



**ADDENDUM
CITY OF AUSTIN, TEXAS**

Solicitation: RFP SMB0302

Addendum No: 1

Date of Addendum: 08/16/2016

This addendum is to incorporate the following changes to the above referenced solicitation:

I. Clarifications: Replace bid sheet Section 0600, Quote Sheet, Page 1 of 3, with the attached.

II. Questions:

- a. Question: In reference to Section 0400, Paragraph 6 – Invoices & Payment, is it acceptable to debit the account for the monthly invoice amount instead of submitting a paper invoice?
Answer: Yes, the City's preference is for the monthly account analysis fees to be debited from the account. This is also noted in 0500 Scope of Work, Paragraph 3.0.A.
- b. Question: When are the vendor questions due to the Purchasing Office? The solicitation states five business days prior to the Solicitation due date. Will the proposers not have a response to questions until then?
Answer: As the Purchasing Office receives questions, we will work quickly to publish the answers via addendums to the solicitation in Vendor Connection. Questions must be received by the Purchasing Office no later than five business days prior to the Solicitation due date.
- c. Question: In reference to Section 0600, Paragraph 1.E.2 – Enhancements/Additions to required services, is it acceptable to provide information about recommended services without applicable pricing or volume included?
Answer: For any services not required but being recommended, pricing and volume is helpful but not required.
- d. Question: If we recommend services but prefer to negotiate pricing after contract is awarded, is that possible?
Answer: Yes.
- e. Question: Who is the current armored car vendor for the City?
Answer: Dunbar Armored Car.
- f. Question: Who is the current Image Cash Letter (ICL) vendor for the City?
Answer: Burroughs is the physical ICL machine vendor, and Aperta is the software vendor.
- g. Question: Is there representation from Austin Energy on the evaluation team?
Answer: That information is confidential and will not be released.

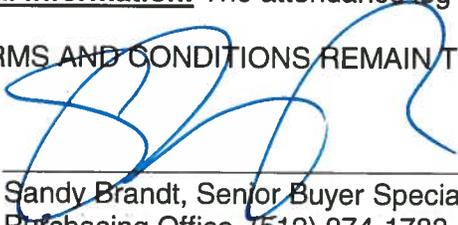
- i. Question: In reference to the 0400, Paragraph 8 – Interlocal Purchasing Agreements, can the proposers obtain listing of the entities that currently have an Interlocal Purchasing Agreement with the City?

Answer: Yes. The City's current interlocal agreements are available on Vendor Connection:
https://www.ci.austin.tx.us/financeonline/contract_catalog/OCCShowCat.cfm?Cat=

III. **Additional Information:** The attendance log for the Pre-Proposal Conference is attached.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

APPROVED BY: _____


Sandy Brandt, Senior Buyer Specialist
Purchasing Office, (512) 974-1783

8/16/16
Date

ACKNOWLEDGED BY:

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.

