



# City of Austin

Founded by Congress, Republic of Texas, 1839

Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

January 14, 2016

TO: Firms Requesting CMR solicitations for

SUBJECT: Construction Manager-At-Risk  
ABIA Parking Garage and Administration Offices  
Solicitation Number: CLMA018  
**Addendum No. 1**

This Addendum No. 1 modifies the RFQ issued on December 21, 2015 for the above subject project.

1. **REFERENCE – Section 00101CMR, Evaluation Criteria, Item 6, Experience of CMR Firm’s Key Personnel:**

**DELETE THE FOLLOWING:**

**Key Personnel Include: Project Manager, Pre-Construction Manager, Superintendent, Safety Manager, Estimator**

The identified Key Personnel must be employed by the CMR firm. The CMR Firm’s Key Personnel must have experience on CMR projects of similar size, scope and complexity. List five (5) projects meeting these criteria which have been completed in the past ten (10) years for each Key Personnel identified. Examples of projects should demonstrate experience that includes:

- **Projects pertaining to mix use parking facilities or office/parking structure combinations.**
- **Projects concerning coordination and construction within an existing facilities complex. (i.e. construction where parking operations will continue in all surrounding areas, with consideration to pedestrian and transportation traffic)**

Offeror must submit:

- Section 00400CMR, Attachment D, Statement of Experience of Key Personnel. One (1) page per project per individual.
- Resumes of Key Personnel. One (1) page per individual.
- Letters of commitment that the named individuals will be those working on the project. One (1) page per individual.

**REPLACE WITH THE FOLLOWING:**

**Key Personnel Include: Project Manager, Pre-Construction Manager, Superintendent, Safety Manager, Estimator**

The identified Key Personnel must be employed by the CMR firm. The CMR Firm’s Key Personnel must have experience on CMR projects of similar size, scope and complexity. List three (3)

projects meeting these criteria which have been completed in the past ten (10) years for each Key Personnel identified. Examples of projects should demonstrate experience that includes:

- **Projects pertaining to mix use parking facilities or office/parking structure combinations.**
- **Projects concerning coordination and construction within an existing facilities complex. (i.e. construction where parking operations will continue in all surrounding areas, with consideration to pedestrian and transportation traffic)**

Offeror must submit:

- Section 00400CMR, Attachment D, Statement of Experience of Key Personnel. One (1) page per project per individual.
- Resumes of Key Personnel. One (1) page per individual.
- Letters of commitment that the named individuals will be those working on the project. One (1) page per individual.

**2. REFERENCE – Section 00101CMR, Evaluation Criteria, Item 7, Experience of Subconsultant/Subcontractors:**

- DELETE THE FOLLOWING:**  
**Key Subconsultants/Subcontractors Include: LEED Consultant, Public Relations Coordinator, MBE/WBE/Small Business Outreach Coordinator**

The CMR Firm's Key subconsultants/subcontractors, must have experience on CMR projects of similar size, scope and complexity. List **five (5) projects** meeting these criteria which have been completed in the past **ten (10) years** for each individual Key subconsultants/subcontractors.

- **Projects demonstrating successful completion of CMR projects**
- **Projects demonstrating successful completion of work on an airport facility**

Offeror must submit:

- Section 00400CMR, Attachment D-1, Statement of Experience of Subconsultants/subcontractor. One (1) page per project per subconsultant/subcontractor.
- Letters of commitment that the named subconsultant/subcontractor will be those working on the project. One (1) page per subconsultant/subcontractor.

- REPLACE WITH THE FOLLOWING:**  
**Key Subconsultants/Subcontractors Include: LEED Consultant, Public Relations Coordinator, MBE/WBE/Small Business Outreach Coordinator**

The CMR Firm's Key Subconsultants/Subcontractors, must have experience on projects of similar size, scope and complexity. List **three (3) projects** meeting these criteria with a construction cost of \$20M or more which have been completed in the past **ten (10) years** for each individual Key Subconsultant/Subcontractor.

- **Projects demonstrating successful completion of a parking garage.**
- **Projects demonstrating successful completion of administration facilities.**

Offeror must submit:

Section 00400CMR, Attachment D-1, Statement of Experience of Subconsultant/Subcontractor. One (1) page per project per Subconsultant/Subcontractor.

**3. REFERENCE – Section 00810CMR, Supplemental General Conditions:**

- DELETE THE FOLLOWING IN ITS ENTIRETY:**  
Section 00810CMR, Supplemental General Conditions Rev. 10/15/15
- REPLACE WITH THE FOLLOWING ATTACHMENT:**  
Section 00810CMR, Supplemental General Conditions Rev. 12/23/15

**4. REFERENCE – Appendix 1, MBE/WBE Procurement Program**

- DELETE THE FOLLOWING IN ITS ENTIRETY**  
MBE/WBE Procurement Program Plan  
MBE/WBE Subcontract Vendor List  
MBE/WBE Address Labels of Subcontract Vendors
- REPLACE WITH THE FOLLOWING ATTACHMENTS**  
MBE/WBE Procurement Program Plan  
MBE/WBE Subcontract Vendor List  
MBE/WBE Address Labels of Subcontract Vendors

All other information in the Solicitation remains unchanged. Please remember this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process and project related questions, you may contact Sofie Johnson at (512) 974- 9143 or [sofie.johnson@austintexas.gov](mailto:sofie.johnson@austintexas.gov) .

Sincerely,



Sofie Johnson, Buyer II  
Contract Procurement Division  
Capital Contracting Office

cc: David Smythe-Macaulay, Project Manager

**SUPPLEMENTAL GENERAL CONDITIONS**

Section 00810CMR

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The Supplemental General Conditions contained herein amend or supplement the General Conditions, Section 00700CMR.

**ARTICLE 1 – DEFINITIONS**

**1.46 Owner’s Representative:** Add the following:

**David Smythe-Macaulay**  
Project Manager  
Public Works Project Management  
Public Works Department  
City of Austin  
TEL: (512)974-7152  
EMAIL: David.Smythe-Macaulay@AustinTexas.gov

Add the following definitions:

**“1.72 Insurance Cost Form** - Section 00425A of the Contract, submitted by CM with its Guaranteed Maximum Price (GMP) Proposal, used to notify Owner of insurance costs not included in CM’s Proposal as a result of the Owner providing insurance through ROCIP.

**1.73 Payment Form** - A form used by the ROCIP Administrator to notify the Owner’s Project Manager that all required insurance information and documentation has been received from CM.

**1.74 Owner’s ROCIP Administrator** - The insurance broker responsible for administering the Owner’s Rolling Owner Controlled Insurance Program (ROCIP).

**1.75 Rolling Owner Controlled Insurance Program (ROCIP)** - A specialized insurance program provided by Owner for specifically identified Capital Improvements Program (CIP) projects.

**1.76 Quick Pay Program** – An Owner’s program which will require the CM to pay Owner-designated Subcontractors, who are participating in the Quick Pay Program (“Program Subcontractors”), from a Quick Pay Program allowance, within ten (10) days of approval of an acceptable invoice from the CM for satisfactory completion of a portion of the Work by a Program Subcontractor and the Owner’s inspection of the Work, regardless of whether the CM has submitted a pay application or been paid by Owner for such portion of the Work. The Quick Pay Program allowance is to be funded by the Owner for an amount equal to the total amount of the Program Subcontractors’ subcontract amount in each GMP or Work Package or any amount authorized by the Owner. A Program Subcontractor must be approved by the Owner to participate in the Quick Pay Program and must be a City certified MBE/WBE/DBE/SBE firm. The Quick Pay Program allowance (“Program Allowance”) will be included in the Work Packages and Partial and Final GMP as a funding source for Quick Pay Program payments and will act as a revolving line of credit account to be used to temporarily fund payments to Program Subcontractors for completed and accepted Work by the Owner, subject to periodic reimbursement of the Program Allowance in the monthly payment process with a reconciliation of the Program Allowance and Contract Amount at Final Payment.”

**ARTICLE 4 - AVAILABILITY OF LANDS; SUBSURFACE AND PHYSICAL CONDITIONS; REFERENCE POINTS**

**4.1 Availability of Lands:** Add the following:

"CM shall contact Owner's Public Works Department to obtain a Temporary Use of Right-of-Way Permit prior to beginning construction on any sidewalk/driveway or occupying any parking area/meters within the public right-of-ways."

"Field Notes and Special Provisions to Easements, where applicable, are attached to Section 00810CMR. All work associated with Special Provisions to Easements shall be subsidiary to the entire Bid, unless otherwise specified.

Should the actions of the CM, or its Subcontractor's, Vendors, or Suppliers, cause the Work to be delayed to the point that the ending date of an easement has been exceeded, the CM shall be responsible to reimburse the Owner for any additional costs required to extend the period of rights to the easement in order to complete the Work. This delay shall be considered to be any period of time required by the CM to fully and satisfactorily execute the Work that is in addition to the original Contract duration, as modified by any executed Contract change orders."

**ARTICLE 5 - BONDS AND INSURANCE**

Add the following:

**5.3.1 CM Provided Insurance**

CM shall provide insurance coverages described in paragraph(s) 5.3.1.1 and 5.3.1.2 (and 5.3.1.5 and 5.3.1.6, as required) for all Work required by the Contract through the end of the warranty period (with the exception of Builders' Risk, which is required only until the Work is accepted by Owner). In addition, CM shall provide insurance coverages described in Paragraph(s) 5.3.1.3 and 5.3.1.4 from Substantial Completion of the Work (in accordance with Section 00700CMR General Conditions Paragraph 14.7 to the end of the warranty period.

Subcontractors performing Work which involves asbestos, hazardous material or pollution defined as asbestos or any other excluded CM as described in 5.3.2.1 will not be enrolled in the Rolling Owner Controlled Insurance Program (ROCIP) and must provide insurance as specified in paragraphs 5.3.1.1 through 5.3.1.6.

In the event that the Rolling Owner Controlled Insurance Program (ROCIP) or the coverage it provides to the Project is terminated for any reason, whether prior to the start of Work or any time during the Work, upon thirty (30) days Written Notice from Owner, CM shall purchase and maintain as minimum the insurance coverages described in Paragraphs 5.3.1.3 and 5.3.1.4, for all Work remaining under the Contract through the end of the warranty period. All insurance secured by CM, Subcontractors and Sub-subcontractors pursuant to Owner's requirements under this provision shall be in accordance with Article 5 of the General Conditions and paragraph 5.3.1.1 of this section. If CM is required to provide insurance as described in paragraphs 5.3.1.3 and 5.3.1.4, Owner shall reimburse CM for the reasonable cost of providing the insurance described therein based upon the "Total Cost of Insurance for Base Bid" (plus total of all "Total Cost of Insurance for Alternates" selected by Owner) as stated by CM in Contract Section 00425A (Insurance Cost Form) pro rated to

take into account the Contract Time and Work remaining for performance of CM's obligations under the Contract.

**5.3.1.1** General Requirements.

- .1 CM shall carry insurance in the types and amounts indicated below for the duration of the Contract, which shall include items owned by Owner in the care, custody and control of CM prior to and during construction and warranty period.
- .2 CM must complete and forward the Certificate of Insurance, Section 00650, to Owner before the Contract is executed as verification of coverage required below. CM shall not commence Work until the required insurance is obtained and until such insurance has been reviewed by Owner. Approval of insurance by Owner shall not relieve or decrease the liability of CM hereunder and shall not be construed to be a limitation of liability on the part of CM. CM must also complete and forward the Certificate of Insurance, Section 00650, to Owner whenever a previously identified policy period has expired as verification of continuing coverage.
- .3 CM's insurance coverage is to be written by companies licensed to do business in the State of Texas at the time the policies are issued and shall be written by companies with A.M. Best ratings of B+VII or better, except for hazardous material insurance which shall be written by companies with A.M. Best ratings of A- or better.
- .4 All endorsements naming the Owner as additional insured, waivers, and notices of cancellation endorsements as well as the Certificate of Insurance shall indicate: City of Austin, Capital Contracting Office, P.O. Box 1088, Austin, Texas 78767.
- .5 The "other" insurance clause shall not apply to the Owner where the Owner is an additional insured shown on any policy. It is intended that policies required in the Contract, covering both Owner and CM, shall be considered primary coverage as applicable.
- .6 If insurance policies are not written for amounts specified below, CM shall carry Umbrella or Excess Liability Insurance for any differences in amounts specified. If Excess Liability Insurance is provided, it shall follow the form of the primary coverage.
- .7 Owner shall be entitled, upon request and without expense, to receive certified copies of policies and endorsements thereto and may make any reasonable requests for deletion or revision or modification of particular policy terms, conditions, limitations, or exclusions except where policy provisions are established by law or regulations binding upon either of the parties hereto or the underwriter on any such policies.
- .8 Owner reserves the right to review the insurance requirements set forth during the effective period of this Contract and to make reasonable adjustments to insurance coverage, limits, and exclusions when deemed necessary and prudent by Owner based upon changes in statutory law, court decisions, the claims history of the industry or financial condition of the insurance company as well as CM.
- .9 CM shall not cause any insurance to be canceled nor permit any insurance to lapse during the term of the Contract or as required in the Contract.

- .10 CM shall be responsible for premiums, deductibles and self-insured retentions, if any, stated in policies. All deductibles or self-insured retentions shall be disclosed on the Certificate of Insurance.
- .11 CM shall provide Owner thirty (30) days written notice of erosion of the aggregate limits below occurrence limits for all applicable coverages indicated within the Contract.
- .12 If Owner owned property is being transported or stored off-site by CM, then the appropriate property policy will be endorsed for transit and storage in an amount sufficient to protect Owner's property.
- .13 The insurance coverages required under this contract are required minimums and are not intended to limit the responsibility or liability of CM.

**5.3.1.2** Business Automobile Liability Insurance. Provide coverage for all owned, non-owned and hired vehicles. The policy shall contain the following endorsements in favor of Owner:

- a) Waiver of Subrogation endorsement CA 0444;
- b) 30 day Notice of Cancellation endorsement CA 0244; and
- c) Additional Insured endorsement CA 2048.

Provide coverage in the following types and amounts:

- .1 A minimum combined single limit of \$500,000 per occurrence for bodily injury and property damage. Alternate acceptable limits are \$250,000 bodily injury per person, \$500,000 bodily injury per occurrence and at least \$100,000 property damage liability each accident.
- .2 A minimum combined single limit of \$<1,000,000 minimum> per occurrence for bodily injury and property damage.
- .3 A minimum combined single limit of \$5,000,000 per occurrence for bodily injury and property damage.
- .4 Reserved.

**5.3.1.3** Workers' Compensation And Employers' Liability Insurance. Coverage shall be consistent with statutory benefits outlined in the Texas Workers' Compensation Act (Section 401). CM shall assure compliance with this Statute by submitting two (2) copies of a standard certificate of coverage (e.g. ACCORD form) to Owner's Representative for every person providing services on the Project as acceptable proof of coverage. The Certificate of Insurance, Section 00650, must be presented as evidence of coverage for CM. Workers' Compensation Insurance coverage written by the Texas Workers Compensation Fund is acceptable to Owner. CM's policy shall apply to the State of Texas and include these endorsements in favor of Owner:

- a) Waiver of Subrogation, form WC 420304; and
- b) 30 day Notice of Cancellation, form WC 420601.

The minimum policy limits for Employers' Liability Insurance coverage shall be as follows:

- .1 \$100,000 bodily injury per accident, \$500,000 bodily injury by disease policy limit and \$100,000 bodily injury by disease each employee.
- .2 \$<1,000,000 minimum> bodily injury per accident, \$<1,000,000 minimum> bodily injury by disease policy limit and \$<1,000,000 minimum> bodily injury by disease each employee.
- .3 Reserved.

**5.3.1.4** Commercial General Liability Insurance. The Policy shall contain the following provisions:

- a) Contractual liability coverage for liability assumed under the Contract and all contracts relative to this Project.
- b) Completed Operations/Products Liability for the duration of the warranty period.
- c) Explosion, Collapse and Underground (X, C & U) coverage.
- d) Independent CMs coverage (CMs/ SubCMs work).
- e) Aggregate limits of insurance per project, endorsement CG 2503.
- f) Owner listed as an additional insured, endorsement CG 2010.
- g) 30 day notice of cancellation in favor of Owner, endorsement CG 0205.
- h) Waiver of Transfer of Recovery Against Others in favor of Owner, endorsement CG 2404.

Provide coverages A&B with minimum limits as follows:

- .1 A combined bodily injury and property damage limit of \$500,000 per occurrence.
- .2 A combined bodily injury and property damage limit of \$<1,000,000 minimum> per occurrence.
- .3 A combined bodily injury and property damage limit of \$5,000,000 per occurrence.
- .4 Reserved

**5.3.1.5** Builders' Risk Insurance. CM shall maintain Builders' Risk Insurance or Installation Insurance on an all risk physical loss form in the Contract Amount. Coverage shall continue until the Work is accepted by Owner. Owner shall be a loss payee on the policy. If off-site storage is permitted, coverage shall include transit and storage in an amount sufficient to protect property being transported or stored.

**5.3.1.7** Professional Liability Insurance. For Work which requires professional engineering or professional survey services to meet the requirements of the Contract, including but not limited to excavation safety systems, traffic control plans, and construction surveying, the CM or Subcontractors, responsible for performing the professional services shall provide Professional Liability Insurance with a minimum limit of \$500,000 per claim and in the aggregate to pay on behalf of the assured all sums which the assured shall become legally obligated to pay as damages by reason of any negligent act,

error, or omission committed with respect to all professional services provided in due course of the Work of this Contract.

**5.3.2 Owner Controlled Insurance.**

**5.3.2.1** Owner has procured, and will maintain at its own expense a Rolling Owner Controlled Insurance Program (ROCIP) with the following coverage for Owner, CM, each Subcontractor and their respective Sub-subcontractors while engaged in Work under the Contract. It is not the intent of this ROCIP to cover architects, engineers (not including design/build subcontractors), consultants, vendors, suppliers (who do not perform or subcontract installation), material dealers, guard services, janitorial services, truckers. Moreover, this ROCIP will not provide coverage for:

- .1 CMs and subcontractors whose main function is abating asbestos or removing hazardous materials and/or waste from the project site;
- .2 Others whose sole function is to transport, pickup, deliver or carry materials, supplies, tools, equipment, parts or other items to or from the project site;
- .3 Any employee(s) of the CM or an enrolled subcontractors of any tier that does not work and/or generate payroll at the Project Site

**5.3.2.2** Workers' Compensation and Employers' Liability Insurance. All states including monopolistic.

- .1 Workers' Compensation-Statutory Benefits for Texas or state of hire as required by statute.
- .2 Employers' Liability. Limits of \$1,000,000 bodily injury each accident. \$1,000,000 bodily injury by disease, each employee. \$1,000,000 bodily injury by disease, policy limit.
- .3 Endorsements:
  - a) Employers' Liability Coverage Endorsement
  - b) Designated Workplaces Exclusion Endorsement
  - c) Voluntary Compensation and Employers Liability Coverage Endorsement
  - d) Policy Period Endorsement
  - e) Texas Waiver of Our Right to Recover From Others Endorsement
  - f) Federal Employers' Liability Act Coverage Endorsement
  - g) Longshoremen's and Harbor Workers' Compensation Act
  - h) Maritime Coverage Endorsement
  - i) Sole Proprietors, Partners, Officers and Others Coverage Endorsement
  - j) Sole Agent Consolidated Insurance Programs
  - k) Unintentional Error And Omissions Endorsement
  - l) Knowledge and Notice of Occurrence Endorsement
  - m) Texas Health Care Network Endorsement
  - n) Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement
  - o) Notice of Cancellation
  - p) Texas Amendatory Endorsement - Notice of Cancellation
  - q) Alternate Employer Endorsement
  - r) Texas Deductible Endorsement

- s) Texas Amendatory Endorsement – Who Is An Insured
- t) State Specific Endorsements

### 5.3.2.3 Commercial General Liability Insurance.

#### .1 Limits of Liability:

- a) \$4,000,000 General Aggregate Limit
- b) \$4,000,000 Products-Completed Operations Aggregate Limit
- c) \$2,000,000 Personal and Advertising Injury
- d) \$2,000,000 Each Occurrence
- e) \$1,000,000 Damages to Premises Rented to You Limit (Any one premises. Subject to occurrence limit)
- f) \$10,000 Medical Expense Limit (Any one person. Subject to occurrence limit)
- g) Aggregate limits will be reinstated annually during the 5-year project period. For 10 Year Completed Operations Extension, the Products Completed Operations Aggregate will be shared with the latest annual policy period during which a policy issued by us was in effect.

#### .2 Policy Form. Commercial General Liability Coverage Form CG 00 01 (12/07 Edition).

#### .3 Forms:

- a) Wrap-up Insurance Program – Amendment of Coverage
- b) Products and Completed Operations Extension – Ten (10) Years – This is part of the Wrap-Up Insurance Program Amendment of Coverage Endorsement
- c) Sole Agent / First Named Insured is the Sole Agent – This is part of the Wrap-Up Insurance Program Amendment of Coverage Endorsement
- d) Designated Projects - This is part of the Wrap-Up Insurance Program Amendment of Coverage Endorsement
- e) Common Policy Conditions
- f) Texas Disclosure Form
- g) Early Notice of Cancellation Provided By Us
- h) Texas Changes - Cancellation And Nonrenewal Provisions For Casualty Lines And Commercial Package Policies
- i) Combined Limits of Insurance – Multiple Policies
- j) Blanket Additional Insured
- k) Notice of Occurrence, Offense or Injury
- l) Knowledge of Occurrence or Offense
- m) Nonowned Watercraft Amended
- n) Contractual Liability - Railroads
- o) Texas Changes – Employment Related Practices Exclusion
- p) Per Project and Per Location combined Aggregate Limits – With Optional Capped Limits Endorsement
- q) Unintentional Failure to Disclose
- r) Reasonable Force
- s) Bodily Injury Redefined
- t) Waiver of Transfer Rights of Recovery Against Others to Us

- u) Bodily Injury to Co-Employees Coverage – Supervisors, Managers and Good Samaritans
- v) Exclusion – Contractors – Professional Liability
- w) Professional Health Care Services by Employees or Volunteer Workers Coverage
- x) Texas - Total Pollution Exclusion
- y) Silica Exclusion Endorsement
- z) Recording and Distribution of Material or Information in Violation of Law Exclusion
- aa) Lead Exclusion
- bb) Mold And Mold Related Construction Defect Exclusion
- cc) Asbestos Exclusion Endorsement
- dd) Advertisement Redefined
- ee) Joint Defense Endorsement
- ff) Joint and Several Amendment
- gg) Nuclear Energy Liability Exclusion Endorsement (Broad Form)
- hh) Non-Cumulation of Liability (Same Occurrence)
- ii) Discrimination Exclusion
- jj) Composite Rate Endorsement
- kk) Deductible – Damages and Supplementary Payments (Damages Within The Deductible Erode The Policy Limit)
- ll) Personal and Advertising Injury – Occurrence Redefined
- mm) Personal and Advertising Injury – Definition of Publication
- nn) Cap On Losses From Certified Acts of Terrorism
- oo) Exclusion of Punitive Damages From Certified Acts of Terrorism
- pp) Other Terrorism Endorsements

**5.3.2.4** Umbrella/Excess Liability Insurance.

- .1 \$50,000,000 Each Occurrence
- .2 \$50,000,000 Products-Completed Operations Aggregate
- .3 \$50,000,000 Other Aggregate (Where Applicable)
- .4 Umbrella/Excess includes a Completed Operations Extension period of Ten (10) years.

**5.3.2.5** General Provisions.

- .1 Coverage Availability. All insurance specified herein shall be maintained continuously until Substantial Completion of the Project except as provided in Section 5.3.1. All insurance shall provide for Owner to take occupancy of the Work or any part thereof during the term of said insurance.
- .2 Insurance Policies and Certificates. The Broker and/or Insurers will issue Policies for Worker's Compensation and Binders for General Liability to CM, each Subcontractor and each Sub-subcontractor participating in the ROCIP.
- .3 CM, Subcontractor and Sub-subcontractors agree to comply with the requirements of the ROCIP including enrollment, record keeping, reporting, auditing, and claim requirements.

- .4 The first five thousand dollars (\$5,000) of any insurable general liability property damage loss will be the responsibility of and paid by the CM and deducted from the contract amount.
- .5 Contract Insurance Cost.
  - a) CM agrees not to duplicate or include any portion of their normal insurance cost, including Subcontractor insurance costs, in their Bid or in Change Orders (if any) for the coverages provided by Owner under paragraphs 5.3.2.2 through 5.3.2.4.
  - b) CM stipulates that the insurance costs as defined in the Insurance Cost Form (Section 00425A), submitted with the Bid and part of the Contract, is the amount that would have been included in the Bid if Owner elected not to provide such coverage.
  - c) CM agrees to the audit conditions specified in the Insurance Cost Form (Section 00425A).
  - d) In the event Owner elects not to include CM's Work under the ROCIP coverages, the insurance amounts reported in the Insurance Cost Form (Section 00425A) will be added to the Contract Amount on a pro rated basis.
  - e) CM shall agree to cooperate fully with Owner's ROCIP Administrator and Project Manager in providing the necessary insurance data and information as required in the Bid Documents and associated documents and submittals furnished and required by Owner during the duration of the Project or until Owner furnished coverages are terminated. Failure to provide insurance information or documents/submittals to the Owner's ROCIP Administrator and Owner's Representative within specified time periods, by CM, any Subcontractor or Sub-subcontractor will result in withholding of progress payments to CM by Owner. The Payment Form can be withheld due to failure to provide insurance information or documents within specified time periods.
- .6 Governing Conditions. In the event of conflict between Insurance Policy Terms and Conditions and the coverage conditions specified herein, the insurance policies will govern.
- .7 CM Furnished Insurance.
  - a) Automobile Liability Insurance. CM and all Subcontractors, Sub-subcontractors and vendors shall maintain Automobile Liability Insurance as specified in paragraphs 5.3.1.1 and 5.3.1.2, at their own expense. CM must submit Certificates of Insurance for all Subcontractors to Owner prior to their commencing Work on the Project.
  - b) Vendors, Suppliers and Haulers Required Insurance
    - a. Workers' Compensation and Employers' Liability Insurance. Vendors, suppliers, haulers, and other non-ROCIP participants as outlined in 5.3.2.1 shall provide workers' compensation insurance as specified in paragraphs 5.3.1.1 and 5.3.1.3.

This coverage requirement does not apply to motor carriers who are required pursuant to Texas Civil Statutes, Article 6675c to register with the Texas Department of Transportation and to provide accidental insurance coverage pursuant to Texas Civil Statutes, Article 6675c.

This coverage requirement does not apply to sole proprietors, partners, and corporate officers who meet the requirements of the Texas Workers' Compensation Act (Act), Article 406.09(c) and who are explicitly excluded from coverage in accordance with the Act.

- b. Automobile Liability Insurance. Vendors, suppliers, haulers and other non-ROCIP participants as outlined in 5.3.2.1 shall provide workers' compensation insurance as specified in paragraphs 5.3.1.1 and 5.3.1.2.
- c. Commercial General Liability Insurance. Vendors, suppliers, haulers, and other non-ROCIP participants as outlined in 5.3.2.1 shall provide Commercial General Liability Insurance as specified in paragraphs 5.3.1.1 and 5.3.1.4.

.8 Other Insurance.

- a) The ROCIP as outlined herein is intended to afford broad coverage and relatively high limits of liability, but it may not provide all the insurance needed or desired by CM, Subcontractors or Sub-subcontractors. Any insurance or limits of liability greater than those provided by the ROCIP or other coverages which CM, Subcontractors or Sub-subcontractors may be required by Law to carry or may need for its own protection, shall be at their own expense and the cost therefore may not be included in the Bid.
- b) If CM chooses to have such policies endorsed to recognize the Project site during the construction period, coverage should be excess and/or Difference In Conditions (DIC) of the Owner's ROCIP as determined by CM or Subcontractor. Owner shall be endorsed as additional insured.
- c) Any policy of insurance covering CM, any Subcontractor or any Sub-subcontractor for its owned and leased machinery, water craft, vehicles, tools, or equipment (used in connection with the Project) for physical loss or damage shall provide a Waiver of Subrogation Rights against Owner, Project Manager, if applicable, CM, Subcontractor, or Sub-subcontractor that is insured under the ROCIP, including the employees, agents or assigns of any one of them.

- .9 Mutual Waiver of Property Damage and Right of Recovery. To the extent of coverage provided by the Builder's Risk Insurance, Owner has waived its rights to recover physical damage or loss to its property against CM, Subcontractors and Sub-subcontractors. CM, Subcontractors and Sub-subcontractors shall also waive any and all rights each may have to recover physical damage or loss to the property of each against OWNER, its designees, E/A, and other CMs engaged in the Project. This waiver of the right of recovery for property damage shall be binding upon any property, automobile or

equipment insured in respect to any subrogation rights which such insurer may possess by virtue of any payments of damage or loss. CM, Subcontractors and Sub-subcontractors agree as a condition of performing Work on the Project to execute such documents and coverage described herein and the waiver(s) of subrogation as described herein.

- .10 Certificates of Insurance. CM shall submit three (3) copies of the required Certificates of Insurance (Section 00650) for CM and all Subcontractors and Sub-subcontractors to Owner prior to their commencing Work on the job site. CM and all Subcontractors and Sub-subcontractors shall provide the following information on the Certificate of Insurance:

Workers' Compensation (off-site)  
General Liability (off-site)  
Umbrella/Excess Liability (off-site)  
Automobile Liability - Primary (CM must provide hired/non-owned)

- .11 Owner will provide the ROCIP Information outlined in Section 00425B to the CM and the CM must provide the ROCIP Information to its Subcontractors. The CM and Subcontractors must acknowledge receipt of the ROCIP Information and provide the Affidavit and Acknowledgment indicating receipt of the ROCIP Information included in Section 00425B. If the Contractor does not enroll in ROCIP, the CM must provide the insurance required under Article 5 of the 00700CMR General Conditions and Paragraph 5.3.1 of the Section 00810CMR Supplemental General Conditions as a condition to continuing service under the Contract. If the CM does not provide the ROCIP Information to its Subcontractors and obtain the Affidavit of Receipt and Provision of the ROCIP Information from its Subcontractors prior to entering into a subcontract, the CM is responsible to the Subcontractors under Section 151.004 of the Texas Insurance Code for the actual cost of providing the insurance required under Article 5 of the 00700CMR General Conditions and Paragraph 5.3.1 of the Section 00810CMR Supplemental General Conditions. If for any reason a Bidder/Contractor is not provided the ROCIP Information on a timely basis and the Owner subsequently provides the ROCIP Information to the Contractor, the Contractor may acknowledge its receipt and provide the Affidavit included in Section 00425B to the Owner prior to commencing Work on the Project.

## **ARTICLE 6 - CM'S RESPONSIBILITIES**

### **6.4 Concerning Subcontractors, Suppliers and Others:** Add the following:

**"6.4.9 Quick Pay Program.** The Owner will provide funding in the amount of the Program Subcontractors' Contract Amount or any amount approved by the Owner to be included in any Work Package or in a Partial or Final GMP to be funded from the Project budget to fund a Quick Pay Program Allowance from which the CM may invoice and draw upon to pay for acceptable portions of the Work completed by a Program Subcontractor. After receipt of a complete pay application from the CM for a portion of the Work completed by a Program

Subcontractor, and inspection and approval by the Owner of the Work, CM shall pay the Program Subcontractor within ten (10) days of such approval from the Program Allowance, regardless of whether the CM has submitted an Application for Payment to Owner or has received payment from the Owner for the scope of work covered in the pay application from the Program Subcontractor. The Quick Pay Program will only apply to the Project, if an eligible Program Subcontractor submits a request to the Owner for participation in the Program, and Owner approves the Quick Pay Program for this Project. Except as otherwise provided in this section, CM shall pay each Subcontractor under this Contract for satisfactory performance of its contract no later than ten (10) Calendar Days from the CM's receipt of payment from Owner. CM shall not withhold retainage payments from any Subcontractor. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval from Owner. This clause applies to both DBE and non-DBE Subcontractors.

Upon receipt of payment, the CM shall reimburse the Program Allowance with the amount attributable to the payment to the Participating Subcontractor(s).

The Quick Pay Program Allowance will be considered construction trust funds committed to the payment of the Participating Subcontractors and will remain the funds of the Owner until payment is made. "

**6.5.5 Permits, Fees:** Add the following:

"Owner will obtain and pay for the following permits, licenses and/or fees:

- .1 Site Development Permit.
- .2 Building Permit(s). Owner's responsibility for obtaining and paying for the Building Permit(s) shall be limited to the following where applicable: the required Electrical Service (Aid of Construction) Fee, Water and Wastewater Tap Fees, Water and Wastewater Capital Recovery Fees, and Septic Permit Fee. The Owner's responsibility for obtaining and paying for the Building Permit(s) excludes securing and paying for the following where applicable: Driveway Permit (Concrete) Fee, Electrical Permit, Mechanical Permit, Plumbing Permit, Water Engineering Inspection Fee, Temporary Use of Right-of Way Permit, the gas company's Gas Yard Line Contribution Fee, and any other permits/fees not listed above.
- .3 Texas Department of Transportation permit for Work in State rights-of-way.

**6.6 Laws and Regulations:** Add the following:

"**6.6.4** This Work is subject to the Texas Pollution Discharge Elimination System (TPDES) permitting requirements for the installation and maintenance of temporary and permanent erosion and sediment controls and storm water pollution prevention measures throughout the construction period.

Owner has prepared a Storm Water Pollution Prevention Plan (SWPPP). Reference Section 01096 for this SWPPP.

Owner shall file the Owner's Notice of Intent to the Texas Commission on Environmental Quality (TCEQ). Owner shall pay the TPDES storm water application fee.

CM's responsibilities are as follows:

- .1 Obtain a signed certification statement from all Subcontractors responsible for implementing the erosion / sedimentation controls and other best management practices that are part of the SWPPP. This statement shall indicate that the Subcontractor understands the permit requirements. The certified statement forms shall be attached to and become part of the SWPPP.
- .2 Fill out the TCEQ's "Construction Site Notice" form, which is Attachment 2 to the TPDES General Permit TXR150000 (form available from OWNER or on the Internet at <http://www.tceq.state.tx.us/assets/public/permitting/waterquality/attachments/stormwater/txr152d2.pdf> and post it near the main entrance of the Work, or at multiple postings if the Work is linear. Mail a copy of the completed Construction Site Notice form to the local Municipal Separate Storm Sewer Systems (MS4) representative:

TPDES Program Coordinator  
City of Austin – WPD – ERM  
P.O. Box 1088  
Austin, TX 78767

- .3 Maintain all erosion/sedimentation controls and other protective measures identified in the SWPPP in effective operating condition.
- .4 Perform inspections every five (5) working days and after every ½ inch rainfall event, noting the following observations on an inspection form provided by Owner:
  - Locations of discharges of sediment or other pollutants from the site.
  - Locations of storm water/erosion/sedimentation controls that are in need of maintenance.
  - Locations of storm water/erosion/sedimentation controls that are not performing, failing to operate, or are inadequate.
  - Locations where additional storm water/erosion/sedimentation controls are needed.
- .5 Maintain at Work site at all times a copy of the SWPPP (with all updates, as described below) and inspection reports.
- .6 Update the SWPPP as necessary to comply with TPDES permitting requirements, which includes noting changes in erosion/sedimentation controls and other best management practices that are part of the SWPPP and which may be necessary due to the results of inspection reports. Any SWPPP revisions or updates must be signed and certified by a Certified Professional in Erosion and Sedimentation Control (CPESC) or a Registered Professional Engineer. If the SWPPP includes engineering calculations, then SWPPP must be sealed and signed by a Registered Professional Engineer.
- .7 Upon completion of the Work, provide TPDES records to Owner."

**6.10 Safety and Protection:** Add the following to paragraph 6.10.2:

**"6.10.2** CM shall comply with all provisions of the "Project Safety Manual" provided by Owner as part of its insurance coverage program under the Rolling Owner Controlled Insurance Program (ROCIP). This program is in addition to CM's existing safety program, not in lieu of that program."

**6.10 Safety and Protection:** Add the following to paragraph 6.10.3:

**"6.10.3** At the minimum, the safety representative will be certified in personal protective equipment, hazard communication, demolition and blasting, trench/excavation, hand and power tools, welding/cutting, cranes/derricks/hoists/conveyors/, scaffolding, confined space, CPR and first aid."

**ARTICLE 14 - PAYMENTS TO CM AND COMPLETION**

**14.1 Application for Progress Payment:** Delete 14.1.6.3 and replace with the following:

- "3 Time Extension Request."
- "4 Payroll Authorization and Certificates of Insurance. CM shall provide monthly payroll reports (including CM and all Subcontractors and Sub-subcontractors) to the ROCIP Insurance Administrator on forms provided by the ROCIP Administrator or on other mutually agreed upon forms. In addition, CM shall assure that current certificates of insurance are provided as necessary for CM and all Subcontractors and Sub-subcontractors. A Payment Form signed by the ROCIP Administrator shall be submitted with each Application for Payment. Failure to submit this form will result in withholding of payment. The ROCIP Insurance Administrator will generate the Payment Form upon receipt of the monthly payroll report and required certificates of insurance."

**14.1 Application for Progress Payment:** Add the following:

"14.1.7 Quick Payment Program Project Payment Applications shall include amounts paid to Participating Subcontractors and any supporting documentation required by the Owner to validate payments made to Participating Subcontractors."

**14.7 Substantial Completion:**

Add the following two provisions to 14.7.1:

**"14.7.1.1** For water and wastewater lines construction, Substantial Completion means that the Work, including all testing and disinfection, has been completed and accepted and the line(s) placed into service. A certificate of Substantial Completion will not be issued. Work that remains after Substantial Completion could include the final pavement of roadways, adjustment of structures to final grade and revegetation. Owner's Representative will issue a notice specifying what portion of the Work is partially completed for the purpose of payment and what Work remains to be done on the portion being accepted as Substantially Complete. This subsection 14.7.1.1 changes the 00700CMR General Conditions definition of Substantial Completion."

**"14.7.1.2** For roadway construction and/or reconstruction, Substantial Completion means that the Work, including the final surface course, all permanent traffic control devices (pavement markings, signs, etc.), substantial clean-up, and punchlist items have been completed, accepted, and placed into service, and, any traffic signal or street lighting conduit that has been

installed, lowered or relocated must be inspected for usability by, and must have received written approval from, the City's traffic signal section and/or street lighting section, as well as having been completed, accepted, and placed into service. A certificate of Substantial Completion will not be issued. Work that remains after Substantial Completion could include final clean up. Owner's Representative will issue a notice specifying what portion of the Work is partially completed for the purpose of payment and what Work remains to be done on the portion being accepted as Substantially Complete. This subsection 14.7.1.2 changes the 00700CMR General Conditions definition of Substantial Completion."

**14.8 Partial Utilization:** Delete 14.8.1 and replace with the following (changes to the original text are identified by underlining):

".1 Owner at any time may request Contractor to permit Owner to use any such part of the Work which Owner believes to be ready for its intended use and substantially complete. If Contractor agrees that such part of the Work is substantially complete, Contractor will certify to Owner's Representative that such part of the Work is substantially complete and request Owner's Representative to issue a notice specifying what portion of the Work is substantially complete for the purpose of payment and what Work remains to be done on the portion being accepted. Contractor at any time may notify Owner's Representative that Contractor considers any such part of the Work ready for its intended use and substantially complete and request Owner's Representative to issue a notice specifying what portion of the Work is partially completed for the purpose of payment and what Work remains to be done on the portion being accepted. The provisions of paragraphs 14.7.1 and 14.7.2 will apply with respect to the notice specifying what portion of the Work is partially completed for the purpose of payment and what Work remains to be done on the portion being accepted."

**14.10 Final Application for Payment:** Add the following paragraph(s) to 14.10:

- ".10 Documentation required by the ROCIP."
- ".11 TPDES records in accordance with 6.7.4."

**14.11 Final Payment and Acceptance:**

Add the following to paragraph 14.11.1:

"If the Contract Documents require the maintenance of any trees and tree support infrastructure for two (2) years following Final Completion, the CM may execute a zero-cost "Tree Maintenance Change Order" for such Work and post fiscal security acceptable to Owner to ensure completion of the tree maintenance. The fiscal security will be a bond, letter of credit, or cash escrow in a form promulgated by Owner and posted with Owner's Parks and Recreation Department. If the CM does not complete the tree maintenance work as required, the Owner, at its option, may complete the Work using the posted fiscal security."

Add the following:

**14.14 Quick Payment Program Final Payment**

"14.14.1 At Final Payment, any remaining portion of the Allowance will be credited against any amounts then due the CM. In the event that the remaining portion of the Allowance is greater than the amount due, the CM shall return the excess amount to the Owner as a condition of Final Completion and acceptance of the Project.

14.14.2 Prior to Final Payment, the Owner in its reasonable discretion may retain portions of payments otherwise due to the CM to offset any overage in the Program Allowance that would otherwise result at Final Payment."

## **ARTICLE 15 – SUSPENSION OF WORK AND TERMINATION**

**15.3 Owner May Terminate with Cause:** Add the following paragraph to 15.3.1:

".8 if CM fails to meet the ROCIP and/or Safety Program requirements;"

<b>WARRANTY ITEM NO.</b> _____	<b>(PROJECT NAME)</b>
<b>The General Conditions of the Contract require that Warranty Defects be corrected within 7 days after written notice is received.</b>	

**TO:** \_\_\_\_\_  
*CM name address / telephone / fax / email*

**ATTENTION OF:** \_\_\_\_\_

**FROM:** \_\_\_\_\_  
*project manager name / address / telephone / fax / email*

**PROJECT:** \_\_\_\_\_  
*name / location / CIP ID number*

**END OF ONE YEAR WARRANTY:** \_\_\_\_\_

**SUBJECT:** \_\_\_\_\_

- If checked, the damage requires immediate attention. The CM has been called.
- If checked, the Consultant has been asked to consult with the CM on the problem.

**PLEASE CORRECT OR REPAIR THE FOLLOWING ITEM(S):**

<b>DATE OF REQUEST</b> _____	<b>SIGNATURE</b> _____
_____	Project
Manager	

- xc:
- \_\_\_\_\_ Phone No. \_\_\_\_\_
  - \_\_\_\_\_ Phone No. \_\_\_\_\_
  - \_\_\_\_\_ Phone No. \_\_\_\_\_
  - \_\_\_\_\_ Phone No. \_\_\_\_\_

<b>RESPONSE FROM CM:</b> DATE CORRECTION WAS MADE: _____
--

The CM must endeavor to correct the defect within 7 calendar days after written notice is given. If the defect cannot be corrected in that time, CM shall provide a written explanation to the Owner's Representative describing the repairs needed and the time required to complete the repairs.

**Description of corrections made:**

**DATE OF REPLY** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

When the repair is complete, the CM should return a copy to each of the following:

- \_\_\_\_\_ Phone No. \_\_\_\_\_

**END**

# CITY OF AUSTIN



## CITY CODE CHAPTER 2-9A-29B CONSTRUCTION SERVICES

### CONSTRUCTION MANAGER-AT-RISK (INITIAL PRECONSTRUCTION PHASE SERVICES AND GENERAL CONDITIONS)

### MBE/WBE PROCUREMENT PROGRAM

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Project Name: ABIA Parking Garage and Administration Offices  
Alternative Delivery - Construction Manager @ Risk

Project/Solicitation Number: RFQS 6100 CLMA018

Issue Date: 12/21/2015

Goal Revision 1.14.16

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**MBE/WBE GOALS**

<b>Annual/Project Participation Goals:</b>			<b>Annual/Project Participation Subgoals:</b>		
MBE	%		African American	1.56	%
WBE	%	<b>OR</b>	Hispanic American	2.31	%
			Asian/Native American	0.96	%
			WBE	2.23	%

**OVERVIEW**

This document should be read in conjunction with the City of Austin's Minority-owned and Women-owned Business Enterprise Procurement Program for Construction Services (Chapter 2-9A of the Austin City Code) and the Small and Minority Business Resources Department (SMBR) Rules. The definitions contained in Chapter 2-9A apply to this document. The City Code and Rules are amended from time to time and the Bidder is responsible for ensuring they have the most up to date version. The City Code and Rules are incorporated into this document by reference. Copies of Chapter 2-9A and SMBR Rules may be obtained online at <http://www.austintexas.gov/department/small-and-minority-business/about> or from SMBR, 4201 Ed Bluestein, Austin, Texas 78721 (512) 974-7600.

**Construction Manager at Risk Project:** The City has issued initial MBE/WBE goals for the Pre-Construction Services for this project and Offeror shall submit with its qualifications response a MBE/WBE Compliance Plan meeting such goals or documentation detailing their Good Faith Efforts to meet the established MBE/WBE goals.

Additionally, the City has determined that subcontracting opportunities will arise for Construction Phase Services of this project; however the specific scopes of work and the magnitude of the scopes of work cannot be determined until the design for the project has been completed. When the design documents have been substantially completed, the City will establish appropriate MBE/WBE goals, and the Construction Manager under contract shall submit a MBE/WBE Compliance Plan meeting the goals or documentation detailing their Good Faith Efforts to meet the established MBE/WBE goals with the Guaranteed Maximum Price Proposal(s).

Firms or individuals submitting responses to this Solicitation agree to abide by the City's Minority-owned and Women-owned Business Enterprise (MBE/WBE) Procurement Program and Rules. The City's MBE/WBE program is intended (1) to promote and encourage MBEs and WBEs to participate in business opportunities with the City of Austin; (2) to afford MBEs and WBEs an equal opportunity to compete for work on City contracts; and (3) to encourage firms to provide subcontracting opportunities to certified MBEs and WBEs by soliciting such subcontracting opportunities. The City of Austin and its contracted firms shall not discriminate on the basis of race, color, national origin, disability, or gender in the award and performance of contracts.

The City encourages Offerors to achieve the MBE/WBE participation goals and subgoals for this contract. However, Offerors may comply with the City Code and Rules without achieving the participation goals so long as they make and document Good Faith Efforts that would allow MBE and WBE participation per Section 2-9A-21 of

## Appendix A

the City Code and Section 9.1 of the Rules. Offerors that do not meet the project's goals and subgoals are subject to Good Faith Efforts review.

Prior to the due date and time specified in the City's solicitation documents, all Bidders (including those Firms certified as MBE/WBEs) shall submit: (1) an *MBE/WBE Compliance Plan* (Appendix A); and (2) if it is anticipated the project goals will not be met, all appropriate documentation to demonstrate Good Faith Efforts to meet the project goals. Any questions regarding preparation of the *Compliance Plan* should be directed to SMBR at [SMBRComplianceDocuments@austintexas.gov](mailto:SMBRComplianceDocuments@austintexas.gov). Such contact will not be a violation of the Anti-Lobbying Ordinance.

The City has implemented Anti-Lobbying Ordinance 20071206-045 (Chapter 2-7 of the Austin City Code). Under Chapter 2-7, there is a "no-contact" period from the date the City issues a solicitation until the contract is executed. During the "no-contact" period, a person responding to a City solicitation can speak only to the contract's authorized contact person regarding their solicitation response. Chapter 2-7 allows certain exceptions; for instance, a person responding to a City solicitation may speak to SMBR regarding this *Compliance Plan*. See the full language of the Ordinance, City Chapter, or solicitation documents for further details.

**If the *Compliance Plan* and Good Faith Efforts documentation are not submitted with the Response as specified in the solicitation documents, the Offeror will be deemed non-responsive and not be accepted for consideration.**

**In addition to the Compliance Plan and/or Good Faith Efforts documentation, the Offeror is required to submit Letters of Commitment from Subcontractors (See Appendix C).**

**COMPLIANCE PLAN INSTRUCTIONS**

(See Appendix A)

SMBR may request written clarification of items listed on the *Compliance Plan*. However, there will be no further opportunity for the Offeror to augment the MBE/WBE participation originally listed in the *Compliance Plan* or to demonstrate Good Faith Efforts that were not made prior to the submission of the *Compliance Plan*. Changes to the *Compliance Plan* are permitted only after contract execution and only with prior written approval of SMBR.

Please type or clearly print all information, use “none” or “N/A” where appropriate, and sign and date the *Compliance Plan* as indicated. ***Compliance Plans not complying with the Compliance Plan Instructions shall be rejected as non-responsive. Submissions not utilizing the forms provided with the solicitation may render the submission nonresponsive or noncompliant.***

**Section I Project Identification and Goals**

This section includes the pre-printed Project Name, Project/Solicitation Number, and goals and/or subgoals. The Offeror does not need to fill in any information under Section I.

**Section II Offeror Information**

The Offeror should complete this section with its information and sign in the space provided. The portion of Section II marked as “Reserved for City of Austin SMBR Only” should be left blank.

**Section III Compliance Plan Summary**

This section is a summary of subcontractor participation in this Bid. Bidder should complete Sections IV-VII, described below, before attempting to complete Section III. After completing Sections IV-VII, calculate the percentage of MBE/WBE participation for each goal and enter the information in the blanks provided. Because Section III is a summary, if there are any inconsistencies between Sections IV-VII and Section III, the calculations contained in Sections IV-VII will prevail. If the Bidder indicates that they do not anticipate meeting the goals with certified MBE/WBE firms, then the Bidder shall submit documentation detailing their Good Faith Efforts to meet the established MBE/WBE goals. The Compliance Plan will be reviewed and approved by the Small and Minority Business Resources Department.

**Section IV Disclosure of MBE and WBE Participation**

Please list all certified MBE/WBEs subcontractors using the legal name under which they are registered to do business with the City of Austin and the value of the work they will be performing themselves except for subcontractor(s) that will be performing the trucking or hauling scope of work (see Section VII below). Do not include the value of work that the MBE/WBE’s subcontractors will be subcontracting to second-level subcontractors. By listing certified MBE and WBE Firms on the Compliance Plan, the Bidder indicates that both parties acknowledge the price and scope of work and that they are prepared to contract for that price and scope if the City awards the project to the Bidder. Unit price subcontracts are acceptable if appropriate to the type of work being performed. A Letter of Intent (LOI) does not replace a binding contract between a prime contractor and a subcontractor.

Before completing Section IV of the *Compliance Plan*, please read the following instructions regarding how to count MBE/WBE participation:

- (A) Only the value of the work actually performed by the MBE/WBE shall be counted toward the goals. This includes:

- (1) work performed by the MBE/WBE's own forces;
- (2) the cost of supplies, materials, or equipment purchased, leased, or otherwise obtained by the MBE/WBE for the work of the contract (except that supplies, materials, and equipment purchased or leased from the prime firm or its affiliate may not be counted toward the goal); and
- (3) fees or commissions charged by an MBE/WBE for providing a bona fide service, such as professional, technical, consultant, or managerial services, or for providing bonds or insurance specifically required for the performance of a contract, provided the fee is reasonable and not excessive as compared with fees customarily allowed for similar services.

(B) When an Offeror purchases supplies, materials, or equipment from an MBE/WBE, the cost of those supplies, materials, or equipment shall be counted toward the goals as follows:

- (1) If the supplies, materials, or equipment are obtained from an MBE/WBE that is a Manufacturer or Regular Dealer, 100 percent of the payment for the supplies, materials, or equipment shall be counted toward the goals.
- (2) If the supplies, materials, or equipment are obtained from an MBE/WBE that is neither a Manufacturer nor a Regular Dealer, the cost of the materials and supplies themselves shall not be counted toward the goals. However, fees or commissions charged for assistance in the procurement of the materials and supplies, or fees or transportation charges for the delivery of materials or supplies required on a job site, may be counted toward the goals if the payment of such fees is a customary industry practice and such fees are reasonable and not excessive as compared with fees customarily allowed for similar services.

(C) When an MBE/WBE subcontractor listed on the *Compliance Plan* subcontracts part of the work of its contract to another Firm, the value of that second-level subcontracted work may not be counted toward the goals based on the initial subcontractor's MBE/WBE certification. Please see Section VI for an explanation of how to count the value of second-level subcontractors' work.

(D) A Firm owned by a minority woman may be certified as both an MBE and a WBE (dual certified). On a single contract, the value of the work performed by a dual certified subcontractor may not be counted toward both the MBE and the WBE goals. The Offeror must decide whether to designate the dual certified subcontractor as an MBE or a WBE in the *Compliance Plan* for the purpose of meeting the goals set for that contract. That designation may not be changed for the duration of the contract.

(E) When an MBE/WBE performs as a participant in a certified Joint Venture, only the portion of the contract value that is the result of the distinct, clearly defined portion of the work that the MBE/WBE performs with its own forces and for which it is at risk shall be counted towards the project goals. For more specific information regarding requirements and evaluations of certified MBE/WBE Joint Ventures, please see the City's Program Rules or contact SMBR's Certification Division.

(F) Only expenditures to an MBE/WBE contractor that is performing a Commercially Useful Function shall be counted toward the project goals. If SMBR makes an initial determination that an MBE/WBE is not performing a Commercially Useful Function given the type of work involved and normal industry practices, the MBE/WBE may present evidence to rebut this presumption.

(G) To be counted toward project goals, MBE/WBEs must be certified by SMBR prior to the due date to submit the *Compliance Plan* as specified in the City's solicitation documents. A Firm that is certified as an MBE/WBE at the time that the *Compliance Plan* is filed may cease to be a certified Firm before the contract is

completed. Only the value of the work performed by such a Firm while it is certified may be counted toward the project goals.

**Section V Disclosure of Non-Certified Subcontractors**

Please list all known non-certified subcontractors, using the legal name under which they are registered to do business with the City of Austin, to be used in the performance of this contract. If Bidder will not use any non-certified Firms, please write “N/A” in the first box on this page.

The scopes of work indicated in Section V will be considered subcontracting opportunities for MBEs and WBEs, unless it is demonstrated that certified MBEs or WBEs are unavailable or do not possess the requirements in the technical portion of the solicitation to perform the work involved. If Bidder did not meet the project goals, Bidder must explain in the space provided why MBEs/WBEs were not used as subcontractors and **submit documentation for the stated reason if applicable**. If Bidder did meet the project goals, please indicate “Goals Met” in the space provided.

**Section VI Disclosure of Second-Level Subcontractors**

Please complete this section if Bidders knows that one or more of Bidder’s subcontractors will subcontract part of the work of their contracts to second-level subcontractors. In the last line of each entry box, please write the name of the first-level subcontractor that will be subcontracting work to the second-level subcontractor. Identify second-level subcontractors by the legal name under which they will be registered to do business with the City. The first-level subcontractor should be listed in Section IV or Section V. If Bidder is not aware of any second-level subcontractors, please write “N/A” in the first box on this page.

As discussed in Section IV above, when an MBE/WBE subcontractor subcontracts part of the work of its contract to another Firm, the value of that second-level subcontractor work may not be counted toward the goals based on the initial subcontractor’s MBE/WBE certification. The value of the second-level subcontractor work may be counted toward the project goals only based on the second-level subcontractor’s own MBE/WBE certification, if any. Work that an MBE/WBE subcontracts to a non-certified firm does not count toward the goals. Work that an MBE/WBE subcontractor contracts to another certified firm shall not be counted twice towards the goal.

**Section VII Disclosure of Primary and Alternate Trucking Subcontractors**

Please complete this section if the project includes trucking or hauling services as a scope of work. Each time this scope of work is required on the project, Bidder must contact the Firm listed as the primary trucking subcontractor in this section. If the primary trucking subcontractor is not available or cannot perform the entirety of the work at the time required, Bidder may contact the alternate trucking subcontractors in the order that Bidder lists them in this section. Identify primary and alternate trucking subcontractors by the legal name under which they will be registered to do business with the City. Bidder must contact the primary trucking subcontractor at least 24 hours before the work is to be performed. Bidder will not need to submit a Request for Change to use the alternate trucking subcontractors if Bidder contacted the primary trucking subcontractor first and then proceeded to contact the alternates in the order Bidder listed them on this section.

For purposes of meeting the project goals or subgoals at the *Compliance Plan* stage, the entire value of this scope of work shall be assigned to the primary trucking subcontractor. At contract closeout, MBE/WBE participation will be counted based on the actual usage of the primary and alternate trucking subcontractors.

**Section VIII MBE/WBE Compliance Plan Check Sheet**

Please complete the MBE/WBE *Compliance Plan* Check Sheet with the information requested.

**GOOD FAITH EFFORTS INSTRUCTIONS**  
**(See Appendices B and D)**

The Bidder has a responsibility to make a portion of the work available to MBE/WBE subcontractors so as to facilitate meeting the goals or subgoals. If the Bidder cannot achieve the goals or subgoals, documentation of the Bidder's Good Faith Efforts to achieve the goals or subgoals must be submitted at the same time as the *Compliance Plan*. The SMBR Director will review the documentation provided and determine if the Bidder made sufficient Good Faith Efforts. That there may be some additional costs involved in soliciting and using MBEs and WBEs is not a sufficient reason for a Bidder's failure to meet the goals and subgoals, as long as such costs are reasonable. However, a Bidder is not required to accept a higher quote from a subcontractor in order to meet a goal or subgoal.

**Contacting Potential MBE/WBE Subcontractors**

The City has determined the scopes of work for this project and provided an Availability List of all the MBE and WBE firms certified to perform those scopes. The Availability List is found at Appendix D and has two sections: *Vendors Within the Significant Local Business Presence (SLBP) Area* and *Vendors Outside the Significant Local Business Presence (SLBP) Area*. As part of Good Faith Efforts, Bidders **must** contact **all** firms listed in the *Vendors Within the SLBP Area* section. Please note that every firm on the Availability List – outside the SLBP – is City-certified as an MBE or WBE for purposes of meeting the project goals, and Bidders are encouraged to contact all the firms. If a Bidder identifies an additional scope of work for this project not identified in the solicitation, the Bidder must request from SMBR an Availability List for that scope of work and contact all firms, if any, on such list. The SMBR Director determines whether the Bidder has made sufficient Good Faith Efforts if goals or subgoals are not met.

**The City neither warrants the capacity or availability of any Firm, nor does the City guarantee the performance of any Firm indicated on the availability list.**

The availability list is sorted in numerical sequence by National Institute of Governmental Purchasing (NIGP) Commodity Code. It includes all certified MBE/WBE vendors for the scopes of work identified by the City as being potentially applicable to this project. However, the availability list is not a comprehensive identification of all areas of potential subconsulting opportunities. If a Bidder identifies one or more work areas that are appropriate subconsulting opportunities that not included on the availability list, the Bidder shall contact SMBR to request the availability list for MBE and WBE Firms in those areas. Requests for supplemental availability lists will be evaluated as a part of the Bidder's Good Faith Efforts to meet the goals.

If the Bidder believes any of the work areas on the availability list are not applicable to the project's scope of work or if the Bidder believes that the lists are inaccurate, the Bidder shall notify the authorized contact person of the concern immediately and prior to submission of the response to the solicitation. All Bidders will be notified in writing of any inaccuracy by addendum to the solicitation. Concerns about a particular MBEs/WBE's certification status may be addressed to SMBR at [SMBRComplianceDocuments@austintexas.gov](mailto:SMBRComplianceDocuments@austintexas.gov). If the Bidder wants to use a certified subcontractor that does not appear on this list, Bidder may either request the certified subcontractor to furnish proof of certification and the specific work areas for which it has been certified or request such information from SMBR.

Appendix B shows the format for collecting required information from the subcontractors on the *Vendors Within SLBP Area* availability list. The information must be obtained at least seven (7) business days prior to the submission of the *Compliance Plan*; alternate formats may be acceptable as long as they gather the same required information. Attached to the Subcontractor Vendor List at Appendix D is a list containing the names and addresses of all these MBE/WBE Firms in alphabetical order. This list is in label format and is designed to facilitate the printing of mailing labels.

The following codes are used on the availability lists:

G	Gender code	LOC	A firm's two-digit location code (e.g., SL or TX)
F	Female	AU	Austin
M	Male	SL	Significant Local Business Presence (SLBP)
		TX	Outside SLBP
MBE	A firm certified as a Minority-owned Business Enterprise	WBE	A firm certified as a Woman-owned Business Enterprise
MWB	A firm certified as both a Minority-owned & Woman-owned Business Enterprise	WMB	A firm certified as both a Woman-owned & Minority-owned Business Enterprise
MWDB	A firm certified as a Minority-owned, Woman-owned, and Disadvantaged Business Enterprise	WMDB	A firm certified as a Woman-owned, Minority-owned, and Disadvantaged Business Enterprise

### Good Faith Efforts Review

If goals are not met, SMBR will examine the *Compliance Plan* and the Good Faith Efforts documentation submitted with the *Compliance Plan* to ensure that the Bidder made Good Faith Efforts to meet the project goals or subgoals. In determining whether the Bidder has made Good Faith Efforts, SMBR will consider, at a minimum, the Bidder's efforts to do the following:

- (A) Solicit certified MBE/WBE subcontractors with a Significant Local Business Presence (SLBP) and request a response from those interested subcontractors who believe they have the capability to perform the work of the contract through at least two reasonable, available, and verifiable means. The Bidder must solicit this interest more than seven (7) business days prior to submission of the Compliance Plan to allow sufficient time for the MBEs or WBEs to respond. (The date bids/proposals are due to the City should not be included in the seven day solicitation criteria.) The Bidder must state a specific and verifiable reason for not contacting each certified Firm with a significant local business presence.
- (B) Provide interested MBEs/WBEs with adequate information about the plans, specifications, and requirements of the contract, including addenda, in a timely manner, to assist them in responding and submitting a proposal.
- (C) Negotiate in good faith with interested MBEs/WBEs that have submitted bids/proposals to the Bidder. An MBE/WBE that has submitted a bid to a Bidder but has not been contacted within five (5) business days of submission of the bid may contact SMBR to request a meeting with the Bidder. Evidence of good faith negotiation includes the names, addresses, and telephone numbers of MBEs/WBEs that were considered; a description of the information provided regarding the plans and specifications for the work selected for subconsulting; and evidence as to why additional agreements could not be reached for MBEs/WBEs to perform the work. Bid shopping is prohibited.
- (D) Select portions of the work to be performed by MBEs/WBEs in order to increase the likelihood that the MBE/WBE goals or subgoals will be met. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MBE/WBE participation, even when the Bidder might otherwise prefer to perform these work items with its own forces.
- (E) Publish solicitation notice in a local publication (i.e. newspaper, trade association publication, or via electronic/social media).

- (F) Use the services of available community organizations; minority persons/women consultants' or groups in the applicable field for the type of work described in this solicitation; local, state, and federal minority persons/women business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of MBEs/WBEs.
- (G) Seek guidance from SMBR on any questions regarding compliance with this section.

The following factors may also be considered by SMBR in determining compliance through good faith efforts; however, they are not intended to be a mandatory checklist, nor are they intended to be exclusive or exhaustive:

- (A) Whether the Bidder made efforts to assist interested MBEs/WBEs in obtaining bonding, lines of credit, or insurance as required by the City or consultant.
- (B) Whether the Bidder made efforts to assist interested MBEs/WBEs in obtaining necessary equipment, supplies, materials, or related assistance or services.

In assessing minimum good faith efforts, SMBR may consider whether the Bidder sought assistance from SMBR on any questions related to compliance with this section. In addition, SMBR may also consider the performance of other Bidders successfully meeting the goals.

The ability or desire of a Bidder to perform the work of a contract with its own organization does not relieve the Bidder of the responsibility to make Good Faith Efforts.

Bidders may reject MBE/WBEs as unqualified only following thorough investigation of their capabilities. The MBE/WBE's membership or lack of membership in specific groups, organizations, or associations, and political or social affiliations (for example union or non-union employee status), are not legitimate causes for the rejection or non-solicitation of bids/proposals in the Bidder's efforts to meet the project goals or subgoals.

**At a minimum, the following should be submitted to support Good Faith Effort documentation (documentation is not limited to this list):**

- Fax logs, emails, and/or copies of documents sent to firms within the SLBP area
- Copies of written correspondence to certified firms (include names, addresses, and other identifying information)
- Phone logs with responses (*Phone contacts, alone, will not be sufficient.*)
- Lists and copies of letters sent by mail, hand delivered, or e-mailed
- Breakdown of negotiations made with certified firms
- Copies of advertisements with local newspapers, trade associations, Chambers of Commerce and/or any other public media
- Other communications regarding contacts with trade associations and Chambers of Commerce

**The following additional Good Faith Efforts factors may also be considered**

- Copies of emails or phone logs regarding assistance in bonding, lines of credit, or insurance (as required by City or Consultant)
- Copies of emails or phone logs regarding assistance in obtaining equipment, supplies, materials, or services
- Copies of all proposals received in response to Bidder contacting other Firms

**POST-AWARD INSTRUCTIONS**  
**(See Appendix C)**

### **Confirmation Letters**

All Bidders are required to include copies of the confirmation letters received from subcontractors, confirming the Subcontractors' willingness to provide services should the contract be awarded.

Changes to the *Compliance Plan* including additions, deletions, contract changes, or substitutions of subcontractors are permitted only after contract execution and only with prior written approval of SMBR. Request for changes to the *Compliance Plan* must be submitted on the *Request for Change of Compliance Plan Form* for all levels of subconsulting and must be approved by the SMBR Director prior to adding, deleting, changing or substituting any subcontractor.

### **Post-Award Monitoring**

The City will monitor post-award compliance information regarding the use of certified MBE/WBE Firm(s) listed on the *Compliance Plan*. The Bidder will be required to submit post award reports detailing the utilization of all subcontractors. The reports and other information regarding post-award compliance will be discussed with the successful Bidder. The following information on Payment Verification, Change Order/Contract Amendments, and Progressive Sanctions provides an overview of some of the post-award monitoring process.

#### **Payment Verification**

Bidders are advised that the contract resulting from this solicitation includes a subcontractor payments clause. This clause requires all subcontractors to be paid within ten (10) calendar days from the date that the Bidder has been paid by the City for invoices submitted by subcontractors.

The Bidder shall submit a *Subcontractor/Supplier Awards and Expenditures Report* to the project manager and/or contract administrator at the time specified by the managing department. The report shall be in the format required by the City and shall include all awards and payments to subcontractors for goods and services provided under the contract during the previous month. This report may be used by the City to verify utilization of and payment to MBEs and WBEs.

The Bidder and/or any subcontractor whose subcontracts are being counted toward the MBE/WBE requirements shall allow the City access to records relating to the contract, including but not limited to, subcontracts, payroll records, tax information, and accounting records, for the purpose of determining whether the MBEs/WBEs are performing the scheduled subcontract work.

In determining achievement of MBE/WBE goals, the participation of an MBE/WBE subcontractor shall not be counted until the amount being counted toward the goal has been paid.

#### **Change Order/Contract Amendments**

The goals on this contract shall also apply to change orders that require work beyond the scope(s) of trades originally required to accomplish the project. The Bidder is required to make Good Faith Efforts to obtain MBE/WBE participation for additional scopes of work.

Change orders that do not alter the type of trades originally required to accomplish the project may be undertaken using the subcontractors already under contract to the Bidder. Project managers will have automatic SMBR

approval to authorize any change order that **increases** the contract amount for an **existing** certified subcontractor and is **within** the existing scope being performed by that subcontractor.

### **Progressive Sanctions**

The successful Bidder's *Compliance Plan* will be incorporated into the resulting contract with the City and shall be considered part of the consultant's performance requirements. Progressive sanctions may be imposed for failure to comply with Chapter 2-9A of the City Code, including:

- Providing false or misleading information in Good Faith Efforts documentation, post award compliance, or other Program operations;
- Substituting Subcontractors without first receiving approval for such substitutions, which may include the addition of an unapproved Subcontractor and failure to use a Subcontractor listed in the approved *Compliance Plan*; and
- Failure to comply with the approved *Compliance Plan* without an approved Request for Change, an approved Change Order, or other approved change to the Contract.

Please refer to Section 2-9A-25 of the City Code and SMBR Rule 11.5 for additional information.

## **POST-AWARD INSTRUCTIONS** **(See Appendix C)**

### **Confirmation Letters**

All Bidders are required to include copies of the confirmation letters received from subcontractors, confirming the Subcontractors' willingness to provide services should the contract be awarded.

Changes to the *Compliance Plan* including additions, deletions, contract changes, or substitutions of subcontractors are permitted only after contract execution and only with prior written approval of SMBR. Request for changes to the *Compliance Plan* must be submitted on the *Request for Change of Compliance Plan Form* for all levels of subconsulting and must be approved by the SMBR Director prior to adding, deleting, changing or substituting any subcontractor.

### **Post-Award Monitoring**

The City will monitor post-award compliance information regarding the use of certified MBE/WBE Firm(s) listed on the *Compliance Plan*. The Bidder will be required to submit post award reports detailing the utilization of all subcontractors. The reports and other information regarding post-award compliance will be discussed with the successful Bidder. The following information on Payment Verification, Change Order/Contract Amendments, and Progressive Sanctions provides an overview of some of the post-award monitoring process.

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The Bidder shall submit a *Subcontractor/Supplier Awards and Expenditures Report* to the project manager and/or contract administrator at the time specified by the managing department. The report shall be in the format required by the City and shall include all awards and payments to subcontractors for goods and services provided under the contract during the previous month. This report may be used by the City to verify utilization of and payment to MBEs and WBEs.

The Bidder and/or any subcontractor whose subcontracts are being counted toward the MBE/WBE requirements shall allow the City access to records relating to the contract, including but not limited to, subcontracts, payroll records, tax information, and accounting records, for the purpose of determining whether the MBEs/WBEs are performing the scheduled subcontract work.

In determining achievement of MBE/WBE goals, the participation of an MBE/WBE subcontractor shall not be counted until the amount being counted toward the goal has been paid.

### **Change Order/Contract Amendments**

The goals on this contract shall also apply to change orders that require work beyond the scope(s) of trades originally required to accomplish the project. The Bidder is required to make Good Faith Efforts to obtain MBE/WBE participation for additional scopes of work.

Change orders that do not alter the type of trades originally required to accomplish the project may be undertaken using the subcontractors already under contract to the Bidder. Project managers will have automatic SMBR approval to authorize any change order that **increases** the contract amount for an **existing** certified subcontractor and is **within** the existing scope being performed by that subcontractor.

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The successful Bidder's *Compliance Plan* will be incorporated into the resulting contract with the City and shall be considered part of the consultant's performance requirements. Progressive sanctions may be imposed for failure to comply with Chapter 2-9A of the City Code, including:

- Providing false or misleading information in Good Faith Efforts documentation, post award compliance, or other Program operations;
- Substituting Subcontractors without first receiving approval for such substitutions, which may include the addition of an unapproved Subcontractor and failure to use a Subcontractor listed in the approved *Compliance Plan*; and
- Failure to comply with the approved *Compliance Plan* without an approved Request for Change, an approved Change Order, or other approved change to the Contract.

Please refer to Section 2-9A-25 of the City Code and SMBR Rule 11.5 for additional information.

**MBE/WBE COMPLIANCE PLAN**

*All sections (I-VII) must be completed and submitted prior to the due date in the solicitation documents*

**Section I — Project Identification and Goals**

<b>Project Name</b>	ABIA Parking Garage and Administration Building, Alternative Delivery - Construction Manager @ Risk
<b>Solicitation Number</b>	RFQS 6100 CLMA018

Project Goals or Subgoals	
MBE	
African American	1.13 %
Hispanic	1.96 %
Asian/Native American	0.74 %
WBE	1.65 %

**Section II — Bidder Company Information**

Name of Company	
Vendor Code	
Address	
City, State Zip	
Phone	
Fax & E-Mail	
Name of Contact Person	
Is your company registered on Vendor Connection?	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If yes, provide Vendor ID #:</i> _____ If No, please note: All vendors and subcontractors/consultants must register with COA's Vendor Connect prior to award. See Link for registration information at <a href="https://www.ci.austin.tx.us/financeonline/finance/index.cfm">https://www.ci.austin.tx.us/financeonline/finance/index.cfm</a>
Is your company COA M/WBE certified?	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If yes, please indicate:</i> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>

I certify that the information included in this *Compliance Plan* is true and complete to the best of my knowledge and belief. I further understand and agree that this *Compliance Plan* shall become a part of my contract with the City of Austin.

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For SMBR Use Only:**

*I have reviewed this compliance plan and found that the Proposer **HAS**  or **HAS NOT**  complied as per the City Code Chapter 2-9A.*

Reviewing Counselor \_\_\_\_\_

Date \_\_\_\_\_

*I have reviewed this compliance plan and **Concur**  or **Do Not Concur**  with recommendation.*

Director/Assistant Director \_\_\_\_\_

Date \_\_\_\_\_

**Section III — Compliance Plan Summary**

**Note:**

- Fill in all the blanks.
- For project participation numbers use an EXACT number. DO NOT USE: approximate, plus or minus (+ -), up to, to be determined (TBD), < >, or any other qualifying language.
- Compliance plans not complying with these requirements shall be rejected as non-responsive.

**Preconstruction Services/General Conditions**

**Total Base Bid (if applicable):** \$ \_\_\_\_\_

Goals: Proposed Participation		
MBE	\$ NA	%
WBE	\$ NA	%
Non-Certified	\$ NA	%

SubGoals: Proposed Participation		
African American	\$ NA	%
Hispanic	\$ NA	%
Native/Asian American	\$ NA	%
WBE	\$ NA	%
Non-Certified	\$ NA	%

**Bidder's own participation in base bid (less any amount subcontracted):**

**Amount:** \$ \_\_\_\_\_ **Percentage:** \_\_\_\_\_%

**Are the stated goals or subgoals of the solicitation met?** *(If no, attach documentation of Good Faith Efforts)*

Yes  No

**For SMBR Use Only:**

Verified Goals OR Subgoals:

MBE \_\_\_\_\_ %      WBE \_\_\_\_\_ %      Prime \_\_\_\_\_ %      Non-Certified \_\_\_\_\_ %

African-American \_\_\_\_\_ %      Hispanic \_\_\_\_\_ %      Native/Asian American \_\_\_\_\_ %;      WBE \_\_\_\_\_ %

**Section IV — Disclosure of MBE and WBE Participation  
Duplicate As Needed**

Note:

- Fill in all the blanks.
- Compliance plans not complying with these requirements shall be rejected as non-responsive.
- Fill in names of MBE/WBE Certified Firms as registered with Vendor Connection.
- Select either MBE or WBE for dually certified firms to indicate which certification will count towards the MBE or WBE goal.
- Contact SMBR to request an availability list of certified Firms for additional scopes of work that were not included on the original availability list.

<b>Name of MBE/WBE Certified Firm</b>		
City of Austin Certified	MBE <input type="checkbox"/>	WBE <input type="checkbox"/> Gender/ Ethnicity:
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%

<b>Name of MBE/WBE Certified Firm</b>		
City of Austin Certified	MBE <input type="checkbox"/>	WBE <input type="checkbox"/> Gender/ Ethnicity:
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%

<b>Name of MBE/WBE Certified Firm</b>		
City of Austin Certified	MBE <input type="checkbox"/>	WBE <input type="checkbox"/> Gender/ Ethnicity:
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%

<b>Name of MBE/WBE Certified Firm</b>		
City of Austin Certified	MBE <input type="checkbox"/>	WBE <input type="checkbox"/> Gender/ Ethnicity:
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%

Section V — Disclosure of Non-Certified Subcontractors

*Duplicate As Needed*

Note:

- Fill in all the blanks.
- Compliance plans not complying with these requirements shall be rejected as non-responsive.
- Fill in names of Non-Certified Subcontractors as registered with the City of Austin.

Are Goals Met?    Yes  No  If no, state reason(s) below and attach documentation:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Subcontractor</b>		
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
Reason MBE/WBE not used		

<b>Subcontractor</b>		
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
Reason MBE/WBE not used		

<b>Subcontractor</b>		
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
Reason MBE/WBE not used		

<b>Subcontractor</b>		
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
Reason MBE/WBE not used		

**Section VI — Disclosure of Second-Level Subcontractors**  
**Duplicate as Needed**

Note:

- Fill in all the blanks.
- Compliance plans not complying with these requirements shall be rejected as non-responsive.
- Fill in names of Second-Level Subcontractors as registered with the City of Austin.

<b>Second-Level Subcontractor</b>		
City of Austin Certified?	No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Gender/Ethnicity:	
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
First-Level Subcontractor		

<b>Second-Level Subcontractor</b>		
City of Austin Certified?	No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Gender/Ethnicity:	
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
First-Level Subcontractor		

<b>Second-Level Subcontractor</b>		
City of Austin Certified?	No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Gender/Ethnicity:	
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
First-Level Subcontractor		

<b>Second-Level Subcontractor</b>		
City of Austin Certified?	No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Gender/Ethnicity:	
Vendor Code		
Address/ City / State / Zip		
Contact Person & Phone #		
Fax & Email Address		
Commodity codes/describe services		
Amount of Subcontract	\$ NA	%
First-Level Subcontractor		

### Section VII — MBE/WBE Compliance Plan Check List

The MBE/WBE *Compliance Plan* must be completed and submitted by the time specified in the solicitation documents. If the goals or subgoals were not achieved, Good Faith Efforts documentation must be submitted with the MBE/WBE *Compliance Plan*. All questions in Section VII **must** be completed and submitted with the *Compliance Plan* if goals or subgoals are not met.

- 
1. Were written notices sent to all MBE/WBEs from the Significant Local Business Presence (SLBP) availability list at least seven (7) business days prior to the submission of this *Compliance Plan*? Yes  No
2. Were two separate methods used to contact all MBE/WBEs from the SLBP availability list at least seven (7) business days prior to the submission of this *Compliance Plan*? Please list the two methods used to contact MBE/WBEs. (*i.e. fax, email, mail, and/or phone*) Yes  No   
List Methods: \_\_\_\_\_
3. Were steps taken to follow up with interested MBE/WBEs? Yes  No
4. Were advertisements placed with a local publication? (*i.e. newspaper, minority or women organizations, or electronic/social media*)? **If no, please attach.** Yes  No
5. Were written notices sent to Minority or Women organizations? **If no, please attach.** Yes  No
6. Were additional elements of work identified to achieve the goals or subgoals? Yes  No   
If yes, please explain: \_\_\_\_\_
7. Was SMBR contacted for assistance? Yes  No   
If yes, complete following:  
Contact Person: \_\_\_\_\_  
Date of Contact: \_\_\_\_\_  
Summary of Request: \_\_\_\_\_
8. Were Minority or Women organizations contacted for assistance? Yes  No   
If yes, complete following:  
Organization(s): \_\_\_\_\_  
Date of Contact: \_\_\_\_\_  
Summary of Request: \_\_\_\_\_
9. Is the following documentation attached to support good faith effort requirements to achieve goals or subgoals? (**Documentation is not limited to this list.**)
- Copy of written solicitation sent to MBE/WBEs in SLBP area Yes  No
- Two separate methods of notices sent to MBE/WBEs in SLBP area (fax transmittals, emails, and/or phone log). Yes  No
- Copy of advertisements Yes  No
- Copy of notices sent to Minority and Women organizations Yes  No
- Documentation that demonstrates efforts made to reach agreements with the MBE/WBEs who responded to Bidder's written notice? (*i.e. copy of bids/proposals, spreadsheet breakdown of MBE/WBEs considered follow-up emails/phone logs and/or correspondence between Bidder and interested MBE/WBEs*) Yes  No

**LETTER TO POTENTIAL SUBCONTRACTORS**

\_\_\_\_\_ is soliciting Minority- and Women-Owned Business Enterprise participation for the following City of Austin project. Solicitation documents are available at our office or at One Texas Center, 505 Barton Springs Road, 10<sup>th</sup> Floor, Suite 1045.

Name of Project: \_\_\_\_\_  
 Project/Solicitation Number: \_\_\_\_\_  
 Location of Pre-bid Conference (if any) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Response Due Date and Time: \_\_\_\_\_

**This Project Includes the Following Scopes of Service:**

- |   |   |
|---|---|
| <input type="checkbox"/> Asbestos Abatement           | <input type="checkbox"/> HVAC                           |
| <input type="checkbox"/> Carpentry                    | <input type="checkbox"/> Insulation                     |
| <input type="checkbox"/> Carpeting                    | <input type="checkbox"/> Lab and Field Testing Services |
| <input type="checkbox"/> Concrete                     | <input type="checkbox"/> Landscaping                    |
| <input type="checkbox"/> Demolition Services          | <input type="checkbox"/> Masonry                        |
| <input type="checkbox"/> Doors and Frames             | <input type="checkbox"/> Millwork                       |
| <input type="checkbox"/> Drilling                     | <input type="checkbox"/> Painting                       |
| <input type="checkbox"/> Drywall                      | <input type="checkbox"/> Paving and Resurfacing         |
| <input type="checkbox"/> Electrical                   | <input type="checkbox"/> Plumbing                       |
| <input type="checkbox"/> Excavation Services          | <input type="checkbox"/> Roofing                        |
| <input type="checkbox"/> Fabricated Steel             | <input type="checkbox"/> Stone                          |
| <input type="checkbox"/> Flooring                     | <input type="checkbox"/> Tile                           |
| <input type="checkbox"/> Glazing Services             | <input type="checkbox"/> Weather and Waterproofing      |
| <input type="checkbox"/> Hardware                     | <input type="checkbox"/> Welding                        |
| <input type="checkbox"/> Heavy Construction Equipment | <input type="checkbox"/> Windows                        |
| <input type="checkbox"/> Other _____                  | <input type="checkbox"/> Other _____                    |

Contact our office for detailed information on the scopes of services to be subcontracted and the relevant terms and conditions of the contract.

Contact: \_\_\_\_\_ at \_\_\_\_\_ or \_\_\_\_\_  
 (Name) (Telephone) (Fax)  
 \_\_\_\_\_  
 (Email)

All Responses MUST be received by: \_\_\_\_\_

LETTER OF INTENT

Name of Prime Contractor: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: (\_\_\_\_)\_\_\_\_\_ Fax: (\_\_\_\_)\_\_\_\_\_ Proposed Contract Amount: \$ \_\_\_\_\_

Project/Solicitation Number: \_\_\_\_\_

Project Name: \_\_\_\_\_

Type of Agreement (check one):  Lump Sum  Unit Price  Commodity

Period of Performance: \_\_\_\_\_ Level of Subcontracting (check one):  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>

Legal Name of Subcontractor\*: \_\_\_\_\_

Subcontractor\* Vendor Code: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: (\_\_\_\_)\_\_\_\_\_ Fax: (\_\_\_\_)\_\_\_\_\_ Proposed Subcontract Amount: \$ \_\_\_\_\_

Commodity Code and description of work to be performed by Subcontractor Firm:  
\_\_\_\_\_  
\_\_\_\_\_

The Prime Contractor and the Subcontractor listed above agree that the Prime Contractor has provided the Subcontractor with a copy of the City's prevailing wage requirements

**Prime Contractor:**

\_\_\_\_\_  
Legal Name of Firm, as registered with the City

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_  
SUBSCRIBED AND SWORN TO before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Notary Public**

\*Including Suppliers, Manufacturers, Alternates

**Subcontractor:**

\_\_\_\_\_  
Legal Name of Firm, as registered with the City

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_  
SUBSCRIBED AND SWORN TO before me on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Notary Public**



**City of Austin  
Subcontract Vendor List - VCRCVS**

Solicitation No.: RFQS 6100 CLMA018 ABIA Parking Garage and Administration Building

Version No.: 3

Phase: 1

C Code & Description	Vend Code/Adr	Phone/Fax/Email	W/MB Code	G/E	LCTN
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**Vendors Within the SLBP Area**

**6159901 OFFICE SUPPLIES PER PRICE AGREEMENT**

VS0000031989 JTE COMPANY LLC Po Box 3605 Pflugerville Tx 78691	512-934-1905 5129909850 jtecolic@gmail.com	MB	M/African American	SL
GON8312820 R W GONZALEZ OFFICE PRODUCTS INC 2929 Longhorn Blvd Ste 106 Austin Tx 78758	512-300-2300 6622 512-300-2500 pam@gonzalezop.com	MB	M/Hispanic	AU
VQU8311038 V-QUEST OFFICE MACHINES & SUPPLIES LTD 4159-A E University Georgetown Tx 78626	512-763-8800 512-763-8803 SALES@V-QUESTTX.COM	WB	F/Caucasian	SL

**80198 SIGNS, CONSTRUCTION PROJECT IDENTIFICATION SIGNS (**

INT7100120 CAPITAL ARCHITECTURAL SIGNS Capital Architectural Signs, Inc. 6500 North Lamar Blvd, Ste B Austin Tx 78752	512-490-0049 101 512-490-0050 mike@casaustin.com	WB	F/Caucasian	AU
VS0000031346 DFI Signs of Texas, LLC 6004 Danwood Dr Austin Tx 78759	512-468-9135 karen@archsignstx.com	WB	F/Caucasian	AU
VS0000012688 TrachMar, LLC 2900 N Quinlan Park Rd Ste B240 - 321 Austin Tx 78732	512-828-6430 5128287693 pamela@trachmar.com	MWDB	F/African American	AU

**90910 Airport Facility Construction**

FIV7110915 5 STAR FABRICATIONS INC 18794 Fm 1431 Jonestown Tx 78645-9666	512-267-0470 512-267-0471 sales@5starfabrications.com	MDB	F/Asian	SL
HAY2261500 HAYNES EAGLIN WATERS LLC 6448 E Hwy 290 Ste D105 Austin Tx 78723	512-451-6600 512-879-1088 chaynes@hewaustin.com	MWDB	F/African American	AU

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	SOL8307852 SOLIS CONSTRUCTORS INC 9100 United Dr Ste 106 Austin Tx 78758-7716	512-450-0280 512-380-9670 ELOWENBERG@SOLISCONSTRUCTORS.COM	MDB	M/Hispanic	AU
	V00000905765 The Salinas Group, LLC 1706 Bouldin Ave. Austin Tx 78704	512-619-6696 5127077796 sal78704@yahoo.com	MDB	M/Hispanic	AU
	UNI7027985 UNISM DEVELOPMENT CO INC Po Box 14145 Austin Tx 78761-4145	512-255-3726 512-255-1451 unism@sbcglobal.net	MB	M/African American	AU
<b>9157297 PHOTOGRAPHY, CONSTRUCTION</b>					
	ALL8308356 ALL POINTS INSPECTION SVCS INC 6613 Bramber Ln Austin Tx 78754	512-272-5056 512-272-8278 AUSTIN@APISGROUP2.COM	MWDB	F/African American	AU
	V00000900636 Esperanza C White P.O. Box 1202 Dripping Springs Tx 78620	512-858-4949 5128581949 whitephotosvcs@gmail.com	MWDB	F/Hispanic	SL
	GEO8314031 GEOSEARCH LLC 3006 Bee Caves Rd Ste A230 Austin Tx 78746-5686	512-472-9966 5124729967 scott.davis@geo-search.com	WDB	F/Caucasian	AU
	VS0000008581 GLOBAL ENGINEERS INC 4219 Pebblestone Trl Round Rock Tx 78665-5027	512-417-3172 512-246-2212 munirmkhan@gmail.com	MDB	M/Asian	AU
	V00000909016 Keep it Digital, LLC 2206 Sandra Dr. Cedar Park Tx 78613	512-217-3177 5129297019 mike_mclennan@keepitdigital.com	MDB	M/African American	AU
	V00000902341 Louis Paul Podraza 8400 Daleview Drivea Austin Tx 78757	512-917-9822 5124501884 podjcash@gmail.com	MB	M/Hispanic	AU
	V00000915343 Majestic Services Inc 8120 North Ih 35, Suite 101 Austin Tx 78753	512-470-9221 5128363802 majesticvcinc@aol.com	WMDB	F/African American	AU
	VS0000025076 Naomi J Richard P. O. Box 90644 White Glove Photos Austin Tx 78709-0644	512-796-1547 5128922113 naomi@whiteglovephotos.com	MWDB	F/African American	AU

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	V00000921129 Power Of Two Productions, LLC 9901 Brodie Ln 160-279 Austin Tx 78748	5128725000  leeann@ptwopromo.com	MWDB	F/Hispanic	AU
	VC0000102926 RAMA TIRUMALACHAR 13105 Hymeadow Circle Austin Tx 78729	512-773-6684 877-216-4544 TIRUGALLERY@GMAIL.COM	MWDB	F/Asian	AU
	DIV8319156 SALLIE BURCHETT 2003 La Casa Dr Austin Tx 78704-4720	512-473-2527  INFO@DIVAIMAGING.COM	WDB	F/Caucasian	AU
	V00000926948 Stephanie Braun Clayton LLC 812 W Gibson St Austin Tx 78704	5125470719  stephaniebraunclayton@gmail.com	WDB	F/Caucasian	AU
	VS0000006470 Villafana Enterprises Incorporated 2616 Glen Field Drive Cedar Park Tx 78613	512-619-8911  mv@modcatdesign.com	MWB	F/Hispanic	AU
<b>91826 Communications: Public Relations Consulting</b>					
	ADI8313185 ADISA PUBLIC RELATIONS 12401 Los Indios Trail 42 Austin Tx 78729	512-472-6112 512-472-6112 srobinson@makingthingsclear.com	MWDB	F/African American	AU
	ASA8322718 ASAKURA ROBINSON COMPANY L L C 816 Congress Avenue, Suite 1270 Austin Tx 78701	512-351-9601 832-201-7198 margaret@asakurarobinson.com	MDB	M/Asian	AU
	V00000923800 Amelia Lopez Consulting LLC 731 Abundance Lane Kyle Tx 78640	5128098790  amelialopezconsulting@gmail.com	MWB	F/Hispanic	SL
	VC0000102206 BEVERLY S. SILAS Po Box 493 Austin Tx 78767-0493	512-374-4997 5123239800 bsilas@beverlysilas.com	MWDB	F/African American	AU
	VC0000101188 BOBBIE GARZA-HERNANDEZ Po Box 3911 Austin Tx 78764-3911	512-878-2246 512-878-2244 bobbie@pinkpr.biz	MWDB	F/Hispanic	AU

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V00000908007 Beatriz Noriega Antonioli 720 Barton Creek Blvd 720 Barton Creek Blvd Austin Tx 78746		512-306-7393 5123286844 bnoriegafocuslatino@austin.rr.com	MWB	F/Hispanic	AU
V00000929034 Buffalo Cloud Consulting LLC Po Box 144132 Austin Tx 78714		5122154436 buffalocloudconsulting@yahoo.com	MWDB	F/African American	AU
BUS0885250 CAROL SUE HADNOT 6448 Hwy 290 E Ste E107 Austin Tx 78723-1041		512-467-6894 512-467-9808 BRC-PRO@SWBELL.NET	MWDB	F/African American	AU
V00000928710 CATHERINE M SCKERL 3702 Hollywood Ave Austin Tx 78722		5127845935 catherine@studiospero.com	WDB	F/Caucasian	AU
V00000927690 CIVIC COLLABORATION LLC 7605 Clydesdale Dr Austin Tx 78745		5129713033 dmiller@civiccollaboration.com	WDB	F/Caucasian	AU
CRE8308315 CREATIVE HEADS ADVERTISING INC 7301 Ranch Rd. 620n, Ste. 155-358 Austin Tx 78726		512-474-5775 512-369-1861 411@creativeheadsadv.com	WB	F/Caucasian	AU
VS0000010052 Concept Development & Planning, LLC P.O. Box 5459 Austin Tx 78763-5459		512-533-9100 12 512-533-9101 agray@cdandp.com	WDB	F/Caucasian	AU
VS0000024713 Cultural Strategies Inc. 3300 Bee Cave Rd. #650-1136 Austin Tx 78746		512-501-4971 701 512-501-4971 spuente@cultural-strategies.com	MDB	M/Hispanic	AU
VS0000027487 Delgado Daniels & Associates, Inc. 4525 Grand Cypress Drive Austin Tx 78747		512-280-4188 5122804188 pat@dmdesignworks.com	MWB	F/Hispanic	AU
VS0000026197 EQ CONSULTANTS GROUP 12329 Double Tree Lane Austin Tx 78750		512-827-8468 elizabeth.quintanilla@gmail.com	MWDB	F/Hispanic	AU
V00000906830 Gamble Osgood Collaborative, LLC 4015 Avenue D Austin Tx 78751		512-203-6110 sarah.gamble@gocoastin.com	WB	F/Caucasian	AU

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	HAY2261500 HAYNES EAGLIN WATERS LLC 6448 E Hwy 290 Ste D105 Austin Tx 78723	512-451-6600 512-879-1088 chaynes@hewaustin.com	MWDB	F/African American	AU
	V00000927612 IVY LE 3220 Duval Rd #2003 Austin Tx 78759	5129637807 ivy@9terrains.co	WMDB	F/Asian	AU
	LAU8322378 LAURA R CARROLL 111 W 8th St Austin Tx 78701	512-583-0929 5122368890 LAURA@RAUNPR.COM	WB	F/Caucasian	AU
	VC0000101540 LORI BRAUN 4415 Sinclair Avenue Austin Tx 78756	512-554-9322 lori@loribraun.com	WB	F/Caucasian	AU
	V00000916533 Luis Pablo Martinez 7604 Orrick Drive Austin Tx 78749	312-730-3613 luis@virtuinstrategy.com	MDB	M/Hispanic	AU
	INF2505500 MARTHA P COTERA 1502 Norris Dr Austin Tx 78704-2021	512-444-7595 512-444-8431	MWB	F/Hispanic	AU
	MAR3044500 MWM DESIGNGROUP INC 305 E Huntland Dr Ste 200 Austin Tx 78752	512-453-0767 512-453-1734 julia@mwminc.com	WDB	F/Caucasian	AU
	VC0000102100 NANCY LEDBETTER & ASSOCIATES INC 20020 Farm Pond Ln Pflugerville Tx 78660	512-694-7797 512-252-8322 NANCY@NANCYLEDBETTER.COM	WDB	F/Caucasian	AU
	V00000925279 NANCY MANNING 14500 Varrelman St Austin Tx 78725	5123826067 nj3939@att.net	WDB	F/Caucasian	AU
	V00000912073 PINNACLE PROCESS SOLUTIONS INTERNATIONAL LLC 304 Cordova Cv Cedar Park Tx 78613	512-212-1166 adil@pinnacleprocess.com	MB	M/Asian	AU
	GRO7148575 RJV OPERATIONS INC 8401 Shoal Creek Blvd Austin Tx 78757	512-448-4459 512-454-1342 rj@groupsolutionsrjv.com	MWDB	F/African American	AU

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C Code & Description	Vend Code/Adr	Phone/Fax/Email	W/MB Code	G/E	LC TN
V00000924628 RMD STRATEGY LLC Po Box 200913 Austin Tx 78720		5123617108 mike@rmdstrategy.com	MDB	M/Hispanic	AU
FOL7011755 ROSALIND OLIPHANT P.O. Box 3313 Pflugerville Tx 78691		5124616311 ROZOJ@HOTMAIL.COM	MWDB	F/African American	SL
VS0000012578 Rifeline, LLC 1214 W. 5th Street Suite C Austin Tx 78703		5127979019 lrife@rifeline.com	WDB	F/Caucasian	AU
SNA8315942 SNAP MANAGEMENT GROUP INC 6928 Robert Dixon Dr Austin Tx 78749-2218		512-899-8788 512-474-8788 Darrell@snapmgt.com	MDB	M/African American	AU
VC0000103179 SUE ELLEN JACKSON 8827 Silverarrow Circle Austin Tx 78759		512-345-5259 512-345-1458 SEJACKSON@AUSTIN.RR.COM	WDB	F/Caucasian	AU
VC0000103065 SUSAN ROTH CONSULTING LLC 4111 Tablerock Dr Austin Tx 78731		512-796-6692 SUSAN@SROTHCONSULTING.COM	WDB	F/Caucasian	AU
V00000922609 Sara Ines Calderon Po Box 152548 Austin Tx 78715		9564552583 saraines.calderon@gmail.com	MWB	F/Hispanic	AU
VS0000030065 Shaila M Abdullah 8408 Dulac Drive Austin Tx 78729		512-924-7674 shailaabdullah@gmail.com	MWDB	F/Asian	AU
V00000913460 Synergia Discovery & Insight, LLP 9600 Escarpment Boulevard Suite 745-201 Austin Tx 78749		512-410-0280 202 info@synergiaplanning.com	WMB	F/Hispanic	AU
TEC8316580 TECHPEOPLE.US INC 1508 Dessau Ridge Lane Ste 703 Austin Tx 78754		512-989-5959 200 5126174163 raul.gonzales@techpeople.us	MDB	M/Asian	AU
V00000911108 Taylor Collective Solutions, LLC 1524 S. Ih-35, Suite 200 Austin Tx 78704		512-465-2162 kim@taylorcollective.com	WDB	F/Caucasian	AU

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	VS0000003166 The Conrado Group, Inc. 2126 Simbrah Drive Cedar Park Tx 78613	512-219-0996  jerri@marketingedgeventures.com	WDB	F/Caucasian	AU
	VS0000034326 The Entermedia Group, LLC 900 Rr 620 South, C101-153 Austin Tx 78734	512-553-8341  lorraine.jordan@theentermediagroup.com	MWDB	F/African American	AU
	VS0000014892 Yates Consulting Inc 611 S. Congress, Suite 100 Austin Tx 78704	512-288-4054 5122360843 elyse@influenceopinions.com	WDB	F/Caucasian	AU
<b>91843 Environmental Consulting (INCL. SUSTAINABILITY)</b>					
	AKY5262000 A K YOUNG ASSOC Po Box 201265 Austin Tx 78720-1265	512-476-6686 512-478-8009 General-AKYA@att.net	WB	F/Caucasian	AU
	ACI8309805 ACI GROUP L L C 1001 Mopac Cir Ste 100 Austin Tx 78746-6804	512-347-9000 512-306-0974	WDB	F/Caucasian	AU
	ASA8322718 ASAKURA ROBINSON COMPANY L L C 816 Congress Avenue, Suite 1270 Austin Tx 78701	512-351-9601 832-201-7198 margaret@asakurarobinson.com	MDB	M/Asian	AU
	ARC7068555 AUSTIN ARCHITECTURE PLUS INC 1907 N Lamar Blvd Ste 260 Austin Tx 78705-4900	512-478-0970 512-478-0920 info@austinarchplus.com	WDB	F/Caucasian	AU
	V00000903997 AmaTerra Environmental, Inc. 4009 Banister Lane, Ste. 300 Austin Tx 78704	512-329-0031 5123290012 jmadden@amaterra.com	WDB	F/Caucasian	AU
	V00000923800 Amelia Lopez Consulting LLC 731 Abundance Lane Kyle Tx 78640	5128098790  amelialopezconsulting@gmail.com	MWB	F/Hispanic	SL
	BAE7086810 BAER ENGINEERING & ENVIRONMENTAL CONSULTING INC 7756 Northcross Dr Ste 211 Austin Tx 78757-1725	512-453-3733 512-453-3316 tbaer@BaerEng.com	WDB	F/Caucasian	AU
	VC0000101891 CAROLYN KELLEY 2905 Oak Crest Ave Austin Tx 78704	512-445-0431 512-857-1342 CAROLYN@CKLA.NET	WDB	F/Caucasian	AU

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CAS7170685 CAS CONSULTING & SVCS INC 7908 Cameron Rd Austin Tx 78754		512-836-2388 512-836-4515 channys@casengineers.com	MDB	M/Asian	AU
VS0000021229 COMMUNITY DEVELOPMENT MANAGEMENT CO INC 317 South Main Street Lockhart Tx 78644		512-398-7129 512-376-7304 rudyr@ccaustin.com	MDB	M/Hispanic	SL
COM8302232 COMPLIANCE RESOURCES INC Po Box 3000 #246 Georgetown Tx 78627-3000		512-930-7733 512-864-7629 KARAN@COMPLIANCERESOURCESINC.COM	WB	F/Caucasian	SL
CRE7038055 CRESPO CONSULTING SERVICES INC 4131 Spicewood Springs Rd #B2 Austin Tx 78759-8658		512-343-6404 512-343-8120 SSTECHER@CRESPOINC.COM	MDB	M/Hispanic	AU
V00000908664 Cook-Joyce, Inc. 812 W. 11th Street Austin Tx 78701		512-474-9097 2494 elizabeth.rabaey@cook-joyce.com	WB	F/Caucasian	AU
VS0000009931 Cox McLain Environmental Consulting, Inc. 6010 Balcones Dr Ste 210 Austin Tx 78731		512-338-2223 512-338-2225 lorie@coxmcclain.com	WDB	F/Caucasian	AU
V00000904121 D. F. Noble Consulting, LLC 1185 Taylor Ranch Road Wimberley Tx 78676		512-809-8226 txdotnoble@yahoo.com	MWDB	F/Hispanic	SL
V00000928648 DEBORAH FRANKHOUSER 12903 Marimba Trail Austin Tx 78729		5127744753 5122335303 deborah@fourpointlighting.com	WB	F/Caucasian	AU
ECO7055745 ECO-SOUTHWEST ENVIRONMENTAL 12101 Fitzhugh Place Dripping Springs Tx 78620		512-423-1674 tjenn@ecosouth.com	MWDB	F/Hispanic	SL
ELE7135270 ELEANOR H MCKINNEY LANDSCAPE ARCHITECT INC 2007 Kinney Ave Austin Tx 78704-4007		512-445-5202 512-445-3432 ehmla@swbell.net	WB	F/Caucasian	AU
ENV7167715 ENVIRONMENTAL SURVEY INC Consulting 4602 Placid Pl Austin Tx 78731-5515		512-458-8531 512-458-1929 JCWALTHER@ENVIROSURVEY.COM	WB	F/Caucasian	AU

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V00000926470 ERUDISTIC LLC 2618 Davis Ln Austin Tx 78745		3123179888  david@erudistic.com		MB  M/African American	AU
VS0000025424 Energy Renewal Partners, LLC 305 Camp Craft Rd Suite 575 Westlake Hills Tx 78746		512-222-1125 101 5122221132 telizondo@energyrenewalpartners.com		WB  F/Caucasian	AU
FRE8311925 FRED L MCGHEE & ASSOCIATES 2316 Thrasher Ln Austin Tx 78741-6622		512-275-6027 512-716-8001 FMCGHEE@FLMA.ORG		MDB  M/African American	AU
FUT8315966 FUTURE LINK TECHNOLOGIES INC 225 S. Commons Ford Road Austin Tx 78733		512-443-4100 5122335269 lhertzler@future-link.biz		WDB  F/Caucasian	AU
GAR7082030 GARCIA DESIGN INC 11500 Metric Blvd Bldg M-1 Ste 150 Austin Tx 78758		512-892-0353 512-821-2085 RGARCIA@GARCIADesignINC.NET		MDB  M/Hispanic	AU
GLE7011195 GLENROSE ENGINEERING INC Po Box 1948 Austin Tx 78767-1948		512-326-8880  LAUREN@GLENROSE.COM		WDB  F/Caucasian	AU
V00000906830 Gamble Osgood Collaborative, LLC 4015 Avenue D Austin Tx 78751		512-203-6110  sarah.gamble@gocoastin.com		WB  F/Caucasian	AU
HUR2455500 HARUTUNIAN ENGINEERING INC 305 E Huntland Dr Ste 500 Austin Tx 78752-3730		512-454-2788 512-454-6434 PROCURE@HEIWORLD.COM		WB  F/Caucasian	AU
HAY2261500 HAYNES EAGLIN WATERS LLC 6448 E Hwy 290 Ste D105 Austin Tx 78723		512-451-6600 512-879-1088 chaynes@hewaustin.com		MWDB  F/African American	AU
V00000933619 HEATHER KAY STETTLER 2320 Gracy Farms Ln #1434 Austin Tx 78758-2320		5126621125  hstetler@elementaltext.com		WDB  F/Caucasian	AU
SAN2347000 HICKS & CO ENVIRONMENTAL/ARCHEOLOGICAL CONSULTANTS 1504 W 5th St Austin Tx 78703-5157		512-478-0858 512-474-1849 HICKS@HICKSENV.COM		WDB  F/Caucasian	AU

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HOR2411500 HORIZON ENVIRONMENTAL SVCS INC 1507 South Ih-35 Austin Tx 78741		512-328-2430 512-328-1804 lee_sherrod@horizon-esi.com	WDB	F/Caucasian	AU
VS0000019796 Kathleen Zarsky 9524 Circle Drive Austin Tx 78736		512-466-6895 kathy@holoscollaborative.com	WB	F/Caucasian	AU
V00000930503 Margaret Roy 5207 Welcome Gln Austin Tx 78759		5129135142 margaret_roy@sbcglobal.net	WB	F/Caucasian	AU
VS0000014928 Nellor Environmental Associates, Inc 4024 Walnut Clay Dr Austin Tx 78731		512-374-9330 margie@nellorenvironmental.com	WDB	F/Caucasian	AU
VS0000036953 OFFICE FOR LOCAL ARCHITECTURE LLC 4105 Ave G Apt B Austin Tx 78751		512-786-1101 contact@ola-austin.com	WB	F/Caucasian	AU
V00000912073 PINNACLE PROCESS SOLUTIONS INTERNATIONAL LLC 304 Cordova Cv Cedar Park Tx 78613		512-212-1166 adil@pinnacleprocess.com	MB	M/Asian	AU
PRO8301100 PROVIDENCE ENVIRONMENTAL CONSULTING INC 112 Las Colinas Dr Georgetown Tx 78628-1019		512-863-3492 512-869-0576 providenceenvironmental@suddenlink.net	WDB	F/Caucasian	SL
VS0000028714 Round Rock Geophysics LLC Po Box 5668 Round Rock Tx 78683		512-497-8728 Bderie@roundrockgeo.com	MB	M/African American	SL
DIV8319156 SALLIE BURCHETT 2003 La Casa Dr Austin Tx 78704-4720		512-473-2527 INFO@DIVAIMAGING.COM	WDB	F/Caucasian	AU
SUN4499350 SUNLAND GROUP INC 1033 La Posada Drive Suite 370 Austin Tx 78752		512-590-7951 512-494-0406 cthompson@sunlandgrp.com	WDB	F/Caucasian	AU
VC0000102925 SUSAN H WELKER 4911 Rollingwood Dr Austin Tx 78746		512-329-5998 512-329-5998 SWELKER@HARRISWELKERARCHITECTS.COM	WDB	F/Caucasian	AU

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V00000925313 Smith Turrieta, PLLC Po Box 5902 Austin Tx 78763		5125699022  susan@smithturrieta.com	WDB	F/Caucasian	AU
V00000913709 Studio D Consulting+Design, LLC Po Box 340183 Lakeway Tx 78734		512-970-6180 5122849651 deb@studiodconsulting.com	WDB	F/Caucasian	AU
V00000921504 TERRA ECOSERVICES LLC 11006 Swelfling Terrace Austin Tx 78737		5122882167  hross@terraecoservices.com	WDB	F/Caucasian	SL
VS0000013543 THE MCDONALD CONSULTING GROUP INC 3317 Lookout Lane Austin Tx 78746		512-280-7175  marymcd@mcdcg.com	WB	F/Caucasian	AU
ZAR8310784 ZARA ENVIRONMENTAL L L C 1707 Fm 1626 Manchaca Tx 78652		512-291-4555 866-908-9137 kellie@zaraenvironmental.com	WDB	F/Caucasian	AU
VS0000022768 Zander Engineering and Consulting, Inc. 12713 Belcara Place Austin Tx 78732		512-779-3459  martha@zander-ec.com	MWB	F/Hispanic	AU
V00000924512 fuseARCH Studio, PLLC 702 San Antonio Austin Tx 78701		5126993083  beth@fuse-arch.com	WDB	F/Caucasian	AU
<b>91879 Minority and Small Business Consulting</b>					
VS0000015683 ALEON Properties, Inc. 8760a Research Blvd Ste #167 937 Reinli Ste 12 Austin Tx 78751 Austin Tx 78758		5122175555 5122331716 info@aleonpropertiesinc.com	MWB	F/African American	AU
V00000904680 Abaci Research & Consulting LLC 135 Crenshaw Ln Bastrop Tx 78602		512-663-0493  kim@abacirc.com	WDB	F/Caucasian	SL
V00000923800 Amelia Lopez Consulting LLC 731 Abundance Lane Kyle Tx 78640		5128098790  amelialopezconsulting@gmail.com	MWB	F/Hispanic	SL
VC0000102206 BEVERLY S. SILAS Po Box 493 Austin Tx 78767-0493		512-374-4997 5123239800 bsilas@beverlysilas.com	MWDB	F/African American	AU

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C Code & Description	Vend Code/Adr	Phone/Fax/Email	W/MB Code	G/E	LCTN
	VC0000101188 BOBBIE GARZA-HERNANDEZ Po Box 3911 Austin Tx 78764-3911	512-878-2246 512-878-2244 bobbie@pinkpr.biz	MWDB	F/Hispanic	AU
	V00000917827 BUSINESS & FINANCIAL MANAGEMENT SOLUTIONS LLC Po Box 151708 Austin Tx 78715-1708	512-366-8183  mara.ash@bafsolutions.com	MWDB	F/Hispanic	AU
	BUS0885250 CAROL SUE HADNOT 6448 Hwy 290 E Ste E107 Austin Tx 78723-1041	512-467-6894 512-467-9808 BRC-PRO@SWBELL.NET	MWDB	F/African American	AU
	CAS7170685 CAS CONSULTING & SVCS INC 7908 Cameron Rd Austin Tx 78754	512-836-2388 512-836-4515 channys@casengineers.com	MDB	M/Asian	AU
	VS0000024713 Cultural Strategies Inc. 3300 Bee Cave Rd. #650-1136 Austin Tx 78746	512-501-4971 701 512-501-4971 spuente@cultural-strategies.com	MDB	M/Hispanic	AU
	VS0000026197 EQ CONSULTANTS GROUP 12329 Double Tree Lane Austin Tx 78750	512-827-8468  elizabeth.quintanilla@gmail.com	MWDB	F/Hispanic	AU
	FOS7156650 FOSTER CM GROUP INC 111 Congress Ave 4th Fl Austin Tx 78701-4050	210-804-1004 210-828-5484 alindsey@fostercmgrou.com	MDB	M/African American	AU
	FRE8311925 FRED L MCGHEE & ASSOCIATES 2316 Thrasher Ln Austin Tx 78741-6622	512-275-6027 512-716-8001 FMCGHEE@FLMA.ORG	MDB	M/African American	AU
	GMS8309829 GMSA MANAGEMENT SVCS INC 11023 Pencewood Court Suite A Austin Tx 78750	512-845-0326 8889205648 gbryant@alumni.utexas.net	MWDB	F/African American	AU
	HAY2261500 HAYNES EAGLIN WATERS LLC 6448 E Hwy 290 Ste D105 Austin Tx 78723	512-451-6600 512-879-1088 chaynes@hewaustin.com	MWDB	F/African American	AU
	V00000927612 IVY LE 3220 Duval Rd #2003 Austin Tx 78759	5129637807  ivy@9terrains.co	WMDB	F/Asian	AU

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C Code & Description	Vend Code/Adr	Phone/Fax/Email	W/MB Code	G/E	LCTN
INF2505500 MARTHA P COTERA 1502 Norris Dr Austin Tx 78704-2021		512-444-7595 512-444-8431	MWB	F/Hispanic	AU
MON8308161 MONTEMAYOR HILL BRITTON & BENDER PC 2525 Wallingwood Dr Bldg 1 Ste 200 Austin Tx 78746		512-442-0380 512-442-0817 a@montemayorhill.com	MDB	M/Hispanic	AU
V00000918880 Margaret A Castillo 658 Covent Dr. Kyle Tx 78640		512-573-2165 5125043499 castillo122613@gmail.com	MWDB	F/Hispanic	SL
V00000912073 PINNACLE PROCESS SOLUTIONS INTERNATIONAL LLC 304 Cordova Cv Cedar Park Tx 78613		512-212-1166 adil@pinnacleprocess.com	MB	M/Asian	AU
V00000924628 RMD STRATEGY LLC Po Box 200913 Austin Tx 78720		5123617108 mike@rmdstrategy.com	MDB	M/Hispanic	AU
SNA8315942 SNAP MANAGEMENT GROUP INC 6928 Robert Dixon Dr Austin Tx 78749-2218		512-899-8788 512-474-8788 Darrell@snapmgt.com	MDB	M/African American	AU
CPM8310942 SOHEIR S MICHEL Po Box 200548 Austin Tx 78720		512-474-5377 smichel@cpmconsultants.com	MWDB	F/African American	AU
SOL8307852 SOLIS CONSTRUCTORS INC 9100 United Dr Ste 106 Austin Tx 78758-7716		512-450-0280 512-380-9670 ELOWENBERG@SOLISCONSTRUCTORS.COM	MDB	M/Hispanic	AU
V00000925382 Sloan Foster 9204 Partridge Circle Austin Tx 78758		2108454141 sloan@envisageassociates.com	WDB	F/Caucasian	AU
VS0000034326 The Entermedia Group, LLC 900 Rr 620 South, C101-153 Austin Tx 78734		512-553-8341 lorraine.jordan@theentermediagroup.com	MWDB	F/African American	AU
UNI8312139 UNIQUEST INTERNATIONAL INC 8870 Business Park Dr Austin Tx 78759		512-930-9720 5123469995 srt@texfleet.com	WMDB	F/Hispanic	AU

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<b>91888 Quality Assurance/Control Consulting</b>					
	ALL8308356 ALL POINTS INSPECTION SVCS INC 6613 Bramber Ln Austin Tx 78754	512-272-5056 512-272-8278 AUSTIN@APISGROUP2.COM	MWDB	F/African American	AU
	V00000932819 ANUSHA BUSIREDDY 2600 Gracy Farm Ln #521 Austin Tx 78758	5512085106 anusha@azoontech.com	MWB	F/Asian	AU
	ASD7048240 ASD CONSULTANTS INC 8120 N Ih 35 Austin Tx 78753	512-836-3329 512-836-3802 curtis2aia@aol.com	MDB	M/African American	AU
	CAS7170685 CAS CONSULTING & SVCS INC 7908 Cameron Rd Austin Tx 78754	512-836-2388 512-836-4515 channys@casengineers.com	MDB	M/Asian	AU
	COO7091820 COOPER CONSULTING CO Po Box 81651 Austin Tx 78708	512-527-1000 512-527-1001 caudle@cooperconsulting.com	WB	F/Caucasian	AU
	V00000908664 Cook-Joyce, Inc. 812 W. 11th Street Austin Tx 78701	512-474-9097 2494 elizabeth.rabaey@cook-joyce.com	WB	F/Caucasian	AU
	V00000912370 Dolores Judith Diaz 3708 Hollywood Austin Tx 78722	512-655-9737 ddiaz@austinediting.com	MWB	F/Hispanic	AU
	ENC1735650 ENCOTECH ENGINEERING CONSULTANTS INC 8500 Bluffstone Cove, #B-103 Austin Tx 78759	512-338-1101 101 512-338-1160 KHATAW@ENCOTECHENGINEERING.COM	MB	M/Asian	AU
	VS0000026197 EQ CONSULTANTS GROUP 12329 Double Tree Lane Austin Tx 78750	512-827-8468 elizabeth.quintanilla@gmail.com	MWDB	F/Hispanic	AU
	HUR2455500 HARUTUNIAN ENGINEERING INC 305 E Huntland Dr Ste 500 Austin Tx 78752-3730	512-454-2788 512-454-6434 PROCURE@HEIWORLD.COM	WB	F/Caucasian	AU
	HAY2261500 HAYNES EAGLIN WATERS LLC 6448 E Hwy 290 Ste D105 Austin Tx 78723	512-451-6600 512-879-1088 chaynes@hewaustin.com	MWDB	F/African American	AU

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	VC0000102707 IT SOLUTIONS ON DEMAND LLC Po Box 14170 Austin Tx 78761	512-487-1709 BATCHASSI@IODESOLUTIONS.COM	MDB	M/African American	AU
	VS0000013540 JUST GROOVING LTD CO LLC 5428 Walnut Grove Dr Austin Tx 78744	512-773-7180 512-524-4589 wyette@justgrooving.com	MDB	M/African American	AU
	V00000906667 KB PIKE ENGINEERING LLC 105 W Riverside Drive Suite 110 Austin Tx 78704	512-794-6787 jennifer@kbpik.com	WB	F/Caucasian	AU
	V00000925752 KENNETH B COTTON 12812 Wooly Bucket Cove Elgin Tx 78621	5127799093 kbcotton@flash.net	MDB	M/African American	SL
	V00000919212 KEYSTOKE 908 E 5th St. Ste 112 Austin Tx 78702	5122737010 5128427330 info@keystoke.com	MDB	M/African American	AU
	V00000912073 PINNACLE PROCESS SOLUTIONS INTERNATIONAL LLC 304 Cordova Cv Cedar Park Tx 78613	512-212-1166 adil@pinnacleprocess.com	MB	M/Asian	AU
	V00000924021 Paseo LLC 1808 Niles Road Austin Tx 78703	5129653711 l@paseobrand.com	MWDB	F/Hispanic	AU
	VS0000018597 Recruiting Force, LLC 930 S Bell Blvd, Ste 104 Cedar Park Tx 78613	512-996-0999 michelle.uribe@recruitveterans.com	MDB	M/Hispanic	AU
	V00000907348 Sparkovation IT, LLC 12407 N. Mopac Expy Suite 250-309 Austin Tx 78758	512-333-4117 tmiranda@sparkovation.com	MB	M/Hispanic	AU
	VS0000015857 Spire Consulting Group, LLC Norwood Tower 114 W 7th St Ste 600 Austin Tx 78701	512-637-0845 512-637-0846 anthonyg@spirecg.com	MB	M/Hispanic	AU

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	ARI0290800 THE ARIZPE GROUP INC 6330 E Hwy 290 Ste 375 Austin Tx 78723-1156	512-339-3707 512-339-3709 Robert.Arizpe@Arizpe.com	MDB	M/Hispanic	AU
	VS0000013543 THE MCDONALD CONSULTING GROUP INC 3317 Lookout Lane Austin Tx 78746	512-280-7175 marymcd@mcdcg.com	WB	F/Caucasian	AU
	VS0000022768 Zander Engineering and Consulting, Inc. 12713 Belcara Place Austin Tx 78732	512-779-3459 martha@zander-ec.com	MWB	F/Hispanic	AU
<b>96214 Blue Printing Services: Blue Prints, Blue Line, La</b>					
	VC0000103154 AGILITY PRINTING LLC 3709 Promontory Pt 206b Austin Tx 78744	512-275-6768 512-355-1572 RCISNEROS@AGILITYPRINTINGAUSTIN.COM	MWDB	F/Hispanic	AU
	DYN1653500 DYNAMIC REPROGRAPHICS INC 817 W 12th St Austin Tx 78701	512-474-8842 512-474-9133 support@dynamicreprographics.com	WDB	F/Caucasian	AU
	KZP8304429 K2 PARTNERS L L C 12331-A Riata Trace, Ste 115 Austin Tx 78759-8632	512-279-1444 512-279-1448 INFO@K2PARTNERS.COM	WB	F/Caucasian	AU
<b>96224 Courier/Delivery Services (Including Air Courier S</b>					
	VS0000021446 SANCHRLS ENTERPRISES, LLC Po Box 152411 Austin Tx 78715	512-736-4227 sanchrls@sbcglobal.net	MB	M/Hispanic	AU
	VS0000028570 Spirit Trucking LLC 4009 Lillian Lane Austin Tx 78749	512-280-1959 512-280-1959 darci@spirittruckingllc.com	WB	F/Caucasian	AU
	V00000923452 TAMMIE GARCIA AND RONNIE GARCIA 7308 Gaines Mill Lane Austin Tx 78745	5127128229 viaace1@gmail.com	MB	/Hispanic	AU

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<b>96247 INSURANCE AND RISK MANAGEMENT</b>					
	JMO8321814 J MORMAN INSURANCE AGENCY 3000 Joe Dimaggio Blvd Ste 1 Round Rock Tx 78664-3989	512-246-6500 512-246-6501 JMORMAN@FARMERSAGENT.COM	MWB	F/African American	SL
	SAF8311871 SAFETY SOLUTIONS INC P.O. Box 81982 Austin Tx 78708-1982	512-423-0028 8882596684 jaime@safety-solutionsinc.com	WDB	F/Caucasian	AU
<b>96618 Copying Services (Reproduction)</b>					
	DYN1653500 DYNAMIC REPROGRAPHICS INC 817 W 12th St Austin Tx 78701	512-474-8842 512-474-9133 support@dynamicreprographics.com	WDB	F/Caucasian	AU
	V00000927612 IVY LE 3220 Duval Rd #2003 Austin Tx 78759	5129637807 ivy@9terrains.co	WMDB	F/Asian	AU
	KZP8304429 K2 PARTNERS L L C 12331-A Riata Trace, Ste 115 Austin Tx 78759-8632	512-279-1444 512-279-1448 INFO@K2PARTNERS.COM	WB	F/Caucasian	AU
	V00000921129 Power Of Two Productions, LLC 9901 Brodie Ln 160-279 Austin Tx 78748	5128725000 leeann@ptwopromo.com	MWDB	F/Hispanic	AU
	VS0000018733 Speedy Gonzales Printing, Inc. 111 W. Anderson Lane Suite E315 Austin Tx 78752	512-454-9320 512-451-2190 speedys1942@sbcglobal.net	MDB	M/Hispanic	AU
<b>98136 Fencing Rental or Lease</b>					
	MET7046770 METALINK CORP 9201 S Hwy 183 Austin Tx 78747-2058	512-243-2900 512-243-2907 devin@metalinktx.com	MWDB	F/Asian	AU
	ALL8314335 TONY PARENT ENTERPRISES 13350 Old Kimbro Rd, Bldg A Manor Tx 78653	512-255-5416 512-255-7096 estimating@alliedfence1950.com	MB	M/Hispanic	AU

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<b>Vendors Outside the SLBP Area</b>					
<b>90910 Airport Facility Construction</b>					
	DES1529150 DESERT STEEL CO INC 3613 Kim Drive Irving Tx 75061-	972-790-7975 972-790-8563 DESERTSTEEL@YAHOO.COM	WDB	F/Caucasian	TX
	V00000920091 Tejas Premier Building Contractor, Inc. 1711 S. Laredo St. San Antonio Tx 78207	2108215858 2108215862 julissa@tejaspremierbc.com	MWDB	/Hispanic	TX
<b>91826 Communications: Public Relations Consulting</b>					
	BOW7102455 BOWMAN-MELTON ASSOCIATES INC 4140 Commerce St, Ste 209 Dallas Tx 75226	214-828-2144 amelton@bowman-melton.com	WDB	F/Caucasian	TX
	VC0000102141 DM DUKES & ASSOCIATES INC 3218 E MI King Jr Blvd Ste 104 Austin Tx 78	512-481-0506 512-990-3809 DUKESDM@AOL.COM	MWDB	F/African American	TX
	VS0000027333 Green and Sustainable Services, LLC 2421 Amyx Ranch Drive Ponder Tx 76259	940-597-3723 9404792009 tsmith@grnserv.com	WDB	F/Caucasian	TX
	RJR8317892 RJ RIVERA ASSOC INC 601 Nw Loop 410, Suite 410 San Antonio Tx 78216	210-785-0888 2103405664 melissa.barton@rjrivera.com	MDB	M/Hispanic	TX
	SWA8303727 SWAYZER ENGINEERING INC 3102 Maple Ave Ste 450 Dallas Tx 75201-1261	2148807929 2148809005 michele.swayzer@swayzer.com	MWDB	F/African American	TX
<b>91843 Environmental Consulting (INCL. SUSTAINABILITY)</b>					
	ALA8313305 ALAMO ENVIRONMENTAL INC 12400 San Pedro Ave., Suite 200 San Antonio Tx 78216	210-404-1220 210-820-3636 jmelendez@alamo1.com	MB	M/Hispanic	TX
	DOU7126025 DOUGHERTY SPRAGUE 3902 Industrial St Rowlett Tx 75088	972-412-8666 972-412-8660 cfranklin@dsei.com	WDB	F/Caucasian	TX

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	ENV1756650 FERKAM MANAGEMENT CORPORATION 303 E Main St Humble Tx 77338	281-446-4371 281-446-8061 FFYEPEZ@HOTMAIL.COM	MB	M/Hispanic	TX
	GRE8308847 GREEN ENVIRONMENTAL CONSULTING INC 202 Vanderpool Lane Houston Tx 77024	713-932-8950 713-932-8950 info@green-envi.com	WB	F/Caucasian	TX
	GRE8304338 GREEN PLANET INC 6371 Hwy 276 W Royse City Tx 75189-5204	972-636-1515 972-636-3948 HAICHA@GREENPLANETINC.COM	WDB	F/Caucasian	TX
	VS0000027333 Green and Sustainable Services, LLC 2421 Amyx Ranch Drive Ponder Tx 76259	940-597-3723 9404792009 tsmith@grnserv.com	WDB	F/Caucasian	TX
	HVJ2459750 HVJ ASSOCIATES INC 6120 S Dairy Ashford Houston Tx 77072	512-447-9081 281-933-7293 HJOHNSON@HVJ.COM	MDB	M/African American	TX
	VS0000025710 LDP Consultants, Inc. 2115 Chantilly Ln Houston Tx 77018	832-489-9928  linda.pechacek@sbcglobal.net	WB	F/Caucasian	TX
	V00000917162 Lynda Coker 4565 Fm 466 Seguin Tx 78155	832-715-0375  iamsafety7@gmail.com	WDB	F/Caucasian	TX
	MAG7154875 MAGNACORE DRILLING & ENVIRONMENTAL SERVICES INC 906 W Mcdermott Dr #116-313 Allen Tx 75013	972-881-7200 972-881-7299 CEDRIC@MAGNACORE.NET	MDB	M/Hispanic	TX
	VS0000017547 MEDINA CONSULTING COMPANY INC 6391 Dezavala Rd, Ste 106 San Antonio Tx 78249	2106944545 404 2106944577 kmcgookey@medinacci.com	WDB	F/Caucasian	TX
	POZ8319072 POZNECKI-CAMARILLO INC 5835 Callaghan Rd Ste 200 San Antonio Tx 78228-1224	210-349-3273 210-349-4395 fcamarillo@pozcam.com	MDB	M/Hispanic	TX
	TLI8309120 TLI & ENVIRONMENTAL SVCS Po Box 482 Kempner Tx 76539-0482	5129322405 5129323505 tli@embarqmail.com	MB	M/Hispanic	TX

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	V00000904056 Terra Nova Consulting, Inc. 2425 Fountain View Drive, Suite 310-B Houston Tx 77057	713-482-8787 8322022524 lina.jazi@ternov.com	WDB	F/Caucasian	TX
	WES8311414 WESTEAST DESIGN GROUP L L C 200 E Grayson St Ste 207 San Antonio Tx 78215-1267	210-530-0755 210-530-9427 katherinek@westeastdesign.com	MDB	M/Asian	TX
<b>91879 Minority and Small Business Consulting</b>					
	VS0000023671 Armand Resource Group, Inc. 300 Frank W. Burr Boulevard Second Floor East - Suite #35 Teaneck Nj 07666	201-357-8725 2013578727 armandresourcegroup@msn.com	MDB	M/African American	OS
	VC0000102141 DM DUKES & ASSOCIATES INC 3218 E MI King Jr Blvd Ste 104 Austin Tx 78	512-481-0506 512-990-3809 DUKESDM@AOL.COM	MWDB	F/African American	TX
	V00000913996 Deborah D Pedigo Suite 3012 San Antonio Tx 78233	2104014501 2103967306 debbiep@pedigostaffing.com	WDB	F/Caucasian	TX
	PRE7119790 PRECISION TASK GROUP INC 9801 Westheimer Rd Ste 803 Houston Tx 77042	713-781-7481 713-781-8912 MASSEY@PTG.COM	MDB	M/Hispanic	TX
<b>91888 Quality Assurance/Control Consulting</b>					
	VS0000027333 Green and Sustainable Services, LLC 2421 Amyx Ranch Drive Ponder Tx 76259	940-597-3723 9404792009 tsmith@grnserv.com	WDB	F/Caucasian	TX
	SWA8303727 SWAYZER ENGINEERING INC 3102 Maple Ave Ste 450 Dallas Tx 75201-1261	2148807929 2148809005 michele.swayzer@swayzer.com	MWDB	F/African American	TX
<b>96224 Courier/Delivery Services (Including Air Courier S</b>					
	MCC6020925 MACAULAY CONTROLS CO Po Box 890231 Houston Tx 77289-0231	800-299-1148 281-282-0077 khollway@macaulaycontrols.com	WB	F/Caucasian	TX

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**96247 INSURANCE AND RISK MANAGEMENT**

VC0000102141  
DM DUKES & ASSOCIATES INC  
3218 E MI King Jr Blvd Ste 104  
Austin Tx 78

512-481-0506  
512-990-3809  
DUKESDM@AOL.COM

MWDB

F/African American

TX

Total in SLBP:	178
Total Outside SLBP:	30

5 Star Fabrications Inc  
18794 Fm 1431  
Jonestown Tx 78645-9666

A K Young Assoc  
Po Box 201265  
Austin Tx 78720-1265

Aci Group L L C  
1001 Mopac Cir Ste 100  
Austin Tx 78746-6804

Adisa Public Relations  
12401 Los Indios Trail 42  
Austin Tx 78729

Agility Printing Llc  
3709 Promontory Pt 206b  
Austin Tx 78744

Alamo Environmental Inc  
12400 San Pedro Ave., Suite 200  
San Antonio Tx 78216

Aleon Properties, Inc.  
8760a Research Blvd Ste #167 937 Reinli Ste  
12 Austin Tx 78751  
Austin Tx 78758

All Points Inspection Svcs Inc  
6613 Bramber Ln  
Austin Tx 78754

Anusha Busireddy  
2600 Gracy Farm Ln #521  
Austin Tx 78758

Asakura Robinson Company L L C  
816 Congress Avenue, Suite 1270  
Austin Tx 78701

Asd Consultants Inc  
8120 N Ih 35  
Austin Tx 78753

Austin Architecture Plus Inc  
1907 N Lamar Blvd Ste 260  
Austin Tx 78705-4900

Abaci Research & Consulting Llc  
135 Crenshaw Ln  
Bastrop Tx 78602

Amaterra Environmental, Inc.  
4009 Banister Lane, Ste. 300  
Austin Tx 78704

Amelia Lopez Consulting Llc  
731 Abundance Lane  
Kyle Tx 78640

Armand Resource Group, Inc.  
300 Frank W. Burr Boulevard Second Floor  
East - Suite #35  
Teaneck Nj 7666

Baer Engineering & Environmental Consulting  
Inc  
7756 Northcross Dr Ste 211  
Austin Tx 78757-1725

Beverly S. Silas  
Po Box 493  
Austin Tx 78767-0493

Bobbie Garza-Hernandez  
Po Box 3911  
Austin Tx 78764-3911

Bowman-Melton Associates Inc  
4140 Commerce St, Ste 209  
Dallas Tx 75226

Business & Financial Management Solutions  
Llc  
Po Box 151708  
Austin Tx 78715-1708

Beatriz Noriega Antonioli  
720 Barton Creek Blvd 720 Barton Creek Blvd  
Austin Tx 78746

Buffalo Cloud Consulting Llc  
Po Box 144132  
Austin Tx 78714

Capital Architectural Signs  
Capital Architectural Signs, Inc. 6500 North  
Lamar Blvd, Ste B  
Austin Tx 78752

Carol Sue Hadnot  
6448 Hwy 290 E Ste E107  
Austin Tx 78723-1041

Carolyn Kelley  
2905 Oak Crest Ave  
Austin Tx 78704

Cas Consulting & Svcs Inc  
7908 Cameron Rd  
Austin Tx 78754

Catherine M Sckerl  
3702 Hollywood Ave  
Austin Tx 78722

Civic Collaboration Llc  
7605 Clydesdale Dr  
Austin Tx 78745

Community Development Management Co  
Inc  
317 South Main Street  
Lockhart Tx 78644

Compliance Resources Inc  
Po Box 3000 #246  
Georgetown Tx 78627-3000

Cooper Consulting Co  
Po Box 81651  
Austin Tx 78708

Creative Heads Advertising Inc  
7301 Ranch Rd. 620n, Ste. 155-358  
Austin Tx 78726

Crespo Consulting Services Inc  
4131 Spicewood Springs Rd #B2  
Austin Tx 78759-8658

Concept Development & Planning, Llc  
P.O. Box 5459  
Austin Tx 78763-5459

Cook-Joyce, Inc.  
812 W. 11th Street  
Austin Tx 78701

Cox Mclain Environmental Consulting, Inc.  
6010 Balcones Dr Ste 210  
Austin Tx 78731

Cultural Strategies Inc.  
3300 Bee Cave Rd. #650-1136  
Austin Tx 78746

D. F. Noble Consulting, Llc  
1185 Taylor Ranch Road  
Wimberley Tx 78676

Deborah Frankhouser  
12903 Marimba Trail  
Austin Tx 78729

Desert Steel Co Inc  
3613 Kim Drive  
Irving Tx 75061-

Dfi Signs Of Texas, Llc  
6004 Danwood Dr  
Austin Tx 78759

Dm Dukes & Associates Inc  
3218 E MI King Jr Blvd Ste 104  
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Dougherty Sprague  
3902 Industrial St  
Rowlett Tx 75088

Dynamic Reprographics Inc  
817 W 12th St  
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Dolores Judith Diaz  
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Eco-Southwest Environmental  
12101 Fitzhugh Place  
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Eleanor H Mckinney Landscape Architect Inc  
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Encotech Engineering Consultants Inc  
8500 Bluffstone Cove, #B-103  
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Consulting 4602 Placid Pl  
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Eq Consultants Group  
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Erudistic Llc  
2618 Davis Ln  
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Energy Renewal Partners, Llc  
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Ferkam Management Corporation  
303 E Main St  
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Foster Cm Group Inc  
111 Congress Ave 4th Fl  
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Fred L Mcghee & Associates  
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Future Link Technologies Inc  
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Austin Tx 78733

Garcia Design Inc  
11500 Metric Blvd Bldg M-1 Ste 150  
Austin Tx 78758

Geosearch Llc  
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Austin Tx 78746-5686

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Po Box 1948  
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Global Engineers Inc  
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Gmsa Management Svcs Inc  
11023 Pencewood Court Suite A  
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Green Planet Inc  
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Gamble Osgood Collaborative, Llc  
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Green And Sustainable Services, Llc  
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Harutunian Engineering Inc  
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Haynes Eaglin Waters Llc  
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Hicks & Co Environmental/Archeological  
Consultants  
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Austin Tx 78703-5157

Horizon Environmental Svcs Inc  
1507 South Ih-35  
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Hvj Associates Inc  
6120 S Dairy Ashford  
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J Morman Insurance Agency  
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Unism Development Co Inc  
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