

**CITY OF AUSTIN
PURCHASING OFFICE
SCOPE OF WORK
CRANE SERVICES SOLICITATION
MPM0015**

1. PURPOSE

The City of Austin (hereafter referred to as the “City”) seeks offers from Contractors who are qualified and experienced crane service providers. Crane services will be within City of Austin, Austin Energy’s service areas and/or for any City towers, equipment or facilities within the state of Texas. Other City departments may use this Contract at the City’s sole discretion.

2. BACKGROUND

The City uses cranes primarily for moving poles, transformers, to load and unload poles, rebar, concrete manholes.

3. CONTRACTOR RESPONSIBILITIES

- 3.1 The Contractor shall be responsible for providing specified equipment (crane/s) and an experienced trained crane operator.
- 3.2 Contractor shall be responsible for transporting the crane to and from the City’s specified worksite.
- 3.3 All Equipment and material provided by the Contractor must be in good working condition, merchantable, fit for the specific purpose or tasks identified by City, and meet or exceed the following minimum standards and specifications, as applicable.
- 3.4 Contractor shall have a minimum of five (5) years’ experience providing crane-services.
- 3.5 Contractor is, and shall continue to be throughout the term of the contract, fully licensed and certified to perform the crane services required hereunder throughout the term of the Contract.
- 3.6 Contractor shall not have been cited for any serious (life threatening or death) health or safety violation by the Occupational Safety and Health Administration (“OSHA”) in the five years prior to submitting an offer.
- 3.7 Contractor’s pricing shall include all costs associated with crane services including but not limited to crane operators, crane equipment usage, and the crane equipment transport to the City worksite(s).
- 3.8 All work performed by the Contractor shall be in compliance with guidelines set forth by OSHA, NESC and other Federal, State, and Local Authorities.
- 3.9 Contractor shall supply requested crane equipment and an experienced trained crane operator within five (5) calendar days of notification by City.
 - 3.9.1 Crane operators shall have a minimum of three (3) years’ experience operating the size and type of crane required for the specific job on which they are employed
 - 3.9.2 Helpers and other non-crane-operator personnel shall have a minimum of one (1) year experience.

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- 3.10 Contractor shall be solely responsible for safety of its employees, other site personnel, general public, as well as for protection/safety of improvements being erected, Contractor's equipment and the property of any other person, as a result of its performance of crane services.
- 3.11 Contractor shall immediately notify City if there is an accident involving property damage or bodily injury to any person on or near the worksite. If requested by the City, Contractor shall share copies of all photographs, witness interviews, medical reports and other information concerning the accident obtained by Contractor or its agents, employees, representatives within five (5) business days.
- 3.12 If requested by the City, Contractor shall provide services on weekends, holidays and after-hours.
- 3.13 Contractor shall provide 24/7 contact (names & phone numbers) for emergency response. Should there be any changes to the Emergency Response contacts, Contractor shall provide a revised list of contact names and phone numbers within 24 hours of the change in personnel. Emergency Response shall be paid as mobilization cost from time of notification to delivery of equipment to site.
- 3.14 Crane Services to be performed by the Contractor shall include, but are not limited to the following:
 - 3.14.1 Pick up at railhead, City's storage facility or laydown yard and set transmission towers (70 ft. to 200 ft. in height), weighing 7000 lbs. to 70,000 lbs.
 - 3.14.2 Pick up at railhead, City's storage facility or laydown yard and unload reinforcing steel for foundations.
 - 3.14.3 Pick up at railhead, City's storage facility or laydown yard, unload and place manhole forms.
 - 3.14.4 Pick up at railhead, City's storage facility or laydown yard, unload and place transformers weighing, 20,000 lbs, 60,000 lbs, 100,000 lbs, 110,000 lbs, 125,000 lbs, 160,000 lbs and 200,000 lbs.

4. SPECIFICATION

- 4.4 All Equipment and material provided by the Contractor shall be in good working condition, merchantable, fit for the specific purpose or tasks identified by the City, and meet or exceed the following minimum standards and specifications, if applicable:
 - 4.4.1 ASME B30.4 - Portal, Tower and Pillar Cranes
 - 4.4.2 ASME B30.5 - Mobile and Locomotive Cranes
 - 4.4.3 ASME B30.9 – Slings
 - 4.4.4 ASME B30.10 – Hooks

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- 4.4.5 ASME B30.20 - Below-The-Hook Lifting Devices
- 4.4.6 SAE J765 - Crane Load Stability
- 4.4.7 SAE J987 - Rope Supported Lattice-Type Boom Crane Structures - Method of Test

5. CITY RESPONSIBILITIES

- 5.4 The City will specify the following when placing an order with the Contractor:
 - 5.4.1 The nature and approximate weight of the load;
 - 5.4.2 The pick-up and drop-off locations of the load;
 - 5.4.3 Whether Contractor will be required to transport the load from its present location to the worksite, and if so, the location of the worksite;
 - 5.4.4 The type and size of crane and other equipment the City anticipates will be needed;
 - 5.4.5 The time frame in which the services must be performed, and whether the task to be performed is on a Regular or Emergency basis
 - 5.4.6 Information known to the City that is relevant to the specified job.
 - 5.4.7 Access to the load and the worksite(s).