

Exhibit 1

SMBR handout
from Pre-Proposal Meeting

Cabling Infrastructure Maintenance Agreement for ABIA Solicitation No. SMW0121

POLICY: The City of Austin and its contractors shall not discriminate on the basis of race, color, national origin, disability, or gender in the performance of contracts. Refer to the MBE/WBE Volume included with the project specifications for further information.

SOLICITATION GOALS

MBE	African American	Hispanic	Asian/Native American	WBE
14.10 %	0.0%	0.0%	0.0%	15.0%

COUNTING PARTICIPATION (2-9B-20)

Listing City certified firms on the Compliance Plan indicates that firms agree to both the price and scope of work. The Compliance Plan shall list all firms that will participate on the contract.

- ❑ Only City of Austin certified MBE/WBE firms will be counted toward the goals.
- ❑ Certified MBE/WBE firms may count their own participation, less any amount subcontracted.
- ❑ A certification code of M/WBE or W/MBE may be counted towards the MBE or WBE goal, but not both.
- ❑ A firm with a WBE certification code can only be counted towards the WBE goal.
- ❑ A firm with an MBE certification code can be counted towards the MBE goal or towards the appropriate ethnic subgoal.
- ❑ Use only the base bid amount or the proposal amount to calculate your MBE/WBE participation.

ALL BIDDERS MUST MEET THE GOALS OR PROVIDE GOOD FAITH EFFORTS DOCUMENTATION

GOOD FAITH EFFORTS (2-9B-21)

When bidder/respondent cannot meet the established goals, the responding firm shall provide documentation of the firm's good faith efforts to meet the goals. The ability or desire of a contractor to perform the work of the contract with its own organization does not relieve the contractor of the responsibility to demonstrate good faith efforts. The fact that additional costs may be involved in finding and using MBEs and WBEs is not reason for the bidder to not meet the MBE/WBE goals.

At a minimum, the following should be submitted to support Good Faith Effort documentation:

- ❑ Solicitation sent to MBE/WBE firms **in the** Significant Local Business Presence (SLBP – 5 Counties include Travis, Hays, Williamson, Bastrop, and Caldwell) identified on the availability list for subcontracting opportunities not less than **7 business days** prior to bid date. Notices must be sent using two separate reasonable, available, and verifiable methods (e.g. email, fax, mail, or phone).
 - ❑ **Such as evidence of written notice includes copy of letters (solicitation notice) that was sent by email, fax, or mail.**
 - ❑ **Such as evidence of two separate methods used to notify MBE/WBEs include fax logs, email confirmations, copies of stamped envelopes/hand-delivered and/or phone logs (Phone contacts, alone, will not be sufficient.)**
- ❑ Written correspondence to certified vendors should include names, addresses, and other identifying information including your company's phone number, contact person, where to locate plans and specifications; and due date for responding.
- ❑ Take appropriate steps to follow up the initial solicitation with interested MBEs or WBEs.
 - ❑ **Submit copies of written responses from all respondents to your solicitation.**
 - ❑ **If interested MBEs or WBEs responded, document follow up on log of contacts and include date and contact information**
- ❑ Publish notice in a local publication such as newspaper, trade association publication, or via electronic/social media.
- ❑ Bidder/proposer must state a specific and verifiable reason for not contacting each certified firm with a SLBP.
 - ❑ **If MBEs and WBEs were not sent solicitation notices, document reason on log of contacts.**

- ❑ Negotiate in good faith with interested MBEs and WBEs.
 - ❑ **If negotiated in good faith with interested MBEs and WBEs, document results on log of contacts.**
- ❑ Contact SMBR for assistance (i.e. additional scopes identified or assistance with MBE/WBE Program requirements).
- ❑ Not rejecting MBEs or WBEs as being unqualified without sound reasons.
- ❑ Seeking the services of available minority and women community organizations
 - ❑ **Documentation of contacts with trade associations and Chambers of Commerce.**
- ❑ Selecting portions of the work that will increase the likelihood that the MBE/WBE goals will be met.

The following additional Good Faith Efforts factors may also be considered:

- ❑ Efforts to assist MBE/WBEs in bonding, insurance, and financing where appropriate.
 - ❑ **If assistance was provided, document in log of contacts.**
- ❑ Efforts to assist MBE/WBEs in obtaining necessary equipment, supplies, and materials.
 - ❑ **If assistance was provided, document in log of contacts.**

In assessing minimum good faith efforts, SMBR may consider the performance of other Bidder/Proposers successfully meeting the goals.

FAILURE TO COMPLY WITH THE MBE/WBE PROCUREMENT ORDINANCE WILL RESULT IN REJECTION OF YOUR COMPLIANCE PLAN

MBE/WBE AVAILABILITY LIST:

Included in the solicitation is a list of certified MBE/WBEs firms for the scopes of work that have been identified for this project. This list is not to be considered as the sole source of available MBE/WBEs. If additional scopes of work are identified, please contact SMBR.

MBE/WBE COMPLIANCE PLAN: ALL SECTIONS, I - VI MUST BE COMPLETED & SUBMITTED

- Section I Project information (pre-entered)
- Section II Firm's identifying information, with signature of firm's authorized representative.
- Section III Compliance Plan Summary
- Section IV Disclosure of all certified firms, enter all requested information.
- Section V Disclosure of all non-certified firms, enter all requested information.
- Section VI Disclosure of all second-level subcontractors.
- Section VII Compliance Plan Check List.

Bids or responses will not be accepted for consideration, if the MBE/WBE Compliance Plan is not submitted prior to the deadline specified in the solicitation document.

2-9B-25 SANCTIONS FOR NOT COMPLYING WITH THE MBE/WBE PROCUREMENT ORDINANCE

The following violations are unlawful and may be prosecuted at Municipal Court

- ❖ Providing false or misleading information.
- ❖ Substituting MBE/WBE subcontractors without written approval.
- ❖ Repeated failure to comply with Good Faith Efforts.

SMALL & MINORITY BUSINESS RESOURCES CONTACT INFORMATION

<u>SMBR Representative</u>	<u>CERTIFICATION</u>	<u>MAIN OFFICE</u>
Contact Name: Mariza Casales Aldrete		512-974-7600
Phone Number: 512-974-7053	512-974-7645	512-974-7601
Email Address:mariza.aldrete@austintexas.gov	Dsmbr- certification@austintexas.gov	www.austintexas.gov/smbr



SMBR's Plan Room

The City of Austin's Small & Minority Business Resources (SMBR) Department has a Plan room for viewing City of Austin project plans and specifications as well as other local, private, and public sector jobs. In addition, SMBR and McGraw-Hill Dodge have partnered to provide contractors up-to-date construction project information, plans and specification through the Internet. Projects include public and private sector opportunities in 100 South and Central Texas counties.

Where is the Plan Room?

It's located at the offices of SMBR
4201 Ed Bluestein Blvd.
Austin, TX 78721

How much will it cost?

There are no fees to access the information. There are minimal fees for copying and printing of plan and specification sheets.

What are my next steps?

Attend a free one-hour orientation session to learn how to operate the on-line service. Contact SMBR at (512) 974-7799 to make an appointment or for more information.

For more information or to view a list of projects currently available in the Plan Room visit website at www.austintexas.gov/smbr under the Plan Room projects.

BONDING

Bonding is a type of protection that a governmental agency or prime contractor may require that your company have in order to work on a contract. A bonding application will take several days. Get started today. Be proactive by making an appointment to talk to SMBR's Bonding Financial Consultant, Luke Ortega Luper as soon as possible. He can be reached at (512-974-7733 or email him at Luke.Luper@austintexas.gov. You will also find past copies of his newsletters on our website at <http://austintexas.gov/department/bonding>.

Keep in mind that SMBR does not issue bonds; however, we do provide our bonding resource program as a free and confidential service to our business owners.

AUSTIN MINORITY NEWSPAPERS

Capital City Argus News

PO Box 140471
Austin, TX 78714-0471
512-926-0348 Fax: 512-926-0348

Charles M. Miles

email : CMilesArgus@yahoo.com

El Mundo Newspaper

2112 E. Cesar Chavez
Austin, TX 78702
512-476-8636

info@elmondonewspaper.com

La Prensa

PO Box 6504
Austin, TX 78762-6504
512-478-3090 Fax: 512-482-6400

Catherine Vasquez-Revilla

email : laprensa@aol.com

Nokoa The Observer

PO Box 1137
Austin, TX 78767
512-499-8713 Fax: same as phone

Akwasi Evans

email : akwasievens2013@gmail.com

The Villager

4132 E. 12th Street
Austin, TX 78721
512-476-0082 Fax : 512-476-0179

Tommy L. Wyatt

email: vil3202@aol.com

LOCAL MINORITY SERVICE ORGANIZATIONS

Asian Contractor Association

4201 Ed Bluestein Blvd, 2nd floor
Austin, TX 78721
512-926-5400 Fax: 512-926-5410

Aletta Banks

www.acta-austin.com

email: asiancontractor@gmail.com

Austin Area Black Contractors Association

6448 Highway 290 East, Suite E-107
Austin, TX 78723
512-467-6895 Fax: 512-467-9808

James Harper

www.abcatx.com

email: brc-pro@swbell.net

Business Investment Growth (BIG Austin)

Capital Plaza Chase Office Bank Bldg.
5407 N. IH-35, Ste 200
Austin, TX 78723
512-928-8010 Fax: 512-926-2997

Stacy Dukes-Rhone

www.bigaustin.org

email: info@bigaustin.org

Business Resource Consultants (BRC)/(Bid Briefs)

6448 Highway 290 East, Suite E-107
Austin, TX 78723
512-467-6894 Fax: 512-467-9808

Carol S. Hadnot

email: brc-pro@swbell.net

Greater Austin Black Chamber of Commerce

African-American Heritage Center
912 E. 11th Street, Suite A
Austin, TX 78702
512-459-1181 Fax: 512-459-1183

Natalie Madeira Cofield

www.austinbcc.org

email: admin@austinbcc.org

Greater Austin Asian Chamber of Commerce

8001 Centre Park Drive, Suite 160
Austin, TX 78731
512-407-8240 Fax: none

Marina Ong Bhargava

www.austinasianchamber.org

email: exec.admin@austinasianchamber.org

Greater Austin Hispanic Chamber of Commerce

2800 S. IH-35, Suite 260
Austin, TX 78704
512-476-7502 Fax: 512-476-6417

Selina Aguirre

www.gahcc.org

email: saguirre@gahcc.org

U.S. Hispanic Contractors Association de Austin (USHCA)

920 E. Dean Keeton Street
Austin, TX 78705
512-922-0507

Juan Oyervides

www.ushca-austin.com

email: info@ushca-austin.com

REQUEST FOR CHANGE OF COMPLIANCE PLAN FORM INSTRUCTIONS – MAY 2009

What is This Form For?

This “Request for Change” form is used by a consultant/contractor to request a Compliance Plan change after contract award. The consultant/contractor may wish to add a subcontractor, delete a subcontractor, or change the amount of work an existing subcontractor will do. Work affected by this form cannot begin until this form has been submitted and approved by SMBR; all Requests for Change must receive written approval from the Director of the Small and Minority Business Resources Department (SMBR). Only the SMBR Director or their designee has the authority to approve a change.

What is This Form *Not* For?

This form is not for changes to a current subcontractor’s contract amount if the change is *both* less than 5% of the current subcontractor’s contract amount *and* less than \$25,000. A change this minor will be documented instead on the subcontractor participation form submitted with the next application for payment. This provision is intended to accommodate the typical margin of error in quantities that is inherent in construction projects. This provision is *not* intended to allow contractors to self-perform work intended for subcontractors or to unlawfully substitute subcontractors.

Submission and Evaluation of Requests

This “Request for Change” form is submitted for changes at every level of subcontracting. The following conditions constitute acceptable reasons for changes:

- (1) Unavailability of subcontractor/consultant after receipt of reasonable notice to proceed;
- (2) Failure to perform the scope(s) of work;
- (3) Financial incapacity;
- (4) Failure to honor bid or proposal price within a reasonable period of time after original submittal;
- (5) Mistake of fact or law about the scope(s) of work where a reasonable price cannot be agreed upon;
- (6) Subcontractor/consultant failure to meet bonding, insurance, or licensing requirements per the solicitation; or
- (7) Withdrawal of bid or proposal by subcontractor/consultant.

This request must state specific reasons for the proposed change. For changes deleting certified subcontractors, a statement from the MBE/WBE stating why it cannot perform on the project may be submitted to support the request; the facts supporting the request must not have been known nor reasonably should have been known by the consultant/contractor and proposed subcontractor prior to the submission of the Compliance Plan. Where the reason is a valid mistake or disagreement on the scope(s) of work, the request must document all efforts made by the parties to reach an agreement for a reasonable price for the corrected scope(s) of work.

Instructions

Page One must be completed. Page Two is for City staff only.

Page One: Prime Contractor/Consultant, Project Information, Change Information, and Signature

Complete this page with your contact and project information, and information regarding whether you are requesting a change to a primary subcontractor, subconsultant, or supplier. You may add as many copies of this page, as necessary. An authorized agent must sign and print their name at the bottom.

Good Faith Efforts on Additions and Deletions of Subcontractors/Subconsultants

An addition or deletion will:

- Meet project goals;
- Maintain/improve on project goals; or
- Not meet goals but show Good Faith Effort to meet goals.

A consultant/contractor may meet, maintain, or improve on goals by, for example,

- Substituting a like-kind certified MBE/WBE subcontractor/subconsultant from which a quotation was received at bid time; or
- If a satisfactory agreement cannot be made with such subcontractor/subconsultant, by substituting with another certified MBE/WBE.

“Like-kind” means, for purposes of substitutions of previously designated MBEs and/or WBEs, an MBE for an MBE, if MBE and WBE goals are used in a solicitation; a member of a racial group for a member of the same racial group, if racial subgoals are used in the solicitation; or a WBE for a WBE.

A consultant/contractor may show Good Faith Effort to meet, maintain, or improve on goals by, for example,

- Soliciting MBEs/WBEs through reasonable and available means;
- Providing interested MBEs/WBEs with project information; or
- Negotiating in good faith with interested MBEs/WBEs.

See Section 2-9A-21, 2-9B-21, 2-9C-21, or 2-9D-21 of the City Code for a full description of Good Faith Efforts.

A consultant/contractor that makes a Good Faith Effort to the satisfaction of the SMBR Director may add a non-certified subcontractor/subconsultant.

Letter of Intent

A bidder is required to submit a signed and notarized Letter of Intent (LOI) from each MBE and WBE that is identified on the “Request for Change” Form to be added onto the contract. The signed and notarized LOI must be attached with the Request for Change of Compliance Plan Form submitted to SMBR.

REQUEST FOR CHANGE OF COMPLIANCE PLAN

Note: This form is not for changes to a current subcontractor's contract amount if the change is both less than 5% of the current subcontractor's contract amount and less than \$25,000. A change this minor will be documented instead on the subcontractor participation form submitted with the next application for payment. This provision is intended to accommodate the typical margin of error in quantities that is inherent in construction projects. This provision is not intended to allow contractors to self-perform work intended for subcontractors or to unlawfully substitute subcontractors.

Date:	Contract No.:
Solicitation No.:	Project Name:
Prime Contractor/Consultant:	

Proposed Change:

Subcontractor/Subconsultant Level:

Name of Subconsultant/Subcontractor:		
Vendor Code:	Ethnic/Gender Code:	City of Austin Certified: <input type="text"/>
Contact Person:	Phone No.:	
Proposed Change (\$):	Change (%):	
Commodity Code & Brief Description of Work:		
Reason for Requesting Change: (Attach supporting documentation as necessary):		

Note: If the request is a substitution, complete information for the firm being removed in the space above and sub being added below.

Subcontractor/Subconsultant Level:

Name of Subconsultant/Subcontractor:		
Vendor Code:	Ethnic/Gender Code:	City of Austin Certified: <input type="text"/>
Contact Person:	Phone No.:	
Proposed Change (\$):	Change (%):	
Commodity Code & Brief Description of Work:		
Reason for Requesting Change: (Attach supporting documentation as necessary):		

Add Another Change		Delete Change	
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I certify that the information included in this Request for Change of Compliance Plan is true and complete to the best of my knowledge and belief.

Prime Consultant/Contractor Printed Name	
Prime Consultant/Contractor Signature	Date

If all of the following requirements are met, the SMBR Department Director's prior written approval is on file with the Public Works and Purchasing Directors, and is automatic. Project Manager should sign the form and send a copy directly to SMBR:

- Change is for an existing certified subcontractor/subconsultant already listed in the Compliance Plan.
- Change is within the existing scope being performed by the subcontractor/subconsultant.
- Change is an increase in the contract amount for the subcontractor/subconsultant.

Project Manager Printed Name		Good Faith Effort? (explain in Comments field)	
Project Manager Signature		Date:	
Project Manager Comments:			
Division Manager Signature		Date:	
Division Manager Comments:			
Department Director Signature		Date:	
Department Director Comments:			
SMBR Representative Signature		Date:	
SMBR Representative Comments:			
I approve the requested change.		I disapprove the requested change.	
Director, SMBR	Date:	Director, SMBR	Date:
SMBR Director Comments:			



MBE/WBE CONTRACT COMPLIANCE CLOSE-OUT INSTRUCTIONS

The Consultant/Contractor must complete the MBE/WBE Contract Compliance Report and submit it to the Owner's Representative after completion of all work on the contract. Final payment will not be processed until the City has reviewed and approved the completed form. If you have questions regarding the preparation of this report, contact the SMBR project representative, the project manager, or the contract administrator.

Part 1: Summary Information

Contract Amount: Report the following contract information:

- Total amount of the original contract awarded to the consultant/contractor;
- Total amount of all approved changes to the contract;
- Total amount of the final contract (i.e. the total of the original contract amount plus the amount of all approved changes); and
- Total amount the City has actually paid the consultant/contractor to date.

MBE/WBE Amounts: Report the following contract information:

- Total dollar amount and percentage of the contract committed to MBEs and WBEs (including the Prime Consultant/Contractor, if the Prime is an MBE or WBE) as stated in the original approved Compliance Plan;
- Total of all approved changes to amounts committed to MBEs and WBEs;
- Total dollar amount and percentage of the final contract amount MBEs and WBEs will be paid on the contract (i.e. the total amount actually paid to MBEs and WBEs to date plus the amount of retainage due to MBEs and WBEs); and
- Total amount actually paid to MBEs and WBEs to date.

Note: If the solicitation contained ethnic subgoals, provide the summary information for each ethnic group.

Part 2: Contractor/Consultant Participation

Complete Part 2 only if the consultant/contractor is an MBE or WBE. Report the following contract information:

- Consultant/Contractor participation (total dollar amount and percentage of the contract), less any amount subcontracted, as reported in the original approved Compliance Plan;
- Total dollar value of approved changes to the amount of the contractor/consultant's participation, less any amount subcontracted; and
- Final total of the contractor/consultant's participation (total dollar amount and percentage of the contract), less any amount subcontracted.

Part 3: Subcontractor Participation

Report the following information:

- List each subconsultant/subcontractor/supplier (including MBEs, WBEs, and non-MBE/WBEs) contained in Parts A and D of the original approved Compliance Plan and any others used in the performance of the contract. Please use the complete name of each subconsultant/subcontractor.
- Provide the dollar amount committed to the subcontractor/ subconsultant/supplier in the original Compliance Plan (Part A).
- Provide the dollar amount of any approved changes to the commitment to that subcontractor/subconsultant/ supplier (Part B).
- Provide the actual amount paid to the subcontractor subconsultant/supplier to date (Part C).
- Provide the amount of retainage due to the subcontractor/ subconsultant/supplier (Part D).
- Explain any difference in the amount contained in the original Compliance Plan and the final total for each subconsultant/subcontractor.

Note: The final total is the actual amount paid to the subcontractor/subconsultant/supplier to date plus the amount of retainage due to the subcontractor/subconsultant/supplier.

If any subconsultant/subcontractor/supplier was added, deleted, or substituted, attach a copy of the approved "Request for Change of Compliance Plan" form. If an unapproved substitution was made, please indicate. Attach any relevant documentation.

Part 4: Affidavit

The form must be signed by an authorized representative of the Consultant/Contractor and notarized.

List below all subcontractors/subconsultants/suppliers (MBEs and WBEs as well as non-MBE/WBEs) used in performance of the contract.

Subcontractor _____			
a) Compliance Plan \$ _____	b) Approved Changes \$ _____	c) Actual Amount Paid \$ _____	d) Amt. of Retainage Due \$ _____

Reasons for any difference in amount contained in original Compliance Plan (a) and final total (c+d)

Subcontractor _____			
a) Compliance Plan \$ _____	b) Approved Changes \$ _____	c) Actual Amount Paid \$ _____	d) Amt. of Retainage Due \$ _____

Reasons for any difference in amount contained in original Compliance Plan (a) and final total (c+d)

Subcontractor _____			
a) Compliance Plan \$ _____	b) Approved Changes \$ _____	c) Actual Amount Paid \$ _____	d) Amt. of Retainage Due \$ _____

Reasons for any difference in amount contained in original Compliance Plan (a) and final total (c+d)

Subcontractor _____			
a) Compliance Plan \$ _____	b) Approved Changes \$ _____	c) Actual Amount Paid \$ _____	d) Amt. of Retainage Due \$ _____

Reasons for any difference in amount contained in original Compliance Plan (a) and final total (c+d)

Part 4: Affidavit

The above information is true and complete to the best of my knowledge and belief.

Name and Title (Print): _____

SIGNATURE: _____ DATE: _____

STATE OF _____

COUNTY OF _____

On the ____ day of _____, 20____, personally appeared

_____, and having been duly sworn by me, subscribed to the foregoing affidavit and has stated that the facts stated therein are true and correct.

Notary Public

Printed Name of Notary

For City of Austin use only:

Did any violations occur on the project? YES NO

Did the Contractor/Consultant meet the Post-Award Requirements of the MBE/WBE Procurement Program? YES NO

Project Mgr./Contract Administrator Approval Date

SMBR Representative Approval Date

SMBR Director Approval Date

Exhibit 2

Good Faith Effort Checklist

SECTION VIII — MBE/WBE COMPLIANCE PLAN CHECK LIST

The MBE/WBE *Compliance Plan* must be completed and submitted by the time specified in the solicitation documents. If the goals or subgoals were not achieved, Good Faith Efforts documentation must be submitted with the MBE/WBE *Compliance Plan*. All questions in Section VIII MUST be completed and submitted with the *Compliance Plan* if goals or subgoals are not met.

1. Were written notices sent to all MBE/WBEs from the Significant Local Business Presence (SLBP) availability list at least seven (7) business days prior to the submission of this *Compliance Plan*?

Yes No

2. Were two separate methods used to contact all MBE/WBEs from the SLBP availability list at least seven (7) business days prior to the submission of this *Compliance Plan*? Please list the two methods used to contact MBE/WBEs. (*i.e. fax, email, mail, and/or phone*)

Yes No

List Methods: _____

3. Were steps taken to follow up with interested MBE/WBEs? Yes No

4. Were advertisements placed with a local publication? (*i.e. newspaper, minority or women organizations, or electronic/social media*)?

Yes No

5. Were written notices sent to Minority or Women organizations? Yes No

6. Were additional elements of work identified to achieve the goals or subgoals?

Yes No

If yes, please explain:

SECTION VIII — MBE/WBE COMPLIANCE PLAN CHECK LIST CONTINUED....

7. Was SMBR contacted for assistance? Yes No

If yes, complete following:

Contact Person: _____

Date of Contact: _____

Summary of Request: _____

8. Were Minority or Women organizations contacted for assistance? Yes No

If yes, complete following:

Organization(s): _____

Date of Contact: _____

Summary of Request: _____

9. Is the following documentation attached to support good faith effort requirements to achieve goals or subgoals? (*Documentation is not limited to this list.*)

Yes No Copy of written solicitation sent to MBE/WBEs in SLBP area.

Yes No Two separate methods of notices sent to MBE/WBEs in SLBP area (fax transmittals, emails, and/or phone log).

Yes No Copy of advertisements.

Yes No Copy of notices sent to Minority and Women organizations.

Yes No Documentation that demonstrates efforts made to reach agreements with the MBE/WBEs who responded to Bidder's written notice? (i.e. copy of bids/proposals, spreadsheet breakdown of MBE/WBEs considered follow-up emails/phone logs and/or correspondence between Bidder and interested MBE/WBEs).

Exhibit 3

Sign In Sheet

From Pre-Proposal Conference

PRE-PROPOSAL CONFERENCE ATTENDANCE SHEET



RFP No. SMW0121

Commodities/Services Cabling Infrastructure Maintenance Agreement for ABIA

Date 4/11/14

Time 10:30 AM

Company Name:

Representative:

Address:

Phone #/Fax #:

E-Mail Address:

Black Box	Bob Cotton	2535 Brockton Dr.	5-400	512-719-6619	bob.cotton@blackbox.com
AW COMMUNICATIONS	Michael Huerta	4402 S. Congress Ave	S. 203	512-233-4638	mhuerta@woly.com
COA-15	DAVID PLUENNIER	ABIA		512-530-6378	DAVID.PLUENNIER@AUSTIN.MD&B.GOV
CUTA-IS	Ruben Reyes	ABIA		512-530-6380	Ruben.reyes@austintexas.gov
Tratus systems	Don Cholewood	1821 central connect		512 252-7171	Don.Cholewood@tratus-system.com
BryComm	Adam Smith	15302 Marsha Street		512-712-4008	Adam.Smith@BryComm.com
BryComm	Kyle Gehrer	15302 Marsha Street		512-712-4000	Kyle.gheer@brycomm.com
Deer Communications	Darlene Brown	304 Milling tank		(512) 312-0042	darlene92@austinm.com
COA	Mariza Aldrete	22 Bluestem		512-974-7053	mariza.aldrete@austintexas.gov
Phillip Bays	DOA IS			2639	city

Using Dept. Representatives:

Conducted By: Shawn Willett

SMW