



City of Austin

Founded by Congress, Republic of Texas, 1839

Contract Management Department, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

February 13, 2014

Re: Announcement
Request for Statements of Qualifications for Providing Professional Engineering Services:
Peer Review – Redbud Trail Bridge over Lady Bird Lake and Barton Springs Road Bridge Over Barton Creek
Solicitation Number: CLMP149

The City of Austin (City), through the Public Works Department and its Contract Management Department (CMD), is requesting statements of qualifications (SOQ) for the selection of a professional engineering firm for the above-noted project. SOQs will be due **PRIOR to 3:00 p.m., March 31, 2014** at 105 W. Riverside Drive, Suite 210, Austin, TX 78704. All SOQs not received and stamped prior to the date and time set forth above will not be accepted for consideration. The time stamp clock in the Suite 210 Reception Area is the time of record and is verified with www.time.gov, the Official U.S. time. The selection process for this project is anticipated to be completed for City Council action in June 2014.

A mandatory pre-response meeting will be held beginning at 3:30 PM, Wednesday, February 26, 2014, in the Austin City Hall Chamber, Room 1001, located at 301 W. 2nd Street, Austin, Texas 78701. Respondents must attend the mandatory Pre-Response Meeting to ensure their understanding of the City's Request for Qualifications, contracting requirements and the MBE/WBE Procurement Program. The purpose of the meeting will also be to respond to questions about the project and the procurement process. To be qualified to submit a Response, an authorized agent of the Respondent must attend the Pre-Response Meeting. An authorized agent is defined as a knowledgeable person who on the Respondent's payroll at the time of submission. Respondents must arrive and sign in within fifteen (15) minutes of the scheduled start time of the meeting; otherwise, the Respondent will not be allowed to submit a Response for the project.

All prime firms and subconsultants must be registered to do business with the City prior to the contract award. Prime firms are responsible for ensuring that their subconsultants are registered as vendors with the City. You may register through the City's online Vendor Registration system. Log on to www.austintexas.gov/financeonline/vendor_connection/index.cfm and follow the directions.

An RFQ for these services is available which provides project background and requirements for submittal. For a copy of the RFQ, log on to Vendor Connection at www.austintexas.gov/financeonline. The complete RFQ packet is located as an attachment under the solicitation CLMP149. Copies may also be obtained at the CMD, Plan Room, 505 Barton Springs Rd., Suite 760, Austin, TX 78704. The authorized contact persons for this solicitation are Paulinda Mackie, Project Manager at (512) 974-7974 or Sofie Johnson, Buyer II at (512) 974-9143. Please contact Paulinda Mackie for all project related questions and me for any RFQ procurement process questions.

Sincerely,

Sofie Johnson, Buyer II
Contract Management Department
Contract Procurement Division

cc: Paulinda Mackie, PMP, Public Works Department

