



REQUEST FOR PROPOSAL ADDENDUM  
PURCHASING OFFICE  
CITY OF AUSTIN, TEXAS

REQUEST FOR PROPOSAL: GAL0021 ADDENDUM NO. 4  
DATE OF ADDENDUM: February 11, 2015

This addendum is to incorporate the following:

1. **Attachment 4 contains the sign-in sheets, remote attendee list, agenda and handouts from the Pre-proposal Meeting.**
2. **As shown at the Pre-proposal Meeting, here is the link to a presentation on How to be Compliant with the MBE/WBE Procurement Program.**

<http://austintexas.gov/department/small-and-minority-business>

Q1. Should the "Cost Proposal" be a separate document or should it be included in one document with all other sections such as Solution and Program"

**A1. It should be a separate document.**

Q2. Does the \$300,000 budget ceiling cover the "Optional Services" listed in the cost table, such as additional scenarios?

**A2. The not to exceed amount of \$300,000 does not include any Optional Services.**

Q3. Scope of Work, Item F) The project call for assessment of other benefits and impacts associated with the alternatives such as water use, water quality, local pollutants, local land use, general fund transfer/tax effects, and local economic impact. Each of these subjects could be a separate full blown study. Our question is how extensive does Austin Energy expect the contractor to investigate into these subjects in terms of the weights over the whole study, say 5%, 10%, 20%, or more?

**A3. Please see Addendum No. 2 Question 2 (Q2) and related responses.**

Q4. Under Proposal Format, Item C) Solution & Program: It requires copies of similar electric utility analyses, studies, reports and/or presentations. How many such examples are required?

**A4. The consultant should provide enough examples to document their ability to execute the SOW without redundancy. There is no specific limit.**

Q5. How should these reports be included in the proposal - Seven (7) hard copies as part of the proposal?

**A5. Yes.**

Q6. Does AE require the complete reports?

**A6. The consultant need not provide the complete report. However, the information should provide enough examples to document their ability to execute the SOW without redundancy.**

Q7. Will the Executive Summary section be sufficient?

**A7. See response above.**

Q8. How to treat the confidential information?

**A8. Confidential information should be labelled as such.**

Q9. Will a redacted version be acceptable?

**A9. A redacted version is acceptable if it provides enough information to document the ability of the consultant to execute the SOW.**

Q10. Can we provide external links to access such reports online?

**A10. Yes.**

Q11. In Section 3, "Scope of Work", part B (II), the RFP provides a series of three examples of "appropriate production cost models" - are these examples intended to illustrative examples, or are these examples intended to limit the list of acceptable production cost models to these specific three?

**A11. Illustrative examples.**

Q12. In Section 3, "Scope of Work", part H (III) - does Austin Energy have a specific requirement for the format of the "draft and final written report"? Would either Microsoft PowerPoint or Microsoft Word be acceptable, so long as these reports include all required elements, such as findings, narrative details regarding the findings, methods and assumptions?

**A12. Austin Energy expects long-form narrative content to be included in a Microsoft Word and / or PDF format suitable for printing in 8.5x11" format. Slide based content should be provided in Microsoft PowerPoint format.**

Q13. The RFP document provides "supplemental purchasing provisions" entitled "City of Austin, Purchasing Office, Supplemental Purchase Provisions, RFP GAL0021" on pages 8-13 of RFP GAL0021 - are these intended to be supplemental to some other form contract? If yes, could Austin Energy make that form contract available, or indicate where it is currently available?

**A13. The Supplemental Purchase Provisions (Section 0400) document supplements the terms and conditions that are incorporated by reference in the solicitation documents. There is no contract form available; however, all of the components of the contract, aside from the Proposal, are found in the solicitation.**

Q14. When designing the alternative scenarios, should the consultant rely upon KEMA's 2012 DSM potential study as the basis for assumptions regarding energy efficiency potential?

**A14. The consultant may furnish its own assumptions or reference the KEMA 2012 study at their discretion.**

Q15. Will Austin Energy provide supporting analytical studies for the consultant's alternative scenarios, or will AE require the consultant to provide these studies?

**A15. Please refer to answers A14 & A17.**

Q16. If you're providing a fixed price to you still require hourly rates or is that only for time and material proposals?

**A16. Both are required. Please refer to the chart in the cost proposal section for the format for pricing submission.**

Q17. Will vendors be given data or are vendors to obtain data independently?

**A17. The review is intended to be independent. Consultants have access to the approved AE Generation Plan online and the information leading to it. We expect Consultants to make own assumptions and content, but it is okay to use AE's as well.**

Q18. Under section C1, it refers to retiring Decker and Fayette, but C2 and C3 only refer to Decker?

**A18. Scenarios should use the currently approved generation plan as the basis for Fayette's planned retirement.**

Q19. Was the location of the potential gas plant identified?

**A19. Yes, the location is noted in Section 0500 (3) as the Decker Creek site or the Sand Hill site.**

Q20. The SOW discusses sensitivity studies (hi/low, capital, O&M, fuel) and in another section references a Monte Carlo analysis, is AE looking for all combinations?

**A20. This is up to the Proposer, but may have a hi/low assumptions that fits into a Monte Carlo analysis.**

Q21. What drove AE to do a second review?

**A21. Concerns from the community requesting a second review.**

Q22. Does AE have a timeframe in mind for the simulation, or any specifics for duration of the simulation?

**A22. This is up to the Proposer, but a starting point should be the time a new gas plant is on line. Section 0500 (3E.) notes a 20 year net present value period for the analysis.**

Q23. From a modeling perspective, what years should be modeled?

**A23. This is at Proposer's discretion, it can be chronological including all years or sample years, but should be sufficiently detailed to back-up the conclusions.**

Q24. How firm is AE on a 500 MW gas plant? Could it be more or less?

**A24. AE expects it to be as close as possible based on available vendors and configurations but expects the Proposer to make a recommendation and justify its reasoning.**

Q25. Did AE contemplate 2 trains from a reliability standpoint?

**A25. In AE's modeling assumed two trains, but that is not required.**

Q26. Regarding economic analysis, what is the difference between the SOW requirements and the optional deliverable?

**A26. Direct primary benefits should be included in the analysis, secondary or tertiary level benefit analysis would be at AE's option. See Addendum 2 Q2e. for a related question and response.**

Q27. Are there specific energy technologies AE wants to include?

**A27. AE expects this to include solar, wind and storage. Ultimately, the Proposer should recommend technology with the best economic advantage.**

Q28. Is there a core nodal database?

**A28. Assumptions are up to the Consultant. There is a network model available from ERCOT but it doesn't include pricing. AE's data is proprietary.**

Q29. Regarding energy efficiency, is AE going to participate in a profile to show what energy efficiency looks like or depend on the Consultant?

**A30. Looking to the Proposer to provide analysis if appropriate.**

All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated and made a part of the above-referenced Solicitation.

**APPROVED BY:**

**Gage Loots, Supervising Senior Buyer**  
Purchasing Office, 512-322-6251

**ACKNOWLEDGED BY:**

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**SUPPLIER**                      **AUTHORIZED SIGNATURE**                      **DATE**

**RETURN ONE (1) COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, PRIOR TO PROPOSAL CLOSING OR WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION OF YOUR OFFER.**