ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS

REQUEST FOR PROPOSAL NO: **OPJ0105** ADDENDUM NO. 2 DATE OF ADDENDUM: **March 6, 2014**

This addendum is to incorporate changes to the above referenced solicitation:

I. The purpose of this addendum is to respond to questions regarding the above referenced solicitation.

1. Question: In the cost pricing response, may we include course customization or subject matter expert time that may be required to customize the courses to the department?

   Answer: Customization may be included but since the solicitation is requesting courses based on PMBOK, technology and professional services as listed in Section D.4 of the Scope of Work, customization may not be necessary.

2. Question: On the No Goals Utilization Plan form, Section 0900, do we need to include a list of all sub-contractors that may be used? The form is only long enough for two subcontractors.

   Answer: The Utilization form can be duplicated so all subcontractors are listed. If non-certified firms will be used, Good Faith Effort documentation must be attached. If additional scopes of work for subcontracting opportunities are identified, SMBR may be contacted for MBE/WBE Availability lists.

All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, Addendum #2 is hereby incorporated and made a part of the above referenced Solicitation.

APPROVED BY: Oralia Jones

Oralia Jones, Senior Buyer
Purchasing Office, 512-322-6594

ACKNOWLEDGED BY:

_____. _____. _____.
SUPPLIER AUTHORIZED SIGNATURE DATE

RETURN ONE (1) COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH OFFER OR PRIOR TO OFFER CLOSING. FAILURE TO DO SO MAY CONSTITUE GROUNDS FOR REJECTION OF YOUR OFFER.