



ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS

INVITATION FOR BID-BEST VALUE NO. APC0001 ADDENDUM NO. 1 DATE OF ADDENDUM: JULY 10, 2014

I. THE PURPOSE OF THIS ADDENDUM IS TO RESPOND TO QUESTIONS REGARDING THE ABOVE REFERENCED SOLICITATION.

1. **Question:** On page 2 of 3, Section 7.a. states "Contractor shall provide proof of registration as an Austin Energy solar contractor. What are you looking for as it relates to proof of registration with AE? Did not see anything on the Vendor Registration site that had a history of our account there. Would the date (and details) of our first AE installation (2009) be sufficient proof of registration with AE? Or is there a certificate or document to obtain that will provide the initial registration date as proof?"

Answer: Submit a copy of the acknowledgement from Austin Energy that you have met the entire registration requirement.

2. **Question:** Section 0600 - Bid Sheet, Evaluation Criteria #4 states: "Bidder shall submit proof of minimum of 5 years experience commissioning and diagnosing PV systems."

Each of our turnkey installations inherently requires commissioning and testing, so would our past installations be sufficient "proof of minimum 5 years experience"? Or, would the proof required be actual commissioning reports for the installation over the past 5 years (similar to the requirement for Evaluation Criteria #6)? Or is there another method for which AE would like us to provide the proof of commission and testing?

Answer: Criteria #4: AE will accept commissioning and testing of your own systems as experience, however, third party commissioning reports are preferable to doing your own.

Criteria #6: AE is requesting a sample commissioning reports detailing your experience doing this as well. This report may be one that is submitted to meet the requirements for Criteria #4.

3. All other terms of the solicitation will remain the same.

BY THE SIGNATURES affixed below, Addendum 1 is hereby incorporated and made a part of the above-referenced Solicitation

APPROVED BY:

Annie Atwood, Buyer I
Purchasing Office, 512/322-6472

ACKNOWLEDGED BY:

SUPPLIER

AUTHORIZED SIGNATURE

DATE

RETURN ONE (1) COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH BID OR PRIOR TO BID OPENING. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION OF YOUR OFFER