



ADDENDUM
PURCHASING OFFICE
CITY OF AUSTIN, TEXAS

REQUEST FOR PROPOSAL NO: TVN0028 ADDENDUM NO. 2 DATE OF ADDENDUM: January 11, 2013

This addendum is to incorporate changes to the above referenced solicitation:

I. Clarifications:

1. In the “Minimum Qualifications (Section III of the Scope or Work), item D is listed on Page 2 and again on Page 3. Since these are separate requirements they will be referred to as “Item D-Page 2” and “Item D-Page 3” from this point forward.
2. Section III, item C of the Scope of Work requires that “Contractors shall have completed a minimum of fifty (50) comprehensive home energy assessments (ratings/audits) requiring blower door testing, duct testing, combustion testing and energy modeling, or one hundred (100) ECAD audits within the past 12 months on a combination of single family homes or duplexes...”.

While there is no requirement for respondents to provide a list satisfy this requirement in the response, the City reserves the right to request this documentation at a later date.

3. Items 2 & 3 in Attachment 1 (Vendor Information) refer to the requirements listed in Section III, item C, (“Contractors shall have completed a of minimum of fifty (50) comprehensive home energy assessments (ratings/audits) requiring blower door testing, duct testing, combustion testing and energy modeling, or one hundred (100) ECAD audits within the past 12 months...”)

To satisfy this requirement, respondents shall provide a list of 50 comprehensive home energy assessments or 100 ECAD audits along with the required documentation to verify all claims.

II. Questions:

1. In regard to the Minimum Qualifications in Section III item F, Contractors shall have on staff with HVAC Mechanical License staff with the ability to perform ACCA approved Manual J load calculations. From the perspective of an experienced 3rd party auditor this requirement is not needed to provide any service that will be required in the scope. The Manual J service listed does not require an HVAC mechanical license nor does it require any Certifications, as discussed one doesn't exists. All that is required is one of the listed Manual J software packages and the training to know how to input information about the house. Can this be reviewed as an item to possibly be removed?

The Mechanical License requirement is needed in the event AE requires the services of a “Final Inspection” whereby a new HVAC unit has been installed and needs to be inspected. This type of inspection does require it be performed by someone holding a Mechanical License. “Final Inspections” are a service listed in the scope of work.

2. Pertaining to the Reference requirements, some of the existing experience by applicants will be from previous programs thru AE where the audit work that was generated was high volume. The Excel Reference list doesn't capture what type of audit work was performed and which program the work was thru. As well, having to enter over 1,000 different customers would be quite cumbersome to enter in this format.

