



ADDENDUM  
PURCHASING OFFICE  
CITY OF AUSTIN, TEXAS

REQUEST FOR PROPOSAL NO: TVN0032 ADDENDUM NO. 2 DATE OF ADDENDUM: October 4, 2013

This addendum is to incorporate changes to the above referenced solicitation:

**I. Clarifications:**

1. **The solicitation Closing date and time has been extended to 2:00 PM on 10/17/2013. Proposals will be accepted until 2:00 PM on 10/17/2013.**
2. **Section III, paragraph A of the Scope of work has been changed to read as follows:**
  - A. The Contractor shall have a minimum of two years' experience successfully managing an aquatic facility of comparable or greater size.
3. **Section III, paragraph C of the Scope of work has been changed to read as follows:**
  - C. The City recommends the Contractor possess, a current American Red Cross Lifeguard Instructor, Water Safety Instructor, Lifeguard First Aid and CPR/AED certifications.

**II. Questions:**

- Question 1:** Is the 3-year experience requirement a minimum requirement?  
**Answer 1:** The City will consider firms with a minimum of 2 years' experience (See clarification above).
- Question 2:** Can the contractor outsource our Lifeguard training to a certified trainer instead of having on having one on staff.  
**Answer 2:** The City will allow the outsourcing of this requirement but it will be reflected in the evaluation factors.
- Question 3:** Do we have any previous operating years' data for pool usage or membership?  
**Answer 3:** No, that information is not available.
- Question 4:** Do we have any previous operating years' data for generated revenue?  
**Answer 4:** One document has been found in the previous managements files but the information cannot be verified. The document states the following: Recreational Fees: FY11 \$8,750; FY10 \$22,705; FY09 \$24,915; FY 08 \$25,409; FY 07 \$27,080; FY 06 \$20,24
- Question 5:** Do we have any previous operating years' data for membership/entrance fee structures?  
**Answer 5:** In 2003: the per household cost was \$100 in district and \$200 per household out of district. A household could receive a 50% discount before 6-1-03.

- Question 6:** Do we have any previous operating years' data for operating hours?
- Answer 6:** In 2004: May, 7 – May, 29 noon to 8:00; June, 4 – August, 17 11:00 to 8:00; August, 15 - Sept 5 Tuesday, Thursday, 11:00 - 8:00 and Saturday, Sunday noon -7:00; Labor Day noon – 8; September, 11 – October, 1 Saturday, Sunday noon – 7:00.
- Question 7:** Does the swim team pay to use the facility? If so, do we know the fee they are expecting?
- Answer 7:** 40 per member. *Clear Water Management* reports that in the year 2011 there were 197 swim team members in early June and they had collected \$8,400. At the end of June there were 230 swim team members which would make the total revenue \$9,760 for swim team dues.
- Question 8:** Do we have usage data (i.e. practice times, etc.) for the swim team?
- Answer 8:** From 2010: May, Stingrays 3:30 – 8:00 pm weekdays; Time Trials May, 22; June: Monday through Friday 7am – 11 am; Swim Meets: June, 12 and 26, 6:00am – 1:00pm.
- Question 9:** Can we assess entrance/membership fees for the pool based on our own structure, or would the City be requiring their fee structure to be in place?
- Answer 9:** The proposer may assess entrance/membership fees for the pool based on its own structure within the standards required by law.
- Question 10:** Is it a requirement to offer American Red Cross specific swim lessons, or can the vendor offer their own program (we have created our own swim lesson program that is based off of American Red Cross)?
- Answer 10:** No, swim lessons do not have to be ARC. The Lifeguard staff must however be ARC trained.
- Question 11:** Does the facility have swimming lane lines? If not, will the City be providing those? Also, will the City cover repair/replacement of any lane lines?
- Answer 11:** Yes the facility has lane lines and the city will cover repair and replacement.
- Question 12:** Does the facility have pool covers that are required to be used when the heaters are on? If not, will the City be providing those and also covering repair/replacement of any pool covers?
- Answer 12:** Yes the facility has blankets and they will be required to be used during the winter. The City is plan on replacing them currently.
- Question 13:** Does the facility have storage reels for any lane lines or pool covers? If not, will the City be providing and maintaining those?
- Answer 13:** Yes
- Question 14:** From this proposal, is the City expecting a general revenue proposal (for example, "10% of all generated revenue will be returned to the City")? Or, are they expecting an estimated dollar amount? Or, are they expecting an exact dollar amount that the vendor would then be contractually obligated to pay to the City?
- Answer 14:** This City is open to creative responses to this question. There may be clarifications required though to make the proposal comparable.
- Question 15:** If a contractual dollar amount is expected as part of this proposal, what would be the termination terms of the contract if the Pool did not end up generating the expected / necessary revenue to cover operating costs?
- Answer 15:** This would have to be negotiated. Although the City believes that this should be a revenue generating agreement, our main goal is to be cost-neutral.

