



City of Austin

Founded by Congress, Republic of Texas, 1839

Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181

March 10, 2020

To: Consultants Requesting RFQ Package

SUBJECT: Request for Statements of Qualifications (RFQ) for the Zilker Metropolitan Park
Master Plan Reissue
Solicitation Number: CLMP295A – **CLARIFICATION #1**

This Clarification #1 is in response to questions received which warranted a clarification.

Clarification:

Question 1: The plan budget is listed as \$600,000, how willing is the City address the Council for more funding?

Response: PARD believes the project budget of \$600,000 is sufficient considering that PARD typically budgets \$300,000 - \$350,000 for most of our Metro Park Master Plans. Therefore, PARD has no plans to approach Council for additional funding.

Question 2: Consideration 4 lists a 10 year project timeline, while 5 & 6 list 5 years. Is this intentional or are all allowed to be 10 years?

Response: Items 5 and 6 are set at 5 years by the City of Austin Capital Contracting Office. PARD supports keeping the years of experience capped at 5 years since it results and highlights a firms most recent project experience on similar type projects.

Question 3: A large portion of the expected scope addresses business management operations/strategies. Should a business management strategist be considered as a major scope of work?

Response: No. The selected prime firm should plan to add a business sub-consultant that can provide financial business analysis to their team only if the prime consultant is unable to provide this service inhouse. The scope focuses more on public engagement, transportation and environmental themes more so than business management and operations.

Question 4: Can you clarify the interpretive plan scope to verify that education will cover Ecology, Sustainability, Cultural & Historical information?

Response: Any wayfinding and interpretive signage plan should include ecology, sustainability, cultural and historical information as part of the overall wayfinding/signage system plan.

This document is for clarification purposes only. Please remember this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process, please call me at (512) 974-7055. You may also contact Gregory Montes, Project Manager, at (512) 974-9458 for project related questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kitty Tunnell', written in a cursive style.

Kitty Tunnell, Procurement Specialist IV
Professional Services Division
Capital Contracting Office

cc: Jeremy Wall, Procurement Supervisor, CCO
Gregory Montes, Project Manager, PARD
Jessica Oberembt, SMBR