



**INVITATION FOR BID BEST VALUE (IFBBV) ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS
JANITORIAL SERVICES FOR MULTIPLE AUSTIN ENERGY (AE) LOCATIONS**

IFBBV NO.: KDW0070 CITY OF AUSTIN ADDENDUM NO.: 2 DATE: DECEMBER 5, 2011

1.0 Please include the following revised documents to the above-referenced solicitation:
KDW00700500 PKG-A – Package “A” PLEASE NOTE: revisions made were in Section 0500 Specification Page 4 of 8 Paragraph L & also on Page 5 of 8 Paragraph No. 4 Material & Supplies.

2.0 The following are questions and answers received for the above-referenced solicitation.
a) **QUESTION:** Can we obtain a ball park number of AE employees per location?
ANSWER: PLEASE NOTE: Below are estimates only and are subject to change.

PACKAGE “A” employee estimates

Town Lake Center (TLC)	657
Energy Control Center (ECC)	150
St. Elmo	190
Back-up Control Center (BUCC)	15
Customer Care (CC)	5
Kramer C & D	158
Kramer E	126

PACKAGE “B” employee estimates

Combined Transportation	
Emergency & Communications	
Center (CTECC)	300

b) **QUESTION: Package “A”** How many days of service is needed for this location? Refer to Section 0500 Paragraph 3 Performance Requirements.

ANSWER: Customer Care (CC) Walk-in Branch is a five (5) day a week service.

c) **QUESTION: Package “A”** Refer to Section 0500 Specification Paragraph L, page 4 Customer Care (CC) location. The building has approx 5,000 square feet and the trailer has approx 4,597 sqft of flooring as follows. Does this mean to add both 5000 sqft plus 4,597 sf? Or the trailer is the building?

ANSWER: Customer Care (CC) Walk-in Branch does not have a trailer. (Please see revised section 0500 Paragraph L page 4 of 8).

d) **QUESTION:** With the female product dispensers in restrooms that accept coins, who will get the coins?

ANSWER: Package “A” The feminine product for the dispensers will be provided by AE and is not part of the contract. AE will continue to collect these funds.

ANSWER: Package “B” The feminine product for the dispensers will need to be provided by the Contractor and is a part of the contract. The coin receptacle is disabled. The products are free.

e) **QUESTION:** We would like to get information for all AE locations about the price on supplies usage. AE does not having pricing information available but the list of supplies is listed below. Please Note the quantity is estimated.

ANSWER: Package “A” list of supplies is listed below:

	Brand / Description	Product #	Estimated Quantity	Unit
	Emotion – Paper Towel TLC only	89410	400 cases	Per year
	Emotion – Paper Towel	89460	1000 cases	Per year
	Compact - Toilet Paper	19375	600 cases	Per year
	clear choice – Seat Cover	RR-SP5000R	200 cases	Per year
	GOJO – Hand soap	5165	150 cases	Per year
	GOJO – Hair and Body soap	5163	30 cases	Per year
	Purell – Aloe hand sanitizer	9637	200 cases	Per year
	Dawn – Dish Soap	2613	300 cases	Per year
	Hospesco – Citrus fragrant gel	9305	50 cases	Per year
	The Guardian Jr.	Drain urinal screen w/bio puck	50 cases	Per year
	Kitchen Roll Paper towels	Non-specified	100 cases	Per year

ANSWER: Package “B” list of supplies is listed below:

	Brand / Description	Estimated Quantity	Unit
	Emotion – Paper Towels	9 cases	Per month
	Multi-fold hand towel	8 cases	Per month
	Bath Tissue (small roll)	7 cases	Per month
	Hand Soap	2 cases	Per month
	Aloe Hand Sanitizer (Purell)	2 cases	Per Month
	Chemicals (Clorox, windex, mopping detergent, toilet cleaner, etc..)	3 cases	Per month
	Large Can Liners	2 cases	Per month
	Small Can Liners	3 cases	Per month
	Seat Covers	1 case	Per month

f) **QUESTION Package “A”:** There is no specified working hours for the janitor at the “Customer Care Walk-In Branch”.

ANSWER: Please see Section 0500 Specification Page 2 of 8 Paragraph 3 Performance Requirements for specified hours for all locations. (Unless otherwise indicated, Contractor shall furnish enough employees to ensure that all tasks are completed between 7:00 AM – 5:00 PM Monday – Friday).

g) **QUESTION:** Is it correct for us to submit our bid with the minimum pay of \$11.00 per hour for our employees?

ANSWER: Yes

h) **QUESTION: Package “A & B”** There is a “blue” chemical that is being distributed in urinals and toilets via a plastic pipe. Do we provide this chemical?

ANSWER: No, AE will provide this product if needed.

i) **QUESTION: Package “A & B”** Do we provide the “lava” hand soap in the machine shops?

ANSWER: No, not required, not on the supply list.

j) **QUESTION: Package "A & B** The estimate number of visitors daily for each location?

ANSWER: AE will not be able to provide the number of visitors daily because the number of visitors varies each day.

3.0 All other terms of the solicitation will remain the same.

BY THE SIGNATURES affixed below, Addendum is hereby incorporated and made a part of the above-referenced solicitation.

APPROVED BY:



Karen Williams
Senior Buyer
Purchasing Office - Austin Energy
512/322-6467

ACKNOWLEDGED BY:

SUPPLIER

AUTHORIZED SIGNATURE

DATE

ACKNOWLEDGEMENT OF THIS ADDENDUM MAY BE FAXED TO CITY OF AUSTIN PURCHASING OFFICE AT AUSTIN ENERGY, (512) 322-6490.