



CITY OF AUSTIN, TEXAS
Purchasing Office
REQUEST FOR INFORMATION (RFI)
OFFER SHEET

SOLICITATION NO: RFI SMW0004

COMMODITY/SERVICE DESCRIPTION: Wearable Body Cameras

DATE ISSUED: November 10, 2014

REQUISITION NO.RQN 5600 14110600004

COMMODITY CODE: 8407029

RESPONSE DUE PRIOR TO: 3:00 PM on December 10, 2014

**CONTACT THE FOLLOWING
PERSON WITH ANY QUESTIONS:**

Ms. Shawn M. Willett

LOCATION: MUNICIPAL BUILDING, 124 W 8th STREET
RM 308, AUSTIN, TEXAS 78701

Corporate Contract Compliance Manager

Phone: (512) 974-2274

E-Mail: shawn.willett@austintexas.gov

When submitting a sealed Offer and/or Compliance Plan, use the proper address for the type of service desired, as shown below:

P.O. Address for US Mail	Street Address for Hand Delivery or Courier Service
City of Austin	City of Austin, Municipal Building
Purchasing Office-Response Enclosed	Purchasing Office-Response Enclosed
P.O. Box 1088	124 W 8 th Street, Rm 310
Austin, Texas 78767-8845	Austin, Texas 78701
	Reception Phone: (512) 974-2500

To ensure prompt delivery, all packages SHALL BE CLEARLY MARKED ON THE OUTSIDE "Purchasing Office-Response Enclosed" along with the offeror's name & address, solicitation number and due date and time. See Section 0200 Solicitation Instructions for more details.

**SUBMIT 1 ORIGINAL AND 2 ELECTRONIC COPIES OF YOUR RESPONSE
RESPONSES CAN ALSO BE SUBMITTED VIA EMAIL TO:
SHAWN.WILLETT@AUSTINTEXAS.GOV**

*****SIGNATURE FOR SUBMITTAL REQUIRED ON PAGE 2 OF THIS DOCUMENT*****

This solicitation is comprised of the following required sections. Please ensure to carefully read each section including those incorporated by reference. By signing this document, you are agreeing to all the items contained herein and will be bound to all terms.

SECTION NO.	TITLE	PAGES
0100	STANDARD PURCHASE DEFINITIONS	*
0200	STANDARD SOLICITATION INSTRUCTIONS	*
0300	STANDARD PURCHASE TERMS AND CONDITIONS	*
0500	REQUEST FOR IMFORMATION	6

*** Documents are hereby incorporated into this Solicitation by reference, with the same force and effect as if they were incorporated in full text. The full text versions of these Sections are available, on the Internet at the following online address:**

http://www.austintexas.gov/financeonline/vendor_connection/index.cfm#STANDARDBIDDOCUMENTS

If you do not have access to the Internet, you may obtain a copy of these Sections from the City of Austin Purchasing Office located in the Municipal Building, 124 West 8th Street, Room #308 Austin, Texas 78701; phone (512) 974-2500. Please have the Solicitation number available so that the staff can select the proper documents. These documents can be mailed, expressed mailed, or faxed to you.

The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name: _____

Company Address: _____

City, State, Zip: _____

Federal Tax ID No. _____

Printed Name of Officer or Authorized Representative: _____

Title: _____

Signature of Officer or Authorized Representative: _____

Date: _____

Email Address: _____

Phone Number: _____

REQUEST FOR INFORMATION

SMW0004

AUSTIN POLICE DEPARTMENT BODY CAMERAS

CITY OF AUSTIN, TEXAS

CONTENTS

1.0	PURPOSE	3
2.0	BACKGROUND INFORMATION	4
3.0	RFI RESPONSE.....	5
4.0	DISCLAIMER.....	6

1.0 PURPOSE

The City of Austin Police Department (APD) seeks information from interested parties regarding the implementation of wearable body cameras. APD seeks to discover information regarding system capabilities as they apply to:

- Capturing video and audio
 - o Lighting conditions
 - o Frame rate / Quality / Stability
 - o Device activation/triggering methods
 - o Vehicle integration
 - o Ability to mute audio
 - o Where can the camera be attached?
 - Attachment options
 - Compatibility with gear
 - o Visual recording indicators?
- Data storage
 - o What type of storage options available?
 - o Is there metadata available?
 - o Logging
 - Access to videos
 - Deletions
 - Edits
 - o Data upload options
- Usability features
 - o Management software
 - o Device ergonomics
 - o Video playback/review on device
 - o Ability to have live remote viewing?
- Security features
 - o How is memory secured
 - o Encryption
 - o Lost/Stolen camera protection
- Environmental Durability
 - o IP Rating
- Battery
 - o Duration/Capacity
 - o Type
 - o Recharging options
- Connectivity
- Accessories
 - o Vehicle charger/dock
 - o Vehicle mount
 - o Cases
- Warranty information
- Experience implementing for medium to large governmental law enforcement agencies?
- Any additional features not previously covered

THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. This RFI is issued solely for the purpose of gathering information and planning. This RFI is not a solicitation, nor does it constitute a promise of issuing a solicitation in the future.

2.0 BACKGROUND INFORMATION

APD currently has fixed mounted cameras that cover a large portion of officers working in the field, however there are specialized units such as foot and bike patrol in the DTAC (Downtown Area Command) and Parks that are not supported by a vehicle with digital video recording capability. There is also a need to capture video and audio for actions outside the view of the fixed mounted camera in the patrol vehicles.

The overall goal is to capture as many officer/citizen interactions as possible for evidentiary and transparency purposes.

3.0 RFI RESPONSE

The City is requesting responses to this RFI from any interested parties. The information provided in Sections 1.0 and 2.0 above are to provide context and some guidance for your response, but are not intended to be construed as requirements or specifications. There are no formal requirements for how to structure your response to this RFI – the City simply requests that you consider the information provided herein, and respond in kind with information about your solution that addresses the City’s Purpose. Please include any relevant brochures or electronic links to documents, as appropriate.

4.0 DISCLAIMER

This RFI is issued solely for information and planning purposes only and does not constitute a solicitation for purchase. Any information submitted in response to this RFI should not be marked proprietary or confidential. Responses to the RFI will not be returned. Accordingly, responses to this notice are not offers and cannot be accepted by the City of Austin as such or to form or suggest a contract or commitment of any nature. Responders are solely responsible for all expenses associated with responding to this RFI.