



**ADDENDUM
HUMAN RESOURCES CONSULTING SERVICES
CITY OF AUSTIN, TEXAS**

Solicitation: RFP SLW513 Addendum No: 2 Date of Addendum: 7/8/2016

This addendum is to incorporate the following changes to the above referenced solicitation:

I. Questions:

Q1: Does the City envision the work being performed on-site?

A1: Some work will be on-site, but work may be done off-site as well.

Q2: What driving will be performed that requires automobile liability insurance?

A2: This is a general requirement for any work performed on City facilities or driving between City facilities. For sole proprietors with no employees, personal automobile policies can substitute.

Q3: How will procedures and standards be reviewed? By interview, policy review, or both?

A3: Both, plus documents review and observation if possible.

Q4: Can you explain what the numerical values in the attachment refer to?

A4: Those are references to the Generally Accepted Government Auditing Standards issued by the Government Accountability Office.

II. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

APPROVED BY:

Sandy Wirtanen, Senior Buyer
Purchasing Office, 512-974-7711

Date:

7/8/16

ACKNOWLEDGED BY:

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.