



City of Austin

Founded by Congress, Republic of Texas, 1839

Contract Management Department, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

October 28, 2013

TO: Consultants Requesting Request for Qualifications (RFQ) Package

SUBJECT: RFQ for Providing 2014 Building Commissioning Services Rotation List
Solicitation Number: CLMP140

CLARIFICATION NO. 1

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This clarification is in response to questions received related to the Evaluation Criteria that warrant clarification.

1. **Question:**

Consideration Item 4: Can two individuals be assigned to meet the Project Professional requirements: one person with the CxA certification and the other person is a licensed PE in the state of Texas?

Response:

No, the firm must have a Project Professional that is a licensed PE in the State of Texas and has the CxA certification. If a submittal is presented in which the Project Professional is a licensed PE and he/she does not have the CxA certification requirement, then the firm will be considered non-responsive and the submittal will not be evaluated.

2. **Question:**

From Consideration Item 5: "Provide copies of reports or photographs bound into the hard copy of the response and provided as a separate PDF file in the CD or flash drive."

Is there a page limitation for these reports and photographs?

Response:

The City has not specified a page limit for the report and photographs requested for this section of Consideration Item 5, but we do ask that you be as concise as possible. However, you are limited to three projects.

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This document is for clarification purposes only. All other information in the RFQ remains unchanged. Please remember that this solicitation is currently in a "No Contact" period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. The authorized contact persons for this solicitation are Peter Davis, Project Manager at (512) 974-7267 or Cyrenthia Ellis at (512) 974-7251. Please contact Peter Davis for all project related questions and contact me for any RFQ procurement process questions.

Sincerely,



Cyrenthia Ellis, CRC
Contract Management Department
Contract Procurement Division

cc: Peter Davis, Project Manager, PWD
Edward Campos, Division Manager, CMD

