



# City of Austin

Founded by Congress, Republic of Texas, 1839

Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181

July 31, 2020

To: Consultants Requesting RFP Package

SUBJECT: Request for Statements of Clarification  
Dougherty Arts Center Facility Replacement  
Solicitation Number: CLMA037 – **Clarification #1**

This document clarifies the solicitation issued on June 22, 2020 for the above subject project.

## Clarification #1

- 1. Can you clarify which is correct for the attachment C project experience - One page per project as stated on the form or 2 pages per project as stated in the RFQ section 5 Experience of CMR?**

You may use 2 pages per project as indicated in the 00101CMR.

- 2. I am trying to find a project schedule with the City's project milestones. Exhibit 2 says see attached. Can you clarify where I can get these schedule milestones?**

The 00500CMR exhibits are for illustrative purposes only and will be completed and incorporated as part of the 00500CMR Agreement.

- 3. Per the directions provided in the RFP, we are to submit Appendix 4 and select "Price Offer" for the file Type. Unfortunately, there is no "Price Offer" option available. The only options to choose are: Technical Offer, Offer and Certifications, Compliance Plan, and Other.**

Please upload "eResponse Construction Manager at Risk Total Bid Form" to "Offer and Certifications".

- 4. Also, The RFP requires our response to be broken into five envelopes. Which "File Types" should go with which Envelope?**

- Envelope A – Item 1 (Compliance Plan)
- Envelope B – Item 2 (Safety Record)
- Envelope C – Item 3 (Financial Capability) and Item 4 (Acceptable Documentation)
- Envelope D – Items 5 through 13
- Envelope E – Item 14 (Proposed Fee)

Envelope A should be uploaded to 'Compliance Plan'. All other envelopes may be combined into one file and uploaded to "Offer and Certifications"

- 5. For the Offeror's Experience section 5 – can publicly funded projects include delivery methods other than CMR or do all projects need to be CMR delivery methods?**

Yes, you may include other publicly funded projects. CMR projects are preferred.

- 6. Per the RFP we are required to submit a Project Safety Manual. Our comprehensive safety manual is an extensive document and would include over a hundred pages. Would it be**

**acceptable to submit the safety manual as a separate digital document or provide access via hyperlink to the full, cloud-hosted document?**

Please provide the manual in a digital format.

- 7. Some of the submission documents reference an Exhibit 5, in referencing the posted document 00500CMR Exhibits 1-6 there seems to be some information not included. Is this Will there be any updated Exhibit documents provided for this submission?**

The 00500CMR exhibits are for illustrative purposes only and will be completed and incorporated as part of the 00500CMR Agreement.

All other information in the Solicitation remains unchanged Except for information that will provided in the Addendum. Please remember this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process and project related questions, you may contact me at (512) 974-2657 or [michelle.croft@austintexas.gov](mailto:michelle.croft@austintexas.gov).

Sincerely,

*Michelle R Croft*

Michelle R Croft, Procurement Specialist IV  
Professional Services Division  
Capital Contracting Office

cc: Kevin Johnson, Project Manager  
Rick Selin, Contract Procurement Supervisor  
Rachelle Delouis, SMBR Representative