



# City of Austin

Founded by Congress, Republic of Texas, 1839  
Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181

February 8, 2016

Re: Announcement  
Request for Statements of Qualifications (RFQ) for Providing Professional Engineering Services for the 2016 Power Plant Production Rotation List  
Solicitation Number: CLMP194

The City of Austin, through Austin Energy and its Capital Contracting Office, is requesting statements of qualifications for the selection of a professional engineering firm for the above-noted project. Statement of qualifications will be due **PRIOR to 3:00 p.m.**, Wednesday, March 9, 2016 at 505 Barton Springs Road, Suite 1045-C, Austin, TX 78704. All SOQs not received and stamped prior to the date and time set forth above **will not be accepted for consideration.** The time stamp clock in the Suite 210 Reception Area is the time of record and is verified with [www.time.gov](http://www.time.gov), the Official U.S. time. The selection process for this project is anticipated to be completed for City Council action in June 2016

**A pre-response meeting will be held beginning at 2:00 pm, Thursday, February 18, 2016, in Training Room 325 of One Texas Center located at 505 Barton Springs Road, Austin, Texas.** The purpose of the meeting will be to respond to consultants' questions about the project and the procurement process. Attendance at the meeting is not a requirement for selection; however, meeting minutes will not be issued.

**All prime firms and subconsultants must be registered to do business with the City of Austin prior to the contract award.** Prime firms are responsible for ensuring that their subconsultants are registered as vendors with the City of Austin. You may register through the City of Austin's online Vendor Registration system. Log on to [www.austintexas.gov/financeonline/vendor\\_connection/index.cfm](http://www.austintexas.gov/financeonline/vendor_connection/index.cfm) and follow the directions.

A Request for Statements of Qualifications (RFQ) for these services is available which provides project background and requirements for submittal. For a copy of the RFQ, log on to the City's Vendor Connection website at [www.austintexas.gov/financeonline/vendor\\_connection/index.cfm](http://www.austintexas.gov/financeonline/vendor_connection/index.cfm). The complete RFQ packet is located as an attachment under the solicitation #CLMP194. The authorized contact persons for this solicitation are Anna Popp, Project Manager, at [anna.popp@austinenergy.com](mailto:anna.popp@austinenergy.com), 512-322-6241 or Sofie Johnson at [sofie.johnson@austintexas.gov](mailto:sofie.johnson@austintexas.gov), 512-784-9019. Please contact Anna Popp for all project related questions and me for any RFQ procurement process questions.

Sincerely,

Sofie Johnson, Buyer II  
Contract Procurement Division  
Capital Contracting Office

cc: Anna Popp, Austin Energy