



**ADDENDUM  
PUBLIC ART MASTER PLANNING CONSULTANT FOR THE  
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT  
CITY OF AUSTIN, TEXAS**

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**Solicitation: RFP MLM0301**

**Addendum No: 2**

**Date of Addendum: 12/16/2015**

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This addendum is to incorporate the following changes, questions, and answers to the above referenced solicitation:

**1. Section 0500, Scope of Work, Item 4.1 is hereby deleted in its entirety and replaced with the following:**

The Contractor shall have at least five years of experience in development of public art master plans. The City prefers that Contract has successfully completed at least one airport-specific public art master plan within the previous 5 years.

**2. Section 0600, Proposal Preparation Instructions and Evaluation Factors, Item 4.B, Evaluation Factors is hereby deleted in its entirety and replaced with the following:**

1. Clear project approach and demonstrated understanding of project – **40 Points**
2. Quality of work product samples and projects of similar scope – **20 Points**
3. Personnel qualifications – **10 Points**
4. Cost Proposal breakdown of hours and tasks by phase, and total proposed price – **20 Points**
5. Local business presence – **10 Points**

**3. Q) Who is the audience for the Power Point presentation referred to in Item 3.4.(3)(b) of Section 0500?**

A) The audience for the Consultant's presentation will be the Project Team referenced in Item 3, of Section 0500. The Project Team will include Art in Public Places staff, Aviation Department staff and project stakeholders identified prior to project kickoff. Art in Public Places staff may use the Power Point presentation slide deck to make presentation to the public. The Power Point presentation is a deliverable of the contract and not required as part of the proposal.

**4. Q) Are travel expenses to be incorporated into the \$57,000 budget for the project?**

A) Yes, Section 0600, Part K specifies the budget is not-to-exceed for this project to include all related expenses such as travel.

**5. Q) What resumes are included in the proposal?**

A) This pertains to the individuals who will be assigned to the contract.

6. **Q) Is there any way we can get a copy of the current Master Plan or any other current, public documents?**  
A) The link to the Master Plan is: <http://www.austintexas.gov/page/airport-master-plan>
7. **Q) Is there a ballpark budget set aside for the project?**  
A) The total not-to-exceed budget is \$57,000 including all expenses such as travel
8. **Q) Is it a low bid situation?**  
A) No, bids will be evaluated according to the criteria in Section 0600, Part 4-Evaluation Factors
9. **Q) I see there are 10 points set aside for locals. Beyond those points, will locals get preference?**  
A) No.
10. **Q.) Who are the designers/architects working on the project? Is that who the RFP refers to as the project team? If so, is your hope that the art consultant would work closely or even joint(ly) with that team?**  
A) Under Item 3, of Section 0500, the Project Team is defined as: The Project Team will include Art in Public Places staff, Aviation Department staff, and project stakeholders identified prior to project kick-off. At the end of each Phase, the Consultant will present the results of that Phase with the Project Team. There are no designers/architects currently associated with the Public Art Master Plan project.
11. **Q) Generally, the RFP refers to "a consultant". Is this just contract language or is an individual preferable to a team?**  
A) The solicitation seeks a professional public art planning consultant. A consultant in the RFP refers to the vendor(s).
12. **Q) Are there individuals locally that are open to partnering with an outside consultant(s)? And, if so, could you provide me with some names and contact information?**  
A) Contact Small and Minority Business Resources Department at (512) 974-7600 to obtain a list of Local MBE and WBE firms available to perform the service. See Section 0900: Minority-and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form.
13. **Q) Is there a map of the airport areas which will be part of the Master Plan?**  
A) Please refer to the map attached hereto and made Exhibit A to the Solicitation. The map depicts the expected Public Art Master Plan study area (subject to change at the City's discretion) in yellow. The Airport Operations Area is in turquoise (this will not be part of the Consultant's study area)

**14. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

APPROVED BY:



Monica L. McClure,  
Corporate Contract Administrator  
Purchasing Office, 512-974-1714

Date: 12/16/15

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ACKNOWLEDGED BY:

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Name

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Authorized Signature

\_\_\_\_\_  
Date

**RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.**

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