



**ADDENDUM
CITY OF AUSTIN, TEXAS**

Solicitation: RFP TVN0056

Addendum No: # 2

Date: 10/5/15

This addendum is to incorporate the following changes to the above referenced solicitation:

- I. **Pre-Proposal Conference Location Change:** The location of the Pre-Proposal Conference scheduled to take place on Tuesday, October 6, 2015 has been changed to:

PARD Aquatics Administration
Conference Room
2818 San Gabriel
Austin, TX 78705

- II. **Questions:**

Q1: What was paid by the City to the current contractor in the last three years?

A1: Under the current contract, the City pays the current contractor a \$3,000 per month management fee.

Additionally, the City pays the current contractor a bonus, which is based on 30% of all revenues generated from tournament and court fees (excludes annual fees) in excess of \$40,000; 40% of all revenues generated from tournament and court fees (excludes annual fees) in excess of \$60,000; and 50% of all revenues generated from tournament and court fees (excludes annual fees) in excess of \$80,000.

In the past three years, the City has paid the current contractor the following amounts in year-end bonuses:

2012 – 2013	\$19,823.33
2013 – 2014	\$18,855.71
2014 – 2015	\$21,501.92

Q2: How were bonuses verified?

A2: Bonuses were verified by weekly court fee reports.

Q3: How did the current contractor break down court fee revenue?

A3: Under the current contract, the contractor reports court fee revenue in two categories: prime time or non-prime time.

Q4: Please provide the revenue breakdown for lessons, classes, tournaments, etc.

A4: Under the current contract, the contractor is only required to submit weekly reports for court fee revenue only. Because the contractor receives 100% of all pro shop sales and any income from tournaments, lessons, classes, etc., the City does not require reports from those revenues.

III. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

APPROVED BY:



Sandy Wiranen, Senior Buyer
Purchasing Office, 512-974-7711

Date:

10/5/15

ACKNOWLEDGED BY:

Name

Authorized Signature

Date

RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICIATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.