



SCOPE OF SERVICES

Solicitation Number: CLMP164

Project Name: 2015 LANDSCAPE ARCHITECTURE ROTATION LIST

PROJECT FOR:

CITY OF AUSTIN, VARIOUS DEPARTMENTS THROUGH ITS CONTRACT MANAGEMENT DEPARTMENT

PROJECT TITLE:

2015 Landscape Architecture Rotation List

OBJECTIVES OF THE PROJECT:

The objective of this rotation list is to provide professional Landscape Architecture services to various City of Austin departments in order to accommodate, in a timely manner, the development of Landscape Architecture projects. The complexities and intricacies of the planned projects foresee the participation of firms and organizations that exhibit and portray creative and sustainable design solutions while addressing functional and departmental goals and objectives. The City anticipates contracting with up to four (4) firms for approximately two (2) years.

BACKGROUND:

There are multiple City departments with a need for Landscape Architecture services that may utilize this rotation list including the Parks and Recreation Department (PARD), Aviation, Public Works, Austin Transportation Department, and the Urban Design Division of the Planning and Development Review Department. This is the first city-wide rotation list solely for Landscape Architecture services. Currently, the various City departments needing Landscape Architecture services desiring to use a rotation list would use the general architecture rotation list or another relevant rotation list for the project. The City recognizes the benefit for a separate rotation list for Landscape Architecture services to address the increasing need for these services and to achieve the benefits of using a rotation list for landscape architecture scoped projects.

PARD has identified several projects that may be assigned under this rotation list in support of the 2012 Bond initiative. These include implementing site and playscape design projects for Metropolitan, District, Neighborhood and Pocket parks throughout the city. This work may involve park layout, play structure design, hardscape, trails, landscape, irrigation and other support facility design. Project assignments may include waterfront, right-of-way, trail, and special designated park sites. Existing conditions at some of PARD playscape sites are deteriorated due to use and age of equipment, material and design. A majority of the playscape equipment has exceeded serviceable years based on manufacturer's recommendations and exhibit worn, broken or missing play/structural elements. Due to the age and extended use of

the equipment and the design and materials utilized, these elements may not meet current safety codes for playscapes and their unique features. In addition, the majority of playscapes and sites do not meet the current national, state or regional ADA requirements. In recognition of existing safety hazards and non-inclusive site conditions exhibited by a majority of playscapes and playscape sites, PARD is seeking creative, sustainable and energetic design solutions from professional Landscape Architects in the redesign of various park and playscape sites to meet current Texas Health Safety Code No. 756.061 Subchapter E, ASTM F1487 and the Consumer Product Safety Commission (CPSC) publication no. 325.

The Public Works Department seeks to continue their leading edge towards sustainability and environmental stewardship by providing innovation in design of public rights of way. Public Works projects may include assisting the Austin Transportation Department with the implementation of the Complete Streets Policy that was adopted by Council Ordinance on June 12, 2014. Part of Complete Streets is to integrate best practice “Green Street” Principles. These may include stormwater management strategies (e.g., rain gardens, bioretention swales, infiltration planters, etc.), tree canopy, shade structures, landscaping, climate protection and resiliency, urban heat island mitigation, accessible and integrated parks and natural areas, urban farms and food forests, wildlife sanctuaries, and other measures. Projects in the public right-of-way and their landscape elements shall seek to advance sustainable management and conservation practices for water, energy, materials, wildlife and other resources, balanced with other goals. As part of Austin’s Bicycle and Urban Trails Plan, the City has identified multiple existing trails that are in need of reconstruction or redesign to accommodate current standards for all ages and abilities active transportation network. This rotation list may be used for landscape architecture services to redesign and rehabilitate existing trails throughout the city.

Services may also be needed for site and landscape design on City-owned property such as transitioning to a climate-sensitive and drought tolerant landscape. Projects assignments may be located on City-owned property that is public or only privately-accessed.

ANTICIPATED SERVICES:

Consultant services which may be required include:

- Studies, Reports and Master Plans
- Programming, schematic and design development phases
- Site Analysis – Site inventory and analysis including, grading and drainage and circulation studies that may impact the size and layout of the improvements based on meeting national, regional and local accessibility code requirements
- Design Development – Site development, programming, conceptual drawings and illustrations for the purposes of expressing design intent and as potential graphic material and research for stakeholder presentations\meetings including City of Austin Boards and Commissions as deemed necessary. Develop designs that promote “landscapes that reduce water demand, filter and reduce stormwater runoff, provide wildlife habitat, reduce energy consumption, improve air quality, improve human

health, and increase outdoor recreation opportunities” (Sustainable Sites Initiative) and or as warranted by site\project

- Construction Documents and Construction Phase Services – Development of grading and drainage, construction layout including hardscape, irrigation, and planting plans including specifications. Some project types may require civil and or MEP engineering certifications.
- Native Landscaping - Selecting proper plant material and drought-tolerant species including Texas natives in conjunction with the design of water-conserving irrigation systems.
- Public Facilitation – Conducting and/or participating in public information meetings to gather information from various stakeholder groups relevant to each individual project. Not all projects will require this component and the requirement will be determined by each department.

PROPOSED SCHEDULE:

- Anticipated Council Date – February 12, 2015
- Anticipated Contract Execution – April 2015

COST ESTIMATE:

The City of Austin anticipates executing professional services agreements with up to four (4) selected firms for a period of two (2) years or until the contracting authority is exhausted. The total contracting authority for this rotation list is \$4,000,000.00. Compensation for individual project assignments will vary based on individual project assignments depending upon scope of services required. Funding will come from the individual projects for which the services are provided. The City anticipates developing and executing a professional services agreement with each selected firm.

MAJOR AND OTHER SCOPES OF WORK:

Below is a list of the major scopes of work that the City has identified for this project. ***There must be representation for all major scopes of work listed in the prime firm’s statement of qualifications. The experience of the firms listed to perform the Major Scopes of Work, whether a subconsultant or prime firm, will be evaluated under Consideration Item 6 – Major Scopes of Work – Comparable Project Experience.** In addition, the City has identified Other Scopes of Work that MAY materialize during the course of the project. The City does not guarantee that the scopes listed under Other Scopes of Work will materialize on this contract. ****The services listed under Other Scopes of Work are only to be provided incident to the Major Scopes of Work and are not to be employed on a stand-alone or separate basis.** If the prime consultant intends to enter into a subconsulting agreement on a scope of work not listed below, the prime consultant is required to contact SMBR and request an updated availability list if certified firms in each of the scopes of work for which the prime consultant intends to utilize a subconsultant.

*** Major Scopes of Work**

Landscape Architecture
Urban Design
Civil Engineering
Compliance Consulting, ADA

**** Other Scopes of Work**

Surveying
Architecture
Mechanical, Electrical, and Plumbing
Structural Engineering
Environmental Engineering
Irrigation Design
Cost Estimating
Permitting Services
Arborist

Notes:

- Participation at the prime or subconsultant level may create a conflict of interest and thus necessitate exclusion from any contracts resulting from the work performed in the design phase.
- If the City determines that a conflict of interest exists at the prime or subconsultant level, the City reserves the right to replace/remove the prime or instruct the prime consultant to remove the subconsultant with the conflict of interest and to instruct the prime consultant to seek a post-award change to the prime consultant's compliance plan as described in City Code § 2-9B-23. Such substitutions will be dealt with on a case-by-case basis and will be considered for approval by Small and Minority Business Resources (SMBR) in the usual course of business. The City's decision to remove a prime or subconsultant because of a conflict of interest shall be final.
- A consultant performance evaluation will be performed on all professional services contracts. This evaluation will be conducted at the end of each Preliminary, Design and Construction phase, or at assignment completion for those projects with no distinct phases (i.e., surveying, SUE services, etc.).
- Please review the City of Austin's Public Participation Principles (<http://austintexas.gov/page/public-participation-principles>)

CITY OF AUSTIN PUBLIC PARTICIPATION PRINCIPLES:**Accountability and Transparency**

The City will enable the public to participate in decision-making processes by providing clear information on the issues, the ways to participate, and how their participation contributes to the decision.

Fairness & Respect

The City will maintain a safe environment that cultivates and supports respectful public engagement and will expect participants to do so in turn.

Accessibility

The City will respect and encourage participation by providing ample public notice of opportunities and resources and accommodations that enable all to participate.

Predictability & Consistency

The City will prepare the public to participate by providing meeting agendas, discussion guidelines, notes, and information on next steps.

Creativity & Community Collaboration

(Inclusivity and Diversity)

The City will use innovative, proven, and customized engagement solutions that are appropriate to the needs of the projects and the participants.

Stewards of Resources

The City will balance its commitment to provide ample opportunities for public involvement with its commitment to delivering government services efficiently and using City resources wisely.