



**ADDENDUM  
CITY OF AUSTIN, TEXAS**

---

**Solicitation: RFP TVN0056**

**Addendum No: # 3**

**Date: 10/7/15**

---

This addendum is to incorporate the following changes to the above referenced solicitation:

**I. Clarification:**

1. In Paragraph I, Financial Viability of the Proposal Preparation Instructions & Evaluation Factors (Section 0600), the City is looking for the Proposer's detailed financial strategy and plan for managing South Austin Tennis Center.
2. The City will provide the Contractor with an Automated External Defibrillator (AED).

**II. Questions:**

**Q1: Can a contractor propose a different fee structure than what is in place under the current contract?**

A1: Yes, the City will consider fee structures other than what is currently in place. Please refer to Paragraph I of the Proposal Preparation Instructions & Evaluation Factors (Section 0600). Refer to Paragraph 5.3 of the Scope of Work (Section 0500) for parameters on fees charged to customers.

**Q2: Who is responsible for landscaping? Who is responsible for court washing?**

A2: The City will clean out flower beds, trim trees, and mow the grass approximately every two weeks. The contractor will be responsible for court washing.

**Q3: How many references must be included in the proposal?**

A3: There is no specific number of references stipulated in the Request For Proposals.

**Q4: According to the Tennis Operating Policies, residents and non-residents are charged different court fees. How is the contractor expected to verify residency status?**

A4: Until a City-wide process is established, this will be done on an honor system.

**Q5: Who pays for Criminal Background Investigations?**

A5: The City will pay for Criminal Background Investigations.

**Q6: Have there been any break-ins in the last five years?**

A6: Yes. A few years ago, there was a break-in through the back door. The door has since been replaced with a metal door and new lock.

**Q7: Does the Facility have a video security system?**

A7: No. The Facility is equipped with an alarm system that transmits notification when it is triggered. The contractor may install video security at their own expense.

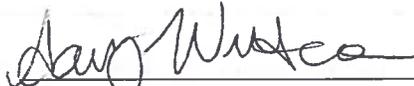
**Q8: Please provide the number and breakdown of participants at South Austin Tennis Center.**

A8: The numbers below reflect total participants at South Austin Tennis Center, not unique player count. Example: If one person played 10 times in the month, it would count as 10. Participants were not tracked based on type of usage (i.e., clinic, lesson, etc.)

	Youth	Adult	Senior	Yr. Total
<b>2012-13</b>	5,695	33,789	1,198	40,682
<b>2013-14</b>	6,888	32,071	823	39,782
<b>2014-15</b>	4,796	32,059	821	37,676

**III. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

APPROVED BY:

  
Sandy Wirtanen, Senior Buyer  
Purchasing Office, 512-974-7711

Date:

10/7/15

ACKNOWLEDGED BY:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RETURN ONE COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE, CITY OF AUSTIN, WITH YOUR RESPONSE OR PRIOR TO THE SOLICITATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.**