

**ATTACHMENT A
SAMPLE TAXI VOUCHER**

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| CONTRACTOR'S INFORMATION | PICK-UP | MON. DAY YEAR |
| | FROM: | / / |
| Charge To: Fund: _____ Agency: _____ Org.: _____ Obj. Code: _____ Activity: _____ | DESTINATION | Voucher Number: 10056 |
| | To: | |
| Authorized By: _____ | Time Transportation Requested _____ AM _____ PM | Bill to: City of Austin, Texas HHSD |
| | Time Taxi Arrived _____ AM _____ PM | |
| Clients Name: _____ | Cab # _____ Driver# _____ | |
| | Driver Signature _____ | |