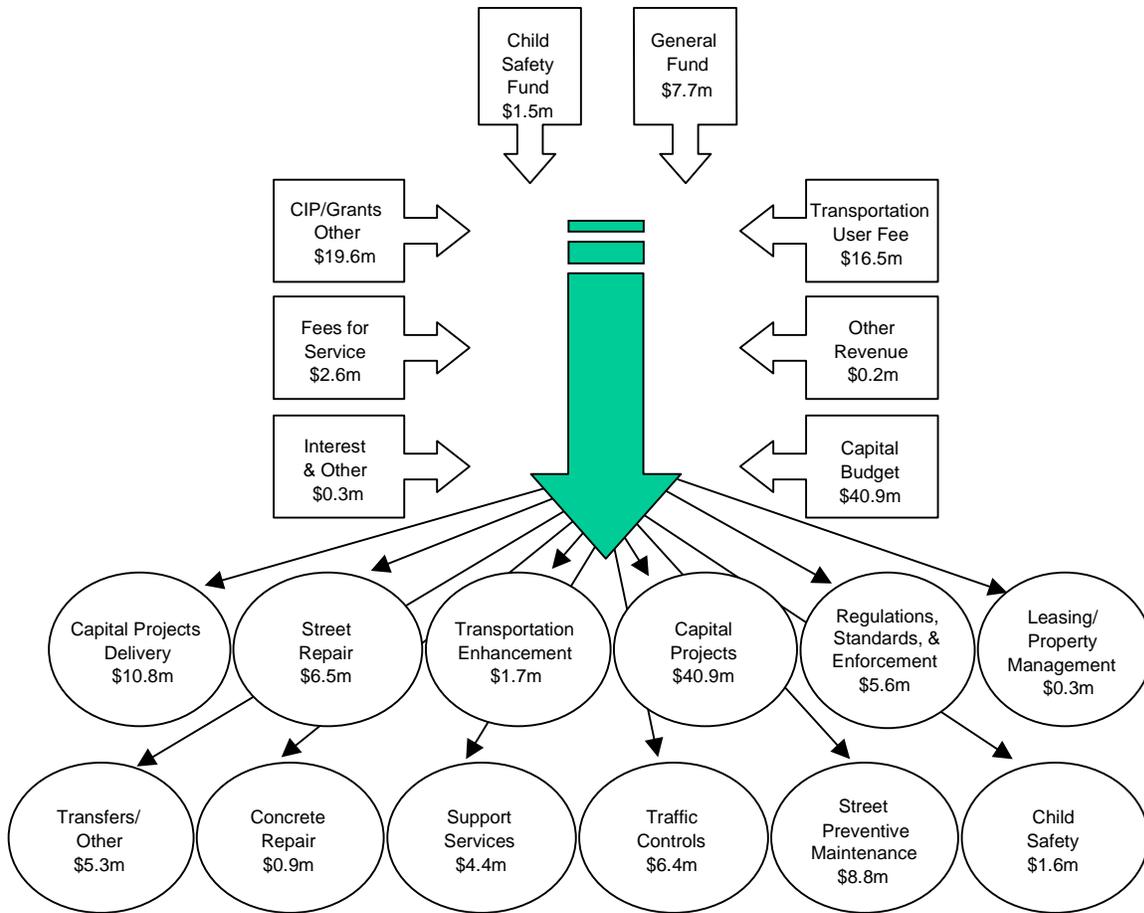
### Community Reconciliation

In the community reconciliation resolution adopted by Council in July, 1998, the City Manager was directed to work with a consultant, A. W. Dean and Associates to conduct a series of meetings to allow citizens the opportunity to provide input and express concerns regarding police accountability. As an outcome of the community input process, improvements were recommended to improve diversity, training, community problem-solving, and volunteer opportunities. In May 1999, the Council established a "Police Oversight Focus Group" to provide a forum for discussion among community leaders to address the issue of community oversight of disciplinary actions. In June, 2000, a resolution was adopted by Council to include the group's recommendations to create a Police Oversight function as part of the discussion in the meet and confer process. The Approved Budget does not include any funding to implement the recommended oversight model. The Approved Budget does include continuation funding for the lease space and additional personnel previously added to the Internal Affairs Division. \$620,000 is also included to purchase an additional 100 in-car video cameras and supplies. The Budget includes funding for two Data Entry FTEs who will enter information from Subject and Traffic stops. This data will be analyzed to determine if any pattern exists in making stops.

# Public Works and Transportation — Total Budget \$93.2 million

Operating Budget \$52.3 million

Capital Budget \$40.9 million



**Revenue:**

The Public Works and Transportation Department receives \$7.7 million of its \$52.3 million operating budget from the General Fund. Additional funding sources include the Transportation Fee, Child Safety Fund, CIP, and other reimbursements. The 2000-01 Approved Budget includes a 6 percent increase in the Transportation Fee to generate an additional \$1.1 million to keep pace with the cost of providing maintenance and infrastructure services and to fund a new Traffic Markings crew. Several new right-of-way usage fees were approved, including short- and long-term processing fees, valet parking fees, 2<sup>nd</sup> traffic lane barricade fees, and a fee for filming in the right-of-way. These changes will generate revenue to more adequately cover the cost of service provision.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>General Fund Revenue</b>	\$2,495,373	\$2,407,848	\$3,034,941	\$2,695,041	\$2,695,041
<b>Requirements*</b>	\$6,495,628	\$5,847,774	\$5,842,909	\$6,142,770	\$6,165,431

\* This information does not include the administrative costs funded by the General Fund through a transfer to the Infrastructure Support Services Fund, which is \$1,016,996 for 2000-01.

## Public Works and Transportation — Total Budget \$93.2 million

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>Capital Projects Management Fund</b>					
Revenue	\$13,111,305	\$15,290,576	\$14,327,525	\$16,177,469	\$16,177,469
Transfers In	\$1,506,380	\$1,578,919	\$1,578,919	\$1,515,723	\$1,515,723
Requirements	\$13,604,574	\$16,717,655	\$15,954,428	\$18,844,977	\$18,880,351
<b>Transportation Fund</b>					
Revenue	\$15,924,495	\$17,083,060	\$17,332,273	\$18,336,435	\$18,336,435
Requirements	\$14,858,156	\$18,667,917	\$16,889,396	\$20,728,744	\$20,757,667
<b>Child Safety Fund</b>					
Revenue	\$1,371,088	\$1,477,506	\$1,502,171	\$1,529,270	\$1,529,270
Requirements	\$1,247,286	\$1,657,606	\$1,614,789	\$1,765,576	\$1,765,900
<b>Full-Time Equivalents</b>	490.50	525.50	525.50	551.50	551.50
<b>New Capital Appropriations</b>	\$65,117,035	\$84,785,690	\$84,785,690	\$40,043,936	\$40,897,666
<b>Reimbursements from other funds</b>	\$4,551,475	\$4,126,440	\$5,238,778	\$4,398,314	\$4,398,314
<b>Grants</b>	\$58,382	\$46,424	\$28,890	\$96,412	\$96,412
<b>Full-Time Equivalents</b>	0.50	0.50	0.50	0.50	0.50
<b>Reimbursements from other sources</b>	\$144,773	\$200,000	\$387,727	\$200,000	\$200,000

### Highlights

#### The 2000-01 Approved Operating Budget:

- Includes resources to perform preventive street maintenance on 10% of the roadway system by completing 84.5 lane miles of overlay, 110 lane miles of preventive maintenance crack seal, and 450 lane miles of seal coat, 70 of which will be accomplished by a slurry seal contract. An overlay contract for 7.5 lane miles that was deferred in 1999-2000 due to utility conflicts and design delays is anticipated for completion in 2000-01.
- Purchases \$1.3 million in Street and Bridge Division vehicles and equipment out of available funds to continue a ten-year strategy to modernize the Division's equipment inventory.
- Adds three positions in the Traffic Markings activity to create a crew to install reflective raised pavement markers for enhanced traffic safety in wet weather and at night.
- Adds six new positions for two utility excavation repair crews to meet the demand for concrete repairs.
- Converts two temporary positions to permanent in the Traffic Signals activity for the continuation of preventive maintenance on the City's traffic signal system.
- Adds two engineering technicians to coordinate the growing number of downtown projects and events and maintain the City's new downtown construction activity database.
- Adds seven new positions and two temporary to permanent conversions in the Capital Projects Management Fund to manage the additional workload associated with the 1998 bond election and cash funded projects.
- Adds one trainer position to develop and implement a field-based inspection training program.
- Begins a three-year vehicle acquisition plan for construction inspectors by purchasing 22 units in the first year.

## **Public Works and Transportation — Total Budget \$93.2 million**

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- Purchases three vehicles for project managers to use for site visits to encourage the managers to explore alternative commuting methods to and from the workplace.
- Increases the entry-level salary for crossing guards from \$7 to \$8 in an effort to reduce the turnover rate.
- Begins the first phase of a project to upgrade and centralize the control of school zone flashers.

### **The 2000-01 Approved Capital Budget includes:**

- \$12.9 million for Street Improvements
- \$9.0 million for Street Reconstruction
- \$5.5 million for Intersection Capacity Improvements
- \$4.3 million for Bicycle and Pedestrian Improvements
- \$3.4 million for Build Greater Austin projects
- \$2.0 million for Traffic Signal System Improvements
- \$1.1 million for Traffic Calming
- \$1.1 million for ADA improvements
- \$1.0 million for Asbestos Management
- \$0.4 million for other miscellaneous projects
- \$0.2 million for Great Streets projects

### **The 2000-01 Capital Spending Plan includes:**

- Traffic signal system improvements city-wide
- Street reconstruction city-wide
- Street improvements
- Traffic calming for five Austin neighborhoods
- Bicycle and pedestrian improvements
- The new City Hall, plaza and parking complex
- CSC incentives and retail

For more information, the Public Works and Transportation Department Operating Budget is presented in detail in Volume I. Information on the Capital Budget and Grants may be found in Volumes IV and III.

# Public Works and Transportation — 2000-01

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## Mission

The central mission of the Public Works and Transportation Department is to maintain and improve infrastructure for the benefit of the community. In order to achieve its mission, the Department has developed the following five measurable goals:

## Goals

- Public Works will maintain 70% of the street inventory in Fair to Excellent condition.
  - Provide maintenance on 10% of the roadway inventory annually.
- Public Works will implement Capital Improvement Program (CIP) projects on time and within budget with results reported and monitored monthly.
- Public Works and Transportation will ensure quality construction of infrastructure in the extra-territorial jurisdiction and city limits.
  - Reduce deficiencies found during warranty inspection to 25% of projects over a 5-year period;
  - Reduce the number of clarifications needed on plans, standards, and specifications to 80% of projects over a 5-year period.
- Public Works and Transportation will provide a safe and efficient multi-modal transportation infrastructure. To achieve this goal the Department will:
  - Implement appropriate solutions for all fatal and the top 25 accident locations each year;
  - Replace damaged or missing stop, yield, and one way only signs within two hours of reporting;
  - Provide crossing guard coverage for all designated school crossings 95% of the time;
  - Provide traffic calming services to five neighborhoods annually;
  - Implement 10 miles of bicycle lanes each year;
  - Evaluate and re-time, as necessary, all traffic signals every three years;
  - Coordinate activities in the right of way (including utility cut management).
- Public Works will work to optimize utilization of existing roadway capacity.
  - Reduce percentage of congested intersections;
  - Reduce corridor travel time.

To accomplish these goals, the Public Works and Transportation Department manages a capital budget and the resources of four separate funds: Public Works General Fund, Transportation Fund, Capital Projects Management Fund, and Child Safety Fund. The Department tracks its performance in achieving these goals through key indicators and related performance measures.

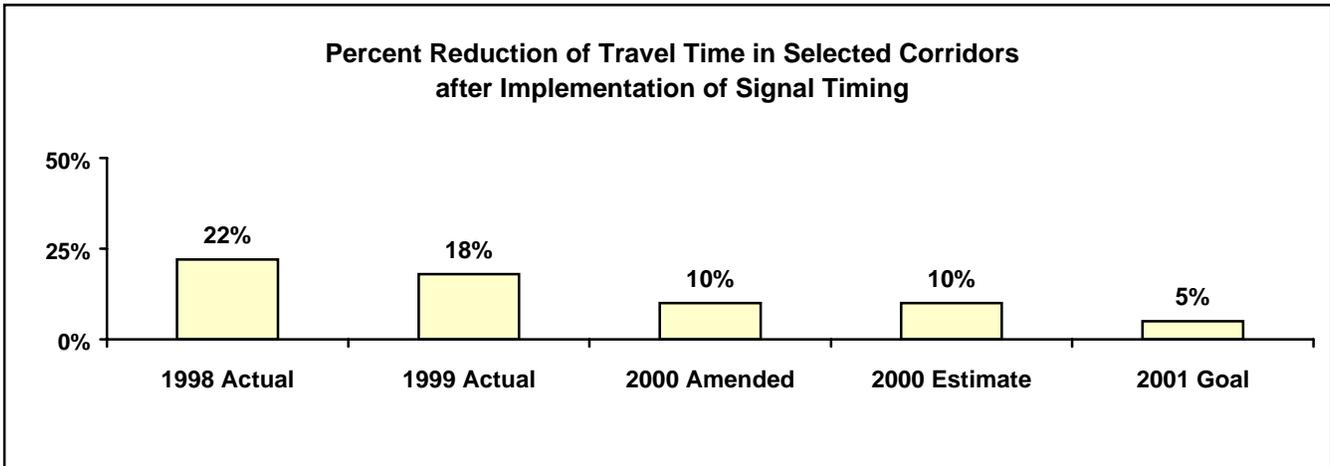
## Key Indicators

Public Works uses the following General Fund key indicators to monitor its progress in achieving its business plan goals:

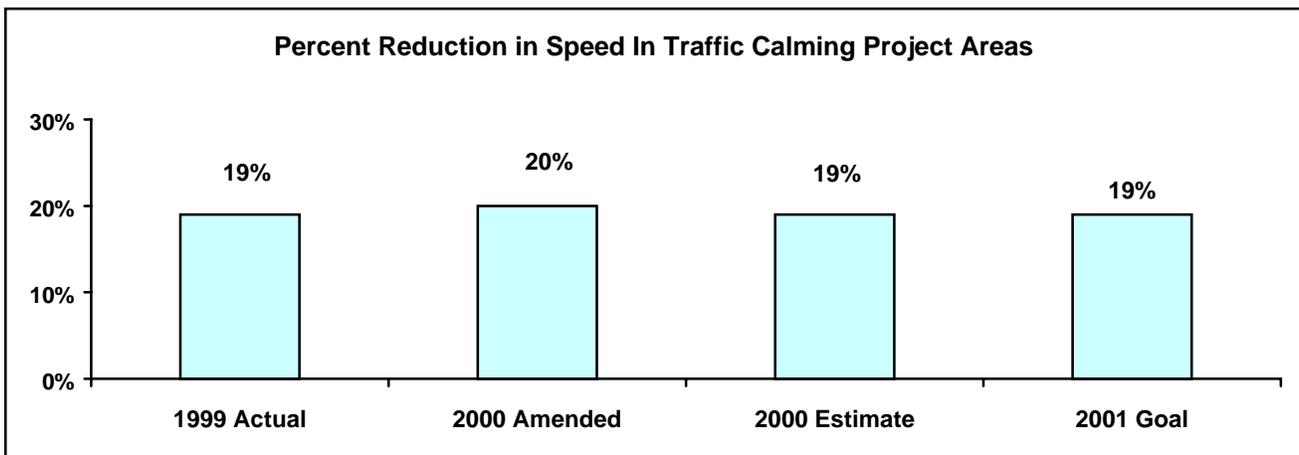
- Percent reduction of travel time in selected corridors after implementation of signal timing;
- Percent reduction in speed in project areas after implementation of traffic calming.

The graphs on the following page illustrate the anticipated impacts of the Approved Budget on the Department's General Fund key indicators.

# Public Works and Transportation — 2000-01



The Approved Budget for the Public Works General Fund includes funding to achieve the 2000-01 goal of a five percent reduction in corridor travel time. To calculate this key indicator, Traffic Signals staff identify the major arterial streets that will receive traffic signal timing and enhancements. Both before and after the modifications, data is collected on travel time, number and duration of stops, and fuel consumption. This information is then used to calculate the reduction in travel time. There is an upper limit on the amount of travel time reduction that can be achieved through traffic signal timing and enhancements, and, as the above graph illustrates, the travel time reduction after signal improvements has decreased each year. However, without these signal improvements, travel time would increase rather than decrease as a result of an increase in traffic volume. At some point, attainment of travel time reductions will only be possible through a decrease in traffic volume or an increase in roadway capacity.



The above key indicator is calculated by measuring neighborhood vehicle speeds both before and after the implementation of traffic calming measures. As the graph indicates, neighborhoods that have received traffic calming devices have, on average, experienced a 19 percent reduction in vehicle speed. For 2000-01, the reduction in speed in project areas after traffic calming implementation continues to be an anticipated 19%. Five project areas currently being studied are planned for construction during 2001 with Capital Improvement Program (CIP) funds. The Approved Budget for the Public Works General Fund includes funding to study five additional neighborhoods for possible traffic calming implementation in 2002.

# **Public Works and Transportation — 2000-01**

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## **Business Plan**

### **Traffic Signal Preventive Maintenance**

Public Works is using CIP and grant funds to install a new traffic signal system with state of the art equipment. The new technology will result in an efficient signal system where stops and delays are minimized. Effective signal synchronization requires collection of traffic data, development of new signal timing plans and fine tuning in the field. However, malfunctioning signal equipment negates the benefits of these efforts. An aggressive preventive maintenance program can reduce both the number of signal malfunctions and complaints about congestion caused by signal problems.

The Approved Budget includes funding for the conversion of two temporary to permanent positions that will continue to install and maintain vehicle detector loops and diagnose signal equipment on a pre-planned schedule. The preventive maintenance service optimizes the City's synchronization and automation efforts by reducing traffic flow disruptions due to signal malfunctions and supports the Department's goals to 1) provide a safe and efficient multi-modal transportation infrastructure and 2) optimize utilization of existing roadway capacity.

### **Work Zone Safety**

Permit requests for street and lane closure activities have grown steadily over the last few years, particularly in the downtown area. In addition, the number of work zones authorized through the Public Works Department in fiscal year 2000 was much higher than anticipated. Because street closure activities require the installation of traffic controls, street closure activities must be planned, coordinated, and inspected to 1) ensure the safety of workers, pedestrians and the motoring public and 2) minimize street congestion. However, current staffing levels have not been sufficient to keep pace with the increasing number of work zones.

The Approved Budget contains funding for two engineering technicians to coordinate the growing number of downtown projects and events and maintain the City's new downtown construction activity database. One is a database administrator who will monitor and coordinate activity in the downtown area in order to improve traffic flow during heavy construction periods, and the other is an inspector. These positions will increase the number of work zone inspections by 20% in 2001 and 25% in 2002 and allow improved identification and correction of work zone deficiencies that may threaten public safety. Correction of work zone deficiencies and improved safety contribute to the Department's goal of providing a safe and efficient multi-modal transportation infrastructure.

### **Bicycle and Pedestrian Services**

City Council initiated the Bicycle Activity in 1994. This activity produced the Bicycle Plan and secured approximately \$5 million in federal grants for bicycle related projects. In 1996, the Bicycle activity expanded to include pedestrian coordination. To date, the activity has conducted an initial assessment of pedestrian services in the city, developed a comprehensive pedestrian plan, and secured \$1.8 million in pedestrian grant funds. The Bicycle Plan identifies 652 priority one and two route miles throughout the City. The goal for 2000-01 is to analyze 170 of those miles for needed enhancements. The Approved Budget includes resources to implement enhancements, mainly route signs, on 116 of the analyzed route miles. The bicycle and pedestrian activity supports the departmental goal of providing a safe and efficient multi-modal transportation infrastructure.

# **Transportation Fund — 2000-01**

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## **Mission**

The central mission of the Public Works and Transportation Department is to maintain and improve infrastructure for the benefit of the community. To achieve its mission, the Department has developed five measurable goals.

## **Goals**

Those goals supported by the Transportation Fund are listed below.

- Public Works will maintain 70% of the street inventory in Fair to Excellent condition.
  - Provide maintenance on 10% of the roadway inventory annually.
- Public Works and Transportation will provide a safe and efficient multi-modal transportation infrastructure. To achieve this goal the department will:
  - Coordinate activities in the right of way (including utility cut management).

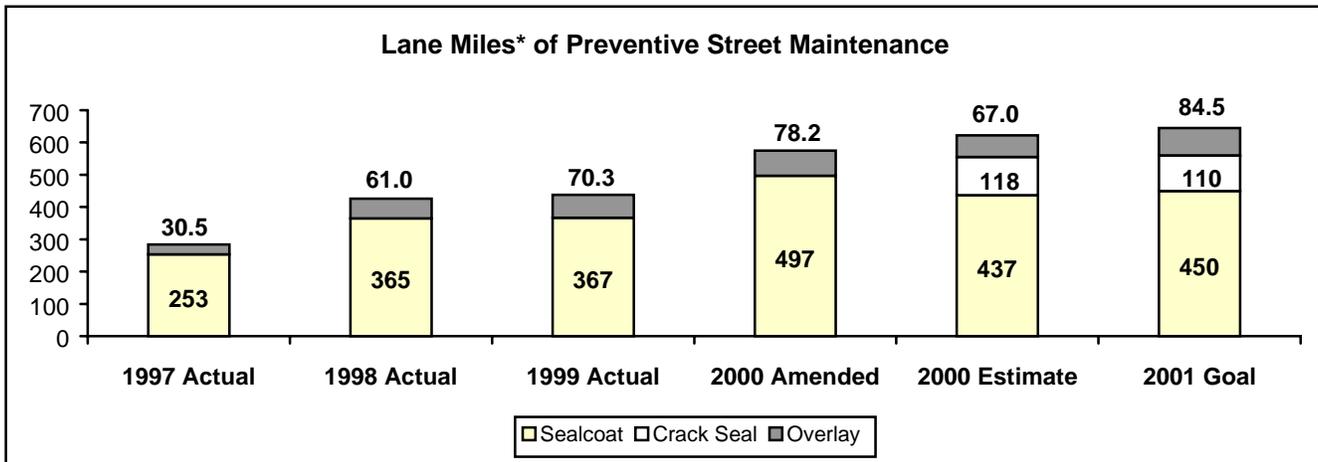
## **Key Indicators**

Public Works uses the following Transportation Fund key indicators to monitor its progress in achieving its business plan goals:

- Condition class of lane miles in the street inventory;
- Lane miles of street maintenance.

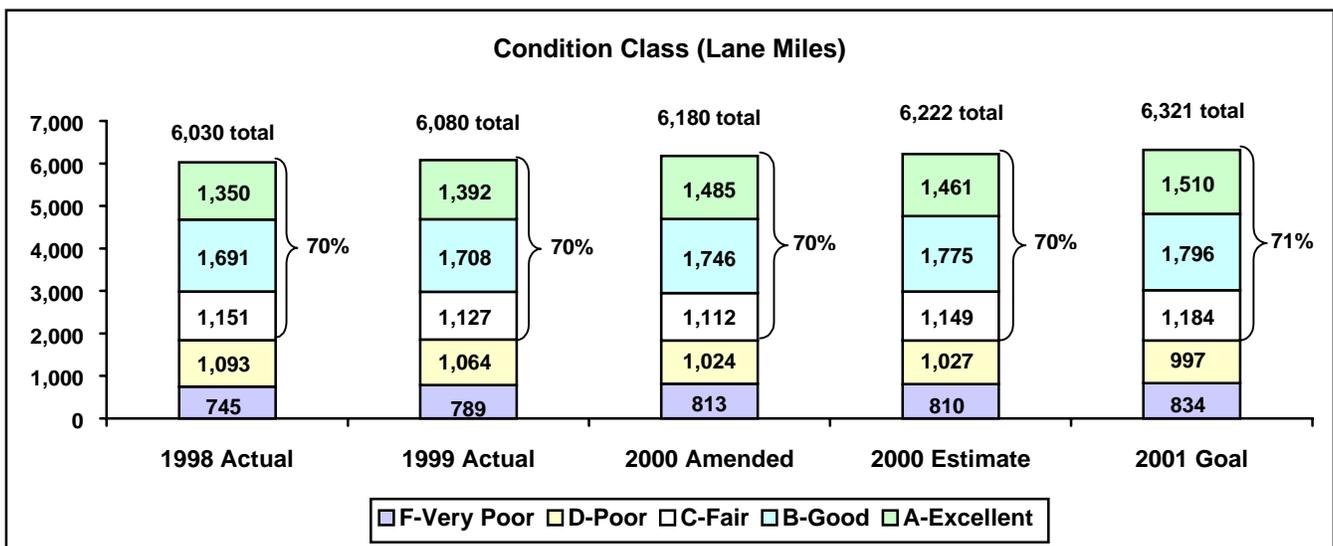
The graphs on the following page illustrate the anticipated impacts of the Approved Budget on the Department's Transportation Fund key indicators.

# Transportation Fund — 2000-01



\*A lane mile is a section of roadway 10 feet wide and one mile long.

To support the Department's goal of providing maintenance on 10% of the roadway inventory annually, the Transportation Fund's Street and Bridge Division maintains the street inventory using the preventive maintenance methods of seal coat, overlay, and crack seal. In seal coat, a thin asphalt emulsion surface treatment is applied to waterproof or seal the existing street surface and increase skid resistance. In overlay, one or more layers of hot-mix asphaltic concrete are applied to level, strengthen and restore original street shape and ride. The 1999-2000 Approved Budget included savings from 1998-99 to pay for overlay and seal coat contracts that maintained an additional 49 lane miles. Overlay contracts for 7.5 lane miles are deferred to 2000-01 due to utility conflicts and design delays. The fiscal year 2001 work plan includes these contracts and a contract to slurry seal (a maintenance method similar to seal coat) 70 lane miles. The Approved Budget of the Transportation Fund also includes funding for 110 lane miles of preventive-maintenance crack seal that, when combined with the overlay and seal coat lane miles shown above meet the Department's 10% maintenance strategy.



Condition Class in Lane Miles is determined by a comprehensive evaluation of pavement status, which results in a quality rating given to each street in the City's inventory. The Department's goal is to keep 70% of the street inventory in Fair to Excellent condition, and it maintains those streets using Transportation Fund revenue provided by the Transportation User fee. Capital Budget funds are used for street reconstruction on streets that have degraded beyond Fair condition and the point of preventive maintenance strategies. The street condition goal for fiscal year 2001 will be reached through a combination of operating and capital budget expenditures.

# Transportation Fund — 2000-01

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## Street Reconstruction and Maintenance

As mentioned previously, funding for street reconstruction and preventive maintenance comes from both the operating and capital budgets. Since these budgets are presented separately, this section provides a more complete picture of what has been accomplished in the previous fiscal year, what is being worked on currently, and what is planned for the upcoming fiscal year.

### Street Reconstruction and Preventive Maintenance Spending Plan

Funding Source	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
Transportation Fund	\$5,615,393	\$8,756,422	\$7,821,012	\$8,650,678	\$8,723,807
CIP	\$19,071,368	\$13,102,000	\$37,327,000	\$31,162,000	\$31,162,000
Grants	\$541,563	\$1,103,000	\$478,000	\$475,000	\$475,000
<b>Total</b>	<b>\$25,228,324</b>	<b>\$22,961,422</b>	<b>\$45,626,012</b>	<b>\$40,287,678</b>	<b>\$40,360,807</b>

#### Street projects accomplished 1998-99

- Walsh Tarlton Lane from Wilderness to Sanderling
- Robert E. Lee at Barton Springs
- Gladeline
- Royal Crest
- Waller from Lambie to Willow
- Annie from South 5th to Bouldin
- 70.3 lane miles of overlay preventive maintenance
- 367 lane miles of seal coat preventive maintenance

#### Street projects in construction 1999-2000

- Howard Lane from IH-35 to Dessau
- Rutherford Lane from IH-35 to Cameron
- CDD 43 Paving and Drainage
- Loyola Lane from 183 to Decker Phase One
- Woodhollow Drive from Far West to Spicewood Springs
- Brodie Lane from Silk Oak to Davis Lane
- Burluson Road from Oltorf to Ben White
- St. Elmo Road from IH-35 to Congress Avenue
- Terry-O Lane from St. Elmo Road to the railroad crossing
- Todd Lane from Burluson to St. Elmo Road
- Industrial Blvd. from St. Elmo Road to Congress Avenue
- Willow Springs Road from St. Elmo Road to the dead end
- Pleasant Valley Road from Turnstone Drive to Stassney Lane
- South 5th from Annie to Cumberland
- Airport Blvd. from Guadalupe to Lamar
- Manchaca from Ben White to Stassney Lane
- E. 12th St. from Airport Blvd. to Springdale
- Rosewood Ave. from Webberville to Hargrave
- Johnny Morris from MLK to Loyola Lane
- Giles Lane
- South 1st Street Extension Phase 1
- 67 lane miles of overlay preventive maintenance
- 437 lane miles of seal coat preventive maintenance

# **Transportation Fund — 2000-01**

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## **Street projects planned for reconstruction in 2000-01**

- Loyola Lane from Hwy 183 to Decker - Phase 2
- Barton Springs from Lamar to Robert E. Lee
- South 1st Street Extension Phase 2
- Manchaca from Stassney to William Cannon
- Airport Boulevard from US-290 to Guadalupe
- Nuckols Crossing from Stassney to Pleasant Valley
- Dorsett Road
- 51st from Berkman to Old Manor
- 45th from Mopac to Lamar
- West Lynn from 6th to Enfield
- W. 34th from Shoal Creek to Jefferson
- Pleasant Valley South from Riverside to Longhorn Dam
- Lamar from 45th to Guadalupe
- Hancock from Burnet to Bull Creek
- Summit from Riverside to Woodland
- Taylor Gaines from IH-35 to Parker
- Freidrich from St. Elmo Road to Teri
- St. Elmo Road from IH-35 to Nuckols Crossing
- Pleasant Valley from Nuckols to William Cannon
- Nuckols Crossing from St. Elmo to Stassney
- William Cannon from Brodie to West Gate
- 84.5 lane miles of overlay preventive maintenance
- 450 lane miles of seal coat preventive maintenance

## **Business Plan**

### **Transportation User Fee Increase**

Transportation Fund revenue primarily comes from a Transportation User fee charged to utility customers. The Approved Budget includes a 6% increase in monthly residential and commercial fees. The single-family residential fee increases from \$3.30 to \$3.50. The commercial fee increases from \$16.50 to \$17.49 per acre per month. The fee increases, when combined with growth in the customer base, will produce \$1,068,000 in additional revenue. The additional revenue is needed to keep pace with the cost of providing maintenance and infrastructure services and to fund the new Traffic Markings crew described below.

### **Utility Excavation Repair**

The Street and Bridge Division repairs utility excavations made by Water and Wastewater and other City departments. Over the past year, the average number of repair tickets has increased from 125 per month in 1998 to 185 per month in 1999. This trend is expected to continue as the existing water system ages. To meet this demand, the Approved Budget includes two new concrete crews in the Utility Excavation Repair activity to increase the number of repair permits completed from the FY 1999-2000 budget of 1,200 to 1,800 per year. Revenue derived from reimbursement for repair costs are projected to cover the cost of the new crews and equipment.

### **Traffic Markings**

The Approved Budget includes \$226,000 for equipment and staff in the Traffic Markings activity to install raised pavement markings (RPMs). Nighttime lane visibility and reflectivity are significantly enhanced by RPMs. Without RPMs, the visibility of markings during wet weather can be diminished, making it difficult for drivers to judge their lane position. The crew will install an estimated 45,000 RPMs annually and enhance the Traffic Controls program.

### **Vehicles and Equipment**

The Approved Budget includes \$1.3 million for new and replacement equipment and vehicles for the Street and Bridge Division. This expenditure represents the fourth of a 10-year strategy to modernize the Division's inventory and supports the Department's preventive maintenance goal. When the plan is fully implemented, productivity should improve, as less time will be lost from equipment downtime. The Approved Budget also includes equipment for the new crews described above and a replacement pre-melt kettle truck for the Traffic Markings activity.

## **Transportation Fund — 2000-01**

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### **Reimbursable Work**

The amount of budgeted reimbursable work is based upon anticipated demand from customer departments. Due to customer requests during budget preparation, the Department determined that this type of work would be less than the FY 2000 budget. The Approved Budget includes \$1 million in reimbursable work, \$500,000 less than FY 2000. Street and Bridge roadway crews will continue to perform emergency repairs associated with bus damage that are reimbursed by Capital Metro. Concrete crews will continue to work on sidewalk projects funded by grants and the Child Safety Fund and concrete projects for the Watershed Protection Department. This shift away from reimbursable work will enable the Street and Bridge Division to focus on the departmental goal of street preventive maintenance.

### **Sustainability Fund Transfer**

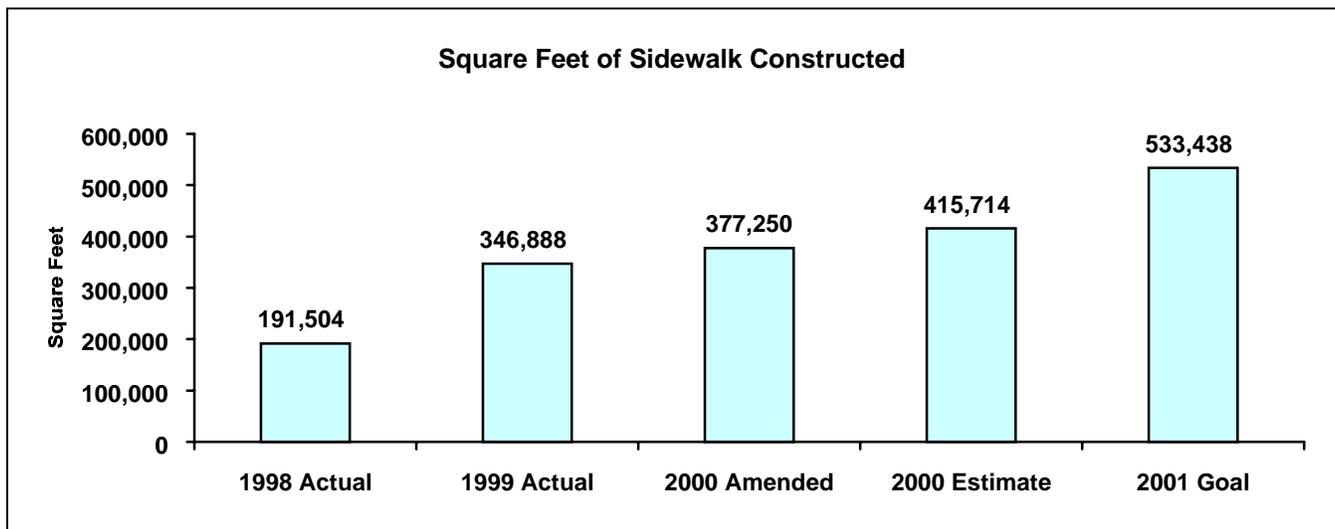
The City's approved 2000-01 budget includes the creation of a Sustainability Fund, which will be used to provide resources for one-time projects that will help the City of Austin build a sustainable economic, environmental and equitable infrastructure. A transfer of current revenue from the City's major operating funds will fund the Sustainability Fund. The Transportation Fund's approved budget includes a transfer of one percent of its revenue, equal to \$183,000, to the Sustainability Fund.

# Transportation Fund — 2000-01

## Sidewalks and Curb Ramps

Funding for sidewalks and curb ramps comes from both the operating and capital budgets. Since these budgets are presented separately, this page combines the information to provide a more complete picture of what is being accomplished in pedestrian improvements.

The Public Works and Transportation Department includes sidewalk funding in its operating budgets of the Transportation and Child Safety Funds and the Capital Budget. Capital funding includes ADA sidewalk and curb ramp improvements, other pedestrian improvements and ISTEA grants. In addition, road reconstruction and new construction CIP projects include sidewalks and curb ramps as part of total project costs. However, road construction project data is not included in the information provided below.



As the above graph illustrates, the amount of square feet of sidewalk constructed has steadily increased since 1998, and the Approved Budget includes funding to construct approximately 533,000 square feet of sidewalk in 2000-01. Sidewalk construction helps the Department achieve its goal to provide a safe and efficient multi-modal transportation infrastructure.

### Sidewalk and Curb Ramp Spending Plan

Funding Source	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
ADA Sidewalks and Ramps	\$1,542,175	\$1,825,000	\$911,000	\$943,000	\$943,000
CIP (non-ADA)	\$836,139	\$619,000	\$2,164,000	\$6,249,000	\$6,249,000
Grants	\$1,025,456	\$693,000	\$1,289,000	\$1,075,000	\$1,075,000
Child Safety Fund	\$136,426	\$233,598	\$83,303	\$90,000	\$90,000
Transportation Fund	\$64,157	\$27,205	\$30,000	\$47,000	\$47,000
<b>Total</b>	<b>\$3,604,354</b>	<b>\$3,397,803</b>	<b>\$4,477,303</b>	<b>\$8,404,000</b>	<b>\$8,404,000</b>

# **Transportation Fund — 2000-01**

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## **Sidewalk and curb ramp projects accomplished in 1998-99**

- North/South ADA projects - 44,000 sq. ft. of sidewalk
- East/Central ADA projects - 68,000 sq. ft. of sidewalk
- Dittmar Road sidewalks
- Rutherford from Furness to Greyledge
- Sidewalks on Jollyville Road and South 1st Street
- North Lamar Boulevard/Old Koenig
- 6th and Brazos accessibility
- 348 curb ramps

## **Sidewalks and curb ramps in construction 1999-2000**

- Central Business District various locations
- 45th Street from Guadalupe to Airport Boulevard
- Lamar Bicycle and Pedestrian Bridge
- North/South ADA projects
- East/Central ADA projects
- 130 curb ramps

## **Sidewalks and curb ramps planned for construction 2000-01**

- ADA projects at various locations city-wide including the Allandale neighborhood and Woolridge Park
- West Mary from Lamar to South First Street
- CSC sidewalk improvements
- Sidewalks on Lamar, Cameron, Lake Austin Blvd, 51st Street
- Sidewalks on MLK, Woodward, Robert E. Lee, 45th, IH-35 TNRCC access, Slaughter, Hartford
- 175 curb ramps

# **Child Safety Fund — 2000-01**

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## **Mission**

The central mission of the Public Works and Transportation Department is to maintain and improve infrastructure for the benefit of the community. To achieve its mission, the Department has developed five measurable goals.

## **Goals**

Those goals supported by the Child Safety Fund are listed below.

- Public Works and Transportation will provide a safe and efficient multi-modal transportation infrastructure. To achieve this goal the Department will:
  - Provide crossing guard coverage for all designated school crossings 95% of the time.

## **Key Indicator**

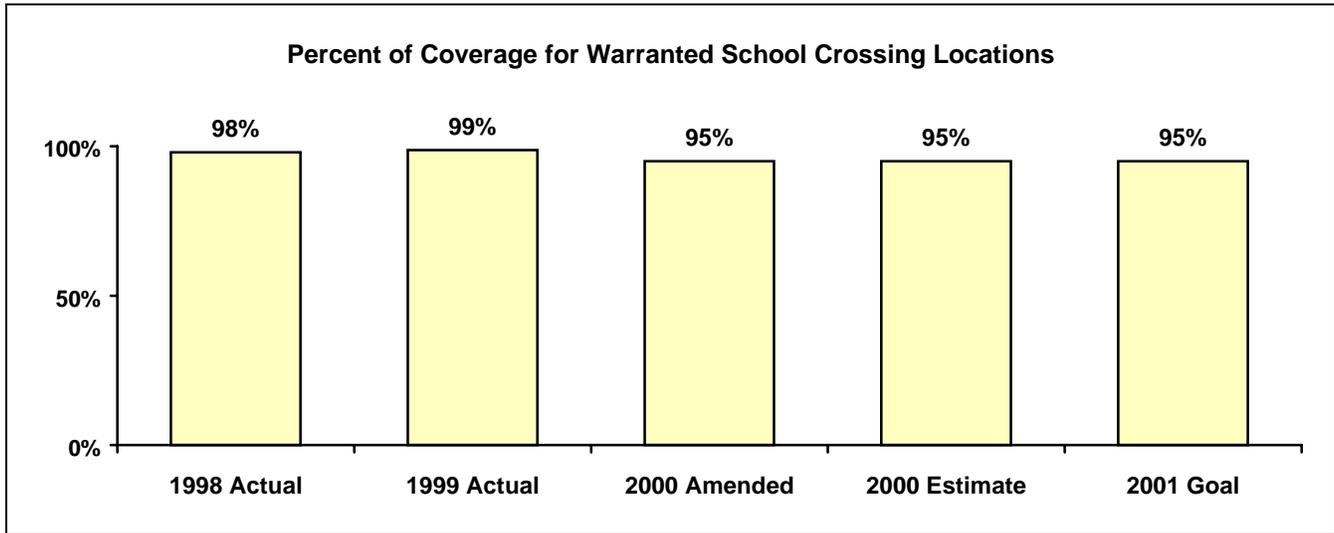
Public Works uses the following Child Safety Fund key indicator to monitor its progress in achieving its business plan goals:

- Percent of hours that warranted school crossing locations are covered.

The graph on the following page illustrates the anticipated impacts of the Approved Budget on this key indicator.

## Child Safety Fund — 2000-01

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The Child Safety Program services help to implement the departmental goal to provide a safe and efficient multi-modal transportation infrastructure. Most of the Child Safety Fund resources are allocated to the School Crossing Guards activity that provides crossing guards for all school districts in the city limits so that guards are present at all warranted locations when school is in session. A warranted location is one where unsafe crossing conditions exist due to inadequate gaps in traffic that would allow children to cross safely. When the number of safe gaps is less than one per minute, guards are located to help children avoid traffic hazards. The Approved Budget includes resources to provide coverage at 95% of the warranted locations in the 2000-01 school year in order to prevent pedestrian injuries.

# **Child Safety Fund — 2000-01**

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## **Business Plan**

### **School Crossing Guards**

The Child Safety Fund is the only source of funding for the School Crossing Guard activity for school districts within the Austin City limits. In 1998-99, entry-level guards received a much-deserved pay increase to \$7 per hour. The Approved Budget includes resources to raise the entry-level salary from \$7 to \$8 in 2000-01 with associated increases for supervisors and substitute guards. This increase will achieve pay equity with Travis County crossing guards and to reduce the turnover rate. The 60% turnover rate in 1999-2000 compared to 47% in 1998-99 illustrates the difficulty in recruiting and retaining qualified guards under the existing wage structure. The wage increase also supports the Child Safety Program goal to achieve 95% coverage at all guard locations.

### **School Infrastructure**

The Austin school district campuses are dispersed throughout the city. Crossing locations and changing traffic patterns require infrastructure improvements to support safety needs. Improvements include sidewalk installation, school-crossing signs, school zone flashers, pavement markings and 20 mph reduced speed school zones. After funding requirements for crossing guards are met, the amount available for infrastructure safety needs of school children is determined. The Child Safety Fund has been providing sidewalks and ramps adjacent to school campuses for many years. The Approved Budget contains a reduced level of sidewalk funding that is expected to complete sidewalk access for all existing campuses in 2000-01. The square feet of sidewalk constructed or maintained will decrease from the 1999-2000 budget of 16,538 to 2,728 square feet in 2000-01. The Approved Budget includes funding for the first phase of a \$400,000 program to upgrade and centralize control of school zone flashers. The Child Safety Program will be implementing additional phases of the flasher upgrade, as funding is available.

### **Child Safety Fund Revenue**

In 1999, the state legislature passed SB 460 and created a funding source for the Child Safety Program School Crossing Guard activity. The bill has since been amended so that additional court costs assessed for school zone speeding and truancy convictions in municipal and county courts can be used for child safety purposes. During 2000-01, the Public Works and Transportation Department will work with the courts to ensure that the Child Safety Program receives all applicable revenue.

# **Public Works Capital Projects Management Fund — 2000-01**

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## **Mission**

The central mission of the Public Works and Transportation Department is to maintain and improve infrastructure for the benefit of the community. To achieve its mission, the Department has developed five measurable goals.

## **Goals**

Those goals supported by the Capital Projects Management Fund are listed below.

- Public Works will implement Capital Improvement Program (CIP) projects on time and within budget with results reported and monitored monthly.
- Public Works and Transportation will ensure quality construction of infrastructure in the extra-territorial jurisdiction and within the city limits.
  - Reduce deficiencies found during warranty inspection to 25% of projects over a 5-year period.
  - Reduce the number of clarifications needed on plans, standards, and specifications to 80% of projects over a 5-year period.
- Public Works and Transportation will provide a safe and efficient multi-modal transportation infrastructure. To achieve this, the Department will:
  - Coordinate activities in the right-of-way (including utility cut management).

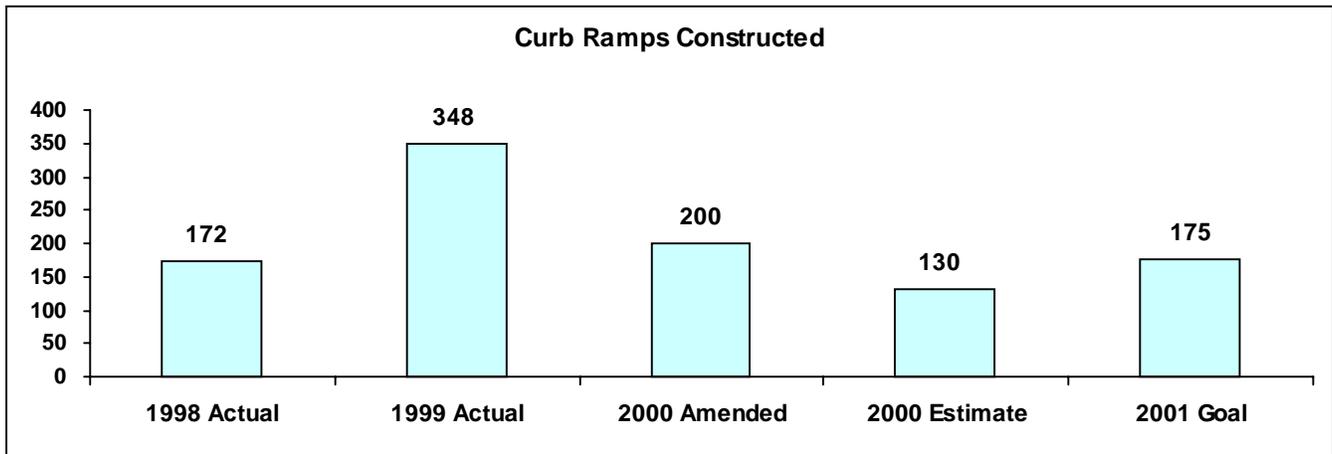
## **Key Indicators**

Public Works uses the following Capital Projects Management Fund key indicators to monitor its progress in achieving its business plan goals:

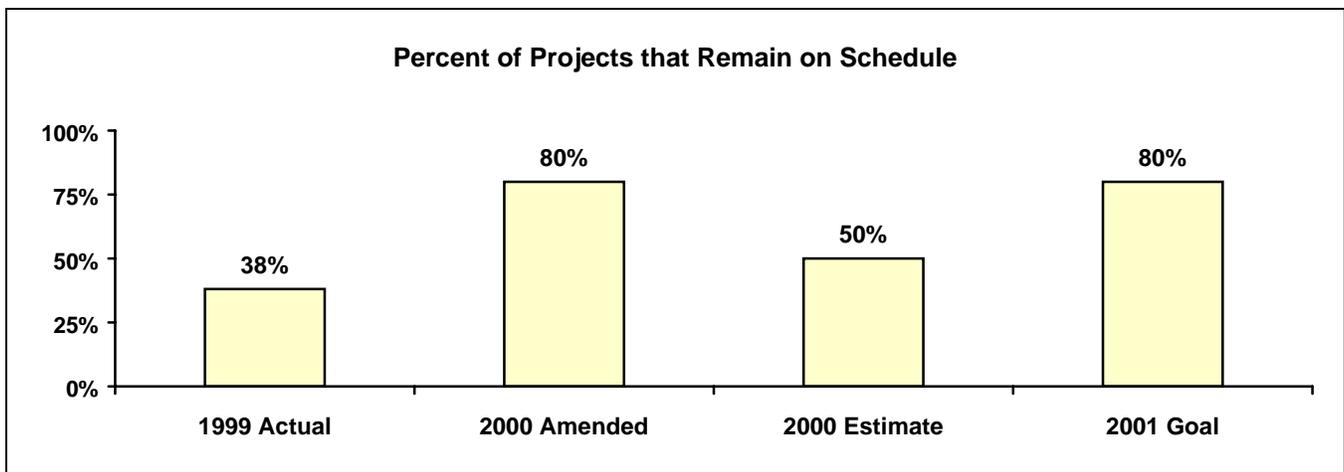
- Number of curb ramps constructed;
- Percent of projects that remain on schedule;
- Percent of projects completed within budget.

The graphs on the following page illustrate the anticipated impacts of the Approved Budget on two of the Capital Projects Management Fund key indicators.

# Public Works Capital Projects Management Fund — 2000-01



Funding for curb ramps and sidewalks comes from both the operating and capital budgets. The Americans with Disabilities Act (ADA) mandates municipalities to provide access along sidewalks for mobility impaired citizens. ADA project managers in the Public Works Capital Projects Management Fund use private contractors and Street and Bridge concrete crews to construct these improvements. Street and Bridge crews also construct curb ramps and sidewalks for pedestrian improvement CIPs, grants and the Child Safety Fund. Road reconstruction and new construction projects also include sidewalks and curb ramps. On recommendations of the group Americans Disabled for Attendant Programs Today (ADAPT), the City's program emphasis has changed and is now focused on creating accessible paths along major routes of travel rather than just building curb ramps all over the City. Overall, this change resulted in the construction of more sidewalks and fewer curb ramps in FY 2000. In 2001, 175 curb ramps will be constructed.



The indicator above reflects the Department's progress in implementing projects on time. Public Works has attempted to track project schedules for many years with a focus on the final completion date. This has been ineffective since most projects experience many stops and starts due to client department wishes, changes in programs, funding issues, site selection delays and other factors. In 1999-2000, the program began to track project adherence to schedule at all phases. This method provides more useful information about the phases in which projects are deviating from the schedule and more can be learned about the causes of schedule slippage. The estimate for this indicator is lower than the FY 2000 goal due to vacancies within the Project Delivery activity. The Approved FY 2001 budget includes funding for office space reconfiguration and assumes that these vacancies will be filled, allowing the percent of projects remaining on schedule to reach 80%.

# **Public Works Capital Projects Management Fund — 2000-01**

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## **Business Plan**

### **Impact of Legislative Mandates on Revenue**

As a result of new state legislation (House Bill 1777), communication providers can choose between municipal license agreements and associated fees or paying a fixed percentage of their revenue to municipalities at a rate set by the Public Utility Commission. Austin providers chose the fixed rate resulting in a loss of utility cut permit and inspection revenue to the Capital Projects Management Fund but an increase in City franchise revenue. The Utility Excavation Inspection activity must provide uncompensated permitting and inspection services to the telecommunication providers. The Approved Budget reflects this decrease in utility cut revenue.

### **Construction Inspection**

The Approved Budget includes resources for operational improvements in the CIP Inspection, Subdivision/Site Inspection and Utility Excavation Inspection activities that will contribute to the departmental goal of ensuring quality construction of infrastructure. The Construction Inspection Division currently has no formal training program for field inspection. The Approved Budget includes a position and supportive costs to develop a structured curriculum to systematically and formally train inspectors in construction to ensure high quality service delivery. After the training program is implemented, the deficiencies found during warranty inspection are anticipated to reduce over a five-year period.

The workload for CIP projects, subdivisions, and sites has increased, making it impossible for inspectors to inspect projects during installation of all critical tasks. This results in incorrect installations and re-work by contractors. The Street Cut Permit Ordinance, approved in August 1999, increased administrative requirements associated with calculating and collecting the associated Pavement Damage Restoration Cost. The volume of utility excavations resulting from development projects and the replacement of utility infrastructure has impacted inspection workload. The Approved Budget includes seven additional positions and two temporary to permanent conversions to improve quality control at all construction phases and increase the client department satisfaction with inspection services performance measure to 80%.

### **Project Delivery**

The Project Delivery activity has had to increase staff to meet workload demands, but the existing space at One Texas Center cannot accommodate the entire workforce. As a result, some positions needed to meet the goal of implementing projects on time and within budget have remained vacant. The Approved Budget includes funding to complete the reconfiguration started in 1999-2000 so the vacancies can be filled. The budget also includes resources to purchase an advanced Civil Engineering Computer Assisted Drawing and Design (CADD) software. The software is needed for compatibility with Texas Department of Transportation (TxDOT) engineering software and to provide design teams with the best technology available so that the Department can reach its CIP implementation goal.

### **Real Property Acquisition/Leasing and Property Management**

Competition in the employment market is making it difficult to retain professional real estate staff. The Approved Budget includes funds to upgrade positions in an initiative to retain qualified employees. The budget also includes supportive costs, primarily technology improvements, so that the Real Estate activities can better support the Department's goal of implementing CIP projects on time and within budget by continuing to acquire 85% of properties on schedule and within estimate.

# **Public Works Capital Projects Management Fund — 2000-01**

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## **Vehicle Acquisition**

Construction inspectors receive a mileage reimbursement that does not compensate them for the type of vehicle they need to do their work. A cross-departmental team analyzed the issues and concluded that City-owned vehicles would be more cost effective for the City and also address equity issues with other City inspectors, provide higher visibility and reduce the cost of employment for inspectors. The vehicle acquisition will be implemented over a three-year period. The Approved Budget includes the purchase of twenty-two vehicles in the first year of a three-year plan to acquire a total of 56 vehicles. The acquisition supports the Department's goal to ensure quality construction by providing inspectors the equipment they need to make field inspections.

The Project Delivery activity currently has one vehicle that must be shared by project managers and design teams. The Approved Budget includes the purchase of three vehicles, which will provide those managers who use alternative commuting methods with the transportation necessary to visit job sites and attend off-site meetings. Construction site visits give managers an opportunity to discover problems that could interfere with meeting the business plan goal of implementing projects on time and within budget.

# Support Services Fund — 2000-01

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## Purpose and Nature of Fund

The Support Services Fund, which is an internal service fund, is composed of a diverse group of departments that work together to provide quality services to the citizens of Austin and all City departments. The departments included in this fund are:

- ❑ Financial Services
- ❑ Human Resources
- ❑ Law
- ❑ Mayor and Council
- ❑ Management Services
- ❑ Office of the City Auditor
- ❑ Office of the City Clerk
- ❑ Public Information Office
- ❑ Small and Minority Business Resources

The Support Services departments provide needed assistance to the City of Austin and its citizens. These services include providing objective analysis of the adequacy of the City's management systems, maintaining the financial integrity of the entire city government, providing a liaison between the City and other governmental entities and legislative bodies, and managing the implementation of all programs and services.

## Factors Affecting Revenue

Funding consists of transfers and charges to other departments for the support services provided. The total available funds are budgeted at \$53.7 million.

## Factors Affecting Requirements

The 2000-01 funding requirements of \$53.9 million increased 13.4% from the total 1999-2000 Amended Budget due to the additional legal service contracts; transfer of internet services and Channel 6 from Financial Services to Public Information Systems; the addition of records management to City Clerk and the Office of Emergency Management to Management Services.

## SUPPORT SERVICES FUND SUMMARY

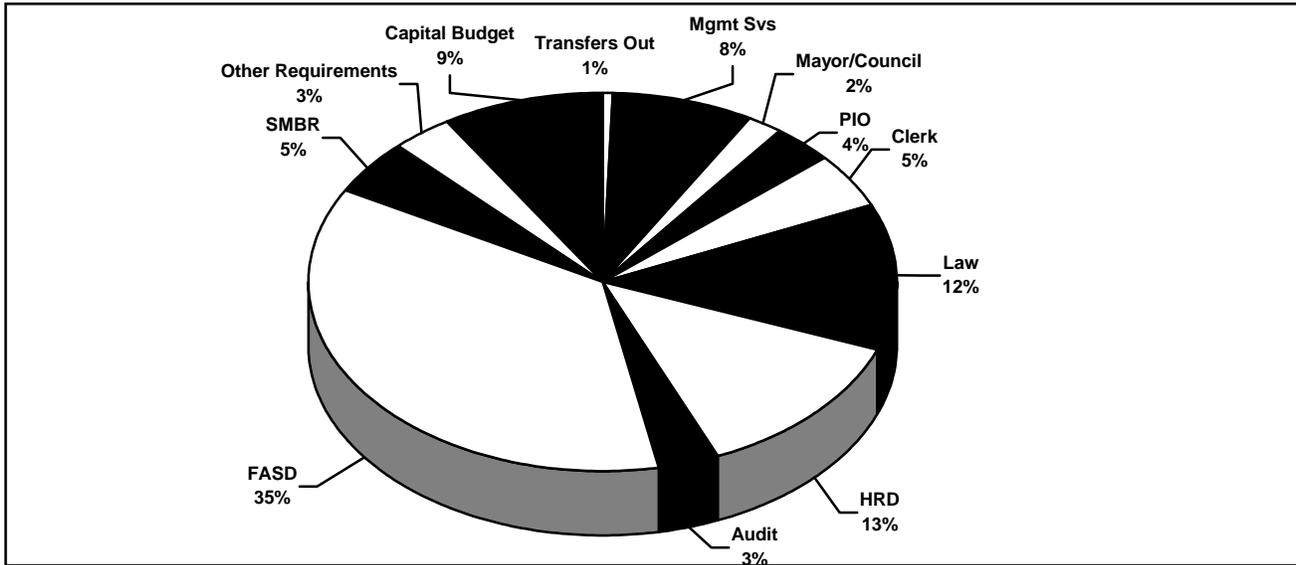
	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATE</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	632,200	524,697	784,944	231,842	231,842
REVENUE					
Indirect Cost Recovery	1,639,411	627,734	700,000	627,734	627,734
Charges to enterprise departments	18,279,436	21,027,529	21,027,529	22,454,646	22,454,646
27th Pay Period	0	1,010,501	1,198,915	0	0
Interest Income	0	400,000	400,000	500,671	500,671
TOTAL REVENUE	<u>19,918,847</u>	<u>23,065,764</u>	<u>23,326,444</u>	<u>23,583,051</u>	<u>23,583,051</u>
TRANSFERS IN					
Transfer from General Fund	21,203,237	23,693,171	23,509,006	29,408,470	30,104,182
Transfer from Cultural Arts Fund	0	144,810	144,810	0	0
TOTAL TRANSFERS IN	<u>21,203,237</u>	<u>23,837,981</u>	<u>23,653,816</u>	<u>29,408,470</u>	<u>30,104,182</u>
TOTAL AVAILABLE FUNDS	<u>41,122,084</u>	<u>46,903,745</u>	<u>46,980,260</u>	<u>52,991,521</u>	<u>53,687,233</u>
EXPENDITURES					
DEPARTMENT APPROPRIATIONS					
Mayor and Council	785,706	939,981	939,981	1,079,921	1,082,178
Management Services	2,255,665	3,219,787	3,219,787	4,612,119	4,623,993
Public Information Office	458,043	884,100	884,100	2,111,212	2,117,581
City Clerk	1,738,313	2,141,611	2,141,611	2,597,850	2,741,661
Law	6,571,534	6,229,474	6,229,474	7,404,317	7,425,514
Human Resources	6,611,548	6,995,544	6,995,544	7,574,943	7,640,783
City Auditor	1,437,581	1,911,529	1,911,529	1,878,284	1,884,275
Financial Services	18,063,333	20,317,284	20,317,284	21,177,475	21,432,364
Small & Minority Business Resources	1,732,358	2,862,500	2,932,500	2,503,177	2,686,661
TOTAL DEPARTMENT EXPENDITURES	<u>39,654,081</u>	<u>45,501,810</u>	<u>45,571,810</u>	<u>50,939,298</u>	<u>51,635,010</u>
TRANSFERS OUT					
Liability Reserve	250,000	172,000	172,000	160,000	160,000
General Obligation Debt Service	155,214	142,051	142,051	140,992	140,992
TOTAL TRANSFERS OUT	<u>405,214</u>	<u>314,051</u>	<u>314,051</u>	<u>300,992</u>	<u>300,992</u>
OTHER REQUIREMENTS					
Market Adjustments	0	0	0	224,073	224,073
27th Pay Period	0	1,336,252	1,270,501	0	0
Bonding and Technical Assistance	0	233,000	233,000	1,600,000	1,600,000
Accrued Payroll	263,720	144,000	144,000	159,000	159,000
TOTAL OTHER REQUIREMENTS	<u>263,720</u>	<u>1,713,252</u>	<u>1,647,501</u>	<u>1,983,073</u>	<u>1,983,073</u>
TOTAL REQUIREMENTS	<u>40,323,015</u>	<u>47,529,113</u>	<u>47,533,362</u>	<u>53,223,363</u>	<u>53,919,075</u>
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>799,069</u>	<u>(625,368)</u>	<u>(553,102)</u>	<u>(231,842)</u>	<u>(231,842)</u>
Adjustment to GAAP	<u>(646,325)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>784,944</u>	<u>(100,671)</u>	<u>231,842</u>	<u>0</u>	<u>0</u>

# Support Departments — Total Budget \$59.2 million

Operating Budget \$53.9 million

Capital Budget \$5.3 million

## Uses of Funds



### Revenue:

The Support Services Fund receives revenue from General Fund and Enterprise Funds based on a cost allocation model.

	1998-99	1999-2000	1999-2000	2000-01	2000-01
	Actual	Amended	Estimate	Proposed	Approved
<b>OPERATING FUND:</b>					
Revenue	\$41,122,084	\$46,903,745	\$46,980,260	\$52,991,521	\$53,687,233
Requirements	\$40,323,015	\$47,529,113	\$47,533,362	\$53,223,363	\$53,919,075
Full-time Equivalents (FTEs)	687.25	706.25	706.25	728.00	731.00
New Capital Appropriations	\$4,889,358	\$6,300,000	\$6,300,000	\$5,200,000	\$5,280,000

# Support Departments — Total Budget \$59.2 million

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## Expenditures:

Operating costs for 2000-01 include:

- **Mayor and Council** – (16.00 FTEs) Provides policy direction for the City.
- **Management Services** - (43.00 FTEs) Implements and executes Council policy and performs the duties and responsibilities specified in the City Charter; coordinates, directs and reviews the activities of all municipal operations.
- **Public Information Office** – (27.00 FTEs) Provides customers with central location to ensure concerns are addressed and questions answered along with disseminating information to City employees and citizens.
- **Office of the City Clerk** - (30.00 FTEs) Ensures that all City records are accurately kept in compliance with City ordinances, state and federal law; conducts City elections.
- **Law** - (90.00 FTEs) Provides a variety of general and specialized legal services, collects delinquent accounts, and files cases involving bankruptcy, workers' compensation and other claims.
- **Human Resources** - (107.75 FTEs) Secures, develops, and maintains human resources necessary for achievement of the City's goals and objectives including personnel services, civil service, Equal Employment Opportunity Compliance services, and risk management services.
- **Office of the City Auditor** - (30.00 FTEs) Assists the City in strengthening accountability and improving city systems and service delivery.
- **Finance and Administrative Services** - (354.25 FTEs) Provides the City with comprehensive and integrated financial management services; responsible for maintaining the financial integrity of the City.
- **Small and Minority Business Resources** - (32.00 FTEs) Promotes and develops business opportunities for small, minority and women owned firms.

## Highlights

### The 2000-01 Approved Operating Budget

- Provides increased building maintenance and custodial service at the former Robert Mueller Airport site and LCRA, \$216,388.
- Continuation of the City Hall Technology Plan funding for Management Services Department, the Municipal Building, and Public Information hardware and software replacement, \$106,723.
- Adds funding associated with the convening of the 77<sup>th</sup> Legislative Session of the State of Texas, \$313,758.
- Transfers the Office of Emergency Management, including 5 FTEs, from the Fire Department to Management Services Department, \$400,239.
- Adds cost associated with opening and operating two neighborhood sites, Northeast and Central East Austin, \$53,800.
- Provides 2 FTEs to provide additional neighborhood assistance, \$136,575.
- Transfers Channel 6 and Internet Services from Financial and Administrative Services Department to Public Information, \$813,588.
- Provides funding for a new compensation system, \$50,000.
- Provides 2 FTEs and funding for database and design consultation for the CIP and Budget databases, \$480,940.

## **Support Departments — Total Budget \$59.2 million**

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- As a result of the reduced scope of Budget Office review of Requests for Council Action, 2 FTEs are eliminated, \$106,814.
- Adds funding for the Telecommunity Initiative, \$270,000.
- Adds funding for increased costs for taxation services, \$163,564.
- Provides for 1 FTE and the reclassification of 1 FTE for the Sister Cities/ International Program, \$99,220.
- Provides for the transfer of the Records Management Function, transferring 4 FTEs and adding 1 new FTE, from the Library Department to the Office of the City Clerk, \$448,864.
- Provides funding for legal service contracts, \$705,000.
- Provides 3 new FTEs and funding for the new Small Business Devopment Center, \$234,903.
- Provides 2 FTEs to support contractor compliance as a result of changes to the City's MBE/WBE Procurement Ordinance, \$108,901.

For more information: the Support Services Departments are presented in detail in Volume III.

# Financial and Administrative Services —2000-01

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## Mission

The mission of the Financial and Administrative Services Department is to maintain the financial integrity of the City and to provide comprehensive and integrated financial management, administration, and support services to City departments and other customers so that they can accomplish their missions. The department has developed the following goals in order to achieve this mission:

## Goals

- Maintain and improve City of Austin facilities and equipment, by decreasing the percentage of emergency repairs to facilities
- Maximize the City's rate of return within the adopted investment policies, with annual yield equal to the one year Treasury Bill rate
- Provide cost effective City-wide support services to departments, management and Council
  - Maintain total support costs at a constant percentage of the total operating budget and capital spending plan.
- Provide accurate and timely financial information to departments, management and Council
  - Estimate revenue and expenditure within 1-2% of actual by quarter
  - Deliver reports when scheduled on the corporate calendar
- Ensure the best and most remunerative use of public right-of-way
  - Realize franchise revenue above the average for major Texas cities
- Increase the percentage of private funding for the Austin Music Network Channel

## Key Indicators

The Financial and Administrative Services Department (FASD) will use the following key indicators to monitor achievement of its goals:

- Operation and maintenance expense per square foot for all facilities maintained by Financial Services
- Percent of vendor solicitations successfully awarded without delay due to re-bids or protests
- Investment pool yield comparable to other Texas cities
- Dun & Bradstreet payment score indicating the percentage of vendors paid within 30 days
- Success in receiving Governmental Finance Officer's Association's (GFOA) Certificate of Achievement for Financial Reporting for annual report
- Success in Governmental Finance Officer's Association's (GFOA) Budget Award for budget document
- City of Austin's Bond Rating
- Customer satisfaction with services provided

# Financial and Administrative Services —2000-01

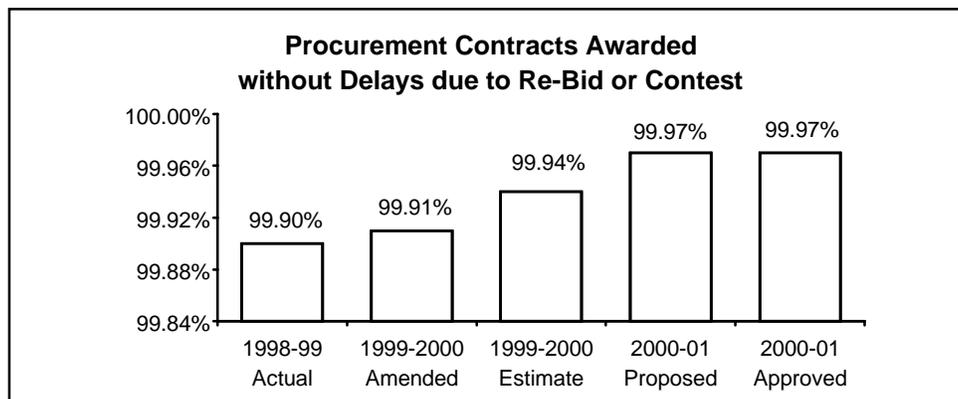
The approved budget for the Financial and Administrative Services Department implements a number of enhancements that support the department's goals:

## Business Plan

### Purchasing

The approved budget includes two Contract Compliance Specialists \$91,174, to be reimbursed by Austin Energy, to assist Austin Energy in their procurement activities. A Stores Specialist II position is included, at \$29,860 (to be reimbursed from auction sale proceeds), to be responsible for the disposal of surplus inventory and the redistribution of surplus items to other City departments. The Video Archivist FTE, at a cost of \$46,000, is being transferred to Library.

The approved budget is anticipated to increase the percentage of procurement contracts awarded without delay, a key indicator for purchasing, as shown by the chart below.

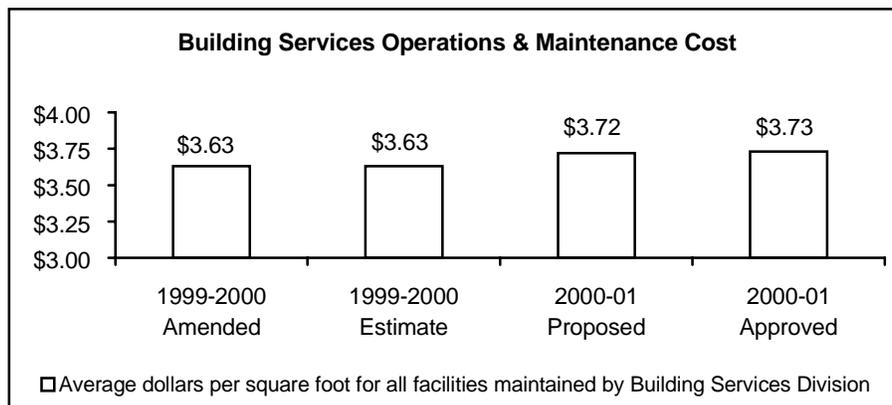


### Building Services

\$158,108 is included in the approved budget for Robert Mueller Municipal Airport site to provide maintenance and custodial services for facilities that were previously unoccupied. The budget includes one Building & Grounds Assistant (1 FTE for \$23,004, to be reimbursed by the Health Department) to provide the custodial services for the Town Lake Animal Center at the request of the Health Department. The Water and Wastewater Utility requested that Building Services add a 30-hour position to provide the Utility with custodial services for \$18,610, which will be paid for by the Utility. Also, included in the budget are the transfer of two FTE positions from Fleet Services to Building Services and the transfer of two FTE positions to Information Systems. Funding in the amount of \$58,280 is included for the expenses incurred for conducting our City Council meetings at the LCRA facility. The budget includes a reduction of \$122,704 in rent as a result of the Council approved purchase of the facility on Chicon Street.

In the approved budget, it is projected that the operations and maintenance costs will increase by 2.8% in 2000-01. (See chart on the following page.) The primary reason for the change is due to the increase in employee benefit costs.

## Financial and Administrative Services —2000-01



### Controller's Office

The approved budget includes the transfer of three FTE positions from Fleet Services to the Controller's Office. In addition, the transfers of three FTE positions are to be transferred to Information Systems. The budget also includes funding of \$60,000 for the replacement of two network printers, one server and sixteen desktop computers, with an additional \$29,600 included for increased software maintenance and license costs.

The key indicators for Controller's Office operations are success in receiving a "clean opinion" from an audit conducted by an independent Certified Public Accountant for the Comprehensive Annual Financial Report (CAFR) and success in receiving the Governmental Finance Officers Association (GFOA) Certificate of Achievement for Financial Reporting for the CAFR. With the support of the approved funding, the Controller's Office anticipates earning these measures of recognition for the quality of its services in both 2000 and 2001.

### Budgeting

With a continued emphasis on performance budgeting, the approved budget includes funding of \$480,954 for database design and two Database Administrator positions to manage the CIP and budget databases. Both of these databases are projected to be operational in the summer of 2000. The budget database will be migrated to a more stable platform that will facilitate webification. The consultant costs for this migration is included in the \$480,954.

The approved budget includes the elimination of Budget Office responsibility for review and for approval of Recommendations for Council Action (RCAs) other than budget amendments. This will allow the Budget Office to devote more resources to its primary goal of providing accurate and timely financial and performance information and analysis to the City Manager, Council and the citizens. Elimination of this service in the Budget Office results in the elimination of two vacant Budget Analyst positions for a savings of \$106,814.

The key indicator of success for the Budgeting Program is receipt of the GFOA Distinguished Budget Presentation Award. With the support of the approved funding, the Budget Office anticipates earning this recognition for the quality of its services in both 2000 and 2001.

### Internet Services

The approved budget includes the transfer of Internet Services out of Financial Services - including four Internet Services FTE positions to the Public Information Office and of two Programmer Analyst FTE positions to Information Systems - for a total reduction of \$478,460.

### Telecommunications and Regulatory Affairs (TARA)

The approved budget transfers the operation of Channel 6 – the City Government Access Channel – from TARA to the Public Information Office, in the amount of \$401,491 and seven FTEs. \$370,000 provides for Telecommunity Initiative services.

# Human Resources — 2000-01

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## Mission

The purpose of the Human Resources Department is to provide systems and solutions to City Management so they can effectively conduct the City's business.

## Goals

- HRD will consult with City departments to solve human resources issues in order to improve the availability and quality of human capital needed to conduct the City's business.
  - Maintain the employee turnover rate at 12% or less.
  - Decrease average time to complete the recruitment process from 27 to 24 days.
  - Increase the percentage of employees who report new learning that will help them on the job from 82% to 85%.
  - Increase employee ratings of overall job satisfaction from 81% to 85%.
- HRD will direct the management of human resources in the City in order to strengthen the safeguards covering the use of resources and ensure compliance with legal requirements.
  - Decrease sick leave utilization per 1,000 hours worked from 29.5 to 28.2 hours.
  - Increase employee ratings of procedural fairness from 40% to 50%.
  - Increase the percentage of interventions that resolve employee issues from 87% to 90%.
  - Ensure annual performance evaluations are conducted for at least 98% of the employees.
- HRD will provide a market sensitive pay and benefits package for City employees.
  - Pay structure is competitive within 5% of market average.
  - Benefits package is competitive within 3% of industry average.
  - Percentage increases in average cost per participant in the City Medical Plan are less than or equal to the national average percentage increases in health care costs.

To help the department track how well the goals are being met, key indicators have been developed along with appropriate performance measures. The approved budget submitted by the Human Resources Department supports these goals.

## Key Indicators

The key indicators used by the Human Resources Department include:

- Employee Turnover Rate
- Employee Ratings of Overall Job Satisfaction
- Diversity Representation
- Number of Grievances
- Elapsed Time to Fill a Vacant Position
- Sick Leave Usage per 1,000 hours
- Lost Time Rate

# Human Resources — 2000-01

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## Business Plan

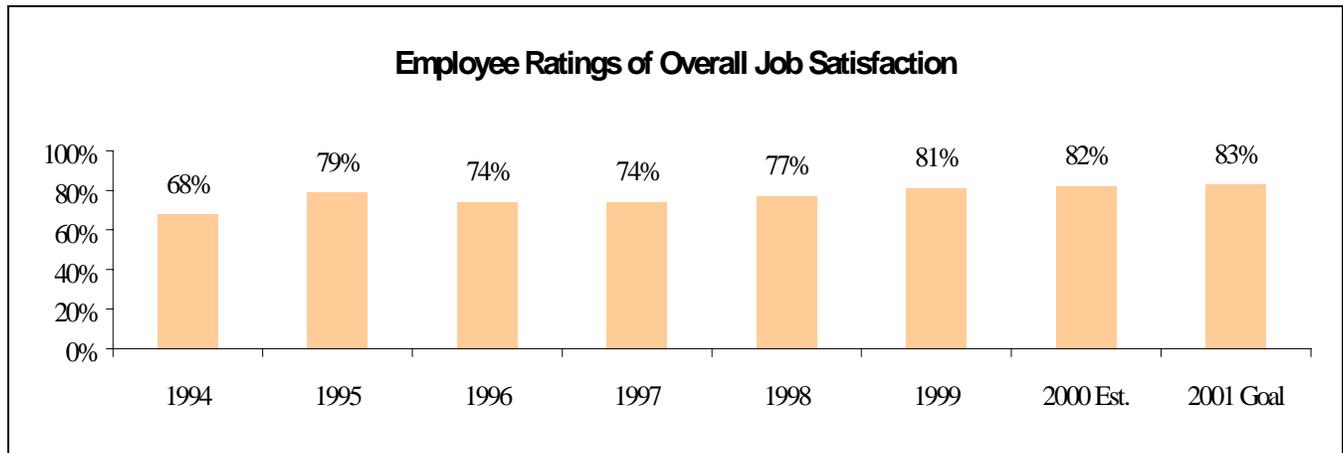
Committed Salary and Office Rent Increases – The approved budget includes a number of significant increases necessary to maintain the current service level. Funding in the amount of \$436,064 is included for personnel cost increases associated with Pay for Performance, employee benefits, and retirement.

Management of the Human Resources Service Delivery System – The approved budget includes funding to support a program directed at improvement of the City’s HR service delivery system. The primary purpose of this program is to facilitate measurable improvements in this system by assessing the level, scope, quality and continuity of HR services provided both in HRD and at the department level. This will ensure that deficiencies identified through assessments, performance measures, or management feedback are corrected. Additional purposes include facilitating the development of an effective City-wide HR network and identification of areas for possible shared utilization of HR resources and activities. This program aligns directly with the department’s business goals to ensure consistent and reliable HR services to employees by directing the delivery of HR services City-wide and to create systems that foster a positive and productive workplace.

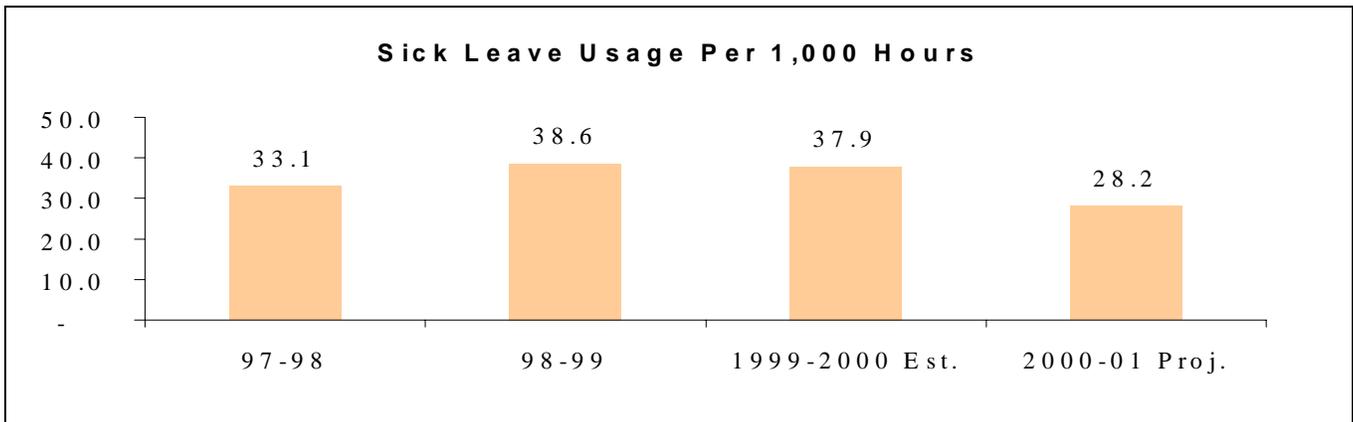
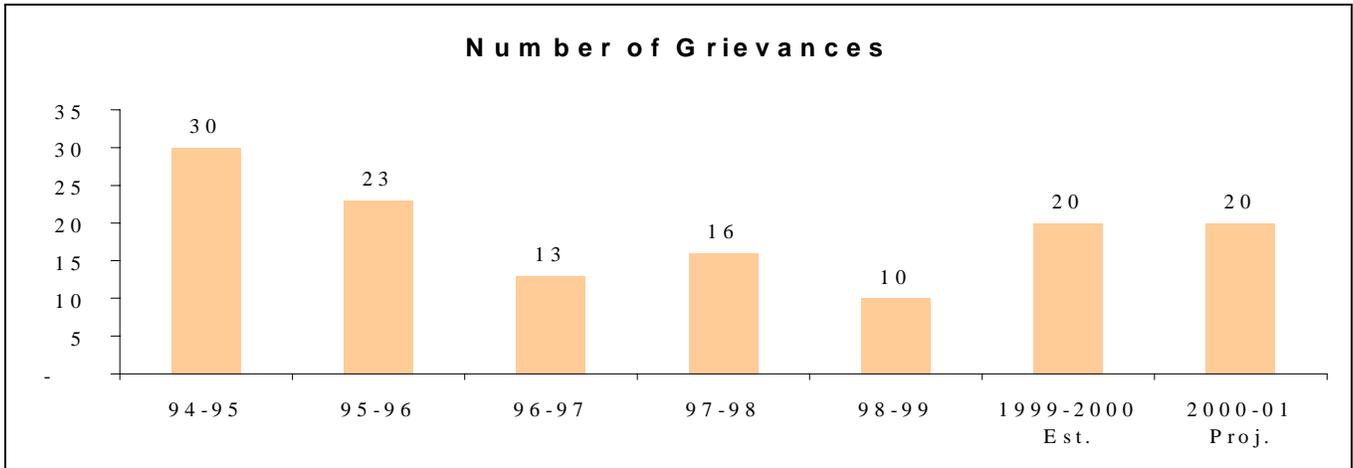
As a result, the Department anticipates a reduction in sick leave usage per 1,000 hours and an increase in the employee ratings of overall job satisfaction over 1999 levels. The Department anticipates that an increasingly open and accessible grievance process will increase the number of grievances in FY 2001 over FY 1999 levels.

This approved budget directly supports the following HRD goals:

- HRD will consult with City departments to solve human resources issues in order to improve the availability and quality of human capital needed to conduct the City’s business.
- HRD will direct the management of human resources in the City in order to strengthen the safeguards covering the use of resources and ensure compliance with legal requirements.



# Human Resources — 2000-01



Maintenance of the Compensation and Classification System – In order to balance external competitiveness and internal equity, the FY 2001 budget includes an additional \$50,000 for the implementation of the Compensation Maintenance System, which was started in FY 2000, and associated software.

The approved budget directly supports the following HRD goal:

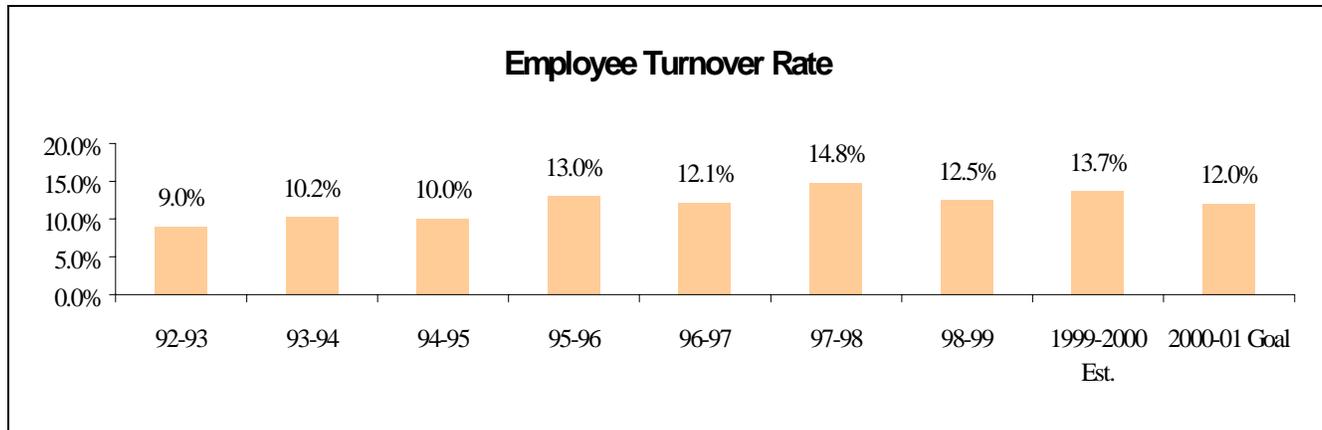
- HRD will provide a market sensitive pay and benefits package for City employees.

In order to achieve our business goals and to provide quality services to our customers, this approved budget supports the City's compensation philosophy to:

- Attract and retain competent employees through market sensitive pay and benefits, reward employees based on individual and team performance.

## Human Resources — 2000-01

Although employee turnover is affected by a variety of factors, a lack of clearly defined career progressions and external equity have been identified as problem areas. The following graph shows the goal is to achieve a City-wide employee turnover rate of 12%.



Management of Employee Benefits – The health care industry is changing due to mergers, the rapid changes in health care providers and vendors, legislative mandates, and the increasing costs of medical services and products. The rising cost of medical care and prescription drugs, changing provider reimbursement schedules, and provider closings will continue to be a challenge for all employers. As a result of these changes, costs are increasing for employers and their employees.

The Health Maintenance Organization (HMO) options available to City employees have had double digit rate increases since 1999. In addition, their physician networks have not been stable due to dissatisfaction with reimbursement schedules and other managed care service requirements. Under the City Medical Plan, rates have been lower than those for HMOs and the provider network continues to be stable. Even though it is getting harder to minimize increases with the changes in the industry, HRD is continuing to explore medical plan options for City of Austin active and retired employees. Our goal is to provide quality coverage at the best possible rate. However, given the current volatility of the healthcare industry, additional benefits increases are likely for the next few years.

In support of the City Council initiated employee childcare program, one new position is included in the approved budget. This position is fully funded by the Employee Benefits Fund. The position administers the services provided through the program and assists employees in finding affordable childcare.

The approved budget directly supports the following HRD goal:

- HRD will provide a market sensitive pay and benefits package for City employees.

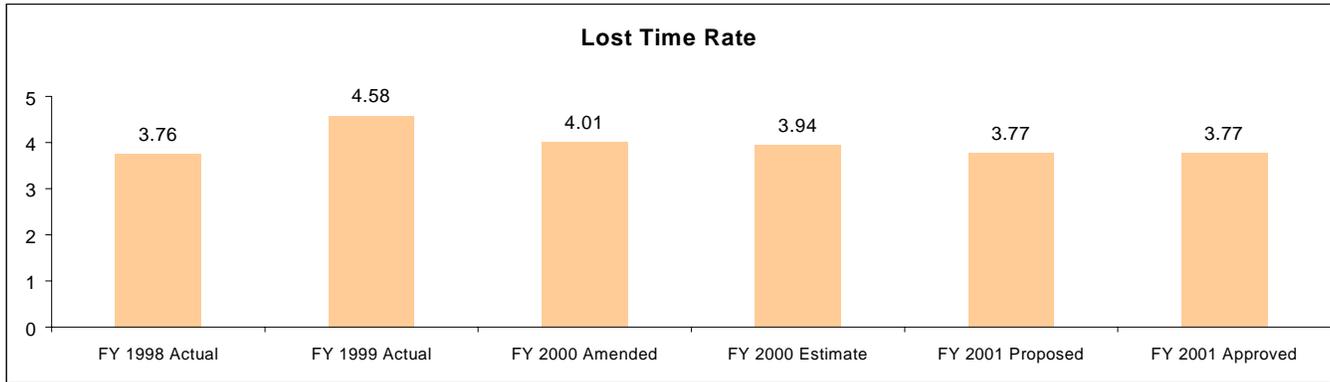
Management of Workers Compensation - The Lost Time Injury Rate measures the rate of lost time injuries per the equivalent of 100 employees. The approved budget projection indicates a 4.31% reduction in the Lost Time Injury Rate from an estimate of 3.94 per 100 employees for FY 2000 to a proposed rate of 3.77 for FY 2001. This trend represents significant improvements in the reduction of lost time injuries in both the Police department and EMS and an overall projected decrease in the number of lost time injuries citywide from 418 to 400.

While Lost Time Injuries are expected to decrease, total Workers' Compensation costs will not reflect an immediate decrease. This is due to costs that are incurred in the current year which are associated with injuries that occurred in prior years. Additionally, the City of Austin has experienced three catastrophic incidents during FY 2000 resulting in unanticipated extraordinary expenses.

# Human Resources — 2000-01

The approved budget directly supports the following HRD goal:

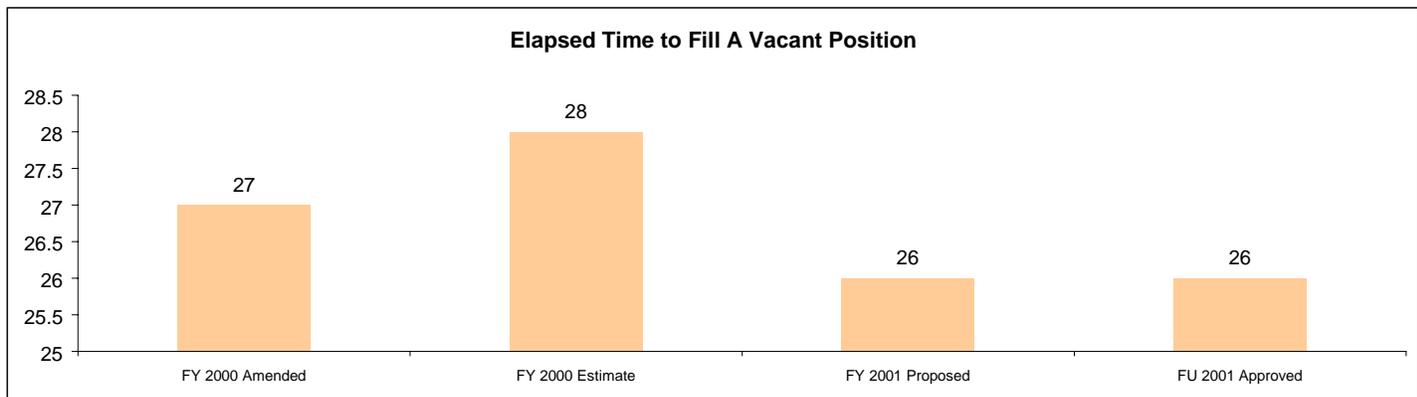
- HRD will direct the management of human resources in the City in order to strengthen the safeguards covering the use of resources and ensure compliance with legal requirements.



Recruitment Services – The approved budget for 2000-01 includes \$70,000 and 1 FTE for recruitment services. In response to the tight labor market, these resources will be used to enhance the effectiveness of the recruiting process including an emphasis on diversity. The department will revise diversity goals based on current population data. Additionally, the department will develop and implement a diversity awareness strategy including a delivery model for diversity training of hiring managers and supervisors. The department will develop and implement recruiting strategies including e-recruiting methodologies (accept applications on-line, electronically screen for qualified applicants, use web recruiters) that will reduce the amount of processing time from an estimated 28 days in FY 2000 to 26 days in FY 2001 required before hiring supervisors receive applications and allow shared applicant pools between departments to be developed. Finally, this initiative will enhance the marketing of the City of Austin as an attractive employer and increase our ability to sponsor and participate in job fairs.

The approved budget directly supports the following HRD goal:

- HRD will consult with City departments to solve human resources issues in order to improve the availability and quality of human capital needed to conduct the City's business.



# **Law Department– 2000-01**

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## **Mission**

The mission of the Law Department is to provide quality legal services to the City of Austin so that it can govern lawfully and serve the community effectively.

## **Goals**

The Law Department fulfills its mission by achieving two major goals, with associated key strategies.

### **Client Communication and Satisfaction**

The Law Department will focus on providing legal services that are responsive to the City's rapidly evolving business needs by delivering services that our customers report are relevant, timely, and useful. Customer satisfaction will increase annually from 80% for FY 2000 – 2001. Key strategies for achieving this goal include:

- Focus on Department Infrastructure
- Focus on Uniform Core Competencies

### **Attracting and Retaining a Highly Qualified Staff**

The Law Department will focus on attracting and retaining a highly qualified staff by reducing the rate of employee turnover. Key strategies for achieving this goal include:

- Focus on Recruiting
- Focus on Employee Recognition
- Focus on Salary Structure and Career Ladders

The Department will track its performance in achieving these goals through key indicators and related performance measures.

## **Key Indicators**

The Law Department will use the following key indicators to monitor progress in achieving business plan goals:

- Percent of civil litigation cases that are resolved in favor of the City or within established settlement range.
- Percent of clients reporting that advice provided by attorneys was clear, relevant, and timely.

The Approved Budget is anticipated to keep the percentage of cases resolved in favor of the City or within settlement range at 60% and the percentage of clients reporting that legal advice was clear, relevant and timely at 75%, the same levels estimated for FY 2000.

# **Law Department– 2000-01**

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## **Business Plan**

### Addressing City's Land and Water Use Needs

Increased development pressures in the Austin area have created several high profile matters which have consumed a significant amount of legal resources, both in-house and through outside counsel. For example, the Bradley settlement involved three significant lawsuits addressing issues related to annexation and water quality protection. Although the lion's share of the Bradley-related disputes are over, work remains to implement the settlement agreements and to address similar issues raised by other major landowners.

In addition to ongoing litigation, the Law Department has provided intensive analysis and advice on significant legislation that addresses the City's efforts to guide and regulate land development. The department has provided and will continue to provide focused attention to the implementation and construction of Texas Local Gov't Code Chapter 245 (limiting the City's power to impose new regulations on ongoing projects) and Chapter 43 (relating to annexation).

Another high profile City initiative is Smart Growth. The Law Department has provided extensive legal advice and assistance in the redevelopment of downtown Austin with projects such as CSC, Intel, Lamar Sixth (at 6<sup>th</sup> and Lamar), NL-6 Partners (at 6<sup>th</sup> and Lamar), the Convention Center expansion, and the Town Lake Arts Complex. Land Development Code amendments to implement Smart Growth policies and other code amendments (such as the Town Lake Waterfront Overlay revisions) have and will continue to consume significant legal resources.

As the City wrestles with preserving water supply and quality, the demand for legal resources associated with that effort has dramatically increased. The Law Department assisted with the negotiation and execution of the LCRA water deal, which assures Austin's water supply for the next 50 years. The Law Department also provides significant resources in the review of numerous wastewater disposal permits and applications to create or expand private certificates of convenience and necessity (CCN's) for water or wastewater service filed with state regulatory authorities.

### Improving Core Services

A strong local economy, low unemployment, and increasing demand for legal services have challenged the Law Department to enhance employee job satisfaction that will retain our experienced and highly qualified staff. During this past fiscal year, turnover in the Law Department was 20%. The Law Department is scheduled for a market review this fiscal year, with a January 2001 implementation date for adjustments supported by market data for the salary ranges for attorneys, paralegals, and legal secretaries.

The Law Department's Approved Budget is increasing funding for continuing legal education and other staff training by \$38,000, in order to develop skill and expertise, to respond to the City's evolving needs for legal services and to increase the depth of expertise within the department. In addition the Approved Budget contains a \$30,000 increase for law books, newspapers and journals and technology resources such as CD-ROMs and on-line resources, as well as \$22,500 to implement the first phase of an integrated file/case management system.

### Planning for Outside Counsel

Outside legal counsel is needed when a particular expertise does not exist in house, when anticipated workloads exceed available in-house resources, or when conflicts or other ethical considerations dictate the need for hiring an outside attorney. The Approved Budget includes \$705,000 for outside legal counsel. Additional funding for legal fees related to development plans are included in the Economic Development Fund.

# Management Services —2000-01

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## Mission

The goal of Management Services is to ensure that all City Council priorities, policies, and programs are successfully implemented and effectively managed. Through direction and coordination of City departments, Management Services ensures proper administration of all City functions and responds in a timely fashion to City Council and citizen requests through the following actions:

## Goals

- Implementing and executing the policies set by the City Council and performing the duties and responsibilities specified in the City Charter to ensure economic, environmental, and cultural prosperity throughout the community.
- Supporting, promoting, initiating and monitoring legislation that strengthens and protects the City's interests.
- Providing thorough and timely assistance to Mayor and Council including managing agendas for Council work sessions, Council subcommittees, and regular Council meetings.
- Resolve neighborhood issues/concerns.
- Improve the City's ability to meet neighborhood service needs.
- Improve the timeliness of the City's response to neighborhoods.
- Provide accurate and relevant information to citizens.
- Provide citizen education and knowledge of how to access basic City services.
- Prevent or lessen the loss of life and property from the effects of major emergencies and disasters.
- Return the community to normal following a major emergency or disaster by restoring utilities, removing debris, and moving displaced people from emergency shelters to long-term housing as quickly as possible.

To help the department track how well the goals are being met, key indicators have been developed along with appropriate performance measures.

## Key Indicators

The key indicators used by the Management Services Department include:

- Percentage of positive outcomes at state and federal levels.
- Timely Preparation of Council Agenda Packet.
- Percentage of survey responses that rate overall Office of Emergency Management as good or excellent.
- Percent of customers satisfied with response of the Office of Neighborhood Services.
- Timely response to neighborhood concerns.
- Number of negative neighborhood conditions resolved.

## Business Plan

The approved budget contains a number of actions supporting the goals of the department:

### Salary Increases for Personnel

The continuation of the Pay for Performance Program and increased benefit contribution is included in the amount of \$122,597 in the approved budget. These increases maintain the current service levels and support each of the departmental goals.

# Management Services —2000-01

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## Neighborhood Development

The approved budget provides funding to establish two Neighborhood Support Offices located in the priority areas will significantly increase staff ability to become more accessible to citizens, identify, respond and address neighborhood concerns and substandard conditions. Staff has identified two existing City-owned facilities located in the City Council designated priority areas for reuse. One facility located in Central East Austin (a PARD-owned facility) will require substantial rehabilitation but is an excellent location for neighborhood-based support services. The second approved site will be designated as the Northeast Neighborhood Support Office and is located on the old Robert Mueller Airport property. The approved budget includes funding of \$53,800 for operations and maintenance of the two neighborhood-based sites.

The approved budget transfers one (1) FTE from Solid Waste Services. This position will provide marketing support, including assistance in evaluating customer needs and satisfaction at a cost of \$45,023. The approved budget also adds two (2) FTE positions to assist in the operation of the neighborhood assessments, profiles, issue response and resolution and outreach activities at a cost of \$136,575.

## Emergency Management

The approved budget completes the re-organization provided by the City Manager in February 2000, by moving the Office of Emergency Management (OEM) from the Fire Department into the Support Services Fund, Management Services Department. The approved budget transfers a total of five (5) FTEs (one in the Support Services Fund and four in the Special Revenue Grant Fund) to the Support Services fund along with operational costs including grant funding for OEM and the Emergency Operations Center (EOC), which directs emergency resources for up to one hundred emergency response providers during emergency activation operations.

## Governmental Relations

During the 77<sup>th</sup> Legislature of the State of Texas convening January 2001, the Governmental Relations office will monitor legislation that may impact the City of Austin and analyze in accordance with the City of Austin's Legislative Program. To assist City staff in the review and monitoring of proposed legislation, an additional \$313,758 is included in the approved FY 2000-2001 budget. This program will continue to enhance working relationships with state and federal legislative decision-makers and to participate in interim legislative studies and committee hearings.

The department anticipates legislative activity in the following priority areas of the City in the 77<sup>th</sup> Session:

- Land Development Regulation
- Electric Utility Deregulation
- Water Rights
- TNRCC Sunset Legislation
- Telecommunications/Franchise Fees
- Annexation/ETJ Legislation
- Revenue Issues

## Support Services

This program provides general administration, financial monitoring and training support for the department. Included in the approved budget is the funding to provide for the Assistant City Manager position, support staff, and office requirements, \$330,436. The creation of this function was implemented in the City Manager's re-organization plan effective February 28, 2000.

# Mayor and Council —2000-01

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## Mission

By Texas State law and the City of Austin Charter, all powers of the City are vested in and exercised by an elected City Council. The Austin City Council is comprised of the Mayor, Mayor Pro Tem, and five Council Members. As outlined in the City Charter, the Mayor and Council may act to accomplish any lawful purpose for the “advancement of the interest, welfare, health, morals, comfort, safety, and convenience of the City and its inhabitants.”

## Goals

- Govern the City of Austin in the best interest of its citizens, to whom the City Council is directly responsible
- Adopt the annual operating and capital budgets
- Enact legislation to accomplish the lawful purposes outlined in the City Charter
- Appoint the members of public boards and commissions
- Approve changes in City zoning ordinances
- Appoint the City Manager, the person directly responsible for executing the directives and policies of the City Council
- Approve major contracts entered into by the City
- Respond to requests for information and assistance by citizens

# Public Information Office —2000-01

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## Mission

The mission of the Public Information Office is to create public awareness and understanding about City government as well as serve as an internal communication resource for City employees. To achieve the mission of this Office, the following goals are established:

## Goals

- Provide an effective communication system for City employees that will increase their knowledge of City issues in a manner that is satisfactory to them.
- Make the City and its departments more visible to the public by effectively communicating the impact that services and issues have on the community.
- Provide coordinated, accurate material as requested to City personnel, the media and general public so they can have the information they need in a timely manner.

To help track how well the goals are being met, key indicators have been developed along with appropriate performance measures. The approved budget submitted by the Public Information Office supports these goals.

## Key Indicators

- Percent of presentations from Corporate PIO interaction with the media that result in the City's position on an issue being reported.
- Percent of City employees reporting knowledge of specific City issues
- Number of page views on the Internet per capita.
- Percent of planned events that take place on schedule and meet event-specific objectives.
- Percent of City departments who are satisfied with content and presentation of material.

## Business Plan

The approved budget for 2000-01 provides resources for PIO to enhance its leadership role in three primary areas: developing and implementing service delivery strategies for the City; serving as the point of contact for public information; and capitalizing on the City's technology assets to implement the City's communication strategies.

### Communication

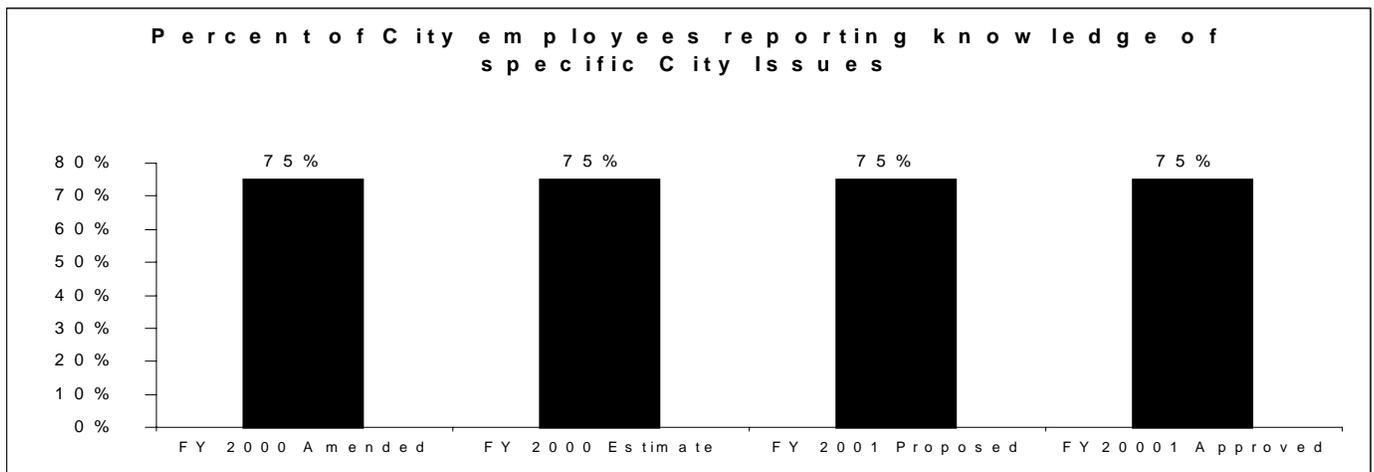
Both PIO's attention to service delivery and PIO's efforts to serve as a primary point of contact for all aspects of public information are further enhanced in the approved budget with the transfer of both Channel 6 and Internet Services personnel to the Public Information Office. These transfers allow for the creation of a one-stop shop under the Public Information umbrella.

The approved budget includes the transfer of Channel 6 from the Financial and Administrative Services Department to Public Information, in keeping with the PIO's organizational vision. This transfer will increase PIO's budget by \$536,815 and 7.0 FTEs, along with an increase in funding for the closed captioning usage at City Council Meetings.

## Public Information Office —2000-01

The approved budget also allows for the addition of a Special Projects Public Information Manager position at a cost of \$71,151. This position is essential to ensuring that the Austin City Council's goal of keeping the public informed about downtown revitalization is met. This Public Information Manager will be focused specifically on the City's Downtown Jam Campaign, which requires a significant amount of resources in terms of time and coordinated attention for the next two to three years. A Web site, a 24-hour information line, planning numerous special events, presentations and partnerships with other downtown organizations are all part of the responsibilities of this new manager position.

To focus on internal communication, PIO has developed a survey that will help determine the "percentage of City employee respondents reporting knowledge of specific City issues." PIO estimates that 75% of City employees who respond to the survey will report knowledge of a particular issue and will retain that 75% goal for 2000-01.



To further enhance efforts to communicate with City employees, this Office is planning to design and implement an Employee Newsletter online for the Intranet during FY2001. Although this newsletter will not be able to reach every City employee, the efficiency of providing access to this information on the Intranet will alleviate the need for additional resources that would otherwise be necessary for printing and distribution.

### Internet Services

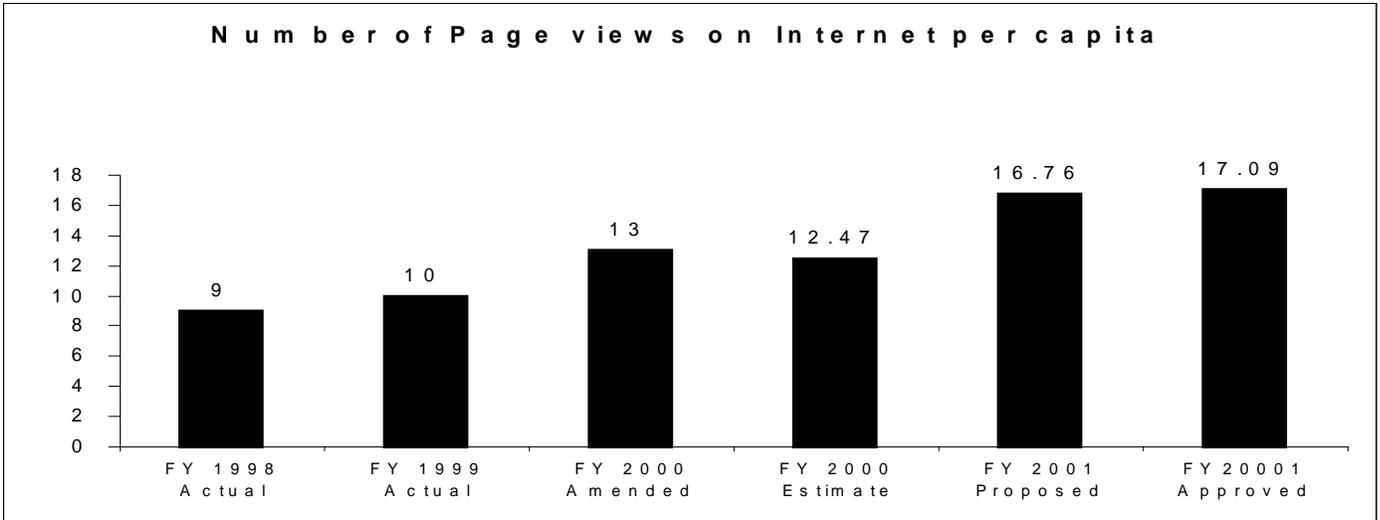
The continued increase in use and demand for availability of information on the Internet, as well as the move to provide on-line transactions, are all critical issues to be addressed during 2000-01 and coming years. City staff must ensure that there is some uniformity with which all of City services are offered to the general public, particularly as it relates to the Internet. To that end, the approved budget includes the transfer of Internet Services from Financial and Administrative Services to PIO. This will increase PIO's budget by \$453,000 and includes 4.00 FTEs.

During 1999-2000, the Public Information Office partnered with Information Systems to develop a new automated 24-hour, 7-day a week phone system. PIO will bring the automated phone system online during 2000-01. Part of that implementation will allow PIO to develop a mechanism to get feedback from users of the system as to what information is accessed and what we can do to improve it. PIO will continue to serve as the manager of the automated phone system. In addition, the approved budget includes funding in the amount of \$2,000 for software that will allow the phone system to interface with the Internet.

Usage of the Internet as a primary communication tool for PIO has also increased. PIO posted 375 documents to the Internet in 1998-99. In 1999-2000, the goal was 400 documents, and staff estimates that, at year's end, PIO had surpassed that figure by 130, reaching 530. As a result, the approved budget includes a higher goal to post

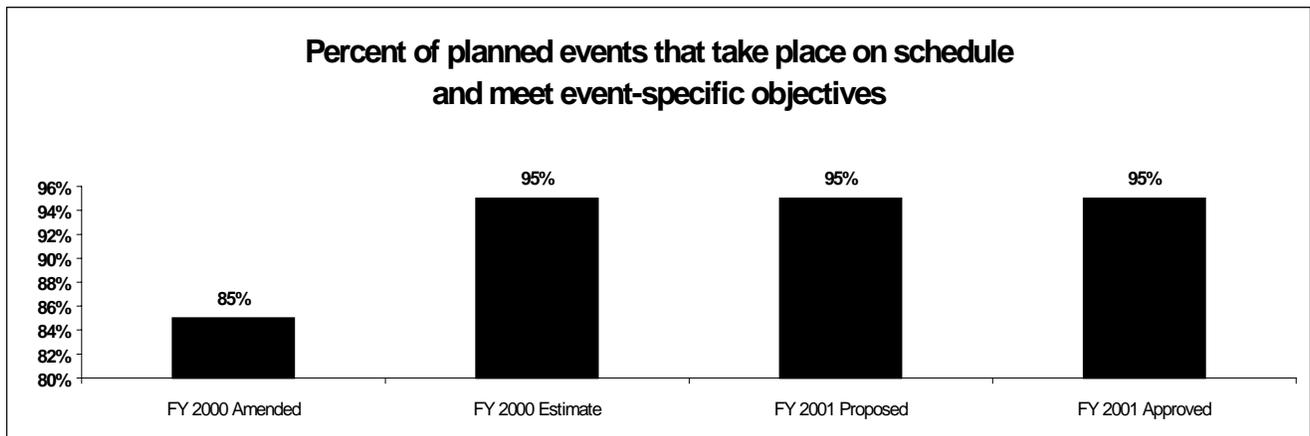
# Public Information Office —2000-01

600 file documents to the City's website. PIO also anticipates that the number of page views on the Internet will increase by 40% over 1999-2000 levels, to an estimated 211,400 per week, while maintaining a relatively constant "page views per capita" as the population increases.



## Events Planning

The Public Information Office planned numerous successful special events during 1999-2000, including: Y2K/A2K media briefing in preparation for the City's activation on Dec. 31, 1999; Longhorn Pipeline Town Hall meeting/public hearing; announcement on Tivoli; Greater Austin at Work job fair; annexation demolition; CSC groundbreaking; kickoff of Downtown Jam; a news conference announcing Austin as the second best managed City in the Country (Governing magazine); a news conference to recognize Austin as the 4<sup>th</sup> most wired City in the Country (Yahoo); the City Council election and run-off; and many more. A key indicator for events planning is the percentage of planned events that take place on schedule and that meet event-specific objectives, estimated at 95% for 1999-2000. The approved goal for FY2001 is also 95%, since this is a relatively new measure.

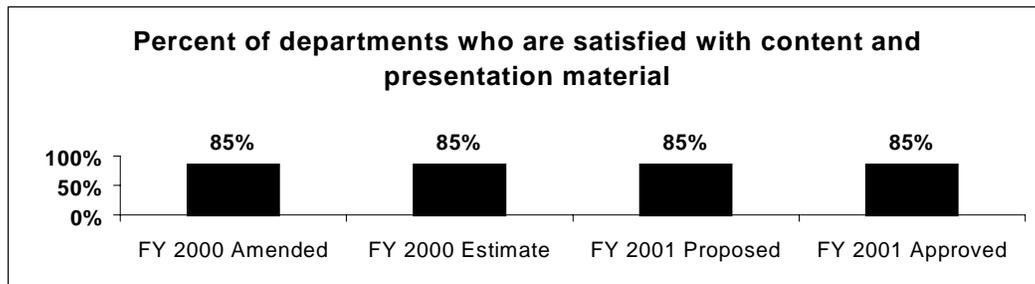


## Editorial Services

During FY 2000, PIO created a survey to determine a measurable satisfaction level of all of customers of PIO's editorial services. PIO staff estimates that the survey results will demonstrate a customer satisfaction level at 85% for 1999-2000, with an approved goal at a constant 85% for this relatively new and untested measure.

## Public Information Office —2000-01

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### Customer Service Program

The purpose of the Customer Service Program is to provide exemplary information and assistance to City of Austin personnel, the general public and the media so they can get their needs met in a timely manner.

A concerted effort has been underway to help change the role of City Link (the group of Customer Service Representatives who staff the 499-2000 main City number) to an Information Referral function as opposed to simply a switchboard function. Thus far, staff has been very successful in accomplishing this goal. Further, the Customer Service Manager for City Link will help create a training program that can be utilized by every department to improve customer service and overall interaction. That training program will be established and implemented during 2000-01.

Another overall goal for this program was to complete 95% of requests within deadlines set. This program includes processing Open Records requests within 7 to 10 days. PIO staff strives to expedite the requests and make the information available in a timely manner. Through September 2000, PIO has processed approximately 98% within that time frame. The approved budget includes resources to match this high level of service again next year.

Another key service is the maintenance of the Automated Customer Assistance Program. The goal for 1999-2000 of 92% of Council Action Forms (CAF) completed on time is being exceeded, with 97% completed on time through September 2000, and an approved target of 96% completed on time during 2000-01.

# Office of the City Auditor – 2000-01

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## Mission

The mission of the Office of the City Auditor is: We make Austin City Government better and more accountable - helping to ensure a City government that is efficient, effective, and ethical and which is accountable to the citizens of Austin. To help the department achieve its mission the following goals have been developed:

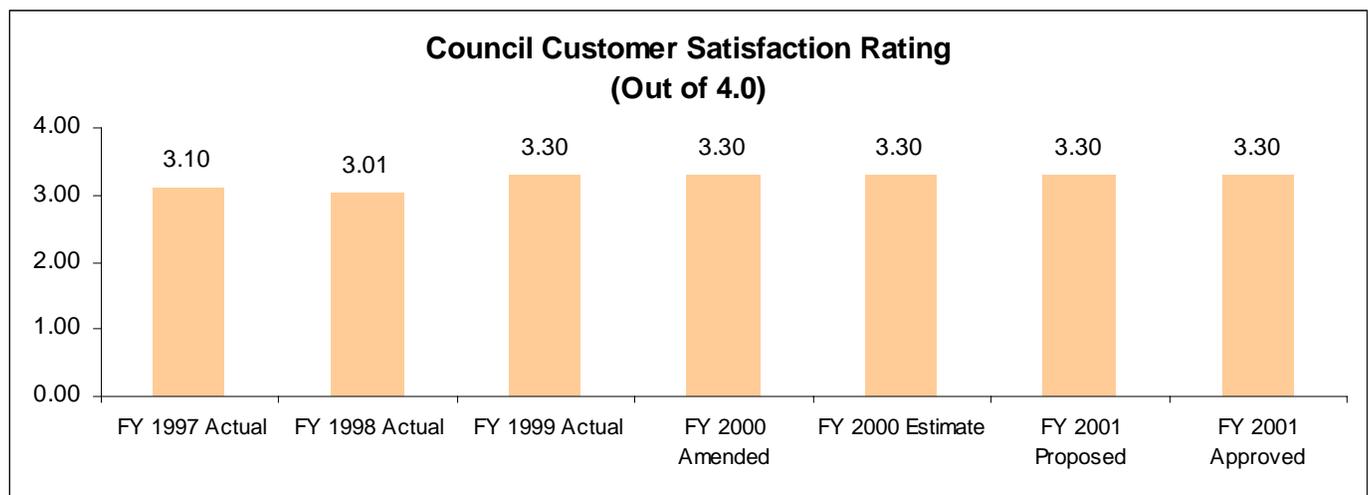
## Goals

- City Outcomes: Strengthen the City's performance and accountability to the public in managing resources and achieving outcomes.
- City Planning and Decision Making: Focus City priorities on the most significant current and future challenges.
- Workplace Integrity: Strengthen the ethical work environment and improve public trust in the City.
- Internal Capacity: Sustain and improve our ability to respond to new and existing customer needs.
- OCA Credibility: Sustain and improve our reputation for professional leadership and responsive, high quality service delivery.

## Key Indicators

The key indicators used by the Office of the City Auditor are the program results measures for each of the four direct service activities. The key indicators for each activity are:

- Audit: Percent of recommendations from previous three years that were reported implemented
- Investigation: Percentage of cases investigated to completion where accountability action occurs
- Information Response: Customer satisfaction with quality of response
- Assistance: Customer satisfaction that previously agreed-to results were achieved from assistance projects



# **Office of the City Auditor – 2000-01**

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## **Business Plan**

The approved budget contains a number of plans which support the goals of the department:

Capital Expenditure Reduction: The approved budget includes a reduction of the one-time capital costs of \$93,600 from FY 2000 associated with replacing the departments existing workstations.

Compensation Adjustments - The approved budget includes funding for salary increases associated with Pay for Performance in FY 1999-2000 in the amount of \$59,665. These adjustments support each of the departmental goals by helping to recruit and retain a workforce with the skills and experience needed to achieve the mission. The approved budget also includes an increase in funding for the increased costs associated with employee benefits in the amount of \$35,460 and wage compensation of \$11,698.

# Office of the City Clerk — 2000-01

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## Mission

To provide information to the City Council, City staff, general public, candidates, voters, and media in order to promote a work environment that leads to compliance with all laws and better decision-making by informed citizens.

## Goals

- Conduct uncontested, accessible elections while reducing the number of valid complaints and improving relative costs compared to other Texas cities by:
  - Reducing staff hours worked
  - Eliminating inefficiencies by
    - Doing tasks correctly the first time
    - Training staff and election workers to provide correct information
  - Utilizing the most cost-effective election workers
  - Reducing the cost per voted ballot compared to similar elections
  - Reducing the number of complaints determined to be valid, i.e., where the OCC staff were either inappropriate in how they dealt with the customer, wrong information is given, etc. Does not include complaints where the provisions of the law are enforced and someone does not like that.
- Gather, file and disseminate official Council documents in an accurate, timely and readily accessible method (in whatever manner the customer wants) within 24 hours by Fiscal Year 2004.
  - 100% of the documents should be in an electronic format by Fiscal Year 2001.
- Improve customer service for lobbyists, liquor license applicants, and Boards and Commissions applicants by:
  - Giving lobbyists the ability to register electronically by Fiscal Year 2002.
  - Allowing applicants to boards/commissions to apply online in Fiscal Year 2001.
  - Continuing to expedite liquor license processing by getting approvals from other departments electronically.
- Improve records management services for City departments by:
  - Establishing inventory control over the holdings of the Austin Records Center, moving the records to the contractor storage and providing services through the contract.
  - Providing records management consulting and training.

## Key Indicators

Office of the City Clerk has developed key indicators and performance measures to assist in tracking how well the goals are being met. The approved budget supports the goals.

- Customer satisfaction with services provided by the Office of the City Clerk
- Liquor licenses processing
- Cost of conducting elections per voted ballot cast
- Percent of records requested available within two days
- Percent of backlog converted to the imaging system
- Percent of pages in packets compiled correctly
- Percent of time minutes are ready for approval the following week without amendment
- Percent of items requested by departments located by the Austin Records Center and delivered within 24 hours
- Cost per Records Center service action
- Customer satisfaction with records management consulting and training

# Office of the City Clerk — 2000-01

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## Business Plan

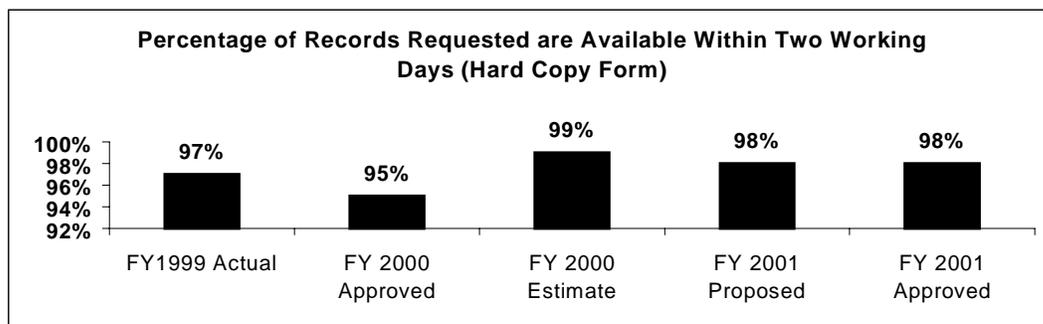
### City of Austin Records Management Program

The approved budget transfers the records management activity from Library to the Office of the City Clerk at a cost of \$499,310 and 5.0 FTEs.

The Austin Records Management Program consists of two activities: Records Management Services and Records Center Services. The Records Management Services activity provides consulting services for departments on the design and implementation of records management systems; provides policies, standards, guidelines and records control schedules and records management reports; advises a city-wide network of records management customers; and provides training. The Records Center Services activity provides records pickup, transfer, storage, retrieval and disposal services to all City departments. Beginning in FY2000-01, these services will be performed through a contract. Records will be brought under full inventory control and moved to the contractor's facilities. A Help Desk assists departments, processes requests, and monitors completion and customer satisfaction.

### Management of OCC Records

The document imaging system, funded in 1997-98, allows backup of City records housed in the Office of the City Clerk. It is designed to make the records available to customers on the Intranet and Internet. While backfile conversion ceased due to technology problems, staff will continue to prepare documents in the event that a corporate-wide Electronic Data Management System (EDMS) is acquired.



### Solicitation Permitting Process

The City Council voted to discontinue the licensing of charitable solicitors. A voluntary registration program with the Better Business Bureau will replace the City's program. This budget reflects the loss of revenue, but retains the clerical position to provide assistance to the Management of OCC Records Program.

### Elections

The approved budget includes \$299,658 to cover the costs of the charter revision election anticipated in FY 2001 and \$260,000 for an anticipated bond election in FY2001.

### Sister Cities/International Program

The approved budget includes \$90,220 to add one (1) FTE for the International Program Manager and the reclassification of the Administrative Specialist for the Sister Cities Program to the Sister Cities Program Manager.

### Technology Plan

\$16,128 is included for the maintenance and upgrade of technology.

# Small and Minority Business Resources – 2000-01

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## Mission

The mission of the Department of Small and Minority Business Resources (DSMBR) is to successfully administer the MBE/WBE Procurement Program's requirements for vendors and City departments so that all business enterprises have equal access to the City's procurement opportunities and to ensure City departments are in compliance with the Ordinance. In pursuit of this mission, the following goals have been established:

## Goals

- Administer the MBE/WBE Procurement Ordinance to ensure that 100% of City-certified MBE/WBE firms meet eligibility requirements, and to ensure that 100% of compliance recommendations are upheld by City management.
- Provide a comprehensive staff training program to ensure that 100% of compliance plans are reviewed accurately within 5 days, that 100% of certification applications are reviewed accurately within 60 days, and to ensure that new program directives arising from proposed Ordinance revisions and the Sunset Review process are incorporated into staff decisions.
- To provide information to internal and external customers necessary to ensure that 100% of bidders/proposers are in compliance with the MBE/WBE Procurement Ordinance.
- Increase the capacity of City-certified MBE/WBE businesses to do business as a direct result of resources provided by DSMBR.

The Approved budget for 2000-2001 submitted by DSMBR supports these goals.

## Key Indicators

The key indicators used by DSMBR include:

- Total Dollar Value of City Awards to MBE/WBE Firms
- Percentage of City MBE/WBE Awards Compared to the Annual Goals
- Percentage Increase in Gross Revenue Reported by MBE/WBE Firms

## Business Plan

### MBE/WBE Procurement Ordinance Program

DSMBR MBE/WBE procurement ordinance program includes \$1,313,795 million and 21.85 FTEs. The purpose of this program is to provide information to the City of Austin necessary to provide equal opportunities to all businesses participating in City contracting. The MBE/WBE Procurement Ordinance Program consists of DSMBR's MBE/WBE Certification activity, Contract Compliance activity, and the MBE/WBE Procurement Program Outreach activity.

DSMBR's MBE/WBE Certification activity determines the eligibility for MBE/WBE status of applicant firms by thorough review and research of business records, and by conducting business location site audits. DSMBR expects to maintain the accuracy of MBE/WBE certification status recommendations at near 100%.

DSMBR's Contract Compliance activity monitors City-wide compliance with the MBE/WBE Procurement Ordinance. This activity will be impacted in 2000-2001. The completion of Austin-Bergstrom International Airport will reduce this activity by \$191,000 and 4.0 FTEs that were used to monitor contractor compliance with the Federal Disadvantaged Business Enterprise program during the airport's construction. During the budget adoption process, council approved \$108,901 and two FTE's to this activity to support contractor compliance caused by the changes in the City's MBE/WBE Procurement Ordinance recently approved by council.

## **Small and Minority Business Resources – 2000-01**

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Through the MBE/WBE Procurement Outreach, DSMBR educates parties engaged in City contracting on the program. The information conveyed through presentations given at pre-bid and pre-construction conferences and by direct communications with prime contractors, certified MBE/WBE firms, and City staff.

This proposal directly supports the following goals:

- Administer the MBE/WBE Procurement Ordinance to ensure that 100% of City-certified MBE/WBE firms meet eligibility requirements, and to ensure that 100% of compliance recommendations are upheld by City management.
- To provide information to internal and external customers necessary to ensure that 100% of bidders/proposers are in compliance with the MBE/WBE Procurement Ordinance.

### Small Business Development Program

The SMBR small business development includes \$538,413 in City funding, \$265,000 in Community Development Block Grant Federal funding (CDBG), and 3.75 FTEs for the new Small Business Development Program. The program will provide administration and evaluation; training and education; a Small Business Assistance Center; and Business Outreach Services to make available opportunities for businesses to become self-sustaining in a competitive business environment.

The Approved Budget includes 1 FTE, an Assistant Director, and an increase of \$80,350, to coordinate the Small Business Assistance Center. This program provides administration and evaluation that will design, deliver, and appraise small business development programs. Council approved the addition of one FTE and \$70,000 to this activity to provide the necessary resources needed for small business development.

SMBR also will provide classroom and one-on-one training to small business owners and/or their key employees, including an assessment of the small business owner's needs and a design of a curriculum to meet their needs. Funding for service providers such as the Texas Center for Women's Business Enterprise, Development Assistance Services, and the Community Mentor-Protégé Initiative are included in this activity. The Small Business Assistance Center activity will provide dedicated meeting and training facilities for service providers that assist small businesses. The Small Business Assistance Center will occupy about half the 27,500-sq. ft. facility located at 4100 Ed Bluestein Blvd. The facility will offer abundant training and meeting room space, a computer lab, and a proposed on-line plan room. The facility will also house several Austin-area non-profit agencies that provide services to small businesses. This activity is funded by City and Federal funding. DSMBR will fund the personnel costs.

This proposal directly supports the following goals:

- Increase the capacity of City-certified MBE/WBE businesses to do business as a direct result of resources provided by DSMBR.

### Support Services

The Support Services program includes additional funding for lease and facility costs related to the establishment of the Business Assistance Center, as well as added funding for replacement computers. The Personnel/Training activity contains an additional allocation of personnel funding to train DSMBR staff on the recently approved revision to the MBE/WBE Ordinance.

## **Small and Minority Business Resources – 2000-01**

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This proposal directly supports the following goals:

- Provide a comprehensive staff training program to ensure that 100% of compliance plans are reviewed accurately within 5 days, that 100% of certification applications are reviewed accurately within 60 days, and to ensure that new program directives arising from proposed Ordinance revisions and the Sunset Review process are incorporated into staff decisions.

### Engineering and Technical Support

The Engineering and Technical Support program includes Compliance Audit and Prompt payments, Special Projects and Project management activities for MBE/WBE firms and small businesses. These activities were designed to ensure compliance, diversity, and contractual obligations to MBE/WBE firms.

The Approved Budget includes the reallocation of 2.70 FTEs for the Engineering and Technical Support program and \$178,404 in requirements. The Engineering Technical program will provide contract administration, field and phone audits on construction projects for MBE/WBE Ordinance and research and planning.

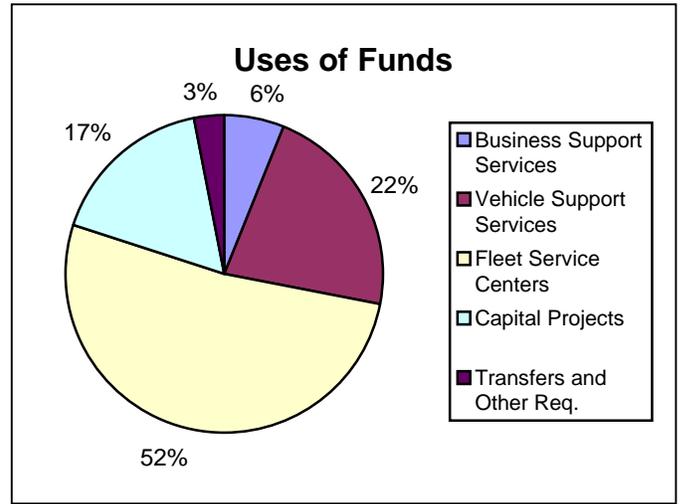
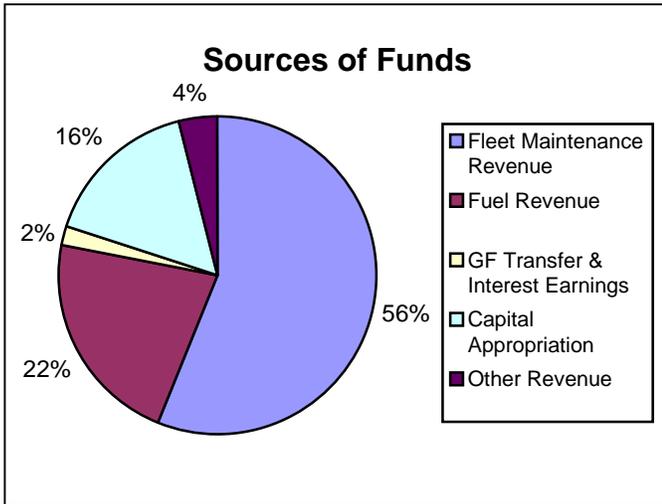
This proposal directly supports the following goals:

- To provide information to internal and external customers necessary to ensure that 100% of bidders/proposers are in compliance with the MBE/WBE Procurement Ordinance.

# Fleet Maintenance — Total Budget \$26.0 million

## Operating Budget \$21.6 million

## Capital Budget \$4.4 million



	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>FLEET MAINTENANCE FUND:</b>					
Revenue	\$16,480,253	\$15,794,408	\$16,137,332	\$23,036,471	\$23,036,471
Requirements	\$15,325,380	\$15,728,461	\$14,814,919	\$21,621,321	\$21,663,725
Full-time Equivalents (FTEs)	218.10	215.10	215.10	210.10	210.10
New Capital Appropriations	\$2,488,411	\$511,000	\$511,000	\$4,365,000	\$4,365,000

### Revenue

The Fleet Maintenance Department is funded through seven sources of revenue including maintenance charges, scrap sales, auction revenue, rental revenue, fuel revenue and transfers from interest earnings and the General Fund (Taxi).

- **Maintenance Charges** – The department charges City departments for maintenance and repairs on City vehicles and equipment.
- **Scrap Sales** – Parts that are removed from vehicles or equipment that are unusable or are not returned to vendors for rebuilding are sold as scrap.
- **Auction** – Auction revenue covers the cost of managing and conducting auctions for vehicles no longer required by the City. Fleet uses the net auction proceeds to offset General Obligation debt service payments.
- **Rental Revenue** – The City's pool of rental vehicles is charged to other departments for their usage.
- **Fuel Revenue** – The Fleet Department charges a flat rate for fuel to City Departments. The cost of fuel includes the contract price of fuel, the cost of maintaining the Fleet Fuel Program, the cost of transfers to Capital Improvement Projects to modernize and keep safe and compliant the City's fueling sites and a nominal administrative charge.
- **Interest Earnings** – The Fleet Fund earns interest on cash balances.
- **General Fund Transfer** – The General Fund provides for a transfer for the majority of the support needed for taxi operations.

## **Fleet Maintenance — Total Budget \$26.0 million**

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### **Expenditures**

Operating costs for 2000-2001 include:

- Service Center Operations – Fleet Maintenance operates five service centers to repair and maintain vehicles and equipment for its customer departments. This group also includes parts rooms located on-site at each service center under the direct management of the service center leadership.
- Vehicle Support Services – This group includes auction, fuel management, fuel costs (contract), make ready, rental and taxi services.
- Business Support Services – This group includes administrative support functions.
- Transfers/Other Requirements – A new CIP in the amount of \$3.8 million will fund the construction of a modern, full-sized maintenance and repair facility in Northwest Austin near the intersection of McKalla and Braker. An additional \$600 thousand is requested for the refurbishment of Service Center 3 located near 12<sup>th</sup> and Hargraves in East Austin. Other transfers include funding for G.O. debt service, workers compensation and the information systems fund.

# Fleet Maintenance — Total Budget \$26.0 million

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## Highlights

### The 2000-01 Approved Operating Budget:

- \$2.0 million increase in Fleet Maintenance due to direct appropriation of Commercial Charges reimbursement and elimination of expense refund methodology. This increase will be transferred from City Departments' budgets at a rate of 1/12<sup>th</sup> of total budget each month.
- \$0.2 million increase in net Auction proceeds due to the size of Fleet auctions anticipated.
- \$0.2 million increase in rental revenue attributed to long-term lease contract with PARD for fifteen 15-passenger vans.
- \$5 million increase in Fuel revenues due to the sale of fuel and appropriation of the revenue to Fleet. This will be offset in the Expenses by the contract price of fuel, the Fuel management program and Fuel CIP transfers.
- \$0.6 million increase in Business Support Services expenses due to a transfer of Accounts Payable and Central Warehouse/M/WBE FTEs to administration. Also included in this increase is a \$.14 million increase to upgrade Gems 2000 work management and inventory software to a modern version called M4.
- \$2.5 million increase in Fleet Service Centers due to a change (elimination) in the Expense Refund methodology and a major reclassification and market adjustment of mechanic salaries and career ladders.

### The 2000-01 Approved Capital Budget includes:

- \$4.4 million for Fleet Maintenance

### The 2000-01 Capital Spending Plan includes:

- Funding for refurbishment of Service Center 3 at 12<sup>th</sup> and Hargraves.
- Build new North Service Center at the intersection of McKalla and Braker.

For more information, the Fleet Maintenance and Radio Communications Operating Budgets are presented in detail in Volume III. New Capital Appropriations are presented in Volume IV.

# Fleet Maintenance — 2000-01

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## Mission

The purpose of Fleet Services is to provide maintenance, operations and support services to City Departments so they can do their jobs.

## Goals

Fleet Services goals include:

- Achieving an overall average daily OOS (Out of Service) rate of 2.5%.
- Averaging less than one customer business day OOS for PMs.
- Maintaining a 95% or higher combined “Excellent” or “Good” customer satisfaction rating.
- Reducing the time to fill posted position to no more than 8 weeks.

## Key Indicators

The key indicators used by Fleet Services includes:

- Number of vehicle and equipment work orders initiated.
- Fleet size: number of units of vehicles and equipment maintained.

## Business Plan

Fleet must improve each year to stay competitive. Our vision is to be the preferred provider of choice of all fleet services. Fleet is continually modernizing and upgrading facilities, aligning mechanics wages with our competitors and seeking efficiencies in parts and fuel inventory purchasing, management and contracting. The approved budget includes several plans to streamline operations and to challenge conventional Fleet Services policy and practice.

Mechanics Reclassification. Fleet has difficulty recruiting and maintaining a trained, responsible cadre of mechanics and helpers. We’re planning a market adjustment and a career ladder for mechanics that evens out inequities and creates long-term incentives for the best qualified mechanics and supervisors. The creation of a “super tech” job classification will allow Fleet to acknowledge those mechanics with the most useful experience and training, and more importantly the abilities to teach and lead.

Scheduled Maintenance Program. The science of Fleet management is complex and is not limited to the maintenance and repair of vehicles and equipment. Fleet management is an integrated philosophy of needs assessment, acquisition and replacement, maintenance and repair, and finally, salvage and disposal. Fleet Services is responsible for maintenance and repair of vehicles owned and operated by other departments, so our time with the units is limited to those hours when the vehicle is out-of-service. Our goal is to schedule maintenance so that downtime is minimized and shop-time is maximized.

The necessity exists for a integrated fleet management program. We can schedule other City departments’ preventive maintenance and schedule repairs for later dates in coordination with drivers and department managers. Unscheduled repairs are time-consuming and expensive and are often avoidable with scheduled maintenance visits and procedures. Fleet is pilot testing a scheduled maintenance program that will minimize the financial impact of dispersed fleet ownership and control.

## Fleet Maintenance — 2000-01

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Information Automation. Fleet is upgrading its Service Center work order and inventory management system to keep pace with system innovations, operating system compatibility and to ensure vendor support. The Gems 2000 system is old and has been left without vendor support because of their movement to more modern systems with more robust capabilities. Coming soon is the creation of a web page or web access to out-of-service profiles and schedules as well as, departmental maintenance records.

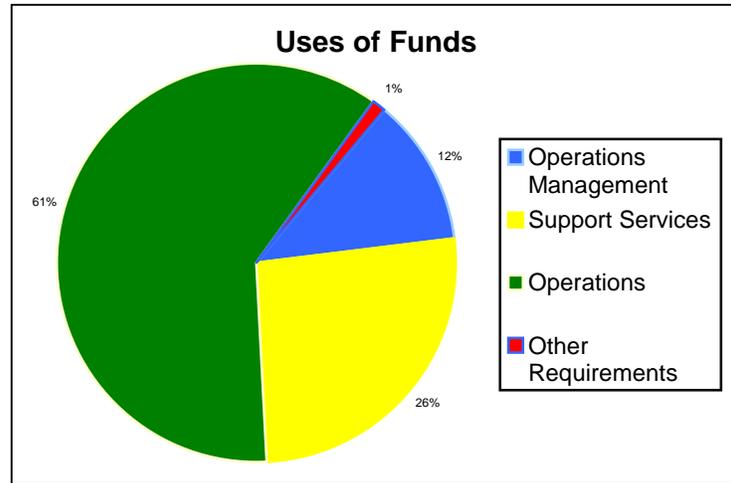
Facilities Upgrades and Construction. Service Center 3 is in the heart of East Austin. It is the largest fleet maintenance facility in the City, but is not currently being used. Fleet's plans include refurbishing this Service Center and re-opening it to service emergency vehicles. The community dividend of having uniformed police officers, fire fighters and EMTs constantly moving through the neighborhood is incalculable. Fleet is also co-sponsoring the construction of a multipurpose Service Center in North Austin. Because Austin is growing so rapidly toward the north and west, we need to increase our capabilities in this part of town. The new North Service Center will replace the much smaller service center on Kramer Lane. The modern facility located at Braker and McKalla will significantly increase our heavy equipment repair ability.

Billing Change. Fleet has successfully integrated a 1/12<sup>th</sup> transfer program to fund maintenance and repair services. We will extend that practice to the commercial charges transfers which we currently recover using the expense refund methodology. Fleet can manage the commercial charges program as a component of the maintenance and repair program. Commercial charges are highly volatile, but through judicious contracting and proactive management, we believe that commercial charges can be managed and possibly even reduced overall. Our plan eliminates the (\$1.825) million expense refund offset and allows us to transfer the 1/12<sup>th</sup> budget into the Fleet Maintenance Fund each month and offset it directly against the repair expense. This is another proactive step in integrating an overall, City-wide Fleet Management Program.

# Wireless Communication Services — Total Budget \$2.0 million

Operating Budget \$2.0 million

Capital Budget \$0.0 million



	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>WIRELESS COMMUNICATION FUND:</b>					
Revenue	\$2,217,652	\$1,978,950	\$1,842,957	\$2,010,443	\$2,010,443
Requirements	\$1,877,117	\$1,996,018	\$1,890,963	\$2,013,549	\$2,017,549
Full-time Equivalents (FTEs)	24.00	24.00	24.00	25.00	25.00

### Revenue

The revenue of this fund consists of direct charges to City departments and governmental entities (which have City Council approved radio maintenance “interlocal agreements” with COA ) for radio installation, maintenance, repair, and other wireless communication services. Revenue is affected by the number of governmental entities served, the number of public and non-public safety vehicles serviced, proactive maintenance programs, and changes in the radio communication infrastructure.

### Expenditures

Overall expenditures are proposed to increase \$21,531.

## Highlights

### The 2000-01 Approved Operating Budget includes:

- \$33,000 for 1 FTE for equipment inventory maintenance.
- \$76,202 increase in wage adjustments.
- \$71,693 increase in revenue due to a \$5.00 per hour increase in the billing rate.

For more information, the Fleet Maintenance and Wireless Communication Operating Budgets are presented in detail in Volume III. New Capital Appropriations are presented in Volume IV.

# Wireless Communication Services Office — 2000-01

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## Mission

The purpose of Wireless Communication Services Office is to provide timely, quality and cost-effective service in support of radio communications users needs in an environment that fosters safety, high morale and job fulfillment for all members of the Wireless Communication Services Office team. The office has developed the following goals in order to achieve its mission:

## Goals

- Be accountable to our customers for demonstrable results.
- Improve communications with our customers.
- Attract and retain a quality workforce.
- Improve facilities and equipment.
- Be the provider of choice for operations services.

## Key Indicators

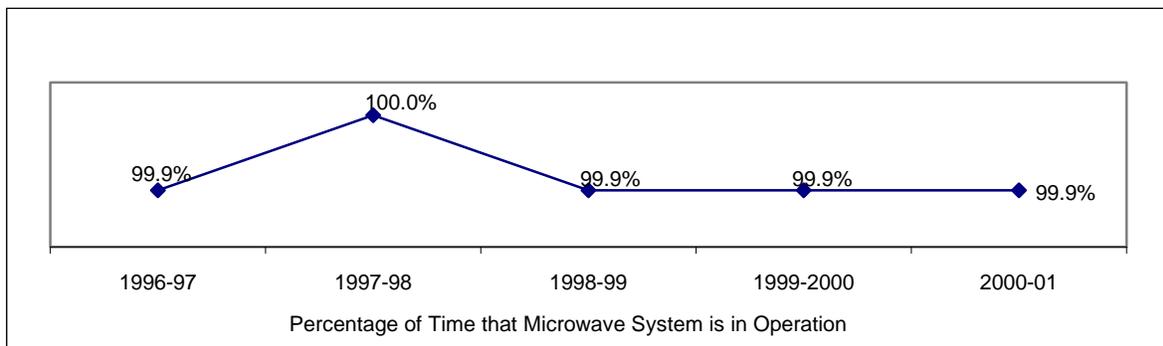
The Wireless Communication Services Office will use the following indicators to monitor the fund's progress in achieving business plan goals:

- Percentage of time that the Microwave System is operational.
- Cost of inventory shrinkage.

## Business Plan

### Aggressive Preventive Maintenance Program

In FY 2000-01, the Wireless Communication Services Office will be aggressively continuing its "Preventive Maintenance Program" in order to maintain customer radio equipment reliability, and to help decrease the cost of providing unscheduled maintenance services.



# **Wireless Communication Services Office — 2000-01**

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## Personnel Issues

To improve accountability to customers concerning equipment inventory, the Wireless Communication Services Office will hire a Stores Leader FTE. Consolidation of all major customer radio equipment assets into a centralized secured storage area will add to such accountability.

## “CommAnywhere” Software Implementation

This radio maintenance agency management, billing, and asset tracking software should be fully implemented by the time the new fiscal year begins. This software will greatly improve information management, providing customers with a more accurate and greater detailed picture of the maintenance services they receive from the Wireless Communication Services Office.

## Customer Advisory Teams

The City’s “Radio Users’ Group” has been revived, and a Coalition “Trunked Radio Maintenance Advisory Team” has been formed. These two groups, along with the “Travis County Radio Users’ Committee,” will be meeting regularly with the Wireless Communications Services Officer to provide needed customer advice and feedback.

## Training and Technology

The Wireless Communications Services Office will continue its cross training and formal technical training of Installers and Technicians to keep pace with the ever-changing technology of wireless communications.

## Technical Employee Time-Tracking and Job Performance

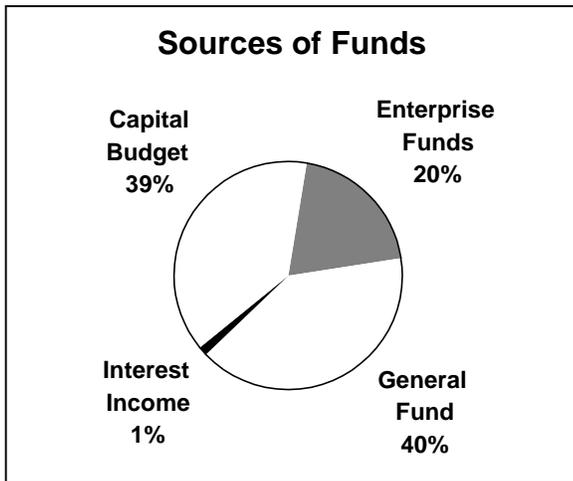
A new process is being implemented to better monitor technical staff productivity and job performance. New time-tracking and repair part controls will help Wireless Communication Services Office management and supervisory staff stay on top of customer maintenance and repair costs.

## Revised Radio Equipment Specifications and Streamlined Purchasing Procedures

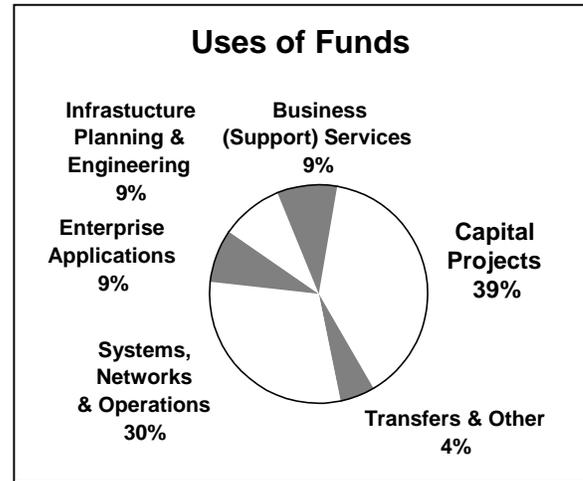
Following an exhaustive analysis of current radio equipment product specifications by the Wireless Communication Services Office, customers will see a wider range of quality products being supported by this office. Working with the Purchasing Office, a more streamlined procurement process is being developed to provide more timely delivery of new radio equipment items to customers.

# Information Systems — Total Budget \$31.4 million

## Operating Budget \$19.2 million



## Capital Budget \$12.2 million



### Revenue:

The Information Systems Internal Service Fund receives revenue from General Fund and Enterprise Funds based on a cost allocation model.

### Requirements:

Overall requirements for the department increase by \$1.9 million. Operating costs for 2000-01 provide the City with comprehensive computer support with funding of:

- \$9.5 million for Networks and Operations
- \$2.4 million for Enterprise Applications
- \$3.0 million for Infrastructure Planning and Engineering
- \$1.2 million for debt service.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimated	2000-01 Proposed	2000-01 Approved
Revenue	\$137,509	\$505,304	\$659,902	\$280,000	\$280,000
Transfers In	\$16,115,020	\$16,924,392	\$16,924,392	\$19,097,252	\$19,135,188
Requirements	\$16,907,190	\$17,334,624	\$17,342,401	\$19,115,434	\$19,153,370
Full-time Equivalents (FTE's)	161.00	163.00	163.00	184.00	184.00
New Capital Appropriations	\$18,323,000	\$21,663,594	\$21,663,594	\$12,200,000	\$12,200,000

# Information Systems — Total Budget \$31.4 million

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## Highlights

### The 2000-01 Approved Operating Budget includes:

- Increases totaling \$0.4 million in ongoing hardware and software maintenance contract costs and in maintenance costs for additional equipment purchased in recent years.
- \$0.4 million for the scheduled replacement of obsolete non-routing network electronics with network routing electronic equipment.
- Funding for 18 laptop computers for remote access hardware enhancements in the amount of \$0.2 million.
- Two new FTE positions to provide technical support for GAATN/SONET expansions.
- Software funding to provide “redundant fail-safe” RS/6000 systems to prevent loss of data and services.
- Five FTE positions, transferred from Financial and Administrative Services Department, and 7 new FTE positions at a cost of \$0.7 million to implement a multi-governmental, integrated, regional public safety and public service emergency communications center.
- The transfer of two FTE positions from Financial and Administrative Services Department for infrastructure security engineering.
- An additional two new FTEs to develop WEB applications and administer 18 servers for WEB services.
- Funding for internet and intranet development for basic HTML publishing and content maintenance.
- \$0.1 million for a test lab to test the products and their compatibility with each other before actual deployment.

### The 2000-01 Approved Capital Budget includes:

- \$1.0 million for Greater Austin Area Telecommunications Network (GAATN); and
- \$11.2 million for Combined Emergency Center.

### The 2000-01 Approved Capital Spending Plan includes:

- Greater Austin Area Telecommunications Network (GAATN);
- Police Telephone System/Equipment;
- Telecommunications 9-1-1 CAD/MDT;
- Police Records Management technology;
- Radio Trunking Plan; and
- Combined Emergency Center.

For more information, the Information Systems Operating Budget is presented in detail in Volume III. Information on the Capital Budget may be found in Volume IV.

# Information Systems Department —2000-01

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## Mission

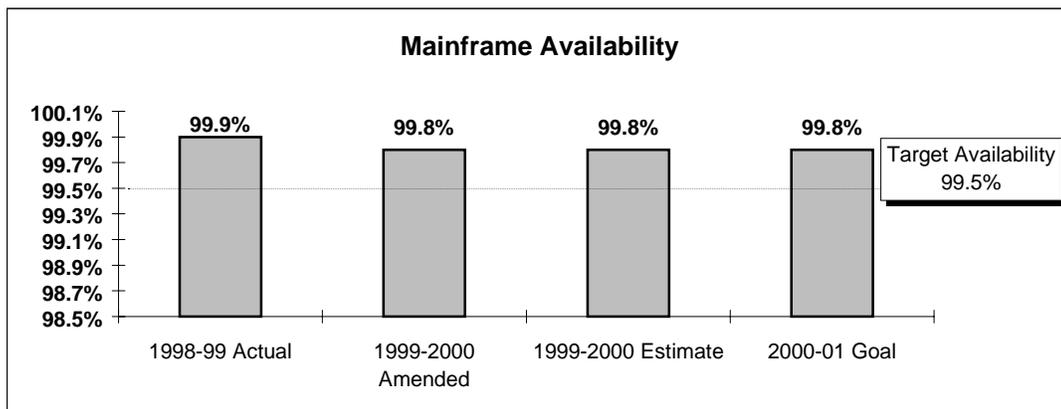
The purpose of the Information Systems Department is to provide information technology services to City departments and other customers, so that they can accomplish their mission.

## Goals

- Minimize the total cost of providing information technology while meeting corporate business objectives by developing a citywide strategic information technology plan.
  - ISD's target is to maintain the cost of information technology as a constant percentage of the total operating budget and capital spending plan.
- Collaborate with the City Manager's Information Technology (IT) Committee to develop and implement policies and procedures that ensure a reliable and secure IT Infrastructure.
  - ISD's target is to maintain data network availability at 99.9%.

## Key Indicator

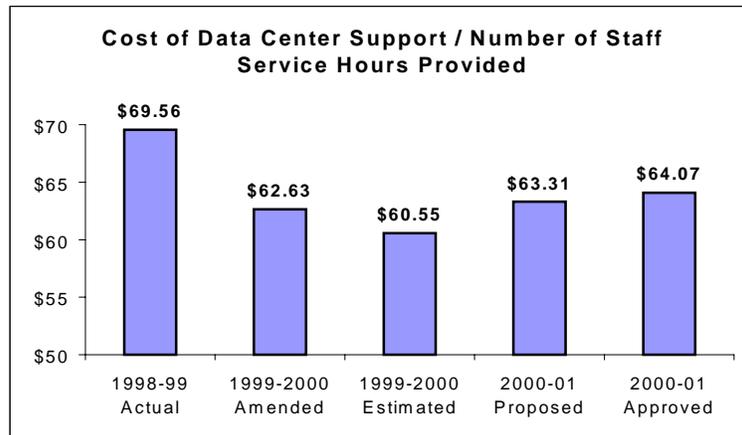
- Percentage of time mainframe systems is available



# Information Systems Department —2000-01

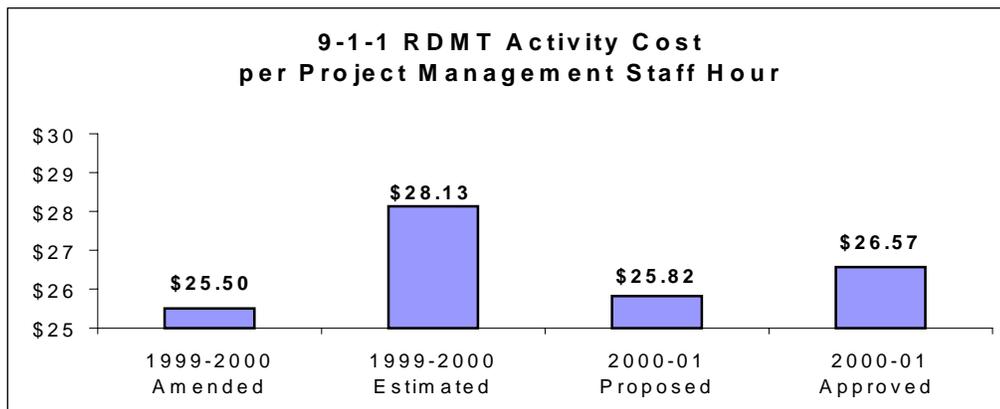
## Business Plan

Networks and Operations The Approved Budget includes enhancements to operational support for the Data Center. The Data Center provides technical computer support for City departments, so these departments have access to the City's mainframe and mid-range computer systems. Specific enhancements include increases of \$449,645 for hardware and software maintenance and \$366,042 for replacement of critical network electronics. Four additional FTE positions are included in the approved budget to provide technical support for GAATN/SONET expansions, for voice communications systems, and for disaster recovery at a cost of \$245,928. This is expected to keep the cost of data center support per number of staff service hours provided below 1998-99 levels as shown below:



The Proposed Budget also includes \$355,000 for software and hardware.

Enterprise Applications To ensure projects are completed on time and within budget, \$722,360 is included in the approved budget for twelve FTE positions (five transferred FTE positions from Financial and Administrative Services, and seven new FTE positions) for a Information Technology Project Management Office. There are currently six multi-governmental, combined, integrated, regional public safety and public emergency service projects being managed by the newly forming Information Technology Project Management Office of the Information Systems Department. The projects are expected to increase to meet the growing needs of the City of Austin. By applying project management techniques and skills, City of Austin citizens, elected officials and management team members are reducing the risk of cost and/or schedule over-runs with projects. The focus of the Project Management Office is project management in reporting and documentation of projects and quality assurance to ensure standards are met. This plan will help achieve the desired result of maintaining the managing of the 9-1-1 RDMT activity, as illustrated below:



## Information Systems Department —2000-01

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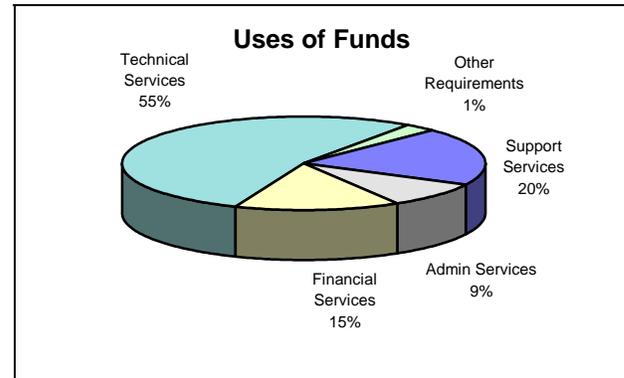
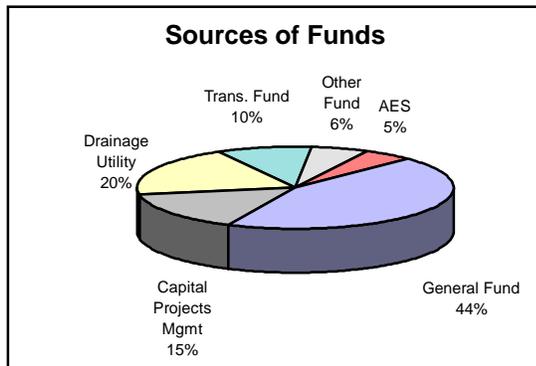
Infrastructure Planning and Engineering The Approved Budget includes funding of \$229,217 and 1 new FTE for implementation of an infrastructure for City workers to remotely access their City of Austin technology resources. Increasing the ability of employees to work remotely complements the Air Quality Initiative by reducing the need to drive to the various city sites.

As e-government is implemented, the City is faced with providing other agencies, businesses, and the general public wide-scale access to City information. Reliance on technology (i.e. the Internet) to deliver services is increasing. This creates enormous demand on the capacity of the City's computing resources. The City owns a large capacity mainframe computer which can be adapted to be a "super server" in the Unix environment to address this demand. The Approved Budget provides two new FTEs to maximize the computer, adapt it to a Unix environment client server configuration, and to develop additional WEB applications. In addition, the Approved Budget includes FTEs transferred from Financial and Administrative Services Department to Information Systems for Infrastructure Security Engineering.

# Infrastructure Support Services —Total Budget \$8.5 million

## Operating Budget \$8.5 million

## Capital Budget \$0.0 million



### Revenue:

The Infrastructure Support Services Fund was established to account for the administrative services provided to four city departments: Development Review and Inspection; Planning, Environmental, and Conservation Services; Watershed Protection; and Public Works and Transportation. Revenue is generated through the services provided from these departments.

### Requirements:

Overall requirements for the department are proposed to decrease due mainly to the transfer of Public Information positions to user departments in the amount of \$ 0.4 million.

Technical Services program includes Programming, Geographic Information Services, Programming, Computer support, and Engineering documents and sales.

Financial Services program includes Purchasing/accounts payable, Financial monitoring budgeting. The Administrative Services program includes Personnel, Safety, and Organizational development.

Support Services program includes Purchasing, Personnel, Financial monitoring/budgeting, Information Technology, Facility Expense, Administration and management services are all activities within Infrastructure Support Services Department.

## Highlights

### The 2000-01 Approved Operating Budget:

- Transfers six PIO positions and eliminates one PIO Manager position for operational efficiencies \$442,524.
- Adds funding for an outside Programming contract to assist on special projects of \$120,000.
- Reduction in GIS temporary expenses associated with the reduction of CAPCO funding \$158,965.

	1998-99 Actual	1999-00 Amended	1999-00 Estimate	2000-01 Proposed	2000-01 Approved
Revenue	\$4,641,519	\$4,935,780	\$4,928,064	\$4,495,190	\$4,495,190
Transfer In	\$3,168,027	\$3,648,940	\$3,648,940	\$3,602,018	\$3,625,983
Requirements	\$7,509,829	\$8,858,325	\$8,648,131	\$8,522,207	\$8,546,172
Full-Time Equivalents (FTEs)	123.25	116.25	116.25	110.50	110.50

For more information, the Infrastructure Support Services Department Operating Budget is presented in detail in Volume III.

# Infrastructure Support Services – 2000-01

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## Mission

The mission of Infrastructure Support Services is to provide high-quality, cost-effective technical, financial and administrative services to our client departments so they can meet their evolving business needs.

- Infrastructure Support Services will increase customer satisfaction with our services and products by improving the results on the customer survey by 5% annually.
- Infrastructure Support Services will improve and streamline information technology services as measured by:
  - An increase in computer support calls resolved in 2 hours or less by 5%.
  - Geographic information associated with recorded subdivisions will be entered into database in 50% less time.

To help the department track how well goals are being met, key indicators have been developed along with appropriate performance measures. The Approved Budget supports these goals.

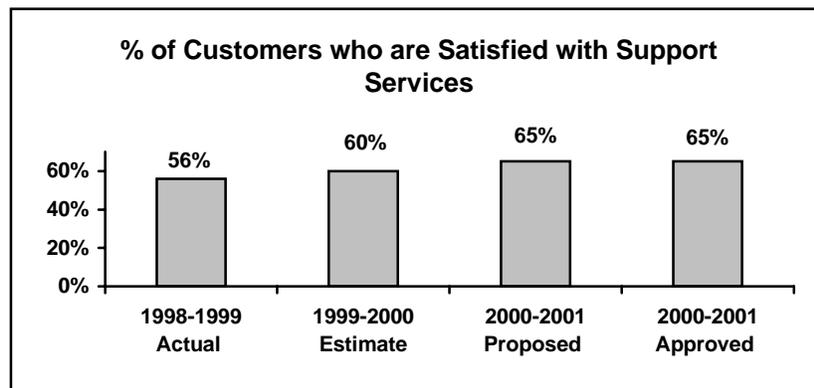
## Key Indicators

The key indicators used by Infrastructure Support Services include:

- Annual customer survey-based on overall favorable results
- Number of linear miles of GIS data maintained
- 50% of computer support calls are resolved in 2 hours or less
- Number of production database tables maintained

The approved budget contains a number of proposals that support the goals of the department.

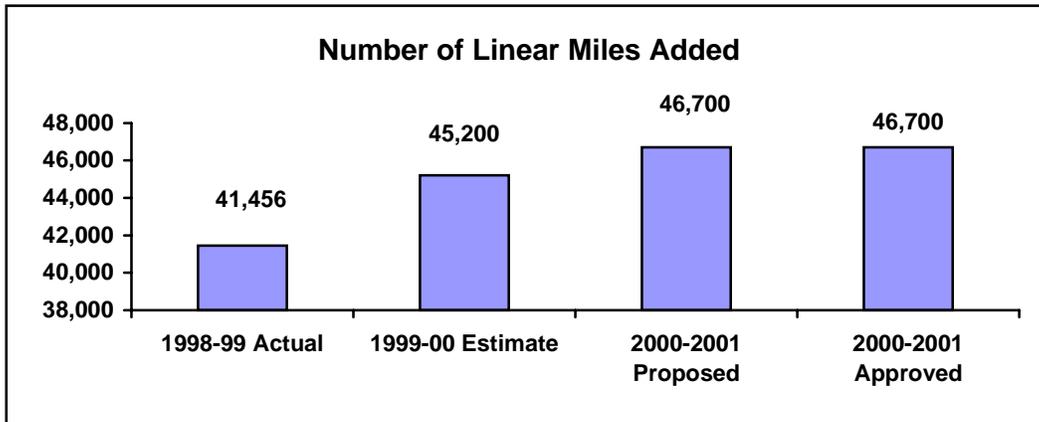
**Customer Service** - ISS's primary role is to provide support services to our four customer departments. Emphasis is placed on providing exceptional customer service, measured in part by an annual customer survey. By enhancing communications between ISS and its client departments, implementing process improvements, and being adaptable to customer needs, ISS's goal is to increase the percent of customers who are satisfied overall with support services to 65%.



The annual customer service survey directly supports the department goal of increasing customer satisfaction with services and products by improving the results on the customer survey by 5% annually.

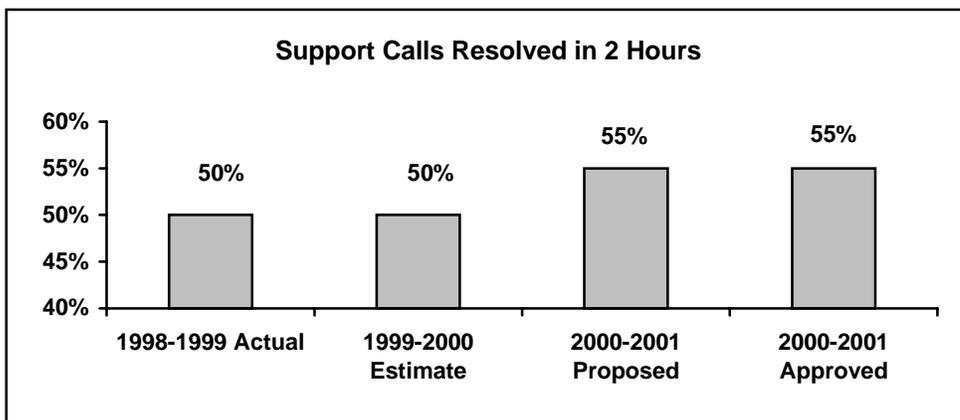
# Infrastructure Support Services – 2000-01

**Geographic Information System** - One of the special projects for the GIS section is to complete the “build-out” of all subdivisions, lots and roads in the City of Austin extraterritorial jurisdiction and utility service area. The procedure is to break the city into grids, pull recorded subdivision plats from the files, and digitize the information into the GIS database. After the information is entered, the GIS section ensures that it meets the guidelines set forth for comprehensive quality control. Once the grid or linear mile is accepted, it is released to the public as well as all city employees. In past years temporary employees funded by CAPCO were used to help with these services. However, the funding is no longer available. The Approved Budget includes converting two temporary positions to permanent FTEs to lessen the impact of the loss of CAPCO funded temporary positions.



The GIS improvements directly support the departments goal to improve and streamline information technology services as measured by Geographic information associated with recorded subdivisions will be entered into database in 50% less time.

**Computer Help Desk Responsiveness** - One of the critical support service areas upon which a large percent of customers rely to accomplish their missions is the computer support area. In order to serve our customers in an efficient and effective manner, ISS intends to resolve 50% of computer support calls within 2 hours or less. The Approved Budget includes staffing at current levels and replacement of capital items to enable customer departments to experience as little downtime as possible.



The Computer help desk responsiveness directly supports both departmental goals of increasing satisfaction by improving the results on the customer service by 5% annually and improving and streamline information technology services as measured by an increase in computer support calls resolved in 2 hours or less by 5%.

# **Infrastructure Support Services – 2000-01**

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## **Business Plan**

### **Changes in Service Levels**

The ISS Approved Budget transfers 6 FTEs to customer departments as part of a restructuring in the Public Information area and elimination of a Public Information manager position. Based on a program review conducted by the Controller's Office, it was determined that in order to prevent duplication of effort, these services were more appropriately provided at the department level.

ISS is also reducing the automation support provided to Austin Energy (AE) due to a decrease in the number of employees supported by ISS. Funding from AE will be reduced by approximately \$100,000 and could be eliminated entirely over the next few years as AE is able to consolidate their staff in one location.

### **Programming Resources**

In addition to continuing work on the Permit, Inspection, Enforcement and Review (PIER) program, ISS currently has an extensive list of system development projects from our customer departments. These include programs that need to be rewritten as well as new programs and reports that need to be developed. The department's ability to provide support on critical programming needs is affecting our customer departments' ability to meet their business needs. Due to a shortage of programmers, many of these projects will be delayed or postponed indefinitely. The departmental budget for FY 2001 includes an additional \$100,000 from the beginning balance to hire temporary programmers. Based on current salaries for contract programmers this will equate to about 6 months work and will fall short of documented needs by our customers.

### **Flyover**

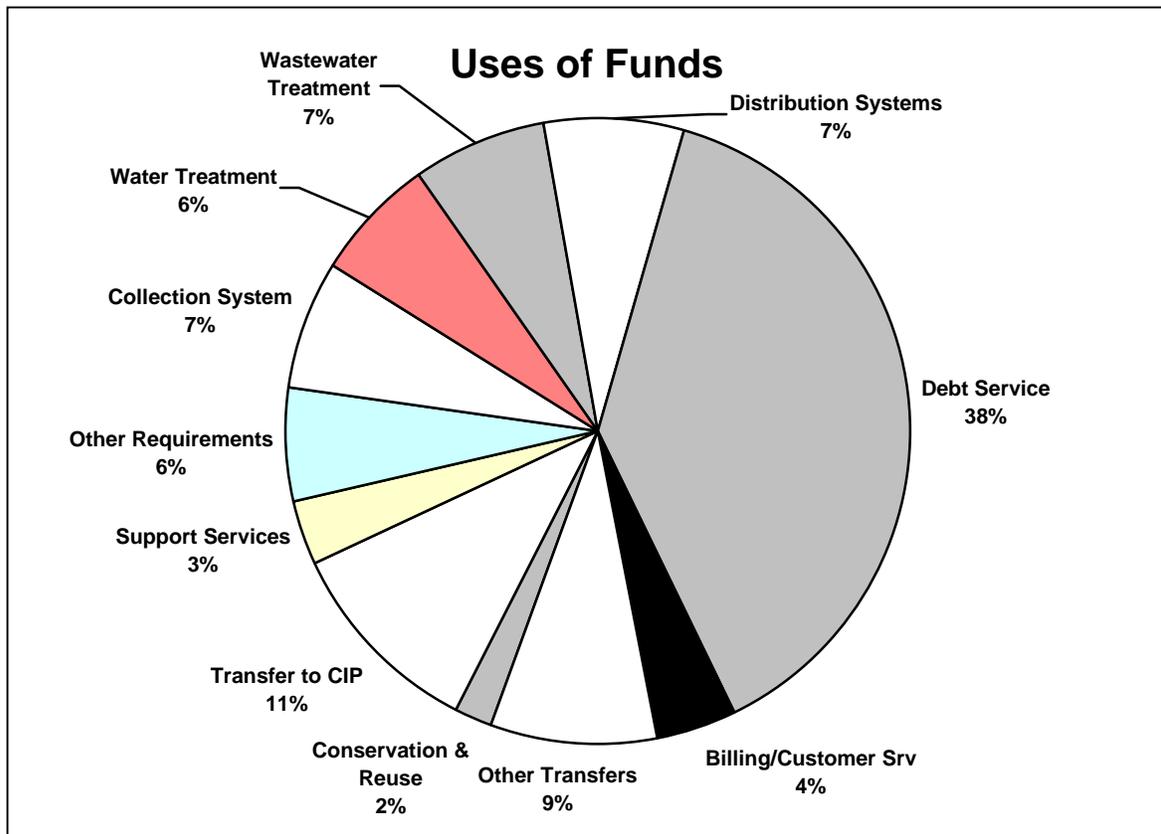
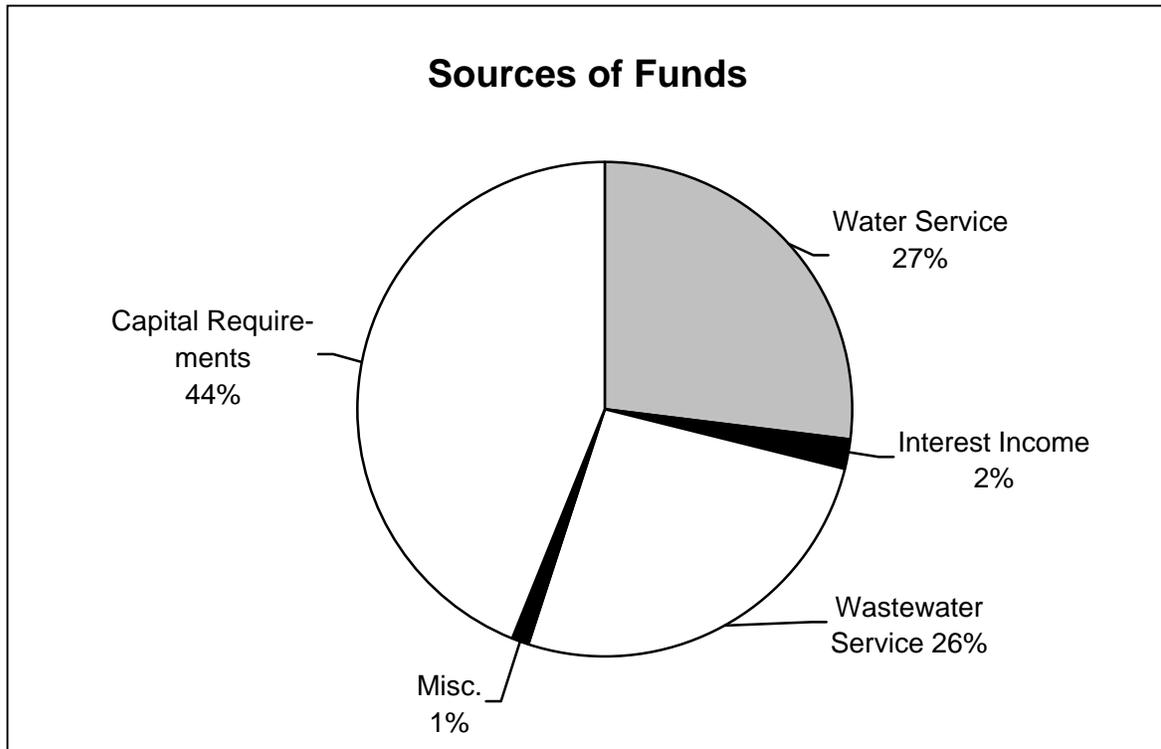
In addition, ISS has not included money for a city-wide flyover. The city has not conducted a flyover since 1997. Given the development that has occurred since that time, it is critical we update our database to include up-to-date information. This project would consist of updating the photography collected in 1997, extending the 40 planimetric features currently maintained (streets, buildings, rivers, bridges, railroads, etc.), adding curbs and sidewalks and generating two foot contour coverage at national mapping accuracy standards. This level of accuracy is needed in Watershed Protection in order to effectively conduct flood control and system management activities. The 1997 data was collected using five foot contours – two foot contours were extrapolated from the five foot contours and resulted in a less than desirable accuracy level.

Cost for the 670 square mile area that includes the City's ETJ and utility service area is \$1,320,000. City-wide requirements for data such as contours, photography, buildings and transportation features make cross-fund allocation a possibility. There are fourteen departments in the city that use this database and in the past the funding for the flyover has been shared by several departments. After the flyover, photography and planimetric data could be maintained more economically if the data were captured every other year. If a decision to include the flyover in the Approved Budget is made, costs could be shared by the system users.

# Water and Wastewater Utility — Total Budget \$425.5 million

Operating Budget \$245.8 million

Capital Budget \$179.7 million



## Water and Wastewater Utility — Total Budget \$425.5 million

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**Revenue:** The Water and Wastewater Department receives 94% of its approved operating revenue (excluding Capital) from the sale of water and wastewater service. The remaining sources are interest and miscellaneous income.

**Requirements:** Operating costs approved for the 2000-01 includes:

- \$104.5 million for operation and maintenance of City-owned water and wastewater treatment facilities
- \$93.9 million for debt service
- \$47.4 million for transfers to the General Fund, Capital Improvements Program, Sustainability Fund, and Environmental Remediation.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>Revenue</b>	\$220,334,762	\$226,596,952	\$240,176,557	\$230,202,571	\$230,202,571
<b>Transfer In</b>	\$19,150,656	\$1,606,907	\$1,672,648	\$0	\$0
<b>Requirements</b>	\$234,070,637	\$252,547,219	\$251,795,891	\$244,690,819	\$245,812,613
<b>Full-Time Equivalents (FTEs)</b>	1,045.00	1,045.00	1,045.00	1,032.00	1,032.00
<b>New Capital Appropriations</b>	\$112,298,054	\$241,831,721	\$241,831,721	\$179,744,577	\$179,744,577

# **Water and Wastewater Utility — Total Budget \$425.5 million**

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## **Highlights**

### **The 2000-01 Approved Operating Budget includes:**

- No system-wide water and wastewater rate increases for FY 2000-01  
While there is no approved system-wide rate increases, implementation of the Utility's Cost of Service Rate Study will result in revenue neutral changes. As a result, average monthly water and wastewater bills will decrease for some customer classes and increase for others. Water and Wastewater Rate Structure highlights include:
  - Significant improvements to the existing rate-making methodology
  - Rate incentives for water conservation
  - Simplification of water rate blocks for the residential class
  - Seasonal water rates for multifamily, commercial, and industrial classes
  - Affordability considerations for residential and multifamily customer classes
  - Reduction in monthly fixed customer charges for all classes
- Total transfer to the General Fund is \$18.5 million for 2000-01 Approved Budget, which is a \$1.4 million or an 8% increase above the Amended 1999-2000 Budget of \$17.2 million.
- Water conservation transfer continues to increase at \$200,000 per year over the forecast period. An additional \$400,000 increase to the Conservation and Incentives Fund was approved to provide funding for the repair/renovations to City-owned pools.
- Total revenue for the Water and Wastewater Utility are projected to be \$230.2 million for 2000-01 Approved Budget, which is a \$3.6 million or a 1.6% increase over the Amended 1999-2000 Budget of \$226.6 million.
- Total requirements for Water and Wastewater Utility are approved to be \$245.8 million for 2000-01 Approved Budget, which is a \$6.7 million or a 2.7% decrease below the Amended 1999-2000 of \$252.5 million.
- A reduction of thirteen (13) vacant positions and re-deployment of nineteen (19) vacant positions are approved in various programs in the Utility to improve efficiency and operate more effectively.
- Capital Improvement Program Spending is projected at \$113.6 million, which is an increase of \$9.5 million or 8.3% over the 1999–2000 Amended Spending Plan.
- The Utility continues its debt management strategies of recommending revenue bond defeasances using collected capital recovery fees to reduce the outstanding revenue bond debt and increase the equity financing portion of capital projects.
- Costs associated with LCRA water supply agreement financing are included in the forecast period.
- Current revenue transfers to CIP continue above the 20% financial policy to reduce the issuance of revenue bonds and provide equity financing for a portion of the LCRA water supply agreement costs.
- Capital costs associated with the 5-year annexation plan are included in the Capital Improvements Program spending plan for FY 2000-01.

### **The 2000-01 Approved Capital Budget includes:**

## **Water and Wastewater Utility — Total Budget \$425.5 million**

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- \$9.3 million for Wastewater improvements
- \$.3 million for Wastewater House Connections
- \$.7 million for Wastewater Subdivision Engineering & Inspection
- \$4.4 million for 1998 Wastewater Improvement-Prop 9
- \$79 million for 1998 Wastewater Improvement-Prop 10
- \$1.3 million for Vehicles/Equipment
- \$15.3 million for Water Improvements
- \$.7 million for Water Subdivision Engineering and Inspection
- \$1.4 million for Water Service and Meters
- \$9.5 million for 1998 Water Improvement-Prop 6
- \$5.0 million for 1998 Water Improvement-Prop 8

### **The 2000-01 Capital Budget Spending Plan includes:**

- Jollyville Transmission Main
- Center Street Reservoir
- Howard Lane Transmission Main
- WRI Central Reuse Pump Station and Transmission Main
- Southwest C/Circleville Reservoir
- Westpark Lift Station
- Walnut Creek Wastewater Treatment Plant Power Distribution Improvement Phase I

For more information, the Water and Wastewater Utility Operating Budget and the Capital Budget are presented in detail in Volume IV.

# **Water and Wastewater Utility — 2000-01**

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## **Mission**

The central mission of the Water and Wastewater Utility is to provide effective management of our water resources for the community in order to protect public health and environment. To help the department achieve its mission the following goals have been developed:

## **Goals**

- ❑ Maintain Rate Stability and Ensure Financial Competitiveness
- ❑ Improve Business Effectiveness through Benchmarking
- ❑ Strengthen and Maintain Customer Satisfaction
- ❑ Implement Strategies that Support Citywide Smart Growth Initiatives

Water and Wastewater Utility will track its performance in achieving these goals through the following key indicators and related performance measures.

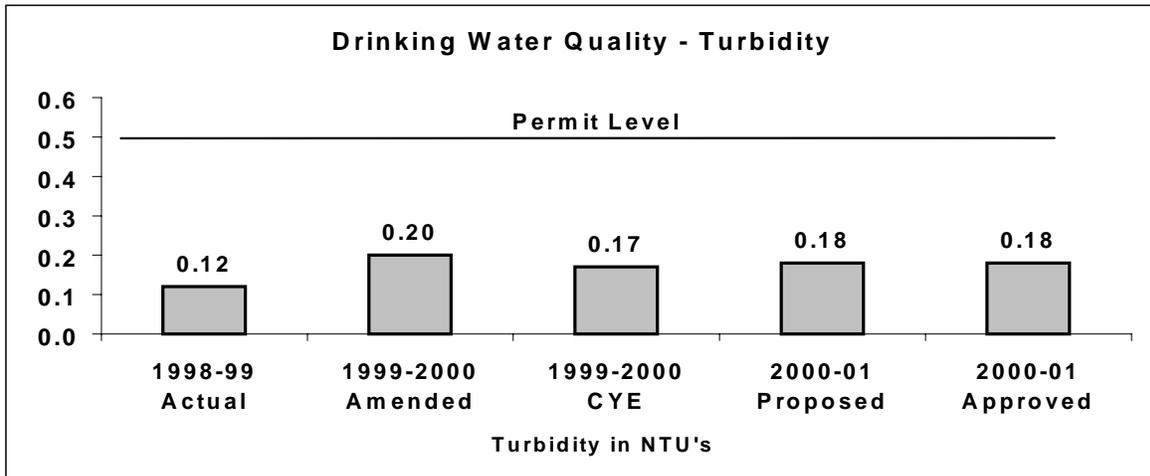
## **Key Indicators**

The key indicators used by the Water and Wastewater Utility include:

- ❑ Percentage of NTU (Nephelometric Turbidity Unit) samples below standard of 0.3 NTU for drinking water quality
- ❑ Average water and wastewater monthly bills comparison
- ❑ Total wastewater overflows per 100 miles of wastewater main
- ❑ Value of services perceived by citizens and commercial customers as measured by surveys
- ❑ Percentage that the daily average Biological Oxygen Demand (BOD) is below the 10 mg/l standard for effluent quality
- ❑ Percentage that the average Ammonia content is below the .2 mg/l standard for effluent quality
- ❑ Competitiveness Measure – Reduce power usage as measured by Kilo Watt Hour/Million Gallons treated (KWH/MG)
- ❑ Percentage of Capital Spending Plan Achieved
- ❑ Percent of Capital Improvement Projects that are completed within budget
- ❑ Percent of Capital Improvement Projects that remain on schedule

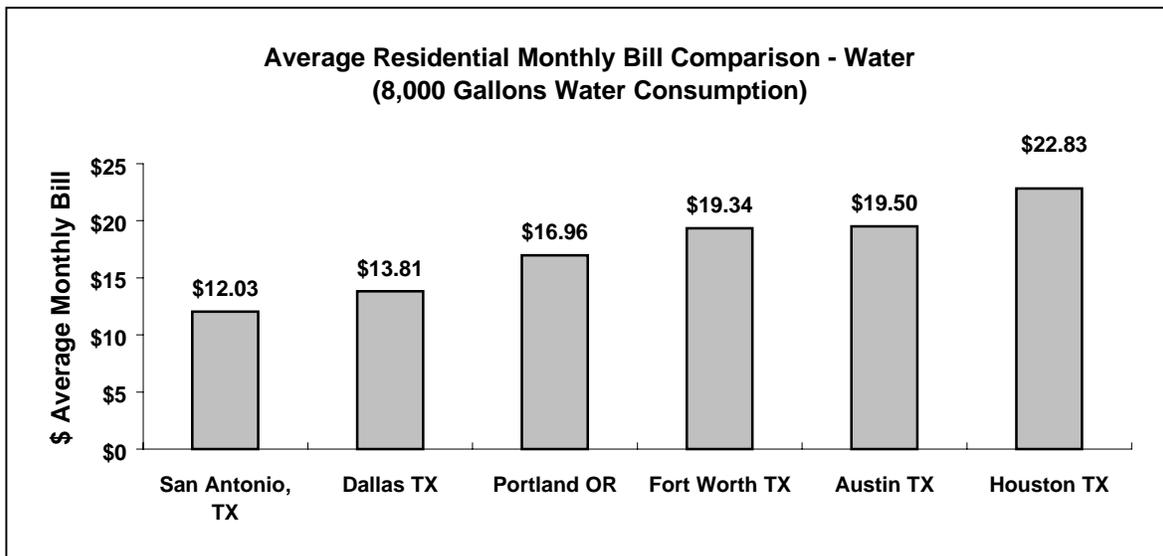
# Water and Wastewater Utility — 2000-01

The following graphs indicate the anticipated impacts of the approved budget on key indicators.

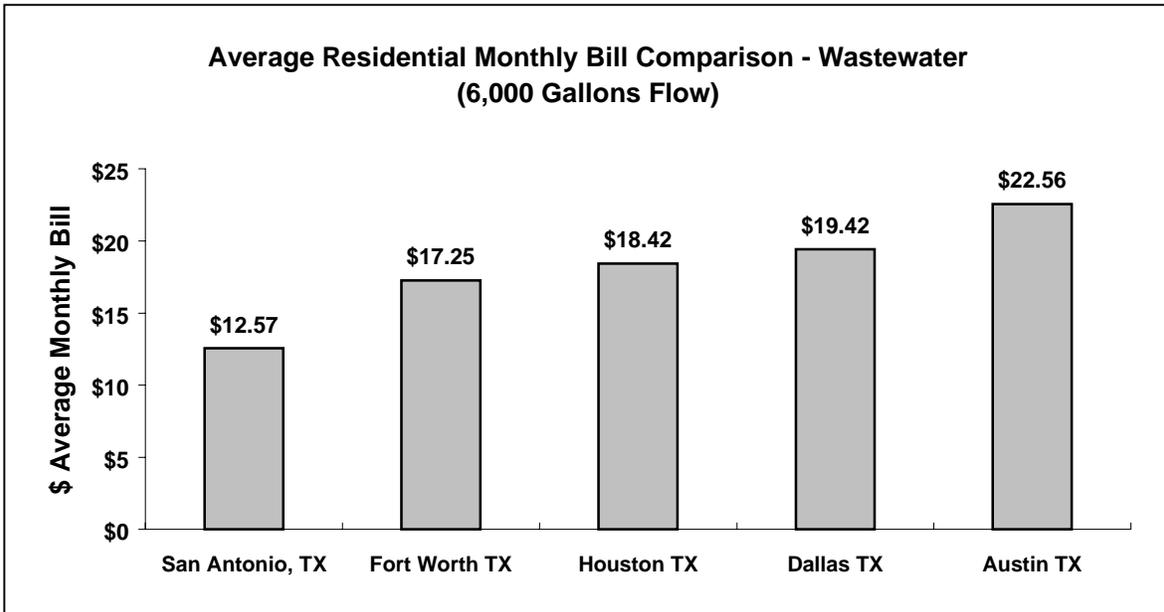


One way of assessing drinking water quality is to examine its turbidity, measured in NTU's. NTU stands for nephelometric turbidity units, which indicate the amount of floating particles in a water sample. For example, cloudy river water would receive a higher number of NTU's than clear drinking water. NTU's of 1.0 or less generally are not detected by the naked eye.

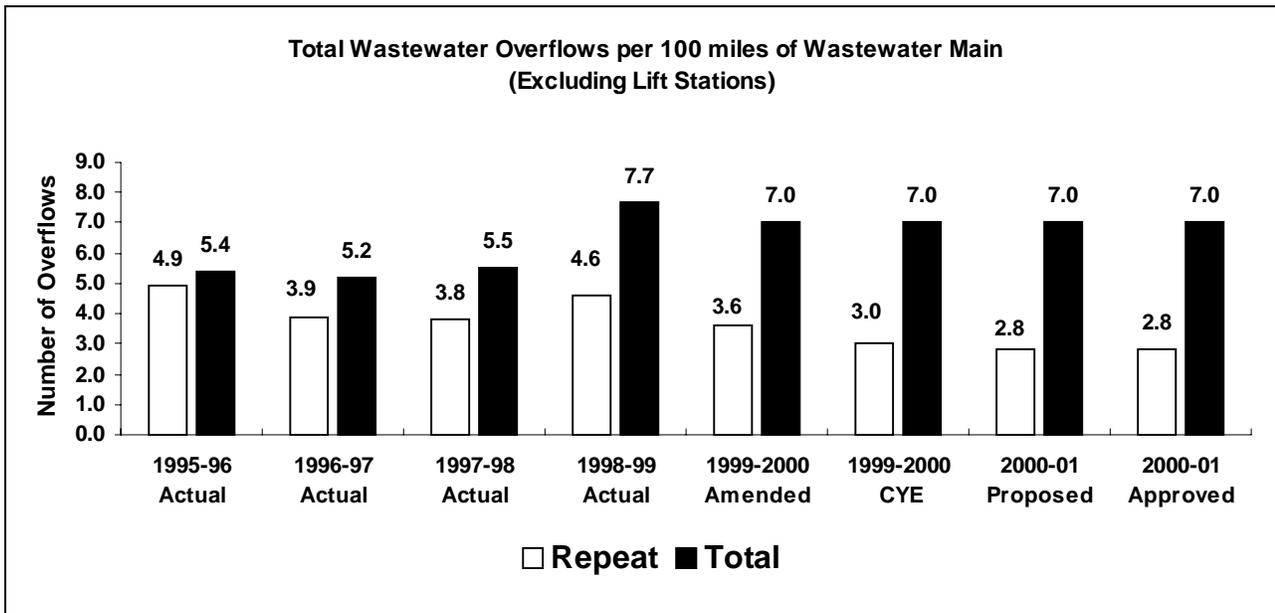
The permit level for drinking water quality, as monitored by Texas Natural Resource Conservation Commission (TNRCC) is 0.5 NTU's. Austin's drinking water has not only maintained well below the permit level but also continued to improve over the past 2 years.



# Water and Wastewater Utility — 2000-01

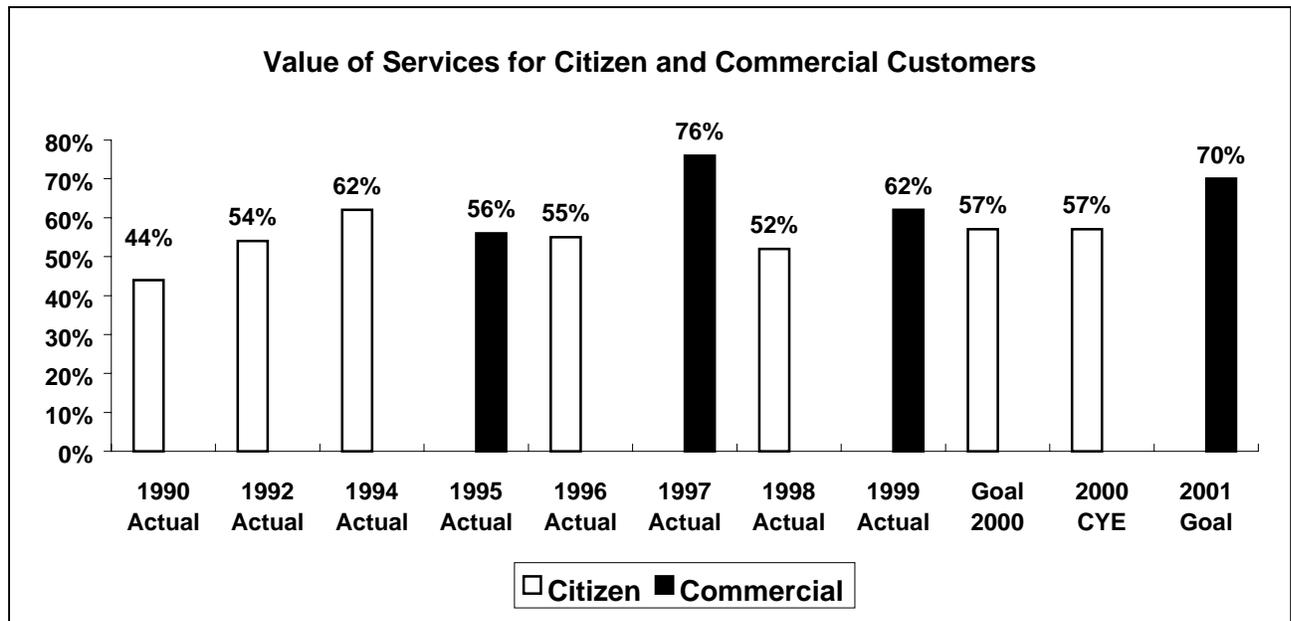


These measures provide a benchmark of the Utility's overall financial competitiveness in comparison to other cities. The measures compare the average water and wastewater bill for the City of Austin residential ratepayers using 8,000 gallons of water per month and discharging 6,000 gallons of wastewater per month to bills from various cities at the same volume level. Many factors should be considered when reviewing rates and/or monthly bill comparisons as shown above. Factors which may explain the difference between utilities include service area, topography, system capacity, age of system facilities, customer growth, customer base, treatment process and level of treatment, process automation, operating policies regarding service extensions, annexations, bond issuance, and other policies mandated by the respective local governments.

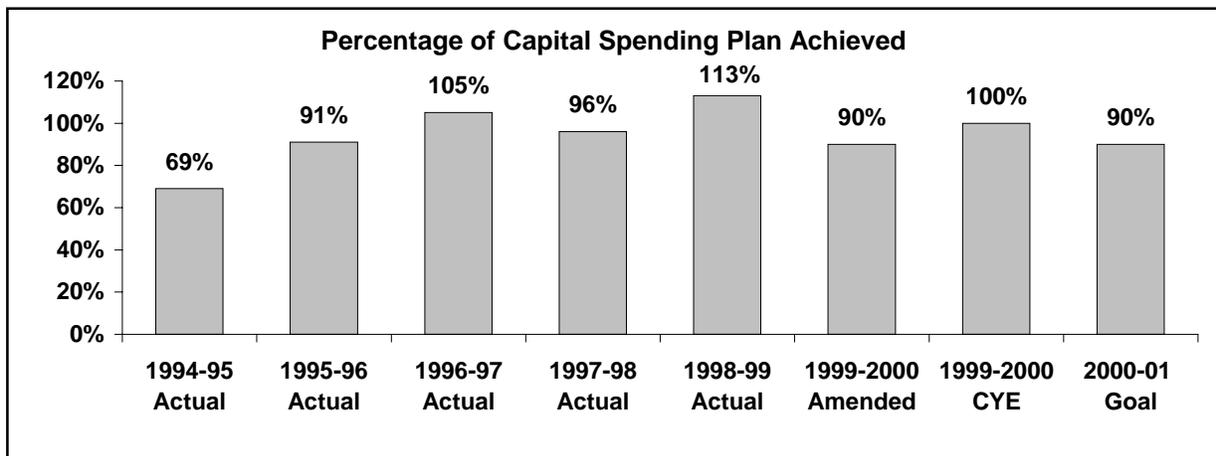


# Water and Wastewater Utility — 2000-01

This key indicator reflects the relationship between the number of overflows compared to the number of miles of main. Total overflows are all the sewer line overflows that occurred from a sewer line operated by the City of Austin. A repeat overflow occurs when a sewer manhole overflows at the same location within a 12-month period. This information is used to measure how well the collection system is doing. A lower number indicates better maintenance and condition of the Utility's system.



These components measure the percentage of favorable responses received on questions regarding the relationship between the amount paid and overall services received. This survey is not conducted until August 2000. The estimate for FY 2000 of satisfaction is 57%.



The purpose of this measure is to track the ability to project expenditure requirements. The goal is to achieve a minimum of 90% of the spending plan on a consistent basis. Spending less than the plan can result in charging customers for requirements that did not materialize.

# Water and Wastewater Utility — 2000-01

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## Business Plan

The approved budget contains a number of proposals that support the goals of the department.

### Maintain Rate Stability and Ensure Financial Competitiveness

The Utility will maintain rate stability and strategically manage debt to improve competitiveness in the future by:

- ❑ Having no more than an average billing rate fluctuation of 3% per year for water and wastewater services for the next 5 years
- ❑ Defeating of \$50.0 million in outstanding debt by FY 2004-05
- ❑ Contributing \$100.0 million in current revenues to supplement CIP funding
- ❑ Maintaining a 25% equity or above on system assets
- ❑ Maintaining a debt service coverage ratio of 1.5 times or higher

### Improve Business Effectiveness through Benchmarking

The Utility will ensure that performance targets meet the targeted Industry quartile of Benchmarked Water Industry Metrics by 2002. This will include ensuring that:

- ❑ Water quality measures per regulation standards are within 1<sup>st</sup> quartile
- ❑ Wastewater effluent quality measures per regulation standards are within 1<sup>st</sup> quartile
- ❑ Total costs per million gallons of drinking water treated are within 3<sup>rd</sup> quartile
- ❑ Total costs per million gallons of wastewater treated are within 3<sup>rd</sup> quartile

### Strengthen and Maintain Customer Satisfaction

The Utility is committed to continuing to improve the value of the service provided to customers by:

- ❑ Maintaining at current values above 80% for the level of reported Citizen Satisfaction for Tap Water Quality, Emergency Repairs, and Water Pressure.
- ❑ Achieving values above 70% for the level of reported Citizen Satisfaction with the Value of Services provided by the Utility by 2006.
- ❑ Maintaining at current values above 75% for the level of reported Commercial Customer for Tap Water Quality, Emergency Repairs, and Water Pressure by the Utility by 2005.
- ❑ Achieving values above 80% for the level of reported Commercial Customer with the Value of Services provided by the Utility by 2005.

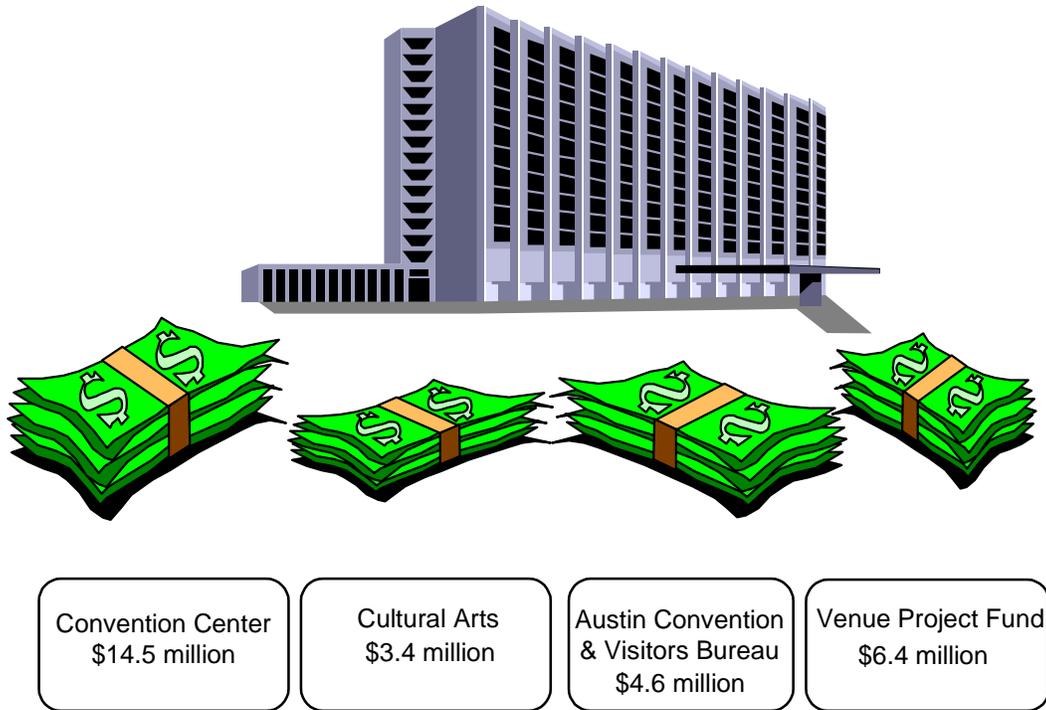
### Implement Strategies that Support Citywide Smart Growth Initiatives

The Utility will continue to work in partnerships with other Departments to implement smart growth initiatives by:

- ❑ Preserving the availability of future water resources by increasing the percentage of treated wastewater beneficially reused
- ❑ Increasing ratio of lots approved for water service extension in Desired Development Zone as compared to Drinking Water Protection Zone
- ❑ Increasing ratio of lots approved for wastewater service extension in Desired Development Zone as compared to Drinking Water Protection Zone
- ❑ Increasing acreage of land acquired for watershed protection
- ❑ Increasing funding for maintenance of the Proposition II lands
- ❑ Adding funding of \$2.3 million to provide resources for projects that will help the City of Austin build a sustainable economic, environmental and equitable infrastructure

# Hotel/Motel Bed Tax Fund — Total Budget \$28.9 million

## Operating Budget \$28.9 million



Source: City of Austin Financial Services Department

### Revenue:

The Hotel/Motel Bed Tax Fund receives revenue from taxes imposed on room occupancy fees of Austin hotels and motels. The city collects 9 cents per dollar.

### Expenditures:

The fund distributes the proceeds from tax collections according to Ordinance 900830-L. Of the 9 cents, 4.5 cents goes to the Convention Center, 1.05 cents goes to the Cultural Arts Fund, 1.45 cents is allocated to the Austin Convention and Visitors Bureau, and 2 cents is allocated to the Venue Project Fund.

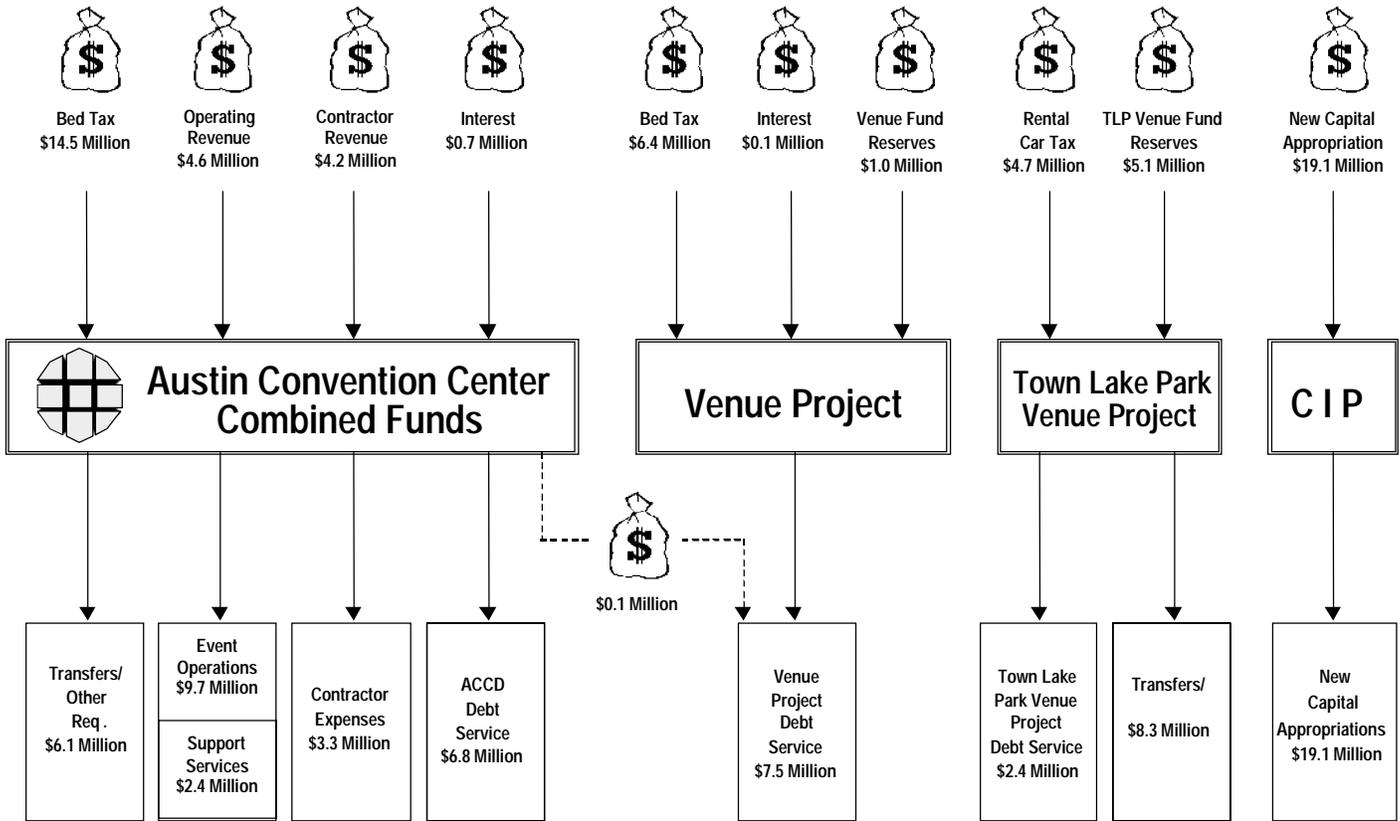
	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>Hotel/Motel Bed Tax Fund</b>					
<b>Revenue</b>	\$24,612,113	\$26,203,000	\$28,750,000	\$28,925,000	\$28,925,000
<b>Requirements</b>	\$24,612,113	\$26,203,000	\$28,750,000	\$28,925,000	\$28,925,000

For More Information, the Hotel/Motel Bed Tax Fund is presented in detail in Volume IV.

# Convention Center — Total Budget \$65.6 million

**Combined Budget \$46.5 million**

**Capital Budget \$19.1 million**



Source: Austin Convention Center Department

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>Convention Center Combined Funds</b>					
Revenue	\$25,475,828	\$22,304,326	\$23,984,488	\$23,971,721	\$23,971,721
Requirements	\$19,354,068	\$32,002,722	\$31,876,550	\$28,200,971	\$28,299,398
<b>Venue Project Fund</b>					
Revenue	\$5,137,836	\$5,852,378	\$6,491,181	\$6,452,222	\$6,452,222
Requirements	\$2,647,197	\$6,325,765	\$5,912,061	\$7,497,633	\$7,497,633
<b>Town Lake Park Venue Project Fund</b>					
Revenue	\$2,190,371	\$3,818,925	\$4,653,150	\$4,691,250	\$4,691,250
Requirements	\$0	\$1,821,183	\$1,711,322	\$10,710,206	\$10,710,206
Full-Time Equivalents (FTEs)	118.00	127.00	127.00	154.00	154.00
New Capital Appropriations	\$43,400,000	\$2,000,000	\$2,000,000	\$18,300,000	\$19,100,000

# **Austin Convention Center —Total Budget \$65.6 million**

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## **Revenue:**

The department is funded through five main sources of revenue including bed tax collections, rental car tax, facility operating revenue, contractor revenue and interest income.

- Bed Tax Collections - The Convention Center Department receives 6.5 cents of the 9 cents per dollar of bed tax collected from Austin hotels and motels. On May 2, 1998, voters approved a 2.0-cent increase to the bed tax for the Convention Center Expansion/Waller Creek Tunnel Project. The date for implementation of the increase was August 1, 1998. This additional tax revenue is accounted for in the Venue Project Fund.
- Rental Car Tax Collections – On November 3, 1998, voters approved the Town Lake Park Community Events Center Project, to be funded through a 5% tax on gross short-term vehicle rental receipts. This additional tax revenue is accounted for in the Town Lake Park Venue Project Fund.
- Facility Operating Revenue - The Department operates the Convention Center, Palmer Auditorium and the City Coliseum and receives rental and service fees from the facilities.
- Contractor Revenue - Fine Host is the in-house caterer and AVW provides audio-visual services. The Convention Center Department budget includes their gross revenue.
- Interest Income - Interest is earned in the Convention Center funds and debt service funds.

## **Requirements:**

The Department's expenses include debt service, facility operations and contractor expenses.

- Debt Service - The Department pays debt service on two series of bonds that were issued in 1989 for the construction of the Convention Center and were refunded in 1993 to take advantage of lower interest rates. One of these series of bonds was refunded again in 1999 to simplify fund reserve requirements.
- Expansion Debt Service – Debt service related to the \$135 million in bonds that was approved by voters to fund the Convention Center Expansion/ Waller Creek Tunnel project is also included in the Approved Budget. All Venue Project Fund revenue is used to service this debt. Any debt service not covered by the Venue Project Fund is funded by the Convention Center Tax Fund.
- Town Lake Park Project Debt Service – Debt service related to the \$40 million in bonds that was approved by voters to fund the Town Lake Park Community Events Center Project is also included in the Approved Budget. Town Lake Park Venue Project Fund revenue is used to service this debt.
- Facility Operations - Operating costs of the Convention Center, Palmer Auditorium, and City Coliseum, as well as administrative overhead, are included in this expenditure category.
- Contractor Expenses - Expenses of Fine Host and AVW, providers of in-house catering and audio-visual services respectively, are included as Convention Center Department expenses.

## **Highlights**

### **The 2000-01 Approved Operating Budget:**

- Continues operations at the Convention Center Department to maximize the economic impact to Austin and the hospitality industry
- Maintains high level of customer service
- Includes significant investment in our workforce
- Ensures the fiscal integrity of the department
- Continues emphasis on high technology
- Manages the expansion of the Convention Center
- Manages renovations to existing Convention Center facilities
- Manages the Town Lake Park Civic Center project
- Promotes an economic development program to stimulate business and commercial activity with respect to the development of a convention center hotel.

# **Austin Convention Center —Total Budget \$65.6 million**

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## **Capital Appropriations**

### **The 2000-2001 Approved Capital Budget:**

- Convention Center Retrofit \$10 million
- Town Lake Park Community Event Center \$8.3 million
- Convention Center Parking Garage \$0.8 million

### **The 2000-2001 Approved Capital Spending Plan:**

- Convention Center Expansion \$55 million
- Convention Center Retrofit \$10 million
- Town Lake Park Community Events Center \$31.9 million

For more information, the Convention Center Department and related funds are presented in detail in Volume IV. Information on the Capital Budget may be found in Volume IV.

# **Austin Convention Center Department — 2000-01**

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## **Mission**

The central mission of the Austin Convention Center Department is to provide event facilities and services to our customers so they can have a positive experience.

## **Goals**

The following competitive future goals will focus the Convention Center Department's efforts on achieving its mission:

- Achieve a high level of customer satisfaction by exceeding a rating of 4.2 (on a 5.0 scale)
- Continue the financial success of the department whereby total revenue exceeds operating requirements.
- Meet the needs of our customers for technology.
- Provide staffing for facilities as they open.
- Continue to add to the local economy through Austin's hospitality industry
- Complete projects based on the following timetable:
  - Open Convention Center Expansion by Spring 2002
  - Open Town Lake Park Community Events Center by Summer 2002

## **Key Indicators**

To help the department track how well the goals are being met, key indicators have been developed along with appropriate program and activity performance measures. The Convention Center Department has selected four key indicators to evaluate our overall performance:

- Client evaluation ratings
- Exhibition hall occupancy
- Hotel tax collections
- Combined fund balances

## **Business Plan**

The budget contains a number of proposals that support the goals of the department:

### Expansion of the Convention Center

On May 2, 1998, voters approved a 2.0-cent increase to the hotel/motel occupancy tax to fund the Convention Center Expansion/Waller Creek Tunnel Project. Work on the Convention Center expansion project is already underway. Architectural design, demolition work and utility relocation on the two-block building site have been completed. In 1999-2000, completion of all earthwork, foundation work, and final building shell design work is expected. Building shell construction and relocation of the 66-inch water main should begin by the end of the fiscal year. Construction is expected to continue throughout fiscal year 2000-01 and the expansion is expected to be connected to the existing facility in September 2001.

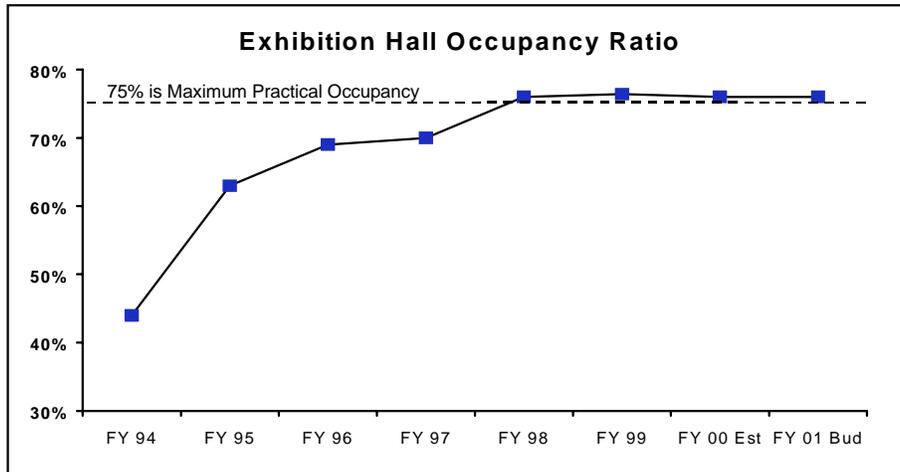
In addition, the department is proceeding with plans to acquire additional land to be used for the construction of a parking garage to support the expanded facilities.

Funding is included in this budget to enable the Convention Center to proceed with the expansion of the facility while continuing to provide the best possible service to customers at the current facilities.

Expansion of the Convention Center will address several areas of concern. As shown on the chart below, the Department continues to project maximum occupancy in its facilities in 2000-01. Therefore, it is anticipated that the new facility will accommodate the larger conventions and shows that have outgrown the existing space, allowing them to continue holding their events in Austin. It will also permit the holding of multiple smaller events

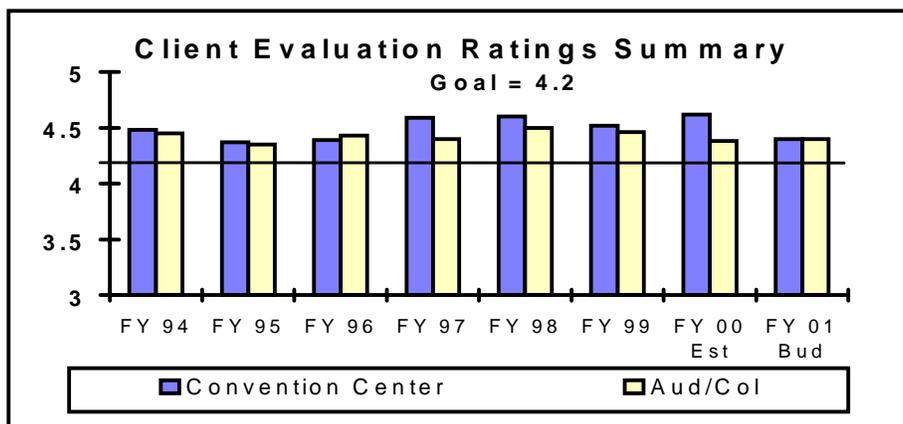
# Austin Convention Center Department — 2000-01

concurrently. This is of particular benefit because it will help alleviate competition for dates during peak demand times of the year.



The exhibition hall occupancy ratio indicator measures the number of days an exhibition hall is rented divided by the number of days in the year. Within the industry, maximum occupancy of an exhibition hall is considered to be between 65 to 75 percent. Holidays and gaps between the scheduling of events cause periods in which the exhibition hall cannot be occupied. Finally, our facilities are most successful when increases in occupancy levels result in increases in bed tax collections.

In order to maintain a high level of customer service, surveys of Convention Center clients and users are conducted on a routine basis. The survey results are used to continually monitor the quality of service and ensure that the needs of our customers are being met. The customer satisfaction survey identifies each activity area within the department and asks the customer to rate each activity. As depicted in the following chart the Austin Convention Center Department expects to achieve customer satisfaction ratings above 4.2 (on a 5.0 scale) in each activity area during 2000-01.



This budget proposal directly supports the following Convention Center Department goals:

- Achieve a high level of customer satisfaction by exceeding a rating of 4.2 (on a 5.0 scale)

## **Austin Convention Center Department — 2000-01**

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- Continue the financial success of the department whereby total revenue exceeds operating requirements.
- Meet the needs of our customers for technology.
- Continue to add to the local economy through Austin's hospitality industry
- Complete projects based on the following timetable:
  - Open Convention Center Expansion by Spring 2002

### Convention Center Headquarters Hotel

The City of Austin has established an economic development program to promote local economic development and to stimulate business and commercial activity with respect to the development of a convention center hotel. The program will be funded through \$15 million to be paid in three equal annual installments of \$5 million beginning in fiscal year 1999-2000. The 2000-01 operating budget includes a \$5 million installment payment that will be funded from Convention Center gross operating revenue.

This budget proposal directly supports the following Convention Center Department goals:

- Achieve a high level of customer satisfaction by exceeding a rating of 4.2 (on a 5.0 scale)
- Continue the financial success of the department whereby total revenue exceeds operating requirements.
- Continue to add to the local economy through Austin's hospitality industry

### Renovations to Existing Convention Center Facilities

In conjunction with the Convention Center Expansion Project, various renovations and improvements will be made to the existing facility. These renovations will ensure consistency in building quality and availability of services. Selection of a project architect is anticipated by the end of the current fiscal year. Upgrades to the Data/Telecommunications building distribution system are expected to be complete by spring 2001. Building and facility upgrades, including security, energy, and utility system improvements are expected to be completed by the end of fiscal year 2000-01.

This budget proposal directly supports the following Convention Center Department goals:

- Achieve a high level of customer satisfaction by exceeding a rating of 4.2 (on a 5.0 scale)
- Meet the needs of our customers for technology

### Town Lake Park Community Events Center Project

On November 3, 1998, Austin residents voted for a bond proposition authorizing the City of Austin to finance, construct, and develop the Town Lake Park Community Events Center venue project. The project includes building a new Community Events Center, construction of a 1,200 car parking garage and parkland development. The project is financed through a 5.0-cent increase in the short-term car rental tax. The design work, demolition, and site/foundation work for the facility should be complete by the end of fiscal year 1999-2000. Building construction should begin in fiscal year 2000-01. The budget includes a \$8.3 million transfer to the CIP to increase the building construction appropriation to \$48.3 million.

This budget proposal directly supports the following Convention Center Department goals:

- Achieve a high level of customer satisfaction by exceeding a rating of 4.2 (on a 5.0 scale)
- Continue the financial success of the department whereby total revenue exceeds operating requirements
- Meet the needs of our customers for technology
- Complete projects based on the following timetable:
  - Open Town Lake Park Civic Center by Summer 2002

# **Austin Convention Center Department — 2000-01**

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## New FTEs

Funding of \$1.0 million is included in the budget for 27 new full-time positions. Fifteen positions are being added to convert temporary positions to permanent positions: Four Public Event Workers, three Maintenance Workers, one Facility Services Representatives, one Public Information Specialist, one Systems Support Technician, one Administrative Associate, and four Cashiers. Nine new positions are being added to improve the current level of customer service: One Business Systems Analyst, one Administrative Associate, one System Support Technician, one Information Systems Manager, one Administrative Supervisor, two Cashiers, one Sales Associate, and one Building and Grounds Specialist.

As part of the business planning process, strategic planning sessions were held to identify solutions that address staffing and organizational structure issues brought about by the expansion and new construction. The budget includes three positions required as a result of the expansion. One Human Resources Specialist position will assist with recruiting and hiring and two accounting positions are needed to address the increase in budget and performance reporting requirements.

This budget proposal directly supports the following Convention Center Department goals:

- Achieve a high level of customer satisfaction by exceeding a rating of 4.2 (on a 5.0 scale)
- Continue the financial success of the department whereby total revenue exceeds operating requirements
- Provide staffing for facilities as they open

## Investment in Technology

The Convention Center has continually expanded its technology services to meet customer demand. Over 50% of all events at the Convention Center make use of the facility's network capable of handling voice, video, or data from virtually any point in the building. The Convention Center's business plan emphasizes the department's commitment to technology by setting a goal to meet the growing need for technology by its customers. This budget includes \$53,000 to improve the broadband service in the facility and \$75,000 to upgrade the video network to a fiber optic-based distribution system. Continued investment in technology will further strengthen the Convention Center's competitive position in the tech-intensive convention market.

This budget proposal directly supports the following Convention Center Department goals:

- Achieve a high level of customer satisfaction by exceeding a rating of 4.2 (on a 5.0 scale)
- Meet the needs of our customers for technology

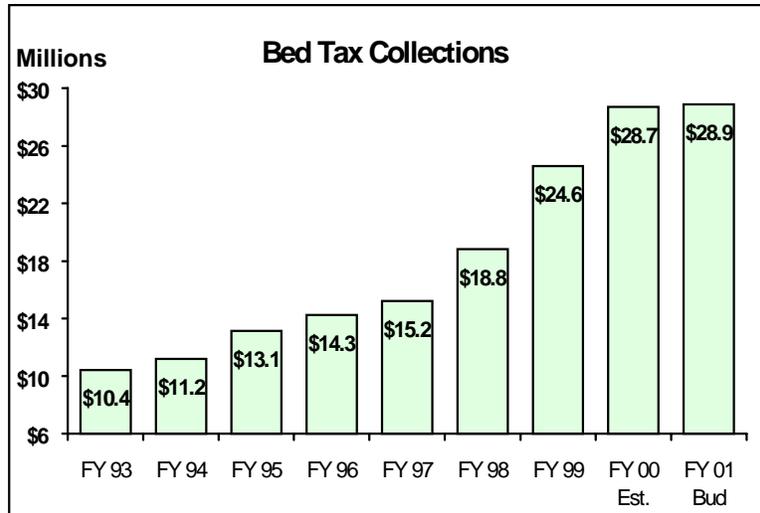
Revenue Enhancements – The budget includes a net overall increase in revenue. The increase in revenue is due primarily to continued growth in the hotel/motel bed tax collections and Convention Center facility revenue. Revenue growth will also be impacted by several rental and parking fee changes being proposed to bring charges more in line with prevailing market rates. Finally, increases in revenue are also expected from food and beverage, audio-visual, and exhibitor services.

It is anticipated that construction over the next several years will have an adverse effect on facility revenue growth. Specifically, Palmer Auditorium and City Coliseum have already experienced the cancellation of some events due to the lack of parking and the disruption caused by the construction. The revenue budgets for these facilities reflect the impact of these cancellations. This short-term reduction in revenue is anticipated to reverse itself with the completion of construction and will eventually lead to strong revenue growth.

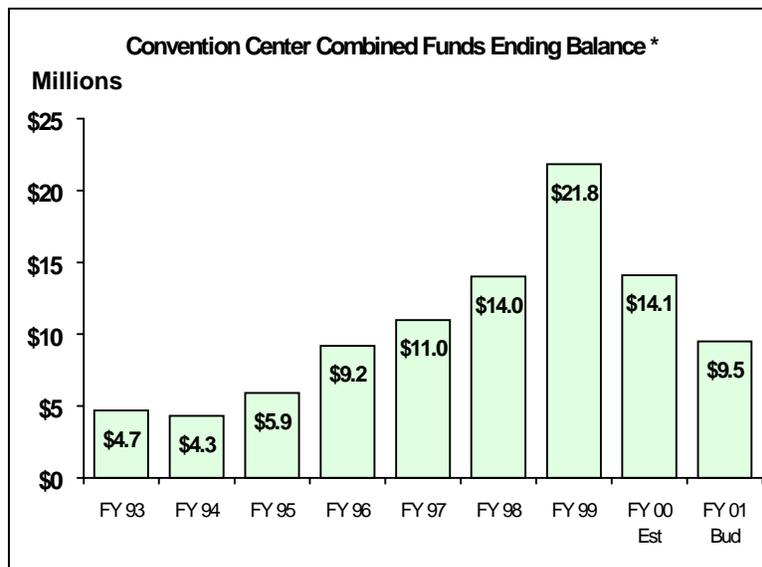
Conventions and trade shows held at the Austin Convention Center facilities are a mechanism to attract out-of-town visitors to the City of Austin and stay in hotels. The Convention Center's ability to host these types of events directly impacts Austin's economy. The money spent by visitors to Austin translates into increased retail sales for local businesses, which in turn generates additional sales and bed tax revenue for the City of Austin. The

# Austin Convention Center Department — 2000-01

significant increase in bed tax collections in 1998-99 is due to a 2.0-cent increase in the hotel occupancy tax rate approved by the voters in May 1998 for the Convention Center Expansion/Waller Creek Tunnel Project.



The following Combined Funds Ending Balance indicator measures the financial position of the Convention Center Department. It is important that the Convention Center Department maintain an appropriate level of funding in the Operating Reserve Fund to provide for any unexpected financial needs. The decrease in the ending balance from 1999-2000 to 2000-01 is primarily due to the transfer of funds to the CIP during construction.

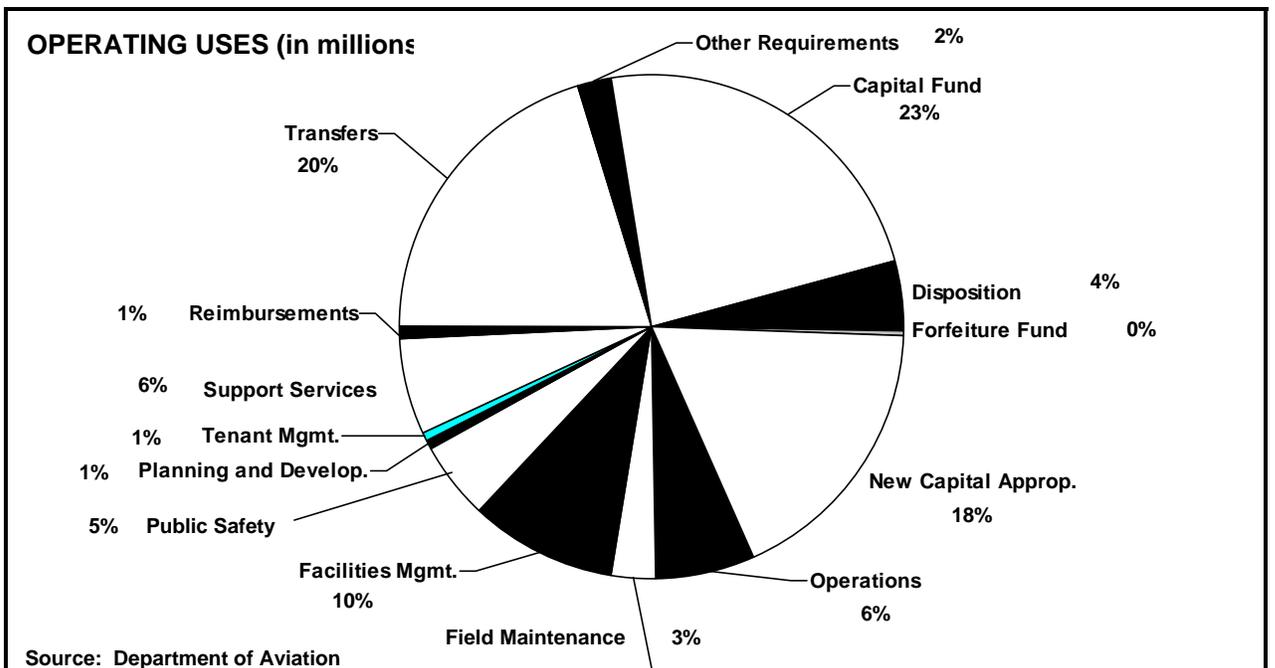
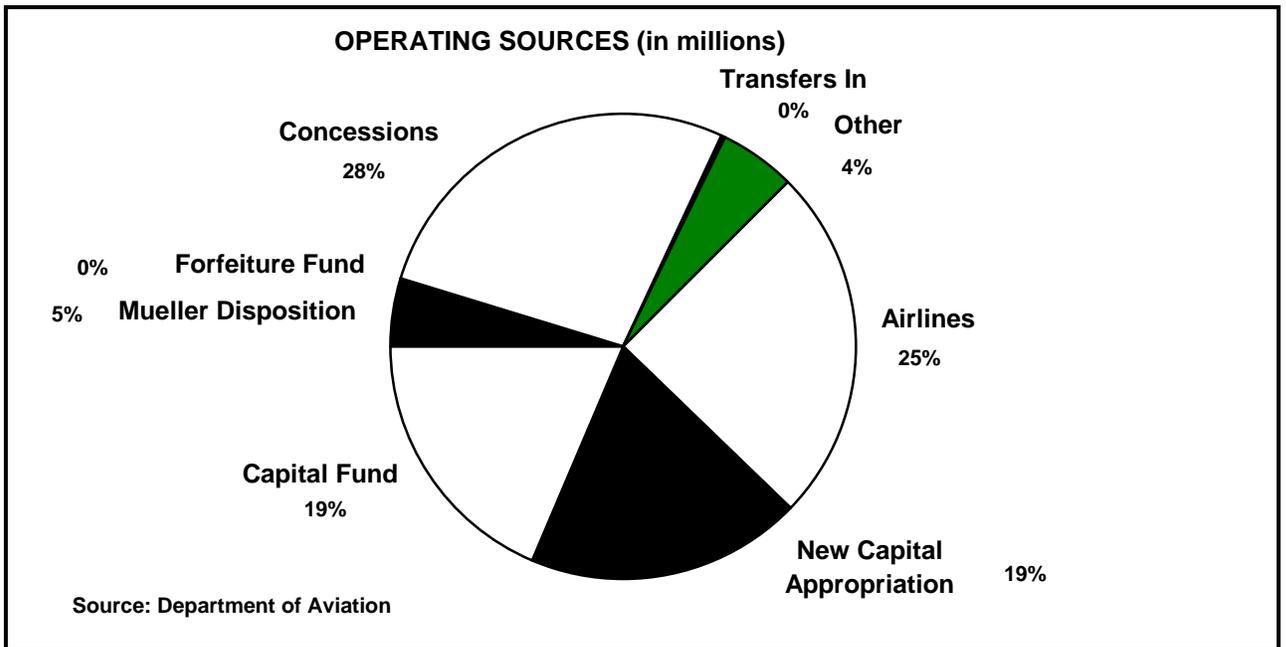


\* The Convention Center Combined Funds Ending Balance does not include the Venue Project or the Town Lake Park Venue Project Funds.

# Aviation — Total Budget \$124.1 million

Operating Budget \$102.0 m

Capital Budget \$22.1 m



# Aviation — Total Budget \$124.1 million

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## Revenue:

The Airport Fund receives 98% of its total revenue from charges to airport tenants such as airlines and airport concessions.

## Requirements:

Operating costs for 2000-01 include:

- \$41.4 million for operations and maintenance at Austin-Bergstrom International Airport.
- Bond covenants require the transfer of revenue in excess of requirements to the Airport Capital Fund, which may be used for capital improvement projects. \$7.2 million will be transferred to the Airport Capital Fund in 2000-01. Debt service requirements total \$17.8 million.

## Highlights

### The 2000-01 Approved Operating Budget:

- Focuses on the second full year of operation of Austin-Bergstrom International Airport. Funding is included for 45.5 new FTEs at an additional cost of \$1.6 million. The approved budget also eliminates 1.5 vacant positions at cost savings of \$0.1 million.
- The budget provides funding for the environmental cleanup and caretaking of Robert Mueller Municipal Airport (RMMA) after closure in the amount of \$5.5 million. The Public Works Department will be responsible for the environmental cleanup of RMMA. Under an agreement with the FAA, the Department of Aviation can fund up to \$1.5 million per year of caretaking costs of RMMA, ending in May 2001.
- Transfers \$7.2 million from the Airport Fund to the Airport Capital Fund, which represents the excess of available funds over total requirements.

### The 2000-01 Approved Capital Budget:

- ABIA Improvements \$22.1 million

### The 2000-01 Approved Capital Spending plan:

- Remain Over Night (RON) Pad Improvements
- Runway 35R Threshold Deicing
- Taxiway E4 High Speed Exit
- Runway 17L-35R Taxiways A & K
- Noise Mitigation

## Aviation — Total Budget \$124.1 million

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimated	2000-01 Proposed	2000-01 Approved
<b>Airport Fund</b>					
Revenue	\$47,080,669	\$56,105,354	\$62,989,883	\$66,467,000	\$66,467,000
Transfers In	\$208,000	\$0	\$0	\$0	\$83,363
Requirements	\$40,003,065	\$52,073,488	\$50,788,030	\$59,195,479	\$59,326,252
Transfer to Capital Fund	\$7,672,730	\$4,031,866	\$12,101,666	\$7,271,521	\$7,224,111
<b>Airport Capital Fund</b>					
Revenue	\$494,517	\$670,000	\$650,000	\$5,400,000	\$5,400,000
Transfers In	\$7,672,730	\$4,031,866	\$12,101,666	\$16,071,521	\$16,024,111
Requirements	\$11,826,770	\$14,871,000	\$9,279,239	\$28,679,970	\$28,679,970
<b>Mueller Airport Disposition Fund</b>					
Transfers In	\$248,007	\$6,796,000	\$1,204,239	\$5,484,470	\$5,484,470
Requirements	\$277,156	\$6,796,000	\$1,204,239	\$5,484,470	\$5,484,470
<b>Airport Asset Forfeiture</b>					
Revenue	\$227,333	\$44,500	\$59,500	\$129,000	\$129,000
Requirements	\$22,158	\$123,600	\$120,345	\$211,700	\$361,700
<b>Full-time Equivalents (FTEs)</b>	319.50	330.25	330.25	374.25	374.25
<b>New Capital Appropriations</b>	\$5,675,000	\$14,320,000	\$14,320,000	\$22,100,000	\$22,100,000
<b>Reimbursement from other Sources</b>	\$420,857	\$497,000	\$474,299	\$902,432	\$902,432

For more information, the Aviation Department is presented in detail in Volume IV. Information on the Capital Budget may be found in Volume IV.

# Aviation Department—2000-01

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## Mission

The mission of the Aviation Department is to provide safe and efficient aviation facilities and services.

## Goals

- Ensure the safety of the traveling public
  - Number of aircraft accidents
  - Incidents of crimes on airport property
  - Number of visitor accidents resulting in injury
- Operate the airport by minimizing costs and maximize efficiency
  - Maintaining airline cost per enplaned passenger not to exceed \$8
  - Maintaining competitive concession pricing
  - Maintaining a safety-conscious well-trained and high performing workforce
- Ensure the airport meets the expectations of the traveling public
  - Percent of positive responses to customer survey
- Minimize the environmental impact of the airport
  - Percent of implementation of Phase I, Airport Noise Study (FAR part 150)
  - Number of scheduled delays to airport projects due to environmental issues

To help the department track how well the goals are being met, key indicators have been developed along with appropriate performance measures. The budget submitted by the Aviation Department supports these goals.

## Key Indicators

The key indicators used by the Aviation Department include:

- Concession revenue per enplaned passenger
- Airline cost per enplaned passenger
- Total number of passengers
- Total cargo tons

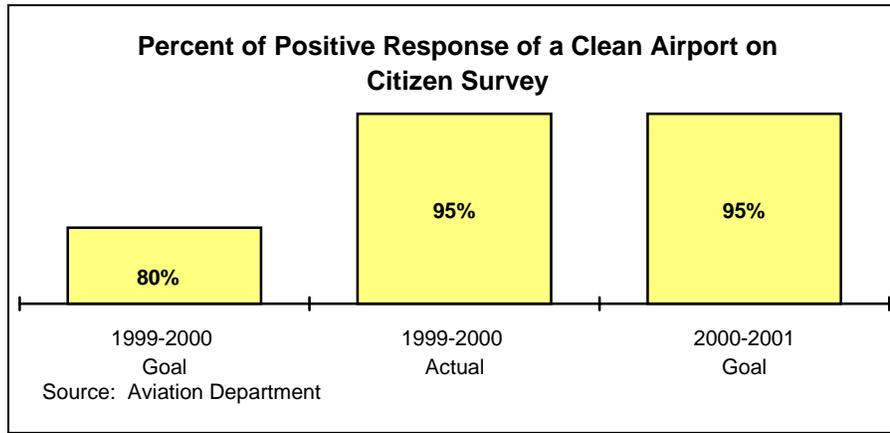
## Business Plan

The budget contains a number of performance measures, which support the goals of the department:

# Aviation Department—2000-01

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## Customer Satisfaction



One objective for the Department of Aviation is to maintain the airport facilities for the traveling public and airport tenants so they will have a safe and clean environment. Both the building maintenance and facility services areas directly contribute to the attainment of this objective.

Responses received from citizens in the form of a Citizen Survey indicate the satisfaction level of the selected households with their impression of the airport's cleanliness. The goal for 1999-2000 was to receive an 80% positive response of a clean airport on the Citizen Survey. The results of the survey were far in excess of this goal, with a 95% satisfaction rating. Based on the 1999-2000 results, the goal for 2000-01 has been set at 95%.

The budget directly supports the following Department of Aviation goals:

- Ensure the airport meets the expectations of the traveling public
- Ensure the safety of the traveling public

## Concession Revenue

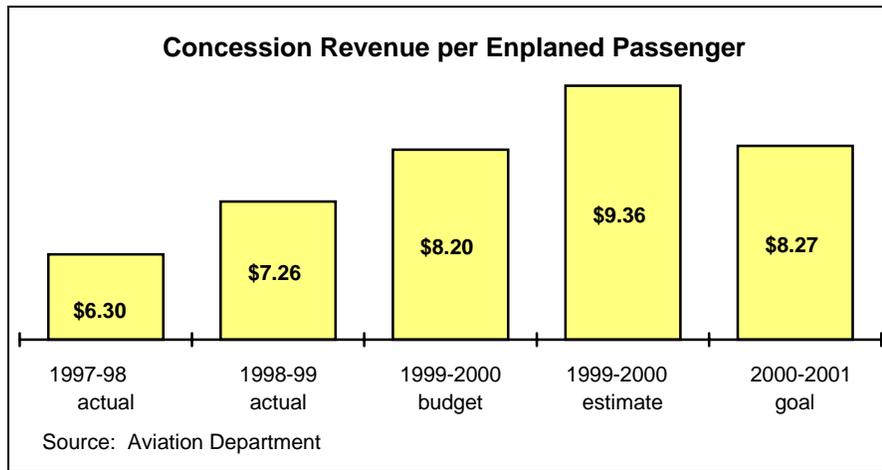
The goal of concession management is to ensure that travelers have a wide array of concessions from which to choose and leases are negotiated to maximize the amount of revenue received by the Airport Fund. Concession revenue per enplaned passenger is an Airport industry indicator that is a function of concession revenue and enplanement trends. In the 2000-01 budget concession revenue, including parking, is projected to increase \$4.3 million due to projected passenger growth at Austin–Bergstrom International Airport. Aviation's goal is to generate at least \$ 8.27 of concession revenue per enplaned passenger in 2000-01.

The budget directly supports the following Department of Aviation goals:

- Operate the Airport by minimizing costs and maximize efficiency
- Ensure the airport meets the expectations of the traveling public

# Aviation Department—2000-01

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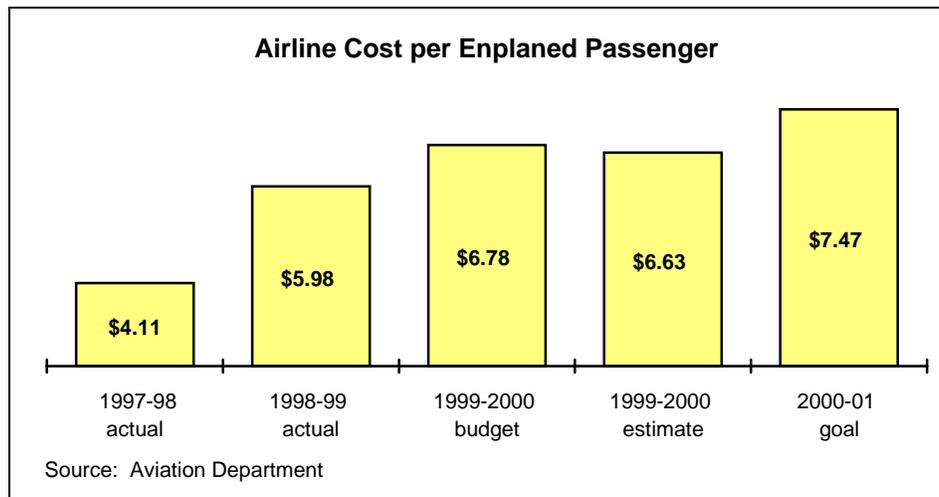
## Requirements

The airline cost per enplaned passenger is one of the Department of Aviation's key indicators and a key indicator of the Airport industry. This measure is a function of airport costs and enplanement trends. Airline costs include landing fees of \$15.1 million and terminal rent and other fees of \$13.5 million paid by the airlines. The airlines' landing fees are based on the estimated landed weight of commercial and cargo carriers and are set to recover the City's costs for the construction, operation, and maintenance of the airfield. Terminal rents are paid by the airlines and are intended to recover the capital, operating, and maintenance costs associated with the airlines' use of the terminal.

Overall operating costs and debt service requirements have increased in the 2000-01 budget. The majority of the cost increase is in the operations, facilities management and support services areas. The facilities management area includes custodial expenses and the costs associated with maintaining all airport terminal building systems. The support services include the telephone systems and costs associated with the computer systems for Austin Bergstrom International Airport facilities. Debt service increased due to the first principal payment on the \$363 million Airport revenue bonds.

The airline cost per enplaned passenger goal for 2000-01 is \$7.47, which reflects the increase in operating costs and debt service requirements. This is reasonable when compared to other recently expanded airports whose airline cost per enplaned passenger ranges from \$8.71 to \$15.00. Providing quality facilities while controlling expenditures contributes to maintaining a reasonable cost per enplaned passenger.

## Aviation Department—2000-01



### FTE and other Personnel Changes

The budget includes the addition of 45.50 new FTEs and the elimination of 1.5 vacant positions, for a net increase of 44 FTEs.

- One Airside Operations Coordinator will assist the traveling public (\$42,410). Seven new Transportation Controller positions will be converted from temporary to permanent positions to assist in traffic control on the terminal roadways (\$198,208).
- Eight Building and Grounds Assistant positions were approved for custodial services to provide additional staffing for the cleaning, stocking and sanitizing of the food court restrooms to address additional demand in that area. (\$187,369). This additional staff will provide custodial services to maintain the terminal building for the traveling public. One Airport Equipment Technician Senior will perform preventative maintenance and repair on the airport baggage conveyor and the passenger loading bridges (\$40,657). One HVAC Technician will perform preventative maintenance and repair on the airport HVAC systems (\$44,229). One Electronic Technician will perform preventative maintenance and repair the electronic components of the airfield lighting, baggage conveyor, loading bridges and other systems (\$41,588). One Airport Electrician will perform preventative maintenance and repair the airfield lighting system and the terminal electrical system (\$45,116). One Administrative Specialist will complete the implementation, upgrade, and operate the maintenance management system (\$37,106).
- One part-time Engineering Associate will be converted from temporary to permanent position primarily to assist with the utility construction on airport property (\$37,462). One Engineering Technician will coordinate airside and landside design and construction projects (\$41,583). Two Project Managers will monitor contracts to ensure compliance with contractual obligations (\$135,914). A vacant CADD engineering FTE position will be eliminated (decreased cost of \$39,329).
- One Human Resources Assistant will staff the employment (\$34,183). One Accountant will supervise the accounts receivable section of the Department of Aviation (\$49,576). One Account Tech Senior will perform parking management functions (\$32,863). One Internal Auditor will review audit reports, cash handling and other control procedures (\$50,507). One Data Administrator and one Network Administrator, converted from temporary to permanent, will provide support functions (\$116,290). One Stores Specialist will be converted from a temporary to a permanent position to perform duties associated with the central stores warehouse (\$30,277). A 0.5 FTE position will be eliminated (decreased cost of \$20,957).

## **Aviation Department—2000-01**

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- Four Street and Drainage Leaders and five Street and Drainage Maintenance Assistant positions will be converted from temporary to permanent positions to allow the grounds maintenance section to provide services 24 hours a day/7 days a week (\$273,142). Three Equipment Operations Specialists, one Equipment Mechanic, and one Equipment Mechanic Helper will be converted from a temporary to a permanent position to perform preventative maintenance, vehicle repairs for the night shift, and maintain inventory supplies (\$155,338). Airside maintenance will provide the maintenance on the vehicles for the entire department.
- Full year funding for salary increases associated with Pay for Performance is included. (\$596,135).
- An additional \$391,202 has been included in the approved budget for anticipated changes in health contributions and \$62,871 for anticipated changes in retirement contributions.

This budget directly supports the following Department of Aviation goals:

- Ensure the safety of the traveling public
- Ensure the Airport meets the expectations of the traveling public
- Operate the airport by minimizing costs and maximize efficiency

### **Contribution to the Airport Capital Fund**

The Contribution to the Airport Capital Fund represents the excess of revenue over requirements. Total projected revenue of \$66.4 million is anticipated to provide more than sufficient funding to cover total operating and other requirements anticipated at \$41.4 million and total debt service requirements and other transfers of \$17.9 million.

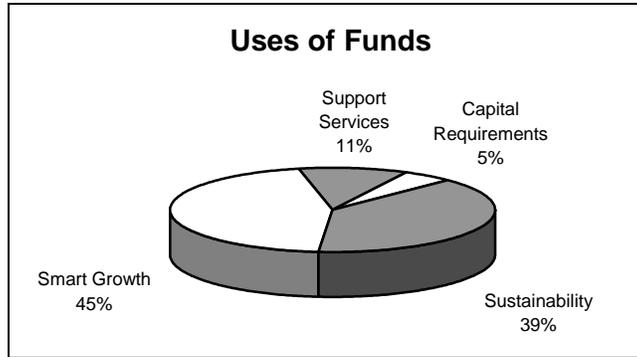
The Contribution to the Airport Capital Fund is projected at \$7.2 million for 2000-01. The Airport Capital Fund may be used only for lawful purposes related to the Airport System, including expenditures associated with the airport Capital Improvement Program (CIP). A more detailed discussion of this fund can be found by referring to the Airport Capital Fund section of the budget document. This budget directly supports the following Department of Aviation goals:

- Operate the Airport by minimizing costs and maximize efficiency
- Minimize the environmental impact of the airport
- Ensure the safety of the traveling public

# Planning, Environmental and Conservation Services — Total Budget \$5.2 million

**Operating Budget \$4.9 million**

**Capital Budget \$0.3 million**



**Revenue:**

The Approved Budget moves the department from the Planning Environmental and Conservation Services (PECS) Fund into the General Fund. The PECS Fund will be eliminated.

## Highlights

**The 2000-01 Approved Operating Budget:**

- Transfers ten Capital Area Metropolitan Planning Office positions from Development Review and Inspection Department.
- Includes funding added by Council during budget adoption for a mediation contract and six FTEs to work on transportation issues.
- Adds funding for a planner position to work on neighborhood plans.
- Adds funding for neighborhood planning conference.
- Transfers three positions and related consultant items to the Economic Development Fund.

**The 2000-01 Approved Capital Budget:**

- Includes \$250,000 for neighborhood plan implementation projects.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-01 Proposed	2000-01 Approved
<b>General Fund</b>					
<b>Revenue</b>	\$45,425	\$46,700	\$47,377	\$47,634	\$47,634
<b>Requirements*</b>	\$3,087,821	\$4,880,326	\$4,786,588	\$4,353,682	\$4,863,407
<b>Full-Time Equivalents (FTEs)</b>	51.00	60.00	60.00	69.00	75.00
<b>New Capital Appropriations</b>	\$70,000	\$80,000	\$80,000	\$250,000	\$250,000

\*This information does not include the administrative costs funded by the General Fund through a transfer to the Infrastructure Support Services Fund, which is \$464,450 for FY 2000-01.

For More Information: Planning, Environmental and Conservation Services and the Conservation Rebates and Incentives Fund are presented in detail in Vol. I. Information on the Capital Budget may be found in Vol. IV.

# **Planning, Environmental and Conservation Services – 2000-01**

## **Mission**

The mission of the Planning, Environmental and Conservation Services Department is to provide quality planning, conservation, urban design and economic development services to a diverse customer base to achieve a more livable community.

## **Goals**

- Preserve the character and enhance the livability of the 50+ existing neighborhoods in the urban core through the completion of neighborhood plans within five years.
  - ❑ Increase citizen satisfaction with transportation options
  - ❑ Percentage of new development in compliance with neighborhood plans
  - ❑ Increase citizens satisfaction with livability of neighborhoods
- Minimize sprawl and improve urban design by developing and implementing Smart Growth tools.
  - ❑ Increase Smart growth projects in the Desired Development Zone (DDZ)
  - ❑ Increase housing units in the DDZ
  - ❑ Increase primary employers locating/expanding in the DDZ compared to total primary employers locating/expanding in the Extra Territorial Jurisdiction (ETJ)
- Increase the tax base and extend land use controls and municipal services through the development and implementation of a three-year municipal annexation plan.
- Promote a sustainable region by increasing water conservation savings and improve air quality.
  - ❑ Reduce number of downtown city employees relying on single occupancy vehicles as their only means of transportation
  - ❑ Decrease number of days per year where the Austin region exceeds the ozone standard

The Planning, Environmental and Conservation Services Department will track its performance in achieving these goals through key indicators and related performance measures.

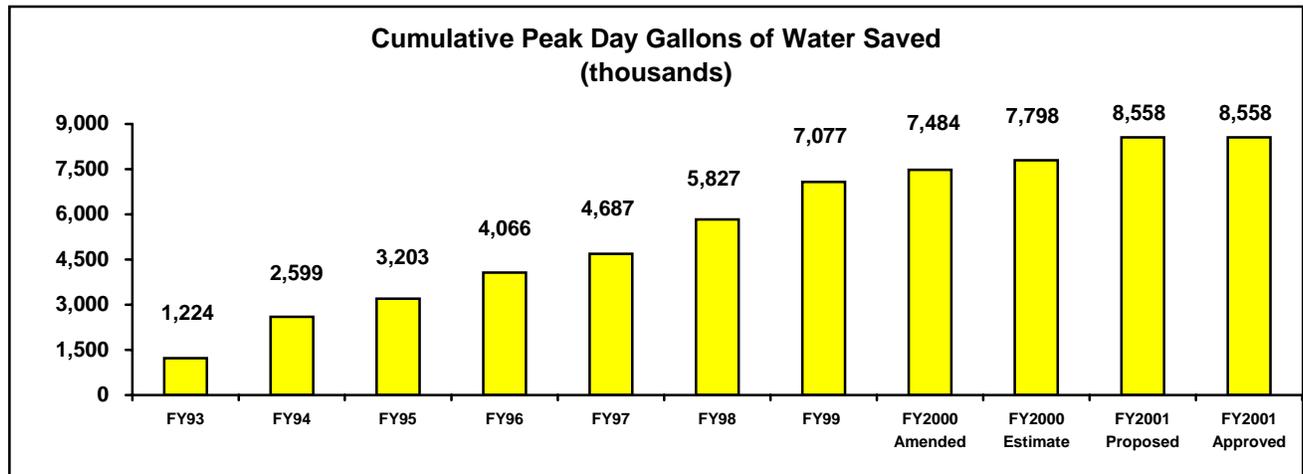
## **Key Indicators**

Planning, Environmental and Conservation Services will use the following key indicators to monitor the department's progress in achieving business plan goals:

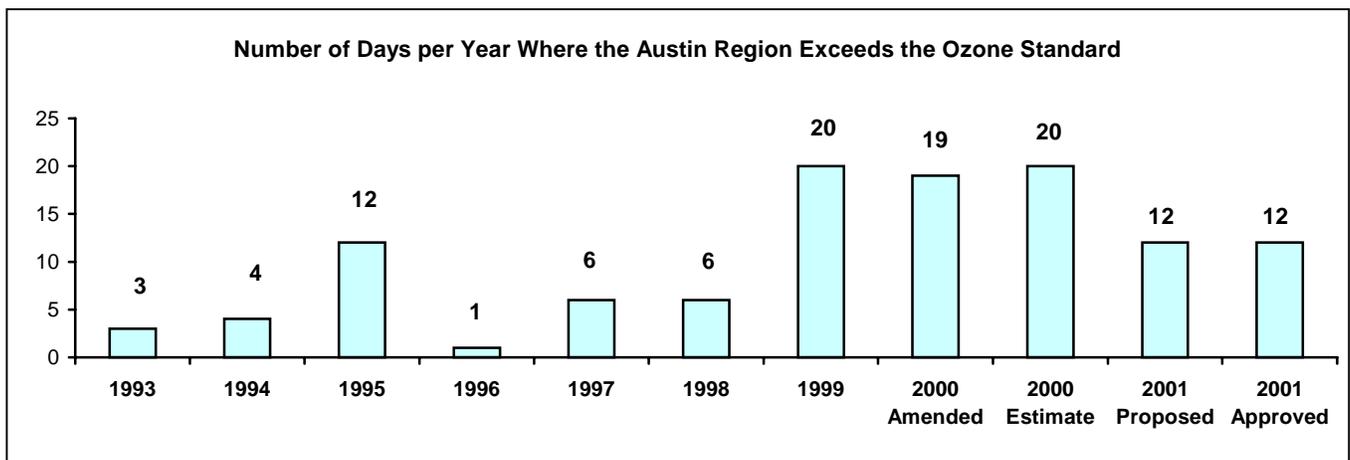
- Cumulative peak gallons of water saved
- Number of days per year where the Austin region exceeds the ozone standard
- Neighborhood plans adopted
- Ratio of Mixed Use Site Plans to Total Site Plans
- Ratio of Downtown Housing Units to Regional Units

The following graphs illustrate the anticipated impacts of the Approved Budget on some of the Department's key indicators.

## Planning, Environmental and Conservation Services – 2000-01



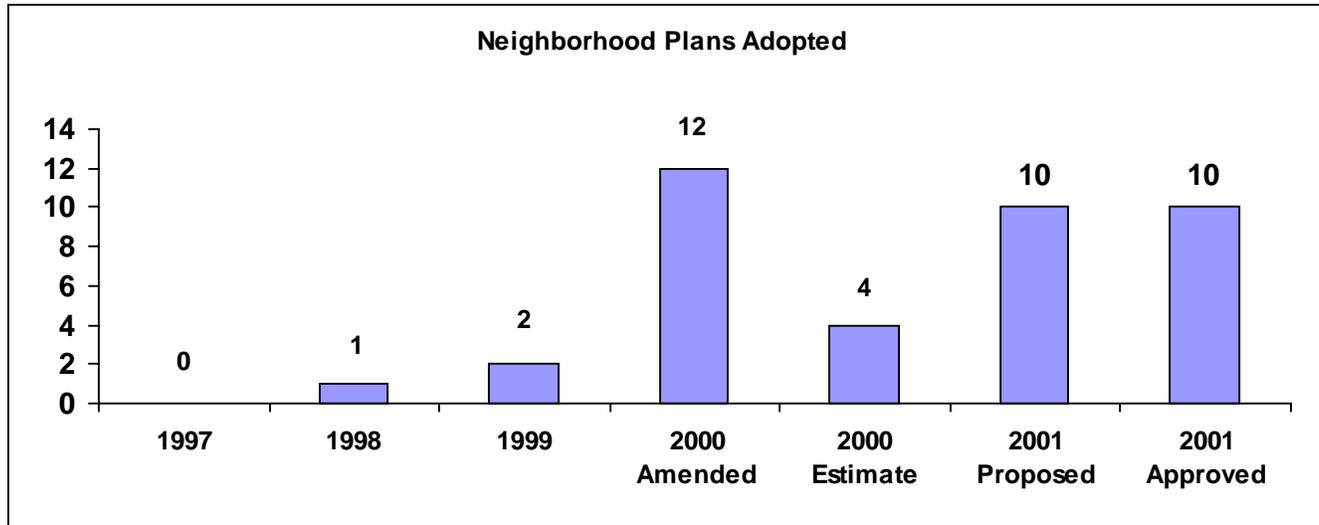
The Water Conservation activity is organized to provide conservation services to Austin water customers to reduce water usage and water and wastewater costs. The Approved Budget includes funding to continue incentives, water usage audits, education initiatives and regulatory programs to encourage water conservation. The 2000-2001 fiscal year will be the ninth year of implementation of the Water Conservation Plan to achieve the Council objective of reducing peak day water use by 10%, or 20 million gallons, by the year 2005. This will delay the need for additional water plant capacity projects resulting in substantial cost savings for the Water and Wastewater Utility. In addition, the recent water agreement with the Lower Colorado River Authority (LCRA) contains provisions that require the City to start making annual payments to the LCRA when City's annual water use exceeds 201,000 acre feet per year. Water conservation programs will substantially delay these annual payments, projected to be approximately \$ 11 million per year. Also, as part of the City's planning process during the agreement negotiations, the City decided to make up a projected 25,000 to 50,000 acre foot annual deficit in water supply in 2050 by a combination of demand reductions. These were through conservation; and, substitution of reclaimed water for irrigation, cooling and other appropriate uses.



The Air Quality activity is organized to design and implement programs for the City and region in order to reduce the formation of ground level ozone and the release of ozone depleting chemicals. Emissions of volatile organic compounds and oxides of nitrogen are the principal precursors of ozone in the Austin area. As the graph above illustrates, the number of days with a high ozone level in the city has increased. The Austin region has met the definition set by the Environmental Protection Agency for exceeding the federal air quality standards and may be designated non-attainment next year. The Approved Budget includes resources to continue services supporting ozone reduction such as air quality public service announcements, developing strategies to implement

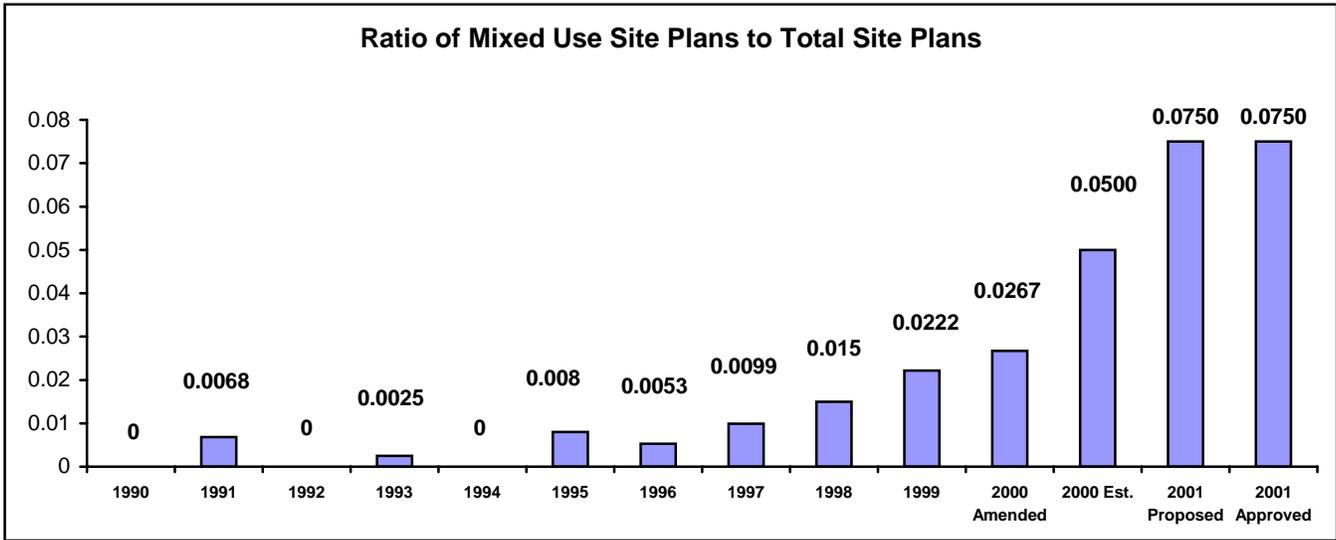
## **Planning, Environmental and Conservation Services – 2000-01**

transportation demand management strategies for city employees, and enforcing the Ozone Depleting Chemicals ordinance.

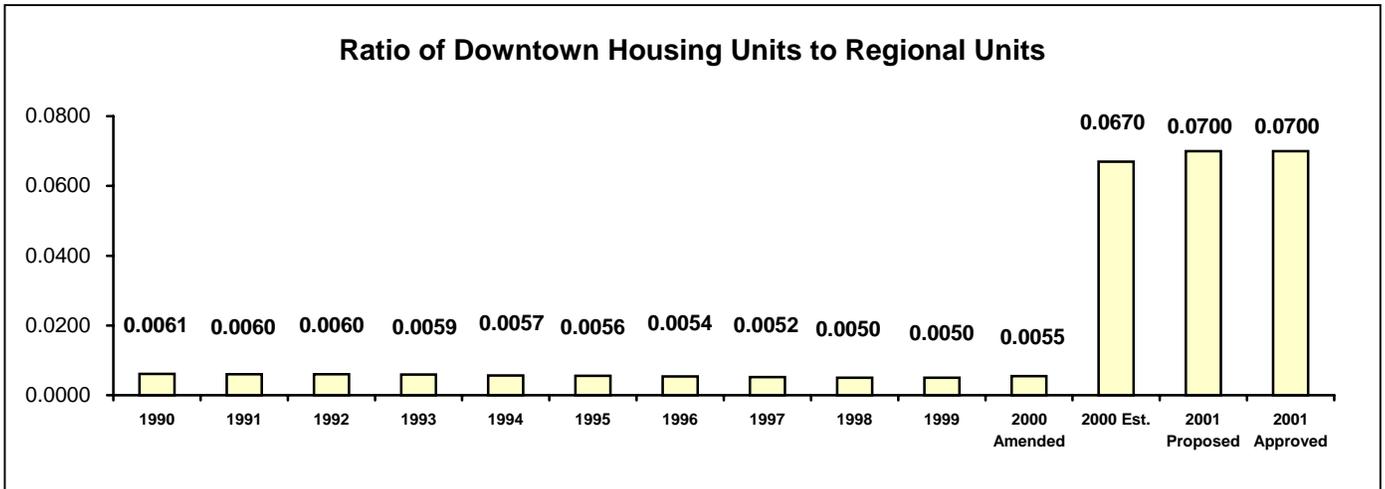


Neighborhood Planning provides the opportunity for neighborhood stakeholders to influence land use, zoning, transportation and urban design factors to achieve a more livable neighborhood. This activity works with neighborhoods to develop neighborhood plans uniquely suited to their needs using surveys, workshops, and data analysis. Where neighborhoods lack a civic structure, planners must organize the neighborhood, produce newsletters and mailings as well as assist with plan development. Neighborhoods are also asked to consider city goals such as affordability and multi-neighborhood public infrastructure such as roads. The Department's 2000 estimate was reduced from ten neighborhood plans adopted to four since the process takes more than one year from initiation to adoption. The Approved Budget includes additional funding to add a planner position mid-year that will assist with neighborhood studies outside of the urban core as required by legal agreements.

# Planning, Environmental and Conservation Services – 2000-01



The Smart Growth activity is organized to help determine how and where we grow, improve our quality of life, and enhance our tax base. The focus is on programs that reduce single occupancy automobile trips and congestion, improve air quality, and provide locational choices that are affordable and sustainable. Achieving additional vertically mixed-use development in the downtown and along selected corridors helps to achieve the goals in these focus areas. The activity is structured to promote the Council’s Smart Growth goals through a three-tiered incentive program available to the development community.



# **Planning, Environmental and Conservation Services – 2000-01**

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## **Business Plan**

### Transfer to General Fund

The Approved Budget moves the department from the Planning Environmental and Conservation Services (PECS) Fund into the General Fund since the majority of funding is from the General Fund. The PECS Fund will be eliminated.

### Economic Development

Downtown development has been a City priority for several years with the objective of increasing opportunities for private development in downtown Austin. Some of the economic development services provided by PECSD are shifting to the Economic Development Office that has been created to coordinate redevelopment activity across departments. The Approved Budget transfers three positions, the Robert Mueller Municipal Airport (RMMA) Redevelopment initiative and aspects of downtown planning to Redevelopment Services.

### Capital Area Metropolitan Planning Office

The Capital Area Metropolitan Planning Office (CAMPO) remains the only portion of the Urban Design and Transportation Planning program within the Development Review and Inspection Department (DRID). CAMPO is a federally funded entity and its mandate serves the Central Texas region. During 1999-2000, CAMPO employees relocated with the PECSD staff from the City Hall Annex to shared office space. The PECSD Regional Planning Coordination, Transportation Planning, and Urban Design activities effectively integrate with CAMPO services. The Approved Budget transfers the CAMPO budget from DRID to PECSD. Since CAMPO expenditures are reimbursed by federal grant funds, the net impact on the department's budget is zero. However, the transfer of ten associated positions is reflected in the Approved Budget.

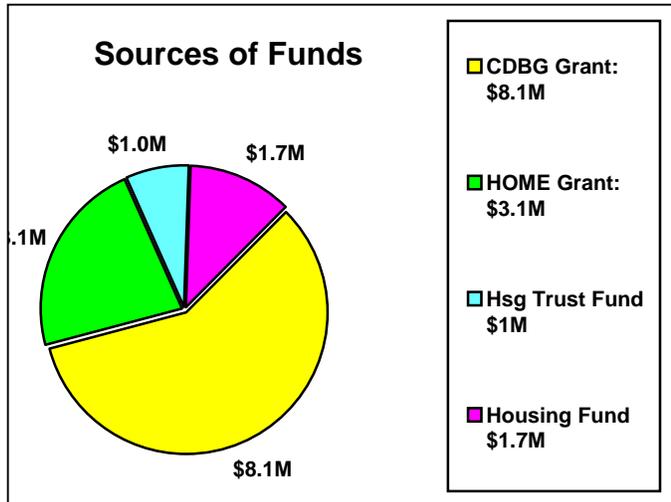
### Air Quality

The air quality activity will focus on achieving air quality attainment for Central Texas. It is acknowledged that Central Texas has met the requirements for becoming non-attainment for ground level ozone. The City of Austin and its regional partners through both CAMPO and the Clean Air Force will be working with the U.S. EPA and the Texas Natural Resources Conservation Commission (TNRCC) to initiate strategies to reduce this health risk. City programs will be initiated to reduce ground level ozone this coming year based on the results of a 1999-2000 pilot program conducted by Austin Energy that will help evaluate various air quality improvement strategies.

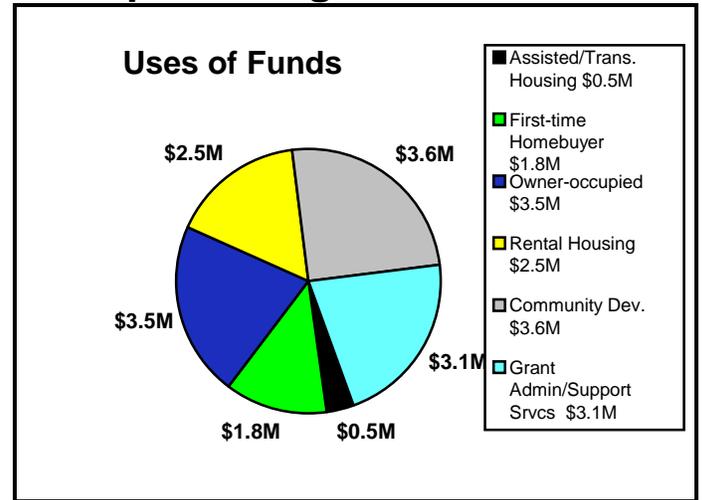
# Neighborhood Housing and Community Development — Total Budget \$15.0 million

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## Operating Budget \$15.0 m



## Capital Budget \$0 m



### Revenue:

The 2000-01 approved budget of the Neighborhood Housing and Community Development Office (NHCDO) are supported by a General Fund transfer composed of \$1,554,051 for administrative purposes, \$96,483 in interest income, and an additional \$1 million for the Austin Housing Trust Fund. Through Special Revenue Funds, NHCDO administers programs funded by \$8,093,000 in Community Development Block Grant (CDBG) dollars and \$3,147,000 in HOME Investment Partnership Grant dollars.

### Requirements:

The Approved Budget of NHCDO will support activities required under the Voluntary Compliance Agreement between the City, the U.S. Department of Housing and Urban Development and ADAPT, administration of community development program with Austin Energy, Water/Wastewater and Aviation, implementation of the SMART Housing initiative to encourage more private development of affordable housing, and administrative expenses. It also supports \$8.4 million in housing and \$3.1 million in community development activities.

The mission of the Neighborhood Housing and Community Development Office is to provide housing, community and small business development services to benefit eligible residents by providing access to livable neighborhoods and increasing opportunities for self-sufficiency.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimated	2000-01 Proposed	2000-01 Approved
Revenue/Transfers In	\$1,349,013	\$1,645,948	\$1,645,948	\$1,650,534	\$1,650,534
Requirements	\$989,164	\$1,592,762	\$1,592,762	\$2,189,679	\$2,780,926
Grant Funding	\$4,961,016	\$10,121,419	\$5,196,365	\$11,256,500	\$11,256,500
Housing Trust Fund	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Full-Time Equivalent (NHCDO fund)	0.00	2.00	2.00	1.00	6.00
Full-Time Equivalent (Grants)	57.00	57.00	57.00	62.00	62.00

# Neighborhood Housing and Community Development — Total Budget \$15.0 million

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## Highlights

### The 2000-01 Approved Operating Budget:

- Consists of \$8.4 million to create/retain affordable housing for Austin's low and moderate-income residents, including three new programs to provide assistance for residents/landlords renovating their homes or apartments.
- Includes four new FTEs to administer an expanded and more sophisticated portfolio of affordable housing programs;
- Includes \$1 million to continue the Austin Housing Trust Fund;
- Continues community development activities, including \$511,337 for the revitalization of the East 11<sup>th</sup> and 12<sup>th</sup> Streets Corridor; \$527,664 for small business development, and \$1.2 million for public services, such as child care and youth services.
- Supports construction of major public facilities, such as the new homeless shelter and El Buen Pastor child care center, and finances debt service on the Millennium Youth Center.
- Includes \$500,000 from Aviation, Austin Energy, Water Wastewater and General Fund to administer the Economic Development program.
- Includes a \$591,247 increase in operating expenditures and five new FTEs to administer the housing rehabilitation challenge loan program.

For more information, the Neighborhood Housing and Community Development Office Operating Budget is presented in detail in Volume II. Information on grants may be found in Volume III.

# **Neighborhood Housing & Community Development — 2000-01**

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## **Mission**

The purpose of NHCD is to provide housing, community and small business development services to benefit eligible residents so they can have access to livable neighborhoods and can increase their opportunities for self-sufficiency.

## **Goals**

- **Housing Development**  
Create or retain 5,000 units of reasonably priced housing annually by 2005
- **Community Development**  
Create or preserve 250 jobs by 2005  
51 percent of these jobs will be held by residents with low to moderate incomes  
Revitalize 11th and 12<sup>th</sup> Street Corridor
- **Fiscal Responsibility**  
NHCD will exceed HUD's spending requirements  
NHCD will hold no more than 1.5 times its annual CDBG allocation in its letter of credit  
Federal grant funds will be expended within three years of receipt  
All funds expended or committed meet regulatory requirements  
No repayment of Federal dollars  
100 percent of contractors are in compliance with City and federal Requirements

The Neighborhood Housing and Community Development Office and its nonprofit subsidiary, the Austin Housing Finance Corporation (AHFC), manage three funding sources: U.S. Department of Housing and Urban Development grant funds (Community Development Block Grant, Home Investment Partnership Program), Housing Assistance Fund (proceeds from Corporation activities), and City General Funds.

To accomplish these goals, NHCD has outlined strategies and will track progress through key indicators listed below.

## **Key Indicators**

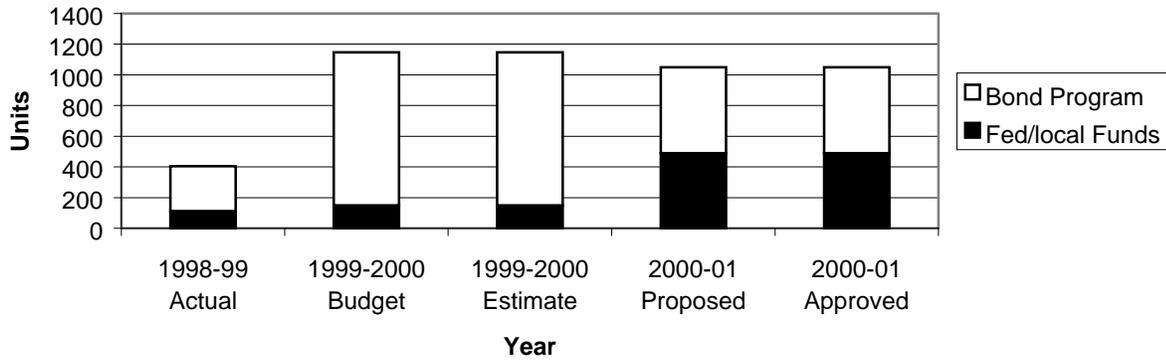
NHCD will use the following key indicators to monitor its progress in achieving business plan goals:

- Increase in reasonably priced rental housing
- Increase in number of jobs created/retained

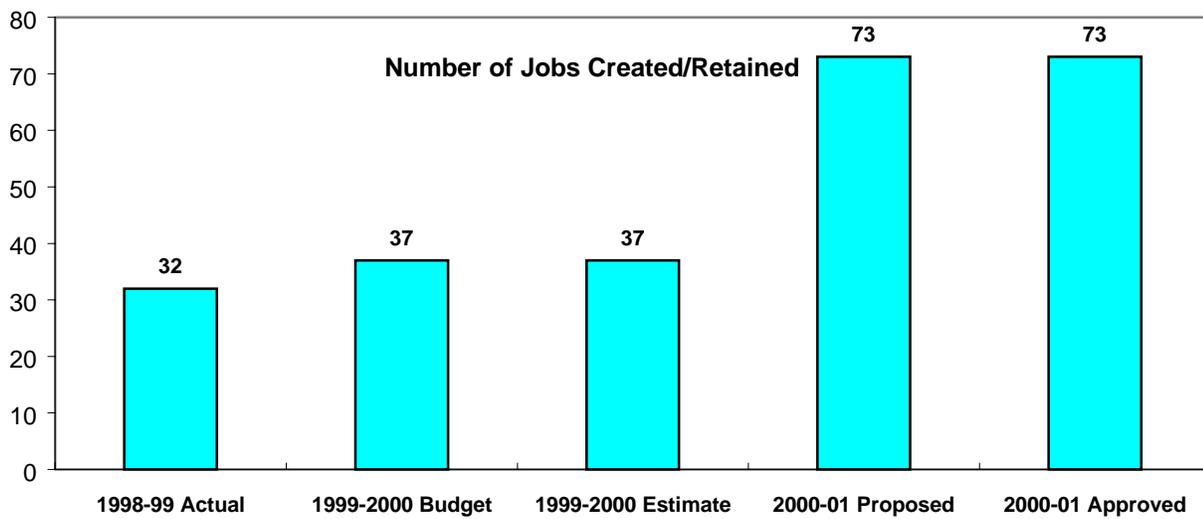
The FY 2000-01 approved budget includes \$3.4 million to develop or rehabilitate approximately 380 units of affordable rental housing. The Austin Housing Finance Corporation estimates another \$20 million in multifamily bonds will be issued in FY 2000-01 to create or retain 560 affordable rental units. An additional \$16.6 million is available in other grant or locally funded programs that may support the development or renovation of housing for rent or ownership.

# Neighborhood Housing & Community Development — 2000-01

Rental Housing Units



During 2000-01 NHCD expects to create 73 new jobs for low and moderate-income residents through the work of the Business Assistance Center, the Community Development Bank and the Neighborhood Commercial Management Program.



# Neighborhood Housing & Community Development — 2000-01

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## Business Plan

### Housing

The City administers its housing programs within the framework of the continuum of housing services which exist in the community. These services are categorized to include homeless services, transitional housing, public housing, rental housing, first-time homebuyer assistance, and rehabilitation assistance for owner-occupied homes. The approved FY 2000-01 budget supports this model by continuing the commitment to increasing housing opportunities for low and moderate-income families while emphasizing the preservation of existing affordable homes. The housing programs funded by the City of Austin also place a high priority on providing housing that is accessible.

One of the leading obstacles to producing more affordable housing is the high cost of ready to build land. More than \$3.2 million will be used to acquire and prepare land for new housing; these homes may be for rent and ownership. Another critical aspect of addressing Austin's affordable housing needs is the retention of existing affordable homes. Three new programs -- totaling \$1.7 million -- have been developed to address the repair needs of homes and apartments occupied by low and moderate-income residents. Funding continues for programs that provide emergency repairs to very low-income residents and remove barriers in existing homes so that disabled residents may stay in their homes.

NHCD is the single point of contact for the SMART Housing Initiative, adopted by City Council on April 20, 2000. The SMART – safe, mixed income, accessible, reasonably priced, transit-oriented – Housing initiative is designed to stimulate private development of affordable housing for rent and ownership. Housing meeting specific safety, accessibility, energy-efficiency and access to transportation standards will receive program benefits.

An additional \$1 million is requested to continue current funding for the housing trust fund. This funding was granted by Council to increase Austin's affordable housing using creative means and more flexible guidelines than federal funds.

This budget also includes creative new programs that depend on building partnerships with the lending community. A Rehabilitation Loan Guarantee Fund is approved by adding \$250,000 of this year's housing trust fund to the remaining balance from the prior year, to encourage eligible homeowners and landlords to renovate their properties. Banks would provide new, below-market, non-conventional loans for repairs, which are guaranteed by the City. Another program in land acquisition and development would partner the Austin Housing Finance Corporation with banks and intermediaries to minimize the risk of developing affordable housing. These programs would leverage substantial resources from the private sector.

### Community Development

In a time of unprecedented economic growth in Austin, significant disparities between residents and neighborhoods exist. The Greater Austin Chamber of commerce reported that a black resident earns only 60 percent of the wages of a white resident. Both the poverty rate and unemployment rate in NHCD target neighborhoods in east and south Austin are more than double the rates of the metropolitan area. Recognizing these inequities, the approved FY 2000-01 budget has over \$2.1 million of CDBG funds and \$500,000 transferred from General Fund, Aviation, Austin Energy, and Water Wastewater for economic development. Of these funds:

Over \$600,000 will be used to fund programs that provide access to capital for startup costs and/or small businesses expanding their operations, which will result in job creation and/or retention for low and moderate income individuals.

Nearly \$700,000 will be used to fund programs that provide education, training and technical assistance to small businesses, which includes funding for the newly-established Business Assistance Center currently being administered by the Department of Small Minority Business Resources.

## **Neighborhood Housing & Community Development — 2000-01**

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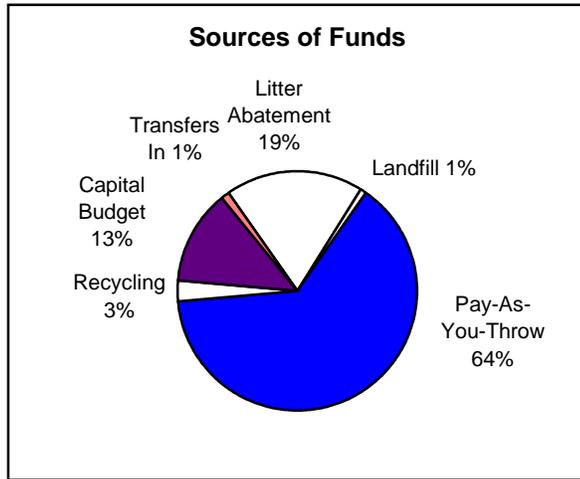
Over \$800,000 will be used in conjunction with the implementation of the East 11<sup>th</sup> and 12<sup>th</sup> Streets revitalization. In 2000-01, the revitalization will include the planning and development of approximately 80,000 square feet of retail/office and residential space. Upon completion, this project will ultimately create an estimated 300 jobs.

Staff are currently working with ICF Consulting to develop a 10-year Regional Long-Range Strategic Minority Economic Development Plan and Social Equity Development Plan. Staff will use these strategic plans to design or re-design programs to improve the integration of minority businesses into the mainstream economy and to strengthen disadvantaged communities.

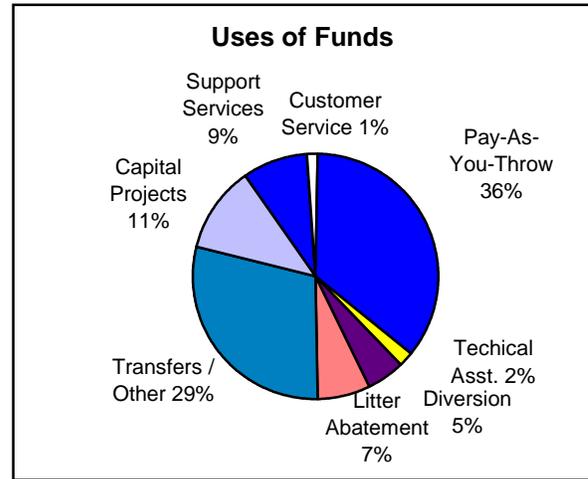
Citizen input placed a high priority on increasing child-care and youth services. The approved FY 2000-01 budget increases funding for child-care and proposes better collaboration with other City agencies to improve services to Austin's youth and children.

# Solid Waste Services — Total Budget \$47.9 million

## Operating Budget \$42.4 million



## Capital Budget \$5.5 million



### Revenue:

The Solid Waste Services Fund is an enterprise fund that receives its revenue from fees for services and the sale of recyclables.

### Requirements:

Operating costs approved for 2000-01 include:

- \$17.0 million for Pay-As-You-Throw
- \$1.0 million for Technical Assistance
- \$3.2 million for Litter Abatement
- \$2.4 million for Diversion Services
- \$0.6 million for Customer Services
- \$4.2 million for Support Services
- \$4.4 million for City-wide Administrative Support, UCSO Billing Support, Workers' Compensation, Liability Reserve, Compensation Adjustment and Accrued Payroll
- \$7.2 million for transfers to the Capital Improvements Program and G.O. Debt Service Fund.

	1998-99 Actual	1999-2000 Amended	1999-2000 Estimated	2000-01 Proposed	2000-01 Approved
<b>Revenue</b>	\$36,351,062	\$36,468,484	\$37,243,063	\$36,349,665	\$36,349,665
<b>Transfers In</b>	\$350,100	\$353,020	\$353,020	\$477,864	\$477,864
<b>Requirements</b>	\$33,120,275	\$38,971,781	\$37,061,981	\$42,389,289	\$42,433,707
<b>Full-time Equivalents (FTE's)</b>	372.50	375.50	375.50	370.00	370.00
<b>Grant Funds</b>	\$521,000	\$0	\$0	\$0	\$0
<b>New Capital Appropriations</b>	\$8,136,500	\$5,873,800	\$5,873,800	\$5,445,000	\$5,445,000

# **Solid Waste Services — Total Budget \$47.9 million**

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## **Highlights**

### **The 2000-01 Approved Operating Budget:**

- Includes an increase in revenue of \$100,000 due to the Excess Garbage-Sticker fee increase.
- Includes an increase in revenue of \$518,900 due to an increase in customers for Residential Garbage and Anti-Litter.
- Includes an increase in revenue of \$350,000 from the sale of recycled materials.
- Includes an increase in revenue of \$168,300 in the Commercial Garbage Disposal Contract for the Central Business District alley-based service due to changes in customer base.
- Includes an increase in funding for private landfill disposal costs.
- Includes funding for landfill closure costs.
- Includes full-year funding for salary adjustments for field employees.

### **The 2000-01 Approved Capital Budget includes:**

- \$1.2 million for Solid Waste Support Facilities
- \$3.4 million for Capital Equipment Additions
- \$0.9 million for Mabel Davis Remediation

### **The 2000-01 Approved Capital Spending Plan includes:**

- \$3.1 million for Solid Waste Facilities
- \$6.0 million for Capital Equipment Additions
- \$1.2 million for Closed Landfill Assessments
- \$3.8 million for Landfill Capital Requirements

For more information; The Solid Waste Services Operating Budget is presented in detail in Volume IV. Information on the Capital Budget and Grants may be found in Volume III and IV.

# Solid Waste Services Department— 2000-01

## Mission

The mission statement of the Solid Waste Services Department is: “Solid waste management is our business — customer satisfaction is our job.” The Department has developed the following goals in order to achieve this mission.

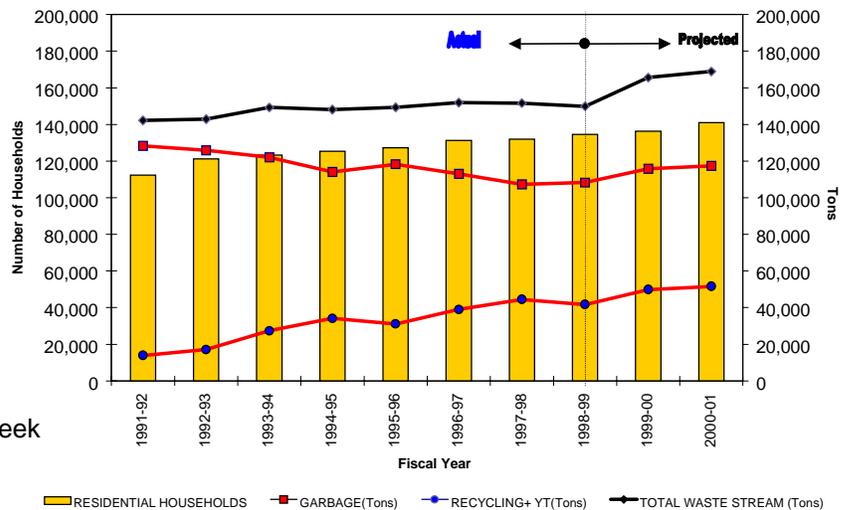
## Goals

- Keep our commitment to citizens by maintaining stable Pay-As-You-Throw (PAYT) rates through September 30, 2002.
- Increase diversion through PAYT by reducing average weekly household garbage by September 30, 2002 to save landfill space.
  - Reduce garbage from 32 lbs. to 30 lbs.
  - Increase recycling from 9 lbs. to 10 lbs.
  - Decrease yard trimmings from 5.2 lbs. to 5 lbs.
- Increase customer satisfaction in Garbage Collection, Recycling Collection and Street Cleaning by September 30, 2003.

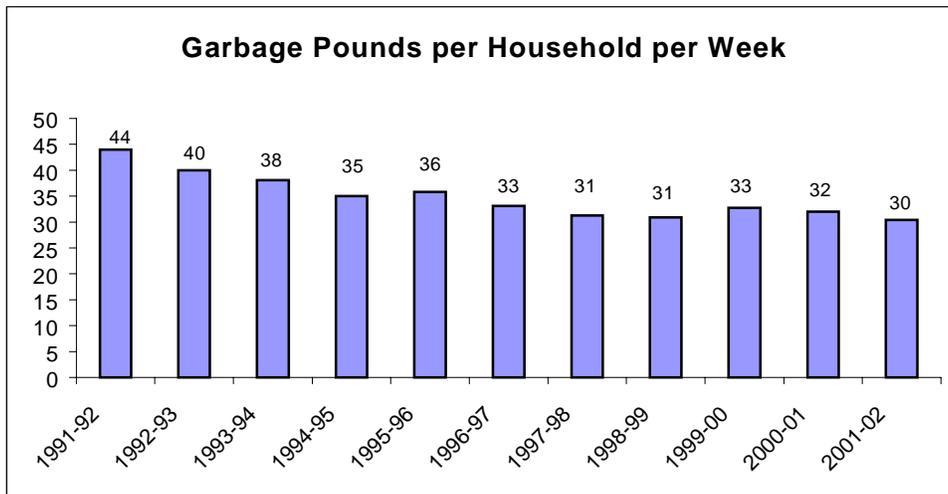
To assist in tracking how well goals are being met, key indicators have been developed along with appropriate performance measures. The key indicators include:

## Key Indicators

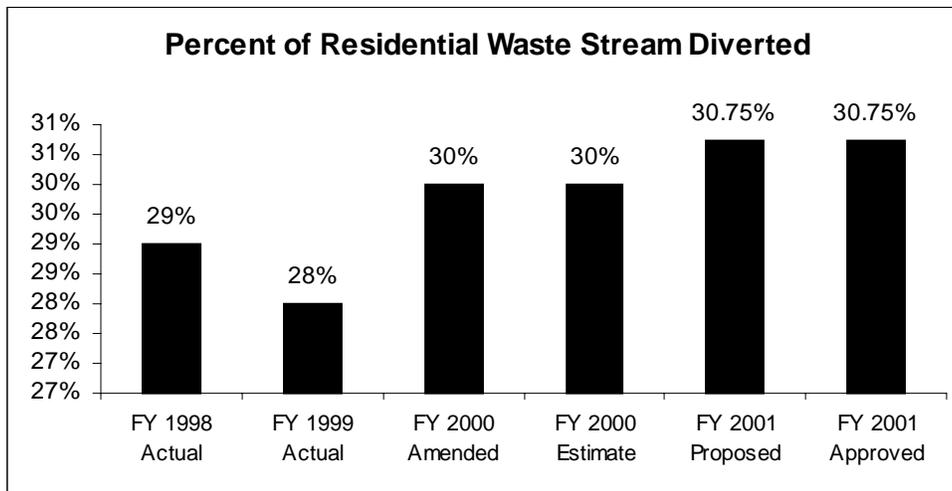
- Residential waste stream diversion (see chart at right)
- Tons collected (total for PAYT)
- Number of complaints
- Cost per ton for garbage collection and disposal
- Cost per ton to provide recycling services
- Net revenue per ton for Material Recycling Facility (MRF)
- MRF recovery percentage
- Cost per residential street sweeping cycle
- Garbage pounds per household per week



# Solid Waste Services Department— 2000-01



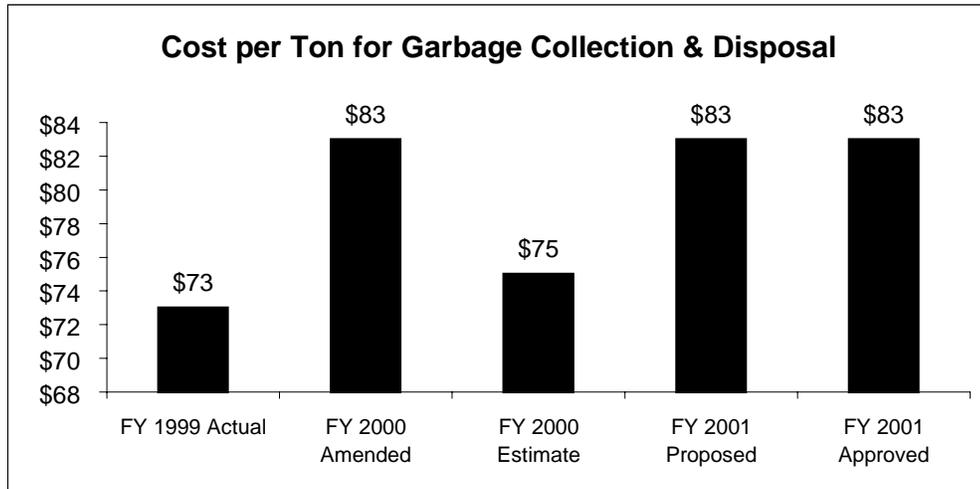
Since the start of the PAYT program in 1991, the pounds of residential garbage collected per week has decreased from 44 pounds to 31 pounds in FY 98-99. However, in FY 99-00 the pounds per household is projected to increase to 33 pounds due to internal and external customers not following the extra garbage sticker guidelines. SWS proposes to reduce the pounds collected per household from 33 to 30 pounds by September 2002. The reduction will be accomplished by improved internal and external customer education and the implementation of a \$4.00 excess garbage fee.



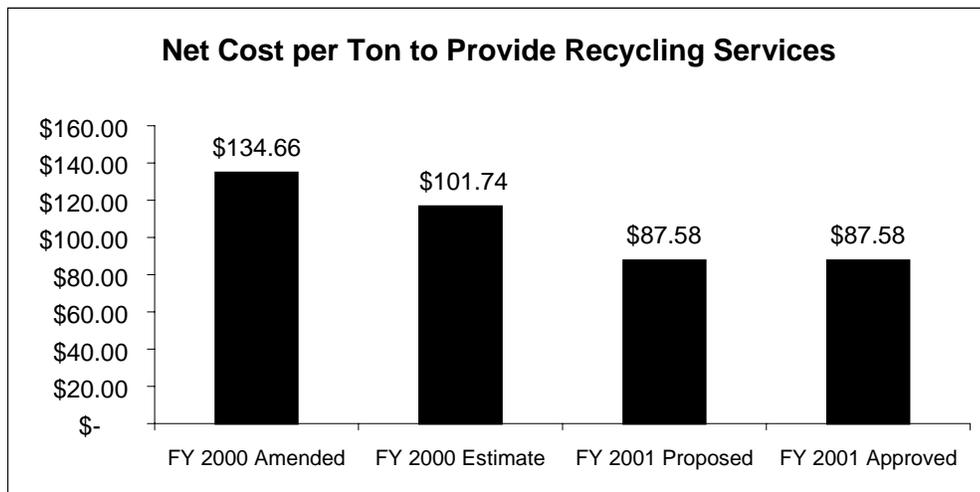
The percentage of the residential waste stream represents the volume of materials sold or composting as a portion of all materials collected through the PAYT program. The majority of the increase in the diversion rate, anticipated from FY 2000-01, is due to the new MRF sorting equipment which recovers broken glass, thus increasing the volume of recyclable material that is sold. The diversion rate is not expected to change significantly provided that the current PAYT rate structure, with its relatively small \$2.75 difference between cart sizes, is maintained.

# Solid Waste Services Department— 2000-01

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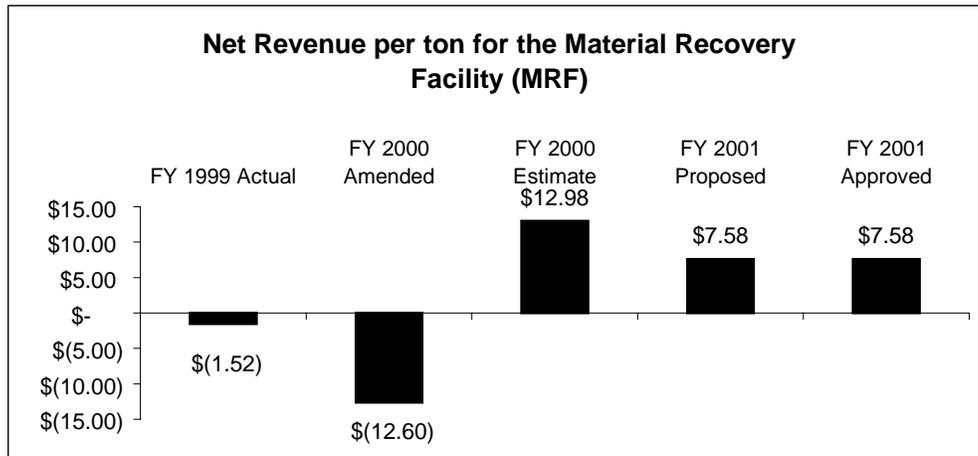
The cost per ton for garbage collection and disposal is expected to increase from the FY1999-2000 year-end estimate of \$75 per ton to \$83 per ton due to increases in the cost of disposal at private landfills, increased salaries, fleet maintenance, and fuel expenditures.



The net cost per ton to provide recycling services, which is calculated by adding the cost per ton to collect recycled materials at curbside to the net cost per ton at the MRF, is expected to decrease to \$87.58 per ton due to efficiency improvements at the MRF. These improvements are expected to substantially lower costs and increase revenue from the sale of recycled materials as more materials are recovered and sold.

# Solid Waste Services Department— 2000-01

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The MRF net revenue collected per ton for the sale of recyclable material is shown above. SWS has benefited from favorable market conditions throughout FY1999-2000 as revenue from the sale of recycled materials has increased 60% over the amount budgeted. This increased revenue has resulted in a projected net revenue per ton for FY1999-2000 of \$12.98/ton. During FY2000-01, the efficiency improvements associated with the new sorting equipment should result in substantially lower operating costs. The approved operating budget for the MRF for FY2000-01 is \$328,000 lower than the amount approved for FY1999-2000, resulting in a net revenue collected per ton of \$7.58 per ton.

# Solid Waste Services Department— 2000-01

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## Business Plan

### Pay-As-You-Throw

#### Conversion to Automated Garbage Collection

To address our goal of rate stability, the Approved Budget continues the Department's plan to convert a portion of the city to a fully automated garbage collection system. This system has the advantage of requiring only a single operator on a truck; thereby reducing the number of employees required to provide garbage collection service. The system uses a mechanical arm to grasp the garbage cart, empty its contents into the garbage truck, and return the cart to the curb without the driver having to leave his vehicle. This results in reduced physical effort and potentially fewer injuries. The FTEs saved from this conversion will be used to staff the recycling and yard trimming activities and eventually reduce the number of FTEs in the Department. The trucks are being acquired as existing trucks reach their replacement age. With these trucks, the garbage route size is expected to increase from approximately 650 homes to as many as 960 homes.

#### Excess Garbage Fee

The Pay-As-You-Throw Program requires that customers pay according to the amount of garbage that they dispose of. Recent analysis by the City Auditor and the Solid Waste Operations Task Force have indicated that compliance with the requirement for use of extra garbage stickers needs to be improved. Due to deficiencies in this area, the Department is losing revenue, sending an inconsistent message about recycling, and creating inequities among customers. Improving this performance will address our goal of reducing average weekly household garbage from 32 lbs. to 30 lbs.

Enforcement is most effectively achieved when it is accomplished with the existing crews in the field. However, the current system provides little incentive for employees to enforce the rules requiring extra garbage stickers. If unstickered garbage is left uncollected, neighbors often call and complain. The existing City Code gives no quick remedies to the problem of an uncooperative customer, other than leaving the garbage uncollected and pursuing nuisance health violations, which places a larger burden on Health Department inspectors.

In order to address these issues, the Department is preparing amendments to the City Code that will give it the authority to collect unstickered extra garbage, and place charges on the customer's utility bill commensurate with the extra effort required to document and collect the unstickered garbage. This will eliminate the problem that uncollected garbage poses for neighbors of an uncooperative customer, and gives the Department a better enforcement mechanism than to simply leave the garbage uncollected. Solid Waste Services is proposing a fee of \$4.00 for this service.

#### Material Recovery Facility

At the beginning of fiscal year 2001, Solid Waste Services will finalize the installation of sorting equipment to increase the recovery of commingled material. This equipment will allow Solid Waste Services to reduce the number of contracted and temporary employees and not have two shifts at the Material Recovery Facility. The reduction of contracted and temporary employees will be phased to ensure that the Department has the correct number of employees at the facility. The efficient operation of the MRF contributes to the Department goal of keeping rates stable until September 30, 2002.

# **Solid Waste Services Department— 2000-01**

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## Facilities

The Solid Waste Services Department is critically affected by the current location of its service facilities. With long-term contracts for landfills resolved, the Department will move forward with site selection, acquisition, design and construction of facilities to serve the northern portion of the City. Increased distances as the city grows and increasing traffic congestion makes it inefficient to continue to serve the northern portion of the city from facilities in the far south. In addition, the Department needs to move forward with design and construction of administration offices at the Bolm Road/Airport Blvd. site acquired from BFI/ACCO Recycling. The Department is negotiating to extend its lease on the south side of ABIA for three years to accommodate this project timeline. Completion of these facilities will contribute to achieving the department goals for customer satisfaction and rate stability.

## Landfill Closure

Regulations specify the requirements for closing a landfill and mandate that it must be monitored and maintained for at least 30 years. This budget proposes establishing a separate fund for landfill closure and post-closure requirements, leaving only costs associated with current operation of the City landfill in the Solid Waste Services Enterprise Fund. Future transfers to this fund will fully fund closure and post-closure requirements improving the overall efficiency of landfill operations.

## Consultant Study

In FY1998-99, the City Council's Solid Waste Operations Task Force and the City Auditor made recommendations to improve the efficiency and quality of the Department's services. The Solid Waste Services Department hired SCS Engineers to assist in evaluating those recommendations that should be implemented. It is anticipated that recommendations will be provided to the Solid Waste Advisory Commission and the City Council in July of 2000.

## Sustainability Fund

The City's Approved 2000 - 01 Budget includes the creation of a Sustainability Fund, which will be used to provide resources for one-time projects that will help the City of Austin build a sustainable economic, environmental and equitable infrastructure. The Sustainability Fund will be funded by a transfer of current revenue from the City's major operating funds. The Solid Waste Services Fund Approved Budget includes a transfer of one percent of its revenue, equal to \$363,497, to the Sustainability Fund.

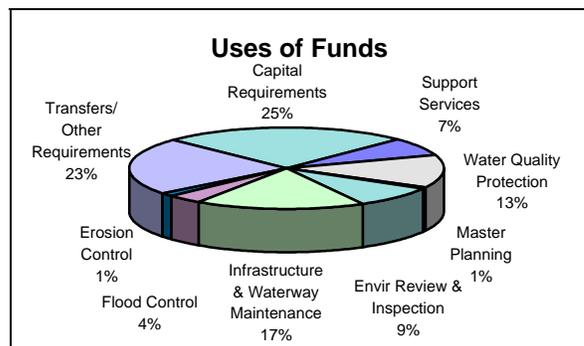
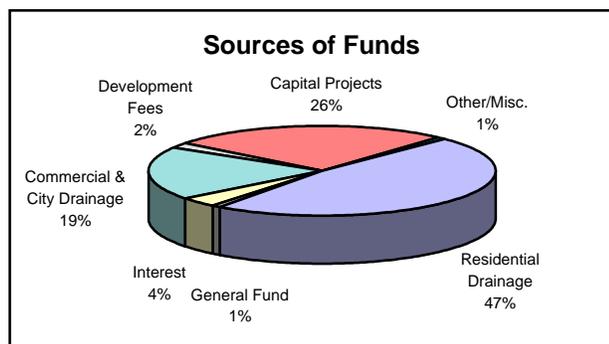
## Environmental Remediation Fund

The Approved Budget incorporates a transfer out of \$1,750,000 to the Environmental Remediation Fund. This increase provides financial support for site assessments, remediation alternative development, design, and construction for closed City landfill sites, specifically for the anticipated costs of the Mabel Davis Park Landfill Site Assessment and Remediation Project.

# Watershed Protection Department — Total Budget \$36.4 million

## Operating Budget \$27.2 million

## Capital Budget \$9.2 million



### Revenue:

The Watershed Protection Department receives 90% of its \$26.0 million approved revenue from the monthly drainage fee that is assessed to City Utility customers. The approved 2000-2001 budget increases the fee 10% to address critical drainage maintenance needs. Development-related environmental review and inspection fees comprise 3% of total revenue. Other approved funding sources include interest and other permit income of 6% and a transfer in from the General Fund of 1%. The drainage fee increase is expected to generate \$3.4 million in additional revenue. This is expected to be offset by refunds of commercial fees based on recalculation of developed acreage. The refunds will reduce the commercial revenue in 2000-01 by \$1.2 million.

## Highlights

### The 2000-01 Approved Operating Budget:

- Includes \$100,000 for outside legal counsel to represent the City in water quality negotiations and hearings;
- Includes \$520,000 for cost of service implementation and costs associated with refunds;
- Adds 2 positions to infrastructure and waterway maintenance for additional concrete repair/installation in storm sewer rehabilitation and full year funding for a citywide stormsewer crew for \$228,881;
- Adds 3 positions Environmental Review & Inspection to respond to increased inspections for \$156,753;
- Adds 1 position in Flood Control to comply with state legislation concerning unmarked storm drains and converts one temporary position to permanent to assist with reviews of permit applications and plats in the Regional Stormwater and Flood Control Programs for \$59,158;
- Adds 2.75 positions to Water Quality Protection to respond to the demand for environmental assessments, to coordinate community outreach and to achieve legislative mandates associated with the implementation of the Federal 10(a) Barton Springs Permit and converts 3 temporary positions to permanent to conduct field service water quality monitoring, stream biological monitoring, community education and other water quality functions for a total of \$170,765;
- Transfers 1 administrative position from Infrastructure & Support Services and converts one temporary position to permanent to provide GIS support for \$58,227 and;
- Increases the transfer to the Capital Improvement Program by \$749,000 for vehicles and equipment, flood control on Shoal Creek and for implementation of the Drainage Utility Master Plan.

### The 2000-01 Approved Capital Budget:

- \$0.1 million for the continuation of the Master Plan process;
- \$1.0 million for maintenance equipment replacement and additions;
- \$1.2 million for Upper Shoal Creek Detention Pond Phase 2;
- \$0.1 million for Bull Creek Non-Urban Water Quality ;
- \$3.5 million from Urban Watersheds Ordinance Structural Controls Fund for Blunn Creek Detention, Boggy Creek, Betty Cook Water Quality pond and innovative treatment technology pilot projects

## **Watershed Protection Department —Total Budget \$36.4 million**

- \$0.7million in Regional Stormwater Management Funds for Upper Brushy Creek drainage improvements, improvements in Onion Creek and Williamson Creek and Shoal Creek drainage improvements;
- \$0.2 million for a Captive Breeding Building;
- \$1.93 million of General Obligation bond funds for Little Walnut/Other creeks;
- \$0.5 million of General Fund for Harris Branch Developer Reimbursements.

### **The 2000-01 Capital Spending Plan:**

- Urban and Non-Urban Watersheds;
- Flood and Erosion Control Improvements;
- Walnut Creek Improvements;
- Drainage Master Plan Implementation;
- Drainage System Upgrades, and;
- Equipment Replacement and Additions

	<b>1998-99 Actual</b>	<b>1999-2000 Amended</b>	<b>1999-2000 Estimate</b>	<b>2000-01 Proposed</b>	<b>2000-01 Approved</b>
<b>Revenue</b>	\$21,785,750	\$23,735,295	\$24,302,676	\$25,750,149	\$25,750,149
<b>Transfer In</b>	\$298,504	\$298,504	\$298,504	\$298,504	\$298,504
<b>Requirements</b>	\$23,055,815	\$24,125,008	\$23,876,379	\$27,139,175	\$27,175,790
<b>Full-Time Equivalent (FTEs)</b>	196.00	216.00	216.00	230.75	230.75
<b>New Capital Appropriations</b>	\$22,287,786	\$22,561,022	\$22,561,022	\$9,200,730	\$9,200,730

For more information, the Watershed Protection Department Operating Budget is presented in detail in Volume I. The information on the Capital Budget and grants may be found in Volumes III and IV.

# **Watershed Protection – 2000-01**

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## **Mission**

The purpose of the Watershed Protection Department is to reduce the impact of flooding, erosion and water pollution on our community in order to protect lives, property, and the environment.

## **Goals**

- Protect lives, property, and the environment from the impact of flooding, erosion, and water pollution by:
  - Ensuring that development is in compliance with regulations
    - % of construction in compliance with approved plans
  - Maintaining and improving water quality
    - Total Suspended Solids (TSS) removed annually
    - Pollutants prevented/recovered
    - Number of acres treated
  - Reducing flood and erosion hazards to life and property
    - % of at-risk structures with proposed solutions
    - % of erosion sites with proposed solutions
  - Improving maintenance of drainage infrastructure
    - % of residential ponds not needing rehabilitation
    - % of remediated properties remaining complaint-free
    - Feet of pipeline installed/repaired
- Meet or exceed all local, state and federal permit and regulatory requirements
  - Activities in compliance with 10(a) permit (Endangered Species) and NPDES permit (National Pollutant Discharge Elimination System)
  - % of reduction in flood insurance premium rates (National Flood Insurance Program)
  - Activities in compliance with HB 1018, Texas Water Code Sec. 16.314 (Meet minimum NFIP requirements)
  - Activities in compliance with NFIP/Community Rating System guidelines (Exceed minimum NFIP requirements)

Watershed Protection submitted a budget that supports these measurable goals. The department will track how well the goals are being met by using key indicators that it developed along with appropriate performance measures.

## **Key Indicators**

The business planning process allows Watershed Protection to show the impact of the department's work to citizens. The key indicators that illustrate that impact include:

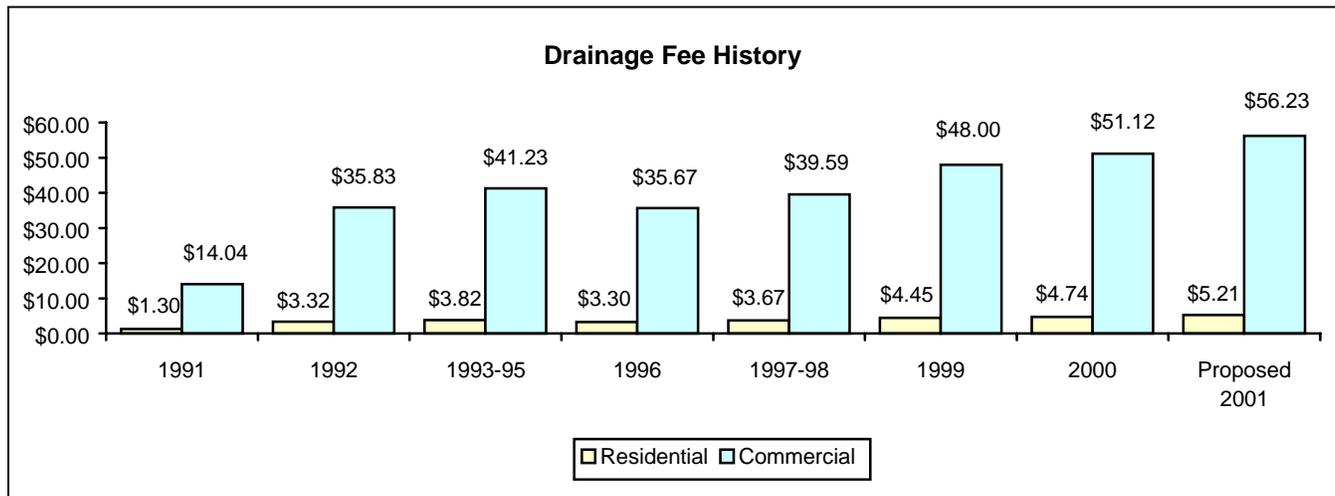
- Percent of all residential ponds not needing rehabilitation
- Number of properties receiving increased protection from flood and erosion
- Drainage area with improved water quality from publicly funded structural controls (number of acres treated - cumulative)
- Percent of identified creeks (in miles) maintained for vegetation control
- Percent of development reviews completed within code mandated deadlines

# Watershed Protection – 2000-01

## Business Plan

The Approved Budget contains a number of proposals that support the Department's goals.

Approved Increase in Drainage Fee - The primary funding source for the Watershed Protection managed Drainage Utility is the monthly drainage fee paid by City utility customers. A 10% fee increase is approved for 2000-2001. Most of the increase is planned to increase the utility transfer to the Capital Improvement Program (CIP) by \$0.7 million for a total of \$2.4 million. The transfer will be used for the purchase of new and replacement vehicles and equipment, flood control improvements on Upper Shoal Creek, drainage master plan implementation, and Bull Creek water quality projects. The remaining fee revenue increment will be used for maintenance, inspection, and water quality operational needs described below. The increase is projected to generate \$3.4 million in additional revenue.



Commercial Fee Refund and Cost of Service Study Implementation - In June, the City Council reviewed the history of the drainage fee calculations for developed acreage for non-residential customers. Council determined that the fees had been inconsistently applied. To achieve equity among the various customers, City Council directed staff to refund or credit the related revenue collected between November 1995 and the present. The estimated amount of the refund based on the recalculation of developed acreage is \$1.2 million.

Additionally, the drainage fee for commercial customers will be reduced based on the customer having a well-maintained detention or water quality pond on his property. This will be done if the customer requests the reduced rate. The Department is changing the rate of this reduction from 50% to 35% in 2000-2001 and to 20% in 2001-02. This reduction in the differential rate is based on an engineering consultant's recommendation that the appropriate rate is the avoided cost to the City for not having to maintain these commercial ponds. The consultant calculated the avoided cost to the City at 20%. The Approved Budget includes funds to implement a cost of service study and the avoided costs will be re-calculated as part of that study.

Other Fee Changes - The fees charged for participation in the Regional Stormwater Management Program (RSMP) and the Urban Structural Controls Program were developed and implemented more than ten years ago. The Watershed Protection Department hired a consultant to evaluate the fees in both programs and determine an appropriate rate schedule in current dollars. The results of the study will be available early next fiscal year and an amended fee schedule will be proposed at that time.

## **Watershed Protection – 2000-01**

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Legislative Mandates - State legislation effective in October 1998 makes the City liable for unmarked storm drains damaged by contractors. The Approved Budget includes a position to locate and identify drainage infrastructure to avoid damage during construction projects. The Department will now track the number of utility coordination sites completed as per this mandate. This information has not been tracked before, however the Department is proposing that 1,900 sites identified in FY 2001. The City must implement steps required by the 10-A permit for Barton Springs to maintain 100% compliance. The Approved Budget includes an endangered species biologist to maintain the compliance effort. The cost for the construction of a building to house the captive breeding activity will be funded from the Sustainability Fund. These expenditures will support the Department's goal to meet or exceed all local, state and federal permit and regulatory requirements.

Infrastructure and Waterway Maintenance – To support the Department's goal of improving maintenance of drainage infrastructure, and in response to increased concrete work related to storm sewer rehabilitation, the Approved Budget adds a two person concrete crew and full year-funding for the stormsewer crew added during FY 1999-2000 to the existing storm sewer rehabilitation activity. This will increase the amount of pipeline installed and repaired from 4500 to 6000 feet.

Environmental Review and Inspection - Development activity is expected to continue to increase throughout the planning period. The Approved Budget includes funding for three additional inspectors to ensure compliance with landscape and other environmental regulations. The additional staff will be able to maintain the program's goal of completing 95% of required inspections.

Water Quality Protection - Additional funding is requested to support the departmental goal to maintain and improve water quality. The Grow Green program, recommended in the master plan, involves community outreach and media campaigns that existing staff cannot provide. The budget includes a position to coordinate the program and maintain the Department's web site.

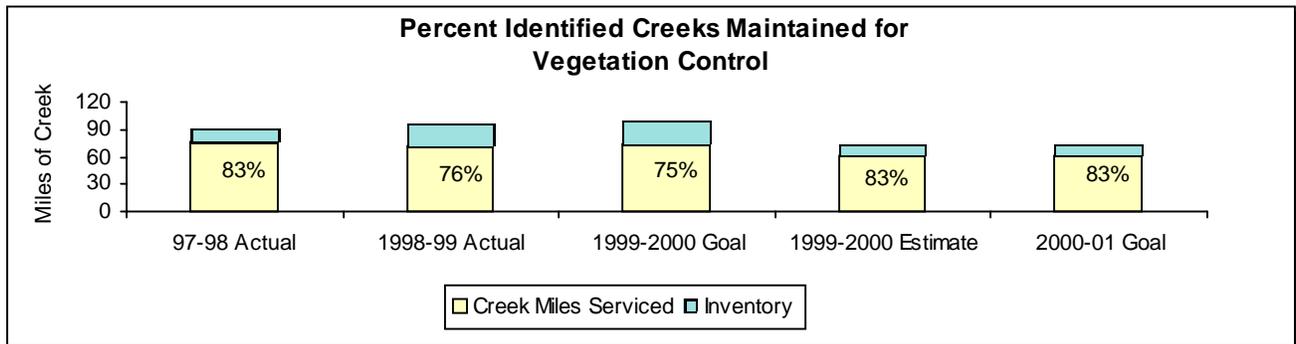
The demand for Environmental Impact Assessment activity staff services, particularly in reviewing special projects, has increased. Environmental Impact Assessments are expected to increase from 100 to 125 and the number of creeks, lakes, and aquifers sampled are expected to increase from 20 to 25 in 2001. The budget includes an additional position to respond to this demand while continuing basic assessments, such as Water Pollution Abatement Plan and CIP reviews.

Master Planning - The master planning process has suggested opportunities for programmatic, regulatory, or structural solutions that will require a significant increase in funding in the future for CIP and operational needs. Transfer of utility revenue to the enterprise CIP, revenue-supported debt instruments, or future voter-approved general obligation bonds will be used to fund a portion of the identified needs.

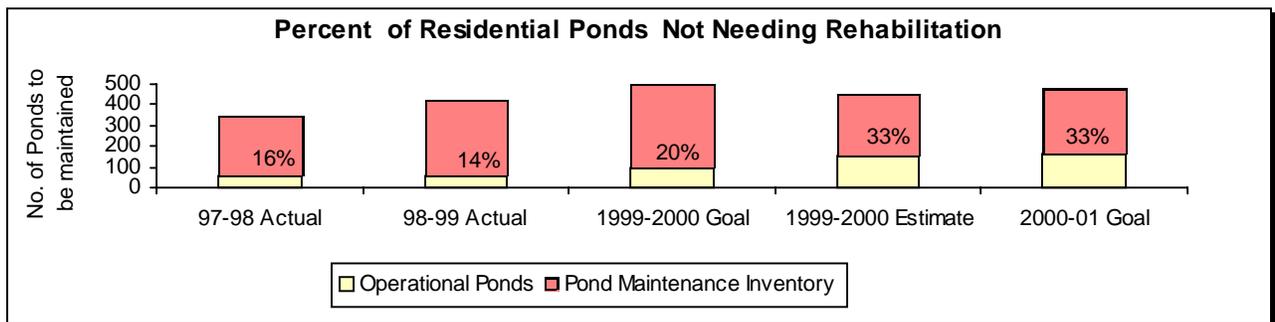
Sustainability Fund - The City's approved 2000-01 budget includes the creation of a Sustainability Fund, which will be used to provide resources for one-time projects that will help the City of Austin build a sustainable economic, environmental and equitable infrastructure. The Sustainability Fund will be funded through a transfer of current revenue from the City's major operating funds. The Drainage Utility Fund's Approved Budget includes a transfer of one percent of its revenue, equal to \$267,801, to the Sustainability Fund.

## Watershed Protection – 2000-01

The following graphs present the anticipated impact of the Approved Budget on some of the Department's key indicators.

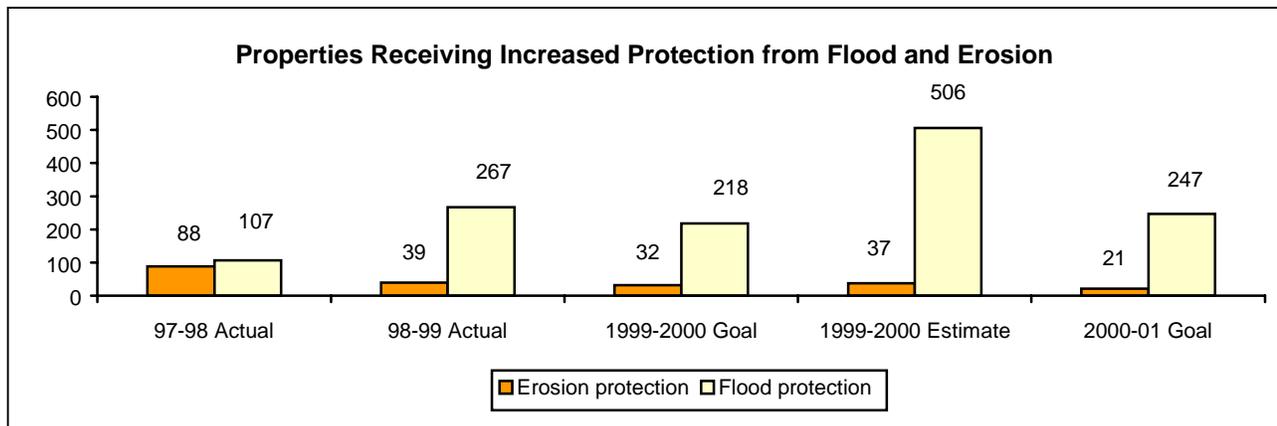


The creek vegetation control activity involves removal of excessive vegetation in channels through a contract. Proper management of excessive vegetation growth provides both aesthetic and flood control benefits. The Department has used this indicator for several years to track its ability to respond to citizen requests to reduce potential flood hazards that might result from excessive vegetation, trash and debris in creeks. Drought conditions in 1999 limited growth so little repetitive mowing has been necessary in the first half of 2000. When routine maintenance mowing requirements are met, the Department can respond to requests for cutting vegetation above the intended goal. The Approved Budget includes level funding for the vegetation control contract so that the Department can maintain its performance goal.

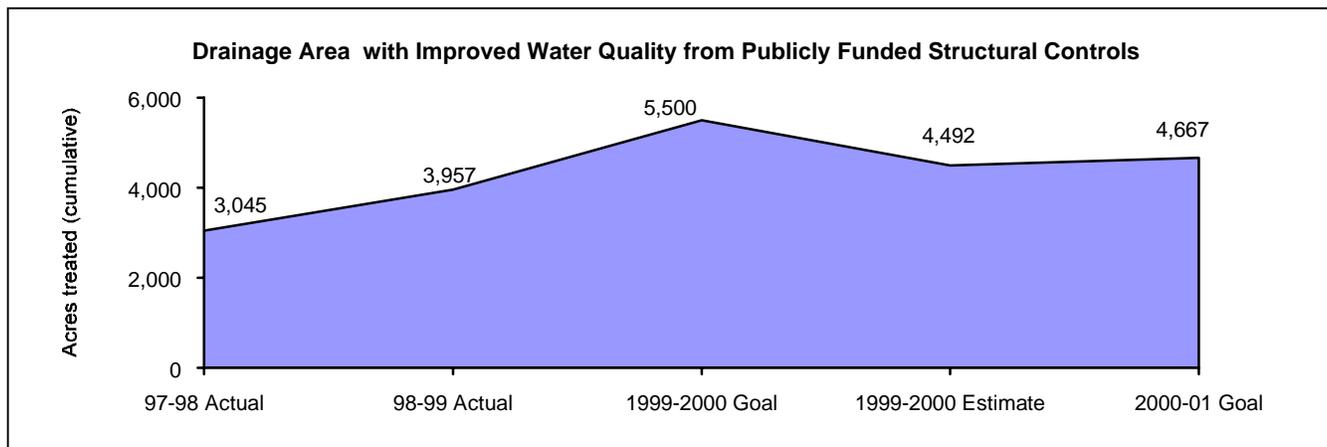


The City requires the use of structural, flood control, and water quality controls for new development to mitigate the impacts of urbanization. The pond maintenance activity ensures that the structural controls function as intended. Through the master planning process, this activity was identified as one that cannot provide the optimum level of service with current resources. The 1999-2000 budget included full-year funding for a pond maintenance crew to provide maintenance services that were previously accomplished through contracted services. Through efficient mobilization, the crew has been rehabilitating ponds and has increased the number of ponds operating as intended to 33%. The current number of ponds in the inventory is 450 and the number of ponds expected to be in next year's inventory is 480. The Approved Budget includes level funding for this activity.

## Watershed Protection – 2000-01



The Open Waterway Maintenance, Storm Sewer Rehabilitation, and Erosion Repair activities in the Infrastructure and Waterway Maintenance program provide increased protection from flood and erosion to properties. In the current year, the number of properties receiving flood protection is higher than budgeted due to maintenance projects on Pecan Springs and completion of the Met 94 detention pond. CIP projects to be completed in 2001 include Bartholomew Park erosion control, Bull Creek Drainage Improvements, Williamson Creek Drainage Improvements, Duval/Dorsett Channel Improvements, Oak Hill Detention Pond and Westover Hills Drainage (two phases). The Approved Budget contains resources to give flood protection to 247 properties and erosion protection to 21 properties.



Through the master planning process, the Water Quality program is developing and implementing integrated, watershed-based strategies to treat runoff from existing development, provide baseflow enhancement, and/or reduce erosive flows. The Stormwater Treatment activity manages construction and design of these structural controls. This key indicator reflects the total number of acres in the city with improved water quality from publicly funded structural controls and is cumulative since the inception of the activity. The approved 2000-01 capital budget includes funding to complete construction on the following structural controls: Beckett Meadows, Betty Cook, Boggy Creek (including Fort and Tannehill) and Blunn Creek.

# Debt Service — 2000-01

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## Debt Position

### Types of Debt

The City sells bonds to finance a major portion of its capital improvement plan. *General obligation bonds* fund improvements such as streets, police and fire stations, health clinics, parks and libraries, and are repaid from property taxes.

*Revenue bonds* fund improvements for the City's enterprise activities. Revenue bonds are used to finance capital projects for the utilities and also have been used to build the new convention center and to fund construction of the Austin-Bergstrom International Airport. Revenue bonds are repaid from revenue of the enterprise and not from property taxes.

The City's outstanding debt from all sources as of March 31, 2000, is as follows:

### Debt Position

#### General Obligation Bonds (G.O.)

Public Improvement Bonds	\$520,786,574	
Assumed Water District Bonds and Assumed Municipal Utility District Bonds	36,344,000	
Water and Wastewater Contract Tax Bonds	2,315,000	
Certificates of Obligation	44,355,000	
Public Property Finance Contractual Obligations	43,345,000	
Tax Notes	<u>16,700,000</u>	663,845,574
Less: Revenue Supported G.O. Bonds <sup>(1)</sup>		(106,295,617)
Less: G.O. Debt Service Fund Balance		<u>(57,663,160)</u>
Net Total G.O. Debt		<u>\$499,886,797</u>

#### Revenue Bonds and Commercial Paper

Electric Utility Revenue Bonds	\$1,492,443,944	
Water and Wastewater Utility Revenue Bonds	828,320,288	
Electric Utility Commercial Paper	188,129,000	
Water and Wastewater Utility Commercial Paper	<u>190,965,000</u>	2,699,858,232
Water and Wastewater Contract Revenue Bonds		<u>93,965,000</u>
Total Debt Payable from Utility Systems Revenue		2,793,823,232
Convention Center Revenue Bonds (payable from hotel/motel occupancy taxes and rental car tax)		250,885,000
Airport Revenue Bonds (payable from airport system revenue)		<u>422,245,000</u>
Total Revenue Debt		<u>\$3,466,953,232</u>

<sup>(1)</sup> Revenue supported general obligation bonds are subtracted from debt payable from property taxes, because the respective enterprises and general fund departments transfer funds to support the necessary debt service payments.

In addition, \$20,875,000 in certificates of participation are currently outstanding. The certificates are being repaid from utility systems revenue.

### Debt Service Requirements <sup>(1)</sup> - 2000-01

## Debt Service — 2000-01

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General Obligation Bond Debt	78,134,765
Utility Revenue Bond Debt	227,324,669
Airport Revenue Bond Debt	23,939,370
Airport Variable Rate Bond Debt	1,680,000
Town Lake Park Community Venue Bond Debt	2,426,803
Hotel Tax Revenue Bond Debt	<u>14,291,301</u>
	<u>347,796,908</u>

<sup>(1)</sup> For Bonds outstanding on March 31, 2000.

### Current Bond Ratings

A bond rating is a measure of a city's ability to repay its debt. Several factors are considered when assigning a rating, including the local economy and the strength of the city's financial and administrative management as well as various debt ratios. Net debt per capita is an important ratio and is calculated by dividing the net outstanding general obligation bond principal by the population. As of September 30, 1999, Austin's net debt per capita was \$823.47. The amount of debt owed by jurisdictions with boundaries overlapping the city's is also considered. The City's overlapping net debt per capita ratio is higher \$2,218 because the debt of Travis County, the Austin Independent School District, as well as other local entities, are considered in the calculation.

Revenue bonds are different from general obligation bonds in that debt service is paid by ratepayers both inside and outside the city. Factors considered when rating revenue bonds include financial performance of the enterprise activity, long range planning for capital improvements and the process of setting rates and fees.

The level of revenue debt is dependent upon the number of enterprise activities within the City. Since the City of Austin owns its own water and wastewater utility as well as an airport, convention center and electric utility, revenue debt issued by the City will exceed that issued by many municipalities of comparable size which do not provide those services. The combined utility systems revenue bond debt rating is A (highest usually given is AA) which means the outstanding revenue bonds are considered a good credit risk.

The City of Austin's current bond ratings are:

	<u>General Obligation</u>	<u>Utility Systems</u>
Moody's Investors Services	Aa2	A2
Standard & Poor's	AA	A
Fitch	AA+	A

# Debt Service — 2000-01

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## Annual Bond Sales

The City Financial Policies were revised to include new policies regarding remaining authorized but unissued general obligation bonds, and the timing of bond elections. An estimated two (2) years of authorized but unissued bonds shall remain before an election will be held. In addition, the total dollar amount of bond election propositions recommended to the voters shall not exceed the city's estimated ability to issue the bonds within a six (6) year period. This six-year period was recommended by the Council's Audit and Finance Committee on June 24, 1998.

These policies will assist the City in completing projects approved by the voters in a reasonable amount of time.

## Authorized but Unissued G.O. Bonds

As of March 31, 2000:

Transportation	\$146,770,000
Parks and Recreation	64,517,000
Drainage and Flood Control	12,458,000
Cultural Arts and Libraries	46,035,000
Health, Safety and Welfare Renovations	<u>48,820,000</u>
Total	\$318,600,000 <sup>(1)</sup>

<sup>(1)</sup> Brackenridge 2000 bond authority of \$9,215,000 is excluded due to the lease of hospital to Seton.

## Financial Policies

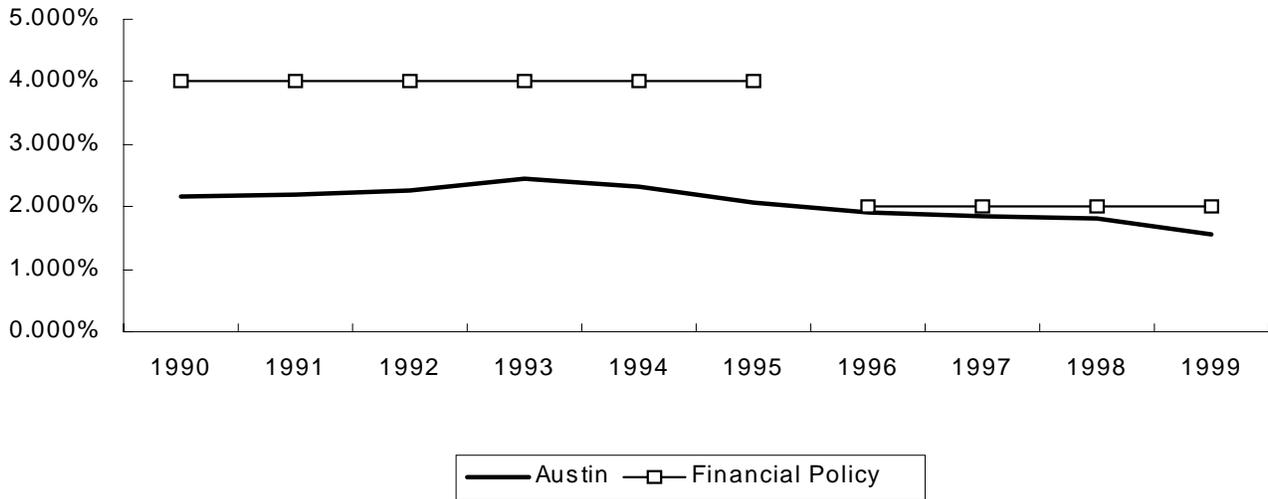
Financial policies adopted by the City Council guide the City's debt management. The status of selected policies as of September 30, 1999 is summarized in the following graphs.

## Debt Service — 2000-01

**Policy:** The ratio of net debt to total assessed valuation shall not exceed 2%. This ratio is calculated by dividing general obligation debt (net of debt service fund balance and self-supporting debt) by total assessed valuation. The target net debt to total assessed value ratio is 2% beginning with fiscal year end 1996.

As of September 30, 1999, this ratio was 1.57%, which is below the new 2% guideline.

**Net Debt as a Percent of Assessed Valuation**

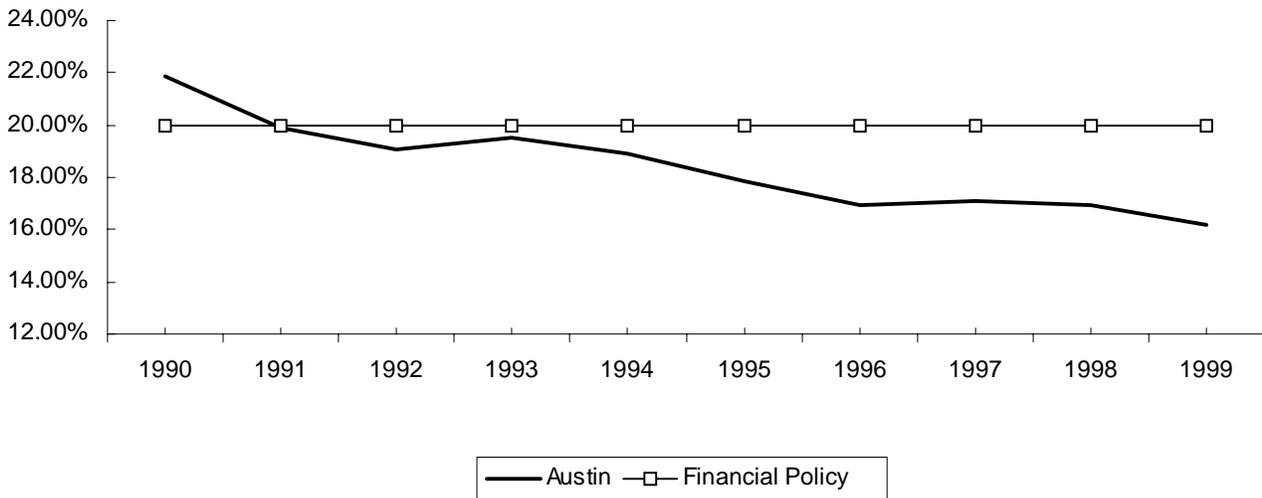


Source: City of Austin - Financial Services

**Policy:** The ratio of debt service to total General Fund expenditures shall not exceed approximately 20% of total expenditures. This ratio is calculated by dividing general obligation debt service expense by the sum of general fund operating and debt service expense.

This ratio as of September 30, 1999 was 16.18%, remaining below the 20% guideline.

**Ratio of Debt Service to Total General Fund Expenditures**



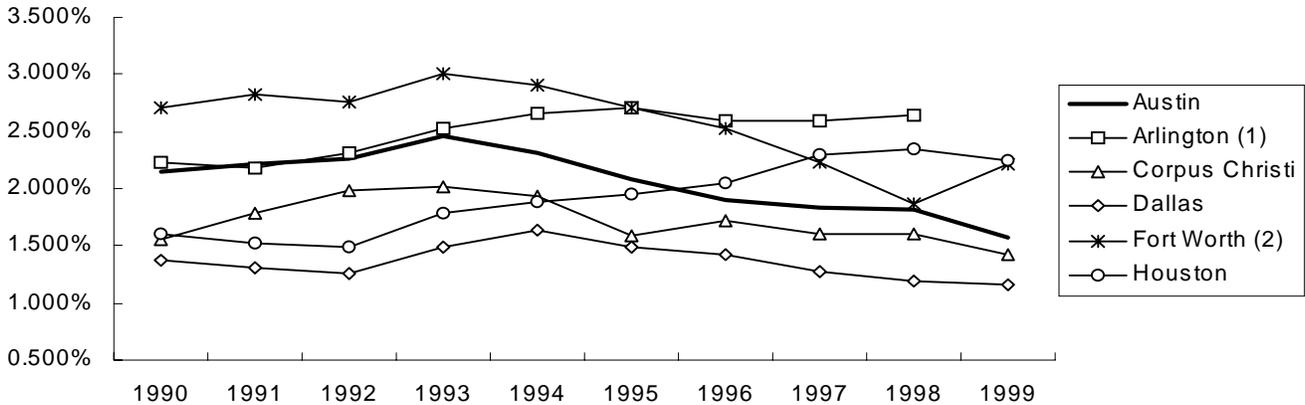
Source: City of Austin - Financial Services

# Debt Service — 2000-01

## How Does Austin Compare?

The following graphs compare the City of Austin to other Texas cities, using two of the City's adopted financial policies for debt management. A third comparison is also presented based on net debt per capita. The first graph compares the ratio of Austin's net debt as a percentage of assessed valuation to other Texas cities.

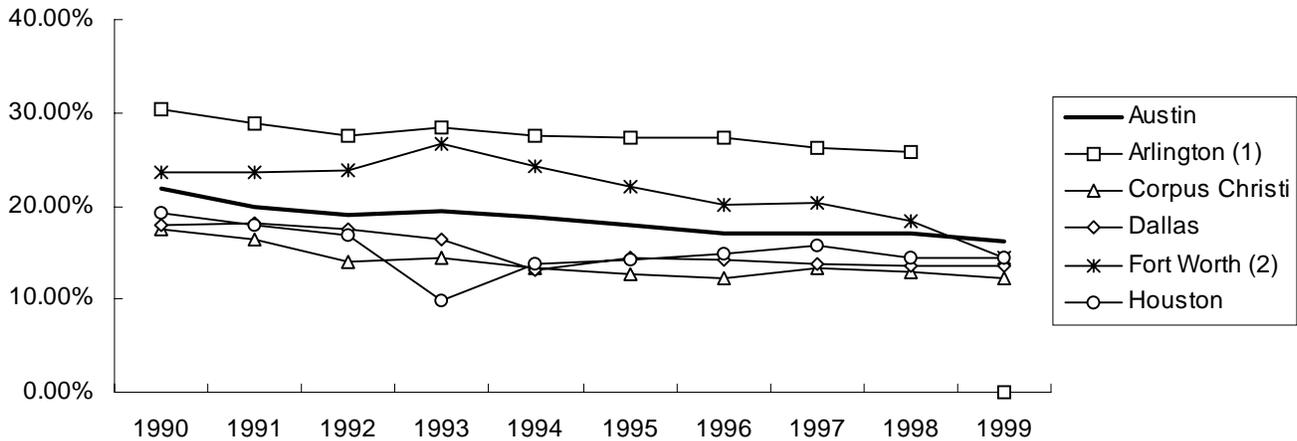
**Net Debt as a Percentage of Assessed Valuation**



(1) Information not available for FY99, (2) Unaudited  
Source: City of Austin - Financial Services

The next graph compares the ratio of Austin's debt service to total general fund expenditures to other Texas cities. As for most other cities, this ratio has remained fairly stable.

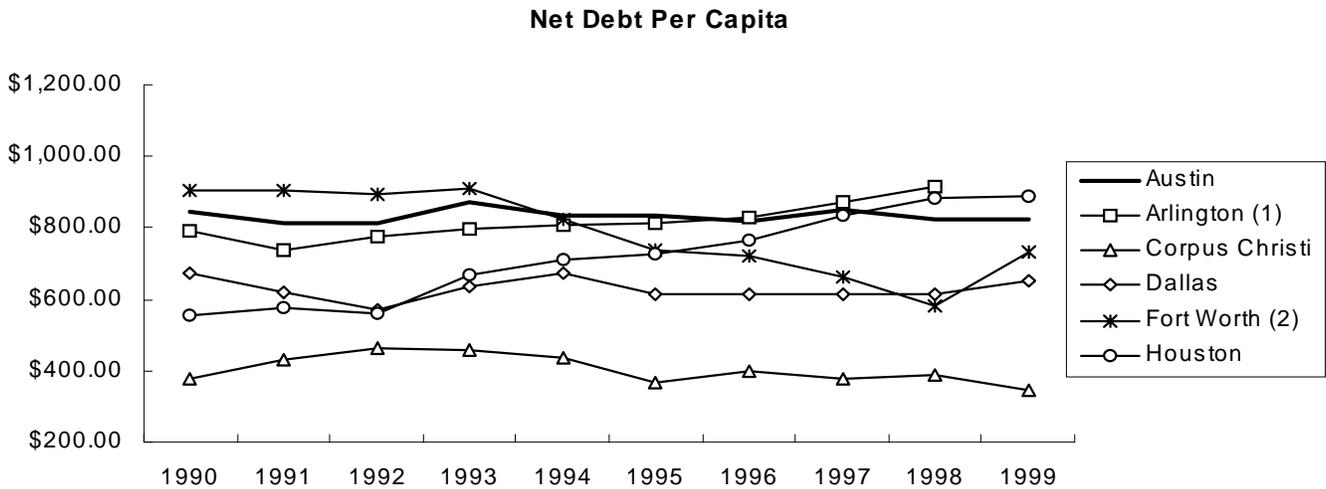
**Ratio of Debt Service to Total General Fund Expenditures**



(1) Information not available for FY99, (2) Unaudited  
Source: City of Austin - Financial Services

## Debt Service — 2000-01

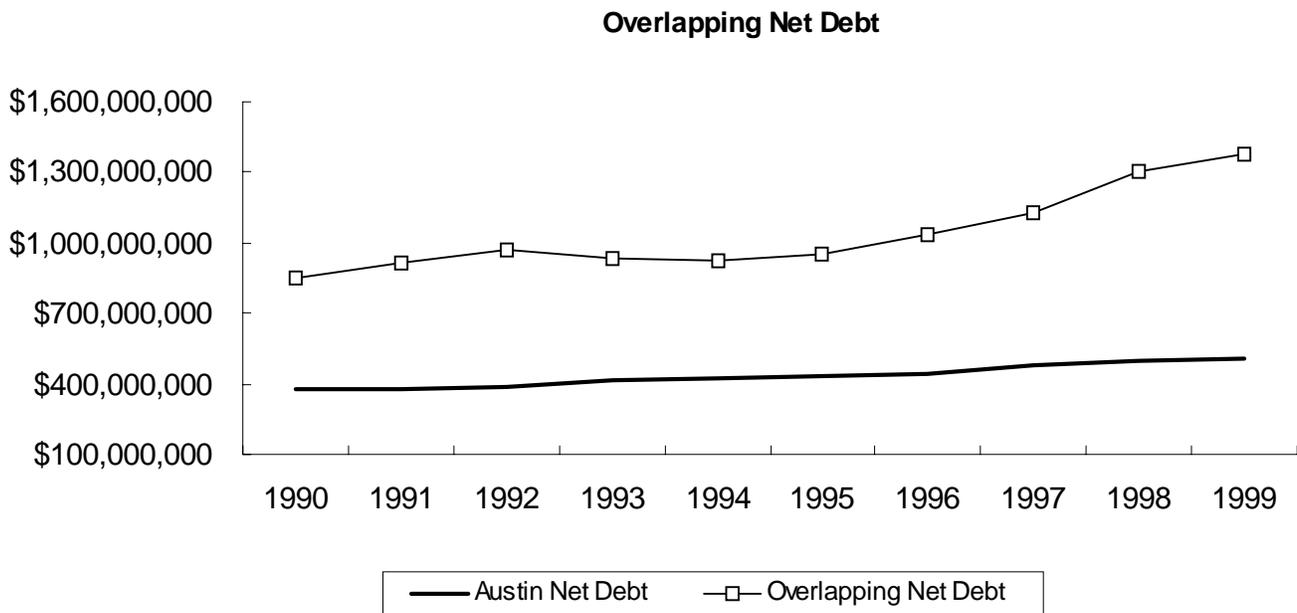
The following graph compares Austin's net debt per capita to other Texas cities. This statistic represents the rate of debt retirement versus debt issuance as well as growth in population.



(1) Information not available for FY99, (2) Unaudited  
Source: City of Austin - Financial Services

### Overlapping Debt

The following graphs reflect the additional debt burden imposed by other governmental units in the area, including Travis County, Austin Independent School District, and Austin Community College.



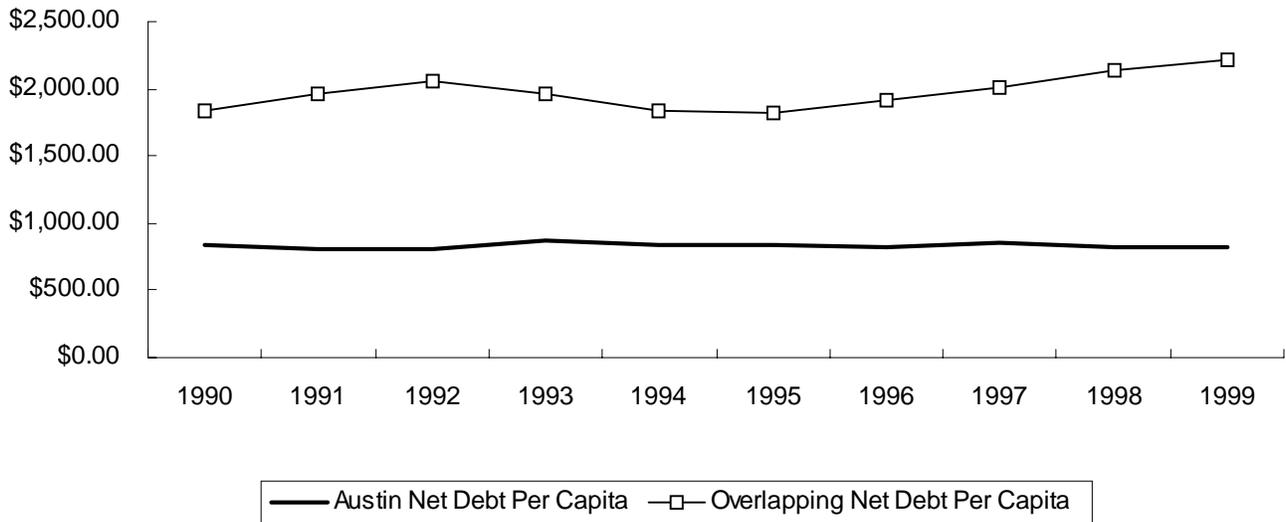
Source: City of Austin - Financial Services

## Debt Service — 2000-01

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While Austinites are impacted through individual tax rates of these entities, the City of Austin does not have the authority to impose restrictions on the other jurisdictions borrowing power.

### Overlapping Net Debt Per Capita



Source: City of Austin - Financial Services

### Conclusion

Because of the implementation and adherence to its debt management financial policies, Austin has been able to retain its excellent bond ratings even during periods of economic stress. As a consequence, the city will continue to receive competitive interest rates when entering the bond market.

# Capital Budget — 2000-01

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## The Capital Improvements Program Plan and Capital Budget

### The Capital Improvements Program (CIP) Plan

The Austin City Charter requires that the Planning Commission recommend a five-year program of capital improvements and a spending plan for financing these improvements to the City Manager. This list is compiled as the Five-Year Capital Improvement Program (CIP) Plan. The Plan shows the anticipated spending plan for projects in the upcoming year as well as for future years. The Planning Commission reviews the Plan each year and recommends specific projects to be included in the Capital Budget for the next fiscal year. Detailed are:

- all active projects contained in prior Capital Budgets;
- additional appropriations for previously approved projects;
- estimated expenditures for each project; and
- projected methods of financing.

The Plan is developed through public input and department prioritization of needs. The process includes:

- departmental information gathering through neighborhood meetings;
- department requests;
- Budget Office assessment of requested projects;
- input from the Planning Commission's CIP Subcommittee, CIP Coordinating Committee, Bond Oversight Committee and other Boards and Commissions; and
- Planning Commission public hearing(s).

The CIP Plan is a recommendation from the Planning Commission, and is available at all 23 library locations.

### The Capital Budget

The Capital Budget as adopted by City Council includes appropriation (the legal authority to spend funds) to support the approved capital projects and reflects the input received from citizens, staff, the Planning Commission and the Bond Oversight Committee. It contains requested appropriations for new projects, additional appropriations for previously approved projects, and any requests to revise prior year appropriations. Unlike the Operating Budget, which authorizes expenditures for only one fiscal year, Capital Budget appropriations are multi-year - they last until the project is complete or until changed by Council. This is why the Capital Budget is used for construction projects and major expenditures that may require longer than a twelve-month period to complete.

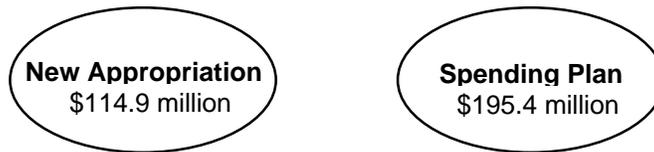
# Capital Budget — 2000-01

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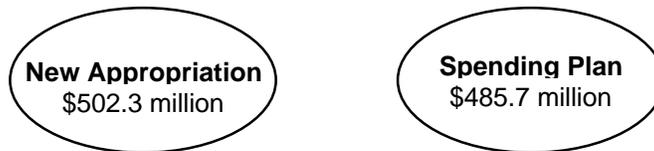
## Appropriations and Spending Plan for the 2000-01 Capital Budget

As mentioned previously, the Operating Budget is a single-year authorization; all of the funds to be expended must be appropriated each year and, therefore, there is no difference between appropriation and spending plan. However, the Capital Budget is a multi-year spending authorization. There is a distinction between what the City plans to spend in the next fiscal year and the new appropriations required to be approved in the budget. The following illustration summarizes the Capital Budget appropriation versus the anticipated spending plan for 2000-01:

### General Government



### Enterprise Funds



In order to finance capital expenditures, various City funds transfer current revenue to the Capital Budget. The City also issues debt to finance projects. Public Improvement Bonds are long-term debt instruments that allow the cost of capital investments to be repaid over the life of the project, much like financing the construction or purchase of a new home. Other debt instruments, including Certificates of Obligation and Contractual Obligations, are paid off over a shorter period and therefore have lower borrowing costs. To avoid incurring debt and borrowing costs until cash is actually needed, cities can now begin the preliminary phases of a project and reimburse the costs incurred with the sale of bonds at a later date through the use of a Reimbursement Resolution. To save issuance costs the City of Austin's annual debt issuance is normally sold once each year.

Additional information on the City's debt and how the decisions are made to borrow money can be found in the Debt Service section of the Policy Budget document. Schedules of the City's outstanding debt are found in the Supporting Documents volume of the 2000-01 budget.

In addition to new appropriations, deappropriation requests are also included in the Capital Budget for projects that are either complete or canceled and whose funding source is no longer available. Departments with deappropriations include Parks and Recreation, Public Works and Transportation, Watershed Protection General Government, Austin Energy, Aviation, and the Water and Wastewater Utility.

# Capital Budget — 2000-01

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## General Government Capital Projects

The Capital Budget is divided between a general government section, which is primarily tax-supported, and an enterprise section, which is supported by the revenue of the City's enterprise operations. New appropriations for the general government section total \$114.9 million for 2000-01 and assume a \$58.99 million tax-supported debt sale. Combined with appropriations from previous years, the general government funds expect to spend \$195.4 million in 2000-01. Highlighted projects on which these funds will be spent include:

### Traffic Signal System and Intersection Improvements City-wide

#### Street Reconstruction City-wide

#### Sidewalks and Pedestrian Improvements City-wide

#### Street Improvements

Barton Springs Road

Dittmar Road

Giles Road

Escarpment

Loyola Lane

Manchaca Road

Rutherford Lane

South First Street

#### Parks and Libraries

Construction of the Daniel E. Ruiz (Montopolis/Riverside) Branch Library

Design of the Carver Library and Museum Expansion

Design of the Mexican American Cultural Center

Greenways Initiative and Destination Parks Acquisition

Colorado River Park Improvements

Expansions at A.B. Cantu (Pan Am), Parque Zaragoza, Dittmar and Northwest Recreation Centers

Park Improvements at Chestnut, Circle C, Davis Hill, Garrison, Mayfield, Quail Creek and Springdale

Playscape Renovations

#### Public Safety

West Austin EMS Station

Fire Station #40 (Spicewood Springs)

Fire/EMS Stations #42 (Harris Ridge), #43 (Del Valle) and #44 (Circle C)

Police Forensics Facility and Central Substation

Combined Emergency Center and Radio Trunking 9-1-1

#### ADA Buildings, Ramps and Sidewalks

# Capital Budget — 2000-01

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## Enterprise Capital Projects

The City's various enterprise funds contain new capital appropriations of \$502.3 million in 2000-01, including:

Austin Energy	\$268.3 million
Aviation	22.1 million
Convention Center	19.1 million
Golf	0.9 million
Solid Waste Services	5.4 million
Water/Wastewater Utility	179.7 million
Watershed Protection	6.8 million

Combined with appropriations from previous years, enterprise funds expect to spend \$485.7 million in 2000-01. Highlights of the projects scheduled for spending next year include:

### Austin Energy

*Create Value for the Community (Seaholm Decommissioning, Relocation of Overhead Lines to Underground, Holly Neighborhood Mitigation, Smart Growth/Downtown Renovation and Annexations)  
Provide Affordable and Deliver Reliable Energy Services (Peaking Capacity Additions, Combined Cycle Plant, Transmission and Distribution Projects)  
Lead Industry in Environmental Stewardship and Conservation Programs (alternative energy, continuous emissions monitoring, asbestos abatement, chilled water and thermal storage projects)*

### Aviation

*RON Pad Improvements  
Runway Improvements (Runway 35R Threshold De-icing, Taxiway E4 High Speed Exit, and Runway 17L – 35R Taxiways A & K)  
Noise Mitigation*

### Convention Center

*Town Lake Park Events Center and Parking Garage  
Convention Center Retrofits*

### Golf Enterprise

*Morris Williams Golf Course Improvements  
New Course Design*

### Solid Waste Services

*Mabel Davis Park Landfill Remediation  
Completion of the Todd Lane Service Center in South Austin and Initiation of the North Service Center  
Completion of the Zilker Park Closed Landfill Remediation Project  
Remediation of the former Solid Waste Services Yard at East 12<sup>th</sup> & Hargrave*

### Watershed Protection Utility

*Urban and Non-Urban Watersheds and Erosion Control  
Walnut Creek Improvements and East 11<sup>th</sup> and 12<sup>th</sup> Street Improvements  
Drainage Master Plan Implementation*

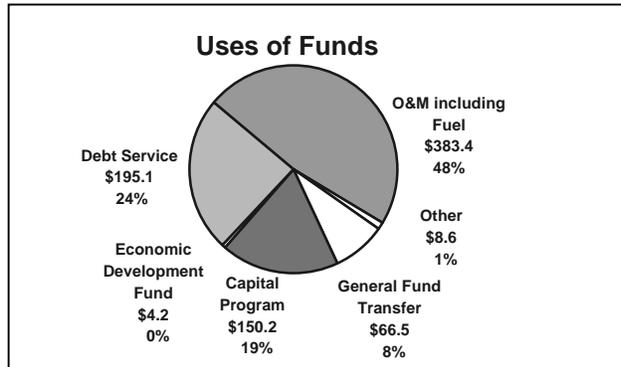
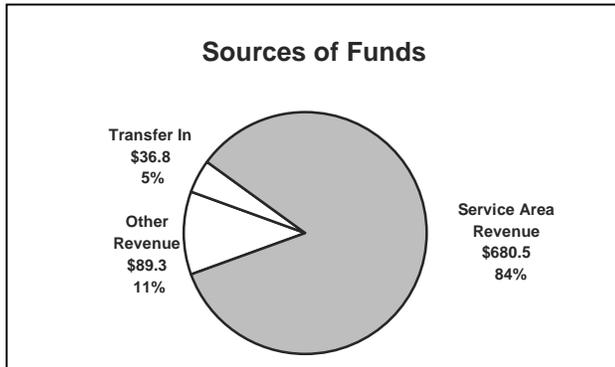
### Water and Wastewater Utilities

*Continuation of the Treatment Plant Capacity Expansion to Meet Increased Demand  
Continued Emphasis on Infrastructure Replacement and Improvements to Meet Regulatory Requirements  
Design and Construction of Facilities to Meet Minimum Water Pressure Standards*

# Austin Energy — Total Budget \$1,069.9 million

## Operating Budget \$808.1 million

## Capital Budget \$261.8 million



### Revenue:

Total revenue for 2000-2001 is projected to be \$769,853,360, compared to the amended 1999-2000 budget of \$727,199,152, an increase of 6%. Austin Energy receives 84% of its revenue from Service Area Sales and 11% from other sources such as Other Energy Sales, Miscellaneous Revenue, and Interest Income. A transfer of \$36,800,212 from the Utility Debt Management Fund was approved for 2000-2001.

## Highlights

### The 2000-01 Approved Operating Budget includes:

- \$66.5 million for the General Fund Transfer;
- \$4.2 million for the Economic Development Fund Transfer;
- \$7.5 million for Conservation Rebates & Incentives;
- \$3.0 million for Residential Load Management Incentives;
- \$4.5 million for Energy Conservation;
- \$37.6 million for increased natural gas fuel costs;
- \$2.3 million for the continuation of Pay for Performance;
- \$1.3 million for the increased cost of employee medical insurance due to increased utilization and inflation of medical costs;
- \$2.4 million for the increased cost of contracted technical services (DATAONE & ORCOM) and;
- \$2.6 million for the Decker Unit #1 Overhaul.

### The 2000-01 Approved Capital Budget includes:

- \$11 million for Community Involvement Projects such as Seaholm Decommissioning, Relocation of Overhead Lines to Underground, and Holly Neighborhood Mitigation;
- \$2 million for Annexation Projects;
- \$2 million for Smart Growth (Downtown Renovation) Projects;
- \$18 million for Conservation Programs enhancing margins such as Chilled Water and Thermal Storage;
- \$2 million for Environmental Stewardship Projects;
- \$3 million for Invest in Workforce Projects;
- \$74 million for System Improvement Projects and;
- \$113 million for Increased Service & Customer Growth Projects such as the Combined Cycle Plant and the Peaking Capacity Addition project.

## Austin Energy —Total Budget \$1,069.9 million

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	1998-99 Actual	1999-2000 Amended	1999-2000 Estimate	2000-2001 Proposed	2000-2001 Approved
Revenue	\$715,230,361	\$727,199,152	\$730,377,807	\$769,853,360	\$769,853,360
Transfer-In	\$0	\$0	\$0	\$36,800,212	\$36,800,212
Requirements	\$698,108,911	\$742,855,593	\$743,037,564	\$805,814,411	\$808,143,561
Full-Time Equivalentents (FTEs)	1,325.45	1,315.23	1,315.23	1,360.93	1,360.93
New Capital Appropriation	\$73,046,000	\$207,907,547	\$207,907,457	\$261,750,150	\$261,750,150

# Austin Energy —2000-01

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## Vision

Austin Energy will be an exceptional *community-owned* utility through our relentless commitment to our customers and our community.

## Mission

Austin Energy provides extraordinary customer service, affordable and reliable energy, environmental leadership and exceptional value for our community.

## Values

We, as employees, accept individual responsibility and accountability for achieving the vision and mission of Austin Energy. We understand the utility's success and reason for being is defined by the value provided to its customers and community. We commit to:

- Demonstrating dedication, care and concern for our customers, our community and the environment
- Treating our customers and each other with respect, dignity and fairness
- Placing safety first in all our work activities
- Demonstrating open, honest and effective communication
- Upholding the highest standards of ethics
- Supporting empowerment, innovation and effective management of change
- Investing in and promoting a diverse workforce that encourages and utilizes the unique and varied abilities of all employees.

## Goals

- Create value for our community
- Provide affordable energy services
- Deliver reliable energy services
- Lead industry in environmental stewardship and conservation programs
- Invest in workforce
- Provide extraordinary customer service

## Moving Toward our Goals

In September 14, 1999, we renewed our Resolution on Competition. We are committed to accomplishing the following:

- Annual competitive pricing rate analysis
- Annual review of operations & competitive position
- Strategically manage debt management fund to improve competitive position
- Reduce operating expenses per kWh, as necessary
- General Fund Transfer in range of 6.6% to 9.1%
- Aggressively pursue conservation programs and emerging technology
- Attain our renewable energy sources goal

## 2000-01 Competitive Actions

- No electric base rate change since 1994
- Continue to prepare for competition
- Continue to emphasize exceptional customer service and reliability
- Use Debt Management Fund accumulated interest income to fund generation capital assets in lieu of debt financing
- General Fund Transfer within range of 6.6% to 9.1%
- Expect 46.56 MW savings from conservation programs
- Participate in Public Utility Commission of Texas Rulemaking and Electric Reliability Council of Texas (ERCOT) efforts to implement Senate Bill 7
- Electric Industry Restructuring Activities
  - Participate at the Federal level
  - Monitor other States
- Monitor and explore technological developments, such as distributed generation, renewable resources and energy efficiency improvements

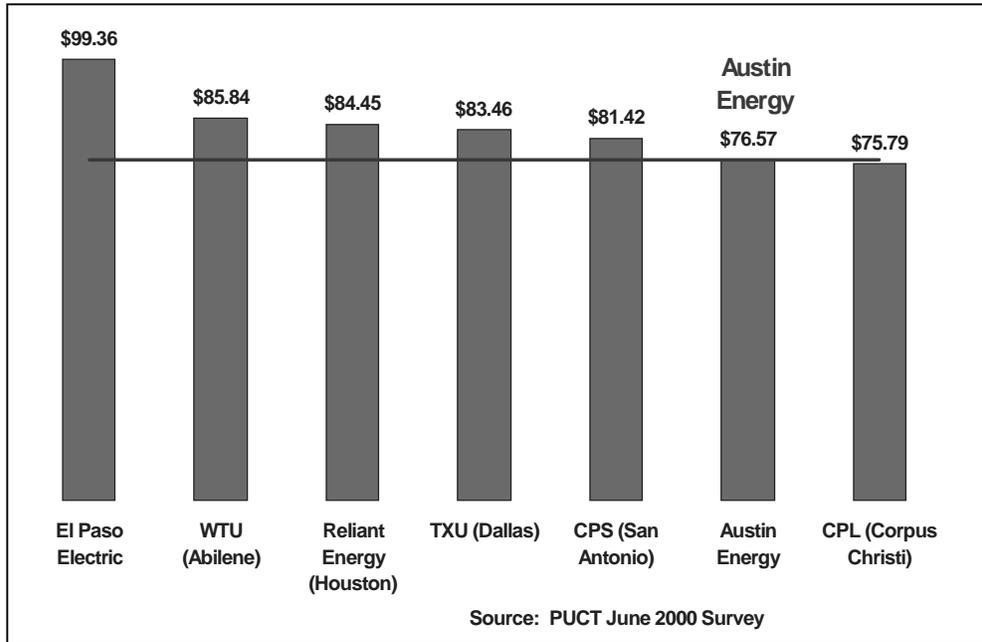
# Austin Energy —2000-01

At Austin Energy, we continue to balance our commitment of remaining competitive while providing a fair return to our citizen owners.

## Average Bill Comparison

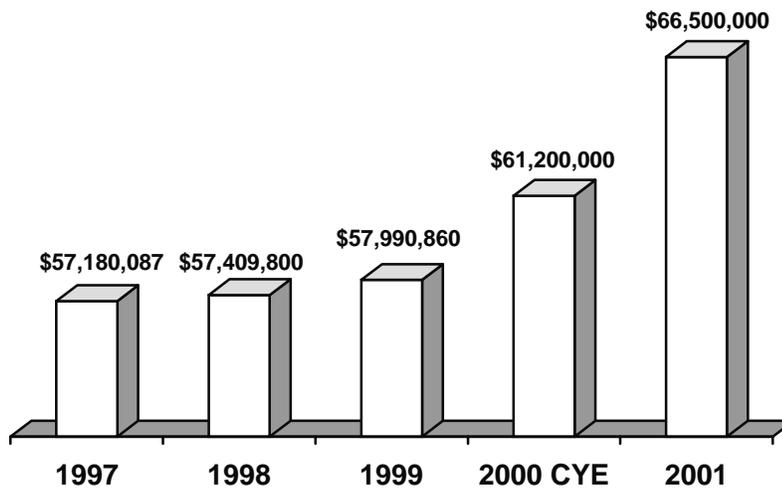
June 2000 Residential – 1,000 kWh

*Austin Energy enhances its competitive position by ensuring competitive rates and providing reliable electric service.*



## Providing Value to Our Community

### Austin Energy's General Fund Transfer



*Austin Energy provides a return to its citizen owners in the form of financial support for local government.*

## Austin Energy —2000-01

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Our return on equity to our citizen owners is the General Fund Transfer annual contribution. In 1950, the General Fund Transfer contribution was \$1.5 million. By 1976, this General Fund Transfer contribution had grown to \$13.0 million. The estimated 2001 General Fund Transfer contribution for Austin Energy amounts to \$66.5 million. Over the years since 1976, Austin Energy's General Fund Transfer contributions total \$1.2 billion, demonstrating our commitment to our community and meeting our goal of creating value for our community.

Austin Energy's General Fund Transfer is based on the target established in our resolution on competition. The amount is calculated based on the actual revenues for two prior years plus the current year estimate. Over the five-year period, the percent of revenues transferred declined in the first two years and has been held constant. Actual transfers have increased as a result of customer and load growth.

### General Fund Transfer Percent

	1997	1998	1999	2000 CYE	2001
<b>Percent of three-year Revenue Average</b>	10.6%	10.1%	9.1%	9.1%	9.1%

## PERSONNEL SUMMARY

	1999-2000 AMENDED BUDGET	RECOMMENDED POSITIONS TO BE				NEW POSITIONS	TEMP. CONVER.	TOTAL DEPT. CHANGE	2000-01 PROPOSED BUDGET	COUNCIL ACTION		2000-01 APPROVED BUDGET
		TRANSFERRED		ELIMINATED						RESTORED POSITIONS	NEW POSITIONS	
		IN	OUT	FILLED	VACANT							
<b>GENERAL FUND</b>												
Development Review and Inspection	193.00	1.00	-11.00	0.00	0.00	4.00	1.00	-5.00	188.00	0.00	0.00	188.00
Emergency Medical Services	255.00	0.00	-21.00	0.00	0.00	19.00	7.00	5.00	260.00	0.00	3.00	263.00
Fire - Sworn	937.00	0.00	0.00	0.00	0.00	17.00	0.00	17.00	954.00	0.00	37.00	991.00
Fire - Non-Sworn	122.00	0.00	-1.00	0.00	0.00	3.00	4.00	6.00	128.00	0.00	0.00	128.00
Health and Human Svcs	352.25	0.00	-2.00	0.00	-2.00	6.00	8.00	10.00	362.25	0.00	0.00	362.25
Library	328.06	1.00	-5.00	0.00	0.00	0.00	0.00	-4.00	324.06	0.00	3.00	327.06
Municipal Court	178.75	0.00	0.00	-5.00	0.00	0.00	0.00	-5.00	173.75	5.00	0.00	178.75
Parks and Recreation	454.00	0.00	0.00	0.00	0.00	26.50	5.00	31.50	485.50	0.00	12.00	497.50
Police - Sworn	1,189.00	0.00	0.00	0.00	0.00	26.00	0.00	26.00	1,215.00	0.00	0.00	1,215.00
Police - Non-Sworn	573.00	1.00	0.00	0.00	0.00	35.00	0.00	36.00	609.00	0.00	2.00	611.00
Public Works & Transportation	133.50	4.00	0.00	0.00	0.00	2.00	2.00	8.00	141.50	0.00	0.00	141.50
<b>GENERAL FUND</b>	<b>4,715.56</b>	<b>7.00</b>	<b>-40.00</b>	<b>-5.00</b>	<b>-2.00</b>	<b>138.50</b>	<b>27.00</b>	<b>125.50</b>	<b>4,841.06</b>	<b>5.00</b>	<b>57.00</b>	<b>4,903.06</b>
<b>ENTERPRISE AND OTHER FUNDS</b>												
Austin Convention Center	127.00	0.00	0.00	0.00	0.00	12.00	15.00	27.00	154.00	0.00	0.00	154.00
Austin Energy	1,315.20	0.00	0.00	0.00	0.00	45.70	0.00	45.70	1,360.90	0.00	0.00	1,360.90
Austin Energy - Economic Development	0.00	5.00	0.00	0.00	0.00	7.00	0.00	12.00	12.00	0.00	0.00	12.00
Aviation	330.25	0.00	0.00	0.00	-1.50	22.00	23.50	44.00	374.25	0.00	0.00	374.25
Child Safety	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00
EMS - Travis County Reimbursed	63.00	21.00	0.00	0.00	0.00	13.00	0.00	34.00	97.00	0.00	0.00	97.00
Federally Qualified Health Center	214.23	2.00	0.00	0.00	0.00	5.00	0.00	7.00	221.23	0.00	0.00	221.23
Health - Travis County Reimbursed	67.85	0.00	-2.00	0.00	0.00	0.00	0.00	-2.00	65.85	0.00	0.00	65.85
Municipal Court Security	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4.00
Neighborhood Housing and Community	2.00	0.00	-1.00	0.00	0.00	0.00	0.00	-1.00	1.00	0.00	5.00	6.00
Planning, Environmental and Conservati	60.00	11.00	-3.00	0.00	0.00	1.00	0.00	9.00	69.00	0.00	6.00	75.00
PARD - Balcones Canyonlands	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	10.00
PARD - Golf	57.00	0.00	0.00	0.00	0.00	11.00	9.00	20.00	77.00	0.00	0.00	77.00
PARD - Recreation Programs	19.50	0.00	0.00	0.00	0.00	3.00	2.00	5.00	24.50	0.00	0.00	24.50
PARD - Softball	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	0.00	0.00	7.00
Public Works - Capital Projects Mgmt.	199.00	0.00	-1.00	0.00	0.00	8.00	2.00	9.00	208.00	0.00	0.00	208.00
Public Works - Transportation Fund	190.00	0.00	0.00	0.00	0.00	9.00	0.00	9.00	199.00	0.00	0.00	199.00
Solid Waste Services	375.50	0.00	-1.00	0.00	-4.50	0.00	0.00	-5.50	370.00	0.00	0.00	370.00
Water and Wastewater	1,045.00	0.00	0.00	0.00	-13.00	0.00	0.00	-13.00	1,032.00	0.00	0.00	1,032.00
Watershed Protection	216.00	1.00	0.00	0.00	0.00	8.75	5.00	14.75	230.75	0.00	0.00	230.75
<b>ENTERPRISE AND OTHER FUNDS</b>	<b>4,305.53</b>	<b>40.00</b>	<b>-8.00</b>	<b>0.00</b>	<b>-19.00</b>	<b>145.45</b>	<b>56.50</b>	<b>214.95</b>	<b>4,520.48</b>	<b>0.00</b>	<b>11.00</b>	<b>4,531.48</b>

## PERSONNEL SUMMARY

	1999-2000 AMENDED BUDGET	RECOMMENDED POSITIONS TO BE				NEW POSITIONS	TEMP. CONVER.	TOTAL DEPT. CHANGE	2000-01 PROPOSED BUDGET	COUNCIL ACTION		2000-01 APPROVED BUDGET
		TRANSFERRED IN	OUT	FILLED	VACANT					RESTORED POSITIONS	NEW POSITIONS	
<b>INTERNAL SERVICE FUNDS</b>												
Fleet	215.10	0.00	-5.00	0.00	0.00	0.00	0.00	-5.00	210.10	0.00	0.00	210.10
Radio Communication	24.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00	25.00	0.00	0.00	25.00
City Auditor	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	30.00
City Clerk	24.00	5.00	0.00	0.00	0.00	1.00	0.00	6.00	30.00	0.00	0.00	30.00
Financial Services	362.50	6.00	-19.00	0.00	-2.00	6.75	0.00	-8.25	354.25	0.00	0.00	354.25
Human Resources	105.75	0.00	0.00	0.00	0.00	2.00	0.00	2.00	107.75	0.00	0.00	107.75
Information Systems	163.00	7.00	0.00	0.00	0.00	13.00	1.00	21.00	184.00	0.00	0.00	184.00
Infrastructure Support Services	116.25	0.00	-7.00	0.00	-1.00	0.00	2.25	-5.75	110.50	0.00	0.00	110.50
Law	90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.00	0.00	0.00	90.00
Management Services	32.00	6.00	0.00	0.00	0.00	5.00	0.00	11.00	43.00	0.00	0.00	43.00
Mayor and Council	16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00	0.00	16.00
Public Information Office	15.00	11.00	0.00	0.00	0.00	1.00	0.00	12.00	27.00	0.00	0.00	27.00
Small and Minority Business Resources	31.00	0.00	0.00	-2.00	-2.00	3.00	0.00	-1.00	30.00	2.00	1.00	33.00
<b>INTERNAL SERVICE FUNDS</b>	<b>1,224.60</b>	<b>35.00</b>	<b>-31.00</b>	<b>-2.00</b>	<b>-5.00</b>	<b>32.75</b>	<b>3.25</b>	<b>33.00</b>	<b>1,257.60</b>	<b>2.00</b>	<b>1.00</b>	<b>1,260.60</b>
<b>GRANT FUNDS</b>												
Financial Services Special Revenue	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Fire Special Revenue	4.00	0.00	-4.00	0.00	0.00	0.00	0.00	-4.00	0.00	0.00	0.00	0.00
Health Special Revenue	171.00	1.00	0.00	0.00	-6.00	4.00	3.00	2.00	173.00	0.00	3.75	176.75
Human Resources Special Revenue	5.00	0.00	0.00	-1.00	0.00	0.00	0.00	-1.00	4.00	0.00	0.00	4.00
Library Special Revenue	13.50	0.00	0.00	0.00	-0.25	0.00	0.00	-0.25	13.25	0.00	0.00	13.25
Management Services Special Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Neighborhood Housing Special Revenue	57.00	1.00	0.00	0.00	0.00	4.00	0.00	5.00	62.00	0.00	0.00	62.00
PARD Special Revenue	14.50	0.00	0.00	0.00	-2.00	1.50	0.00	-0.50	14.00	0.00	0.00	14.00
Police Special Revenue	66.00	0.00	-1.00	0.00	-6.00	8.00	0.00	1.00	67.00	0.00	0.00	67.00
Public Works and Transportation Sp. Re	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
<b>GRANT FUNDS</b>	<b>332.50</b>	<b>2.00</b>	<b>-5.00</b>	<b>-1.00</b>	<b>-14.25</b>	<b>17.50</b>	<b>3.00</b>	<b>2.25</b>	<b>334.75</b>	<b>0.00</b>	<b>4.75</b>	<b>339.50</b>
<b>CITY TOTAL</b>	<b>10,578.19</b>	<b>84.00</b>	<b>-84.00</b>	<b>-8.00</b>	<b>-40.25</b>	<b>334.20</b>	<b>89.75</b>	<b>375.70</b>	<b>10,953.89</b>	<b>7.00</b>	<b>73.75</b>	<b>11,034.64</b>

## GENERAL FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	25,046,853	16,814,352	17,078,358	8,126,475	10,315,578
REVENUE					
Taxes					
General Property Taxes					
Current	104,886,260	113,002,261	113,732,261	121,711,281	123,311,622
Delinquent	702,275	549,270	710,270	635,534	635,534
Penalty and Interest	644,964	421,570	643,570	621,149	621,149
Subtotal	106,233,499	113,973,101	115,086,101	122,967,964	124,568,305
City Sales Tax	106,839,032	116,680,000	120,343,000	132,436,000	131,813,000
Other Taxes	2,813,063	2,925,000	3,125,000	3,162,000	3,162,000
Total Taxes	215,885,594	233,578,101	238,554,101	258,565,964	259,543,305
Gross Receipts/Franchise Fees					
Telecommunications	11,016,974	11,815,000	13,421,000	17,821,000	17,821,000
Gas	2,739,225	2,827,000	2,980,000	3,031,000	3,031,000
Cable	4,694,138	4,440,000	5,224,000	5,903,000	5,903,000
Miscellaneous	1,220,706	1,059,136	2,129,136	1,247,200	1,247,200
Total Franchise Fees	19,671,043	20,141,136	23,754,136	28,002,200	28,002,200
Fines, Forfeitures, Penalties					
Library Fines	496,011	410,000	404,000	412,809	412,809
Traffic Fines	7,730,113	8,178,870	8,067,870	8,188,920	8,188,920
Parking Violations	2,708,846	2,766,120	2,745,120	2,745,400	2,745,400
Other Fines	5,270,578	5,342,782	5,221,782	5,337,826	5,337,826
Total Fines, Forfeitures, Penalties	16,205,548	16,697,772	16,438,772	16,684,955	16,684,955
Licenses, Permits, Inspections					
Parking Meters	1,997,944	1,839,823	2,019,823	1,989,851	1,989,851
Alarm Permits	1,359,985	1,599,802	1,599,802	1,508,615	1,508,615
Commercial Solid Waste	614,062	611,000	631,000	651,000	651,000
Public Health	843,723	1,187,685	1,156,685	1,182,432	1,182,432
Development	1,961,897	1,522,992	1,735,992	1,928,688	1,688,688
Building Safety	9,925,533	8,931,898	10,085,898	9,450,568	9,450,568
Other Licenses/Permits	548,880	536,535	523,535	482,594	482,594
Total Licenses, Permits, Inspections	17,252,024	16,229,735	17,752,735	17,193,748	16,953,748
Charges for Services					
Recreation and Culture	1,890,765	1,949,183	1,949,183	1,943,350	1,943,350
Public Health	956,162	1,067,891	1,137,891	1,127,904	1,127,904
Emergency Medical Services	7,989,174	9,120,160	7,449,160	7,425,200	7,425,200
General Government	697,585	744,667	799,667	828,029	828,029
Total Charges for Services	11,533,686	12,881,901	11,335,901	11,324,483	11,324,483
Interest and Other					
Interest	5,144,838	7,060,200	7,060,200	7,314,800	7,314,800
Use of Property	679,147	414,707	860,707	436,033	436,033
Accrued Payroll	0	8,766,311	8,869,144	0	0
Other Revenue	1,308,568	1,203,630	1,061,190	728,189	728,189
Total Interest and Other	7,132,553	17,444,848	17,851,241	8,479,022	8,479,022
TOTAL REVENUE	287,680,448	316,973,493	325,686,886	340,250,372	340,987,713
TRANSFERS IN					
Electric Revenue	57,990,860	61,200,000	61,200,000	64,568,000	66,468,000
Water Revenue	16,213,620	17,151,603	17,151,603	18,359,194	18,541,446
Water Conservation	1,020,933	1,161,454	1,091,454	1,209,810	1,209,810
Air Quality	43,636	50,000	50,000	50,000	50,000
Aviation Fund	62,494	0	0	0	0
Recreation Programs Enterprise Fund	0	0	0	458,516	458,516
Emergency Reserve Fund	0	0	0	2,658,310	2,658,310
Contingency Reserve Fund	4,865,395	2,943,527	2,943,527	0	0
TOTAL TRANSFERS IN	80,196,938	82,506,584	82,436,584	87,303,830	89,386,082
TOTAL APPROPRIATED FUNDS	367,877,386	399,480,077	408,123,470	427,554,202	430,373,795

## GENERAL FUND SUMMARY

	<u>1998-99</u> <u>ACTUAL</u>	<u>1999-2000</u> <u>AMENDED</u>	<u>1999-2000</u> <u>ESTIMATE</u>	<u>2000-01</u> <u>PROPOSED</u>	<u>2000-01</u> <u>APPROVED</u>
<b>EXPENDITURES</b>					
<b>DEPARTMENT APPROPRIATIONS</b>					
Administrative Services					
Municipal Court	7,863,049	9,467,421	9,176,238	9,514,225	9,744,905
<b>Total Administrative Services</b>	<u>7,863,049</u>	<u>9,467,421</u>	<u>9,176,238</u>	<u>9,514,225</u>	<u>9,744,905</u>
Urban Growth Management					
Development Review and Inspection	8,972,646	10,388,849	10,219,569	11,297,418	11,330,959
Planning, Environ, Conservation Services	3,087,821	4,880,326	4,786,588	4,353,682	4,863,407
<b>Total Urban Growth Management</b>	<u>12,060,467</u>	<u>15,269,175</u>	<u>15,006,157</u>	<u>15,651,100</u>	<u>16,194,366</u>
Public Safety					
Police	95,338,279	107,687,988	107,787,988	118,028,765	118,848,398
Fire	61,253,815	66,716,132	66,516,132	72,591,192	73,264,113
Emergency Medical Services	15,658,716	16,901,545	16,651,545	18,524,029	18,744,379
<b>Total Public Safety</b>	<u>172,250,810</u>	<u>191,305,665</u>	<u>190,955,665</u>	<u>209,143,986</u>	<u>210,856,890</u>
Public Works					
Public Works and Transportation	6,495,628	5,847,774	5,842,909	6,142,770	6,165,431
Street Lighting	4,400,000	100,000	100,000	0	0
<b>Total Public Works</b>	<u>10,895,628</u>	<u>5,947,774</u>	<u>5,942,909</u>	<u>6,142,770</u>	<u>6,165,431</u>
Public Health and Human Services					
Health and Human Services	21,570,051	23,094,848	22,888,844	23,786,402	23,937,883
FQHC Purchased Services	1,938,765	2,368,187	2,368,187	2,163,827	2,163,827
FQHC Subsidy	542,034	0	0	0	0
Medicaid Tax Payments	3,071,722	8,000,000	17,747,671	8,000,000	8,000,000
Hospital Contracted Services	5,848,900	6,107,668	6,107,668	6,108,237	6,108,237
Physician Services/Charity Care	10,487,000	10,495,146	10,495,146	10,495,146	10,495,146
Social Services Contracts	9,084,438	10,239,709	10,239,709	7,957,565	8,517,380
Expense Reimbursement	(3,071,722)	(8,000,000)	(17,747,671)	(8,000,000)	(8,000,000)
<b>Total Public Health and Human Services</b>	<u>49,471,188</u>	<u>52,305,558</u>	<u>52,099,554</u>	<u>50,511,177</u>	<u>51,222,473</u>
Public Recreation and Culture					
Parks and Recreation	25,877,169	28,076,339	28,358,339	29,786,834	30,615,117
Libraries	14,807,067	16,138,078	16,138,078	16,985,176	17,282,363
<b>Total Public Recreation and Culture</b>	<u>40,684,236</u>	<u>44,214,417</u>	<u>44,496,417</u>	<u>46,772,010</u>	<u>47,897,480</u>
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<u>293,225,378</u>	<u>318,510,010</u>	<u>317,676,940</u>	<u>337,735,268</u>	<u>342,081,545</u>

## GENERAL FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
<b>TRANSFERS OUT</b>					
Capital Improvements Projects	20,350,709	21,366,524	21,366,524	9,383,000	9,883,000
Plus One Program	160,000	160,000	160,000	152,000	152,000
Austin Energy	65,817	165,817	165,817	165,817	165,817
BCCP Fund	88,000	160,000	160,000	160,000	160,000
Support Services Fund	21,203,237	23,693,171	23,509,006	29,408,470	30,104,182
Information Systems Department	9,264,520	9,575,591	9,575,591	12,690,548	12,728,484
Vehicle Acquisition Fund	7,200,000	6,776,000	6,776,000	3,731,704	3,731,704
Fleet Maintenance Fund	1,561,662	186,371	186,371	186,371	186,371
Radio Maintenance Fund	342,035	0	0	0	0
Solid Waste Services Fund	350,100	353,020	353,020	477,864	477,864
Neighborhood Housing and Conservation Housing Trust Fund	1,250,240	1,475,624	1,475,624	1,054,051	1,054,051
Austin Convention and Visitors Bureau	0	1,000,000	1,000,000	0	0
Drainage Utility Fund	125,382	125,382	125,382	125,382	125,382
Capital Projects Management Fund	298,504	298,504	298,504	298,504	298,504
Infrastructure Support Services Fund	1,506,380	1,578,919	1,578,919	1,515,723	1,515,723
Strategic Planning Investment Fund	3,138,027	3,648,940	3,648,940	3,602,018	3,625,983
Sustainability Fund	1,100,000	1,504,813	1,504,813	0	0
Fee Waiver Fund	0	0	0	14,748,738	14,748,738
Music Venue Project for Downtown	7,000	7,000	7,000	0	0
Great Streets	600,000	0	0	0	0
First Step, A Community Project Fund	0	314,274	314,274	311,026	311,026
Mexic-Arte Museum	0	300,000	300,000	0	0
Barton Springs Conservation Fund	0	740,000	740,000	0	0
Transfer to Emergency Reserve Fund	55,000	45,000	45,000	45,000	45,000
Transfer to Contingency Reserve Fund	1,589,046	1,230,641	1,230,641	0	0
	5,524,412	2,735,822	2,735,822	3,863,319	3,248,125
<b>TOTAL TRANSFERS OUT</b>	<b>75,780,071</b>	<b>77,441,413</b>	<b>77,257,248</b>	<b>81,919,535</b>	<b>82,561,954</b>
<b>OTHER REQUIREMENTS</b>					
Workers' Compensation Fund	2,290,903	3,678,744	3,678,744	5,810,516	5,810,516
Employee Benefits Fund	0	500,000	500,000	0	0
Liability Reserve Fund	3,000,000	2,507,000	2,507,000	2,500,000	2,500,000
Accrued Payroll	1,822,151	1,190,300	1,190,300	1,009,000	1,009,000
Tuition Reimbursement	70,895	85,000	85,000	85,000	85,000
Relocation Expenses	0	1,669,432	1,669,432	0	0
27th Pay Period	0	8,909,201	9,298,586	0	0
Jail Costs	0	300,000	0	0	0
Fire Meet and Confer	0	634,255	0	0	0
Future Budget Amendments	0	0	0	0	0
Wage Adjustment	0	0	0	6,621,358	6,621,358
<b>TOTAL OTHER REQUIREMENTS</b>	<b>7,183,949</b>	<b>19,473,932</b>	<b>18,929,062</b>	<b>16,025,874</b>	<b>16,025,874</b>
<b>Total Requirements</b>	<b>376,189,398</b>	<b>415,425,355</b>	<b>413,863,250</b>	<b>435,680,677</b>	<b>440,669,373</b>
<b>EXCESS (DEFICIT) OF TOTAL APPROPRIATED FUNDS OVER TOTAL REQUIREMENTS</b>					
	<b>(8,312,012)</b>	<b>(15,945,278)</b>	<b>(5,739,780)</b>	<b>(8,126,475)</b>	<b>(10,295,578)</b>
Adjustment to GAAP	343,517	0	(1,023,000)	0	0
<b>ENDING BALANCE</b>	<b>17,078,358</b>	<b>869,074</b>	<b>10,315,578</b>	<b>0</b>	<b>20,000</b>
EMERGENCY RESERVE FUND	16,427,669	17,658,310	17,658,310	15,000,000	15,000,000
CONTINGENCY RESERVE FUND	823,127	615,422	615,422	3,863,319	3,863,547

## SUPPORT SERVICES FUND SUMMARY

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATE</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	632,200	524,697	784,944	231,842	231,842
REVENUE					
Indirect Cost Recovery	1,639,411	627,734	700,000	627,734	627,734
Charges to enterprise departments	18,279,436	21,027,529	21,027,529	22,454,646	22,454,646
27th Pay Period	0	1,010,501	1,198,915	0	0
Interest Income	0	400,000	400,000	500,671	500,671
TOTAL REVENUE	<u>19,918,847</u>	<u>23,065,764</u>	<u>23,326,444</u>	<u>23,583,051</u>	<u>23,583,051</u>
TRANSFERS IN					
Transfer from General Fund	21,203,237	23,693,171	23,509,006	29,408,470	30,104,182
Transfer from Cultural Arts Fund	0	144,810	144,810	0	0
TOTAL TRANSFERS IN	<u>21,203,237</u>	<u>23,837,981</u>	<u>23,653,816</u>	<u>29,408,470</u>	<u>30,104,182</u>
TOTAL AVAILABLE FUNDS	<u>41,122,084</u>	<u>46,903,745</u>	<u>46,980,260</u>	<u>52,991,521</u>	<u>53,687,233</u>
EXPENDITURES					
DEPARTMENT APPROPRIATIONS					
Mayor and Council	785,706	939,981	939,981	1,079,921	1,082,178
Management Services	2,255,665	3,219,787	3,219,787	4,612,119	4,623,993
Public Information Office	458,043	884,100	884,100	2,111,212	2,117,581
City Clerk	1,738,313	2,141,611	2,141,611	2,597,850	2,741,661
Law	6,571,534	6,229,474	6,229,474	7,404,317	7,425,514
Human Resources	6,611,548	6,995,544	6,995,544	7,574,943	7,640,783
City Auditor	1,437,581	1,911,529	1,911,529	1,878,284	1,884,275
Financial Services	18,063,333	20,317,284	20,317,284	21,177,475	21,432,364
Small & Minority Business Resources	1,732,358	2,862,500	2,932,500	2,503,177	2,686,661
TOTAL DEPARTMENT EXPENDITURES	<u>39,654,081</u>	<u>45,501,810</u>	<u>45,571,810</u>	<u>50,939,298</u>	<u>51,635,010</u>
TRANSFERS OUT					
Liability Reserve	250,000	172,000	172,000	160,000	160,000
General Obligation Debt Service	155,214	142,051	142,051	140,992	140,992
TOTAL TRANSFERS OUT	<u>405,214</u>	<u>314,051</u>	<u>314,051</u>	<u>300,992</u>	<u>300,992</u>
OTHER REQUIREMENTS					
Market Adjustments	0	0	0	224,073	224,073
27th Pay Period	0	1,336,252	1,270,501	0	0
Bonding and Technical Assistance	0	233,000	233,000	1,600,000	1,600,000
Accrued Payroll	263,720	144,000	144,000	159,000	159,000
TOTAL OTHER REQUIREMENTS	<u>263,720</u>	<u>1,713,252</u>	<u>1,647,501</u>	<u>1,983,073</u>	<u>1,983,073</u>
TOTAL REQUIREMENTS	<u>40,323,015</u>	<u>47,529,113</u>	<u>47,533,362</u>	<u>53,223,363</u>	<u>53,919,075</u>
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>799,069</u>	<u>(625,368)</u>	<u>(553,102)</u>	<u>(231,842)</u>	<u>(231,842)</u>
Adjustment to GAAP	<u>(646,325)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>784,944</u>	<u>(100,671)</u>	<u>231,842</u>	<u>0</u>	<u>0</u>

**AIRPORT FUND SUMMARY**

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE (1)	258,109	0	(100,187)	0	0
<b>AIRLINE REVENUE</b>					
Landing Fees	10,576,771	12,247,045	11,493,645	15,068,000	15,068,000
Terminal Rental & Other Fees	8,696,582	10,362,132	11,591,281	13,542,000	13,542,000
<b>TOTAL AIRLINE REVENUE</b>	<u>19,273,353</u>	<u>22,609,177</u>	<u>23,084,926</u>	<u>28,610,000</u>	<u>28,610,000</u>
<b>NON-AIRLINE REVENUE</b>					
Parking	14,809,706	19,191,000	21,939,444	21,237,800	21,237,800
Other Concessions	8,604,985	8,150,019	10,640,075	10,423,100	10,423,100
Other Rentals and Fees	2,980,935	4,564,091	5,348,443	4,972,600	4,972,600
<b>TOTAL NON-AIRLINE REVENUE</b>	<u>26,395,626</u>	<u>31,905,110</u>	<u>37,927,962</u>	<u>36,633,500</u>	<u>36,633,500</u>
Interest Income	1,411,690	1,174,098	1,536,432	1,223,500	1,223,500
Payroll Accrual	0	416,969	440,563	0	0
<b>TOTAL REVENUE</b>	<u>47,080,669</u>	<u>56,105,354</u>	<u>62,989,883</u>	<u>66,467,000</u>	<u>66,467,000</u>
<b>TRANSFERS IN</b>					
Operating Reserve Fund	208,000	0	0	0	0
Golf Fund	0	0	0	0	83,363
<b>TOTAL TRANSFERS IN</b>	<u>208,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>83,363</u>
<b>TOTAL AVAILABLE FUNDS</b>	<u>47,288,669</u>	<u>56,105,354</u>	<u>62,989,883</u>	<u>66,467,000</u>	<u>66,550,363</u>
<b>OPERATING EXPENSES</b>					
Operations	3,623,904	6,836,104	7,011,787	7,945,881	7,992,506
Field Maintenance	1,830,827	2,250,458	2,223,804	3,177,685	3,221,007
Facilities Management	6,922,351	10,144,054	10,108,495	11,612,078	11,807,384
Public Safety	5,838,194	5,603,221	5,829,769	6,299,229	6,385,651
Planning and Development	1,201,513	489,319	496,132	872,689	890,280
Tenant Management	413,757	444,098	383,601	386,371	398,257
Support Services	5,000,889	7,021,135	6,586,864	7,539,628	7,746,076
<b>TOTAL OPERATING EXPENSES</b>	<u>24,831,435</u>	<u>32,788,389</u>	<u>32,640,452</u>	<u>37,833,561</u>	<u>38,441,161</u>
<b>TRANSFERS OUT</b>					
GO Debt Service Fund	320,758	320,029	319,091	305,667	305,667
Airport Revenue Bond Debt Service	12,430,496	15,220,726	14,357,466	15,945,779	15,945,779
Airport Variable Rate Notes Debt S	29,504	932,113	645,188	1,535,781	1,535,781
Fleet Fund	8,900	0	0	0	0
Radio Fund	4,300	0	0	0	0
Austin Energy	0	133,333	133,333	0	0
NHCDO	0	0	0	133,333	133,333
<b>TOTAL TRANSFERS OUT</b>	<u>12,793,958</u>	<u>16,606,201</u>	<u>15,455,078</u>	<u>17,920,560</u>	<u>17,920,560</u>

## AIRPORT FUND SUMMARY

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
OTHER REQUIREMENTS					
Workers' Compensation	26,739	40,380	40,380	92,025	92,025
Administrative Support	1,901,298	2,054,772	2,054,772	2,762,506	2,762,506
Accrued Payroll	116,427	83,346	83,346	60,000	60,000
Liability Reserve	0	18,000	18,000	50,000	50,000
Parking Lot Operator Reimburseme	333,208	0	0	0	0
Wage Adjustment	0	0	0	476,827	0
27th Pay Period	0	482,400	496,002	0	0
TOTAL OTHER REQUIREMENTS	<u>2,377,672</u>	<u>2,678,898</u>	<u>2,692,500</u>	<u>3,441,358</u>	<u>2,964,531</u>
TOTAL REQUIREMENTS	<u>40,003,065</u>	<u>52,073,488</u>	<u>50,788,030</u>	<u>59,195,479</u>	<u>59,326,252</u>
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>7,285,604</u>	<u>4,031,866</u>	<u>12,201,853</u>	<u>7,271,521</u>	<u>7,224,111</u>
Contribution To Capital Fund (2)	<u>7,672,730</u>	<u>4,031,866</u>	<u>12,101,666</u>	<u>7,271,521</u>	<u>7,224,111</u>
Adjustment to GAAP	<u>28,830</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>(100,187)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

(1) The actual 1997-98 ending balance and the beginning balance for 1999-2000 do not include the GASB 31 recognized but unrealized gain on investments in the amount of \$272,270.

(2) As required by the Airport Revenue Bond ordinance, the excess of available funds over total requirements is to be transferred annually to the Airport Capital Fund. Capital Improvement projects may be funded with money available in the Airport Capital Fund.

## AIRPORT ASSET FORFEITURE FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE (1)	<u>182,744</u>	<u>301,344</u>	<u>387,919</u>	<u>327,074</u>	<u>420,409</u>
REVENUE					
State:					
Interest	663	4,500	7,500	5,000	5,000
Forfeited Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL STATE REVENUE	<u>663</u>	<u>4,500</u>	<u>7,500</u>	<u>5,000</u>	<u>5,000</u>
Federal:					
Interest	14,501	10,000	12,000	12,000	12,000
Forfeited Funds	212,169	30,000	40,000	112,000	112,000
TOTAL FEDERAL REVENUE	<u>226,670</u>	<u>40,000</u>	<u>52,000</u>	<u>124,000</u>	<u>124,000</u>
TOTAL AVAILABLE FUNDS	<u>227,333</u>	<u>44,500</u>	<u>59,500</u>	<u>129,000</u>	<u>129,000</u>
EXPENSES					
Federal:					
Operating Expenses	22,158	91,600	89,300	128,200	128,200
Capital Outlay	<u>0</u>	<u>32,000</u>	<u>31,045</u>	<u>83,500</u>	<u>233,500</u>
TOTAL FEDERAL EXPENSES	<u>22,158</u>	<u>123,600</u>	<u>120,345</u>	<u>211,700</u>	<u>361,700</u>
TOTAL REQUIREMENTS	<u>22,158</u>	<u>123,600</u>	<u>120,345</u>	<u>211,700</u>	<u>361,700</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>205,175</u>	<u>(79,100)</u>	<u>(60,845)</u>	<u>(82,700)</u>	<u>(232,700)</u>
ENDING BALANCE (2)	<u><u>387,919</u></u>	<u><u>222,244</u></u>	<u><u>327,074</u></u>	<u><u>244,374</u></u>	<u><u>187,709</u></u>

## AIRPORT CAPITAL FUND SUMMARY

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	17,706,677	13,011,091	14,047,154	17,519,581	17,519,581
REVENUE					
Interest Earnings	494,517	670,000	650,000	400,000	400,000
State Pooling Board Reimburs.	0	0	0	5,000,000	5,000,000
TOTAL REVENUE	<u>494,517</u>	<u>670,000</u>	<u>650,000</u>	<u>5,400,000</u>	<u>5,400,000</u>
TRANSFERS IN					
Transfers from Airport Fund (1)	7,672,730	4,031,866	12,101,666	7,271,521	7,224,111
Transfers from Mueller PFC Fund	0	0	0	0	0
Transfers from RMMA CIP	0	0	0	4,800,000	4,800,000
Transfers from New Airport CIP	0	0	0	4,000,000	4,000,000
TOTAL TRANSFERS IN	<u>7,672,730</u>	<u>4,031,866</u>	<u>12,101,666</u>	<u>16,071,521</u>	<u>16,024,111</u>
TOTAL AVAILABLE FUNDS	<u>8,167,247</u>	<u>4,701,866</u>	<u>12,751,666</u>	<u>21,471,521</u>	<u>21,424,111</u>
EXPENSES					
Capital Outlay	903,763	0	0	0	0
TOTAL EXPENSES	<u>903,763</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRANSFERS OUT					
Cargo Ramp Bond Retirement	0	0	0	7,500,000	7,500,000
Transfer to Renewal and Replacement Fund	5,000,000	0	0	0	0
Transfer to CIP - ABIA	5,675,000	8,075,000	8,075,000	15,600,000	15,600,000
Transfer to Disposition Fund	248,007	6,796,000	1,204,239	5,484,470	5,484,470
TOTAL TRANSFERS OUT	<u>10,923,007</u>	<u>14,871,000</u>	<u>9,279,239</u>	<u>28,584,470</u>	<u>28,584,470</u>
OTHER REQUIREMENTS					
Increase in Operating Reserve	0	0	0	95,500	95,500
TOTAL OTHER REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>95,500</u>	<u>95,500</u>
TOTAL REQUIREMENTS	<u>11,826,770</u>	<u>14,871,000</u>	<u>9,279,239</u>	<u>28,679,970</u>	<u>28,679,970</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>(3,659,523)</u>	<u>(10,169,134)</u>	<u>3,472,427</u>	<u>(7,208,449)</u>	<u>(7,255,859)</u>
ENDING BALANCE	<u><u>14,047,154</u></u>	<u><u>2,841,957</u></u>	<u><u>17,519,581</u></u>	<u><u>10,311,132</u></u>	<u><u>10,263,722</u></u>

- (1) As required by the Airport Revenue Bond ordinance, the excess of available funds over total requirements in the Airport Operating Fund is to be transferred annually to the Airport Capital Fund. Capital Improvement projects may be funded with money available in the Airport Capital Fund.

## AIRPORT REVENUE BOND REDEMPTION FUND SUMMARY

	ACTUAL 1998-99	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-01	APPROVED 2000-01
BEGINNING BALANCE	8,977,256	8,973,277	8,977,815	0	0
REVENUE					
Capitalized Interest	11,480,135	0	0	0	0
Passenger Facility Charge	0	8,719,000	9,582,005	9,600,000	9,600,000
TOTAL REVENUE	<u>11,480,135</u>	<u>8,719,000</u>	<u>9,582,005</u>	<u>9,600,000</u>	<u>9,600,000</u>
TRANSFERS IN					
Airport Fund	12,460,000	15,220,726	5,379,923	15,945,779	15,945,779
TOTAL TRANSFERS IN	<u>12,460,000</u>	<u>15,220,726</u>	<u>5,379,923</u>	<u>15,945,779</u>	<u>15,945,779</u>
TOTAL REVENUE AND TRANSFERS	<u>23,940,135</u>	<u>23,939,726</u>	<u>14,961,928</u>	<u>25,545,779</u>	<u>25,545,779</u>
REQUIREMENTS					
Principal	0	0	0	0	0
Interest Expense	23,939,370	23,939,370	23,939,372	23,417,846	23,417,846
Accrued Interest from Bond Sale	0	0	0	0	0
Contribution to Bond Sale	0	0	0	0	0
Other	206	400	371	380	380
TOTAL REQUIREMENTS	<u>23,939,576</u>	<u>23,939,770</u>	<u>23,939,743</u>	<u>23,418,226</u>	<u>23,418,226</u>
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	<u>559</u>	<u>(44)</u>	<u>(8,977,815)</u>	<u>2,127,553</u>	<u>2,127,553</u>
ENDING BALANCE	<u><u>8,977,815</u></u>	<u><u>8,973,233</u></u>	<u><u>0</u></u>	<u><u>2,127,553</u></u>	<u><u>2,127,553</u></u>

**AIRPORT VARIABLE RATE REVENUE NOTES FUND SUMMARY**

	ACTUAL 1998-99	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-01	APPROVED 2000-01
BEGINNING BALANCE	444,279	475,739	439,715	557,852	557,852
REVENUE					
Capitalized Interest	899,721	433,617	642,130	0	0
TOTAL REVENUE	899,721	433,617	642,130	0	0
TRANSFERS IN					
Airport Fund	0	932,113	645,188	1,535,781	1,535,781
TOTAL TRANSFERS IN	0	932,113	645,188	1,535,781	1,535,781
TOTAL REVENUE AND TRANSFER	899,721	1,365,730	1,287,318	1,535,781	1,535,781
REQUIREMENTS					
Principal	0	0	0	0	0
Interest Expense	904,285	1,351,863	1,169,181	1,535,781	1,535,781
Other	0	0	0	0	0
TOTAL REQUIREMENTS	904,285	1,351,863	1,169,181	1,535,781	1,535,781
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	(4,564)	13,867	118,137	0	0
ENDING BALANCE	439,715	489,606	557,852	557,852	557,852

## AUSTIN CABLE ACCESS FUND

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATE</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>65,971</u>	<u>75,538</u>	<u>75,406</u>	<u>84,906</u>	<u>84,906</u>
REVENUE					
Access Payment	598,763	585,000	585,000	610,000	610,000
Interest Income	<u>3,130</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL REVENUE	<u>601,893</u>	<u>587,000</u>	<u>587,000</u>	<u>612,000</u>	<u>612,000</u>
EXPENSES					
Operating Expenditures	<u>592,525</u>	<u>577,500</u>	<u>577,500</u>	<u>577,500</u>	<u>577,500</u>
TOTAL REQUIREMENTS	<u>592,525</u>	<u>577,500</u>	<u>577,500</u>	<u>577,500</u>	<u>577,500</u>
EXCESS OF TOTAL REVENUE OVER REQUIREMENTS	<u>9,368</u>	<u>9,500</u>	<u>9,500</u>	<u>34,500</u>	<u>34,500</u>
Adjustment to GAAP	<u>67</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>75,406</u></u>	<u><u>85,038</u></u>	<u><u>84,906</u></u>	<u><u>119,406</u></u>	<u><u>119,406</u></u>

# Austin Energy — 2000-2001

	ACTUAL 1998-1999	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-2001	APPROVED 2000-2001
<b>BEGINNING BALANCE</b>	<b>\$ 79,374,760</b>	<b>\$ 99,640,578</b>	<b>\$ 88,309,915</b>	<b>\$ 75,650,158</b>	<b>\$ 75,650,158</b>
<b>REVENUE</b>					
Service Area Revenue	622,488,907	642,436,452	701,486,452	680,514,000	680,514,000
Other Revenue	92,741,454	84,762,700	86,178,355	89,339,360	89,339,360
<b>REVENUE TOTAL</b>	<b>715,230,361</b>	<b>727,199,152</b>	<b>787,664,807</b>	<b>769,853,360</b>	<b>769,853,360</b>
<b>TRANSFERS IN</b>					
Utility Debt Management Fund	0	0	0	36,800,212	36,800,212
<b>TRANSFERS IN TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,800,212</b>	<b>36,800,212</b>
<b>AVAILABLE FUNDS TOTAL</b>	<b>715,230,361</b>	<b>727,199,152</b>	<b>787,664,807</b>	<b>\$806,653,572</b>	<b>\$806,653,572</b>
<b>REQUIREMENTS</b>					
<b>OPERATING REQUIREMENTS</b>					
Operations and Maintenance, including Joint Projects	287,331,080	291,118,931	352,124,526	330,602,916	331,018,328
Energy Conservation	2,742,152	5,510,348	4,639,033	4,515,548	4,529,286
Load Management Program	0	870,000	870,000	3,042,800	3,042,800
Conservation Rebates & Incentives	9,334,834	7,235,000	7,235,000	7,452,500	7,452,500
Other Operating Expenses	36,885,201	30,695,800	35,939,796	37,275,164	37,275,164
<b>OPERATING REQUIREMENTS TOTAL</b>	<b>336,293,267</b>	<b>335,430,079</b>	<b>400,808,355</b>	<b>382,888,928</b>	<b>383,318,078</b>
<b>OTHER REQUIREMENTS</b>					
Workers' Compensation	461,900	522,426	522,426	792,311	792,311
Liability Reserve	26,000	600,000	600,000	600,000	600,000
Administrative Support	5,888,879	6,252,320	6,252,320	6,855,853	6,855,853
Net 27th Pay Period Requirements	0	238,185	238,185	0	0
Accrued Payroll	243,974	324,700	324,700	327,000	327,000
<b>OTHER REQUIREMENTS TOTAL</b>	<b>6,620,753</b>	<b>7,937,631</b>	<b>7,937,631</b>	<b>8,575,164</b>	<b>8,575,164</b>
<b>SUBTOTAL BEFORE TRANSFERS OUT</b>	<b>342,914,020</b>	<b>343,367,710</b>	<b>408,745,986</b>	<b>391,464,092</b>	<b>391,893,242</b>
<b>TRANSFERS OUT</b>					
General Fund	57,990,860	61,200,000	61,200,000	64,600,000	66,500,000
Debt Management	50,681,223	16,009,183	16,009,183	0	0
Electric Capital Improvement Program	60,458,019	127,504,500	127,504,500	150,215,626	150,215,626
Economic Development Fund	0	0	0	4,239,000	4,239,000
Neighborhood Housing & Community Development Office	0	0	0	133,333	133,333
General Obligation Debt Service	246,720	393,802	438,738	458,000	458,000
Debt Service (Principal and Interest)	185,818,069	194,380,398	186,426,157	194,704,360	194,704,360
<b>TRANSFERS OUT TOTAL</b>	<b>355,194,891</b>	<b>399,487,883</b>	<b>391,578,578</b>	<b>414,350,319</b>	<b>416,250,319</b>
<b>TOTAL REQUIREMENTS</b>	<b>698,108,911</b>	<b>742,855,593</b>	<b>800,324,564</b>	<b>805,814,411</b>	<b>808,143,561</b>
<b>Excess (Deficiency) of Revenue over Requirements</b>	<b>17,121,450</b>	<b>(15,656,441)</b>	<b>(12,659,757)</b>	<b>839,161</b>	<b>(1,489,989)</b>
Adjustment to GAAP	(8,186,295)	0	0	0	0
<b>ENDING BALANCE</b>	<b>\$ 88,309,915</b>	<b>\$ 83,984,137</b>	<b>\$ 75,650,158</b>	<b>\$ 76,489,319</b>	<b>\$ 74,160,169</b>

## BALCONES CANYONLANDS PRESERVE FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>133,979</u>	<u>210,088</u>	<u>88,119</u>	<u>84,458</u>	<u>84,458</u>
REVENUE					
Interest Income	6,387	8,280	8,280	8,280	8,280
Payroll Accrual	<u>0</u>	<u>12,666</u>	<u>13,780</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>6,387</u>	<u>20,946</u>	<u>22,060</u>	<u>8,280</u>	<u>8,280</u>
TRANSFERS IN					
Transfer from the General Fund	88,000	160,000	160,000	160,000	160,000
Transfer from the Drainage Utility Fund	<u>400,802</u>	<u>413,098</u>	<u>413,098</u>	<u>470,015</u>	<u>470,015</u>
TOTAL TRANSFERS IN	<u>488,802</u>	<u>573,098</u>	<u>573,098</u>	<u>630,015</u>	<u>630,015</u>
TOTAL AVAILABLE	<u>495,189</u>	<u>594,044</u>	<u>595,158</u>	<u>638,295</u>	<u>638,295</u>
EXPENSES					
Natural Resources	<u>508,536</u>	<u>612,909</u>	<u>570,005</u>	<u>601,542</u>	<u>614,425</u>
TOTAL EXPENSES	<u>508,536</u>	<u>612,909</u>	<u>570,005</u>	<u>601,542</u>	<u>614,425</u>
TRANSFERS OUT					
Transfer to GO Debt Service Fund	<u>26,394</u>	<u>13,228</u>	<u>13,228</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS OUT	<u>26,394</u>	<u>13,228</u>	<u>13,228</u>	<u>0</u>	<u>0</u>
OTHER REQUIREMENTS					
Accrued Payroll	6,759	1,500	1,500	2,000	2,000
27th Pay Period	0	17,853	14,086	0	0
Wage Adjustment	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,113</u>	<u>0</u>
TOTAL OTHER REQUIREMENTS	<u>6,759</u>	<u>19,353</u>	<u>15,586</u>	<u>14,113</u>	<u>2,000</u>
TOTAL REQUIREMENTS	<u>541,689</u>	<u>645,490</u>	<u>598,819</u>	<u>615,655</u>	<u>616,425</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>(46,500)</u>	<u>(51,446)</u>	<u>(3,661)</u>	<u>22,640</u>	<u>21,870</u>
Adjustments to GAAP	<u>640</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>88,119</u></u>	<u><u>158,642</u></u>	<u><u>84,458</u></u>	<u><u>107,098</u></u>	<u><u>106,328</u></u>

## CHILD SAFETY FUND

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	293,879	266,387	417,678	305,060	305,060
REVENUE					
Child Safety Fund - City	659,176	794,452	776,766	788,410	788,410
Child Safety Fund - County	690,536	641,279	697,441	718,360	718,360
Payroll Accrual	0	15,886	7,382	0	0
Interest	21,376	25,889	20,582	22,500	22,500
TOTAL REVENUE	1,371,088	1,477,506	1,502,171	1,529,270	1,529,270
EXPENDITURES					
Child Safety	1,070,551	1,442,805	1,391,812	1,555,320	1,556,812
Support Services	84,165	85,156	85,156	104,277	106,937
TOTAL EXPENDITURES	1,154,716	1,527,961	1,476,968	1,659,597	1,663,749
OTHER REQUIREMENTS					
Administrative Support - Infrastructure	67,135	73,962	73,962	71,709	71,709
Administrative Support - Public Works	21,442	21,442	21,442	26,442	26,442
27th Pay-period	0	32,341	40,517	0	0
Accrued Payroll	3,993	1,900	1,900	4,000	4,000
Compensation Adjustment	0	0	0	3,828	0
TOTAL OTHER REQUIREMENTS	92,570	129,645	137,821	105,979	102,151
TOTAL REQUIREMENTS	1,247,286	1,657,606	1,614,789	1,765,576	1,765,900
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	123,802	(180,100)	(112,618)	(236,306)	(236,630)
Adjustment to GAAP	(3)	0	0	0	0
ENDING BALANCE	417,678	86,287	305,060	68,754	68,430

## CONSERVATION REBATES AND INCENTIVES FUND

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	<u>809,774</u>	<u>809,774</u>	<u>489,524</u>	<u>520,177</u>	<u>520,177</u>
REVENUE					
Transfer from Austin Energy	5,235,000	7,535,000	7,235,000	7,452,500	7,452,500
Transfer from Water and Wastewater Utility	939,487	921,666	921,666	1,121,000	1,521,000
Southern Union Gas	393,400	0	0	0	0
TOTAL REVENUE	<u>6,567,887</u>	<u>8,456,666</u>	<u>8,156,666</u>	<u>8,573,500</u>	<u>8,973,500</u>
REQUIREMENTS					
Electric Rebates and Incentives					
Free Weatherization	785,000	877,500	877,500	877,500	877,500
Multi-Family Rebates	688,962	590,000	590,000	590,000	590,000
Loan Options	494,951	470,000	470,000	625,000	625,000
Rebate Options	3,028,640	3,087,500	2,787,500	2,850,000	2,850,000
Clothes Washer Rebates	0	10,000	10,000	0	0
Duct Diagnostic/Sealing Rebates	0	140,000	140,000	140,000	140,000
Nexus-Home Audit CD	0	100,000	100,000	30,000	30,000
Loan Star Debt Service	513,782	620,000	589,347	590,000	590,000
Commercial-Existing Construction	0	1,600,000	1,600,000	1,500,000	1,500,000
Small Business	0	0	0	210,000	210,000
Green Building	0	40,000	40,000	40,000	40,000
Total Electric Rebates and Incentives	<u>5,511,335</u>	<u>7,535,000</u>	<u>7,204,347</u>	<u>7,452,500</u>	<u>7,452,500</u>
Water Conservation Rebates					
Residential Rebates	888,061	758,916	758,916	958,250	558,250
Commercial Incentives	41,200	112,750	112,750	112,750	112,750
Municipal Program	10,741	50,000	50,000	50,000	50,000
Total Water Conservation Rebates	<u>940,002</u>	<u>921,666</u>	<u>921,666</u>	<u>1,121,000</u>	<u>721,000</u>
Swimming Pool Maintenance	0	0	0	800,000	800,000
Southern Union Gas	523,191	0	0	0	0
TOTAL PROGRAM REQUIREMENTS	<u>6,974,528</u>	<u>8,456,666</u>	<u>8,126,013</u>	<u>8,573,500</u>	<u>8,973,500</u>
TOTAL REQUIREMENTS	<u>6,974,528</u>	<u>8,456,666</u>	<u>8,126,013</u>	<u>8,573,500</u>	<u>8,973,500</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>(406,641)</u>	<u>0</u>	<u>30,653</u>	<u>0</u>	<u>0</u>
Adjustment to GAAP	86,391	0	0	0	0
ENDING BALANCE	<u><u>489,524</u></u>	<u><u>809,774</u></u>	<u><u>520,177</u></u>	<u><u>520,177</u></u>	<u><u>520,177</u></u>

## Convention Center Department Fund Summary \*

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
<b>BEGINNING BALANCE</b>					
Convention Center Combined Funds (1)	13,999,985	19,566,457	21,818,564	13,567,838	13,926,502
Venue Project Fund	24,182	933,793	489,821	900,919	1,068,941
Town Lake Park Venue Project Fund	0	1,826,100	2,190,371	5,132,199	5,132,199
<b>REVENUE/TRANSFERS IN</b>					
Convention Center Hotel/Motel Bed Tax	12,598,455	13,121,115	14,437,616	14,485,357	14,485,357
Venue Fund Hotel/Motel Bed Tax (2.0%)	5,014,509	5,792,378	6,291,181	6,392,222	6,392,222
TLP Venue Project Fund Car Rental Tax	2,159,665	3,818,925	4,553,150	4,691,250	4,691,250
Facility Revenue	4,266,131	3,878,280	3,919,300	4,554,864	4,554,864
Contractor Revenue	5,161,883	3,984,000	4,187,298	4,186,500	4,186,500
Interest Earnings-Convention Center	2,249,359	1,134,322	1,266,822	745,000	745,000
Interest Earnings-Venue Project Fund	123,327	60,000	200,000	60,000	60,000
Interest Earnings-TLP Venue Project Fund	30,706	0	100,000	0	0
Bond Proceeds	1,200,000	0	0	0	0
Payroll Accrual	0	186,609	173,452	0	0
<b>TOTAL REVENUE/TRANSFERS IN</b>	<u>32,804,035</u>	<u>31,975,629</u>	<u>35,128,819</u>	<u>35,115,193</u>	<u>35,115,193</u>
<b>EXPENSES</b>					
Event Operations	7,044,780	8,267,548	7,857,500	9,561,209	9,719,852
Contractor Expenses	3,758,398	2,840,048	3,173,698	3,293,937	3,293,937
Support Services	831,140	1,681,228	1,597,200	2,337,157	2,370,760
<b>TOTAL OPERATING EXPENSES</b>	<u>11,634,318</u>	<u>12,788,824</u>	<u>12,628,398</u>	<u>15,192,303</u>	<u>15,384,549</u>
<b>TRANSFERS OUT</b>					
Transfer to CIP	1,500,000	2,000,000	2,000,000	8,300,000	8,300,000
Transfer to Fleet Maintenance Fund	6,800	0	0	0	0
Transfer to GO Debt Service	40,873	65,239	64,357	77,704	77,704
Transfer to Public Improvement Dist.	50,000	70,000	70,000	70,000	70,000
Transfer to Radio Communication Fund	3,900	0	0	0	0
Debt Service-Convention Center	6,952,195	6,757,840	6,798,090	6,817,549	6,817,549
Debt Service-Venue Fund	1,147,197	6,325,765	5,912,061	7,497,633	7,497,633
Debt Service-TLP Venue Fund	0	1,821,183	1,711,322	2,410,206	2,410,206
<b>TOTAL TRANSFERS OUT</b>	<u>9,700,965</u>	<u>17,040,027</u>	<u>16,555,830</u>	<u>25,173,092</u>	<u>25,173,092</u>
<b>OTHER REQUIREMENTS</b>					
Land Purchase	0	3,660,000	3,660,000	0	0
Hotel-economic development	0	5,833,334	5,833,334	5,000,000	5,000,000
Steam Train	0	0	0	0	82,603
27th Pay Period	0	202,193	201,168	0	0
Accrued Payroll	60,678	34,782	34,782	33,600	33,600
Administrative Support	557,172	541,316	541,316	746,684	746,684
Employee Learning Program	0	4,089	0	0	0
Wage Adjustment	0	0	0	176,422	0
Workers Compensation	48,132	45,105	45,105	77,709	77,709
Liability Reserve	0	0	0	9,000	9,000
<b>TOTAL OTHER REQUIREMENTS</b>	<u>665,982</u>	<u>10,320,819</u>	<u>10,315,705</u>	<u>6,043,415</u>	<u>5,949,596</u>
<b>TOTAL REQUIREMENTS</b>	<u>22,001,265</u>	<u>40,149,670</u>	<u>39,499,933</u>	<u>46,408,810</u>	<u>46,507,237</u>
<b>EXCESS (DEFICIENCY) OF REVENUE/ TRANSFERS IN OVER REQUIREMENTS</b>	<u>10,802,770</u>	<u>(8,174,041)</u>	<u>(4,371,114)</u>	<u>(11,293,617)</u>	<u>(11,392,044)</u>
Adjustment to GAAP	(328,181)	0	0	0	0
<b>ENDING BALANCE</b>	<u>24,498,756</u>	<u>14,152,309</u>	<u>20,127,642</u>	<u>8,307,339</u>	<u>8,735,598</u>

	<u>1998-99</u> <u>ACTUAL</u>	<u>1999-2000</u> <u>AMENDED</u>	<u>1999-2000</u> <u>ESTIMATED</u>	<u>2000-01</u> <u>PROPOSED</u>	<u>2000-01</u> <u>APPROVED</u>
<b>COMPONENTS OF ENDING BALANCE</b>					
Convention Center	21,818,564	9,868,061	13,926,502	9,194,096	9,454,333
Venue Fund	489,821	460,406	1,068,941	0	168,022
Town Lake Park Venue Fund	<u>2,190,371</u>	<u>3,823,842</u>	<u>5,132,199</u>	<u>(886,757)</u>	<u>(886,757)</u>

(\*) Funds are accounted for separately in order to comply with State statutes. Includes: (1) Convention Center Combined Funds, (2) Venue Project Fund and (3) Town Lake Park [TLP] Venue Project Fund.

(1) The actual 1997-98 ending balance and the estimated beginning balance for 1999-2000 do not include the GASB 31 recognized but unrealized gain on investments in the amount of \$83,902.

## CONVENTION CENTER OPERATING FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE (1)	12,557,764	19,124,578	20,318,469	12,723,108	13,081,772
REVENUE					
Facility Revenue	4,266,131	3,878,280	3,919,300	4,554,864	4,554,864
Contractor Revenue	5,161,883	3,984,000	4,187,298	4,186,500	4,186,500
Bond Proceeds	1,200,000	0	0	0	0
Payroll Accrual	0	186,609	173,452	0	0
Interest Earnings	840,075	709,200	841,700	447,000	447,000
TOTAL REVENUE	<u>11,468,089</u>	<u>8,758,089</u>	<u>9,121,750</u>	<u>9,188,364</u>	<u>9,188,364</u>
TRANSFERS IN					
Venue Project Fund	2,025,000	0	0	0	0
Convention Center Tax Fund	7,542,998	6,385,546	8,720,013	8,666,046	8,666,046
TOTAL TRANSFERS IN	<u>9,567,998</u>	<u>6,385,546</u>	<u>8,720,013</u>	<u>8,666,046</u>	<u>8,666,046</u>
TOTAL AVAILABLE FUNDS	<u>21,036,087</u>	<u>15,143,635</u>	<u>17,841,763</u>	<u>17,854,410</u>	<u>17,854,410</u>
EXPENSES					
Event Operations	7,044,780	8,267,548	7,857,500	9,561,209	9,719,852
Contractor Expenses	3,758,398	2,840,048	3,173,698	3,293,937	3,293,937
Support Services	831,140	1,681,228	1,597,200	2,337,157	2,370,760
TOTAL OPERATING EXPENSES	<u>11,634,318</u>	<u>12,788,824</u>	<u>12,628,398</u>	<u>15,192,303</u>	<u>15,384,549</u>
TRANSFERS OUT					
Series B Debt Service	545,328	0	0	0	0
Transfer to CIP	0	2,000,000	2,000,000	0	0
Transfer to Fleet Maintenance Fund	6,800	0	0	0	0
Transfer to GO Debt Service	40,873	65,239	64,357	77,704	77,704
Transfer to Public Improvement District	50,000	70,000	70,000	70,000	70,000
Transfer to Radio Communication Fund	3,900	0	0	0	0
TOTAL TRANSFERS OUT	<u>646,901</u>	<u>2,135,239</u>	<u>2,134,357</u>	<u>147,704</u>	<u>147,704</u>
OTHER REQUIREMENTS					
Land Purchase	0	3,660,000	3,660,000	0	0
Hotel- Economic Development	0	5,833,334	5,833,334	5,000,000	5,000,000
Steam Train	0	0	0	0	82,603
27th Pay Period	0	202,193	201,168	0	0
Accrued Payroll	60,678	34,782	34,782	33,600	33,600
Administrative Support	557,172	541,316	541,316	746,684	746,684
Employee Learning Program	0	4,089	0	0	0
Wage Adjustment	0	0	0	176,422	0
Workers Compensation	48,132	45,105	45,105	77,709	77,709
Liability Reserve	0	0	0	9,000	9,000
TOTAL OTHER REQUIREMENTS	<u>665,982</u>	<u>10,320,819</u>	<u>10,315,705</u>	<u>6,043,415</u>	<u>5,949,596</u>
TOTAL REQUIREMENTS	<u>12,947,201</u>	<u>25,244,882</u>	<u>25,078,460</u>	<u>21,383,422</u>	<u>21,481,849</u>

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>8,088,886</u>	<u>(10,101,247)</u>	<u>(7,236,697)</u>	<u>(3,529,012)</u>	<u>(3,627,439)</u>
Adjustment to GAAP	<u>(328,181)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>20,318,469</u></u>	<u><u>9,023,331</u></u>	<u><u>13,081,772</u></u>	<u><u>9,194,096</u></u>	<u><u>9,454,333</u></u>

(1) The actual 1997-98 ending balance and the estimated beginning balance for 1999-2000 do not include the GASB 31 recognized but unrealized gain on investments in the amount of \$83,902.

## CONVENTION CENTER TAX FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	1,442,221	441,879	1,500,095	844,730	844,730
REVENUE					
Interest Income	1,409,284	425,122	425,122	298,000	298,000
TOTAL REVENUE	1,409,284	425,122	425,122	298,000	298,000
TRANSFERS IN					
Hotel/Motel Bed Tax Fund	12,598,455	13,121,115	14,437,616	14,485,357	14,485,357
TOTAL TRANSFERS IN	12,598,455	13,121,115	14,437,616	14,485,357	14,485,357
TOTAL AVAILABLE FUNDS	14,007,739	13,546,237	14,862,738	14,783,357	14,783,357
TRANSFERS OUT					
Series A-Debt Service	6,406,867	5,614,200	5,654,450	5,615,246	5,615,246
Series A-1999 Taxable Bonds	0	1,143,640	1,143,640	1,202,303	1,202,303
Venue Project Fund	0	0	0	144,492	144,492
Operating Fund	7,542,998	6,385,546	8,720,013	8,666,046	8,666,046
TOTAL TRANSFERS OUT	13,949,865	13,143,386	15,518,103	15,628,087	15,628,087
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	57,874	402,851	(655,365)	(844,730)	(844,730)
ENDING BALANCE	1,500,095	844,730	844,730	0	0

## CULTURAL ARTS FUND SUMMARY

	<u>1998-99</u> <u>ACTUAL</u>	<u>1999-2000</u> <u>AMENDED</u>	<u>1999-2000</u> <u>ESTIMATE</u>	<u>2000-01</u> <u>PROPOSED</u>	<u>2000-01</u> <u>APPROVED</u>
BEGINNING BALANCE	<u>675,996</u>	<u>410,215</u>	<u>460,998</u>	<u>618,434</u>	<u>618,434</u>
TRANSFERS IN					
Hotel/Motel Bed Tax	<u>2,799,655</u>	<u>3,060,613</u>	<u>3,368,413</u>	<u>3,379,917</u>	<u>3,379,917</u>
TOTAL TRANSFERS IN	<u>2,799,655</u>	<u>3,060,613</u>	<u>3,368,413</u>	<u>3,379,917</u>	<u>3,379,917</u>
TOTAL AVAILABLE	<u>2,799,655</u>	<u>3,060,613</u>	<u>3,368,413</u>	<u>3,379,917</u>	<u>3,379,917</u>
EXPENSES					
Cultural Arts Contracts	<u>3,034,423</u>	<u>3,066,167</u>	<u>3,066,167</u>	<u>3,509,832</u>	<u>3,772,332</u>
TOTAL EXPENSES	<u>3,034,423</u>	<u>3,066,167</u>	<u>3,066,167</u>	<u>3,509,832</u>	<u>3,772,332</u>
TRANSFERS OUT					
Support Services (Austin Music Network)	<u>0</u>	<u>144,810</u>	<u>144,810</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS OUT	<u>0</u>	<u>144,810</u>	<u>144,810</u>	<u>0</u>	<u>0</u>
TOTAL REQUIREMENTS	<u>3,034,423</u>	<u>3,210,977</u>	<u>3,210,977</u>	<u>3,509,832</u>	<u>3,772,332</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>(234,768)</u>	<u>(150,364)</u>	<u>157,436</u>	<u>(129,915)</u>	<u>(392,415)</u>
Adjustments to GAAP	<u>19,770</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ENDING BALANCE	<u><u>460,998</u></u>	<u><u>259,851</u></u>	<u><u>618,434</u></u>	<u><u>488,519</u></u>	<u><u>226,019</u></u>
COMPONENTS OF ENDING BALANCE					
Reserve Requirement	279,966	259,851	336,841	337,992	226,019
Unreserved Requirement	181,033	0	281,593	150,527	0

\* Does not equal 10% reserve normally retained in this fund.

## DEBT MANAGEMENT FUND

(in thousands)

	<u>1998-1999 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATE</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>\$ 156,547</u>	<u>\$ 208,148</u>	<u>\$ 205,440</u>	<u>\$ 221,449</u>	<u>\$ 221,449</u>
REVENUE					
Transfers from Utility Funds	37,951	16,009	16,009	0	0
Interest Income	<u>10,942</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>48,893</u>	<u>16,009</u>	<u>16,009</u>	<u>0</u>	<u>0</u>
REQUIREMENTS					
Transfer to Electric Utility Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>36,800</u>	<u>36,800</u>
TOTAL REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>36,800</u>	<u>36,800</u>
Excess (Deficiency) of Revenue over Requirements	<u>48,893</u>	<u>16,009</u>	<u>16,009</u>	<u>(36,800)</u>	<u>(36,800)</u>
ENDING BALANCE	<u>\$ 205,440</u>	<u>\$ 224,157</u>	<u>\$ 221,449</u>	<u>\$ 184,649</u>	<u>\$ 184,649</u>

## DRAINAGE UTILITY FUND

	1998-99	1999-2000	1999-2000	2000-01	2000-01
	<u>ACTUAL</u>	<u>AMENDED</u>	<u>ESTIMATED</u>	<u>PROPOSED</u>	<u>APPROVED</u>
BEGINNING BALANCE	2,543,053	1,424,325	1,767,892	2,492,693	2,492,693
REVENUE					
Drainage Fee					
Residential	13,338,025	14,364,178	14,596,403	16,745,627	16,745,627
Commercial/City	6,296,103	6,874,301	7,025,806	6,755,132	6,755,132
Storm Sewer Discharge Permits	99,830	119,990	119,990	122,390	122,390
Underground Storage Permits	29,923	110,000	110,000	30,000	30,000
Development Fees	749,517	696,210	696,210	690,000	690,000
Monitoring and Maintenance	29,900	30,000	30,000	30,000	30,000
Maple Run	62,016	60,000	60,000	60,000	60,000
Interest Income	1,094,859	1,100,000	1,269,006	1,275,000	1,275,000
Payroll Accrual		353,616	350,699	0	0
Property sales	59,085	15,000	27,658	30,000	30,000
Miscellaneous	26,492	12,000	16,904	12,000	12,000
TOTAL REVENUE	<u>21,785,750</u>	<u>23,735,295</u>	<u>24,302,676</u>	<u>25,750,149</u>	<u>25,750,149</u>
TRANSFERS IN					
Transfer in from General Fund	298,504	298,504	298,504	298,504	298,504
TOTAL TRANSFERS IN	<u>298,504</u>	<u>298,504</u>	<u>298,504</u>	<u>298,504</u>	<u>298,504</u>
TOTAL AVAILABLE FUNDS	<u>22,084,254</u>	<u>24,033,799</u>	<u>24,601,180</u>	<u>26,048,653</u>	<u>26,048,653</u>
OPERATING REQUIREMENTS					
Environmental Review and Inspection	2,026,598	2,917,672	2,689,007	3,072,685	3,155,917
Water Quality Protection	4,083,887	4,520,012	4,246,565	4,694,452	4,792,144
Infrastructure and Waterway Maintenance	5,767,784	5,859,602	5,778,270	6,219,896	6,301,106
Flood Control	1,056,392	1,509,947	1,462,870	1,353,263	1,390,707
Erosion Control	283,669	418,029	396,551	441,285	457,287
Master Planning	192,388	242,989	245,673	179,540	184,288
Support Services	717,246	1,229,105	1,586,222	2,584,398	2,616,391
TOTAL OPERATING REQUIREMENTS	<u>14,127,964</u>	<u>16,697,356</u>	<u>16,405,158</u>	<u>18,545,519</u>	<u>18,897,840</u>
OTHER OPERATING REQUIREMENTS					
Information Systems Support	88,657	95,106	95,106	138,146	138,146
Bad Debt	424,234	309,824	309,824	334,782	334,782
Maple Run Settlement	213,529	160,248	160,248	138,000	138,000
One Texas Center Move	0	230,000	230,000	0	0
Transfer to AE - Greenbuilder Program	19,817	19,817	19,817	19,817	19,817
Wage Adjustment	0	0	0	315,706	0
Hazardous Materials Response	201,016	222,515	222,515	222,515	222,515
UWO Law Water Quality	66,000	66,000	66,000	66,000	66,000
PARD Flood Control	64,151	84,000	84,000	84,000	84,000
UCSO Billing Support & LIS Upgrade	241,996	363,085	363,085	467,218	467,218
TOTAL OTHER OPERATING REQUIREMENTS	<u>1,319,400</u>	<u>1,550,595</u>	<u>1,550,595</u>	<u>1,786,184</u>	<u>1,470,478</u>
TOTAL EXPENSES	<u>15,447,364</u>	<u>18,247,951</u>	<u>17,955,753</u>	<u>20,331,703</u>	<u>20,368,318</u>

## DRAINAGE UTILITY FUND

	1998-99	1999-2000	1999-2000	2000-01	2000-01
	<u>ACTUAL</u>	<u>AMENDED</u>	<u>ESTIMATED</u>	<u>PROPOSED</u>	<u>APPROVED</u>
<b>TRANSFERS OUT</b>					
G.O. Debt Service	138,103	144,117	144,117	150,022	150,022
UWO Local Control Structural Match/CIP	435,103	450,724	450,724	450,724	450,724
Environmental Remediation Fund	75,000	75,000	75,000	100,000	100,000
Other Enterprise CIP	3,912,000	1,675,000	1,675,000	2,424,000	2,424,000
Transfer to BCCP	400,802	413,098	413,098	470,015	470,015
Transfer to Sustainability Fund	0	0	0	267,801	267,801
Transfer to Fleet	56,900	0	0	0	0
Transfer to Radio	2,900	0	0	0	0
<b>TOTAL TRANSFERS OUT</b>	<u>5,020,808</u>	<u>2,757,939</u>	<u>2,757,939</u>	<u>3,862,562</u>	<u>3,862,562</u>
<b>OTHER REQUIREMENTS</b>					
Administrative Support - City wide	842,535	897,870	897,870	1,191,937	1,191,937
Infrastructure Support Services	1,624,273	1,695,049	1,695,049	1,594,040	1,594,040
Workers' Compensation	38,243	60,352	60,352	87,933	87,933
Liability Reserve Fund	24,000	33,000	33,000	21,000	21,000
27th Pay-Period	0	390,447	434,016	0	0
Accrued Payroll	58,592	42,400	42,400	50,000	50,000
<b>TOTAL OTHER REQUIREMENTS</b>	<u>2,587,643</u>	<u>3,119,118</u>	<u>3,162,687</u>	<u>2,944,910</u>	<u>2,944,910</u>
<b>TOTAL REQUIREMENTS</b>	<u>23,055,815</u>	<u>24,125,008</u>	<u>23,876,379</u>	<u>27,139,175</u>	<u>27,175,790</u>
<b>EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS</b>	<u>(971,561)</u>	<u>(91,209)</u>	<u>724,801</u>	<u>(1,090,522)</u>	<u>(1,127,137)</u>
<b>ADJUSTMENT TO GAAP</b>	<u>196,400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>ENDING BALANCE</b>	<u>1,767,892</u>	<u>1,333,116</u>	<u>2,492,693</u>	<u>1,402,171</u>	<u>1,365,556</u>

The actual 1997-98 ending balance and the estimated beginning balance for 1998-99 do not include the GASB 31 recognized but unrealized gain on investments in the amount of \$112,691.

## ECONOMIC DEVELOPMENT FUND

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUNDING SOURCES					
Austin Energy	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,239,000</u>	<u>4,239,000</u>
TOTAL FUNDING SOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,239,000</u>	<u>4,239,000</u>
OPERATING REQUIREMENTS					
Redevelopment Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,903,545</u>	<u>2,933,383</u>
TOTAL OPERATING REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,903,545</u>	<u>2,933,383</u>
TRANSFERS/OTHER REQUIREMENTS					
Utility Relocation costs and other	0	0	0	539,000	539,000
Smart Development Review Pilot Project	0	0	0	62,000	62,000
Legal services	0	0	0	704,617	704,617
Compensation Adjustment	0	0	0	17,715	0
Employee Incentive Package	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,123</u>	<u>0</u>
TOTAL TRANSFERS/OTHER REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,335,455</u>	<u>1,305,617</u>
TOTAL REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,239,000</u>	<u>4,239,000</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

## EMS TRAVIS COUNTY REIMBURSED FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	\$0	\$0	\$0	\$0	\$0
REVENUES					
Travis County Reimbursement	0	3,252,781	3,052,216	6,030,912	6,030,912
TOTAL REVENUE	0	3,252,781	3,052,216	6,030,912	6,030,912
TOTAL AVAILABLE FUNDS	0	3,252,781	3,052,216	6,030,912	6,030,912
EXPENDITURES					
Operations	0	2,931,405	2,689,708	5,301,056	5,417,760
Support Services	0	42,917	71,371	245,339	247,663
Training and Education	0	278,459	291,137	350,605	358,489
TOTAL EXPENDITURES	0	3,252,781	3,052,216	5,897,000	6,023,912
OTHER REQUIREMENTS					
Liability Reserve	0	0	0	0	0
Worker's Compensation	0	0	0	0	0
Accrued Payroll	0	0	0	7,000	7,000
Compensation Adjustment	0	0	0	126,912	0
TOTAL OTHER REQUIREMENTS	0	0	0	133,912	7,000
TOTAL REQUIREMENTS	0	3,252,781	3,052,216	6,030,912	6,030,912
Adjustment to GAAP	0	0	0	0	0
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	0	0	0	0	0
ENDING BALANCE	0	0	0	0	0

## EMPLOYEE BENEFITS FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	4,263,274	2,804,174	2,628,666	406,647	406,647
REVENUE:					
City Contributions	26,998,812	30,862,398	30,862,399	43,044,135	44,591,748
Employee Medical	8,438,029	10,666,700	10,044,000	11,220,394	11,682,064
Employee Life	1,117,906	1,217,700	1,163,048	1,109,918	1,174,001
Employee Dental	1,465,310	1,562,400	1,582,702	1,560,725	1,619,635
Employee Long Term Disability	1,079,847	1,172,000	1,204,693	1,213,490	1,281,330
Employee Prepaid Legal	107,385	122,400	157,285	168,192	194,475
Retiree Medical Contribution	2,545,868	3,785,100	3,324,636	4,468,927	4,611,207
Retiree Dental Contributions	307,386	323,200	368,115	376,800	403,200
Cobra Contributions	365,225	416,000	383,353	377,391	379,806
Miscellaneous Revenue	395,556	0	0	0	0
Transfer from General Fund	0	500,000	500,000	0	0
TOTAL REVENUE	<u>42,821,324</u>	<u>50,627,898</u>	<u>49,590,231</u>	<u>63,539,972</u>	<u>65,937,466</u>
REQUIREMENTS:					
City Medical Plan	17,449,664	18,512,456	20,190,490	22,682,663	23,520,083
Prescriptions City Plan	3,470,818	4,101,800	4,173,628	5,008,928	5,195,401
Dental Claims	2,543,425	2,666,900	2,785,794	2,887,373	2,993,664
Dental Premiums - Retirees	309,089	323,600	370,720	378,336	404,760
Prudential Premiums	1,621,995	2,251,800	1,392,759	330,036	1,258,751
PCA Premiums	660,755	12,791,800	12,150,077	3,213,961	3,233,434
Amil Premiums	10,484,131	1,065,100	1,308,760	14,917,035	15,975,749
Blue Cross Blue Shield - Retirees	1,612,105	409,000	1,581,897	1,937,272	1,916,579
Alternative to Blue Shield	0	1,455,300	0	0	0
Retiree Medical Over 65	0	0	477,787	1,570,460	204,980
Basic Life Insurance & AD&D	342,227	347,200	329,582	323,832	337,788
Life Insurance - Supp. & Dependent	1,086,300	1,170,200	1,104,844	1,109,918	1,174,001
Stop Loss Premiums - Health	450,803	500,900	521,059	760,405	968,341
Long Term Disability Premiums	1,081,456	1,126,300	1,163,235	1,213,490	1,281,330
Short Term Disability Premiums	369,711	325,900	351,377	367,335	385,831
Employee Assistance Program	150,187	140,400	145,929	145,344	154,284
Wellness Program	153,105	200,000	150,000	200,000	200,000
Child Care	75,425	600,000	600,000	600,000	600,000
Unemployment	176,680	300,000	174,543	200,000	200,000
Prepaid Legal	107,267	122,400	157,293	168,192	194,475
Administration and Other Fees	2,312,475	2,867,800	2,682,476	2,947,861	3,046,764
TOTAL REQUIREMENTS	<u>44,457,618</u>	<u>51,278,856</u>	<u>51,812,250</u>	<u>60,962,441</u>	<u>63,246,215</u>
EXCESS (DEFICIENCY) OF REVENUES IN OVER TOTAL REQUIREMENTS	<u>(1,636,294)</u>	<u>(650,958)</u>	<u>(2,222,019)</u>	<u>2,577,531</u>	<u>2,691,251</u>
CLAIMS RESERVE	<u>2,094,174</u>	<u>2,153,216</u>	<u>2,153,216</u>	<u>2,984,178</u>	<u>3,097,898</u>
Adjustments to GAAP	<u>1,686</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>534,492</u>	<u>0</u>	<u>(1,746,569)</u>	<u>0</u>	<u>0</u>

## ENVIRONMENTAL REMEDIATION FUND

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>457,324</u>	<u>575,324</u>	<u>639,720</u>	<u>682,720</u>	<u>682,720</u>
FUNDING SOURCES					
Transfer from Water and Wastewater	75,000	75,000	75,000	100,000	100,000
Transfer from Solid Waste Services	75,000	75,000	75,000	1,750,000	1,750,000
Transfer from Watershed Management	75,000	75,000	75,000	100,000	100,000
Investment Interest	31,827	18,000	18,000	20,000	20,000
TOTAL FUNDING SOURCES	<u>256,827</u>	<u>243,000</u>	<u>243,000</u>	<u>1,970,000</u>	<u>1,970,000</u>
REQUIREMENTS					
Transfer to Solid Waste Services	75,000	150,000	150,000	868,000	868,000
Capital Budget					
Spills Response	0	50,000	50,000	50,000	50,000
TOTAL REQUIREMENTS	<u>75,000</u>	<u>200,000</u>	<u>200,000</u>	<u>918,000</u>	<u>918,000</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>181,827</u>	<u>43,000</u>	<u>43,000</u>	<u>1,052,000</u>	<u>1,052,000</u>
ADJUSTMENT TO GAAP	<u>569</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>639,720</u></u>	<u><u>618,324</u></u>	<u><u>682,720</u></u>	<u><u>1,734,720</u></u>	<u><u>1,734,720</u></u>

## FEDERALLY QUALIFIED HEALTH CENTER FUND SUMMARY

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	940,263	509,493	1,035,052	692,953	692,953
REVENUE					
Medicare	940,371	995,496	995,496	1,025,361	1,025,361
Medicaid	3,189,819	2,922,394	2,922,394	2,949,216	2,949,216
CHIP	0	0	0	239,797	239,797
Patient Fees/Other	1,213,798	1,332,337	1,441,332	1,513,399	1,513,399
Title XX Family Planning	363,683	295,374	295,374	295,374	295,374
Title V Maternal/Child Health	258,621	245,000	292,625	265,000	265,000
Payroll Accrual	0	424,837	424,837	0	0
TOTAL REVENUE	<u>5,966,292</u>	<u>6,215,438</u>	<u>6,372,058</u>	<u>6,288,147</u>	<u>6,288,147</u>
TRANSFERS IN					
Hospital Fund	6,652,410	7,772,572	7,772,572	7,094,444	7,194,444
TOTAL TRANSFERS IN	<u>6,652,410</u>	<u>7,772,572</u>	<u>7,772,572</u>	<u>7,094,444</u>	<u>7,194,444</u>
OTHER FUNDING					
MAP Support	1,938,765	2,368,187	2,132,020	2,163,827	2,163,827
General Fund Support	542,034	0	0	0	0
TOTAL OTHER FUNDING	<u>2,480,799</u>	<u>2,368,187</u>	<u>2,132,020</u>	<u>2,163,827</u>	<u>2,163,827</u>
TOTAL FUNDS AVAILABLE	<u>15,099,501</u>	<u>16,356,197</u>	<u>16,276,650</u>	<u>15,546,418</u>	<u>15,646,418</u>
OPERATING EXPENSES					
Primary Care	12,921,064	13,958,040	14,168,534	12,446,575	12,964,114
Support Services	680,056	819,349	416,029	1,836,825	1,860,235
TOTAL OPERATING EXPENSES	<u>13,601,120</u>	<u>14,777,389</u>	<u>14,584,563</u>	<u>14,283,400</u>	<u>14,824,349</u>
TRANSFERS OUT					
Debt Service	104,594	52,419	52,419	0	0
TOTAL TRANSFERS OUT	<u>104,594</u>	<u>52,419</u>	<u>52,419</u>	<u>0</u>	<u>0</u>
OTHER REQUIREMENTS					
Compensation Adjustment	0	0	0	303,592	0
Accrued Payroll	108,431	51,000	51,000	51,000	51,000
27th Payroll	0	437,821	437,821	0	0
Administrative Support	1,162,370	1,486,946	1,486,946	0	0
Liability Reserve	6,000	6,000	6,000	7,000	7,000
TOTAL OTHER REQUIREMENTS	<u>1,276,801</u>	<u>1,981,767</u>	<u>1,981,767</u>	<u>361,592</u>	<u>58,000</u>
TOTAL REQUIREMENTS	<u>14,982,515</u>	<u>16,811,575</u>	<u>16,618,749</u>	<u>14,644,992</u>	<u>14,882,349</u>
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>116,986</u>	<u>(455,378)</u>	<u>(342,099)</u>	<u>901,426</u>	<u>764,069</u>
Adjustment to GAAP	(22,197)	0	0	0	0
COMPONENTS OF ENDING BALANCE					
Contingency Reserve	0	0	0	250,000	250,000
Unreserved Ending Balance	1,035,052	54,115	692,953	1,594,379	1,457,022
TOTAL ENDING BALANCE (1)	<u>1,035,052</u>	<u>54,115</u>	<u>692,953</u>	<u>1,844,379</u>	<u>1,707,022</u>

(1) The 1998-99 actual ending balance and the beginning balance for 1999-2000 do not include the GASB 31 recognized but unrealized gain on investments in the amount of \$10,374 in 1998 and loss on investments of \$16,321 in 1999.

## FEE WAIVER FUND

	<u>1998-99</u> <u>ACTUAL</u>	<u>1999-2000</u> <u>AMENDED</u>	<u>1999-2000</u> <u>ESTIMATED</u>	<u>2000-01</u> <u>PROPOSED</u>	<u>2000-01</u> <u>APPROVED</u>
BEGINNING BALANCE	<u>7,137</u>	<u>14,587</u>	<u>14,641</u>	<u>22,481</u>	<u>22,481</u>
REVENUE					
Interest Income	<u>504</u>	<u>0</u>	<u>840</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>504</u>	<u>0</u>	<u>840</u>	<u>0</u>	<u>0</u>
TRANSFERS IN					
General Fund	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS IN	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u>0</u>
TOTAL AVAILABLE FUNDS	<u>7,504</u>	<u>7,000</u>	<u>7,840</u>	<u>0</u>	<u>0</u>
EXPENDITURES					
Operating Expense	<u>0</u>	<u>21,587</u>	<u>0</u>	<u>22,481</u>	<u>22,481</u>
TOTAL EXPENDITURES	<u>0</u>	<u>21,587</u>	<u>0</u>	<u>22,481</u>	<u>22,481</u>
TOTAL REQUIREMENTS	<u>0</u>	<u>21,587</u>	<u>0</u>	<u>22,481</u>	<u>22,481</u>
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>7,504</u>	<u>(14,587)</u>	<u>7,840</u>	<u>(22,481)</u>	<u>(22,481)</u>
ENDING BALANCE	<u><u>14,641</u></u>	<u><u>0</u></u>	<u><u>22,481</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

## FLEET MAINTENANCE FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	(863,007)	1,183,181	2,109,721	3,618,505	3,618,505
REVENUE					
Fleet Maintenance Revenue	13,239,139	13,517,310	13,869,427	15,500,000	15,500,000
Interlocal Maintenance Revenue	3,624	0	0	0	0
Fleet Service Fees	39,926	0	0	0	0
Fleet Scrap Sales	2,607	10,000	5,760	4,500	4,500
Auction Revenue	984,423	414,872	344,853	600,000	600,000
Rental Revenue	283,695	318,000	369,230	522,000	522,000
Fuel Surcharge	1,620,308	1,025,000	737,044	5,973,600	5,973,600
Payroll Accrual	0	309,226	309,226	0	0
Interest Earnings	306,531	200,000	501,792	250,000	250,000
TOTAL REVENUE	16,480,253	15,794,408	16,137,332	22,850,100	22,850,100
TRANSFERS IN					
Transfer from General Fund	1,561,062	186,371	186,371	186,371	186,371
Transfer from Austin Energy	210,800	0	0	0	0
Transfer from Wastewater	170,400	0	0	0	0
Transfer from Water	88,000	0	0	0	0
Transfer from Drainage Utility	56,900	0	0	0	0
Transfer from Aviation	8,900	0	0	0	0
Transfer from Convention Center	6,800	0	0	0	0
Transfer from Other Enterprises	3,600	0	0	0	0
Transfer from PECSD	600	0	0	0	0
Transfer from PARD Golf	2,300	0	0	0	0
TOTAL TRANSFERS IN	2,109,362	186,371	186,371	186,371	186,371
TOTAL AVAILABLE FUNDS	18,589,615	15,980,779	16,323,703	23,036,471	23,036,471
EXPENSES					
Business Support Group	1,011,635	1,110,167	969,958	1,642,866	1,679,170
Vehicle Support Services	2,479,390	2,136,038	1,892,198	5,772,210	5,791,860
Service Centers	10,372,431	10,788,121	10,258,628	12,936,342	13,411,394
Year 2 K Fleet and Radio	52,829	0	0	0	0
TOTAL EXPENSES	13,916,285	14,034,326	13,120,784	20,351,418	20,882,424
TRANSFERS OUT					
Transfer to Information Systems Fund	218,208	234,080	234,080	230,246	230,246
Transfer to Workers Compensation Fund	129,671	181,355	181,355	260,765	260,765
Transfer to Environmental Remediation Func	625,000	0	0	0	0
Transfer to Capital budget	0	511,000	511,000	0	0
Transfer to G.O. Debt Service	451,778	376,044	376,044	231,290	231,290
Transfer to Liability Reserve Fund	4,000	22,000	22,000	23,000	23,000
TOTAL TRANSFERS OUT	1,428,657	1,324,479	1,324,479	745,301	745,301

## FLEET MAINTENANCE FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
OTHER REQUIREMENTS					
Capital Lease Obligation	0	25,330	25,330	0	0
Wage and Benefits Package	0	0	0	0	0
Accrued Payroll	(19,562)	35,100	35,100	36,000	36,000
Auction Proceeds Distribution	0	0	0	0	0
27th Pay-Period		309,226	309,226	0	0
Compensation Adjustment	0	0	0	488,602	0
TOTAL OTHER REQUIREMENTS	(19,562)	369,656	369,656	524,602	36,000
TOTAL REQUIREMENTS	15,325,380	15,728,461	14,814,919	21,621,321	21,663,725
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	3,264,235	252,318	1,508,784	1,415,150	1,372,746
Adjustment to GAAP	(291,507)	0	0	0	0
ENDING BALANCE	2,109,721	1,435,499	3,618,505	5,033,655	4,991,251

## GENERAL OBLIGATION DEBT SERVICE FUND SUMMARY

	ACTUAL 1998-99	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-01	APPROVED 2000-01
BEGINNING BALANCE	7,269,980	7,659,646	7,869,714	9,350,509	9,350,509
REVENUE					
Property Tax Revenue					
Current	60,235,696	63,550,620	63,910,620	67,635,476	67,635,476
Delinquent	439,578	444,859	464,859	445,000	445,000
Penalty and Interest	435,389	403,149	423,149	435,000	435,000
Property Tax Requirement	<u>61,110,663</u>	<u>64,398,628</u>	<u>64,798,628</u>	<u>68,515,476</u>	<u>68,515,476</u>
General Government Revenue					
Development Review and Inspection	100,849	0	0	0	0
Municipal Court	75,738	37,958	37,958	0	0
General Government Revenue	<u>176,587</u>	<u>37,958</u>	<u>37,958</u>	<u>0</u>	<u>0</u>
Interest on Investments	1,858,358	2,109,215	2,275,412	2,056,232	2,056,232
TOTAL REVENUE	<u>63,145,608</u>	<u>66,545,801</u>	<u>67,111,998</u>	<u>70,571,708</u>	<u>70,571,708</u>
TRANSFERS IN					
Austin Energy	223,905	357,386	352,554	425,673	425,673
Aviation	320,758	320,029	319,091	305,667	305,667
BCCP	26,394	13,228	13,228	0	0
Capital Projects (Interest)	840,000	840,000	840,000	840,000	840,000
Convention Center	40,873	65,239	64,357	77,704	77,704
Fleet	451,778	376,044	376,044	231,290	231,290
FQHC	104,594	52,419	52,419	0	0
Golf	797,415	891,565	886,808	895,857	895,857
MUD Surcharge	243,444	180,000	163,004	138,000	138,000
One Texas Center	1,965,725	2,201,975	2,201,975	2,416,538	2,416,538
PARC CIP	0	0	0	69,938	69,938
Solid Waste Services	3,576,178	3,131,712	3,121,306	2,647,269	2,647,269
Support Services	1,483,519	1,629,637	1,629,637	1,298,019	1,298,019
Transportation	134,544	134,531	134,531	134,875	134,875
Utility Customer Service Office	22,815	36,416	35,923	43,374	43,374
Water and Wastewater	2,527,066	2,452,412	2,454,838	2,365,874	2,365,874
Watershed Protection	126,697	144,117	144,117	150,022	150,022
TOTAL TRANSFERS IN	<u>12,885,705</u>	<u>12,826,710</u>	<u>12,789,832</u>	<u>12,040,100</u>	<u>12,040,100</u>
TOTAL REVENUE & TRANSFERS IN	<u>76,031,313</u>	<u>79,372,511</u>	<u>79,901,830</u>	<u>82,611,808</u>	<u>82,611,808</u>
REQUIREMENTS					
Principal	30,489,613	33,480,625	33,255,626	47,643,885	47,643,885
Interest Expense	44,932,402	45,629,518	45,155,409	35,948,222	35,948,222
Other	9,564	10,000	10,000	10,000	10,000
TOTAL REQUIREMENTS	<u>75,431,579</u>	<u>79,120,143</u>	<u>78,421,035</u>	<u>83,602,107</u>	<u>83,602,107</u>
EXCESS/(DEFICIENCY) OF REVENUE AND TRANSFERS OVER REQUIREMENTS	<u>599,734</u>	<u>252,368</u>	<u>1,480,795</u>	<u>(990,299)</u>	<u>(990,299)</u>
ENDING BALANCE	<u>7,869,714</u>	<u>7,912,014</u>	<u>9,350,509</u>	<u>8,360,210</u>	<u>8,360,210</u>

## GOLF ENTERPRISE FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	488,830	470,482	535,640	574,294	574,294
REVENUE					
Golf Fee Revenues	5,231,249	5,758,992	5,906,927	7,051,708	7,051,708
Interest Income	62,479	35,000	100,000	57,000	57,000
Payroll Accrual	0	81,278	65,309	0	0
TOTAL REVENUE	5,293,728	5,875,270	6,072,236	7,108,708	7,108,708
TOTAL AVAILABLE	5,293,728	5,875,270	6,072,236	7,108,708	7,108,708
EXPENSES					
Golf	4,297,288	4,748,518	4,798,689	5,665,865	5,744,942
TOTAL EXPENSES	4,297,288	4,748,518	4,798,689	5,665,865	5,744,942
TRANSFERS OUT					
Transfer to Golf CIP	0	0	0	200,000	200,000
Transfer to GO Debt Service	797,415	891,565	886,808	895,857	895,857
Transfer to Aviation	0	0	0	0	83,363
TOTAL TRANSFERS OUT	797,415	891,565	886,808	1,095,857	1,179,220
OTHER REQUIREMENTS					
Accrued Payroll	25,844	9,700	9,700	11,000	11,000
27th Pay Period	0	85,950	108,434	0	0
Administrative Support	181,132	212,435	212,435	282,157	282,157
Liability Reserve	1,000	1,000	1,000	1,000	1,000
Wage Adjustment	0	0	0	74,228	0
Workers' Compensation	11,735	16,516	16,516	48,352	48,352
TOTAL OTHER REQUIREMENTS	219,711	325,601	348,085	416,737	342,509
TOTAL REQUIREMENTS	5,314,414	5,965,684	6,033,582	7,178,459	7,266,671
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	(20,686)	(90,414)	38,654	(69,751)	(157,963)
Adjustments to GAAP	67,496	0	0	0	0
ENDING BALANCE	535,640	380,068	574,294	504,543	416,331

## GOLF SURCHARGE FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATE</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>639,710</u>	<u>649,710</u>	<u>675,627</u>	<u>591,627</u>	<u>591,627</u>
REVENUE					
Green Fee Revenue	111,864	110,000	110,000	110,000	110,000
Interest Income	<u>34,053</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL REVENUE	<u>145,917</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>
TOTAL AVAILABLE	<u>145,917</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>
TRANSFERS OUT					
Transfer to Capital Budget	<u>110,000</u>	<u>204,000</u>	<u>204,000</u>	<u>150,000</u>	<u>150,000</u>
TOTAL TRANSFERS OUT	<u>110,000</u>	<u>204,000</u>	<u>204,000</u>	<u>150,000</u>	<u>150,000</u>
TOTAL REQUIREMENTS	<u>110,000</u>	<u>204,000</u>	<u>204,000</u>	<u>150,000</u>	<u>150,000</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>35,917</u>	<u>(84,000)</u>	<u>(84,000)</u>	<u>(30,000)</u>	<u>(30,000)</u>
ENDING BALANCE	<u><u>675,627</u></u>	<u><u>565,710</u></u>	<u><u>591,627</u></u>	<u><u>561,627</u></u>	<u><u>561,627</u></u>

## HEALTH AND HUMAN SERVICES DISPROPORTIONATE SHARE FUND

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE (1)	2,025,886	390,435	384,580	0	0
REVENUE					
HHSD Additional Lease Payments-DSH	2,651,888	1,616,070	1,468,102	0	0
Building Rental	105,073	30,854	10,325	0	0
Interest	136,093	25,000	73,871	0	0
TOTAL REVENUE	<u>2,893,054</u>	<u>1,671,924</u>	<u>1,552,298</u>	<u>0</u>	<u>0</u>
OPERATING EXPENSES					
Indigent Health Care	5,194	200,000	200,000	0	0
Support Services	2,550,545	659,000	544,844	0	0
TOTAL OPERATING EXPENSES	<u>2,555,739</u>	<u>859,000</u>	<u>744,844</u>	<u>0</u>	<u>0</u>
TRANSFERS OUT					
Transfer to CIP	1,614,280	300,000	300,000	0	0
Transfer to FQHC	350,000	892,034	892,034	0	0
TOTAL TRANSFERS OUT	<u>1,964,280</u>	<u>1,192,034</u>	<u>1,192,034</u>	<u>0</u>	<u>0</u>
TOTAL REQUIREMENTS	<u>4,520,019</u>	<u>2,051,034</u>	<u>1,936,878</u>	<u>0</u>	<u>0</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>(1,626,965)</u>	<u>(379,110)</u>	<u>(384,580)</u>	<u>0</u>	<u>0</u>
Adjustment to GAAP	<u>(14,341)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>384,580</u></u>	<u><u>11,325</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

(1) The 1998-99 actual ending balance and the beginning balance for 1999-2000 do not include the GASB 31 recognized but unrealized gain on investments in the amount of \$17,242 in 1998 and loss on investments \$25,480 in 1999.

**Health and Human Services/Primary Care  
TRAVIS COUNTY REIMBURSED FUND**

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	192,646	0	983	(19,439)	(19,439)
REVENUE					
Health & Human Services	3,252,921	2,829,882	3,176,949	3,229,072	3,229,072
Primary Care	1,398,204	2,167,362	1,145,076	2,153,464	2,153,464
TOTAL REVENUE	4,651,125	4,997,244	4,322,025	5,382,536	5,382,536
OTHER FUNDING					
Accrued Payroll (GAAP Basis)	0	112,135	0	0	0
Interdept. Reimbursement	19,738	16,609	0	0	0
TOTAL OTHER FUNDING	19,738	128,744	0	0	0
TOTAL FUNDS AVAILABLE	4,670,863	5,125,988	4,322,025	5,382,536	5,382,536
OPERATING EXPENSES					
<b>Health &amp; Human Services</b>					
Animal Services	98,032	96,733	97,633	108,392	108,392
Communicable Diseases	648,080	579,210	600,628	665,618	665,618
Environmental Health	432,253	213,358	178,756	204,918	204,918
Youth Services	199,048	200,686	200,000	200,000	200,000
Targeted Community Health Services	119,205	70,619	74,392	56,572	56,572
Indigent Health Care	1,378,520	1,700,625	1,626,465	1,721,906	1,721,906
Social Services	0	0	21,029	28,039	28,039
Vital Records	24,482	21,454	26,791	26,771	26,771
Support Services	286,742	418,946	371,678	216,856	216,856
Total Health and Human Services	3,186,362	3,301,631	3,197,371	3,229,072	3,229,072
<b>Primary Care</b>					
Primary Care	1,617,084	1,668,167	1,145,076	2,056,192	2,111,461
Support Services	0	0	0	50,092	42,003
Total Primary Care	1,617,084	1,668,167	1,145,076	2,106,284	2,153,464
TOTAL OPERATING EXPENSES	4,803,446	4,969,798	4,342,447	5,335,356	5,382,536
OTHER REQUIREMENTS					
Compensation Adjustment					
Primary Care	0	0	0	47,180	0
Accrued Payroll (GAAP Basis)					
Health and Human Services	(38,385)	4,815	0	0	0
Primary Care	38,385	5,885	0	0	0
27th Pay Period					
Health and Human Services	0	65,470	0	0	0
Primary Care	0	80,020	0	0	0
TOTAL OTHER REQUIREMENTS	0	156,190	0	47,180	0
TOTAL REQUIREMENTS	4,803,446	5,125,988	4,342,447	5,382,536	5,382,536
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	(132,583)	0	(20,422)	0	0
Adjustment to GAAP	(59,080)	0	0	0	0
ENDING BALANCE	983	0	(19,439)	(19,439)	(19,439)

## HOSPITAL FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	22,142,101	32,320,208	33,201,599	31,833,738	31,833,738
REVENUE					
Seton Lease Payments	1,864,764	1,864,764	1,864,764	1,864,764	1,864,764
Additional Lease Payments-DSH	7,657,335	6,496,643	4,239,144	6,282,200	6,282,200
Tobacco Settlement	8,180,221	1,023,522	1,806,124	1,393,188	1,393,188
Interest Income	1,530,943	1,615,603	1,615,603	1,510,603	1,510,603
Payroll Accrual	0	21,831	14,314	0	0
Other Revenue	240,507	238,470	238,470	238,470	238,470
TOTAL REVENUE	<u>19,473,770</u>	<u>11,260,833</u>	<u>9,778,419</u>	<u>11,289,225</u>	<u>11,289,225</u>
EXPENSES					
Operating expenses	2,832,109	3,431,381	3,431,381	3,576,430	3,577,642
Capital outlay	0	30,000	30,000	0	0
TOTAL EXPENSES	<u>2,832,109</u>	<u>3,461,381</u>	<u>3,461,381</u>	<u>3,576,430</u>	<u>3,577,642</u>
TRANSFERS OUT					
Transfer to FQHC	6,302,410	6,880,538	6,880,538	7,094,444	7,194,444
Transfer to CIP	0	300,000	300,000	0	0
TOTAL TRANSFERS OUT	<u>6,302,410</u>	<u>7,180,538</u>	<u>7,180,538</u>	<u>7,094,444</u>	<u>7,194,444</u>
OTHER REQUIREMENTS					
Accrued Payroll	(16,249)	2,200	2,200	3,000	3,000
27th Pay Period	0	15,836	2,161	0	0
Compensation Adjustment	0	0	0	1,212	0
Internal Escrow	0	5,000,000	0	0	0
External Escrow	0	2,500,000	500,000	0	0
TOTAL OTHER REQUIREMENTS	<u>(16,249)</u>	<u>7,518,036</u>	<u>504,361</u>	<u>4,212</u>	<u>3,000</u>
TOTAL REQUIREMENTS	<u>9,118,270</u>	<u>18,159,955</u>	<u>11,146,280</u>	<u>10,675,086</u>	<u>10,775,086</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>10,355,500</u>	<u>(6,899,122)</u>	<u>(1,367,861)</u>	<u>614,139</u>	<u>514,139</u>
Adjustment to GAAP	703,998	0	0	0	0
ENDING BALANCE	<u><u>33,201,599</u></u>	<u><u>25,421,086</u></u>	<u><u>31,833,738</u></u>	<u><u>32,447,877</u></u>	<u><u>32,347,877</u></u>
Components of Ending Balance					
Reserved for Internal Escrow	5,000,000	0	5,000,000	0	0
Reserved for External Escrow	2,500,000	0	2,000,000	0	0
Reserved for Discontinued Operations	2,000,000	2,000,000	2,000,000	1,000,000	1,000,000
Unreserved	23,701,599	23,421,086	22,833,738	31,447,877	31,347,877
ENDING BALANCE	<u><u>33,201,599</u></u>	<u><u>25,421,086</u></u>	<u><u>31,833,738</u></u>	<u><u>32,447,877</u></u>	<u><u>32,347,877</u></u>

## HOTEL/MOTEL FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>0</u>	<u>250,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUE					
Penalties & Interest	25,269	25,000	25,000	50,000	50,000
Hotel/Motel Taxes	19,572,335	20,391,178	22,433,819	22,482,778	22,482,778
Hotel/Motel Taxes-2 cent increase	5,014,509	5,786,822	6,291,181	6,392,222	6,392,222
TOTAL REVENUE	<u>24,612,113</u>	<u>26,203,000</u>	<u>28,750,000</u>	<u>28,925,000</u>	<u>28,925,000</u>
TRANSFERS OUT					
Tourism and Promotion Fund	4,199,494	4,228,895	4,652,790	4,667,504	4,667,504
Convention Center Tax Fund	12,598,455	13,121,115	14,437,616	14,485,357	14,485,357
Cultural Arts Fund	2,799,655	3,060,613	3,368,413	3,379,917	3,379,917
Venue Project Fund	5,014,509	5,792,378	6,291,181	6,392,222	6,392,222
TOTAL REQUIREMENTS	<u>24,612,113</u>	<u>26,203,000</u>	<u>28,750,000</u>	<u>28,925,000</u>	<u>28,925,000</u>
EXCESS (DEFICIENCY) OF REVENUE OVER TOTAL REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>0</u>	<u>250,000</u>	<u>0</u>	<u>0</u>	<u>0</u>

## HOTEL TAX REVENUE BOND REDEMPTION FUND SUMMARY

	ACTUAL 1998-99	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-01	APPROVED 2000-01
BEGINNING BALANCE	2,381,895	3,917,141	4,322,977	5,064,265	5,064,265
REVENUE					
Interest Income	9,579	0	76,350	52,491	52,491
Closing Cost Refund	0	0	126,045	0	0
Convention Center Revenue Bond					
Redemption Fund excess ending bala	267,940	0		0	0
Accrued Interest Received	450,409	0	0	0	0
TOTAL REVENUE	<u>727,928</u>	<u>0</u>	<u>202,395</u>	<u>52,491</u>	<u>52,491</u>
TRANSFERS IN					
Convention Center Tax Fund	6,406,867	6,757,840	6,798,090	6,817,549	6,817,549
Venue Fund	1,147,197	6,325,765	5,912,061	7,497,633	7,497,633
TOTAL TRANSFERS IN	<u>7,554,064</u>	<u>13,083,605</u>	<u>12,710,151</u>	<u>14,315,182</u>	<u>14,315,182</u>
TOTAL REVENUE AND TRANSFERS IN	<u>8,281,992</u>	<u>13,083,605</u>	<u>12,912,546</u>	<u>14,367,673</u>	<u>14,367,673</u>
REQUIREMENTS					
Principal	1,960,000	2,670,000	2,670,000	2,945,000	2,945,000
Interest Expense	4,377,807	9,441,321	9,499,172	11,346,301	11,346,301
Other	3,103	1,000	2,086	3,050	3,050
TOTAL REQUIREMENTS	<u>6,340,910</u>	<u>12,112,321</u>	<u>12,171,258</u>	<u>14,294,351</u>	<u>14,294,351</u>
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	<u>1,941,082</u>	<u>971,284</u>	<u>741,288</u>	<u>73,322</u>	<u>73,322</u>
ENDING BALANCE	<u>4,322,977</u>	<u>4,888,425</u>	<u>5,064,265</u>	<u>5,137,587</u>	<u>5,137,587</u>

## HUD SECTION 108 LOANS DEBT SERVICE FUND SUMMARY

	ACTUAL 1998-99	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-01	APPROVED 2000-01
BEGINNING BALANCE	0	0	1	0	0
REVENUE					
CDBG	187,765	903,760	392,332	838,614	838,614
General Fund	187,764	361,970	361,970	362,464	362,464
TOTAL REVENUE	<u>375,529</u>	<u>1,265,730</u>	<u>754,303</u>	<u>1,201,078</u>	<u>1,201,078</u>
TOTAL REVENUE AND TRANSFERS	<u>375,529</u>	<u>1,265,730</u>	<u>754,303</u>	<u>1,201,078</u>	<u>1,201,078</u>
REQUIREMENTS					
Principal	255,000	811,790	300,000	480,000	480,000
Interest Expense	120,529	453,941	454,303	721,078	721,078
Other	0	0	0	0	0
TOTAL REQUIREMENTS	<u>375,529</u>	<u>1,265,731</u>	<u>754,303</u>	<u>1,201,078</u>	<u>1,201,078</u>
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	<u>1</u>	<u>(1)</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>1</u>	<u>(1)</u>	<u>0</u>	<u>0</u>	<u>0</u>

## INFORMATION SYSTEMS FUND SUMMARY

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	(68,949)	8,230	49	241,942	241,942
REVENUE:					
Payroll Accrual	0	365,304	379,902	0	0
Interest Income	137,509	140,000	280,000	280,000	280,000
TOTAL REVENUE	<u>137,509</u>	<u>505,304</u>	<u>659,902</u>	<u>280,000</u>	<u>280,000</u>
TRANSFERS IN:					
Transfer from General Fund	9,264,520	9,575,591	9,575,591	12,690,548	12,728,484
Transfer from Enterprise Funds	6,850,500	7,348,801	7,348,801	6,406,704	6,406,704
Total Transfers In	<u>16,115,020</u>	<u>16,924,392</u>	<u>16,924,392</u>	<u>19,097,252</u>	<u>19,135,188</u>
TOTAL FUNDS AVAILABLE	<u>16,252,529</u>	<u>17,429,696</u>	<u>17,584,294</u>	<u>19,377,252</u>	<u>19,415,188</u>
EXPENDITURES					
Networks and Operations	8,584,427	8,339,922	8,567,589	9,307,188	9,454,753
Enterprise Applications	3,261,448	2,160,591	2,304,844	2,344,659	2,429,497
Infrastructure Planning and Engineerin	1,642,405	2,341,801	2,352,528	2,965,324	3,044,564
Support Services	1,506,347	2,585,799	2,203,152	2,925,728	2,955,382
City Switchboard	92,819	0	0	0	0
LIS Systems Support	306,433	0	0	0	0
TOTAL EXPENDITURES	<u>15,393,878</u>	<u>15,428,113</u>	<u>15,428,113</u>	<u>17,542,899</u>	<u>17,884,196</u>
TRANSFERS OUT					
GO Debt Service Fund	1,328,304	1,487,586	1,487,586	1,157,027	1,157,027
TOTAL TRANSFERS OUT	<u>1,328,304</u>	<u>1,487,586</u>	<u>1,487,586</u>	<u>1,157,027</u>	<u>1,157,027</u>
OTHER REQUIREMENTS					
Liability Reserve	6,000	3,000	3,000	4,000	4,000
Workers' Compensation	0	0	0	62,147	62,147
27th Pay Period	0	372,125	379,902	0	0
Accrued Payroll	179,008	43,800	43,800	46,000	46,000
General Wage & Benefits Package/PF	0	0	0	303,361	0
TOTAL OTHER REQUIREMENTS	<u>185,008</u>	<u>418,925</u>	<u>426,702</u>	<u>415,508</u>	<u>112,147</u>
TOTAL REQUIREMENTS	<u>16,907,190</u>	<u>17,334,624</u>	<u>17,342,401</u>	<u>19,115,434</u>	<u>19,153,370</u>
EXCESS (DEFICIT) OF REVENUE OVER REQUIREMENTS	<u>(654,661)</u>	<u>95,072</u>	<u>241,893</u>	<u>261,818</u>	<u>261,818</u>
Adjustments to GAAP	<u>723,659</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>49</u></u>	<u><u>103,302</u></u>	<u><u>241,942</u></u>	<u><u>503,760</u></u>	<u><u>503,760</u></u>

## INFRASTRUCTURE SUPPORT SERVICES FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	544,238	856,576	856,576	785,449	785,449
REVENUE					
Interest income	76,197	50,000	62,158	70,000	70,000
Miscellaneous revenue	2,715	5,000	0	5,000	5,000
Overhead Recovery (grants)	94,863	49,554	49,554	49,554	49,554
Drainage Utility Fund	1,624,273	1,695,049	1,695,049	1,594,040	1,594,040
Transportation Fund	716,470	772,248	772,248	790,236	790,236
Child Safety Fund	67,135	73,962	73,962	71,709	71,709
Water & Wastewater Utility	87,523	135,014	135,014	135,014	135,014
Capital Projects Management Fund	1,016,039	1,119,771	1,119,771	1,227,111	1,227,111
Electric Utility	453,040	500,619	500,619	400,619	400,619
Solid Waste Services	17,471	27,167	27,167	27,167	27,167
Aviation	17,471	27,167	27,167	27,167	27,167
Housing	0	27,167	27,167	27,167	27,167
Performance Contracting Fund	380,539	0	0	0	0
CAPCO Funding	87,783	229,406	229,406	70,406	70,406
Payroll Accrual	0	223,656	208,782	0	0
TOTAL REVENUE	4,641,519	4,935,780	4,928,064	4,495,190	4,495,190
TRANSFERS IN					
General Fund	3,168,027	3,648,940	3,648,940	3,602,018	3,625,983
TOTAL TRANSFERS IN	3,168,027	3,648,940	3,648,940	3,602,018	3,625,983
TOTAL AVAILABLE FUNDS	7,809,546	8,584,720	8,577,004	8,097,208	8,121,173
EXPENDITURES					
Administrative Services	992,921	1,062,440	1,062,440	752,543	775,696
Financial Services	1,216,494	1,195,281	1,115,281	1,260,491	1,302,786
Support Services	1,395,451	1,792,472	1,792,472	1,704,601	1,724,928
Technical Services	3,834,053	4,532,511	4,412,511	4,573,723	4,699,944
TOTAL EXPENDITURES	7,438,919	8,582,704	8,382,704	8,291,358	8,503,354
OTHER REQUIREMENTS					
Liability Reserve	3,000	3,000	3,000	3,000	3,000
Administrative Support	55,144	0	0	0	0
Workers Compensation	595	3,855	3,855	11,818	11,818
Compensation Adjustment	0	0	0	141,449	0
Accrued Payroll	12,171	26,800	26,800	28,000	28,000
27th Pay-Period		241,966	231,772	0	0
Wage Adjustment				46,582	0
TOTAL OTHER REQUIREMENTS	70,910	275,621	265,427	230,849	42,818
TOTAL REQUIREMENTS	7,509,829	8,858,325	8,648,131	8,522,207	8,546,172
EXCESS (DEFICIT) OF REVENUE OVER REQUIREMENTS	299,717	(273,605)	(71,127)	(424,999)	(424,999)
Adjustment to GAAP	18,971	0	0	0	
ENDING BALANCE	862,926	582,971	785,449	360,450	360,450

## LIABILITY RESERVE FUND SUMMARY

	<u>1998-99</u> <u>ACTUAL</u>	<u>1999-2000</u> <u>AMENDED</u>	<u>1999-2000</u> <u>ESTIMATED</u>	<u>2000-01</u> <u>PROPOSED</u>	<u>2000-01</u> <u>APPROVED</u>
BEGINNING BALANCE	(545,784)	(1,878,184)	(720,775)	(479,775)	(479,775)
REVENUE:					
General Fund	3,000,000	2,500,000	2,500,000	2,500,000	2,500,000
Support Services Fund	250,000	172,000	172,000	160,000	160,000
Aviation	0	18,000	18,000	50,000	50,000
Convention Center	0	0	0	9,000	9,000
Drainage	24,000	33,000	33,000	21,000	21,000
Electric	26,000	600,000	600,000	260,000	260,000
PARD - Golf	1,000	1,000	1,000	1,000	1,000
PARD - Recreation	1,000	1,000	1,000	1,000	1,000
Solid Waste Services	169,000	174,000	174,000	197,000	197,000
Transportation	4,000	4,000	4,000	4,000	4,000
Water	140,000	177,000	177,000	285,000	285,000
Wastewater	260,000	247,000	247,000	460,000	460,000
Fleet Maintenance	4,000	22,000	22,000	23,000	23,000
Radio	600	1,000	1,000	1,000	1,000
Info Systems	6,000	3,000	3,000	4,000	4,000
PECSD	0	7,000	7,000	0	0
FQHC	6,000	6,000	6,000	7,000	7,000
ISS	3,000	3,000	3,000	3,000	3,000
PW CIP Mgmt	4,000	4,000	4,000	4,000	4,000
Housing	0	1,000	1,000	10,000	10,000
Claims Settlements	290,000	0	0	0	0
TOTAL REVENUES	<u>4,188,600</u>	<u>3,974,000</u>	<u>3,974,000</u>	<u>4,000,000</u>	<u>4,000,000</u>
REQUIREMENTS:					
Claims	<u>4,491,834</u>	<u>3,733,000</u>	<u>3,733,000</u>	<u>4,300,000</u>	<u>4,300,000</u>
TOTAL REQUIREMENTS	<u>4,491,834</u>	<u>3,733,000</u>	<u>3,733,000</u>	<u>4,300,000</u>	<u>4,300,000</u>
EXCESS (DEFICIENCY) OF REVENUES IN OVER TOTAL REQUIREMENTS	<u>(303,234)</u>	<u>241,000</u>	<u>241,000</u>	<u>(300,000)</u>	<u>(300,000)</u>
Adjustment to GAAP	<u>128,243</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>(720,775)</u></u>	<u><u>(1,637,184)</u></u>	<u><u>(479,775)</u></u>	<u><u>(779,775)</u></u>	<u><u>(779,775)</u></u>

## MUELLER AIRPORT DISPOSITION FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>(3,652,542)</u>	<u>(3,652,542)</u>	<u>(4,572,435)</u>	<u>(4,572,435)</u>	<u>(4,572,435)</u>
TRANSFERS IN					
Transfers from Airport Capital Fund	<u>248,007</u>	<u>6,796,000</u>	<u>1,204,239</u>	<u>5,484,470</u>	<u>5,484,470</u>
TOTAL AVAILABLE FUNDS	<u>248,007</u>	<u>6,796,000</u>	<u>1,204,239</u>	<u>5,484,470</u>	<u>5,484,470</u>
EXPENSES					
Operating Expenses	<u>277,156</u>	<u>6,796,000</u>	<u>1,204,239</u>	<u>5,484,470</u>	<u>5,484,470</u>
TOTAL EXPENSES	<u>277,156</u>	<u>6,796,000</u>	<u>1,204,239</u>	<u>5,484,470</u>	<u>5,484,470</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL EXPENSES	<u>(29,149)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Adjustment to GAAP	<u>(890,744)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>(4,572,435)</u></u>	<u><u>(3,652,542)</u></u>	<u><u>(4,572,435)</u></u>	<u><u>(4,572,435)</u></u>	<u><u>(4,572,435)</u></u>

## MUNICIPAL COURT BUILDING SECURITY FUND

	1998-1999 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	<u>\$121,706</u>	<u>\$177,372</u>	<u>\$184,537</u>	<u>\$77,671</u>	<u>\$77,671</u>
REVENUES					
Court Special Expense Fees	415,380	458,843	432,330	438,790	438,790
Investment Interest	8,944	10,900	9,500	9,500	9,500
27th Pay Period	<u>0</u>	<u>6,657</u>	<u>6,657</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>424,324</u>	<u>476,400</u>	<u>448,487</u>	<u>448,290</u>	<u>448,290</u>
EXPENSES					
Security	<u>359,229</u>	<u>555,353</u>	<u>548,556</u>	<u>438,440</u>	<u>438,883</u>
TOTAL EXPENSES	<u>359,229</u>	<u>555,353</u>	<u>548,556</u>	<u>438,440</u>	<u>438,883</u>
OTHER REQUIREMENTS					
Accrued Payroll	2,889	800	800	0	0
27th Pay Period	<u>0</u>	<u>5,997</u>	<u>5,997</u>	<u>0</u>	<u>0</u>
TOTAL OTHER REQUIREMENTS	<u>2,889</u>	<u>6,797</u>	<u>6,797</u>	<u>0</u>	<u>0</u>
TOTAL REQUIREMENTS	<u>362,118</u>	<u>562,150</u>	<u>555,353</u>	<u>438,440</u>	<u>438,883</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>62,206</u>	<u>(85,750)</u>	<u>(106,866)</u>	<u>9,850</u>	<u>9,407</u>
Adjustment to GAAP	<u>625</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>184,537</u></u>	<u><u>91,622</u></u>	<u><u>77,671</u></u>	<u><u>87,521</u></u>	<u><u>87,078</u></u>

## MUNICIPAL COURT TECHNOLOGY FUND

	<u>1998-1999 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-2001 APPROVED</u>
BEGINNING BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$11,155</u>	<u>\$96,843</u>	<u>\$96,843</u>
REVENUES					
Court Special Expense Fees	<u>11,155</u>	<u>0</u>	<u>441,830</u>	<u>442,864</u>	<u>442,864</u>
TOTAL REVENUE	<u>11,155</u>	<u>0</u>	<u>441,830</u>	<u>442,864</u>	<u>442,864</u>
EXPENSES					
Phase Two Electronic Ticket Writer	0	0	158,250	0	0
Boot & Tow Document Imaging	0	0	197,894	0	0
Automated Call Management System	0	0	0	175,000	175,000
PC Software Upgrades	0	0	0	50,000	50,000
Internet Applications	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>200,000</u>
TOTAL EXPENSES	<u>0</u>	<u>0</u>	<u>356,144</u>	<u>425,000</u>	<u>425,000</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIRMENTS	<u>11,155</u>	<u>0</u>	<u>85,686</u>	<u>17,864</u>	<u>17,864</u>
Adjustment to GAAP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>11,155</u></u>	<u><u>0</u></u>	<u><u>96,843</u></u>	<u><u>114,707</u></u>	<u><u>114,707</u></u>

## NEIGHBORHOOD HOUSING AND COMMUNITY DEVELOPMENT

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	1,420,545	1,510,617	1,784,589	1,837,775	1,837,775
REVENUE					
Payroll Accrual	0	100,324	100,324	0	0
Other Revenue	98,773	70,000	70,000	96,483	96,483
TOTAL REVENUE	98,773	170,324	170,324	96,483	96,483
TRANSFERS IN					
General Fund	1,250,240	1,475,624	1,475,624	1,145,218	1,154,051
Austin Energy	0	0	0	133,334	133,334
Water and Wastewater	0	0	0	133,333	133,333
Aviation	0	0	0	133,333	133,333
	1,250,240	1,475,624	1,475,624	1,545,218	1,554,051
TOTAL AVAILABLE FUNDS	1,349,013	1,645,948	1,645,948	1,641,701	1,650,534
EXPENSES					
Operating Expenditures	801,400	1,113,654	1,113,654	1,805,215	1,805,215
Housing Rehabilitation Challenge	0	0	0	0	591,247
TOTAL EXPENSES	801,400	1,113,654	1,113,654	1,805,215	2,396,462
TRANSFERS OUT & OTHER REQUIREMENTS					
27th Pay Period	0	104,138	104,138	0	0
Liability Reserve	0	1,000	1,000	10,000	10,000
Accrued Payroll	0	12,000	12,000	12,000	12,000
Debt Service-Millennium Youth	187,764	361,970	361,970	362,464	362,464
TOTAL TRANSFERS OUT & OTHER REQUIREMENTS	187,764	479,108	479,108	384,464	384,464
TOTAL REQUIREMENTS	989,164	1,592,762	1,592,762	2,189,679	2,780,926
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	359,849	53,186	53,186	(547,978)	(1,130,392)
Adjustment to GAAP	4,195	0	0	0	0
ENDING BALANCE	1,784,589	1,563,803	1,837,775	1,289,797	707,383

## ONE TEXAS CENTER

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>231,121</u>	<u>(33,604)</u>	<u>4</u>	<u>(290,092)</u>	<u>(290,092)</u>
REVENUE					
Operating Income	<u>1,734,608</u>	<u>2,122,979</u>	<u>1,872,949</u>	<u>2,237,021</u>	<u>2,237,021</u>
TOTAL REVENUE	<u>1,734,608</u>	<u>2,122,979</u>	<u>1,872,949</u>	<u>2,237,021</u>	<u>2,237,021</u>
TRANSFERS IN					
Watershed Protection	<u>0</u>	<u>38,930</u>	<u>38,930</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS IN	<u>0</u>	<u>38,930</u>	<u>38,930</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE/TRANSFERS IN	<u>1,734,608</u>	<u>2,161,909</u>	<u>1,911,879</u>	<u>2,237,021</u>	<u>2,237,021</u>
REQUIREMENTS					
Transfer to GO Debt Service	<u>1,965,725</u>	<u>2,201,975</u>	<u>2,201,975</u>	<u>2,416,538</u>	<u>2,416,538</u>
TOTAL REQUIREMENTS	<u>1,965,725</u>	<u>2,201,975</u>	<u>2,201,975</u>	<u>2,416,538</u>	<u>2,416,538</u>
DEFICIENCY OF REVENUE OVER REQUIREMENTS	<u>(231,117)</u>	<u>(40,066)</u>	<u>(290,096)</u>	<u>(179,517)</u>	<u>(179,517)</u>
Adjustment to GAAP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>4</u></u>	<u><u>(73,670)</u></u>	<u><u>(290,092)</u></u>	<u><u>(469,609)</u></u>	<u><u>(469,609)</u></u>

## PARKS POLICE ASSET FORFEITURE FUND

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATE</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>9,652</u>
REVENUE					
Forfeitures	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>0</u>	<u>0</u>
TOTAL AVAILABLE	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>0</u>	<u>0</u>
EXPENSES					
Public Safety	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>9,652</u>
TOTAL EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>9,652</u>
TOTAL REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>9,652</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>0</u>	<u>0</u>	<u>9,652</u>	<u>(9,652)</u>	<u>(9,652)</u>
Adjustments to GAAP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>9,652</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**POLICE - FEDERAL ASSET FORFEITURE FUND**

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	<u>484,124</u>	<u>27,036</u>	<u>116,342</u>	<u>110,802</u>	<u>110,802</u>
REVENUE					
Forfeitures	898,966	450,000	450,000	350,000	350,000
Interest Earned	34,480	25,000	20,000	15,000	15,000
Liquidation of Assets	<u>49,404</u>	<u>30,000</u>	<u>9,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL REVENUE	<u>982,849</u>	<u>505,000</u>	<u>479,000</u>	<u>375,000</u>	<u>375,000</u>
 TOTAL AVAILABLE FUNDS	 <u>982,849</u>	 <u>505,000</u>	 <u>479,000</u>	 <u>375,000</u>	 <u>375,000</u>
EXPENSES					
Overtime	11,396	0	21,000	21,000	21,000
Services: Construction	18,113	0	0	0	0
Services: Consultant	15,600	21,600	21,600	21,600	21,600
Services: Other	72,775	35,000	100,000	120,000	120,000
Rent	47,278	17,940	17,940	0	0
Printing/Publication Costs	10,430	70,000	69,000	50,000	50,000
Employee Training/Travel	159,158	190,000	190,000	190,000	190,000
Vehicle Repair	42,380	40,000	45,000	50,000	50,000
Small Tools/Minor Equipment	87,692	50,000	10,000	19,000	19,000
Capital Equipment	<u>239,332</u>	<u>60,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	<u>704,154</u>	<u>484,540</u>	<u>484,540</u>	<u>471,600</u>	<u>471,600</u>
TRANSFERS OUT					
Transfers to CIP	<u>650,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS OUT	<u>650,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL REQUIREMENTS	 <u>1,354,154</u>	 <u>484,540</u>	 <u>484,540</u>	 <u>471,600</u>	 <u>471,600</u>
EXCESS/(DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>(371,305)</u>	<u>20,460</u>	<u>(5,540)</u>	<u>(96,600)</u>	<u>(96,600)</u>
Adjustment to GAAP	<u>3,523</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>116,342</u></u>	<u><u>47,496</u></u>	<u><u>110,802</u></u>	<u><u>14,202</u></u>	<u><u>14,202</u></u>

**POLICE - STATE ASSET FORFEITURE FUND**

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	<u>122,723</u>	<u>40,221</u>	<u>43,580</u>	<u>39,080</u>	<u>39,080</u>
REVENUE					
Forfeitures	42,750	30,000	45,000	30,000	30,000
Interest Earned	9,102	5,000	5,000	5,000	5,000
Liquidation of Assets		<u>12,000</u>	<u>7,500</u>	<u>10,000</u>	<u>10,000</u>
TOTAL REVENUE	<u>51,852</u>	<u>47,000</u>	<u>57,500</u>	<u>45,000</u>	<u>45,000</u>
TOTAL AVAILABLE FUNDS	<u>51,852</u>	<u>47,000</u>	<u>57,500</u>	<u>45,000</u>	<u>45,000</u>
EXPENSES					
Expense Refunds					
Services Construction	0	0	0	0	0
Services: Facilities Master Planning	56,512	55,000	55,000	0	0
Rent	12,435	0	0	0	0
Services: Sworn Assessment	0	0	0	0	0
Services: Reward and Recognition	0	0	0	0	0
Small Tools/Minor Equipment	61,471	7,000	7,000	50,000	50,000
Vehicle Expense	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>30,000</u>
TOTAL EXPENSES	<u>130,417</u>	<u>62,000</u>	<u>62,000</u>	<u>80,000</u>	<u>80,000</u>
TRANSFERS OUT					
Transfers out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS OUT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REQUIREMENTS	<u>130,417</u>	<u>62,000</u>	<u>62,000</u>	<u>80,000</u>	<u>80,000</u>
EXCESS/(DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>(78,565)</u>	<u>(15,000)</u>	<u>(4,500)</u>	<u>(35,000)</u>	<u>(35,000)</u>
ADJUSTMENT TO GAAP	<u>(578)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>43,580</u></u>	<u><u>25,221</u></u>	<u><u>39,080</u></u>	<u><u>4,080</u></u>	<u><u>4,080</u></u>

## PUBLIC WORKS CAPITAL PROJECTS MANAGEMENT FUND

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	383,745	200,973	1,437,789	1,389,805	1,389,805
REVENUE					
Utility Cut Permit	355,846	527,640	427,640	415,000	415,000
Real Estate Fees	490,287	303,883	274,000	331,540	331,540
Subdivision Construction Inspection	2,117,206	1,752,000	1,952,000	1,902,000	1,902,000
Interlocal Revenue	18,641	75,000	0	0	0
Utility Subdivision CIP	750,000	750,000	750,000	850,000	850,000
CIP/Enterprise Project Charges	9,344,812	11,495,665	10,477,314	12,630,929	12,630,929
Interest	34,513	33,724	84,097	48,000	48,000
Payroll Accrual	0	352,664	362,474	0	0
TOTAL REVENUE	13,111,305	15,290,576	14,327,525	16,177,469	16,177,469
TRANSFERS IN					
General Fund Transfer	1,506,380	1,578,919	1,578,919	1,515,723	1,515,723
TOTAL TRANSFERS IN	1,506,380	1,578,919	1,578,919	1,515,723	1,515,723
TOTAL AVAILABLE FUNDS	14,617,685	16,869,495	15,906,444	17,693,192	17,693,192
EXPENDITURES					
Capital Projects Delivery	7,335,015	9,103,178	8,407,078	10,550,449	10,801,692
Regulations, Standards & Enforcement	2,653,317	3,189,252	3,092,816	3,682,352	3,748,343
Leasing and Property Management	266,028	279,930	298,945	334,989	344,220
Support Services	1,637,240	1,943,298	1,916,819	1,818,087	1,850,171
TOTAL EXPENDITURES	11,891,601	14,515,658	13,715,658	16,385,877	16,744,426
OTHER REQUIREMENTS					
Workers Compensation	44,662	28,742	28,742	19,960	19,960
Liability Reserve	4,000	4,000	4,000	4,000	4,000
Administrative Support - Public Works	179,000	179,000	179,000	268,120	268,120
Administrative Support - City	572,266	576,664	576,664	747,236	747,236
Infrastructure Support Services	837,513	926,935	926,935	1,012,807	1,012,807
Compensation Adjustment	0	0	0	323,175	0
Radio Communications Allocation	1,800	0	0	0	0
Accrued Payroll	73,732	111,251	111,251	83,802	83,802
27th Pay-period	0	375,405	412,178	0	0
TOTAL OTHER REQUIREMENTS	1,712,973	2,201,997	2,238,770	2,459,100	2,135,925
TOTAL REQUIREMENTS	13,604,574	16,717,655	15,954,428	18,844,977	18,880,351
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	1,013,111	151,840	(47,984)	(1,151,785)	(1,187,159)
Adjustment to GAAP	40,933	0	0	0	0
ENDING BALANCE	1,437,789	352,813	1,389,805	238,020	202,646

## RECREATION PROGRAMS ENTERPRISE FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATE	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	621,818	432,021	713,980	502,526	502,526
REVENUE					
Fee Revenue	2,344,254	2,522,710	2,613,185	2,897,378	2,897,378
Interest Income	40,778	38,818	38,818	38,818	38,818
Payroll Accrual	0	42,373	21,567	0	0
TOTAL REVENUE	<u>2,385,032</u>	<u>2,603,901</u>	<u>2,673,570</u>	<u>2,936,196</u>	<u>2,936,196</u>
TOTAL AVAILABLE	<u>2,385,032</u>	<u>2,603,901</u>	<u>2,673,570</u>	<u>2,936,196</u>	<u>2,936,196</u>
EXPENSES					
Sports Management	317,220	423,826	446,300	408,181	410,307
Cultural Arts Services	397,938	468,274	447,918	481,969	487,880
Natural Resources	451,142	475,880	475,878	474,053	478,188
Community Recreation	1,074,116	1,344,517	1,388,821	1,485,306	1,498,867
TOTAL EXPENSES	<u>2,240,416</u>	<u>2,712,497</u>	<u>2,758,917</u>	<u>2,849,509</u>	<u>2,875,242</u>
TRANSFERS OUT					
Transfer to General Fund	0	0	0	458,516	458,516
TOTAL TRANSFERS OUT	<u>0</u>	<u>0</u>	<u>0</u>	<u>458,516</u>	<u>458,516</u>
OTHER REQUIREMENTS					
Accrued Payroll	0	5,100	5,100	13,000	13,000
27th Pay Period	0	46,210	52,924	0	0
Administrative Support	59,345	63,733	63,733	88,945	88,945
Liability Reserve	1,000	1,000	1,000	1,000	1,000
Workers' Compensation	3,629	3,350	3,350	2,019	2,019
Wage Adjustment	0	0	0	25,733	0
TOTAL OTHER REQUIREMENTS	<u>63,974</u>	<u>119,393</u>	<u>126,107</u>	<u>130,697</u>	<u>104,964</u>
TOTAL REQUIREMENTS	<u>2,304,390</u>	<u>2,831,890</u>	<u>2,885,024</u>	<u>3,438,722</u>	<u>3,438,722</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>80,642</u>	<u>(227,989)</u>	<u>(211,454)</u>	<u>(502,526)</u>	<u>(502,526)</u>
Adjustments to GAAP	<u>11,520</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>713,980</u></u>	<u><u>204,032</u></u>	<u><u>502,526</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

## SOFTBALL ENTERPRISE FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATE</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>(15,256)</u>	<u>7,344</u>	<u>55,873</u>	<u>44,354</u>	<u>44,354</u>
REVENUE					
Softball Enterprise Fee Revenues	835,852	823,910	823,910	958,586	958,586
Interest Income	1,598	5,600	5,600	5,600	5,600
Payroll Accrual	<u>0</u>	<u>14,073</u>	<u>7,137</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>837,450</u>	<u>843,583</u>	<u>836,647</u>	<u>964,186</u>	<u>964,186</u>
TOTAL AVAILABLE	<u>837,450</u>	<u>843,583</u>	<u>836,647</u>	<u>964,186</u>	<u>964,186</u>
EXPENSES					
Sports Management	816,108	795,230	795,230	908,656	922,805
TOTAL EXPENSES	<u>816,108</u>	<u>795,230</u>	<u>795,230</u>	<u>908,656</u>	<u>922,805</u>
OTHER REQUIREMENTS					
Accrued Payroll	189	1,700	1,700	5,000	5,000
27th Pay Period	0	10,532	15,658	0	0
Administrative Support	0	34,952	34,952	36,973	36,973
Workers' Compensation	0	626	626	226	226
Wage Adjustment	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,521</u>	<u>0</u>
TOTAL OTHER REQUIREMENTS	<u>189</u>	<u>47,810</u>	<u>52,936</u>	<u>55,720</u>	<u>42,199</u>
TOTAL REQUIREMENTS	<u>816,297</u>	<u>843,040</u>	<u>848,166</u>	<u>964,376</u>	<u>965,004</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>21,153</u>	<u>543</u>	<u>(11,519)</u>	<u>(190)</u>	<u>(818)</u>
Adjustments to GAAP	<u>49,976</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>55,873</u></u>	<u><u>7,887</u></u>	<u><u>44,354</u></u>	<u><u>44,164</u></u>	<u><u>43,536</u></u>

## SOLID WASTE SERVICES FUND

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	6,877,056	9,067,405	10,597,350	11,131,452	11,131,452
REVENUE					
Residential	23,476,314	23,813,400	23,806,000	24,203,000	24,203,000
Extra Stickers and Carts	326,011	315,000	350,000	415,000	415,000
Commercial	1,121,014	1,245,700	1,500,000	1,414,000	1,414,000
Landfill	505,552	687,000	550,000	412,000	412,000
Brush Processing	0	602,300	0	0	0
Anti-Litter	7,311,877	7,736,100	7,550,000	7,865,400	7,865,400
CESQG	78,167	60,400	120,000	62,200	62,200
Recycling	753,523	750,000	1,500,000	1,100,000	1,100,000
City Facility Recycling	0	3,100	0	0	0
Other	1,123,938	502,210	1,161,000	665,065	665,065
Auction Sales	84,331	140,900	140,900	145,100	145,100
Landfill Closure Reimb.-Aviation	1,500,000	0	0	0	0
Payroll Accrual	0	546,474	499,263	0	0
Travis County	70,335	65,900	65,900	67,900	67,900
TOTAL REVENUE	36,351,062	36,468,484	37,243,063	36,349,665	36,349,665
TRANSFERS IN					
Transfer from General Fund	350,100	353,020	353,020	477,864	477,864
TOTAL TRANSFERS IN	350,100	353,020	353,020	477,864	477,864
TOTAL AVAILABLE	36,701,162	36,821,504	37,596,083	36,827,529	36,827,529
EXPENSES					
Pay As You Throw (PAYT)	13,398,518	15,491,521	15,562,505	16,797,430	17,037,367
Technical Assistance	793,525	902,584	728,195	940,500	959,953
Litter Abatement	2,479,118	3,115,905	2,644,401	3,152,667	3,205,791
Diversion	3,871,241	4,221,123	3,256,937	2,388,267	2,430,878
Customer Services	467,365	584,716	587,733	563,311	578,347
Support Services	3,742,967	4,495,037	4,078,931	4,103,750	4,187,801
TOTAL EXPENSES	24,752,734	28,810,886	26,858,702	27,945,925	28,400,137
TRANSFERS OUT					
Transfer to SWS Debt Service	728,622	0	0	0	0
911/CAD Radio Project	6,700	0	0	0	0
Transfer to GO Debt Service	3,576,179	3,131,712	3,121,306	2,647,269	2,647,269
Transfer to Landfill Closure Fund	0	0	0	269,527	269,527
Transfer to SWS CIP	1,536,500	3,323,800	3,323,800	4,577,300	4,577,300
Transfer to Sustainability Fund	0	0	0	363,497	363,497
Environmental Remediation	75,000	75,000	75,000	1,750,000	1,750,000
TOTAL TRANSFERS OUT	5,923,001	6,530,512	6,520,106	9,607,593	9,607,593

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
OTHER REQUIREMENTS					
Workers' Compensation	498,555	490,922	490,922	643,311	643,311
Liability Reserve Fund	169,000	174,000	174,000	197,000	197,000
Administrative Support-City	1,271,165	1,613,369	1,613,369	2,095,218	2,095,218
Accrued Payroll	12,491	65,400	65,400	64,000	64,000
27th Pay Period	0	547,812	600,602	0	0
UCSO Billing Support	334,023	574,829	574,829	756,448	756,448
Wage Adjustment	0	0	0	409,794	0
Bad Debt Expense	159,306	164,051	164,051	670,000	670,000
TOTAL OTHER REQUIREMENTS	<u>2,444,540</u>	<u>3,630,383</u>	<u>3,683,173</u>	<u>4,835,771</u>	<u>4,425,977</u>
TOTAL REQUIREMENTS	<u>33,120,275</u>	<u>38,971,781</u>	<u>37,061,981</u>	<u>42,389,289</u>	<u>42,433,707</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>3,580,887</u>	<u>(2,150,277)</u>	<u>534,102</u>	<u>(5,561,760)</u>	<u>(5,606,178)</u>
Adjustments to GAAP	<u>139,407</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>10,597,350</u></u>	<u><u>6,917,128</u></u>	<u><u>11,131,452</u></u>	<u><u>5,569,692</u></u>	<u><u>5,525,274</u></u>

## STRATEGIC PLANNING INVESTMENT FUND

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	<u>349,578</u>	<u>949,578</u>	<u>853,261</u>	<u>74</u>	<u>74</u>
REVENUE					
Interest Income	<u>31,433</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>31,433</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRANSFERS IN					
General Fund	<u>1,100,000</u>	<u>1,504,813</u>	<u>1,504,813</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS IN	<u>1,100,000</u>	<u>1,504,813</u>	<u>1,504,813</u>	<u>0</u>	<u>0</u>
TOTAL AVAILABLE FUNDS	<u>1,131,433</u>	<u>1,504,813</u>	<u>1,504,813</u>	<u>0</u>	<u>0</u>
EXPENDITURES					
Operating Expense	<u>636,305</u>	<u>2,454,391</u>	<u>2,358,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>636,305</u>	<u>2,454,391</u>	<u>2,358,000</u>	<u>0</u>	<u>0</u>
TOTAL REQUIREMENTS	<u>636,305</u>	<u>2,454,391</u>	<u>2,358,000</u>	<u>0</u>	<u>0</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>495,128</u>	<u>(949,578)</u>	<u>(853,187)</u>	<u>0</u>	<u>0</u>
ADJUSTMENT TO GAAP	<u>8,555</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>853,261</u>	<u>0</u>	<u>74</u>	<u>74</u>	<u>74</u>

## SUSTAINABILITY FUND

	<u>1998-99</u> <u>ACTUAL</u>	<u>1999-2000</u> <u>AMENDED</u>	<u>1999-2000</u> <u>ESTIMATED</u>	<u>2000-01</u> <u>PROPOSED</u>	<u>2000-01</u> <u>APPROVED</u>
BEGINNING BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUNDING SOURCES					
General Fund	0	0	0	14,748,738	14,748,738
Solid Waste Services	0	0	0	363,497	363,497
Transportation Fund	0	0	0	183,364	183,364
Watershed Protection	0	0	0	267,801	267,801
Water and Wastewater	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,302,026</u>	<u>2,302,026</u>
TOTAL FUNDING SOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,865,426</u>	<u>17,865,426</u>
OPERATING REQUIREMENTS					
Workforce Development	0	0	0	2,083,131	2,083,131
Child Care Initiative	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,547,295</u>	<u>1,547,295</u>
TOTAL OPERATING REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,630,426</u>	<u>3,630,426</u>
TRANSFERS OUT					
Transfer to Public Works Capital Budget	0	0	0	13,081,000	13,081,000
Transfer to Watershed Protection Capital Budget	0	0	0	154,000	154,000
Transfer to Housing Trust Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000,000</u>	<u>1,000,000</u>
TOTAL TRANSFERS OUT	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,235,000</u>	<u>14,235,000</u>
TOTAL REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,865,426</u>	<u>17,865,426</u>
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

## TELECOMMUNITY FUND

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	<u>3,452</u>	<u>3,452</u>	<u>10,744</u>	<u>10,744</u>	<u>10,744</u>
REVENUE					
Interest Income	<u>7,292</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>7,292</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXPENSES					
Operating Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	<u>7,292</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Adjustment to GAAP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>10,744</u></u>	<u><u>3,452</u></u>	<u><u>10,744</u></u>	<u><u>10,744</u></u>	<u><u>10,744</u></u>

## TOURISM AND PROMOTION FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>1,691,306</u>	<u>1,419,396</u>	<u>1,651,582</u>	<u>1,208,623</u>	<u>1,376,020</u>
REVENUE					
Interest on Investments	<u>130,872</u>	<u>65,000</u>	<u>80,000</u>	<u>65,000</u>	<u>65,000</u>
TOTAL REVENUE	<u>130,872</u>	<u>65,000</u>	<u>80,000</u>	<u>65,000</u>	<u>65,000</u>
TRANSFERS IN					
Hotel/Motel Bed Tax Revenue	4,199,494	4,228,895	4,652,790	4,667,504	4,667,504
General Fund	<u>125,382</u>	<u>125,382</u>	<u>125,382</u>	<u>125,382</u>	<u>125,382</u>
TOTAL TRANSFERS IN	<u>4,324,876</u>	<u>4,354,277</u>	<u>4,778,172</u>	<u>4,792,886</u>	<u>4,792,886</u>
TOTAL AVAILABLE FUNDS	<u>4,455,748</u>	<u>4,419,277</u>	<u>4,858,172</u>	<u>4,857,886</u>	<u>4,857,886</u>
EXPENSES					
Tourism and Promotion Contracts	4,501,045	5,133,734	5,133,734	5,187,380	5,187,380
Steam Train	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>167,397</u>
TOTAL OPERATING EXPENSES	<u>4,501,045</u>	<u>5,133,734</u>	<u>5,133,734</u>	<u>5,187,380</u>	<u>5,354,777</u>
TOTAL REQUIREMENTS	<u>4,501,045</u>	<u>5,133,734</u>	<u>5,133,734</u>	<u>5,187,380</u>	<u>5,354,777</u>
EXCESS (DEFICIENCY) OF AVAILABLE FUNDS OVER REQUIREMENTS	<u>(45,297)</u>	<u>(714,457)</u>	<u>(275,562)</u>	<u>(329,494)</u>	<u>(496,891)</u>
Adjustment to GAAP	<u>5,573</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>1,651,582</u></u>	<u><u>704,939</u></u>	<u><u>1,376,020</u></u>	<u><u>879,129</u></u>	<u><u>879,129</u></u>
COMPONENTS OF ENDING BALANCE					
Contingency Reserve	419,949	292,560	465,279	466,750	466,750
Unreserved Ending Balance	819,254	0	498,362	0	(0)
Working Capital Reserve	412,379	412,379	412,379	412,379	412,379

## TOWN LAKE PARK VENUE PROJECT DEBT SERVICE FUND SUMMARY

	ACTUAL 1998-99	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-01	APPROVED 2000-01
BEGINNING BALANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>606,701</u>	<u>606,701</u>
REVENUE					
Interest Income	0	0	15,650	16,847	16,847
Accrued Interest Received	<u>0</u>	<u>0</u>	<u>93,380</u>	<u>0</u>	<u>0</u>
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>109,030</u>	<u>16,847</u>	<u>16,847</u>
TRANSFERS IN					
Town Lake Park Venue Project Fund	<u>0</u>	<u>1,821,183</u>	<u>1,711,322</u>	<u>2,410,206</u>	<u>2,410,206</u>
TOTAL TRANSFERS IN	<u>0</u>	<u>1,821,183</u>	<u>1,711,322</u>	<u>2,410,206</u>	<u>2,410,206</u>
TOTAL REVENUE AND TRANSFERS	<u>0</u>	<u>1,821,183</u>	<u>1,820,352</u>	<u>2,427,053</u>	<u>2,427,053</u>
REQUIREMENTS					
Principal	0	0	0	0	0
Interest Expense	0	1,245,833	1,213,401	2,426,803	2,426,803
Other	<u>0</u>	<u>350</u>	<u>250</u>	<u>250</u>	<u>250</u>
TOTAL REQUIREMENTS	<u>0</u>	<u>1,246,183</u>	<u>1,213,651</u>	<u>2,427,053</u>	<u>2,427,053</u>
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	<u>0</u>	<u>575,000</u>	<u>606,701</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>0</u></u>	<u><u>575,000</u></u>	<u><u>606,701</u></u>	<u><u>606,701</u></u>	<u><u>606,701</u></u>

## TOWN LAKE PARK VENUE PROJECT FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>0</u>	<u>1,826,100</u>	<u>2,190,371</u>	<u>5,132,199</u>	<u>5,132,199</u>
REVENUE					
Car rental tax	2,159,665	3,818,925	4,553,150	4,691,250	4,691,250
Interest	30,706	0	100,000	0	0
TOTAL REVENUE	<u>2,190,371</u>	<u>3,818,925</u>	<u>4,653,150</u>	<u>4,691,250</u>	<u>4,691,250</u>
TRANSFERS OUT					
Town Lake Park Debt Service					
Redemption Fund	0	1,821,183	1,711,322	2,410,206	2,410,206
Transfer to CIP	0	0	0	8,300,000	8,300,000
TOTAL REQUIREMENTS	<u>0</u>	<u>1,821,183</u>	<u>1,711,322</u>	<u>10,710,206</u>	<u>10,710,206</u>
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	<u>2,190,371</u>	<u>1,997,742</u>	<u>2,941,828</u>	<u>(6,018,956)</u>	<u>(6,018,956)</u>
ENDING BALANCE	<u>2,190,371</u>	<u>3,823,842</u>	<u>5,132,199</u>	<u>(886,757)</u>	<u>(886,757)</u>

## TRANSPORTATION FUND

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE (1)	1,024,594	1,900,187	2,299,156	2,742,033	2,742,033
REVENUE					
Residential	7,469,515	7,935,559	8,168,417	8,765,807	8,765,807
Commercial	6,509,966	7,521,942	7,013,451	7,759,281	7,759,281
Utility Cut Cost Recovery	1,686,666	1,271,347	1,594,578	1,621,347	1,621,347
Payroll Accrual	0	219,212	245,827	0	0
Property Sales	62,499	35,000	100,000	60,000	60,000
Interest Income	195,849	100,000	210,000	130,000	130,000
TOTAL REVENUE	15,924,495	17,083,060	17,332,273	18,336,435	18,336,435
EXPENDITURES					
Street Preventive Maintenance	5,615,393	8,756,422	7,821,012	8,650,678	8,723,807
Street Repair	5,502,306	5,114,702	4,325,285	6,179,886	6,310,141
Concrete Repair and Construction	571,651	327,903	440,584	392,357	409,101
Traffic Controls	0	1,109,579	912,825	1,391,557	1,406,657
Support Services	961,725	734,997	734,997	880,092	895,598
TOTAL EXPENDITURES	12,651,075	16,043,603	14,234,703	17,494,570	17,745,304
TRANSFERS OUT					
Transfer to General Obligation Debt Service	134,544	134,531	134,531	134,875	134,875
Transfer to Sustainability Fund	0	0	0	183,364	183,364
TOTAL TRANSFERS OUT	134,544	134,531	134,531	318,239	318,239
OTHER REQUIREMENTS					
Workers Compensation	149,952	196,943	196,943	273,563	273,563
Liability Reserve	4,000	4,000	4,000	4,000	4,000
Compensation Adjustment	0	0	0	221,811	0
Administrative Support - City	778,770	828,306	828,306	1,022,129	1,022,129
Radio Communications Allocation	4,300	0	0	0	0
UCSO Billing Support	177,237	249,088	249,088	323,409	323,409
Infrastructure Support Services	716,470	772,248	772,248	790,236	790,236
Administrative Support - Public Works	160,667	160,667	160,667	249,787	249,787
27th Pay Period	0	252,231	282,610	0	0
Accrued Payroll	81,141	26,300	26,300	31,000	31,000
TOTAL OTHER REQUIREMENTS	2,072,537	2,489,783	2,520,162	2,915,935	2,694,124
TOTAL REQUIREMENTS	14,858,156	18,667,917	16,889,396	20,728,744	20,757,667
EXCESS (DEFICIENCY) OF TOTAL AVAILABLE FUNDS OVER REQUIREMENTS	1,066,339	(1,584,857)	442,877	(2,392,309)	(2,421,232)
Adjustment to GAAP	208,223	0	0	0	0
ENDING BALANCE	2,299,156	315,330	2,742,033	349,724	320,801

(1) The actual 1997-98 ending balance and the beginning balances for following fiscal years do not include the GASB 31 recognized but unrealized gain on investments in the amount of \$15,518.

## UTILITY REVENUE BOND REDEMPTION FUND SUMMARY

	ACTUAL 1998-99	AMENDED 1999-2000	ESTIMATE 1999-2000	PROPOSED 2000-01	APPROVED 2000-01
BEGINNING BALANCE	98,521,355	101,464,728	100,882,224	100,354,589	100,354,589
REVENUE					
Interest Income	19,644,807	15,750,000	18,747,050	15,330,536	15,330,536
TOTAL REVENUE	19,644,807	15,750,000	18,747,050	15,330,536	15,330,536
TRANSFERS IN					
Transfers from Utility Funds	219,835,000	244,708,709	217,642,000	261,612,189	261,612,189
TOTAL TRANSFERS IN	219,835,000	244,708,709	217,642,000	261,612,189	261,612,189
TOTAL REVENUE AND TRANSFERS	239,479,807	260,458,709	236,389,050	276,942,725	276,942,725
REQUIREMENTS					
Principal	100,297,300	103,644,996	96,790,312	101,357,366	101,357,366
Interest Expense	136,821,638	152,234,997	140,126,373	155,095,287	155,095,287
TOTAL REQUIREMENTS	237,118,938	255,879,993	236,916,685	256,452,652	256,452,652
EXCESS (DEFICIENCY) OF REVENUE OVER REQUIREMENTS	2,360,869	4,578,716	(527,635)	20,490,073	20,490,073
ENDING BALANCE	100,882,224	106,043,444	100,354,589	120,844,662	120,844,662

## VEHICLE ACQUISITION FUND SUMMARY

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
BEGINNING BALANCE	6,894	496,700	976,271	751,571	751,571
TRANSFERS IN					
Transfer from General Fund	7,200,000	6,776,000	6,776,000	3,731,704	3,731,704
CIP Interest Earnings	0	0	0	0	0
Miscellaneous Revenues	45,568	0	272,000	0	0
TOTAL TRANSFERS IN	<u>7,245,568</u>	<u>6,776,000</u>	<u>7,048,000</u>	<u>3,731,704</u>	<u>3,731,704</u>
REQUIREMENTS					
Vehicle Purchases	6,344,551	7,272,700	7,272,700	4,483,275	4,483,275
TOTAL REQUIREMENTS	<u>6,344,551</u>	<u>7,272,700</u>	<u>7,272,700</u>	<u>4,483,275</u>	<u>4,483,275</u>
EXCESS (DEFICIT) OF TRANSFERS IN OVER REQUIREMENTS	<u>901,017</u>	<u>(496,700.00)</u>	<u>(224,700.00)</u>	<u>(751,571.00)</u>	<u>(751,571.00)</u>
Adjustment to GAAP	68,360	0	0	0	0
ENDING BALANCE	<u><u>976,271</u></u>	<u><u>0</u></u>	<u><u>751,571</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

## VENUE PROJECT FUND SUMMARY

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>24,182</u>	<u>933,793</u>	<u>489,821</u>	<u>900,919</u>	<u>1,068,941</u>
REVENUE					
Interest	<u>123,327</u>	<u>60,000</u>	<u>200,000</u>	<u>60,000</u>	<u>60,000</u>
TOTAL REVENUE	<u>123,327</u>	<u>60,000</u>	<u>200,000</u>	<u>60,000</u>	<u>60,000</u>
TRANSFERS IN					
Hotel/Motel Bed Tax Fund	<u>5,014,509</u>	<u>5,792,378</u>	<u>6,291,181</u>	<u>6,392,222</u>	<u>6,392,222</u>
Convention Center Tax Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>144,492</u>	<u>144,492</u>
TOTAL TRANSFERS IN	<u>5,014,509</u>	<u>5,792,378</u>	<u>6,291,181</u>	<u>6,536,714</u>	<u>6,536,714</u>
TOTAL AVAILABLE FUNDS	<u>5,137,836</u>	<u>5,852,378</u>	<u>6,491,181</u>	<u>6,596,714</u>	<u>6,596,714</u>
TRANSFERS OUT					
Hotel Tax Revenue Bond Redemption Fund	<u>1,147,197</u>	<u>6,325,765</u>	<u>5,912,061</u>	<u>7,497,633</u>	<u>7,497,633</u>
Transfer to CIP	<u>1,500,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Reserve Fund	<u>2,025,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REQUIREMENTS	<u>4,672,197</u>	<u>6,325,765</u>	<u>5,912,061</u>	<u>7,497,633</u>	<u>7,497,633</u>
EXCESS (DEFICIENCY) OF AVAILABLE FUNDS OVER REQUIREMENTS	<u>465,639</u>	<u>(473,387)</u>	<u>579,120</u>	<u>(900,919)</u>	<u>(900,919)</u>
ENDING BALANCE	<u>489,821</u>	<u>460,406</u>	<u>1,068,941</u>	<u>0</u>	<u>168,022</u>

## Water and Wastewater Fund Summary

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE:	42,213,368	47,752,024	48,087,566	31,473,124	38,490,880
<b>REVENUE</b>					
<b>SERVICE AREA REVENUE</b>					
Sale of Water	106,064,847	106,963,971	122,637,364	111,684,797	111,684,797
Sale of Wastewater Service	<u>98,309,001</u>	<u>101,048,753</u>	<u>105,587,493</u>	<u>104,674,663</u>	<u>104,674,663</u>
TOTAL SERVICE AREA REVENUE	204,373,848	208,012,724	228,224,857	216,359,460	216,359,460
<b>OTHER REVENUE</b>					
Miscellaneous Revenue	6,225,926	10,193,108	4,280,251	4,936,474	4,936,474
Interest Revenue	<u>9,734,988</u>	<u>8,391,120</u>	<u>7,671,449</u>	<u>8,906,637</u>	<u>8,906,637</u>
TOTAL OTHER REVENUE	15,960,914	18,584,228	11,951,700	13,843,111	13,843,111
<b>TRANSFER IN:</b>					
Transfer from CIP	19,150,656	0	0	0	0
27th Pay Period Accrual Fund	<u>0</u>	<u>1,606,907</u>	<u>1,672,648</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFER IN	19,150,656	1,606,907	1,672,648	0	0
<b>TOTAL AVAILABLE FUNDS</b>	<u>239,485,418</u>	<u>228,203,859</u>	<u>241,849,205</u>	<u>230,202,571</u>	<u>230,202,571</u>
<b>OPERATING REQUIREMENTS:</b>					
Operations and Maintenance					
Water Treatment	12,730,675	14,046,707	13,557,735	14,260,631	14,433,682
Water Treatment Support	1,465,081	1,576,780	1,657,766	1,442,511	1,491,324
Wastewater Treatment	14,686,580	14,881,044	14,378,099	14,696,259	15,237,504
Wastewater Treatment Support	1,464,023	1,577,204	1,658,167	1,550,911	1,614,508
Distribution System O & M	13,163,443	14,357,264	14,396,298	13,512,177	13,750,604
Distribution System Support	4,096,313	4,565,602	4,733,329	4,252,889	4,411,956
Collection System O & M	6,272,768	6,063,728	5,950,924	7,853,539	8,026,837
Collection System Support	7,223,338	7,847,180	7,549,900	8,008,729	8,287,713
Support Services	7,187,320	8,292,106	8,039,391	8,009,081	8,257,351
Conservation and Reuse	3,524,804	3,471,394	3,799,400	4,054,181	4,493,378
Billing and Customer Service	7,436,330	9,983,191	9,949,816	10,413,668	10,451,914
Other Utility - Wide Requirement	4,798,188	4,459,044	5,052,917	6,624,032	6,668,019
TOTAL OPERATING REQUIREMENTS	<u>84,048,863</u>	<u>91,121,244</u>	<u>90,723,742</u>	<u>94,678,608</u>	<u>97,124,790</u>
<b>OTHER REQUIREMENTS</b>					
Accrued Payroll	278,973	192,800	192,800	195,000	195,000
27th Pay Period	0	1,768,499	1,713,451	0	0
Workers Compensation Fund	558,952	702,554	702,554	1,093,377	1,093,377
Liability Reserve Fund	400,000	424,000	424,000	745,000	745,000
Administrative Support	3,852,269	4,852,459	4,852,459	5,359,265	5,359,265
Wage Adjustment	0	0	0	1,506,640	0
Defeasance Appropriation	<u>16,750,656</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER REQUIREMENTS	21,840,850	7,940,312	7,885,264	8,899,282	7,392,642

## Water and Wastewater Fund Summary

	1998-99 ACTUAL	1999-2000 AMENDED	1999-2000 ESTIMATED	2000-01 PROPOSED	2000-01 APPROVED
<b>DEBT SERVICE REQUIREMENTS</b>					
Revenue Bond Debt Service	60,993,959	66,868,303	66,868,303	70,098,216	70,098,216
Projected Defeasance Savings	0	0	0	0	0
Revenue Bond Debt Service (Net)	<u>60,993,959</u>	<u>66,868,303</u>	<u>66,868,303</u>	<u>70,098,216</u>	<u>70,098,216</u>
Commercial Paper Debt Service	4,110,014	7,375,939	6,655,226	4,233,030	4,233,030
Contract Bond Debt Service (NET)	11,257,020	11,649,738	11,649,738	11,928,215	11,928,215
General Obligation Debt Service	2,541,875	2,452,412	2,454,838	2,365,874	2,365,874
Water District Bonds	3,654,124	3,703,061	3,703,061	3,849,689	3,849,689
Certificates of Participation	1,402,262	1,400,607	1,400,607	1,393,776	1,393,776
<b>TOTAL DEBT SERVICE</b>	<u>83,959,254</u>	<u>93,450,060</u>	<u>92,731,773</u>	<u>93,868,800</u>	<u>93,868,800</u>
<b>TRANSFERS OUT</b>					
Transfer to CIP	27,443,850	42,649,000	42,649,000	26,278,400	26,278,400
Transfer to General Fund	16,213,620	17,151,603	17,151,603	18,359,194	18,541,446
Transfer to Fleet Fund	258,400	0	0	0	0
Transfer to Radio Communications	22,000	0	0	0	0
Transfer to Sustainability	0	0	0	2,302,026	2,302,026
Public Improvement District Transf	50,000	75,000	75,000	75,000	75,000
Approach Main/Refund Contracts	158,800	85,000	154,509	154,509	154,509
Environmental Remediation Fund	75,000	75,000	75,000	75,000	75,000
<b>TOTAL TRANSFERS OUT</b>	<u>44,221,670</u>	<u>60,035,603</u>	<u>60,105,112</u>	<u>47,244,129</u>	<u>47,426,381</u>
<b>TOTAL REQUIREMENTS:</b>	<u>234,070,637</u>	<u>252,547,219</u>	<u>251,445,891</u>	<u>244,690,819</u>	<u>245,812,613</u>
<b>EXCESS (DEFICIENCY) OF AVAILABLE FUNDS OVER REQUIREMENTS:</b>					
	5,414,781	(24,343,360)	(9,596,686)	(14,488,248)	(15,610,042)
Adjustment to GAAP:	459,417	0	0	0	0
<b>ENDING BALANCE:</b>	<u>48,087,566</u>	<u>23,408,664</u>	<u>38,490,880</u>	<u>16,984,876</u>	<u>22,880,838</u>

**WIRELESS COMMUNICATION SERVICES FUND**

(Formerly Radio Communications Fund)

	<u>1998-99 ACTUAL</u>	<u>1999-2000 AMENDED</u>	<u>1999-2000 ESTIMATED</u>	<u>2000-01 PROPOSED</u>	<u>2000-01 APPROVED</u>
BEGINNING BALANCE	<u>(279,963)</u>	<u>42,449</u>	<u>67,988</u>	<u>19,982</u>	<u>19,982</u>
REVENUE:					
Wireless Communication Services	1,814,617	1,938,750	1,806,914	2,010,443	2,010,443
Payroll Accrual	0	40,200	36,043	0	0
TOTAL REVENUE	<u>1,814,617</u>	<u>1,978,950</u>	<u>1,842,957</u>	<u>2,010,443</u>	<u>2,010,443</u>
TRANSFERS-IN					
Transfer-In from General Fund	342,035	0	0	0	0
Transfer-In from Austin Energy	15,100	0	0	0	0
Transfer-In from Water	22,000	0	0	0	0
Transfer-In from Solid Waste Services	6,700	0	0	0	0
Transfer-In from Convention Center	3,900	0	0	0	0
Transfer-In from Aviation	4,300	0	0	0	0
Transfer-In from Drainage Utility	2,900	0	0	0	0
Transfer-In from Public Works Trans (5'	4,300	0	0	0	0
Transfer-In from Public Works Trans (5'	1,800	0	0	0	0
TOTAL TRANSFERS-IN	<u>403,035</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FUNDS AVAILABLE	<u>2,217,652</u>	<u>1,978,950</u>	<u>1,842,957</u>	<u>2,010,443</u>	<u>2,010,443</u>
EXPENDITURES					
Operations	1,135,616	1,281,085	1,195,031	1,191,864	1,238,892
Operations Support	166,372	137,024	155,663	234,818	248,590
Support Services	582,642	532,109	493,503	508,365	523,767
TOTAL EXPENDITURES	<u>1,884,630</u>	<u>1,950,218</u>	<u>1,844,197</u>	<u>1,935,047</u>	<u>2,011,249</u>
OTHER REQUIREMENTS					
Liability Reserve	600	1,000	1,000	1,000	1,000
Accrued Payroll	(8,113)	4,600	4,600	5,000	5,000
27th Pay-period	0	40,200	41,166	0	0
Wage Adjustments	0	0	0	72,502	0
TOTAL OTHER REQUIREMENTS	<u>(7,513)</u>	<u>45,800</u>	<u>46,766</u>	<u>78,502</u>	<u>6,000</u>
TOTAL REQUIREMENTS	<u>1,877,117</u>	<u>1,996,018</u>	<u>1,890,963</u>	<u>2,013,549</u>	<u>2,017,249</u>
EXCESS (DEFICIT) OF REVENUE OVER REQUIREMENTS	<u>340,535</u>	<u>(17,068)</u>	<u>(48,006)</u>	<u>(3,106)</u>	<u>(6,806)</u>
Adjustments to GAAP	<u>7,415</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u>67,987</u>	<u>25,381</u>	<u>19,982</u>	<u>16,876</u>	<u>13,176</u>

## WORKERS' COMPENSATION FUND SUMMARY

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
BEGINNING BALANCE	4,245,126	3,448,730	3,448,730	0	0
TRANSFERS IN					
General Fund	2,285,508	3,667,888	3,667,888	5,810,516	5,810,516
Tourism & Promotion	0	0	0	0	0
Aviation	26,739	40,380	40,380	92,025	92,025
Convention Center	48,132	45,105	45,105	77,709	77,709
Watershed Protection	38,243	60,352	60,352	87,933	87,933
Electric	461,900	384,972	384,972	703,449	703,449
PARD - Golf	11,735	16,516	16,516	48,352	48,352
PARD - Recreation	3,629	3,350	3,350	2,019	2,019
PARD - Softball	4,982	626	626	226	226
Solid Waste Services	498,555	490,922	490,922	643,311	643,311
Transportation	149,952	196,943	196,943	273,563	273,563
Water	292,446	351,886	351,886	493,587	493,587
Wastewater	266,506	350,668	350,668	599,790	599,790
Fleet and Radio Maintenance	129,671	181,355	181,355	260,765	260,765
Utility Customer Service Office	0	137,454	137,454	0	0
PECSD	5,395	10,856	10,856	0	0
ISS	595	3,855	3,855	11,918	11,918
PCF	3,000	0	0	0	0
Capital Projects Management	44,662	28,742	28,742	19,960	19,960
TRANSFERS IN	<u>4,271,650</u>	<u>5,971,870</u>	<u>5,971,870</u>	<u>9,125,123</u>	<u>9,125,123</u>
TOTAL AVAILABLE	<u>4,271,650</u>	<u>5,971,870</u>	<u>5,971,870</u>	<u>9,125,123</u>	<u>9,125,123</u>
REQUIREMENTS:					
Operations & Administration	2,109,626	2,012,124	2,012,124	1,869,523	1,869,523
Settlements	746,359	1,004,873	1,004,873	1,150,000	1,150,000
Medical Expenses	2,159,302	5,938,445	5,938,445	4,514,480	4,514,480
Indemnity Payments	679,818	1,351,945	1,351,945	1,200,000	1,200,000
Court & Legal Fees	8,109	25,862	25,862	65,000	65,000
Interdepartmental & Expense Refunds	<u>(635,169)</u>	<u>(912,649)</u>	<u>(912,649)</u>	<u>(1,125,000)</u>	<u>(1,125,000)</u>
TOTAL REQUIREMENTS	<u>5,068,046</u>	<u>9,420,600</u>	<u>9,420,600</u>	<u>7,674,003</u>	<u>7,674,003</u>

### WORKERS' COMPENSATION FUND SUMMARY

	1998-99 <u>ACTUAL</u>	1999-2000 <u>AMENDED</u>	1999-2000 <u>ESTIMATED</u>	2000-01 <u>PROPOSED</u>	2000-01 <u>APPROVED</u>
EXCESS (DEFICIENCY) OF REVENUES IN OVER TOTAL REQUIREMENTS	<u>(796,396)</u>	<u>(3,448,730)</u>	<u>(3,448,730)</u>	<u>1,451,120</u>	<u>1,451,120</u>
Reserve Requirements	<u>1,160,500</u>	<u>0</u>	<u>0</u>	<u>1,451,120</u>	<u>1,451,120</u>
Adjustments to GAAP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENDING BALANCE	<u><u>2,288,230</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>