



ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS
PRINTING VARIOUS FORMS

Request for Proposal (RFP): **ISR0004** ADDENDUM NO. **2** DATE OF ADDENDUM: **January 9, 2015**

This addendum is to incorporate changes to the above referenced solicitation:

1. Questions:

- (Q1) PD-0056A Juvenile Arrest Card; Do you have a PDF available of this complete document only? Sample looks to have watermark, is this pink or gray sale watermark? How many pages have the watermark? What is the "HARD COPY" paper stock? Is this manila tag back blank or is this the "Hard Copy"
- (A1) **PD-0056A Juvenile Arrest card; A complete document sample PDF attached herein. The City will provide a complete recently printed sample of the document at award. This document does have a gray watermark on all pages of this document. The "HARD COPY" paper is card stock manila color. See enclosed picture and PDF.**
- (Q2) PD-0138 Street Check Citation Book; Do you have a PDF available of this complete document only? Is this 2 color? Confirm finish size 42.5" x 10"? How many sheet are 2 sided?
- (A2) **PD-0138 Street Check Citation Book; A complete document PDF attached herein. This book has two pages. First pages top/front page is white 20#CB, 2nd page/bottom yellow/canary 15# CF. See enclosed picture and PDF**
- (Q3) PD-0144 & PD0144A Coupon Books; Is there any printing on covers? How many coupons per book?
- (A3) **The PD-0144& PD-0144a have no printing on cover and contain twenty (20) coupons per book. Form size is 5-7/8" x 3" the stub is approximately 1/4" stapled.**
- (Q4) HHSD-Food Enterprise Inspection Form; Attachment 1 says form is 2 pages 1 image but the paper color is white NCR is this correct? If so, do we need to print 2 white NCR pages and pad them together?
- (A4) **The HHSD-Food Enterprise Re-Inspection Form; Line 59 on bid sheet (300-FRE INSP) is two (2) pages NCR. The top page is white 20# CB and back page is 20# Yellow CF.**
- (Q5) PD-0009B Crime Scene Label; What is color and weight of the label stock? Is this crack'n peel?
- (A5) **PD-0009B Crime Scene Label is fluorescent orange with permanent adhesive back 5.6mil label. The back is a peel of back crack and peel.**
- (Q6) HHSD-Food Enterprise Inspection Form; Attachment 1 says form is 2 pages 1 image but the paper color is white NCR is this correct? If so, do we need to print 2 white NCR pages and pad them together?
- (A6) **The City has attached available survey data for the site as well a conceptual plan for ADA accessible sidewalk developed by the Department for the Proposers consideration. See enclosed picture and PDF.**
- (Q7) PD-0015 Chain of Custody Label; What is color and weight of the label stock? Is this crack'n peel?
- (A7) **PD-0015 Chain of custody label; Color is white 5.6mil permanent adhesive crack and peel label.**

- (Q8) PD-0010 Assault Victim Statement; This is listed as an 11" x 17" folded and perfed, what is the finished size? There seems to be 10 copies making 5 pages? Is this a booklet
- (A8) **PD-0010 Assault Victim Statement; This form is a 11" x 17" folded and perforated form. There are 3 pages front and back each page is separated by a perforated line measuring 11" inches long. Pages 1 and 4 are glued together by a 0.5: inch strip. Crime Scene Label is fluorescent orange with permanent adhesive back 60# label. The back is a peel of back crack and peel. See enclosed picture and PDF.**
- (Q9) PD-0037 & pd0037B Overtime Compensatory Assignment forms; The copy shows there is a screen, can you confirm the ink color of the scree or is this the pink copy that was scanned? Is this a fanapart with stub? Is it glued at the top?
- (A9) **PD-0037 & pd0037B Overtime compensatory assignment form; There is no screen on this form it is the color of the pink second page showing through. This form is a 20#white CB and a 20# Pink CF snap set.**
- (Q9) PD-0040 Criminal Trespass Book; What weight, color & brand is the paper? What is the size of the stub? Do all parts print alike? What type, color and position is the numbering? Do any parts stay in the book? Is the cover printed? If so, what color.
- (A9) **PD-0040 Criminal Trespass Book; This form is a booklet manila bounded by three staples at top and cardboard insert in back of book. The paper weight is 15# white CB, 14# yellow/canary CFB and 15# Pink CF, any brand of paper is fine, all parts print alike. The stub size is approximately 5/8", the form itself measures 8.5" x 11". This is not a numbered booklet. No parts stay in the book. The cover is not printed. See enclosed picture and PDF**
- (Q10) PD-0047 Case Disposition and PD-0141 Warning Ticket Book; Is this a fanapart with no stub? Glued at the top and do all parts print alike .
- (A10) **PD-0047 Case Disposition and PD-0141 Warning Ticket Book; Remove bid item #9 (PD-0047 and bid item #22 PD-0141 No longer required.**
- (Q11) PD-0068 Impound Wrecker Report; What is the weight of the paper? Is there a screen or is the copy received of goldenrod or canary part? Is this a fanapart with no stub? If not, what size is the stub? Do all parts print alike?
- (A11) **PD-0068 Impound Wrecker Report; Weight of paper is white 15# CB, 14# Yellow/Canary CFB, 14#Pink CFB, 15#Goldenrod CF with a 5/8" stub at top. All parts print the same.**
- (Q12) PD-0069B Undercover Expense Report; The copy shows 2 holes drilled left please confirm? If so do all parts drill?
- (A12) **PD-0069B Undercover Expense Report; There are two holes drilled through all parts. All parts print the same.**
- (Q13) PD-107A Non-Motorized Vehicle; Is this standard red Fluorescent crack'n peel stock? Is this permanent adhesive?
- (A13) **PD-107A Non-Motorized Vehicle; This is a 5.6mil standard fluorescent red label with peel off back.**
- (Q14) PD-0109B Pawn Shop Record Book; Does the 4-1/4" x 6" include the stub? If not, what is the stub size? What weight, color and brand is the paper? Do all parts print alike? Does the cover print? If so, what color? Do any parts stay in the book?
- (A14) **PD-0109B Pawn Shop Record Book; This is a booklet manila bounded by two staples at top and cardboard insert in back of book. The paper weight is 20# white CB, 14# yellow/canary CFB and 20# Pink CF, any brand of paper is fine, all parts print alike. The stub size is approximately 3/4", the form itself measures 6" x 4-1/4". This is not a numbered booklet. No parts stay in the book. The cover is not printed. See enclosed picture and PDF**
- (Q15) PD-0201 Pawn Shop Property Hold Card; Does the 6" x 4-1/2" include the stub? If not, what is the stub size? What weight, color and brand is the paper? Do all parts print alike?

