ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS

INVITATION FOR BID: **JSD0015** ADDENDUM NO. **2** DATE OF ADDENDUM: **August 14, 2013**

This addendum is to respond to questions regarding the above referenced solicitation:

I. Questions:

Question #1: The bid sheet calls for a quantity of 12, but the Scope of Work (SOW) refers to daily. Which is correct?

Answer #1: The Bid Sheet requires a monthly fee for all activities, some of which are required daily.

Question #2: The SOW refers to cleaning between 8:00 am to 5:00 pm, but we usually clean either before 8:00 am or after 5:00 pm because the vacuum disturbs people. Is this allowed?

Answer #2: Yes, cleaning can be performed before or after normal business hours.

Question #3: The Scope of Work calls specifically for "Pine Sol" for cleaning. Is that a requirement or can the Contractor use a "Green Product"?

Answer #3: Green Products are acceptable.

Question #4: There is an office at Oakwood Annex cemetery not Evergreen contrary to the SOW. Is this an error in the solicitation?

Answer #4 No, the SOW is correct. There is a Chapel at Oakwood which is closed and does not require cleaning. Evergreen has a bathroom that requires cleaning.

All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, Addendum #2 is hereby incorporated and made a part of the above referenced Solicitation.

APPROVED BY: _____
Terry Nicholson Senior Buyer
Purchasing Office, 512-974-2995

ACKNOWLEDGED BY:

_____. _____. _____.
SUPPLIER AUTHORIZED SIGNATURE DATE

RETURN ONE (1) COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH PROPOSAL OR PRIOR TO BID OPENING. FAILURE TO DO SO MAY CONSTITUE GROUNDS FOR REJECTION OF YOUR OFFER.