



**ADDENDUM
UNIVERSAL RECYCLING ORDINANCE OUTREACH SERVICES
CITY OF AUSTIN, TEXAS**

Solicitation: RFP SLW512

Addendum No: 1

Date of Addendum: 6/2/2016

This addendum is to incorporate the following changes to the above referenced solicitation:

I. Questions:

Q1: When we are sending out the notifications to registered vendors, how detailed do we need to be about the services being requested?

A1: Being as detailed as possible would be recommended. This way, a registered firm has the best idea of whether they can perform the services.

Q2: If we are aware of registered firms who can perform subcontracting on this project, are we able to only contact them?

A2: Yes, if you are certain they are currently certified with the City of Austin, you do not need to conduct good faith efforts if you meet the assigned goals.

Q3: What are you looking for in a team and what is important to you?

A3: We are looking for someone to really take the reins in calling businesses, identifying trade groups to promote awareness of and compliance with Austin's Universal Recycling Ordinance. We are looking for motivated, self-starters who like going out to the community. We are also looking for innovation in recycling and diversion from people with new ideas and an outside perspective. There are milestones the City is required to achieve, and the vendor will have to show that a certain amount of businesses have been reached out to and are compliant.

Q4: What is meant by an electronic submission?

A4: We are looking for a USB submittal preferably. CDs will also work; however, we cannot accept files emailed as a submission. The electronic file must be included in the sealed proposal that is submitted.

Q5: Will the CND ordinance come into play at all in this?

A5: Our policy development team is working to put that into the hands of the planning department, so we have left it open as a possibility.

II. Additional Information: The pre-bid sign in log is attached.

III. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

APPROVED BY:


Sandy Wiranen, Senior Buyer
Purchasing Office, 512-974-7711

Date:

6/2/16

ACKNOWLEDGED BY:

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICIATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.

PURCHASING OFFICE MEETING SIGN-IN SHEET

RFP & Description: SLW0512 URO Outreach Services

Meeting Date: May 31, 2016

Buyer: Sandy Wirtanen

Place/Room: Controller's
Conference Room

Please Print Legibly

Name	Company/Agency/Dept.	Phone	Email
Kim Taylor	TCS	512-465-2162	Kim@taylorcollective.com
Julie Richey	CD&P	512-533-9100	jrichey@cdandp.com
STACY GUIDRY	ZERO WASTE STRATEGIES, LLC	512-673-3360	STACY@TXZEROWASTE.COM
TRACY FRANKLIN	COA - PURCHASING	512-974-2005	TRACY.FRANKLIN@AUSTINTXAS.GOV
Marian Moore	CoA Purchasing	512-974-2002	marian.moore@austintexas.gov
Tom Gleason	COA - ARR	512-974-9201	thomas.gleason@austintexas.gov
ARIN GRAY	CD & P	512-533-9100	argray@cdandp.com
Anne Muriké	TCS	512-465-2162	anne@taylorcollective.com
Valerie Davis	EnviroMedica	512-476-4968	vdavis@enviromedica.com
Cassidy Villegan	City of Austin	512-731-1964	CASSIDY.VILLEGAN@austintexas.gov
Teri Jeffries	COA ARR	512-974-1816	teri.jeffries@austintexas.gov