



City of Austin

Founded by Congress, Republic of Texas, 1839

Contract Management Department, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

August 28, 2013

To: Consultants Requesting Request for Qualifications (RFQ) Package

Subject: RFQ for Providing **2014 M.E.P. Engineering Rotation List**
Solicitation Number CLMP132
ADDENDUM NO. 1

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This Addendum No. 1 modifies the solicitation issued on August 6, 2013.

1. REFERENCE: EVALUATION CRITERIA, p. 2 of 6, CONSIDERATION ITEM 2 – TURNED IN ALL REQUIRED DOCUMENTS:

- **DELETE IN ITS ENTIRETY**
- **REPLACE WITH:**

Did respondent turn in the requested documents as required by this Consideration Item and the forms and submittal requirements for all other consideration items?

- No** - Response **will not** be evaluated.
- Yes** - Evaluation of the response will continue.

Respondent must attach the following to Consideration Item 2:

- **Form 1 – Prime Firm General Information**
- **Form 2 – Affidavit of Authentication**
- **Form 3 – Prime Firm’s EEO Program and Title VI Assurances**
- **Form 4 – Affidavit of Non-Collusion, Non-Conflict of Interest, and Anti-Lobbying**
- **Form 5 – Affidavit of Availability**
- **Form 6 – Affidavit of Contract Execution**

NOTE: Other forms and submittal documents required in the remaining consideration items should be attached to that respective consideration item.

2. REFERENCE: EVALUATION CRITERIA, p. 4 of 6, CONSIDERATION ITEM 5 – PRIME FRIM’S COMPARABLE PROJECT EXPERIENCE:

- **DELETE THE FOLLOWING:**

Please provide project name and basic information regarding location, date of construction, names of design team members, project scope, etc. for three projects.

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- **REPLACE WITH:**

Please provide project name and basic information regarding location, date of construction, names of design team members, project scope, etc. for **five** projects.

All other information in the Solicitation remains unchanged. Please remember this solicitation is currently in a "No Contact" period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process, please call me at (512) 974-7009. You may also contact Scott Hilton at (512) 974-7054 for project related questions.

Sincerely,



John Hilbun, Buyer II
Contract Management Department
Contract Procurement Division

cc: Scott Hilton, Contract Relations Consultant
Edward Campos, Division Manager, CMD

Attachment