



**ADDENDUM  
REQUEST FOR PROPOSAL  
CITY OF AUSTIN, TEXAS**

---

**RFP: PAX0123**

**Addendum No: 4**

**Date of Addendum: March 19, 2015**

---

This addendum is incorporating the following changes, questions, and answers to the above-referenced RFP.

- 1.0 (Q) Offer Sheet Page 2 Lists documents to be included with the bid, is the Living Wage document supposed to include employees' names now or is the form completed after the award?  
(A) Section 0400, item 6.B, Section 0815, The City requires Contractors submitting Offers on this Contract to provide a certification **(see the Living Wages Contractor Certification Section 0815 included in the Solicitation)** with their Offer certifying that all employees directly assigned to this City Contract will be paid a minimum living wage equal to or greater than \$11.39 per hour.
- 2.0 (Q) Is it the City intention to leave Section 0400, Page 1 blank?  
(A) That is correct.
- 3.0 (Q) Section 0400, item 6A. What is the provision for charging a higher rate if the City stipulates a higher wage?  
(A) The provision for charging a higher rate will not be used in this contract. This minimum wage required for this contract will be based on City's Living Wage requirement which currently at \$11.39 per hour.
- 4.0 (Q) Are proposers able to exclude one or more Groups from their bid?  
(A) Yes.
- 5.0 (Q) Section 400 Supplemental Purchase Provisions, item 13, Contract Manager. Are these lists of people a direct contact (Department Contract Manager) for each department, or is there a single POC for this entire contract (besides the Purchasing Contact).  
This is a list of Department Contract Managers. Contractor is expected to work with each Department Contract Manager directly.

Section 0500 Scope of Work

- 6.0 (Q) Is there a minimum site specific training requirement for Municipal Court, Downtown Community Court(DACC), Health and Human Services Department (HHSD), Austin Resource and Recovery (ARR)? If so how long and is it billable?  
(A) Municipal Court/DACC, HHSD and ARR do not require site-specific training. The Contractor will need to follow the Post Orders provided by the departments.
- 7.0 (Q) Item 4.11.2.1 – Austin Convention Center Department (ACCD) estimates 3,000 hours annually but Attachment A lists 408 estimated monthly hours which is closer to 4,896 hours annually. Why is there a difference? Does the number include parking garage coverage?  
(A) Parking garage coverage is included in this number. Item 4.11.3.2 states as follow: for planning purposes, ACCD estimates an increase to service hours due to the 2<sup>nd</sup> street Parking Garage being added to the contract.
- 8.0 (Q) Item 4.11.1.3 – How many Radios does ACCD required?  
(A) ACCD is unable to determine the need at this time. If the guards do not have the radios, a cell phone is then needed for contact purposes.

