



City of Austin

Founded by Congress, Republic of Texas, 1839

Contract Management Department, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181 Fax 512/974-7297

November 10, 2014

To: Consultants Requesting RFQ Package

SUBJECT: Request for Statements of Qualifications (RFQ) for providing Professional Engineering Services for Peer Review of Redbud Trail Bridge over Lady Bird Lake
Solicitation Number: CLMP169 - **ADDENDUM No. 1**

This Addendum No. 1 modifies the RFQ issued on October 24, 2014 for the above subject project.

Addendum No. 1

1. REFERENCE - EVALUATION CRITERIA – STAND ALONE SOLICITATIONS: Page 1 of 6

DELETE THE FOLLOWING PARAGRAPH:

All prime firms and subconsultants must be registered to do business with the Owner prior to the RFQ response due date. Prime firms are responsible for ensuring that their subconsultants are registered as vendors with the City of Austin. You may register through the Owner's on-line Vendor Registration system. Log on to the link below and follow the directions:

https://www.ci.austin.tx.us/financeonline/vendor_connection/index.cfm

ADD THE FOLLOWING PARAGRAPH:

All prime firms and subconsultants must be registered to do business with the Owner prior to the contract award. Prime firms are responsible for ensuring that their subconsultants are registered as vendors with the City of Austin. You may register through the Owner's on-line Vendor Registration system. Log on to the following link and follow the directions:

https://www.austintexas.gov/financeonline/vendor_connection/index.cfm

2. REFERENCE - EVALUATION CRITERIA – STAND ALONE SOLICITATIONS, CONSIDERATION ITEM 9: Page 6 of 6

DELETE THE FOLLOWING PARAGRAPH:

The City has determined that it is necessary to interview short-listed firms prior to making a recommendation to the City Council. Staff intends to use the following guidelines for the mandatory interview process:

- ◆ The number of firms interviewed will depend on the closeness of the scores

following evaluation of the written proposals.

- ◆ Staff will consider significant gaps in point separation between the top ranked firms in determining the number of firms to be interviewed.
- ◆ Only firms that are considered qualified to perform the work, on the basis of their written proposal, will be invited for interviews.
- ◆ No more than five firms will be interviewed.

ADD THE FOLLOWING PARAGRAPH:

The City may determine that it is necessary to interview short-listed firms prior to making a recommendation to the City Council. Staff intends to use the following guidelines for the optional interview process:

- ◆ The number of firms interviewed will depend on the closeness of the scores following evaluation of the written proposals.
- ◆ Staff will consider significant gaps in point separation between the top ranked firms in determining the number of firms to be interviewed.
- ◆ Only firms that are considered qualified to perform the work, on the basis of their written proposal, will be invited for interviews.
- ◆ No more than five firms will be interviewed.

All other information in the Solicitation remains unchanged. Please remember this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process and project related questions, you may contact Sofie Johnson at (512) 974- 9143 or sofie.johnson@austintexas.gov .

Sincerely,



Sofie Johnson, Buyer II
Contract Procurement Division
Contract Management Department

cc: Paulinda Lanham