



**ADDENDUM  
CITY OF AUSTIN, TEXAS**

---

**Solicitation: IFB LAG0026**

**Addendum No: 2**

**Date of Addendum: 8/17/2016**

---

This addendum is to incorporate the following changes to the above referenced solicitation:

**I. Clarifications:**

**a) Section 0900 Compliance Plan-Appendix B-Letter to Potential Subcontractors:**

Replace the address where the solicitation documents are available to the Purchasing Office, 124 W. 8<sup>th</sup>. St., Austin, TX 78701. Attached is amended document.

**b) Section 0600 Bid Sheet- Group A SHEC Appendix 4.01-4.03, Group B Decker Appendix 8.01-8.05 and Group C-Appendix 12.01-12.05**

When submitting invoices this will need to have the cost to vendor plus the mark up on the actual cost to vendor.

**c) Attachment C- Grounds Maintenance Checklist**

This document will be used by the AE Project Manager for Substations to ensure the work requirements were completed in a satisfactory manner. Please refer to Section 0500 Scope of Work-Group C Appendix XII.C.

**II. Questions:**

**Q1. How many substations do we have?**

A1. 66 Substations.

**Q2. When we added the substations did we break down the billing hours?**

A2. Yes...vendor should be able to tell us what the billing rate per hour is in the event that additional locations need to be serviced.

**Q3. Some substations require work inside the fence...how do we facilitate the process?**

A3. There is a procedure to enter energized substations; safety orientation will be provided to awardee with a set of keys and instructions on how to access it...the cost to replace the keys in case they are lost is \$100. Employees entering the premises will need to have a background check and every time vendor needs access they will have to call dispatch in order to gain access to premise. For a complete list of locations requiring work inside the fence, refer to the attached.

**Q4. Is the City's Compliance Plan similar to HUB?**

A4. While the two programs are similar in scope and intentions, the City does not recognize the HUB program for subcontracting with the City of Austin. The City only recognizes City certified firms.

**Q5. Does City's Compliance Plan conflict with HUB?**

A5. No. See question 4.

**Q6. Section 0600 Bid Sheet references to 6' cutter...are we able to use a 12' cutter for bigger areas?**

A6. It would be OK but if rate is different than the 6' cutter just include it in the price. It was put there just to clarify the type of equipment that will be required to accomplish the task. The bid sheet does not limit the type of equipment you can use.

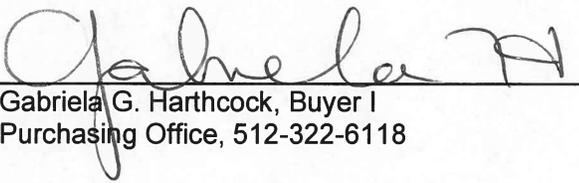
**Q7. According to the number of substations...how many required entrance through a secured perimeter?**

A7.20 substation security areas, 13 vacant lots (open premises), 4 fenced yards and 3 with irrigation systems.

**III. Additional Information:**

- a) Section 0400-Supplemental Purchase Provisions- The following appendixes are being removed from this solicitation:
- b) Appendix 3 - Bid/Proposal/Response Bond
- c) Appendix 4 - Payment Bond
- d) Appendix 5 - Performance Bond
- e) Appendix 16 - Standard for Change Orders
- f) Pre-Bid Meeting Sign-In Sheet is attached.
- g) List of substations that require work inside fence.

**IV. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

APPROVED BY:   
 Gabriela G. Harthcock, Buyer I  
 Purchasing Office, 512-322-6118

8/17/10  
 Date

**ACKNOWLEDGED BY:**

\_\_\_\_\_  
 Name Authorized Signature Date

**RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.**

**LETTER TO POTENTIAL SUBCONTRACTORS**

\_\_\_\_\_ is soliciting Minority- and Women-Owned Business Enterprise participation for the following City of Austin project. Solicitation documents are available at our office or at Municipal Building, 124 W. 8<sup>th</sup> Street, RM 308, Austin, TX 78701.

Name of Project: \_\_\_\_\_  
 Project/Solicitation Number: \_\_\_\_\_  
 Location of Pre-bid Conference (if any) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Response Due Date and Time: \_\_\_\_\_

**This Project Includes the Following Scopes of Service:**

- |   |   |
|---|---|
| <input type="checkbox"/> Asbestos Abatement           | <input type="checkbox"/> HVAC                           |
| <input type="checkbox"/> Carpentry                    | <input type="checkbox"/> Insulation                     |
| <input type="checkbox"/> Carpeting                    | <input type="checkbox"/> Lab and Field Testing Services |
| <input type="checkbox"/> Concrete                     | <input type="checkbox"/> Landscaping                    |
| <input type="checkbox"/> Demolition Services          | <input type="checkbox"/> Masonry                        |
| <input type="checkbox"/> Doors and Frames             | <input type="checkbox"/> Millwork                       |
| <input type="checkbox"/> Drilling                     | <input type="checkbox"/> Painting                       |
| <input type="checkbox"/> Drywall                      | <input type="checkbox"/> Paving and Resurfacing         |
| <input type="checkbox"/> Electrical                   | <input type="checkbox"/> Plumbing                       |
| <input type="checkbox"/> Excavation Services          | <input type="checkbox"/> Roofing                        |
| <input type="checkbox"/> Fabricated Steel             | <input type="checkbox"/> Stone                          |
| <input type="checkbox"/> Flooring                     | <input type="checkbox"/> Tile                           |
| <input type="checkbox"/> Glazing Services             | <input type="checkbox"/> Weather and Waterproofing      |
| <input type="checkbox"/> Hardware                     | <input type="checkbox"/> Welding                        |
| <input type="checkbox"/> Heavy Construction Equipment | <input type="checkbox"/> Windows                        |
| <input type="checkbox"/> Other _____                  | <input type="checkbox"/> Other _____                    |

Contact our office for detailed information on the scopes of services to be subcontracted and the relevant terms and conditions of the contract.

Contact: \_\_\_\_\_ at \_\_\_\_\_ or \_\_\_\_\_  
 (Name) (Telephone) (Fax)  
 \_\_\_\_\_  
 (Email)

All Responses MUST be received by: \_\_\_\_\_

## PURCHASING OFFICE MEETING SIGN-IN SHEET

**IFB & Description:** LAG0026 Grounds Maintenance

**Meeting Date:** 8/10/16

**Buyer:** Gabriela Harthcock

**Place/Room:**  
Sandhill Conference  
Room 11:30 AM

Please Print Legibly

Name	Company/Agency/Dept.	Phone	Email
Laura Moreno	COA - SMBR	512-974-6668	laura.moreno@austintexas.gov
Armando HOGERA	UFL, Inc	254-248-1770	Texasoffice@UFLgc.com
Jarrid Hohensee	Austin Energy	512-876-7875	Jarrid.hohensee@austinerenergy.com
Daniel Hirsch	Maldonado Nursery & Landscapes	512-203-8204	danielh@mnlisa.com
Chad Norris	Greater Texas Landscapes	512-913-512-6261296	cnorris@gtlandscapes.com
Dave Gaskill	GTL		dgaskill@gtlandscapes.com
JAMES COX	Austin Energy	512-505-7327	JAMES.COX@AUSTINENERGY.COM
Fernando Cardenas	Abescape	915-777-0439	fcardenas@abescape.com
Abraham Herrera	Abescape	915-253-9702	aherrera@abescape.com
CARL SCHATTENBERG	AUSTIN ENERGY	(512) 322-6931	carl.schattenberg@austinerenergy.com
Ron Ayers	" "	512-322-6059	ron.ayers@austinerenergy.com
Kelly Jones	AE	512-605-2515	Kelly.Jones@austinerenergy.com
Tony Nicholson	AE	512-322-6586	tony.nicholson@austinerenergy.com



## SUBSTATIONS THAT REQUIRED WORK INSIDE FENCE

1. Angus Valley Substation
2. Bee Creek Substation
3. Cameron Substation
4. Commons Ford Substation
5. Garfield Substation
6. Grove Substation
7. Hamilton Substation
8. Holly Power Plant
9. Lakeshore Substation
10. Lakeway Substation
11. McNeil Substation
12. Oak Hill Substation
13. Onion Creek Substation
14. Pilot Knob Substation
15. Riverplace Substation
16. Slaughter Lane Substation
17. Sprinkle Substation
18. Trading Post Substation
19. Walnut Creek Substation
20. Warren Substation