



**CITY OF AUSTIN, TEXAS**  
Purchasing Office  
**INVITATION FOR BID (IFB)**  
**OFFER SHEET**

**SOLICITATION NO:** SLW0102

**COMMODITY/SERVICE DESCRIPTION:** Austin Police Department Motorcycles

**DATE ISSUED:** November 9, 2015

**REQUISITION NO.:** 7800 15100200010

**BID DUE PRIOR TO:** December 1, 2015 at 2:00 PM

**COMMODITY CODE:** 0701240

**FOR CONTRACTUAL AND TECHNICAL ISSUES CONTACT THE FOLLOWING AUTHORIZED CONTACT PERSON:**

**BID OPENING TIME AND DATE:** December 1, 2015 at 2:15 PM

**Sandy Wirtanen**  
Senior Buyer  
Phone: 512-974-7711  
E-Mail: [sandy.wirtanen@austintexas.gov](mailto:sandy.wirtanen@austintexas.gov)

**LOCATION:** MUNICIPAL BUILDING, 124 W 8<sup>th</sup> STREET  
RM 308, AUSTIN, TEXAS 78701

**LIVE BID OPENING ONLINE:**

For information on how to attend the Bid Opening online, please select this link:

<http://www.austintexas.gov/department/bid-opening-webinars>

**When submitting a sealed Offer and/or Compliance Plan, use the proper address for the type of service desired, as shown below:**

Address for US Mail (Only)	Address for Fedex, UPS, Hand Delivery or Courier
City of Austin	City of Austin, Municipal Building
Purchasing Office-Response Enclosed for Solicitation # SLW0102	Purchasing Office-Response Enclosed for Solicitation # SLW0102
P.O. Box 1088	124 W 8 <sup>th</sup> Street, Rm 308
Austin, Texas 78767-8845	Austin, Texas 78701
	Reception Phone: (512) 974-2500

**NOTE: Offers must be received and time stamped in the Purchasing Office prior to the Due Date and Time. It is the responsibility of the Offeror to ensure that their Offer arrives at the receptionist's desk in the Purchasing Office prior to the time and date indicated. Arrival at the City's mailroom, mail terminal, or post office box will not constitute the Offer arriving on time. See Section 0200 for additional solicitation instructions.**

**All Offers (including Compliance Plans) that are not submitted in a sealed envelope or container will not be considered.**

The Vendor agrees, if this Offer is accepted within 120 calendar days after the Due Date, to fully comply in strict accordance with the Solicitation, specifications and provisions attached thereto for the amounts shown on the accompanying Offer.

**SUBMIT 1 ORIGINAL AND 1 COPY OF YOUR RESPONSE**

**\*\*\*SIGNATURE FOR SUBMITTAL REQUIRED ON PAGE 3 OF THIS DOCUMENT\*\*\***

**This solicitation is comprised of the following required sections. Please ensure to carefully read each section including those incorporated by reference. By signing this document, you are agreeing to all the items contained herein and will be bound to all terms.**

<b>SECTION NO.</b>	<b>TITLE</b>	<b>PAGES</b>
0100	STANDARD PURCHASE DEFINITIONS	*
0200	STANDARD SOLICITATION INSTRUCTIONS	*
0300	STANDARD PURCHASE TERMS AND CONDITIONS	*
0400	SUPPLEMENTAL PURCHASE PROVISIONS	4
0500	SPECIFICATION	9
0600	BID SHEET – Must be completed and returned with Offer	1
0605	LOCAL BUSINESS PRESENCE IDENTIFICATION FORM – Complete & return	2
0700	REFERENCE SHEET – Complete and return if required	2
0800	NON-DISCRIMINATION CERTIFICATION	*
0805	NON-SUSPENSION OR DEBARMENT CERTIFICATION	*
0810	NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING CERTIFICATION	*
0835	NONRESIDENT BIDDER PROVISIONS – Complete & return	1
0900	MBE/WBE PROCUREMENT PROGRAM PACKAGE NO GOALS FORM – Complete & return	2

**\* Documents are hereby incorporated into this Solicitation by reference, with the same force and effect as if they were incorporated in full text. The full text versions of these Sections are available, on the Internet at the following online address:**

[http://www.austintexas.gov/financeonline/vendor\\_connection/index.cfm#STANDARDBIDDOCUMENTS](http://www.austintexas.gov/financeonline/vendor_connection/index.cfm#STANDARDBIDDOCUMENTS)

**If you do not have access to the Internet, you may obtain a copy of these Sections from the City of Austin Purchasing Office located in the Municipal Building, 124 West 8<sup>th</sup> Street, Room #308 Austin, Texas 78701; phone (512) 974-2500. Please have the Solicitation number available so that the staff can select the proper documents. These documents can be mailed, expressed mailed, or faxed to you.**

**The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Federal Tax ID No. \_\_\_\_\_

Printed Name of Officer or Authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Signature of Officer or Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**\* Completed Bid Sheet, section 0600 must be submitted with this Offer Sheet to be considered for award**

**CITY OF AUSTIN  
PURCHASING OFFICE  
SUPPLEMENTAL PURCHASE PROVISIONS**

The following Supplemental Purchasing Provisions apply to this solicitation:

1. **EXPLANATIONS OR CLARIFICATIONS:** (reference paragraph 5 in Section 0200)

All requests for explanations or clarifications must be submitted in writing to the Purchasing Office by one (1) week prior to the bid opening date by 1:00PM CST. Any requests should be faxed to 512-974-2388 or emailed to sandy.wirtanen@austintexas.gov.

2. **ALTERNATE OFFERS:** (reference paragraph 7A in Section 0200)

Alternate Offers will not be considered.

3. **INSURANCE:** Insurance is required for this solicitation.

A. **General Requirements:** See Section 0300, Standard Purchase Terms and Conditions, paragraph 32, entitled Insurance, for general insurance requirements.

- i. The Contractor shall provide a Certificate of Insurance as verification of coverages required below to the City at the below address prior to contract execution and within 14 calendar days after written request from the City. Failure to provide the required Certificate of Insurance may subject the Offer to disqualification from consideration for award
- ii. The Contractor shall not commence work until the required insurance is obtained and until such insurance has been reviewed by the City. Approval of insurance by the City shall not relieve or decrease the liability of the Contractor hereunder and shall not be construed to be a limitation of liability on the part of the Contractor.
- iii. The Contractor must also forward a Certificate of Insurance to the City whenever a previously identified policy period has expired, or an extension option or holdover period is exercised, as verification of continuing coverage.
- iv. The Certificate of Insurance, and updates, shall be mailed to the following address:

City of Austin Purchasing Office  
P. O. Box 1088  
Austin, Texas 78767

B. **Specific Coverage Requirements:** The Contractor shall at a minimum carry insurance in the types and amounts indicated below for the duration of the Contract, including extension options and hold over periods, and during any warranty period. These insurance coverages are required minimums and are not intended to limit the responsibility or liability of the Contractor.

- i. **Worker's Compensation and Employers' Liability Insurance:** Coverage shall be consistent with statutory benefits outlined in the Texas Worker's Compensation Act (Section 401). The minimum policy limits for Employer's Liability are \$100,000 bodily injury each accident, \$500,000 bodily injury by disease policy limit and \$100,000 bodily injury by disease each employee.
  - (1) The Contractor's policy shall apply to the State of Texas and include these endorsements in favor of the City of Austin:
    - (a) Waiver of Subrogation, Form WC420304, or equivalent coverage
    - (b) Thirty (30) days Notice of Cancellation, Form WC420601, or equivalent coverage

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- ii. **Commercial General Liability Insurance:** The minimum bodily injury and property damage per occurrence are \$500,000 for coverages A (Bodily Injury and Property Damage) and B (Personal and Advertising Injury).
  - (1) The policy shall contain the following provisions:
    - (a) Contractual liability coverage for liability assumed under the Contract and all other Contracts related to the project.
    - (b) Contractor/Subcontracted Work.
    - (c) Products/Completed Operations Liability for the duration of the warranty period.
    - (d) If the project involves digging or drilling provisions must be included that provide Explosion, Collapse, and/or Underground Coverage.
  - (2) The policy shall also include these endorsements in favor of the City of Austin:
    - (a) Waiver of Subrogation, Endorsement CG 2404, or equivalent coverage
    - (b) Thirty (30) days Notice of Cancellation, Endorsement CG 0205, or equivalent coverage
    - (c) The City of Austin listed as an additional insured, Endorsement CG 2010, or equivalent coverage
- iii. **Business Automobile Liability Insurance:** The Contractor shall provide coverage for all owned, non-owned and hired vehicles with a minimum combined single limit of \$500,000 per occurrence for bodily injury and property damage. Alternate acceptable limits are \$250,000 bodily injury per person, \$500,000 bodily injury per occurrence and at least \$100,000 property damage liability per accident.
  - (1) The policy shall include these endorsements in favor of the City of Austin:
    - (a) Waiver of Subrogation, Endorsement CA0444, or equivalent coverage
    - (b) Thirty (30) days Notice of Cancellation, Endorsement CA0244, or equivalent coverage
    - (c) The City of Austin listed as an additional insured, Endorsement CA2048, or equivalent coverage.
- C. **Endorsements:** The specific insurance coverage endorsements specified above, or their equivalents must be provided. In the event that endorsements, which are the equivalent of the required coverage, are proposed to be substituted for the required coverage, copies of the equivalent endorsements must be provided for the City's review and approval.
- 4. **QUANTITIES:** The quantities listed herein are estimates for the period of the Contract. The City reserves the right to purchase more or less of these quantities as may be required during the Contract term. Quantities will be as needed and specified by the City for each order. Unless specified in the solicitation, there are no minimum order quantities.
- 5. **DELIVERY REQUIREMENTS:**
  - A. Reference New Vehicle and Equipment Delivery Requirements, Attachment "A"
  - B. Delivery is to be made within 120 calendar days after the order is placed (either verbally or in writing). All orders must be shipped complete unless arrangements for partial shipments are made in advance.
  - C. The Contractor shall provide, with each delivery, a Shipping or Delivery Ticket showing the description of each item, quantity, and unit price.
  - D. Unless requested by the City, deliveries shall not be made on City-recognized legal holidays (see paragraph 51 in Section 0300).

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6. **INVOICES and PAYMENT:** (reference paragraphs 12 and 13 in Section 0300)

- A. Invoices shall contain a unique invoice number and the information required in Section 0300, paragraph 12, entitled "Invoices." Invoices received without all required information cannot be processed and will be returned to the vendor.

Invoices shall be mailed to the below address:

	City of Austin
Department	Fleet Acquisition
Attn:	Allison Wood
Address	6400 Bolm Road
City, State Zip Code	Austin, TX 78721

- B. The Contractor agrees to accept payment by credit card, check or Electronic Funds Transfer (EFT) for all goods and/or services provided under the Contract. The Contractor shall factor the cost of processing credit card payments into the Offer. There shall be no additional charges, surcharges, or penalties to the City for payments made by credit card.

7. **NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING:**

- A. On November 10, 2011, the Austin City Council adopted Ordinance No. 20111110-052 amending Chapter 2.7, Article 6 of the City Code relating to Anti-Lobbying and Procurement. The policy defined in this Code applies to Solicitations for goods and/or services requiring City Council approval under City Charter Article VII, Section 15 (Purchase Procedures). During the No-Contact Period, Offerors or potential Offerors are prohibited from making a representation to anyone other than the Authorized Contact Person in the Solicitation as the contact for questions and comments regarding the Solicitation.
- B. If during the No-Contact Period an Offeror makes a representation to anyone other than the Authorized Contact Person for the Solicitation, the Offeror's Offer is disqualified from further consideration except as permitted in the Ordinance.
- C. If an Offeror has been disqualified under this article more than two times in a sixty (60) month period, the Purchasing Officer shall debar the Offeror from doing business with the City for a period not to exceed three (3) years, provided the Offeror is given written notice and a hearing in advance of the debarment.
- D. The City requires Offerors submitting Offers on this Solicitation to certify that the Offeror has not in any way directly or indirectly made representations to anyone other than the Authorized Contact Person during the No-Contact Period as defined in the Ordinance. The text of the City Ordinance is posted on the Internet at: <http://www.ci.austin.tx.us/edims/document.cfm?id=161145>

8. **WORKFORCE SECURITY CLEARANCE AND IDENTIFICATION (ID):**

- A. Access to the Fleet Services Department building by the Contractor, all subcontractors and their employees will be strictly controlled at all times by the City. Security badges will be issued by the Department for this purpose. The Contractor shall submit a complete list of all persons requiring access to the Fleet Services building at least thirty (30) days in advance of their need for access. The City reserves the right to deny a security badge to any Contractor personnel for reasonable cause. The City will notify the Contractor of any such denial no more than twenty (20) days after receipt of the Contractor's submittal.

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- B. Where denial of access by a particular person may cause the Contractor to be unable to perform any portion of the work of the contract, the Contractor shall so notify the City's Contract Manager, in writing, within ten (10) days of the receipt of notification of denial.
  - C. Contractor personnel will be required to check in at the security desk when entering or leaving the Fleet Services building and security badges must be on display at all times when in the building. Failure to do so may be cause for removal of Contractor Personnel from the worksite, without regard to Contractor's schedule. Security badges may not be removed from the premises.
  - D. The Contractor shall provide the City's Contract Manager with a list of personnel scheduled to enter the building, seven days in advance. The list shall identify the persons by name, date of birth, driver's license number, the times that they will be inside the building and the areas where they will be working. Only persons previously approved by the City for the issuance of security badges will be admitted to the building.
  - E. The Contractor shall comply with all other security requirements imposed by the City and shall ensure that all employees and subcontractors are kept fully informed as to these requirements.
38. **CONTRACT MANAGER:** The following person is designated as Contract Manager, and will act as the contact point between the City and the Contractor during the term of the Contract:

Allison Wood

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6400 Bolm Road

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Austin, TX 78721

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\*Note: The above listed Contract Manager is not the authorized Contact Person for purposes of the **NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING Provision** of this Section; and therefore, contact with the Contract Manager is prohibited during the no contact period.

**CITY OF AUSTIN, TEXAS  
PURCHASE SPECIFICATIONS FOR  
POLICE MOTORCYCLES**

**1. SCOPE AND CLASSIFICATION**

- 1.1 **SCOPE-** This specification is for a motorcycle equipped for police use. It includes sections on Scope and Classification, Applicable Specifications, Functional, Performance and Material Requirements, Other Requirements, and Bidder Information. This specification shall be used in conjunction with the appropriate Bid Item Sheet.
- 1.2 **CLASSIFICATION -** To be used by Austin Police Department for traffic control and related duties.

This specification, until revised or rescinded, shall apply to each future purchase and contract for the commodity described herein. Retain for future reference.

**2. APPLICABLE SPECIFICATIONS**

- 2.1 Selling dealer shall be responsible for having complied with all Federal and State of Texas standards, regulations, and laws concerning this type of equipment, applicable and effective on the date of manufacture, including safety, noise, and emission control standards as applies to both private industry and governmental agencies. This also includes compliance with applicable OSHA requirements.

**3. FUNCTIONAL, PERFORMANCE, AND MATERIAL REQUIREMENTS**

NOTE: Stated requirements are minimum. Equipment that exceeds these in quality and/or size and capacity will be acceptable unless otherwise stated. Buyer's approval is required for any item proposed as equal. Item shall be fully described so the Buyer may determine if the item proposed is equal to, or exceeds the specified item in every detail.

- 3.1 **Design -** Motorcycle shall be a two-wheel unit equipped and certified for use as a police patrol unit, and provide functionally compatible systems as required by these specifications.

Comply ( ) / Comments \_\_\_\_\_

- 3.2 **Make and Model -** Shall be a BMW Model R1200RT-P. **NO EXCEPTIONS**

Comply ( ) / Comments \_\_\_\_\_

- 3.3 **Engine -** Four stroke, fuel injected, and air/liquid cooled, with overhead valves.

Comply ( ) / Comments \_\_\_\_\_

- 3.3.1 Displacement - 1170 cc.

Comply ( ) / Comments \_\_\_\_\_

- 3.3.2 Air Cleaner - Dry type.

Comply ( ) / Comments \_\_\_\_\_

- 3.3.3 Cooling System- Shall be liquid cooled and be equipped with a thermostatically controlled radiator cooling fan

Comply ( ) / Comments \_\_\_\_\_

- 3.4 **Wheelbase -** 58.5 inches.

Comply ( ) / Comments \_\_\_\_\_

**3.5 Transmission** - 6-speed constant mesh manual type, with a neutral signal light on instrument cluster. Self-energizing wet clutch, 8-plates, hydraulic self-adjusting with safety knobbed left hand control is required.

Comply ( ) / Comments \_\_\_\_\_

**3.6 Drive** - Shaft drive with integral torsion damper, std. ABS and traction control.

Comply ( ) / Comments \_\_\_\_\_

**3.7 Electrical System**

**3.7.1 Alternator** - Three-phase alternator 540 W w/auxiliary battery and power management via BCa.

Comply ( ) / Comments \_\_\_\_\_

**3.7.2 Batteries** - Shall have two (2) heavy duty with adequate ampere hour capacity to support the following:

Comply ( ) / Comments \_\_\_\_\_

**3.7.2.1** All running lights, emergency lights, radio, and electronic siren, operating simultaneously, with the engine running.

Comply ( ) / Comments \_\_\_\_\_

**3.7.2.2** Tail lights, red ID lights, rear flashers, rear emergency lights, operating simultaneously, for a minimum of 30 minutes with the engine off, and permit re-starting of engine with electric starter.

Comply ( ) / Comments \_\_\_\_\_

**3.7.2.3** Starter - Shall be 12 volt, heavy duty electric with neutral safety switch which will prevent the engine from starting with transmission in gear, or with the clutch engaged.

Comply ( ) / Comments \_\_\_\_\_

**3.7.2.4** Horn - Heavy duty, all weather type, which may be integrated with siren.

Comply ( ) / Comments \_\_\_\_\_

**3.7.3 Battery Tender/Charger** - Shall be of adequate capacity to maintain a charge in the batteries when the motorcycle is parked for an extended period of time.

Comply ( ) / Comments \_\_\_\_\_

**3.7.4 Additional Electrical Connectors**- Shall have the following (3) connectors to allow installation of addition radio, accessory and video equipment.

Comply ( ) / Comments \_\_\_\_\_

**3.7.4.1** Radio Power Plug Connector – Part# 82 00 0 419 534

Comply ( ) / Comments \_\_\_\_\_

**3.7.4.2 Accessory Plug Connector – (3 each) Part# 71 60 2 407 783**

Comply ( ) / Comments \_\_\_\_\_

**3.7.4.3 Video System Icon Connection Plug- Part# 71 60 2 407 780**

Comply ( ) / Comments \_\_\_\_\_

**3.7.4.4 Radar Connection Plug- Part# 71 60 2 407 786**

Comply ( ) / Comments \_\_\_\_\_

**3.8 Brakes** - Shall have hydraulically controlled anti-lock disc brakes front and rear.

Comply ( ) / Comments \_\_\_\_\_

**3.9 Fuel Tank** - Shall have a minimum capacity of 6.6 U.S. gallons, which includes a 1 U.S. gallon reserve.

Comply ( ) / Comments \_\_\_\_\_

**3.10 Handlebars** - Shall be two-piece cast alloy with black handgrips. There will be a rear view mirror attached to each side of the fairing. Unit shall have standard handlebar risers. Handgrips shall be heated, with Hi/Lo settings.

Comply ( ) / Comments \_\_\_\_\_

**3.10.1 Push to Talk Controller Bracket-** Shall have bracket installed

Comply ( ) / Comments \_\_\_\_\_

**3.11 Suspension System** - BMW Telelever (front), BMW Paralever (rear) systems with front and rear shock absorbers designed for heavy duty police service shall be provided.

Comply ( ) / Comments \_\_\_\_\_

**3.12 Rims and Tires** - The rims shall be cast aluminum, designed to retain a deflated tire, and must be compatible with required high quality tubeless tires. Tires shall be 120/70ZR 17 front, and 180/55ZR 17 rear. To prevent weaving on highway rain grooves, the front tire shall not have a straight tread design. The rim and tire assemblies will be statically and dynamically balanced.

Comply ( ) / Comments \_\_\_\_\_

**3.13 Seat** - Will be height-adjustable deluxe police model, with sponge rubber or neoprene cushion, covered with black heavy duty non-porous vinyl. The material shall breathe, and have no fringe. Unit seat shall be heated, with Hi/Lo settings.

Comply ( ) / Comments \_\_\_\_\_

**3.14 Windshield** - Shall be a fairing-mounted and adjustable Plexiglas or Lexan windshield.

Comply ( ) / Comments \_\_\_\_\_

**3.15 Safety Bars** - Shall be heavy duty, mounted front and rear. Bars shall be no wider than necessary to protect the saddlebags.

Comply ( ) / Comments \_\_\_\_\_

- 3.16 Stand** - Heavy duty locking side stand, designed and mounted to prevent folding while the weight of the motorcycle is on the stand, shall be furnished. The side stand should not rub or vibrate against any part of the motorcycle.

Comply ( ) / Comments \_\_\_\_\_

**3.17 Instruments**

- 3.17.1** Speedometer - Police special, calibrated 0-120 MPH.

Comply ( ) / Comments \_\_\_\_\_

- 3.17.2** Low oil pressure light.

Comply ( ) / Comments \_\_\_\_\_

- 3.17.3** Neutral gear light.

Comply ( ) / Comments \_\_\_\_\_

- 3.17.4** Turn signals.

Comply ( ) / Comments \_\_\_\_\_

- 3.17.5** Rear flashers.

Comply ( ) / Comments \_\_\_\_\_

- 3.17.6** Pursuit light. Required.

Comply ( ) / Comments \_\_\_\_\_

- 3.18 Footrests** - Shall be mounted to provide maximum rider comfort. Must be rubber covered, and fold upon contact with ground.

Comply ( ) / Comments \_\_\_\_\_

- 3.19 Siren** – Twin speaker electronic type with at least 120 dB output, shall produce electronic tones wail, yelp, hyper-yelp, and air horn. Siren must be wired to operate only when the ignition switch and kill switch are on. Siren will be wired to draw no more than one amp from the ignition wiring. Siren shall be PA equipped.

Comply ( ) / Comments \_\_\_\_\_

- 3.20 Controls** - All controls, shall be mounted near the handgrips to allow easy control while hands remain on the grips.

Comply ( ) / Comments \_\_\_\_\_

- 3.21 Emergency Lighting System (LED)** – Code 3 LED system must provide highly visible LED lighting to the front, sides, and rear, with alternating flash pattern.

Comply ( ) / Comments \_\_\_\_\_

- 3.21.1** Lights shall be mounted without modification to the unit.

Comply ( ) / Comments \_\_\_\_\_

**3.21.2** Lights shall be sealed to keep out moisture and dust.

Comply ( ) / Comments \_\_\_\_\_

**3.21.3** Emergency lights shall not draw more than 12 amps.

Comply ( ) / Comments \_\_\_\_\_

**3.21.4** Handlebar mounted controls shall allow on/off of rear lights alone, and on/off of front and rear lights. These controls shall be within easy reach of the handgrips.

Comply ( ) / Comments \_\_\_\_\_

**3.21.5 Front LED Lights** - Shall be Code 3 multi-directional LED light pod with red mounted on the left side of the rider, and the blue mounted on the right.

Comply ( ) / Comments \_\_\_\_\_

**3.21.6 Rear Mounted Lights** - Two Code 3 Exterior Optix LED with red LED's on the left side, and two blue LED's on the right side, shall be mounted on the rear of the motorcycle to the rear of the saddlebags and/or slightly above them.

Comply ( ) / Comments \_\_\_\_\_

**3.21.7 Side Lights** - A Code 3 Optix LED assembly with clear LED's shall be mounted to the side of the motorcycle.

Comply ( ) / Comments \_\_\_\_\_

**3.21.8 Rear Emergency Light Pod** - Shall be equipped with Code 3 / BMW radio box light pod. It shall be equipped with three red Code 3 Optix LED lights, three blue Code 3 Optix LED lights, and two amber Code 3 turn signal lights. (or OEM Factory equivalent options)

Comply ( ) / Comments \_\_\_\_\_

**3.21.9 Rear ID Lights** - Red required.

Comply ( ) / Comments \_\_\_\_\_

**3.22 Headlight** - Quartz-Halogen type, 55 watt low beam, 60 watt high beam. A Velcro-attached Lexan headlight cover shall be furnished.

Comply ( ) / Comments \_\_\_\_\_

**3.23 Saddlebags** - Two metal, fiberglass, or plastic, saddlebags, at least 9 inches high, shall be mounted, one each side at the rear of the motorcycle, and shall be equipped with LED lights focused to illuminate the interior of the saddlebags when open. Keys and locks shall be furnished.

Comply ( ) / Comments \_\_\_\_\_

**3.24 Radar Mounts** - A lockable mount for the Kustom-Talon radar shall be mounted to the left engine guard. A lockable mount for the LTI 20/20 Lidar Gun shall be mounted on the right engine guard.

Comply ( ) / Comments \_\_\_\_\_

**3.25 Auxiliary Power Plug (cigarette type)** - Shall be installed in the fairing, close to the siren amplifier. It shall be wired and fused to the battery.

Comply ( ) / Comments \_\_\_\_\_

**3.26 Paint**

**3.26.1** Shall be standard BMW black and white police design.

Comply ( ) / Comments \_\_\_\_\_

**3.26.2** The saddlebags shall be constructed of black ABS plastic.

Comply ( ) / Comments \_\_\_\_\_

**3.26.3** Accent pin striping of alternate black or white is acceptable.

Comply ( ) / Comments \_\_\_\_\_

**3.27 Keys** - Three sets of keys will be furnished for each motorcycle and saddlebag at time of delivery.

Comply ( ) / Comments \_\_\_\_\_

**3.28 Lighted License Plate Holder** - Required.

Comply ( ) / Comments \_\_\_\_\_

**4. Manufacturer's Statement of Origin (MSO) and Invoicing** - An MSO and an original invoice to the unit(s) shall be provided at the time of delivery for each unit supplied. Unit(s) will not be accepted without these documents. NO EXCEPTIONS.

**5. Manuals** - Concurrent with delivery of equipment ordered, the items listed below shall be supplied for each different type and size of vehicle, body, or item of equipment supplied. This includes the basic item as well as all accessory equipment installed. All of these manuals must be current, and must be furnished with the item(s) being delivered. Final and complete acceptance will not be made until all items listed are supplied, however, if the item is partially accepted, 5% of the unit bid price, but not less than \$500.00, will be withheld until all items bid are received.

**5.1 Operator's Manuals - Required** - One (1) copy of manufacturer's standard operator's manual.

Comply ( ) / Comments \_\_\_\_\_

**5.2 Parts Manuals - Required** - One (1) copy of manufacturer's standard parts manual.

Comply ( ) / Comments \_\_\_\_\_

**5.3 Maintenance and Overhaul (Shop) Manuals - Required** - One (1) copy shall be provided. This manual shall provide complete lubricating and servicing instructions normally not expected of the operator, plus complete maintenance and overhaul instructions required for shop disassembly, inspection, repair, rework, testing, and reinstallation, and shall provide information on limits, tolerances, and torque values. Normally, this shall also include fully illustrated parts break-downs for all parts and components. Complete detailed schematics, drawings, and blueprints for all air, electrical, and hydraulic systems are required.

Comply ( ) / Comments \_\_\_\_\_

**6. Training Requirements**

**6.1 Operator Training - Required** - Shall be conducted by qualified instructors, for personnel assigned to operate this equipment. Such training shall be designed to instruct qualified City personnel in proper operating techniques and operator level maintenance, such as daily lubrication, inspections, fluid checks, adjustments, etc. The duration and type of operator training required may vary according to the type and complexity of the item specified. However, normally a briefing at the unit delivered, by a person fully qualified to operate that particular model machine, should suffice. Please state the duration and type of training to be conducted.

Comply ( ) / Comments \_\_\_\_\_

**6.2 Limited Maintenance Training - Required** - This training shall be conducted by a factory service representative, maintenance technician, or sales person that is fully qualified and thoroughly familiar with the equipment being purchased, for automotive or heavy equipment mechanics assigned to maintain this equipment. Emphasis shall be on proper servicing and lubrication procedures, preventive maintenance, inspection, troubleshooting, disassembly, repair, and reassembly of major components of the unit supplied. The duration and type of training may vary according to the complexity of the equipment, and the familiarity of City personnel with such equipment. This training shall consist of a briefing at the equipment, and shall include a question and answer period. State exactly how the training will be accomplished, by whom, and estimated duration.

Comply ( ) / Comments \_\_\_\_\_

**7. SAMPLES, INSPECTION, AND TEST REQUIREMENTS**

- 7.1** Each unit shall be completely assembled, adjusted, serviced, clean, and ready for continuous heavy duty service. Servicing shall include, but not be limited to, complete lubrication, and a 50/50 mix of anti-freeze and water in the cooling system, if applicable. Servicing, adjustment, assembly, etc., shall be to the satisfaction of the City of Austin.
- 7.2** In addition, a thorough condition and specification compliance inspection shall be conducted by the supplier on each unit prior to delivery.
- 7.3** Upon receipt, each unit shall be inspected for condition and specification compliance by a City representative, prior to acceptance. If a unit is rejected for any reason, the selling dealer shall be required to pick up the unit at the point of delivery, accomplish necessary repairs, and return the unit to the original point of delivery. If desired, and if space is available, the repairs may be accomplished on City property. This will be at the discretion of the City of Austin.
- 7.4** All requests for approval of changes to the specification after construction has begun, shall be directed only to the Manager of Fleet Acquisition.
- 7.5** All materials and workmanship, including those things not specifically covered in this specification, shall conform to the character of the equipment, and purpose for which it is intended, and work shall be professionally and skillfully accomplished in accordance with the best trade customs and professional standards of work, as generally recognized by trade standards.

**8. OTHER REQUIREMENTS**

**8.1 Service Requirements**

**8.1.1 Routine Service Calls and Inspections** - State the number and frequency of routine service calls and equipment inspections that will be conducted free of charge.

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**8.1.2** On-Call Maintenance Consultation Service - State the length of time maintenance consultation visits by a fully qualified service representative, will be available on an on-call basis, and the response time. Include the charge for each visit, if any.

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**8.1.3** Spare Parts Service - State the location where a stock of standard parts for this unit will be maintained, and time required to deliver them to Austin. Include a statement as to whether the City of Austin will be required to pay shipping charges when parts are ordered after the warranty period, and discount from list price on parts, if any. Note: The location where a stock of spare parts is maintained may be considered in the purchase decision.

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**8.1.4** Responsible person and alternate to be contacted for service (including warranty service), parts, consultation, literature, etc. Furnish telephone numbers, hours, and mailing address.

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**8.1.5** Repair Service - State response time during and after the warranty, when notified of a requirement for service.

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**8.1.6** Service bulletins and changes to published manuals, including all literature concerning future modifications to the unit specified, are required. Three (3) copies of each. These items should be furnished to ensure manuals supplied are current and useful, and shall continue to be supplied, whenever published, for the life of the unit, from date of delivery.

**8.2** **Literature Requirements** - Manufacturer's descriptive literature and drawings are **required** with each bid submitted.

**8.3** **Delivery Requirements** - Each unit shall be delivered to a place in Austin, Texas, designated by the City of Austin. The vendor shall notify the City before making delivery. Delivery **includes off-loading**. **Note:** The City does **not** have an off-loading ramp or equipment such as forklifts, cranes, etc., available for off-loading of new equipment.

**8.4** **Special Requirements** - This unit shall be delivered complete, and shall meet the State of Texas vehicle safety inspection requirements pertaining to this unit. A Texas inspection sticker must be furnished on units requiring them.

**8.4.1** Each unit shall be the latest (current) model in production at time of delivery, and shall be the standard production model offered to commercial industry, and be of new manufacture, including all parts, components, and accessory items.

**8.4.2** It is the intention of these specifications to require a complete unit of the type described, delivered and ready for full operation. All items omitted from the specifications, which are clearly necessary for the complete operation of this vehicle or item of equipment, shall be considered a requirement, although not directly specified or called for in the specifications.

- 8.4.3** The term “heavy duty”, as used in these specifications, shall mean that the item to which the term is applied, shall exceed the usual quantity, quality, or capacity supplied with standard production models, and it shall be able to withstand unusual strain, exposure, temperature, wear, and use.
- 8.4.4** Each unit supplied shall have component parts necessary to give maximum performance, service life, and safety, and nor merely meet the minimum requirements of the specifications.
- 8.4.5** Demonstration of Proposed Unit(s) - The City reserves the right to require a demonstrator unit be supplied for at least five work days, for evaluation purposes, prior to making a final purchase recommendation to the City Council. The purpose of such a demonstration is to assist in deciding if the unit(s) to be provided meets all aspects of the specification. Therefore, the demonstrator unit should be representative of the item(s) bid. Failure to provide a demonstrator when requested, could result in rejection of bid.

**8.5 Warranty Requirements - Bidder is in agreement with the City’s warranty terms as stated in the Section 0300 Standard Purchase Terms and Conditions, Paragraph 21.**

Please mark the appropriate line and sign below.     Yes     No

**Section 0605: Local Business Presence Identification**

A firm (Offeror or Subcontractor) is considered to have a Local Business Presence if the firm is headquartered in the Austin Corporate City Limits, or has a branch office located in the Austin Corporate City Limits in operation for the last five (5) years, currently employs residents of the City of Austin, Texas, and will use employees that reside in the City of Austin, Texas, to support this Contract. The City defines headquarters as the administrative center where most of the important functions and full responsibility for managing and coordinating the business activities of the firm are located. The City defines branch office as a smaller, remotely located office that is separate from a firm's headquarters that offers the services requested and required under this solicitation.

**OFFEROR MUST SUBMIT THE FOLLOWING INFORMATION FOR EACH LOCAL BUSINESS (INCLUDING THE OFFEROR, IF APPLICABLE) TO BE CONSIDERED FOR LOCAL PRESENCE.**

*NOTE: ALL FIRMS MUST BE IDENTIFIED ON THE MBE/WBE COMPLIANCE PLAN OR NO GOALS UTILIZATION PLAN (REFERENCE SECTION 0900).*

**\*USE ADDITIONAL PAGES AS NECESSARY\***

**OFFEROR:**

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years?		
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

**SUBCONTRACTOR(S):**

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No

Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

**SUBCONTRACTOR(S):**

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

**Section 0700: Reference Sheet**

Please include the following information if required in solicitation:

Responding Company Name \_\_\_\_\_

1. Company's Name \_\_\_\_\_  
Name and Title of Contact \_\_\_\_\_  
Present Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Telephone Number (\_\_\_\_)\_\_\_\_\_ Fax Number (\_\_\_\_)\_\_\_\_\_  
Email Address \_\_\_\_\_

2. Company's Name \_\_\_\_\_  
Name and Title of Contact \_\_\_\_\_  
Present Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Telephone Number (\_\_\_\_)\_\_\_\_\_ Fax Number (\_\_\_\_)\_\_\_\_\_  
Email Address \_\_\_\_\_

3. Company's Name \_\_\_\_\_  
Name and Title of Contact \_\_\_\_\_  
Present Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Telephone Number (\_\_\_\_)\_\_\_\_\_ Fax Number (\_\_\_\_)\_\_\_\_\_  
Email Address \_\_\_\_\_

4. Company's Name \_\_\_\_\_  
Name and Title of Contact \_\_\_\_\_  
Present Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Telephone Number (\_\_\_\_)\_\_\_\_\_ Fax Number (\_\_\_\_)\_\_\_\_\_  
Email Address \_\_\_\_\_

5. Company's Name \_\_\_\_\_  
Name and Title of Contact \_\_\_\_\_  
Present Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Telephone Number (\_\_\_\_)\_\_\_\_\_ Fax Number (\_\_\_\_)\_\_\_\_\_  
Email Address \_\_\_\_\_

**Section 0835: Non-Resident Bidder Provisions**

Company Name \_\_\_\_\_

- A. Bidder must answer the following questions in accordance with Vernon's Texas Statutes and Codes Annotated Government Code 2252.002, as amended:

Is the Bidder that is making and submitting this Bid a "Resident Bidder" or a "non-resident Bidder"?

Answer: \_\_\_\_\_

- (1) Texas Resident Bidder- A Bidder whose principle place of business is in Texas and includes a Contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
- (2) Nonresident Bidder- A Bidder who is not a Texas Resident Bidder.

- B. If the Bidder id a "Nonresident Bidder" does the state, in which the Nonresident Bidder's principal place of business is located, have a law requiring a Nonresident Bidder of that state to bid a certain amount or percentage under the Bid of a Resident Bidder of that state in order for the nonresident Bidder of that state to be awarded a Contract on such bid in said state?

Answer: \_\_\_\_\_ Which State: \_\_\_\_\_

- C. If the answer to Question B is "yes", then what amount or percentage must a Texas Resident Bidder bid under the bid price of a Resident Bidder of that state in order to be awarded a Contract on such bid in said state?

Answer: \_\_\_\_\_

**Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form**

SOLICITATION NUMBER:
PROJECT NAME:

**The City of Austin has determined that no goals are appropriate for this project.** Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

**Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?**

No \_\_\_\_\_ **If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope**

Yes \_\_\_\_\_ **If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.**

**After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.**

<b>I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.</b>	
_____	
<b>Company Name</b>	
_____	
<b>Name and Title of Authorized Representative (Print or Type)</b>	
_____	
<b>Signature</b>	<b>Date</b>

**Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan**  
 (Please duplicate as needed)

SOLICITATION NUMBER:
PROJECT NAME:

**PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION**

Name of Contractor/Consultant			
Address			
City, State Zip			
Phone Number		Fax Number	
Name of Contact Person			
Is Company City certified?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

\_\_\_\_\_  
**Name and Title of Authorized Representative (Print or Type)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. **Attach Good Faith Effort documentation if non MBE/WBE firms will be used.**

<b>Sub-Contractor / Sub-Consultant</b>			
City of Austin Certified	MBE <input type="checkbox"/>	WBE <input type="checkbox"/>	Ethics / Gender Code: <input type="checkbox"/> Non-Certified
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

<b>Sub-Contractor / Sub-Consultant</b>			
City of Austin Certified	MBE <input type="checkbox"/>	WBE <input type="checkbox"/>	Ethics / Gender Code: <input type="checkbox"/> Non-Certified
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

**FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:**

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2-9A/B/C/D, as amended.

**Reviewing Counselor** \_\_\_\_\_ **Date** \_\_\_\_\_ **Director/Deputy Director** \_\_\_\_\_ **Date** \_\_\_\_\_