



**ADDENDUM  
PURCHASING OFFICE  
CITY OF AUSTIN, TEXAS**

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**Solicitation: RFP 4600 LNH3020**

**Addendum No: 3**

**Date of Addendum: 5/11/2020**

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This addendum is to incorporate the following changes to the above referenced solicitation:

**I. Clarifications:**

**C1.** Revised Section 0610 Price Sheet, Category 2, Item 2.1 Replace "Monday through Wednesday: 8 pm – 12 am" with "Monday through Wednesday: 5 pm – 12 am. The estimated annual hours (quantity) is also replaced.

The revised Section 0610 Price Sheet, Version #1, Revised 05/11/2020 is included with this Addendum. The specific revisions are provided below:

**CATEGORY 2 - Magistrate Services Via Telephone as Required**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	# of Interpreters	ESTIMATED ANNUAL HOURS (Quantity)	HOURLY RATE	EXTENDED PRICE
2.1	Monday through Wednesday: 5 pm - 12 am	HOUR	1	1,914		\$0.00

**II. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

ACKNOWLEDGED BY:

\_\_\_\_\_

Name

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Date

**RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.**



**SECTION 0610 PRICE SHEET - Version #1, Revised 05/11/2020**  
**City of Austin**  
**Spanish Interpretation and Translation Services for Municipal Court**

**SOLICITATION NO.:** RFP 4600 LNH3020

**BUYER:** Lynnette Hicks

**Special Instructions:** Offerors must use this Price Sheet to submit pricing. Be advised that altering the price sheet or taking exceptions to any portion of the solicitation may jeopardize acceptance of your Offer.

The quantities noted below are estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed, actual purchases may be more or less. Quantities are provided as a guide based on historical or anticipated usage. Order quantities will be as-needed and specified by the City for each order. Offers shall be based on the hours of day/day of week as listed per line item.

A price of "0" (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A price of "no price" or no response (space left blank) will be interpreted by the City that the Offeror does not wish to offer on that item. Be advised, a "no price" or no response may be considered as non-responsive and may result in disqualification of the Offer.

Prices offered on the price sheet shall be all inclusive of fees not expressly allowed in the scope of work. The Offeror shall not charge separately for administrative, overhead, per diem, and shipping or transportation costs (travel time, fuel surcharges, mileage, stop-fee, etc.) to deliver services or items to the Austin, Texas area. The Offeror shall provide all tools, labor, travel, and equipment necessary to perform the services required under this contract.

The City reserves the right to award a single contract based on overall low cost or multiple awards based on individual or categories/groups of specific line items, cost, or any criteria or combination deemed most advantageous to the City.

**CATEGORY 1 - Municipal Court Interpreters Also Serve Downtown Austin Community Court for Dockets and Arraignments**

ITEM NO.		UNIT OF MEASURE	# of Interpreters	ESTIMATED ANNUAL HOURS (Quantity)	HOURLY RATE	EXTENDED PRICE
1.1	Monday through Wednesday: 8 am - 5 pm (includes 1 hour lunch period)	HOUR	2	2,496		\$0.00
1.2	Thursday: 8 am - 5 pm (includes 1 hour lunch period)	HOUR	2	832		\$0.00
1.3	Thursday: 5:01 pm - 9 pm	HOUR	3	624		\$0.00
<b>SUBTOTAL FOR CATEGORY 1 =</b>						<b>\$0.00</b>

**CATEGORY 2 - Magistrate Services Via Telephone as Required**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	# of Interpreters	ESTIMATED ANNUAL HOURS (Quantity)	HOURLY RATE	EXTENDED PRICE
2.1	Monday through Wednesday: 5 pm - 12 am	HOUR	1	1,914		\$0.00
2.2	Monday through Thursday: 12:01 am - 8 am	HOUR	1	1,664		\$0.00
2.3	Thursday: 9 pm - 12 am	HOUR	1	156		\$0.00
2.4	Friday through Sunday: 12:01 am - 11:59 pm	HOUR	1	3,744		\$0.00
2.5	Holidays: 8 am - 8 pm	HOUR	1	132		\$0.00
2.6	Holidays: 8:01 pm - 7:59 am	HOUR	1	132		\$0.00
<b>SUBTOTAL FOR CATEGORY 2 =</b>						<b>\$0.00</b>

**CATEGORY 3 - CANCELLATION FEE**

ITEM NO.	ITEM DESCRIPTION	Fee per each cancellation	Estimated Annual Quantity	EXTENDED PRICE
3.1	Cancellation Fee, if any	\$0.00	10	\$0.00

**SUBTOTAL FOR CATEGORY 3 = \$0.00**

**CATEGORY 4 - MISCELLANEOUS INTERPRETATION AND TRANSLATION SERVICES**

The City may wish an Offeror provide additional services as they relate to this contract. In order to be paid for those additional services, provide pricing for the additional services you can provide the City. The rate listed shall be fixed throughout the term of the Contract including any subsequent renewal periods. the City does not guarantee the purchase of any additional services.

ITEM NO	NAME AND NUMBER OF PRICE LIST	ESTIMATED ANNUAL QUANTITY	UNIT RATE	EXTENDED PRICE
4.1	Written translation per word	7,000		\$0.00
4.2	Attendance at various City of Austin meetings per hour	48		\$0.00
<b>SUBTOTAL FOR CATEGORY 4 =</b>				<b>\$0.00</b>
<b>TOTAL EXTENDED PRICE FOR CATEGORIES 1 THRU 4 =</b>				<b>\$0.00</b>

**CATEGORY 5 - NON-SPECIFIED SERVICES (For Informational Purposes Only)**

Please list any additional related services your Company can offer the City along with an associated labor rate or fee for the listed services. Information in this Category will not be evaluated, and the City does not guarantee the purchase of any additional services. Please include additional pages as necessary.

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
	Other Services: (Offeror to Specify - i.e. Video Remote Interpretation, etc.)	Hour, Minute, etc.	Applicable Rates
5.1			
5.2			
5.3			

<u>COMPANY NAME:</u>	
<u>EMAIL ADDRESS:</u>	