



REQUEST FOR PROPOSAL AAA0032
PURCHASING OFFICE
CITY OF AUSTIN

MAXIMO 7.5 SOFTWARE PURCHASE AND IMPLEMENTATION SERVICES AND SUPPORT

RFP AAA0032

ADDENDUM No. 4

DATE: January 10, 2012

The following items are hereby incorporated into the solicitation package:

1. Additional questions and answers inadvertently left off Addendum 3

Questions regarding functional requirements from Document RFP 5600 AAA0032 ATT 2 v1.xls

Req ID	Response	Question
F032	Explain how Maximo manages Assets assigned to Street & Bridge based on tracking condition data of Fleet Vehicles and Equipment.	Can you clarify if "tracking condition data" means monitoring conditions? Does the city have any existing tools or solutions which capture condition data on these assets in which they expect to integrate with the CMMS solution? Maximo Asset Management will be used to track the ongoing status of all equipment and fleet vehicles.
F034	Explain how Maximo manages Assets assigned to Street & Bridge Work Groups based on daily use of equipment.	Is there a City-specific definition of "daily use" or does this simply mean equipment used daily? Daily use refers to Monday through Friday including any potential weekend work.
F040	Describe how Maximo provides notification via automated alert when forecasted Material is changed against a daily Work Order.	Could you clarify if this means the City want a notification when daily Work Orders are going to use more material than was forecasted? Or when material is not available? When more material is needed than originally forecasted.
F051	Describe and demonstrate how Maximo allows Dash Board Reporting.	Clarification: From which systems will data be extracted in order to populate executive dashboards? Or would this potentially be a reference to "Start Centers" in Maximo? Dashboard reports will be generated in Maximo Start Centers based on WO status.
F057	Describe how Maximo provides a listing in Street & Bridge Work	Could you please provide examples of Job Activity Work Code? Job Activity Codes are three numbers designated to identify activities with labor time such as; pot holes from overlay or crack seal from seal coat.

	Orders of approved Job Activity Work Codes for selection in Work Orders .	
F063	Describe how Maximo provides data fields in Street & Bridge Work Orders for job planning such as; "OneCall".	<p>Please provide additional data regarding "onecall" and the data fields that the city expects to integrate. Or does this potentially mean "on call?"</p> <p>This should be "On Call".</p>

F097	Describe how Maximo provides data fields in Street & Bridge Work Orders for multiple Task Order Numbers (up to three) with percentage placeholders against each Task Order Number.	<p>What is a percentage placeholder and how does this apply to this requirement?</p> <p>Percentages are needed to determine how back charges are split against more than one Task Order Number.</p>
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F114	Describe how Maximo provides data fields in Street & Bridge Work Orders while work is being conducted in the field such as; "Job Site Issue".	<p>This appears to be a duplicate of F105. Can you confirm or clarify?</p> <p>This is a duplicate of F105.</p>
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F124	Describe how Maximo provides data fields in Bridge Work Orders for field assessment data collection such as; "Quantities" and "Maintenance Issues".	<p>Can you please provide addition details on quantities and maintenance issues, eg. the process used to gather data, etc.?</p> <p>Data fields are needed in work orders allowing the Bridge Engineer to complete information in "Quantities" and to add a description in "Maintenance Issues".</p>
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F126	Describe how Maximo provides data fields for Bridge Work Orders.	<p>It appears that the "response" for F126 and F127 are transposed – can you confirm?</p> <p>No, the responses are correct.</p>
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F127	Describe how Maximo provides data fields in Bridge Work Orders for job planning such as; "COA Share of Construction for Federal funded programs".	<p>It appears that the "response" for F126 and F127 are transposed – can you confirm?</p> <p>No, the responses are correct.</p>
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F143	Describe how Maximo provides data fields in District's Work Orders for material inventory such as; "Tons of Hot Mix", "Type A", "Type B", "Type C", "Type D", "Type F".	<p>Need clarification. Is this material issue and planning or is this summing up work order information by district?</p> <p>Data fields are needed for not only the quantity of material but the "type" of hot mix material.</p>
F144	Describe how Maximo provides data fields in District's Work Orders for material inventory such as; "Cold Mix in Tons".	<p>Need clarification. Is this material issue and planning or is this summing up work order information by district?</p> <p>Districts will need a data field in their Work Orders to plan and track the number of tons of Cold Mix needed and used.</p>
F145	Describe how Maximo provides data fields in District's Work Orders for material inventory such as; "Sand in Cubic Yards".	<p>Need clarification. Is this material issue and planning or is this summing up work order information by district?</p> <p>Same as above; for both planning and tracking of actual usage.</p>
F146	Describe how Maximo provides data fields in District's Work Orders for material inventory such as; "Dolomite", "Perma-Patch" and "Tuff Stuff".	<p>Need clarification. Is this material issue and planning or is this summing up work order information by district?</p> <p>Same as above; for both planning and tracking of actual usage.</p>
F147	Describe how Maximo provides data fields in Districts Work Orders for material inventory such as; "Hot Mix Type", "XX Tons of Hot Mix Ordered" and "XX Amount of Hot Mix Picked Up".	<p>Need clarification. Is this material issue and planning or is this summing up work order information by district?</p> <p>Same as above; for both planning and tracking of actual usage.</p>
F161	Describe how Maximo provides data fields in Fleet Inventory for GPS status such as; "Status - On", "Date Turned On", "Status - Off" and "Date Turned Off".	<p>Does this assume manual entry of this data and not an electronic monitoring of on / off status?</p> <p>Yes, manual data entry will be required.</p>

F162	Describe how Maximo provides data fields in Fleet Inventory such as; "Unit Number", "Description", "License Plate Number", "GVWR", "Assigned Service Center", "Work Group Parking Location", "Auctioned Equipment", "Fuel By Type", "Fuel Quantity by Gallon", "Make", "Model", "Serial/VIN Number", "Unit Number Replaced By", "In Service Date", "Purchase Price", "Replace Year", "Estimated Replacement Cost", "Category by Equipment Type" and "Comments".	<p>Need more clarification on "fuel quantity by gallon". Is this the capacity of the fuel tank, a snapshot of how full the tank is at a given time? Or does this simply mean the unit of measure is gallon?</p> <p>Data fields are needed to enter information for each piece of equipment or fleet vehicle as to the unit of measure for fuel.</p>
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F184	Describe how Maximo provides data fields in Capital Area Shelter Hub Plan Work Orders for identifying planned evacuation centers such as; "Location Routes".	<p>Can you provide some clarification - what is the relationship between Work Order and the evacuation location route? How are they related here?</p> <p>As part of the nature for this specific work, Emergency Response Work Orders will need to have a data field for information to be entered regarding the suggested evacuation location route.</p>
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F190	Describe how Maximo provides data fields in Overlay Work Orders for Material Inventory such as; "Milling", "Trap Rock" and "Stock Pile Transfers".	<p>Is this a reference to a material to be used on a Work Order for Overlay?</p> <p>Milling is the material removed from the street surface. Trap Rock is the material used for Overlay jobs and stock pile transfers are used for most materials.</p>
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F193	Describe how Maximo provides data fields in Overlay Work Orders for Material Inventory such as; "Number of Risers", "Type of Riser" and "Customization of Riser Needed."	<p>Is this a reference to a material to be used on a Work Order for Overlay?</p> <p>Risers are inserted on top of each manhole as overlay jobs are initiated. This allows the manholes to remain at the appropriate level after streets are paved.</p>
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F201	Describe how Maximo provides data fields in Overlay Work Orders for material and equipment planning such as; "Number of Dump Trucks Needed (based on Tons of Material)".	<p>Do you want the solution to calculate the number of dump trucks or will you supply this information manually?</p> <p>A data field is needed for manual data entry after the number has been calculated based on the size of job and amount of material needed to be hauled.</p>
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F216	Describe how Maximo provides data fields in Overlay Work Orders for job tasks such as; "Sweeping Completed".	<p>Is this a duplicate of F212?</p> <p>Yes, this is a duplicate.</p>
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F218	Describe how Maximo provides data fields in Overlay Work Orders for job tasks such as; "Follow-up Sweeping Conducted".	<p>Using requirements F211 through F218, as an example, for Overlay Work Orders, the requirements seem to define tasks within a work order. Are these activities done for all Overlay Work Orders? There appears to be a pattern in the requirements for different Work Order types and associated tasks. Can you please confirm?</p> <p>Data fields have been identified for required information, not necessarily job tasks, which will be more defined per Work Order job template.</p>
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F223	Describe how Maximo populates the DO number as a field in the work order.	<p>In Maximo, there can be many PO's/DO's associated with a Work Order. Is the City assuming one DO per Work Order? And if so, what is the DO for in this case, (materials, services, etc.?)</p> <p>There may be more than one DO per Work Order and it could be for either material or a service such as a vehicle that had to be towed.</p>
F308	Describe how Maximo links License Agreement Assets to corresponding Contact Information.	<p>What is a license agreement asset?</p> <p>License agreements are established between property owners in the downtown area and the City regarding the right-of-way as to whose responsibility it is to maintain things such as trees, special bricks, decorative pots, sidewalk, etc.</p>

2. Additional Clarification to question 23 of Addendum 3

Q23. In the bidders conference, the City clarified that of the several interfaces listed in the RFP, only the Hansen interface would be part of the initial implementation scope for this RFP. In the interest of understanding the full scope for this initial implementation phase requested in the RFP, can the City please clarify of the 632 requirements, which are in scope for the initial implementation phase versus later phases.

Given that this clarification may impact the solution for the initial phase, we respectfully request that any clarification information be provided as soon as it can be made available to the participants of the RFP, in order to provide time to analyze and incorporate into the response.

A23. The only interface to be included in Phase I is the Hansen interface to Maximo

Q23. We asked for clarification about which of the 632 requirements should be included in this phase of the implementation, i.e. which should be included in our overall SOW and price. We believe that not all are intended to be in this first phase. Just as an example, in the Q&A you clarified that there are 30 reports/15 dashboards required in this phase, but our team has seen 50+ reports listed in the requirements that are all "must-haves", so we suspect some are intended for a later phase. This is just one example. So could you indicate which of the 632 requirements listed in ATT_V2 are to be included in this phase one scope of work and which are intended for later phases?

A23. The City needs to better understand how much of the overall scope included in the documented functional requirements can be implemented in the first phase. For this reason, all requirements were included. Due to the cost incurred with report development, the customer group will focus on the top priority reports to be developed. This will also be considered integral to contract negotiations with the selected implementation vendor. With the vendor's assistance, the City can scope the project into achievable phases as needed.

3. All other terms and conditions remain the same.

Approved by: 
Art Acuña, Senior Buyer

Receipt Acknowledged By:

Offeror's Name Authorized Signature Date

Return two (2) copies to the Purchasing Office, City of Austin, Texas prior to submittal or with your sealed bid.
FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION OF YOUR OFFER.