



City of Austin

Founded by Congress, Republic of Texas, 1839

Contract Management Department, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

July 6, 2012

TO: Consultants Requesting RFQ Package

SUBJECT: Request for Statements of Qualifications (RFQ) for providing Professional Services for 2012 Subsurface Utility Engineering Services Rotation List Solicitation No. CLMP105 – Addendum #1 and Clarification #1

This Addendum #1 modifies the RFQ issued on June 15, 2012 for the above referenced project.

I. **REFERENCE:** REQUIREMENTS AND GENERAL INFORMATION - Evaluation Criteria; Consideration Item 2 – Turned in all Required Documents

DELETE:

“Attach the following:”

REPLACE WITH:

“Submittal requirements in addition to those outlined in other Evaluation Items include:”

II. **REFERENCE:** MBE/WBE PROCUREMENT PROGRAM

The goals for this solicitation have changed. The new MBE/WBE Procurement goals are 4.83% MBE and 6.87% WBE. The new compliance plan includes these new goals. The availability list included in the RFQ packet remains unchanged.

DELETE:

MBE/WBE Compliance Plan in its entirety

REPLACE WITH:

MBE/WBE Compliance Plan attached

III. **REFERENCE:** FORM 5 – AFFIDAVIT OF AVAILABILITY

DELETE:

FORM 5

REPLACE WITH:

Attached FORM 5

Clarification

This is in response to questions received that warranted clarification.

I. Question:

We have had some problems with some of the fields in the forms. Can we get revised forms?

Answer:

Yes. The problems with filling out some of the form fields have been resolved and the following forms have been re-uploaded to Vendor Connection:

Form 1 – Prime Firm- General Information

Form 10 – Prime Firm’s Comparable Project Experience

Form 11 – Major Scopes of Work – Comparable Project Experience

All other information in the RFQ remains unchanged. Please remember that this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. Please call Steve Brand at 512-974-7233 should you have questions about the project. If you have questions regarding the procurement process, please call John Hilbun, Buyer II, at 512-974-7009.

Sincerely,

John Hilbun
Contract Management Department
Contract Procurement & Development Division

cc: Steve Brand

Attachments: MBE/WBE Compliance Plan
FORM 5 – Affidavit of Availability