



City of Austin

Founded by Congress, Republic of Texas, 1839

Contract Management Department, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

April 3, 2013

Re: Announcement
Request for Statements of Qualifications for Providing Professional Engineering Services:
South Austin Regional Waste Water Treatment Plant (WWTP) Blower Improvement Project
Solicitation Number: CLMP130

The City of Austin (City), through Austin Water Utility and its Contract Management Department (CMD), is requesting statements of qualifications (SOQ) for the selection a professional engineering firm for the above-noted project. SOQs will be due **PRIOR to 3:00 p.m., Wednesday, May 8, 2013** at 105 W. Riverside Drive, Suite 210, Austin, TX 78704. All SOQs not received and stamped prior to the date and time set forth above will not be accepted for consideration. The time stamp clock in the Suite 210 Reception Area is the time of record and is verified with www.time.gov, the Official U.S. time. The selection process for this project is anticipated to be completed for City Council action in August 2013.

A pre-response meeting will be held beginning at 9:00 am, Wednesday, April 17, 2013, in the Administration Building Conference Room at South Austin Regional WWTP located at 1017 Fallwell Lane, Del Valle, Texas 78617 (see attached map). The purpose of the meeting will be to respond to firms' questions about the project and the procurement process. Attendance at the meeting is not a requirement for selection; however, meeting minutes will not be issued. **An optional tour of the site will commence immediately following the pre-response meeting. To participate in the tour, individuals must bring safety shoes (steel toed).**

All prime firms and subconsultants must be registered to do business with the City prior to the contract award. Prime firms are responsible for ensuring that their subconsultants are registered as vendors with the City. You may register through the City's online Vendor Registration system. Log on to www.austintexas.gov/financeonline/vendor_connection/index.cfm and follow the directions.

An RFQ for these services is available which provides project background and requirements for submittal. For a copy of the RFQ, log on to Vendor Connection at www.austintexas.gov/financeonline. The complete RFQ packet is located as an attachment under the solicitation CLMP130. Copies may also be obtained at the CMD, Plan Room, 505 Barton Springs Rd., Suite 760, Austin, TX 78704. The authorized contact persons for this solicitation are Steve Parks, Project Manager at (512) 974-3576 or Alan Fish, Buyer II at (512) 974-7049. Please contact Steve Parks for all project related questions and me for any RFQ procurement process questions.

Sincerely,

Alan F. Fish, Buyer II
Contract Management Department
Contract Procurement Division

cc: Steve Parks, P.E., Public Works Department

South Austin Regional Wastewater Treatment Plant

Located at 1017 Fallwell Lane, Austin, TX*

*Note: The Post Office just changed the address from 13009 Fallwell Lane, Del Valle, TX, and many popular mapping websites are not updated to reflect the new address at 1017 Fallwell Lane.

