



**ADDENDUM
CITY OF AUSTIN, TEXAS**

Solicitation: EAD0124

Addendum No: 1

Date of Addendum: 12/21/15

This addendum is to incorporate the following questions and answers to the above referenced solicitation:

1.0 Questions and Answers:

- 1.1 (Q) How many locations will the first deployment of approximately 500 body cameras go to during the four month period?
(A) Two.
- 1.2 (Q) Will the City provide all network and Internet access at the two initial deployment locations?
(A) Yes. Proposals should specify needs for connectivity.
- 1.3 (Q) How many officers per day per shift do you estimate will be using a body camera during the first year, second year, third year, fourth year, and fifth year?
(A) The numbers below are based on 100% staffing, however, APD averages around 80% staffing:
Year 1: Officers per day using the camera: 318
Average number of officers per shift: 13
Year 2: Officers per day using the camera: 669
Average number of officers per shift: 13
Year 3: Officers per day using the camera: 976
Average number of officers per shift: 13
Year 4: Officers per day using the camera: 1,000
Average number of officers per shift: 13
Year 5: Officers per day using the camera: 1,025
Average number of officers per shift: 13
- 1.4 (Q) How long is each Officer's shift?
(A) 10 hours.
- 1.5 (Q) What system is APD currently using for in car cameras?
(A) Panasonic.
- 1.6 (A) What system is APD currently using for interview room cameras?
(A) Panasonic.
- 1.7 (Q) What are the "additional devices" referenced in Appendix A, section 1.4.1?
(A) In car, and interview room devices.
- 1.8 (Q) When will APD replace the current in car and interview room equipment?

- (A) APD replaces the equipment on an as needed basis. Equipment was installed in each patrol car separately so equipment is replaced through attrition. The estimated end of life for our current systems is November 2018.
- 1.9 (Q) Are the Mobile Data Terminals in APD patrol cars Panasonic?
(A) Yes, they are Panasonic Toughbooks.
- 1.10 (Q) What CAD system is APD currently using?
(A) Trittech.
- 1.11 (Q) What RMS system is APD currently using?
(A) Versaterm.
- 1.12 (Q) How will you evaluate a bidder's ability to provide a holistic system?
(A) As part of the 25 points from the technical requirements described in Section 0600 4.B.i.(2).
- 1.13 (Q) What is the public carrier used for APD's MDT?
(A) Verizon.
- 1.14 (Q) Do you want the initial proposal to include storage costs for all forecasted camera purchases for the five years, or would you prefer to add storage costs as you purchase cameras?
(A) Per Section 0601 Price Proposal, annual storage costs should be proposed by year.
- 1.15 (Q) Please name the BI tool Austin Police Department is planning to use. Would Austin Police Department consider a built-in BI tool?
(A) Possible BI tools include MicroStrategy and QlikView. Yes we would consider a built-in BI tool.
- 1.16 (Q) Please describe what you mean with the "no fault" warranty policy.
(A) That the devices will be replaced or repaired for everything with the exception of damage caused by fire and intentional damage.
- 1.17 (Q) Is APD willing to accept video distortion and warping of the image?
(A) No
- 1.18 (Q) Which vendors, if any, had the opportunity to pilot their products with the Department in 2014-2015?
(A) None
- 1.19 (Q) What funding source is to be used to purchase the cameras?
(A) General funds
- 1.20 (Q) Is the APD interested in acquiring in-car cameras at a later date?
(A) APD is currently not under contract for in-car cameras and is constantly evaluating new technology with the intent of purchasing and integrating the best solutions for the organization. Cameras will be replaced due to attrition on an as needed basis.
- 1.21 (Q) Please confirm the above referenced section is required with our bid submission. Section 0700 Reference Sheet is not listed as one of the required sections on page 2 of the bid document, however on page 1 of Section 0600, the instructions for Tab 1, Item C state that this form is required.
(A) The form is not required. This was an error, however, the information is to be included in the proposal response under Tab 7.

- 1.22 (Q) On page 2 of Section 0600, the instructions indicate references are to be included under Tab 7. Please indicate where we are to include references and if form 0700 is required in addition to the information requested with Tab 7
- (A) See answer to 1.21
- 1.23 (Q) Section 0600 page 4 of 6, 2. Part I – Compliance. During the pre-proposal conference, it was stated that the last Tab of the technical proposal would be Tab 11 Pilot/Wear Testing Process. Where are we to include the statement of compliance described in item 2?
- (A) Section 0600 Proposal Preparation Instructions is broken out in different sections. Following the headers already used in this document, under Item 2, Part I, you will include confirmation of the statement listed. It will follow Tab 11 in the proposal response.
- 1.24 (Q) Due to this solicitation going through the holidays, we would like to request 30 day extension on the due date.
- (A) The City took into consideration the holidays when publishing the solicitation and allowed for more than the standard amount of time. At this time the City is not planning on extending the due date but if that changes, an addendum will be issued.
- 1.25 (Q) Cameras shall have a major refresh and/or be replaced at least every 24 months after each deployment. What do you mean by refresh? If there are periodic updates is a major refresh still needed?
- (A) The refresh means new hardware, and software. Yes a major update will be needed along with the periodic updates.
- 1.26 (Q) Can you identify, per phase, if the officers receiving the body worn cameras will have Motorola APX portable radios? If not 100%, how many officers, by phase receiving the Camera will have Motorola APX portable radios?
- (A) Most officers that will be receiving the BWC will not have the Motorola APX Radio's. Of the first 1000 cameras to be deployed, none of the officers have the APX Radio's. There will be approximately 200 Officers with APX Radio's in Phase 3 of the deployment.
- 1.27 (Q) Per 2.1.1 from the Technical Requirements, System should transmit GPS coordinates from each camera for the purpose of real-time user location tracking. Please describe how your system tracks body camera location and how the information is viewable in the web-based client. What polling frequency is required for the GPS transmission? Please provide a representative GPS sentence acceptable to Austin PD.
- (A) It is expected that user tracking will be offered through Web Client and for third party integration it will need to follow NMEA-0183 STANDARD.
- 1.28 (Q) Per 2.3.1 from the Technical Requirements, The system should be able to wirelessly offload video to storage using enterprise grade security protocols. Describe any wireless upload methods. Please explain which enterprise grade security protocols are required for wireless upload.
- (A) If Wi-Fi is the wireless communication method, 802.1x with EAP-TLS or PEAP are examples of acceptable enterprise-grade security protocols. WPA-PSK or WPA2-PSK are examples of protocols that are NOT acceptable enterprise-grade.
- 1.29 (Q) With regard to retention: when do you purge non-classified evidence and can you provide retention information on individual classifications?
- (A) State Law requires a 90 day retention on all videos. Retention information is provided in section 1.33 of this document
- 1.30 (Q) With your CAD vendor and with regard to CAD integration, is there a local database that is owned by the city? Is the data available immediately?

- (A) Yes there is a local database onsite and yes the data is available immediately.
- 1.31 (Q) Would Austin more highly rate a solution that includes advanced redaction software that can automatically blur exposed body parts, objects, and track faces as they move in and out of frame, at the touch of a button, which will save the City millions of dollars a year in time and resources?
- (A) Solutions will be evaluated when proposal responses are received.
- 1.32 (Q) Please confirm if the Price Proposal is to be submitted as one printed original and one electronic version on a flash drive in a separate envelop from the Technical Proposal, which shall be submitted as one original paper copy and as a copy on 7 separate flash drives.
- (A) Correct.
- 1.33 (Q) Links listed under 3.7 aren't working. Please show the link or provide a PDF.
- (A) Video Retention: <https://www.tsl.texas.gov/slr/recordspubs/local.html>
Austin Police Department Policy: https://www.austintexas.gov/sites/default/files/files/Police/APD_Policy_2015-2_Issued_5-1-2015-updated.pdf
Texas Body Camera Law: <http://www.legis.state.tx.us/tlodocs/84R/billtext/pdf/SB00158F.pdf#navpanes=0>
- 1.34 (Q) Technical Requirement 1.5 on page 1 of Appendix A states, "System should have the ability to integrate with existing CAD and RMS system to pass case numbers, locations, officer ID, etc. Describe how your system would integrate with CAD and RMS systems." Describe in as much detail as possible the level of integration the city is requesting? Please provide a point of contact from your CAD and RMS provider for vendors to communicate with regarding proposed integration.
- (A) The City will not disclose points of contact from CAD and RMS providers during the solicitation process. All questions should be directed to the authorized point of contact, Erin D'Vincent, who will coordinate responses, if appropriate.
- 1.35 (Q) Technical Requirement 2.13 on page 3 of Appendix A states, "Device should have battery life sufficient for 12 hours of continuous operation. Please list average battery life in both record and stand-by mode." Please define 12 hours of continuous operation. Many vendors provide misleading information claiming battery life in excess of 12 hours but that is not 12 hours of active record time.
- (A) We want to know the following information about your BWC battery life..
1. Please list the battery life of your camera in continuous record mode.
2. List the battery life of your camera in standby mode.
- 1.36 (Q) In the insurance requirement sections on pages 1 and 2 of the Supplemental Purchase Provisions, for Professional Liability/Technology Errors & Omissions and Cyber Liability Insurance outlined by the City, there appear to be extremely high limit requirements when compared to other cities in Texas and throughout the United States that have purchased body worn video solutions. We understand the need for the City to require adequate insurance to protect the City's interests but feel that the insurance requirements outlined in this RFP are excessive. In the event of award is the City willing to negotiate on the upper limit requirements of the various forms of insurance requested in this RFP.
- (A) The insurance requirements for this solicitation were set by the City's Risk Management department based on the level of coverage they felt was required. Any exceptions to requirements of the RFP shall be listed in Tab 3 of the proposal response. Be advised that exceptions to any portion of the Solicitation may jeopardize acceptance of the Proposal.

2.0 Clarifications: The City wants to clarify that just because we are purchasing 500 cameras does not mean that we are asking for 500 peripheral devices also. Once the peripheral is mounted in

the vehicle it will cover multiple cameras so it will not be a one camera one peripheral deployment.

Cost per vehicle for any peripheral devices required to remotely trigger the body worn camera will follow this schedule for vehicle deployments:

Years 1-2 will deploy 150 cars a year with the necessary peripheral devices

Year 3 will be 90 cars and 60 motorcycles also with the necessary peripheral devices

3.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

APPROVED BY:

Erin D'Vincent

Erin D'Vincent, Senior Buyer Specialist
Purchasing Office, 512-974-3070

12-21-15

Date

ACKNOWLEDGED BY:

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.

Call in attendees

PURCHASING OFFICE MEETING SIGN-IN SHEET

RFP & Description: EAD0124 Body Worn Cameras for Austin Police Department

Meeting Date: 12/17/15

Buyer: Erin D'Vincent

Place/Room: 124 W. 8th
3rd Floor

Please Print Legibly			
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Michael Costa	Motorola		
Don Evans	Watchguard Video		
Charles Martinez	Checkpoint SVCS		

PURCHASING OFFICE MEETING SIGN-IN SHEET

RFP & Description: EAD0124 Body Worn Cameras for Austin Police Department

Meeting Date: 12/17/15

Buyer: Erin D'Vincent

Place/Room: 124 W. 8th
3rd Floor

Please Print Legibly

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