

Bidding Requirements, Contract Forms and Conditions of the Contract
ADDENDUM
Section 00900

ADDENDUM No. 2

Date May 16, 2013

City of Austin

Project Name: Annual Traffic Signal Installation/Modification 2013

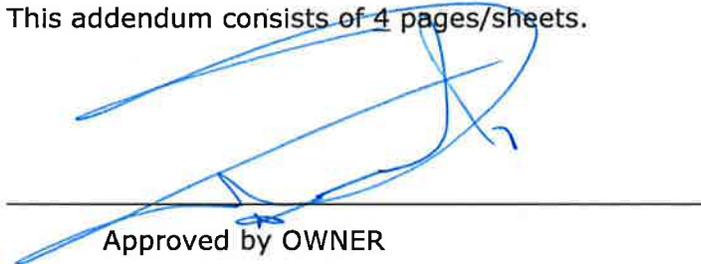
C.I.P. No. 5828.010

This Addendum forms a part of Contract and clarifies, corrects or modifies original Bid Documents, dated April 22, 2013 . Acknowledge receipt of this addendum in space provided on bid form. Failure to do so may subject bidder to disqualification.

Project Manual Revisions:

1. Replace Section 00020, Invitation for Bids, in its entirety with the attached Section 00020.

This addendum consists of 4 pages/sheets.



Approved by OWNER

END

Bidding Requirements, Contract Forms and Conditions of the Contract
INVITATION FOR BIDS
Section 00020

Following is a summary of information for this Project. Bidder is cautioned to refer to other sections of the Project Manual, Drawings and Addenda (Bid Documents) for further details.

The City of Austin, hereafter called OWNER, is requesting sealed written Bids for furnishing all labor, materials, equipment, supervision, and incidentals, and for performing all Work required for the following Project:

Annual Traffic Signal Installation/Modification 2013

Located at: City Wide

CIP ID# 5828.010

IFB# 6100 CLMC424

The Work consists of the labor, supervision, administration, management, material procurement, equipment procurement, miscellaneous material and consumables to furnish, deliver, unload, store, remove from storage, construct, erect, install as required in subsequent work authorizations the infrastructure for traffic signals. Infrastructure will include but may not be limited to: pole foundations, pull boxes, conduit, and cabinet foundations.

This contract is typically described as an Indefinite Delivery, Indefinite Quantity (IDIQ) CONTRACT. The Contract duration is for one (1) year, with two (2) twelve month extensions, depending on funding. The project documents consist of all the typical City of Austin details and specifications. Full design documents will not be provided for each facility. Each separate project location will be issued under a work assignment given to the contractor. The contractor is required to meet in the field, within three days of notification from the City. The final scope will be determined at that time and if additional details are desired the Contractor would request them at this time. The City will obtain the necessary City and State permits for work within the right-of-way. The approximate quantities of work are outlined on the attached bid form.

Bid Documents may be obtained at OTC 7th Floor (Suite 760), 505 Barton Springs Road Austin, TX 78704 upon a deposit of \$50.00 for each set of Bid Documents. Deposit check shall be made payable to City of Austin. Deposit will be refunded upon return of Bid Documents in good condition within two weeks of the time set for opening of Bids.

Sealed Bids will be received at the Contract Management Department, 105 W. Riverside Dr., Suite 210, Austin, Texas 78704 and then publicly opened and read aloud in the **SUITE 210 Conference Room**.

ALL BIDS ARE DUE PRIOR TO (Austin time) May 23, 2013 9:30 AM.

ALL COMPLIANCE PLANS ARE DUE PRIOR TO (Austin time) May 23, 2013 1:30 PM.

BIDS WILL BE OPENED AT (Austin time) May 23, 2013 1:30 PM.

ALL BIDS AND COMPLIANCE PLANS NOT RECEIVED PRIOR TO THE DATE AND TIME SET FORTH ABOVE WILL NOT BE ACCEPTED FOR CONSIDERATION. The time stamp clock in **SUITE 210** is the time of record and is verified daily with the local time service (512-476-7744).

All CONTRACTORS must be registered to do business with OWNER prior to submission of a Bid. All Subcontractors must be registered with the OWNER prior to execution of a contract. Prime Contractors are responsible for ensuring that their Subcontractors are registered as vendors with the City of Austin. Registration can be done through the OWNER's on-line Vendor Registration system. Log onto <https://www.ci.austin.tx.us/vss/Advantage> and follow the directions.

All City procurements are subject to the City's Minority-Owned and Women-Owned Business Enterprise Procurement Program found at Chapter 2-9-A of the City Code, as amended. The Program provides Minority-Owned and Women-Owned Business Enterprises (MBEs/WBEs) or

Disadvantaged Business Enterprises (DBEs) full opportunity to participate in all City contracts. Goals for MBE/WBE or DBE participation are stated for each solicitation. Information on achieving the goals or documenting good faith efforts to achieve the goals are contained in the MBE/WBE Procurement Program Package or DBE Procurement Program Package attached to the solicitation. When goals are established, Bidders are required to complete and return the MBE/WBE or DBE Compliance Plan with their Bid. If a Compliance Plan is not submitted prior to the date and time set forth in the solicitation, the Bid will not be accepted for consideration. (See Section 00820 for MBE/WBE requirements on "no goal" solicitations.)

All Bids shall be accompanied by an acceptable Bid guaranty in an amount of not less than five percent (5%) of the total Bid, as specified in Section 00100, Instructions to Bidders.

Performance and payment bonds when required shall be executed on forms furnished by OWNER. Each bond shall be issued in an amount of one hundred percent (100%) of the Contract Amount by a solvent corporate surety company authorized to do business in the State of Texas, and shall meet any other requirements established by law or by OWNER pursuant to applicable law.

Minimum insurance requirements are specified in Section 00810, Supplemental General Conditions.

Minimum wage rates have been established and are specified in Section 00830, Wage Rates and Payroll Reporting.

Each assignment must be **finally** completed within the duration established by the OWNER for each assignment as specified in Section 01100 and Section 01310. The OWNER will consult with the Contractor on each assignment duration, but the OWNER will have the ultimate discretion on the duration which shall not be unreasonably stipulated. Liquidated damages are \$100.00 per Working Day for failure to finally complete the work in the agreed upon time. Work must be continuous on each assignment. The contractor will be required to perform work on multiple work assignments simultaneously (maximum 6 work assignments at one time.) Demolition and restoration of sidewalks, curb ramps, pavement, etc. as a result of this work will also be included as a part of this contract.

The price bid by the successful bidder shall be firm throughout the initial twelve (12) months of the Contract. Prices may only be increased or decreased at the time of renewal and only if the OWNER approves a justified change. In no case may an individual bid item increase more than 5.0% from the initial price of the 12-month contract term unless specifically justified and agreed by both parties.

Contractor is required to provide 120 day notice to the Owner if they have no intention of renewing the contract.

CONTRACTOR agrees to commence Work on each such project within (7) calendar days after being given a written or verbal work order, unless the Contractor and Owner mutually agree to a later date, and to diligently prosecute the Work. Time is of the essence and all Work shall be completed within the stated duration of each project. Project times will commence upon the date specified in the notice to Proceed.

OWNER reserves the right to reject any or all Bids and to waive any minor informality in any Bid or solicitation procedure (a minor informality is one that does not affect the competitiveness of the Bid).

A **mandatory** Pre-Bid Conference will be held on April 30, 2013 at 10:30AM
(date) (time)

(Austin time) at 1501 Toomey Road Austin, TX 78704
(location)

Austin, Texas. Attendance is mandatory unless otherwise stated. Bidders must attend any mandatory Pre-Bid Conference and are encouraged to attend any non-mandatory Pre-Bid Conference to ensure their understanding of Owner's bidding and contracting requirements, particularly MBE/WBE Procurement Program requirements. If the Pre-Bid Conference is mandatory

the Bidder must arrive and sign-in within fifteen (15) minutes of the scheduled start time of the meeting, otherwise the Bidder will not be allowed to submit a Bid for the project.

The persons listed below may be contacted for information regarding the Invitation for Bid. If the Bidder contacts any other City employee, including Council Members and members of Boards and Commissions, the Bidder may be found in violation of Ordinance No. 201111110-052, dated November 10, 2011, regarding Anti-Lobbying and Procurement. The text of that Ordinance may be viewed at <http://www.cityofaustin.org/edims/document.cfm?id=161145>.

AUTHORIZED CONTACT PERSONS

PROJECT MANAGER: Tony L. Lopez telephone (512) 974-6581 email Tony.Lopez@austintexas.gov

CONTRACT COMPLIANCE REP.: Kitty Tunnell telephone (512)974-7055

email Kitty.Tunnell@austin.gov

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