

**BID TABULATION  
CITY OF AUSTIN  
CONTRACT FOR PRINTING AND PROCESSING COLLECTIONS NOTICES**

**BID NO.** IFB JXP0103REBID

**RX NO.** RQM 4600 15102900073

**DATE:** 4/12/2016

**BUYER:** JONATHAN DALCHAU

**Special Instructions:** Be advised that exceptions taken to any portion of the solicitations may jeopardize acceptance of the bid.

Vendor Name				PrintMailPro.Com		Business and Personal Solutions			
City, State				Austin, TX		Cedar Creek, TX			
MBE/WBE									
ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
1	Black and white laser-print two-sided, bilingual (English/Spanish) notices using data transmitted via FTP, paper must be 100% post-consumer content	27,500	EACH	\$0.100	\$2,750.00	\$0.06	\$1,650.00		
2	Color laser-print two-sided, bilingual (English/Spanish) notices using data transmitted via FTP, paper must be 100% post-consumer content	522,500	EACH	\$0.065	\$33,962.50	\$0.25	\$130,625.00		
3	Fold and insert one notice and one business reply envelope into an appropriate single window envelope, paper must be 100% post-consumer content	550,000	EACH	\$0.020	\$11,000.00	\$0.02	\$8,250.00		
4	Pick up printed, unfolded notices from Municipal Court not more than five times a week	100,000	EACH	\$0.035	\$3,500.00	\$0.01	\$700.00		
5	Envelopes, #10, print return address, indicia and other USPS required information in black, print one of up to eight special messages in bold red, all caps on exterior of envelope, paper must be 100% post-consumer content	650,000	EACH	\$0.019	\$12,350.00	\$0.04	\$22,750.00		
6	Envelopes, #9, print business reply address, indicia and other USPS required information in black, paper must be 100% post-consumer content	550,000	EACH	\$0.015	\$8,250.00	\$0.03	\$13,750.00		
7	Post Cards for Special Notice Mailings, black and white, paper must be 100% post-consumer content	5,000	EACH	\$0.150	\$750.00	\$0.15	\$750.00		
8	Post Cards for Special Notice Mailings, color, paper must be 100% post-consumer content	95,000	EACH	\$0.045	\$4,275.00	\$0.20	\$19,000.00		
9	Electronic transmission to Municipal Court of all notices created and mailed	550,000	EACH	\$0.010	\$5,500.00	\$0.01	\$2,750.00		
10	OCR sorting, and applying PostNet or delivery point barcode to USPS requirements	650,000	EACH	\$0.015	\$9,750.00	\$0.01	\$5,850.00		

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of a contract.

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11	Deliver to appropriate mail facility, obtaining best postage rates available	650,000	EACH	\$0.000	\$0.00	\$0.01	\$3,250.00		
12	Changing notice templates within one week of request from the Court	10	EACH	\$150.000	\$1,500.00	\$0.00	\$0.00		
13	Emergency change for notice templates	10	EACH	\$300.000	\$3,000.00	\$0.00	\$0.00		
TOTAL BID					\$96,587.50		\$209,325.00		

Prepared By: Veronica Hawkins

Approved By: Jonathan Dalchau