



City of Austin

Founded by Congress, Republic of Texas, 1839
Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181

August 2, 2016

Re: Announcement
Request for Statements of Qualifications (RFQ) for Providing Professional Architect, Engineering or Planning Services for the 2017 ABIA Master Plan
Solicitation Number: CLMP206

The City of Austin, through its Capital Contracting Office, is requesting statements of qualifications for the selection of a professional architect, engineering or planning firm for the above-noted project. Statement of qualifications will be due **PRIOR to 3:00 p.m.**, Wednesday, August 24, 2016 at 505 Barton Springs Road, Suite 1045-C, Austin, TX 78704. All SOQs not received and stamped prior to the date and time set forth above **will not** be accepted for consideration. The time stamp clock in the Suite 1045-C Reception Area is the time of record and is verified with www.time.gov, the Official U.S. time. The selection process for this project is anticipated to be completed for City Council action in December, 2016.

A pre-response meeting will be held beginning at 2:30 PM on Tuesday, August 9, 2016, in Room 174 A-C of the Department of Aviation located at 2716 Spirit of Texas Drive, Austin, Texas. The purpose of the meeting will be to respond to consultants' questions about the project and the procurement process. Attendance at the meeting is not a requirement for selection; however, meeting minutes will not be issued.

All prime firms and subconsultants must be registered to do business with the City of Austin prior to the contract award. Prime firms are responsible for ensuring that their subconsultants are registered as vendors with the City of Austin. You may register through the City of Austin's online Vendor Registration system. Log on to www.austintexas.gov/financeonline/vendor_connection/index.cfm and follow the directions.

A Request for Statements of Qualifications (RFQ) for these services is available which provides project background and requirements for submittal. For a copy of the RFQ, log on to the City's Vendor Connection at www.austintexas.gov/financeonline/vendor_connection/index.cfm. The complete RFQ packet is located as an attachment under the solicitation CLMP206. The authorized contact persons for this solicitation are Jennifer Williams, Project Manager, Jennifer.williams@abia.org and 512-530-5543 or Sofie Johnson, Buyer II, sofie.johnson@austintexas.gov and 512-974-9143. Please contact Jennifer Williams for all project related questions and me for any RFQ procurement process questions.

Sincerely,

Sofie Johnson
Contract Procurement Division
Capital Contracting Office

cc: Jennifer Williams, Project Manager, Department of Aviation