



# City of Austin

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## Purchasing Office

P.O. Box 1088, Austin, TX 78767

9/22/2020

Recommendation for Award of RFP 5500 BY3007, Cooperatively Owned Business Training and Coaching

The evaluation team has completed their process and has recommended award to The University of Texas Rio Grande Valley.

Brenita Wilkison  
Procurement Specialist III  
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City of Austin  
Purchasing Office

Solicitation Number: RFP 5500 BY3007

Description: Cooperatively Owned Business Training and Coaching

		DISTANCE LEARNING MEDIA, LLC	THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY	NAKIA WINFIELD
Evaluation Criteria		Max Points		
Organization's demonstrated expertise in delivering business training and coaching to cooperatives	25	21	21	4
Organization's demonstrated experience in managing comparable programs	25	21	25	4
Personnel qualifications	15	10	12	7
Price	12	9	8.6	12
Management structure	10	8	5	2
Local Preference	10	10	10	10
SDVBE	3	0	0	0
<b>Total</b>	<b>100</b>	<b>79</b>	<b>82</b>	<b>39</b>

NOTE: As per Section 252.049 of the local government code, contents of a proposal shall remain confidential until a contract is awarded. Therefore, the matrix will include points awarded for price but exact pricing will not be disclosed.

City of Austin Purchasing Office – Log of Offers Received

Solicitation Number: RFP 5500 BY3007

IFB Disclaimer: The information contained on the following bid sheets are for information only and does not constitute actual award/execution of a contract.

RFP/RFQS Disclaimer: The contents of a proposal shall remain confidential until a contract is awarded. This log of offers is for information purposes only and does not constitute actual award/execution of a contract.

For more information, you may contact the Purchasing Office by:  
 Phone – 512-974-2500  
 Email – [PurchInfo@austintexas.gov](mailto:PurchInfo@austintexas.gov)  
 Physical Address – 124 W. 8<sup>th</sup> St., Third floor, Austin, TX 78701  
 Hours of Operation – Monday-Friday 7:45 a.m. to 4:45 p.m.

Vendor Name	Date Received	Type of Response (eResponse / Physical)	No Bid
1. Distance Learning Media, LLC	8/17/2020	eResponse	<input type="checkbox"/>
2. The University of Texas Rio Grande Valley	8/6/2020	eResponse	<input type="checkbox"/>
3. Nakia Winfield	8/6/2020	eResponse	<input type="checkbox"/>
4.			<input type="checkbox"/>
5.			<input type="checkbox"/>
6.			<input type="checkbox"/>
7.			<input type="checkbox"/>
8.			<input type="checkbox"/>

 Digitally signed by Lezlee Perkins  
 DN: cn=Lezlee Perkins, o, ou,  
 email=Lezlee.Perkins@austintexas.gov, c=US  
 Date: 2020.08.18 15:12:27 -05'00'

This certifies the response was received prior to the solicitation closing.