

REQUEST FOR MARKET ASSIGNMENT

All agents/brokers who wish to participate in this proposal shall submit this Request for Market Assignment and will be assigned up to two primary markets. **The Lloyds of London market will not be assigned, but will be open to all Proposers. Direct writers may submit on a direct basis.**

This form must be filled out completely and returned to the City of Austin Purchasing Department **No later than 2:00 p.m. Central Standard Time on Monday, March 24, 2015** to the following:

Attn: Jonathan Dalchau, Senior Buyer
e-mail: Jonathan.Dalchau@austintexas.gov

City of Austin will assign markets and notify agents/brokers of market assignment on or about March 27, 2015.

A. GENERAL INFORMATION:

Agency/Broker Name:

Address:

Telephone /Email address:

Fax #:

Principal/Account Executive:

B. AIRPORT LIABILITY INSURANCE MARKETS:

List airport liability insurance markets you wish to approach in order of priority. If the company is part of a "Group", also list associated premium volumes for the Group. If the incumbent broker chooses the incumbent carrier as their market, the request will be granted.

	Company/Group Name	Contact	Telephone	Office Premium Volume	National Premium Volume
1					
2					
3					

Provide the insurer's full corporate name and provide the name of the individual we may contact, with telephone number, to confirm any representations.

Show premium volume, **for airport liability coverage only**, for the most recent twelve month period through the end of December, 2014. If your office is a branch office of a regional, national, or international organization, you must show premium **for your office only**. Do not show premium volume for offices other than your own under the "Office Premium Volume" column.

C. NONPARTICIPATION:

If agency/broker/carrier does not wish to participate, please state reasons below:
